

# STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE

England & Wales · Charity number 1072551

## Details

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**Other names** Riverside Centre Charity, SSA & FCC

**Status** Registered

**Legal form** Other

**Registered** 1998-11-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Woodstock Lodge  
Great Glemham Road  
Stratford St. Andrew  
Saxmundham  
IP17 1LL

**Phone** 01728603639

## Activities

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**Objects:** TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF STRATFORD ST ANDREW AND FARNHAM PARTICULARLY BY THE ESTABLISHMENT MAINTENANCE AND MANAGEMENT OF A COMMUNITY CENTRE.

**Activities:** Running a Community Centre / Village Hall

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** STRATFORD ST ANDREW AND FARNHAM
- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£49,687	£47,676	-	-
2024-12-31	£41,160	£42,663	-	-
2023-12-31	£46,823	£42,786	-	-
2022-12-31	£24,464	£49,075	-	-
2021-12-31	£29,295	£34,015	-	-
2020-12-31	£26,684	£29,464	-	-

## Trustees

Name	Role	Appointed
ROSEMARY CONIBEER	Chair	2024-02-09
David Pass		2024-06-25
Hilary Anne Plant		2023-06-09

**STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE**

England & Wales - Charity number 1072551

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# Accounts

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STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE

CHARITY NUMBER 1072551

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2025

# **STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2025**

**Charity Number** 1072251

## **Correspondence Address**

Woodstock Lodge, Great Glemham Road, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL

## **Trustees**

The following Trustees have served during the year, unless indicated otherwise:

Joshua Sugrue (appointed 05 January 2026) (resigned 15 March 2026)

Steven Horner (resigned 06 November 2025)

Hilary Plant

Rosemary Conibeer

Dolores Horner (resigned 23 April 2026)

David Pass

Jacqueline Plant (resigned 23 April 2026)

## **Professional Advisors**

Legal Advisors –

Pulham & Co, Market Place, Saxmundham, Suffolk, IP17 1AG

Bankers –

HSBC, 20 High Street, Saxmundham, Suffolk, IP17 1DB

COIF Charities Fund, Senator House, 85 Queen Victoria Street, London. EC4V 4ET

Independent Examiners –

Helen Rumsey FCA, Ensors, Blyth House, Rendham Road, Saxmundham, Suffolk, IP17 1WA

## **History, Objectives and Activities**

The charity was registered in November 1998 to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objectives of improving the conditions of life for the inhabitants of Stratford St Andrew and Farnham by the establishment, maintenance, and management of a community centre.

The charity aimed to raise funds and build a new community centre to replace the existing hall which was run by a separate charity. This was built in the 1920's and was no longer viable. Funds were successfully raised; land was leased from Stratford St Andrew Parish Council and the hall was built. The new hall was officially opened in March 1998. Surrounding land of 5.2 acres was purchased for amenity purposes. An extension to the hall was added, largely from self-generated funds.

## **Management and Governance Arrangements**

The Trust Deed provides for a minimum of 3 and a maximum of 8 trustees. Were there a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and

accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'.

The trustees annually review the risks that the charity faces. To date these have mainly related to the management and the running of the community centre.

### **Achievements and Performance**

The Trustees continue to carry out their duties with regard to the management of the Centre, which is maintained to a very high standard. The main purchases this year has been a new exit door, a new oil tank and chairs for the Parrot Bar. We have also purchased a new laptop, and a 6 burner barbecue. A lot of maintenance has been done on the equipment in the Centre this year, and the Trustees are aware that funds need to be reserved for equipment that might have to be replaced.

### **Financial Review, Investment Policy and Reserves**

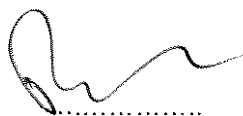
The net overall result for the year was an operating surplus of £2,011, compared to the previous year's net deficit of £1,503.

The accounts are monitored on a regular basis and monthly updates are given to the Trustees. The hall charges have been reviewed and uplifted to offset the increased costs of running the Centre. Money is transferred from the Riverside Social account to the SSA and FCC account when needed, any surplus funds are transferred to the CCLA account for unexpected capital expenditure, and to continue paying off the PWLB loan which was taken out when the building was first erected.

### **Future Plans**

The Trustees will endeavour to get increased bookings for the hall this coming year so that they can continue to make improvements to the Centre. They plan to weather the current financial situation as best they can to keep the Riverside busy. There is likely to be some upheaval with the new road being built, but they see this as an opportunity to continue to provide a welcoming place for hirers of the hall, the members and the community.

All Trustees are aware of their duties to maintain the Centre to a very high standard and to keep a close check on all financial decisions



David Pass  
Acting Chair

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2025**

I report to the trustees on my examination of the accounts of the Stratford St Andrew & Farnham Community Centre for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

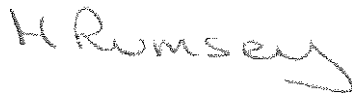
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



HELEN RUMSEY FCA  
ENSORS  
BLYTH HOUSE  
SAXMUNDHAM  
IP17 1WA

DATE: 28/04/2026

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2025**

	All unrestricted funds	
	2025	2024
	£	£
<b>INCOME AND ENDOWMENTS FROM</b>		
Voluntary Income	20,872	18,779
Government Grants	-	-
Income from Investments	992	832
Community Centre Activities	25,573	19,577
Miscellaneous Income	2,250	1,972
Total Income	<u>49,687</u>	<u>41,160</u>
<b>EXPENDITURE ON:</b>		
Fundraising & Trading Costs	-	-
Community Centre Costs	45,757	39,508
Other Expenditure	1,919	3,155
Total Resources Expended	<u>47,676</u>	<u>42,663</u>
<b>NET MOVEMENT IN FUNDS</b>	2,011	(1,503)
Balance brought forward	234,409	235,912
<b>BALANCE CARRIED FORWARD</b>	<u>236,420</u>	<u>234,409</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
BALANCE SHEET  
AS AT 31 DECEMBER 2025**

	Notes	2025		2024	
		£	£	£	£
Tangible Assets					
Fixed Assets	2		211,826		216,019
Current Assets					
Prepayments		538		-	
Debtors		998		1,124	
Cash at bank & in hand		27,938		23,569	
		<u>29,474</u>		<u>24,693</u>	
Creditors (due within 1 year)					
Community Centre Costs		879		-	
Income in Advance		450		360	
Public Works Loans		3,551		5,944	
		<u>4,880</u>		<u>6,304</u>	
Net Current Assets			<u>24,594</u>		<u>18,389</u>
Total assets less current liabilities			236,420		234,409
Creditors (due in over 1 year)	4		-		-
			<u>236,420</u>		<u>234,409</u>
Reserves					
General Fund					
Brought Forward			234,409		235,912
Surplus for the year			2,011		(1,503)
			<u>236,420</u>		<u>234,409</u>

# **STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE**

## **NOTES TO THE ACCOUNTS**

### **FOR THE YEAR ENDED 31 DECEMBER 2025**

#### **1. ACCOUNTING POLICIES**

##### **Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### **Preparation of accounts on a going concern basis**

The assessment of the trustees is that the charity is a going concern.

##### **Income**

Income is recognised when the charity has sufficient certainty that the receipt of income is probable and the amount can be measured reliably.

##### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of the resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

##### **Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land – not depreciated  
Buildings – 2.5% reducing balance  
Equipment – 7.5% reducing balance  
Playground Equipment – 7.5% reducing balance

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2025**

**2. TANGIBLE FIXED ASSETS**

	Land	Buildings	Equipment	Playground Equipment	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 January 2025	20,356	335,261	67,107	32,085	454,810
Additions	-	-	4,734	-	4,734
Disposals	-	-	-	-	-
At 31 December 2025	<u>20,356</u>	<u>335,261</u>	<u>71,841</u>	<u>32,085</u>	<u>459,544</u>
<b>DEPRECIATION</b>					
At 1 January 2025	-	179,991	40,516	18,283	238,790
Charge for the year	-	3,925	2,866	2,136	8,927
On disposal	-	-	-	-	-
At 31 December 2025	<u>-</u>	<u>183,916</u>	<u>43,382</u>	<u>20,419</u>	<u>247,717</u>
<b>NET BOOK VALUE</b>					
At 1 January 2025	<u>20,356</u>	<u>155,270</u>	<u>26,591</u>	<u>13,802</u>	<u>216,019</u>
At 31 December 2025	<u><b>20,356</b></u>	<u><b>151,345</b></u>	<u><b>28,459</b></u>	<u><b>11,666</b></u>	<u><b>211,826</b></u>

**3. FUNDING FOR BUILDING**

Grants received in 1998 amounted to £85,000 from the National Lottery Charities Board Community Fund. Also £31,490 in 2003 from the sale of the "Old Hut".

**4. LONG TERM LOANS**

These consist of Public Works Loans via the Parish Council.

	2025	2024
	£	£
Public Works Loans – due within 1 year	3,551	5,944
Public Works Loans – due after 1 year	-	-
	<u>3,551</u>	<u>5,944</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
DETAILED INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2025**

	2025		2024	
	£	£	£	£
<b>Income</b>				
Voluntary Income:				
Riverside Social Club	20,551		18,519	
Donations	<u>321</u>		<u>260</u>	
		20,872		18,779
Government Grants				
ESDC Grants	<u>-</u>		<u>-</u>	
		-		-
Activities for Generating Funds				
Fundraising Income	<u>-</u>		<u>-</u>	
		-		-
Trading Income:				
Hall Lettings	25,573		19,577	
Vending Machine	<u>-</u>		<u>-</u>	
		25,573		19,577
Investment Income:				
Interest Received		992		832
Miscellaneous Income:				
E-on Receipts – Solar Panels	<u>2,250</u>		<u>1,972</u>	
		2,250		1,972
<b>Total Income</b>		<u>49,687</u>		<u>41,160</u>
<b>Expenditure</b>				
Direct charitable re Riverside Centre				
Booking Clerk	8,472		6,804	
Energy	7,483		10,058	
Insurance	1,700		1,838	
Cleaning	3,152		3,180	
Telephone	834		1,048	
Water rates	935		11	
Repairs and equipment	8,728		2,811	
Refuse Collection	882		1,118	
Licenses	871		906	
Playground Inspection	120		118	
Grounds	3,156		2,651	
Depreciation	8,927		8,758	
Stationery	347		207	
Advertising	<u>150</u>		<u>-</u>	
		45,757		39,508
Governance Costs				
Sundry Expenses	1,461		1,289	
Professional Fees	792		756	
Bookkeeping Fees	603		657	
Loan Interest adjustment	(996)		372	
Bank charges	<u>59</u>		<u>81</u>	
		1,919		3,155
<b>Total Expenditure</b>		<u>47,676</u>		<u>42,663</u>
<b>Excess of Income over Expenditure</b>		<u>2,011</u>		<u>(1,503)</u>

**STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE**

England & Wales - Charity number 1072551

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# Accounts

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STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE

CHARITY NUMBER 1072551

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

# **STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024**

**Charity Number** 1072251

## **Correspondence Address**

Maureen Greaves, Pampas, Great Glemham Road, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL

## **Trustees**

The following Trustees have served during the year, unless indicated otherwise:

Steven Horner, Chair  
Maureen Greaves (retired 31 March 2024)  
Hilary Plant  
Judith Dawn Spatchett (resigned 15 October 2024)  
Rosemary Conibeer (appointed 9 February 2024)  
Dolores Horner (appointed 14 May 2024)  
David Pass (appointed 25 June 2024)  
Jacqueline Plant (appointed 23 July 2024)

## **Professional Advisors**

Legal Advisors –

Pulham & Co, Market Place, Saxmundham, Suffolk, IP17 1AG

Bankers –

HSBC, 20 High Street, Saxmundham, Suffolk, IP17 1DB

COIF Charities Fund, Senator House, 85 Queen Victoria Street, London. EC4V 4ET

Independent Examiners –

Ensors Accountants LLP, Blyth House, Rendham Road, Saxmundham, Suffolk, IP17 1WA

## **Statement of Trustee' responsibilities**

Charity law requires the trustees to prepare financial accounts which give a true & fair view of the state of affairs of the charity. In preparing those financial accounts, the trustees are required to:

- Select suitable accounting policies
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards have been followed; subject to any material departures disclosed and explained in the financial accounts;

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **History, Objectives and Activities of the Trust**

The charity was registered in November 1998. The purpose of this was to raise funds and build a new community centre to replace the existing hall which was run by a separate charity. This was built in the 1920's and was no longer viable. Funds were successfully raised; land was leased from Stratford St Andrew Parish Council and the hall was built. The new hall was officially opened in March 1998. Surrounding land of 5.2 acres was purchased for amenity purposes. An extension to the hall was added, largely from self-generated funds.

## **Management and Governance Arrangements**

The Trust Deed provides for a minimum of 3 and a maximum of 8 trustees. Were there a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'. The existing trustees have held office for over 10 years.

The trustees annually review the risks that the charity faces. To date these have mainly related to the management and the running of the community centre.

There are also minor areas of risk relating to employing staff which have been covered by proper procedures and insurance.

## **Achievements and Performance of the Trust**

The Trustees continue to maintain the Centre to a very high standard. Maintenance and repairs are carried out on a regular basis. Due to the age of the Centre various items have had to be replaced this year, including a new water heater, ice maker, control box for a security camera, printer and security light. We have also replaced the ceiling lights in the main hall with modern LED fittings. An addition to the Centre has been the purchase of a pressure washer.

## **Financial Review, Investment Policy and Reserves**

The accounts are reviewed on a regular basis and reconciled monthly. Money is transferred from the Riverside Social account to the SSA and FCC account when needed, and any surplus is transferred to the CCLA for unexpected capital expenditure and to continue paying off the PWLB loan (taken out when the building was first erected).


### **Future Plans**

An external door is booked to be replaced in January 2025. It is intended to replace the floor polisher and light in the disabled toilet. We also need to address various requirements in order to renew our insurance.

Our chairman retired in March 2024 and another Trustee retired in October 2024. A new Chairman was appointed and 3 new Trustees have joined the committee during the year. All Trustees are aware of their duties to maintain the Centre to a very high standard and to keep a close check on all financial decisions.

### **Independent Examiner**

The trustees intend to reappoint the existing independent examiner for the following year to 31<sup>st</sup> December 2025.

A handwritten signature in black ink, appearing to read 'S Horner', written over a dotted line.

Steven Horner  
Chair

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2024**

I report on the accounts for the year ended 31 December 2024, which are set out on pages 6 to 7.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

The examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENTS**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C PAGE  
ENSORS ACCOUNTANTS LLP  
BLYTH HOUSE  
SAXMUNDHAM  
IP17 1WA

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	All unrestricted funds	
	2024	2023
	£	£
<b>INCOME AND ENDOWMENTS FROM</b>		
Voluntary Income	18,779	16,683
Government Grants	-	-
Income from Investments	832	647
Community Centre Activities	19,577	26,824
Miscellaneous Income	1,972	2,669
<b>Total Income</b>	<b>41,160</b>	<b>46,823</b>
<b>EXPENDITURE ON:</b>		
Fundraising & Trading Costs	-	-
Community Centre Costs	39,508	39,796
Other Expenditure	3,155	2,990
<b>Total Resources Expended</b>	<b>42,663</b>	<b>42,786</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>(1,503)</b>	<b>4,037</b>
Balance brought forward	235,912	231,875
<b>BALANCE CARRIED FORWARD</b>	<b>234,409</b>	<b>235,912</b>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
BALANCE SHEET  
AS AT 31 DECEMBER 2024**

	Notes	2024		2023	
		£	£	£	£
Tangible Assets					
Fixed Assets	2		216,019		222,949
Current Assets					
Prepayments		-		-	
Debtors		1,124		1,142	
Cash at bank & in hand		23,569		20,217	
		<u>24,693</u>		<u>21,359</u>	
Creditors (due within 5 years)					
Community Centre Costs		-		107	
Income in Advance		360			
Public Works Loans		5,944		8,289	
		<u>6,304</u>		<u>8,396</u>	
Net Current Assets			<u>18,389</u>		<u>12,963</u>
Total assets less current liabilities			234,409		235,912
Creditors (due in over 5 years)	5		-		-
			<u>234,409</u>		<u>235,912</u>
Reserves					
General Fund					
Brought Forward			235,912		231,875
Surplus for the year			(1,503)		4,037
			<u>234,409</u>		<u>235,912</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

In preparing the accounts, the trustees have considered whether in applying the policies required by FRS 102 and the Charities SORP 102 a restatement of comparative items was needed. No restatements were required.

The charity constitutes a public benefit entity as defined by FRS 102.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

- Land – not depreciated
- Buildings – 2.5% reducing balance
- Equipment – 7.5% reducing balance
- Playground Equipment – 7.5% reducing balance

**2. TANGIBLE FIXED ASSETS**

	Land	Buildings	Equipment	Playground Equipment	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 January 2024	20,356	335,261	65,279	32,085	452,982
Additions	-	-	1,828	-	1,828
Disposals	-	-	-	-	-
At 31 December 2024	20,356	335,261	67,107	32,085	454,810
<b>DEPRECIATION</b>					
At 1 January 2024	-	175,972	37,916	16,144	230,032
Charge for the year	-	4,019	2,600	2,139	8,758
On disposal	-	-	-	-	-
At 31 December 2024	-	179,991	40,516	18,283	238,790
<b>NET BOOK VALUE</b>					
At 1 January 2024	20,356	159,289	27,363	15,941	222,949
At 31 December 2024	20,356	155,270	26,591	13,802	216,019

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**3. EMPLOYEES**

Number of Employees

During the year the number of employees paid by the charity (on a full time equivalent basis) was:

	2024	2023
Management	-	-
Fundraising	-	-
Charitable Work	-	-

Remuneration of Employees

	2024	2023
	£	£
Management	-	-
Fundraising	-	-
Charitable Work	-	-

**4. FUNDING FOR BUILDING**

Grants received in 1998 amounted to £85,000 from the National Lottery Charities Board Community Fund. Also £31,490 in 2003 from the sale of the "Old Hut".

**5. LONG TERM LOANS**

These consist of Public Works Loans via the Parish Council.

	2024	2023
	£	£
Public Works Loans – due within 5 years	5,944	8,289
Public Works Loans – due after 5 years	-	-
	<u>5,944</u>	<u>8,289</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
DETAILED INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024		2023	
	£	£	£	£
<b>Income</b>				
Voluntary Income:				
Riverside Social Club	18,519		16,206	
Donations	<u>260</u>		<u>477</u>	
		18,779		16,683
Government Grants				
ESDC Grants	<u>-</u>		<u>-</u>	
		-		-
Activities for Generating Funds				
Fundraising Income	<u>-</u>		<u>-</u>	
		-		-
Trading Income:				
Hall Lettings	19,577		26,824	
Vending Machine	<u>-</u>		<u>-</u>	
		19,577		26,824
Investment Income:				
Interest Received		832		647
Miscellaneous Income:				
E-on Receipts – Solar Panels	1,972		1,974	
Grants	<u>-</u>		<u>695</u>	
		1,972		2,669
<b>Total Income</b>		<u>41,160</u>		<u>46,823</u>
<b>Expenditure</b>				
Direct charitable re Riverside Centre				
Booking Clerk	6,804		6,264	
Energy	10,058		7,879	
Insurance	1,838		1,602	
Cleaning	3,180		2,416	
Telephone	1,048		726	
Water rates	11		160	
Repairs	2,811		8,039	
Refuse Collection	1,118		877	
Licenses	906		884	
Playground Inspection	118		107	
Grounds	2,651		1,431	
Depreciation	8,758		8,815	
Stationery	<u>207</u>		<u>596</u>	
		39,508		39,796
Governance Costs				
Sundry Expenses	1,289		1,144	
Professional Fees	756		714	
Bookkeeping Fees	657		562	
Loan Interest	372		480	
Bank charges	<u>81</u>		<u>90</u>	
		3,155		2,990
<b>Total Expenditure</b>		<u>42,663</u>		<u>42,786</u>
<b>Excess of Income over Expenditure</b>		<u>(1,503)</u>		<u>4,037</u>

**STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE**

England & Wales - Charity number 1072551

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# Accounts

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STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE

CHARITY NUMBER 1072551

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

# **STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**

**Charity Number** 1072251

## **Correspondence Address**

Maureen Greaves, Pampas, Great Glemham Road, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL

## **Trustees**

The following Trustees have served during the year, unless indicated otherwise:

Steven Horner, Chair  
Maureen Greaves (retired 31 March 2024)  
Jacci Ellen Churchman (retired 21 April 2023)  
Hilary Plant (appointed 21 April 2023)  
Richard John Plant (retired 21 April 2023)  
Judith Dawn Spatchett  
Rosemary Conibeer (appointed 9 February 2024)

## **Professional Advisors**

Legal Advisors –

Pulham & Co, Market Place, Saxmundham, Suffolk, IP17 1AG

Bankers –

HSBC, 20 High Street, Saxmundham, Suffolk, IP17 1DB

COIF Charities Fund, Senator House, 85 Queen Victoria Street, London. EC4V 4ET

Independent Examiners –

Ensors Accountants LLP, Blyth House, Rendham Road, Saxmundham, Suffolk, IP17 1WA

## **Statement of Trustee' responsibilities**

Charity law requires the trustees to prepare financial accounts which give a true & fair view of the state of affairs of the charity. In preparing those financial accounts, the trustees are required to:

- Select suitable accounting policies
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards have been followed; subject to any material departures disclosed and explained in the financial accounts;

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **History, Objectives and Activities of the Trust**

The charity was registered in November 1998. The purpose of this was to raise funds and build a new community centre to replace the existing hall which was run by a separate charity. This was built in the 1920's and was no longer viable. Funds were successfully raised; land was leased from Stratford St Andrew Parish Council and the hall was built. The new hall was officially opened in March 1998. Surrounding land of 5.2 acres was purchased for amenity purposes. An extension to the hall was added, largely from self-generated funds.

## **Management and Governance Arrangements**

The Trust Deed provides for a minimum of 3 and a maximum of 8 trustees. Were there a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'. The existing trustees have held office for over 10 years.

The trustees annually review the risks that the charity faces. To date these have mainly related to the management and the running of the community centre.

There are also minor areas of risk relating to employing staff which have been covered by proper procedures and insurance.

## **Achievements and Performance of the Trust**

The Trustees were aware of the continued need to maintain a stable reserve of funds, but, at the same time, to reach a balance to ensure the excellent presentation and upkeep of the Centre was preserved. The Centre was kept in good order and maintenance was carried out as and when required.

The Trustees continued to carry out their duties regarding the management and finances of the Centre. Insurance, electricity, internet and domestic oil Contracts were monitored to achieve best prices.

The lounge bar and games room were re-decorated and lounge chairs replaced

## **Financial Review, Investment Policy and Reserves**

Overheads are reviewed on a regular basis. Bank balances are constantly reviewed, and funds transferred as necessary.

Reserves are maintained to fund loan repayments and any unforeseen capital expenditure. When the building was first erected a loan was taken at very favourable terms over a twenty-five-year period and funds are maintained to make twelve monthly repayments of this.

## **Future Plans**

It is intended to replace the ceiling lighting to the main hall with modern, LED fittings, and to consider replacing outdated external security lights.

The Trustees must replace two retiring trustees and the expected retirement of the Chairman. These trustees were appointed 25 years ago who recognised the need for new Trustees to develop and maintain the reputation of the Riverside Centre.

The Trustees are aware of the continued need to maintain a stable reserve of funds, but, at the same time, to reach a balance to ensure the excellent presentation and upkeep of the Centre is preserved. This is largely achievable due to good management and the fund raising activities of the Riverside Centre Social Club.

## **Independent Examiner**

The trustees intend to reappoint the existing independent examiner for the following year to 31<sup>st</sup> December 2024.

.....  
Steven Horner  
Chair

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**

I report on the accounts for the year ended 31 December 2023, which are set out on pages 6 to 7.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

The examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M HEWITSON  
ENSORS ACCOUNTANTS LLP  
BLYTH HOUSE  
SAXMUNDHAM  
IP17 1WA

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	All unrestricted funds	
	2023	2022
	£	£
INCOME AND ENDOWMENTS FROM		
Voluntary Income	16,683	15,055
Government Grants	-	-
Income from Investments	647	157
Community Centre Activities	26,824	17,307
Miscellaneous Income	2,669	1,945
Total Income	<u>46,823</u>	<u>24,464</u>
EXPENDITURE ON:		
Fundraising & Trading Costs	-	-
Community Centre Costs	39,796	47,004
Other Expenditure	2,990	2,071
Total Resources Expended	<u>42,786</u>	<u>49,075</u>
NET MOVEMENT IN FUNDS	4,037	(14,610)
Balance brought forward	231,875	246,485
BALANCE CARRIED FORWARD	<u>235,912</u>	<u>231,875</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE**  
**BALANCE SHEET**  
**AS AT 31 DECEMBER 2023**

	Notes	£	2023	£	£	2022	£
Tangible Assets							
Fixed Assets	2			222,949			229,860
Current Assets							
Prepayments				-			-
Debtors				1,142			-
Cash at bank & in hand				20,217			16,731
				<u>21,359</u>			<u>16,731</u>
Creditors (due within 5 years)							
Community Centre Costs				107			4,189
Public Works Loans				8,289			8,422
				<u>8,396</u>			<u>12,611</u>
Net Current Assets				<u>12,963</u>			<u>4,120</u>
Total assets less current liabilities				235,912			233,980
Creditors (due in over 5 years)	5			-			2,105
				<u>235,912</u>			<u>231,875</u>
Reserves							
General Fund							
Brought Forward				231,875			246,485
Surplus for the year				4,037			(14,610)
				<u>235,912</u>			<u>231,875</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

In preparing the accounts, the trustees have considered whether in applying the policies required by FRS 102 and the Charities SORP 102 a restatement of comparative items was needed. No restatements were required.

The charity constitutes a public benefit entity as defined by FRS 102.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

- Land – not depreciated
- Buildings – 2.5% reducing balance
- Equipment – 7.5% reducing balance
- Playground Equipment – 7.5% reducing balance

**2. TANGIBLE FIXED ASSETS**

	Land	Buildings	Equipment	Playground Equipment	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 January 2023	20,356	335,261	63,376	32,085	451,078
Additions	-	-	1,903	-	-
Disposals	-	-	-	-	-
At 31 December 2023	<u>20,356</u>	<u>335,261</u>	<u>65,279</u>	<u>32,085</u>	<u>452,982</u>
<b>DEPRECIATION</b>					
At 1 January 2023	-	171,856	35,359	14,002	221,217
Charge for the year	-	4,116	2,557	2,142	-
On disposal	-	-	-	-	-
At 31 December 2023	<u>-</u>	<u>175,972</u>	<u>37,916</u>	<u>16,144</u>	<u>230,032</u>
<b>NET BOOK VALUE</b>					
At 1 January 2023	<u>20,356</u>	<u>163,405</u>	<u>28,016</u>	<u>18,083</u>	<u>229,860</u>
At 31 December 2023	<u><b>20,356</b></u>	<u><b>159,289</b></u>	<u><b>27,363</b></u>	<u><b>16,941</b></u>	<u><b>222,949</b></u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**3. EMPLOYEES**

Number of Employees

During the year the number of employees paid by the charity (on a full time equivalent basis) was:

	2023	2022
Management	-	-
Fundraising	-	-
Charitable Work	-	-

Remuneration of Employees

	2023	2022
	£	£
Management	-	-
Fundraising	-	-
Charitable Work	-	-

**4. FUNDING FOR BUILDING**

Grants received in 1998 amounted to £85,000 from the National Lottery Charities Board Community Fund. Also £31,490 in 2003 from the sale of the "Old Hut".

**5. LONG TERM LOANS**

These consist of Public Works Loans via the Parish Council.

	2023	2022
	£	£
Public Works Loans – due within 5 years	8,289	8,422
Public Works Loans – due after 5 years	-	2,105
	<u>8,289</u>	<u>10,527</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
DETAILED INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023		2022	
	£	£	£	£
<b>Income</b>				
Voluntary Income:				
Riverside Social Club	16,206		14,500	
Donations	<u>477</u>		<u>555</u>	
		16,683		15,055
Government Grants				
ESDC Grants	<u>-</u>		<u>-</u>	
		-		-
Activities for Generating Funds				
Fundraising Income	<u>-</u>		<u>-</u>	
		-		-
Trading Income:				
Hall Lettings	26,824		16,949	
Vending Machine	<u>-</u>		<u>358</u>	
		26,824		17,307
Investment Income:				
Interest Received		647		157
Miscellaneous Income:				
E-on Receipts – Solar Panels	1,974		1,945	
Grants	<u>695</u>		<u>-</u>	
		2,669		1,945
<b>Total Income</b>		<u><u>46,823</u></u>		<u><u>34,464</u></u>
<b>Expenditure</b>				
Direct charitable re Riverside Centre				
Booking Clerk	6,264		6,264	
Energy	7,879		6,380	
Insurance	1,602		2,068	
Cleaning	2,416		2,570	
Telephone	726		1,444	
Water rates	160		176	
Repairs	8,039		15,354	
Refuse Collection	877		1,406	
Licenses	884		831	
Playground Inspection	107		101	
Grounds	1,431		1,265	
Depreciation	8,815		8,886	
Stationery	<u>596</u>		<u>259</u>	
		39,796		47,004
Governance Costs				
Sundry Expenses	1,144		352	
Professional Fees	714		648	
Bookkeeping Fees	562		405	
Loan Interest	480		582	
Bank charges	<u>90</u>		<u>84</u>	
		2,990		2,071
<b>Total Expenditure</b>		<u><u>42,786</u></u>		<u><u>49,075</u></u>
<b>Excess of Income over Expenditure</b>		<u><u>4,037</u></u>		<u><u>(14,610)</u></u>



**STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE**

England & Wales - Charity number 1072551

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# Accounts

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STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE

CHARITY NUMBER 1072551

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**Charity Number** 1072251

**Correspondence Address**

Maureen Greaves, Pampas, Great Glemham Road, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL

**Trustees**

The following Trustees have served during the year, unless indicated otherwise:

Maureen Greaves, Chair  
Jacci Ellen Churchman  
Detmar Hackman  
Steven Horner  
Richard John Plant  
Judith Dawn Spatchett  
Trevor Patrick William Brame

**Professional Advisors**

Legal Advisors –

Pulham & Co, Market Place, Saxmundham, Suffolk, IP17 1AG

Bankers –

HSBC, 20 High Street, Saxmundham, Suffolk, IP17 1DB

COIF Charities Fund, Senator House, 85 Queen Victoria Street, London. EC4V 4ET

Independent Examiners –

Ensors Accountants LLP, Blyth House, Rendham Road, Saxmundham, Suffolk, IP17 1WA

**Statement of Trustee' responsibilities**

Charity law requires the trustees to prepare financial accounts which give a true & fair view of the state of affairs of the charity. In preparing those financial accounts, the trustees are required to:

- Select suitable accounting policies
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards have been followed; subject to any material departures disclosed and explained in the financial accounts;

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **History, Objectives and Activities of the Trust**

The charity was registered in November 1998. The purpose of this was to raise funds and build a new community centre to replace the existing hall which was run by a separate charity. This was built in the 1920's and was no longer viable. Funds were successfully raised; land was leased from Stratford St Andrew Parish Council and the hall was built. The new hall was officially opened in March 1998. Surrounding land of 5.2 acres was purchased for amenity purposes. An extension to the hall was added, largely from self-generated funds.

## **Management and Governance Arrangements**

The Trust Deed provides for a minimum of 3 and a maximum of 8 trustees. Were there a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'. The existing trustees have held office for over 10 years.

The trustees annually review the risks that the charity faces. To date these have mainly related to the management and the running of the community centre.

There are also minor areas of risk relating to employing staff which have been covered by proper procedures and insurance.

## **Achievements and Performance of the Trust**

The Trustees were aware of the continued need to maintain a stable reserve of funds, but, at the same time, to reach a balance to ensure the excellent presentation and upkeep of the Centre was preserved. The Coronavirus pandemic caused a further lockdown in the early part of the year, resulting in further loss of income. However, the Centre was kept in good order and maintenance was carried out as and when required.

The Trustees continued to carry out their duties regarding the management and finances of the Centre. A need was identified for a replacement carpet to the main entrance and corridor. The bridge on the amenity land, which crosses the River Alde was deemed unsafe.

## **Financial Review, Investment Policy and Reserves**

Bank balances are constantly reviewed, and funds transferred as necessary. Six monthly accounts are normally prepared to check the financial position.

Reserves are maintained to fund six months expenses and the capital cost of the buildings and land. When the building was first erected a loan was taken at very favourable terms over a twenty-five-year period and funds are maintained to make twelve monthly repayments of this.

## **Future Plans**

All future plans were put on hold due to the uncertain future as a result of closure, financial restraints and Covid restrictions. However, the future looks bright with a number of user groups re-establishing their activities. Bookings for functions are improving.

The Trustees are aware of the continued need to maintain a stable reserve of funds, but, at the same time, to reach a balance to ensure the excellent presentation and upkeep of the Centre is preserved. When funds permit the Charity will replace carpeting to the main entrance and plan to refurbish the bridge on the amenity land, which crosses the River Aide. This is largely achievable due to the fund raising activities of the Riverside Centre Social Club.

The Trustees are fully aware that a number of them have served the charity for over twenty years. The Executive Committee still recognises there is a need for new trustees to take the Riverside Centre forward.

## **Independent Examiner**

The trustees intend to reappoint the existing independent examiner for the following year to 31<sup>st</sup> December 2022.



.....  
Maureen Greaves  
Chair

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts for the year ended 31 December 2021, which are set out on pages 6 to 7.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

The examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENTS**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C PAGE FCCA  
ENSORS ACCOUNTANTS LLP  
BLYTH HOUSE  
SAXMUNDHAM  
IP17 1WA

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	All unrestricted funds	
	2021	2020
	£	£
<b>INCOME AND ENDOWMENTS FROM</b>		
Voluntary Income	3,018	2,520
Government Grants	16,440	12,270
Income from Investments	3	50
Community Centre Activities	8,244	10,158
Miscellaneous Income	1,590	1,686
Total Income	<u>29,295</u>	<u>26,684</u>
<b>EXPENDITURE ON:</b>		
Fundraising & Trading Costs	-	-
Community Centre Costs	32,366	27,085
Other Expenditure	1,649	2,380
Total Resources Expended	<u>34,015</u>	<u>29,464</u>
<b>NET MOVEMENT IN FUNDS</b>	<b>(4,720)</b>	<b>(2,780)</b>
Balance brought forward	251,205	253,985
<b>BALANCE CARRIED FORWARD</b>	<u><b>246,485</b></u>	<u><b>251,205</b></u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	Notes	£	2021	£	£	2020	£
Tangible Assets							
Fixed Assets	2			238,536			243,054
Current Assets							
Prepayments			-			-	
Debtors			-			-	
Cash at bank & in hand			28,781			26,998	
			<u>28,781</u>			<u>26,998</u>	
Creditors (due within 5 years)							
Community Centre Costs			8,168			4,145	
			<u>8,168</u>			<u>4,145</u>	
Net Current Assets				<u>20,613</u>			<u>22,853</u>
Total assets less current liabilities				259,149			265,907
Creditors (due in over 5 years)	5			12,664			14,702
				<u>246,485</u>			<u>251,205</u>
Reserves							
General Fund							
Brought Forward				251,205			253,985
Surplus for the year				(4,720)			(2,780)
				<u>246,485</u>			<u>251,205</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

In preparing the accounts, the trustees have considered whether in applying the policies required by FRS 102 and the Charities SORP 102 a restatement of comparative items was needed. No restatements were required.

The charity constitutes a public benefit entity as defined by FRS 102.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land – not depreciated  
Buildings – 2.5% reducing balance  
Equipment – 7.5% reducing balance  
Playground Equipment – 7.5% reducing balance

**2. TANGIBLE FIXED ASSETS**

	Land	Buildings	Equipment	Playground Equipment	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 January 2021	20,356	335,261	58,592	32,085	446,293
Additions	-	-	4,574	-	-
Disposals	-	-	-	-	-
At 31 December 2021	<u>20,356</u>	<u>335,261</u>	<u>63,166</u>	<u>32,085</u>	<u>446,293</u>
<b>DEPRECIATION</b>					
At 1 January 2021	-	163,324	30,210	9,706	203,240
Charge for the year	-	4,317	2,666	2,150	9,133
On disposal	-	-	-	-	-
At 31 December 2021	<u>-</u>	<u>167,641</u>	<u>32,876</u>	<u>11,856</u>	<u>212,373</u>
<b>NET BOOK VALUE</b>					
At 1 January 2021	<u>20,356</u>	<u>171,937</u>	<u>28,382</u>	<u>22,379</u>	<u>251,099</u>
At 31 December 2021	<u>20,356</u>	<u>167,620</u>	<u>30,331</u>	<u>20,229</u>	<u>238,536</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**3. EMPLOYEES**

Number of Employees

During the year the number of employees paid by the charity (on a full time equivalent basis) was:

	2021	2020
Management	-	-
Fundraising	-	-
Charitable Work	-	-

Remuneration of Employees

	2021	2020
	£	£
Management	-	-
Fundraising	-	-
Charitable Work	-	-

**4. FUNDING FOR BUILDING**

Grants received in 1998 amounted to £85,000 from the National Lottery Charities Board Community Fund. Also £31,490 in 2003 from the sale of the "Old Hut".

**5. LONG TERM LOANS**

These consist of Public Works Loans via the Parish Council.

	2021	2020
	£	£
Public Works Loans	12,663	14,702
	<u>14,702</u>	<u>14,702</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
DETAILED INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		2020	
	£	£	£	£
<b>Income</b>				
Voluntary Income:				
Riverside Social Club	3,018		2,500	
Donations	<u>-</u>		<u>20</u>	
		3,018		2,520
Government Grants				
ESDC Grants	<u>16,440</u>		<u>12,270</u>	
		16,440		12,270
Activities for Generating Funds				
Fundraising Income	<u>-</u>		<u>-</u>	
		-		-
Trading Income:				
Hall Lettings	8,218		10,074	
Vending Machine	<u>26</u>		<u>84</u>	
		8,244		10,158
Investment Income:				
Interest Received		3		50
Miscellaneous Income:				
E-on Receipts – Solar Panels		1,590		1,686
<b>Total Income</b>		<u>29,295</u>		<u>26,684</u>
<b>Expenditure</b>				
Direct charitable re Riverside Centre				
Booking Clerk	5,472		3,000	
Energy	2,188		4,434	
Insurance	1,971		1,934	
Cleaning	2,266		2,711	
Telephone	904		490	
Water rates	281		182	
Repairs	7,568		2,190	
Refuse Collection	391		513	
Licenses	883		850	
Playground Inspection	-		99	
Grounds	1,048		1,578	
Depreciation	9,092		8,974	
Stationery	<u>302</u>		<u>130</u>	
		32,366		27,085
Governance Costs				
Postage	-		77	
Sundry Expenses	30		45	
Professional Fees	612		600	
Bookkeeping Fees	320		407	
Loan Interest	679		1,251	
Bank charges	<u>8</u>		<u>-</u>	
		1,649		2,380
<b>Total Expenditure</b>		<u>34,015</u>		<u>29,464</u>
<b>Excess of Income over Expenditure</b>		<u>(4,720)</u>		<u>(2,780)</u>

**STRATFORD ST ANDREW AND FARNHAM COMMUNITY CENTRE**

England & Wales - Charity number 1072551

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# Accounts

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STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE

CHARITY NUMBER 1072551

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

Charity Number 1072251

**Correspondence Address**

Maureen Greaves, Pampas, Great Glemham Road, Stratford St Andrew, Saxmundham, Suffolk, IP17 1LL

**Trustees**

The following Trustees have served during the year, unless indicated otherwise:

Maureen Greaves, Chair  
Jacci Ellen Churchman  
Detmar Hackman  
Steven Horner  
Richard John Plant  
Judith Dawn Spatchett  
Trevor Patrick William Brame

**Professional Advisors**

Legal Advisors –

Pulham & Co, Market Place, Saxmundham, Suffolk, IP17 1AG

Bankers –

HSBC, 20 High Street, Saxmundham, Suffolk, IP17 1DB

COIF Charities Fund, Senator House, 85 Queen Victoria Street, London. EC4V 4ET

Independent Examiners –

Ensors Accountants LLP, Blyth House, Rendham Road, Saxmundham, Suffolk, IP17 1WA

**Statement of Trustee' responsibilities**

Charity law requires the trustees to prepare financial accounts which give a true & fair view of the state of affairs of the charity. In preparing those financial accounts, the trustees are required to:

- Select suitable accounting policies
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards have been followed; subject to any material departures disclosed and explained in the financial accounts;

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **History, Objectives and Activities of the Trust**

The charity was registered in November 1998. The purpose of this was to raise funds and build a new community centre to replace the existing hall which was run by a separate charity. This was built in the 1920's and was no longer viable. Funds were successfully raised; land was leased from Stratford St Andrew Parish Council and the hall was built. The new hall was officially opened in March 1998. Surrounding land of 5.2 acres was purchased for amenity purposes. An extension to the hall was added, largely from self-generated funds.

## **Management and Governance Arrangements**

The Trust Deed provides for a minimum of 3 and a maximum of 8 trustees. Were there a requirement for new trustees, these would be identified and appointed by the remaining trustees. The chair of trustees is responsible for the induction of any new trustee which involves awareness of a trustee's responsibilities, the governing document, administrative procedures, the history and philosophical approach of the charity. A new trustee would receive copies of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'. The existing trustees have held office for over 10 years.

The trustees annually review the risks that the charity faces. To date these have mainly related to the management and the running of the community centre.

There are also minor areas of risk relating to employing staff which have been covered by proper procedures and insurance.

## **Achievements and Performance of the Trust**

The Coronavirus Pandemic has had a huge adverse effect on the Charity, resulting in the closure of the Riverside Centre for the greater part of the year.

Lost income was over £15,000 but it was thanks to government grants we have been able to absorb the financial losses. The Executive Committee has monitored the situation on a regular basis and has reduced overheads where possible. Maintenance costs, insurance and loan repayments still had to be met. Regular inspections were carried out. It is expected that it may take six to twelve months to re-establish the level of income from our user groups.

Any plans for the future have been put on hold until such times as we are able to re-assess the situation.

## **Financial Review, Investment Policy and Reserves**

Bank balances are constantly reviewed, and funds transferred as necessary. Six monthly accounts are normally prepared to check the financial position.

Reserves are maintained to fund six months expenses and the capital cost of the buildings and land. When the building was first erected a loan was taken at very favourable terms over a twenty-five-year period and funds are maintained to make twelve monthly repayments of this.

### **Future Plans**

It is the intention of the Executive Committee to involve more like-minded people in the management of the Riverside Centre. The Executive Committee recognises a need to move forward and to encourage new ideas for the continued success of the Riverside Centre.

Future plans include steps to enhance the amenity land, an area of over 5 acres, to encourage wildlife and improve the presentation. Tree planting, bug and bird boxes, and wildflower areas will be considered. The bridge over the River Aide connecting two meadows is in need of refurbishment.

### **Independent Examiner**

The trustees intend to reappoint the existing independent examiner for the following year to 31<sup>st</sup> December 2021.

  
.....  
Maureen Greaves  
Chair

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the accounts for the year ended 31 December 2020, which are set out on pages 6 to 7.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

The examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENTS**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C PAGE FCCA  
ENSORS ACCOUNTANTS LLP  
BLYTH HOUSE  
SAXMUNDHAM  
IP17 1WA

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	All unrestricted funds	
	2020	2019
	£	£
<b>INCOME AND ENDOWMENTS FROM</b>		
Voluntary Income	2,520	1,287
Government Grants	12,270	-
Income from Investments	50	106
Community Centre Activities	10,158	22,780
Miscellaneous Income	1,686	1,579
<b>Total Income</b>	<b>26,684</b>	<b>25,752</b>
<b>EXPENDITURE ON:</b>		
Fundraising & Trading Costs	-	-
Community Centre Costs	27,085	28,240
Other Expenditure	2,380	1,551
<b>Total Resources Expended</b>	<b>29,464</b>	<b>29,791</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>(2,780)</b>	<b>(4,039)</b>
Balance brought forward	253,985	258,024
<b>BALANCE CARRIED FORWARD</b>	<b>251,205</b>	<b>253,985</b>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
BALANCE SHEET  
AS AT 31 DECEMBER 2020**

	Notes	£	2020	£	£	2019	£
Tangible Assets							
Fixed Assets	2			243,054			251,098
Current Assets							
Prepayments			-			-	
Debtors			-			-	
Cash at bank & in hand			26,998			20,549	
			<u>26,998</u>			<u>20,549</u>	
Creditors (due within 5 years)							
Community Centre Costs			4,145			1,491	
			<u>4,145</u>			<u>1,491</u>	
Net Current Assets				<u>22,853</u>			<u>19,058</u>
Total assets less current liabilities				265,907			270,156
Creditors (due in over 5 years)	5			14,702			16,169
				<u>251,205</u>			<u>253,985</u>
Reserves							
General Fund							
Brought Forward				253,985			258,024
Surplus for the year				(2,780)			(4,039)
				<u>251,205</u>			<u>253,985</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

In preparing the accounts, the trustees have considered whether in applying the policies required by FRS 102 and the Charities SORP 102 a restatement of comparative items was needed. No restatements were required.

The charity constitutes a public benefit entity as defined by FRS 102.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land – not depreciated  
Buildings – 2.5% reducing balance  
Equipment – 7.5% reducing balance  
Playground Equipment – 7.5% reducing balance

**2. TANGIBLE FIXED ASSETS**

	Land	Buildings	Equipment	Playground Equipment	TOTAL
	£	£	£	£	£
<b>COST</b>					
At 1 January 2020	20,356	335,261	57,663	32,085	445,364
Additions	-	-	929	-	929
Disposals	-	-	-	-	-
At 31 December 2020	<u>20,356</u>	<u>335,261</u>	<u>58,592</u>	<u>32,085</u>	<u>446,293</u>
<b>DEPRECIATION</b>					
At 1 January 2020	-	158,903	27,811	7552	194,266
Charge for the year	-	4,421	2,399	2,154	8,974
On disposal	-	-	-	-	-
At 31 December 2020	<u>-</u>	<u>163,324</u>	<u>30,210</u>	<u>9,706</u>	<u>203,240</u>
<b>NET BOOK VALUE</b>					
At 1 January 200	<u>20,356</u>	<u>176,358</u>	<u>29,852</u>	<u>24,533</u>	<u>251,099</u>
At 31 December 2020	<u>20,356</u>	<u>171,937</u>	<u>28,382</u>	<u>22,379</u>	<u>243,054</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
 NOTES TO THE ACCOUNTS (continued)  
 FOR THE YEAR ENDED 31 DECEMBER 2020**

**3. EMPLOYEES**

Number of Employees

During the year the number of employees paid by the charity (on a full time equivalent basis) was:

	2020	2019
Management	-	-
Fundraising	-	-
Charitable Work	-	1

Remuneration of Employees

	2020	2019
	£	£
Management	-	-
Fundraising	-	-
Charitable Work	-	200

**4. FUNDING FOR BUILDING**

Grants received in 1998 amounted to £85,000 from the National Lottery Charities Board Community Fund. Also £31,490 in 2003 from the sale of the "Old Hut".

**5. LONG TERM LOANS**

These consist of Public Works Loans via the Parish Council.

	2020	2019
	£	£
Public Works Loans	14,702	16,169
	<u>14,702</u>	<u>16,169</u>

**STRATFORD ST ANDREW & FARNHAM COMMUNITY CENTRE  
DETAILED INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020		2019	
	£	£	£	£
<b>Income</b>				
Voluntary Income:				
Riverside Social Club	2,500		527	
Donations	<u>20</u>		<u>760</u>	
		2,520		1,287
Government Grants				
ESDC Grants	<u>12,270</u>			
		12,270		
Activities for Generating Funds				
Fundraising Income	<u>-</u>		<u>10</u>	
		-		10
Trading Income:				
Hall Lettings	10,074		22,713	
Vending Machine	<u>84</u>		<u>57</u>	
		10,158		22,770
Investment Income:				
Interest Received		50		106
Miscellaneous Income:				
E-on Receipts – Solar Panels		1,686		1,579
<b>Total Income</b>		<u>26,684</u>		<u>25,752</u>
<b>Expenditure</b>				
Direct charitable re Riverside Centre				
Booking Clerk	3,000		3,000	
Energy	4,434		3,963	
Insurance	1,934		1,805	
Cleaning	2,711		2,852	
Telephone	490		1,113	
Water rates	182		380	
Repairs	2,190		902	
Refuse Collection	513		510	
Licenses	850		846	
Playground Inspection	99		107	
Grounds	1,578		3,518	
Depreciation	8,974		9,155	
Stationery	<u>130</u>		<u>87</u>	
		27,085		28,240
Governance Costs				
Postage	77		9	
Sundry Expenses	45		218	
Professional Fees	600		576	
Bookkeeping Fees	407		367	
Loan Interest	1,251		381	
Bank charges			-	
		2,380		1,551
<b>Total Expenditure</b>		<u>29,464</u>		<u>29,791</u>
<b>Excess of Income over Expenditure</b>		<u>(2,780)</u>		<u>(4,039)</u>