

Kids Hang Out At Parish
Annual General Meeting
Wednesday 25th February 2026

Attendees

Lauren Crowston (Chairperson)
John Austin (Treasurer)
Donna Smith
Clare Poulter
Tracy Palin

Apologies

Robyn Bratton

Minutes of previous AGM

All those who attended the previous AGM on 23rd January 2025 agreed the minutes are a true record of events.

Matters Arising

There were no matters arising from previous minutes.
Jessica Douce has stepped down from her role on the committee.

Finance Review

All approved the end of year finance figures.

Increase of minimum wage

The minimum rate of pay will increase from £12.21 to £12.71 per hour from April 1st 2026.

Funding

Kids club have been awarded funding of £19,500 from LCC to be used towards resources for the breakfast and after school wrap around care. This has not yet been used and any ideas for appropriate resources are welcomed. A accidental overpayment was received of £4,600. Donna Smith has contacted the relevant person to ensure this is paid back. Still awaiting action.

Fees Increase

All in agreement that fees do not need to be increased at this moment in time, as the current numbers are ensuring a consistent income. Fees currently stand at

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Breakfast Club - £3.50

After school club - £6

Holiday club – Flexible 5 £16, 9-4.30 £21 and full day £24.

Numbers in Breakfast and After School club

Numbers have remained consistent at approximately 22 children. Information is shared regularly with parents/carers as to what support they can receive with childcare.

Numbers in Holiday Club

Holiday club numbers are remaining consistent, with children attending from other schools in the area, ensuring it remains viable.

Recruiting committee members

We currently have 6 committee members. The legal requirement is 4, so consideration needs to be given as to whether we need to recruit some additional members.

AOB

2 of the staff, in addition to the level 2 food hygiene certificates have completed a more intense course to achieve level 3 certification, to ensure food is prepared safely during breakfast and after school club.

Following local authority guidelines, it has been advised to no longer offer juice to the children, including sugar free. Staff also to monitor what the hot meal options are at lunchtime, so that the children are not receiving the same type of food twice in one day, e.g. pasta.

Ofsted fees are now due; however, no contact has been made by Ofsted. Donna to make contact with Ofsted to arrange this, and to escalate to Lauren if there are any issues.

Date of next meeting

To be confirmed

Parish Church School Kids Club
Income & Expenditure Account for the year ended 31st October 2025

	Income			Expenditure	
	£	£		£	£
Session fees received	48,769.50		Salaries and NI	44,762.76	
Cash fees received	-		Refunds	-	
Childcare vouchers	646.50		Accountancy	264.00	
LCC Funding	14,400.00		Ofsted	220.00	
Refunds	131.48		Insurance	414.94	
			Food & Toys	1,962.29	
			Phone	150.00	
			Software	154.88	
			Training	78.00	
			Repairs	-	
			DBS / Membership	233.25	
		63,947.48			48,240.12
Total Receipts		63,947.48	Total Payments		48,240.12
Cash at Bank 1st November 2024	8,477.61		Cash at Bank 31st October 2025	24,184.97	
Cash in Hand 1st November 2024	- 0.55	8,477.06	Cash in Hand 31st October 2025	- 0.55	24,184.42
Current account			Current account		
		72,424.54			72,424.54

We have prepared the above Income & Expenditure Account from the relevant books, records and other accounting information. We certify that, in our belief, the account gives a true and fair view of the income and expenditure of the club for the year ended 31st October 2025 according to the best of our information and to the explanations given and shown by the books of the club.

ABC Accounting Services
Unit 1
Sandars Road
Heapham Road Industrial Estate
Gainsborough
Lincolnshire
DN21 1RZ

18 November 2025

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