

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A

Reference and administration details

Charity name

The Andover u3a

Other names charity is known by

Registered charity number (if any) 1072274

Charity's principal address

Andover

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Gollings	Chair		
2	Vacant	Vice Chair		
3	Richard Selley	Secretary		
4	Su McNamara	Treasurer		
5	Chris Ward	Membership Secretary		
6	Melenie MacKay	Group co-ordinator		
7	Chris Ward	Newsletter Editor		
8	John Pickford	Webmaster		
9	Ruth Gollings	Member		
10	Dorothy Connor	Member		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

**CONSTITUTION OF THE ANDOVER UNIVERSITY OF THE THIRD AGE (u3a),
FORMALLY ADOPTED ON 19th MAY 2021.**

How the charity is constituted
(eg. trust, association, company)

A MEMBER OF THE THIRD AGE TRUST, AS AN UNINCORPORATED ASSOCIATION,

Trustee selection methods
(eg. appointed by, elected by)

Volunteers formally accepted in post at the annual general meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Andover u3s has 38 interest groups which provide a range of activities, in particular; walking groups, language groups, various interest groups and Quester groups that organise outings, which are of interest to the members. In addition, there is a monthly meeting open to all members where there is a presentation by an outside speaker on a variety of subject with social interaction for those attending.

Andover u3a provides a focus for over 400 members, who benefit greatly from the opportunities offered.

Many of our members live on their own and the activities provided aid their mental health and contributes to their wellbeing and good physical health.

Additional details of objectives and activities (Optional information)

Members pay a small annual membership fee to cover the cost of the monthly meetings, hall hire, speakers, and other administration cost, including a fee to the Third Age Trust (TAT). In addition, individual group activities are paid for by group members. This makes the Andover u3a self-funding.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our membership numbers have now fully recovered to their pre-Covid levels. Monthly meetings are now once again fully supported, and all our groups have resumed their normal activities. Three new groups have recently been formed. The 3 Quister groups have been able to organise a selection of interesting trips, including:

Beamish - The Living Museum of the North of England

Andover Museum

Author Jane Austen's House, Chawton, near Alton

Naturalist Gilbert White's House and Garden at Selborne

Rodmarton Manor and the market town of Cirencester

Museum of Army Flying - Middle Wallop

Theatre - The Buddy Holly Show at The Lights in Andover

Section E Financial review

Brief statement of the charity's policy on reserves

Our reserves policy is to retain funds equal to 75% of Annual Expenditure.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *B. R. Gollings*

Full name(s) David Gollings

Position (eg Secretary, Chair, etc) Chair

Date 14 October 2024

ANDOVER U 3 A INCOME & EXPENDITURE FOR THE PERIOD 01/04/2023 TO 31/03/2024**MAIN ACCOUNT****INCOME**

Subscriptions	4,884.00
Gift Aid	653.65
Interest	43.07
Misc	510.05

Total income	6,090.77
	<u>6,090.77</u>

EXPENDITURE

Administration	852.20
Monthly meetings	1,696.45
Capitation	1,728.00
Direct Mail	492.13
Newsletters	572.20
Website	109.20
Transferred from savings	0.00
Misc	642.09

Total expenditure	6,092.27
Profit	-1.50
	<u>6,090.77</u>

BALANCE SHEET ON 31 MARCH 2024

Current Account (Bank less outstanding items)	852.90
Bank Savings Account	4,087.01
Tea Float	25.00
Petty Cash	98.63
Total assets	5,063.54
Less balance at start of year	5,065.04
Profit	-1.50

No 3 A/C advance membership fees (Income for 2024/25)	<u>305.00</u>
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EVENTS ACCOUNT

<u>Group</u>	<u>Balance b/f 1 Apr 23</u>	<u>Income</u>	<u>Expenditure</u>	<u>Inc - Exp</u>	<u>Balance c/f 31 Mar 24</u>
Other Groups	0.00	360.50	360.50	0.00	0.00
Functions	0.00	0.00	0.00	0.00	0.00
Questers 1	96.34	2,158.00	288.00	1,870.00	1,966.34
Questers 2	1,856.06	26,345.30	27,369.80	831.56	831.56
Questers 3	422.18	1,086.20	1,433.90	-347.70	74.48
Gardens	30.00	882.00	829.05	52.95	82.95
Total	2,404.58	30,832.00	30,281.25	2,406.81	2,955.33
Profit	550.75				
Current balance	2,955.33				

BALANCE SHEET ON 31 MARCH 2024

Bank Events Account	2,952.10
Cash	3.23
Total balance in Events Account	2,955.33

ANDOVER U 3 A
INCOME & EXPENDITURE FOR THE YEAR ENDED 31st MARCH 2024

<u>INCOME</u>	<u>2024</u>	<u>2023</u>	<u>EXPENDITURE</u>	<u>2024</u>	<u>2023</u>
Subscriptions	4,884.00	4,234.00	Administration	852.20	309.96
Gift Aid	653.65	279.01	Monthly meetings	1,696.45	1,732.74
Interest	43.07	7.65	Capitation	1,728.00	1,612.00
Misc	510.05	288.64	Direct Mail	492.13	750.08
			Newsletters	572.20	508.58
			Website	109.20	92.40
			Misc	642.09	601.35
Total income	6,090.77	4,809.30	Total expenditure	6,092.27	5,607.11
		0.00	Surplus	-1.50	-797.81
		4,809.30		6,090.77	4,809.30

ANDOVER U 3 A
BALANCE SHEET ON 31 MARCH 2024

	<u>2024</u>	<u>2023</u>
Bank Savings Account	4,043.94	4036.29
Less advance deposits	305.00	897.00
Less cheques not cleared	0.00	0.00
Current Account register	852.90	939.45
Bank Savings Account	4,087.01	4043.94
Float	25.00	25.00
Petty Cash	98.63	56.65
Total assets	5,063.54	5,065.04
Financed by:		
Accumulated Fund at start of year	5,065.04	4,926.71
Surplus / - Deficit	-1.50	-797.81
Accumulated Fund at end of year	5,063.54	4,128.90

No 3 A/C advance membership fees **305.00**
(Income for 2024/25)

Su McNamara (Hon Treasurer) dated 28.4.24

John Reid (Hon. Examiner), dated 23 April 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ANDOVER BRANCH OF THE U3A

On accounts for the year ended

31 MARCH 2024

Charity no
(if any)

XR31392

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

John Reid

Date:

23 APRIL 2024

Name:

JOHN REID

Relevant professional
qualification(s) or body