

HAVERFORDWEST TOWN MUSEUM

England & Wales · Charity number 1072596

Details

Status Registered

Legal form Trust

Registered 1998-11-25

Register [View on the Charity Commission register](#)

Contact

Address Haverfordwest Town Museum
Castle House
Castle Street
Haverfordwest
SA61 2EF

Phone 01437763087

Email simon615@btinternet.com

Website www.haverfordwest-town-museum.org.uk

Activities

Objects: 2.1 TO PROVIDE FOR THE ADVANCEMENT OF PUBLIC EDUCATION AND RECREATION BY THE PROVISION OF THE MUSEUM COMPRISING THE EXISTING COLLECTION TOGETHER WITH SUCH OTHER OBJECTS SPECIMENS OR COLLECTIONS AND TO PRESERVE THE SAME AS A COLLECTION ("THE COLLECTION") 2.2 TO FORM ESTABLISH AND SUPPORT AND TO AID IN THE FORMATION ESTABLISHMENT AND SUPPORT OF ANY OTHER CHARITABLE COMPANIES INSTITUTIONS ASSOCIATIONS TRUSTS OR SOCIETIES FORMED FOR OBJECTS SIMILAR TO THE OBJECTS SET OUT ABOVE

Activities: EXHIBITIONS

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HAVERFORDWEST
- Pembrokeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,904	£37,138	-	-
2024-03-31	£24,009	£32,234	-	-
2023-03-31	£24,009	£32,234	-	-
2022-03-31	£4,426	£13,046	-	-
2021-03-31	£39,031	£9,266	-	-

Trustees

Name	Role	Appointed
Timothy Evans	Chair	2021-06-08
Arthur Barrie Webb		2018-12-03
CHARLES WILLIAM DOUGLAS DAVIES		1996-06-12
CORRINE CODD		2012-12-05
John Mitchell		2022-01-25
Sally Williams		2018-07-30
Thomas Peter Lewis		2022-04-26
WILLIAM ROYDEN THOMAS		2018-10-01

Accounts

TRUSTEES ANNUAL REPORT FOR HAVERFORDWEST TOWN MUSEUM

2024-2025

NAME	HAVERFORDWEST TOWN MUSEUM
REG NO	1072596
ADDRESS:	CASTLE HOUSE, THE CASTLE, HAVERFORDWEST, PEMBROKESHIRE SA61 2EF
OPERATING	
ADDRESS;	UNITS 24 & 25, THE RIVERSIDE, HAVERFORDWEST, PEMBROKESHIRE SA61 2LJ

NAMES OF CURRENT TRUSTEES:

Timothy Evans (Chair)

Roy Thomas (vice Chair)

Peter Lewis

Sally Williams

Charles Davies

Barrie Webb

Corinne Codd

John Mitchell

Governance

The museum is governed by a trust deed and constitution of 19 October 1998.

Trustees meet quarterly, including an AGM. They make policy decisions.

Operational matters are dealt with by the chair, hon. Treasurer and curator.

There are currently 8 trustees and a reporting employee.

Objectives, activities and Performance

The Haverfordwest Town Museum, which opened in 1996, exists to collect artefacts of local History relating to the town and also promoting educational opportunities about the same.

Over the past year the museum has operated the pop-up museum on the Riverside and

Welcomed over 9,000 visitors. We have curated exhibitions on local railways, the 80th Anniversary of VE Day and local archaeology.

We are establishing wider partnerships, especially with local schools and heritage groups. The museum is playing a key role in the wider regeneration schemes for Haverfordwest led by Pembrokeshire County Council.

During the past year there have been key organizational and structural changes as the Haverfordwest Town Museum Trust has agreed to dissolve the charity, with the leave of the Charity Commission and the collection and assets thereof will be taken over by the Haverfordwest Castle Charitable Incorporated Institution. The merger is expected to take Place in early to mid-February 2026.

The new charity will run the museum when it relocates back to Haverfordwest Castle in 2028.

Financial Review

The museum enjoys a stable financial situation. Income for the past year was mainly grants. which enabled us to open the pop-up museum in early 2024. Most came from Lottery funding and from Pembrokeshire County Council. The great bulk of expenditure over £37,000 was on salary for our one part time employee and setting up the new premises. The museum has no debts.

The trustees have complied with the duty under Section 4 of the 2006 Act regarding public benefit.

The trustee's report has been approved by me.

Timothy Evans

Timothy Evans

Chair of Trustees

1 February 2026

HAVERFORDWEST TOWN MUSEUM

YEAR ENDING 31 MARCH 2025

In bank £18196.94

INCOME

Cash	2068.46	
Card	2137.54	4206
Donations	1039.65	
Book Sales	228.50	
Misc	54.00	
PCC	1000.00	
PCC Castle Costs	10000.00	
Grant	26375.84	
Total	42903.99	

o/s chqs	2005	71.00
	2017	275.71
	2018	360.00
		706.71

O/Bal	11724.47
Income	42903.99
Expenditure	37138.23
O/S chqs	706.71
Total	18196.94

EXPENDITURE

Salary	9439.96
Salary Costs	360.00
Insurance	149.41
Subscription	123.00
Stock	1862.36
Tele	1666.09
Water PU	159.47
Electric PU	2674.17
Water Castle	789.99
Electric Castle	942.48
Alarm Castle	875.54
Gas Castle	1047.86
Electrical Work	3316.80
Removals	336.00
Misc	279.49 *
Repairs PU	309.60
Stationary	149.07
CIO	1000.00
Expenses	732.96 *
Purchases	307.50 *
PopUp Items	10616.48 *
Total	37138.23

*

Misc	
Heater	30.00
Key box	50.48
Locks	146.56
Wax	52.45
	279.49

Expenses

Open Eve	600.00
American	0.12
Gift	37.00
Xmas part	45.84
Tickets	50.00
	732.96

Purchases

Ingot	300.00
Brooch	7.50
	307.50

Popup Items

Table Chai	151.50
Fleeces	793.00
Website	7884.00
Laptop	847.98
Maps	820.00
Donation f	120.00
	10616.48

Sgt Harris
6/2/26

Independent Review Statement

I have been asked by the trustees of Haverfordwest Town Museum to carry out an independent review of the charity's accounts 2024-2025 prior to their submission to the Charity Commission.

I am not a professionally qualified accountant and this review does not constitute an audit or an independent examination within the meaning of the Charities Act.

The accounts provided were simple cash-based accounts. I have reviewed these accounts and checked that the income and expenditure figures recorded are consistent with the charity's cheque books and corresponding bank statements for the period covered.

On this basis, and within the limited scope described above, I am satisfied that the accounts provided accurately reflect the transactions shown in the supporting financial records made available to me.

Signed:

A handwritten signature in black ink, appearing to read 'David Harries', written over a horizontal line.

Name: David Harries

Date: 7th February 2026

Accounts

Trustees Annual Report 2020-2021

Haverfordwest Town Museum

1072596

Castle House

The Castle

Haverfordwest

Pembrokeshire

SA61 2EF

Trustees:

Timothy Evans (Chair)

Alan Buckfield

Sally Williams (Vice chair)

Daniel Blyth

Thomas Tudor

Gareth Roberts

W.M. Brian Griffiths

Vacancy

W. Roy Thomas

Corinne Codd

Charles Davies

Barrie Webb

Trustees meet four times a year, one includes an annual general meeting. Special meetings are held as and when required. Day to day executive functions are discharged by the curator/manager in consultation with the chair, vice-chair, and the Hon. Treasurer. Trustee vacancies are proactively advertised in the local press, social media and through local heritage networks.

The museum trust was established in 1994 and the Haverfordwest Town Museum first opened to the public on 2 July 1996. The objectives of the museum are to preserve, record and interpret the rich history of Haverfordwest which stretches back over nine hundred years. The museum has a substantial collection of artefacts including archaeology, fine art, uniforms, photographs, and local manufacturers. Activities are very much focused on enhancing public knowledge of the past and providing opportunities for public enjoyment. Our work includes organizing talks, heritage walks, publishing articles, television works and engaging with wider museum partnerships. The core function is opening the museum to the public and curating displays.

Due to the Coronavirus pandemic the museum has been closed to the public throughout 2020 and 2021. Therefore, the normal metrics of measuring our performance and assessing our achievements are not possible this year. However, we still clearly demonstrate the public benefit of our charitable activities by undertaking publishing of educational articles, providing information, answering queries, and continuing media contacts. There has been increased focus on cataloguing and documenting our reserve collection and reducing the backlog of this work. In conducting our purposes, we are mindful of the Charity Commissions public benefit guidance and we take this into account when making decisions, especially regarding the allocation of resources.

The audited accounts for 2020-21 are appended as a separate document to our return. We have undertaken a careful financial review and have been proactive in obtaining Covid-19 support grants as we sought to replace our lost earned income.

We are in a favourable and sustainable financial position and we intend re-opening the museum to the public again on Monday 11 April 2022.

		SUMMARY RECEIPTS/PAYMENTS			
		2020-2021			
		APRIL-MARCH			
RECEIPTS				PAYMENTS	
refund elect	277.18			Rees&Hayden	96
PCC	1000			Return rent	3222
HTC	3222			Advert	102
donations	219.75			Maint Equip	20
Mus Friends	243.65			Maint Property	105.77
Perrots Trust	1000			salaries	5123.14
Gild FM	200			stationary	186.03
LNG Digital Screens	1499			subscription	135
Fed Museums	4259			Alarm	79
Covid Grant	10000			telephone	669.59
Welsh Gov	9856			Water	166.08
HUB	821.98			Gas/Elect	1773.4
HMRC	3628.87			Display items	
TOTAL	36227.43			Silver shilling	139.65
destroyed Chq1718	50			Greens Photo	18.85
				Books	60.43
				History Society	50
	36277.43			HUB	821.98
					12768.92