



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	April	2023		31st	March	2024

### Section A Reference and administration details

Charity name Overseal Pre-school

Other names charity is known by

Registered charity number (if any) 1072232

Charity's principal address Village Hall, Woodville Road

Overseal, Swadlincote,

Derbyshire

Postcode DE12 6LU

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Howes	Chair		
2	Nicole Clayton	Secretary		
3	Tiffany Devenport	Treasurer		
4	Charlene Storrs	Trustee		
5	Helen Day	Trustee/Manager		
6	Lisa Savage	Trustee		
7				
8				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Provided Pre-school sessions for children aged 2 to 4 years.  
We reached over 25 children and families in the local and surrounding areas.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The purpose of the Reserve Policy for Overseal Pre-school is to ensure the stability of the mission, programs, employment, and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The Reserve may also be used for onetime, nonrecurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure.

The reserve level is set at £3000 and £1500 is held currently as a reserve.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		

Overseal Pre-school  
Summary from 1 April 2023 to 31 March 2024

<b>Balance at 1 April 2022</b>			1695.90
Current Account		(1342.07)	
Fundraising Account		341.13	
Redundancy Fund		2,638.58	
Petty Cash		58.26	
<b>Receipts</b>			
Other Income			
Government Funding	46,604.38		
Grants	1,500.00		
Fees	5,018.02		
Snack	571.50		
Uniform	89.50		
Support	<u>50.00</u>		
		53,833.40	
Other Receipts			
Photographs	57.50		
Sundry Receipts	79.80		
Easter Fair	93.00		
Sponsorship	<u>853.25</u>		
		<u>1,083.55</u>	
			<u>54,916.95</u>
			56,612.85
<b>Payments</b>			
Purchases			
Uniforms	38.95		
Art and Craft	19.10		
Books	8.97		
Snack	516.08		
Paper towels/gloves/aprons	132.27		
Pre-school Equipment	860.55		
Cleaning	26.00		
Twinkle Subscription	<u>68.88</u>		
		1,670.80	
Premises			
Rent	6,216.00		
Repairs to Premises	32.77		
Electricity	<u>45.00</u>		
		6,293.77	

Overseal Pre-school  
Summary from 1 April 2023 to 31 March 2024

Staff			
	Staff Wages and salaries paid (net)	38,937.18	
	Staff PAYE and NIC	2,150.46	
	Staff Training	380.00	
	DBS Checks	24.30	
	Pension	3,086.77	
	Xmas Club	<u>2,425.00</u>	
			47,003.71
Office			
	Stationery	28.87	
	Postage	14.69	
	Telephone	10.00	
	Insurance	821.53	
	Ofsted Registration	50.00	
	Website	152.64	
	Data Protection	35.00	
	Internet	240.00	
	Software	237.98	
			1,590.71
Finance Charges			
	Bank charges	<u>349.88</u>	
			349.88
Pre-school Activities			
	Xmas Party	208.95	
	Leavers Party	65.47	
	Easter Eggs	11.06	
	Gardening Activities	18.96	
	Coronation	56.28	
	Chinese New Year	10.94	
	Halloween	<u>21.75</u>	
			393.41
Interest Paid			
	Bank Interest	<u>64.46</u>	
			<u>64.46</u>
			<u>57,366.74</u>
<b>Balance at 31 March 2023</b>			(753.89)
	Current Account	(3,609.93)	
	Fundraising Account	157.13	
	Redundancy Fund	2,638.58	
	Petty Cash	60.33	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Overseal Pre-school

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

1072232

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

D Stallard

Date:

15-12-24

Name:

D Stallard

Relevant professional  
qualification(s) or body  
(if any):

Address:

9 Keepers Close

Moir, Derbyshire

DE12 6DB