

BRIGHTON WEST DIVISION GUIDES

England & Wales · Charity number 1072597

Details

Status Registered

Legal form Other

Registered 1998-11-25

Register [View on the Charity Commission register](#)

Contact

Address 11 Varndean Gardens
Brighton
BN1 6WJ

Phone 01273505390

Website <http://www.ggsussexeast.org.uk/>

Activities

Objects: THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP

Activities: Enable girls and young women to fulfill their potential, take an active role in society and widen their horizons through camps, pack holidays and helping those in need

Classification

- **How:** Makes Grants To Individuals, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£23,290	£22,866	-	-
2023-12-31	£27,183	£28,552	-	-
2022-12-31	£32,032	£31,282	-	-
2021-12-31	£27,725	£23,799	-	-
2020-12-31	£14,710	£14,578	-	-

Trustees

Name	Role	Appointed
Gemma Sullivan	Chair	2021-09-01
ALISON EDGAR		2022-04-01
ANN LONGHURST		
Alice King		2025-09-01
Faye Russell		2020-09-01
JANE HALLETT		2017-09-01
Partricia Linscott		2020-09-01
Tessa Pacey		2025-09-01
Theresa Salvage		2015-09-01

BRIGHTON WEST DIVISION GUIDES

England & Wales - Charity number 1072597

Accounts

BRIGHTON WEST DIVISION GUIDES

ANNUAL REPORT FOR THE YEAR ENDED 31 DEC 2023

Charity commission number: 1072597

Registered address (for correspondence): 11 VARNDEAN GARDENS, BRIGHTON, BN1 6WJ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:	Appointment
Ms G Sullivan	Division Commissioner
Mrs A Longhurst	Division Treasurer
Ms T Salvage	Chair of Brighton West Guide Depot
Vacancy	District Commissioner - The Hill
Mrs J Hallett	District Commissioner – Patcham
Ms F Russell	District Commissioner – Patcham
Mrs P Linscott	District Commissioner – Patcham
Ms A Edgar	District Commissioner - Preston Park

Objects:

To pursue the objectives of the Guide Association concerned with assisting girls and young women to fulfil their potential to take an active and responsible role in society.

Activities:

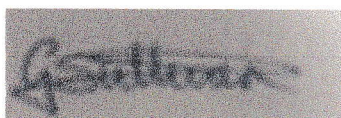
Following a pause over the previous few years, 2023 saw us happily resuming running events and meetings. Our members joined in County events and the Division were able to run the popular Guide cooking competition and Brownie fun day. The Districts and Units celebrated and attended national and local events whilst continuing to follow the Girlguiding programme which supports girls to broaden their horizons, challenge themselves and be the best they can be.

The strong trading position has continued at the Guide Depot which enabled a distribution to the Districts to fund events.

Declaration:

The attached income and expenditure accounts for the year ended 31 December 2023 and the balance sheets as at the year end were approved by the trustees at a meeting held on 17 July 2024.

Signed:



Name: Gemma Sullivan

Appointment: Division Commissioner

BRIGHTON WEST DIVISION GUIDES

Income & Expenditure Account for the year ending 31st December 2023

	2023		2022	
	£	£	£	£
INCOME				
Right Royal Reign	-		1,668	
Cooking competition	470		-	
		470	-	1,668
EXPENDITURE				
Census payments	91		148	
Grants	-		-	
Right Royal Reign	-		2,635	
Division Insurance	104		81	
Cooking competition	520		-	
In memory	-		75	
Bank charges	-		52	
Print, Postage, Stationery and Telephone	-		17	
		(715)	-	3,007
(Deficit) for the year		<u>(245)</u>		<u>(1,339)</u>

BALANCE SHEET as at 31st December 2023

	2023		2022	
	£	£	£	£
CURRENT ASSETS				
Accrued income	470			
Current Account Balance	2,304		3,019	
		2,774	-	3,019
LESS CURRENT LIABILITIES				
Accrued costs	-		-	
		<u>2,774</u>	<u>3,019</u>	
REPRESENTED BY				
Surplus Account b/f		3,019		4,358
Surplus/(Loss) for the year		(245)		(1,339)
		<u>2,774</u>	<u>3,019</u>	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDES

I report on the accounts of Brighton West Division Guides for the year ended 31st December 2023

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date

10/9/24

**BRIGHTON WEST DIVISION GUIDES
BRIGHTON GUIDE DEPOT TRADING ACTIVITIES
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	2023		2022	
	£	£	£	£
Sales		26,713		30,364
Less refunds		-		-
		<u>26,713</u>		<u>30,364</u>
Less Cost of Sales				
Opening stock	17,463		18,857	
Purchases	<u>19,376</u>		<u>23,094</u>	
	36,839		41,951	
Less Closing Stock	<u>(15,735)</u>		<u>(17,463)</u>	
		<u>21,104</u>		<u>24,488</u>
Gross Profit		5,609		5,876
Sundry Income		-		
Expenditure				
Rent	2,600		2,750	
Insurance	354		299	
Mileage	-		136	
Training	-		45	
Equipment	509		-	
Telephone	170		151	
Bank charges/card machine	<u>100</u>		<u>406</u>	
		<u>3,733</u>		<u>3,787</u>
Profit for the year		1,876		2,089
Distribution to the Districts		(3,000)		-
		<u>(1,124)</u>		<u>2,089</u>
Gross profit margin		21%		19%
Net profit margin		7%		7%

**BALANCE SHEET
AT 31ST DECEMBER 2023**

	2023		2022	
Current Assets				
Stock	15,735		17,463	
Debtor	-		-	
Bank current account	18,851		19,313	
Cash	<u>40</u>		<u>40</u>	
	34,626		36,816	
Current liabilities				
Creditors	<u>(8)</u>		<u>(1,074)</u>	
Net Current Assets		<u>34,618</u>		<u>35,742</u>
Reserves				
Opening balance		35,742		33,653
Profit / (Loss) for the year		<u>(1,124)</u>		<u>2,089</u>
		<u>34,618</u>		<u>35,742</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDE DEPOT

I report on the accounts of Brighton West Division Guide Depot for the year ended 31st December 2023

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Ame Langford

Date

10/9/2024

BRIGHTON WEST DIVISION GUIDES

England & Wales - Charity number 1072597

Accounts

BRIGHTON WEST DIVISION GUIDES

ANNUAL REPORT FOR THE YEAR ENDED 31 DEC 2022

Charity commission number: 1072597

Registered address (for correspondence): 11 VARNDEAN GARDENS, BRIGHTON, BN1 6WJ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:

Appointment

Ms G Sullivan	Division Commissioner
Mrs A Longhurst	Division Treasurer
Ms T Salvage	Chair of Brighton West Guide Depot
Mrs C Williams	District Commissioner - The Hill
Mrs J Hallett	District Commissioner – Patcham
Ms F Russell	District Commissioner – Patcham
Mrs P Linscott	District Commissioner – Patcham
Ms A Edgar	District Commissioner - Preston Park

Objects:

To pursue the objectives of the Guide Association concerned with assisting girls and young women to fulfil their potential to take an active and responsible role in society.

Activities:

The year 2022 started in a similar way to 2021 with the challenge of the global pandemic resulting in innovative ways to continue offering guiding to our members. Division members took part in a one day celebration for the Queen's Platinum Jubilee, A Right Royal Reign, held at Blacklands Farm where learning, fun, craft, games, history and magic were provided. Within the Division Guides took part in the escape to Edinburgh event, Halloween, Bonfire Night and Christmas celebrations, attended an exclusive screening of Matilda at the cinema and continued to follow the Girlguiding programme which supports girls to broaden their horizons, challenge themselves and be the best they can be.

The strong trading position has continued at the Guide Depot with plans to distribute some of the surplus to the Districts to fund events.

Declaration:

The attached income and expenditure accounts for the year ended 31 December 2022 and the balance sheets as at the year end were approved by the trustees at a meeting held on 27 September 2023

Signed:



Name: Gemma Sullivan

Appointment: Division Commissioner

BRIGHTON WEST DIVISION GUIDES

Income & Expenditure Account for the year ending 31st December 2022

	2022		2021	
	£	£	£	£
INCOME				
Right Royal Reign	1,668		582	
Guiders' meal	-		300	
		1,668	882	
EXPENDITURE				
Census payments	148		135	
Grants	-		-	
Right Royal Reign	2,635		582	
Division Insurance	81		74	
Guiders' meal	-		300	
In memory	75		-	
Bank charges	52		7	
Print, Postage, Stationery and Telephone	17		18	
		(3,007)	-	1,115
(Deficit) for the year		(1,339)	-	(233)

BALANCE SHEET as at 31st December 2022

	2022		2021	
	£	£	£	£
CURRENT ASSETS				
Current Account Balance	3,019		4,358	
		3,019	4,358	4,358
LESS CURRENT LIABILITIES				
Accrued costs	-		-	
		-	-	
		3,019	4,358	
REPRESENTED BY				
Surplus Account b/f		4,358		4,591
Surplus/(Loss) for the year		(1,339)		(233)
		3,019		4,358

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDES

I report on the accounts of Brighton West Division Guides for the year ended 31st December 2022

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date 23/9/23

**BRIGHTON WEST DIVISION GUIDES
BRIGHTON GUIDE DEPOT TRADING ACTIVITIES
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

	2022		2021	
	£	£	£	£
Sales		30,364		26,863
Less refunds		-		(20)
		30,364		26,843
Less Cost of Sales				
Opening stock	18,857		17,424	
Purchases	23,094		21,705	
	41,951		39,129	
Less Closing Stock	(17,463)		(18,857)	
		24,488		20,272
Gross Profit		5,876		6,571
Sundry Income		-		
Expenditure				
Rent	2,750		1,400	
Insurance	299		283	
Mileage	136		-	
Training	45			
Equipment			215	
Alarm			78	
Telephone	151		141	
Bank charges/card machine	406		298	
		3,787		2,415
Profit/(Loss)		2,089		4,156
Gross profit margin		19%		24%
Net profit margin		7%		15%

**BALANCE SHEET
AT 31ST DECEMBER 2022**

	2022		2021	
Current Assets				
Stock	17,463		18,857	
Debtor	-		44.00	
Bank current account	19,313		14,737	
Cash	40		40	
	36,816		33,678	
Current liabilities				
Creditors	(1,074)		(25)	
Net Current Assets		35,742		33,653
Reserves				
Opening balance		33,653		29,497
Profit / (Loss) for the year		2,089		4,156
		35,742		33,653

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDE DEPOT

I report on the accounts of Brighton West Division Guide Depot for the year ended 31st December 2022

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Ann Haynes

Date

21/9/2023

BRIGHTON WEST DIVISION GUIDES

England & Wales - Charity number 1072597

Accounts

BRIGHTON WEST DIVISION GUIDES

ANNUAL REPORT FOR THE YEAR ENDED 31 DEC 2021

Charity commission number: 1072597

Registered address (for correspondence): 11 VARNDEAN GARDENS, BRIGHTON, BN1 6WJ

Constitution or Trust deed: Guide Association Royal Charter

Trustees:	Appointment
Ms G Sullivan	Division Commissioner
Mrs A Longhurst	Division Treasurer
Ms T Salvage	Chair of Brighton West Guide Depot
Mrs C Williams	District Commissioner - The Hill
Mrs J Hallett	District Commissioner – Patcham
Ms F Russell	District Commissioner – Patcham
Mrs P Linscott	District Commissioner – Patcham
Ms A Edgar	District Commissioner - Preston Park

Objects:

To pursue the objectives of the Guide Association concerned with assisting girls and young women to fulfil their potential to take an active and responsible role in society.

Activities:

Due to the global Covid 19 pandemic, new and innovative ways were found to continue offering guiding to our members via on-line platforms, using facebook live to record sessions and delivering packages of supplies. Members of the Division took part in on-line virtual sleepover weekends organised by the County team. In the Autumn there was a successful “We Rise Again” event bringing girls together to celebrate the return to face to face guiding. Following the difficult trading conditions during 2020 due to the pandemic, the Guide Depot has returned to its previous strong trading position.

Declaration:

The attached income and expenditure accounts for the year ended 31 December 2021 and the balance sheets as at the year end were approved by the trustees at a meeting held on 27 September 2022

Signed:



Name: Gemma Sullivan

Appointment: Division Commissioner

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDES

I report on the accounts of Brighton West Division Guides for the year ended 31st December 2021

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date

1/10/22

BRIGHTON WEST DIVISION GUIDES

Income & Expenditure Account for the year ending 31st December 2021

	2021		2020	
	£	£	£	£
INCOME				
We Rise Again	582		-	
Badge sale / Olave Raffle	-		28	
Guiders' meal	300		24	
Interest on deposit a/c	0		4	
		882		55
EXPENDITURE				
Census payments	135		104	
Grants	-		229	
We Rise Again	582		-	
Division Insurance	74		71	
Guiders' meal	300		-	
Gift - County Commissioner	-		50	
Bank charges	7		-	
Print, Postage, Stationery and Telephone	18		-	
		1,115		454
(Deficit) for the year		(233)		(399)

BALANCE SHEET as at 31st December 2021

	2021		2020	
	£	£	£	£
CURRENT ASSETS				
Current Account Balance	4,358		888	
Deposit Account Balance	-		3,702	
		4,358		4,591
LESS CURRENT LIABILITIES				
Accrued costs	-		-	
		4,358		4,591
REPRESENTED BY				
Surplus Account b/f		4,591		4,990
Surplus/(Loss) for the year		(233)		(399)
		4,358		4,591

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRIGHTON WEST DIVISION GUIDE DEPOT

I report on the accounts of Brighton West Division Guide Depot for the year ended 31st December 2021

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date



20/10/2022

**BRIGHTON WEST DIVISION GUIDES
BRIGHTON GUIDE DEPOT TRADING ACTIVITIES
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

	2021		2020	
	£	£	£	£
Sales		26,863		14,655
Less refunds		<u>(20)</u>		<u>-</u>
		26,843		14,655
Less Cost of Sales				
Opening stock	17,424		18,126	
Purchases	<u>21,705</u>		<u>11,717</u>	
	39,129		29,843	
Less Closing Stock	<u>(18,857)</u>		<u>(17,424)</u>	
		<u>20,272</u>		<u>12,419</u>
Gross Profit		6,571		2,236
Sundry Income		-		
Expenditure				
Rent	1,400		1,000	
Insurance	283		280	
Stationery and sundries	-		-	
Equipment	215		-	
Alarm	78		-	
Telephone	141		154	
Bank charges/card machine	<u>298</u>		<u>273</u>	
		<u>2,415</u>		<u>1,707</u>
Profit/(Loss)		<u><u>4,156</u></u>		<u><u>529</u></u>
Gross profit margin		24%		15%
Net profit margin		15%		4%

**BALANCE SHEET
AT 31ST DECEMBER 2021**

	2021		2020	
Current Assets				
Stock	18,857		17,424	
Debtor	44		-	
Bank current account	14,737		12,175	
Cash	<u>40</u>		<u>40</u>	
	33,678		29,639	
Current liabilities				
Creditors	<u>(25)</u>		<u>(142)</u>	
Net Current Assets		<u><u>33,653</u></u>		<u><u>29,497</u></u>
Reserves				
Opening balance		29,497		28,968
Profit / (Loss) for the year		<u>4,156</u>		<u>529</u>
		<u><u>33,653</u></u>		<u><u>29,497</u></u>