



Trustees' Annual Report for the period

Period start date		Period end date		
From	Day	Month	Year	To
	1st	April	2020	
	31st	March	2021	

Section A Reference and administration details

Charity name Overseal Pre-school

Other names charity is known by

Registered charity number (if any) 1072232

Charity's principal address Village Hall, Woodville Road

Overseal, Swadlincote,

Derbyshire

Postcode

DE12 6LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Howes	Chair		
2	Lee Facer	Secretary		
3	Tiffany Devenport	Treasurer		
4	Heidi Robey	Trustee		
5	Helen Day	Trustee/Manager		
6				
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16				
17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Provided Pre-school sessions for children aged 2 to 4 years.
We reached over 50 children and families in the local and surrounding areas.

Please see attached supervisors report.

Section E

Financial review

Brief statement of the charity's policy on reserves

The purpose of the Reserve Policy for Overseal Pre-school is to ensure the stability of the mission, programs, employment, and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. The Reserve may also be used for onetime, nonrecurring expenses that will build long-term capacity, such as staff development, research and development, or investment in infrastructure.

The reserve level is set at £3000 and £3000 is held currently as a reserve.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

**Position (eg Secretary, Chair,
etc)**

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Date

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Pre-school

Summary from 1 April 2020 to 31 March 2021

Balance at 1 April 2020			5,557.84
Current Account		2,524.76	
Fundraising Account		219.78	
Redundancy Fund		2,638.58	
Petty Cash		174.72	
Receipts			
Other income			
Government Funding	48,416.56		
Grants	500.00		
Fees	2,750.25		
Snack	177.00		
Uniform	74.50		
Support	7,589.31		
Maternity Reimbursement	2,180.30		
SSP Reimbursement	575.10		
		62,263.02	
Other receipts			
Photographs	127.50		
Sundry receipts	185.04		
Sponsorship	89.00		
Refunded Charges	6.50		
		408.04	
			62,671.06
			68,228.90
Payments			
Purchases			
Purchases of goods	376.95		
Uniforms	489.68		
Art and Craft	4.89		
Books	41.48		
Snack	368.61		
Pre-school Equipment	479.56		
Cleaning	121.26		
Twinkle Subscription	73.99		
EYFS Membership	40.00		
Water Bottles	45.06		
PPE	405.92		
		2,447.40	
Premises			
Rent	4,166.00		
Electricity	45.00		
Repairs to equipment	14.00		
		4,225.00	
Staff			
Staff wages and salaries paid (net)	45,696.98		
Staff PAYE and NIC	4,985.15		
Staff Training	376.20		
Pension	3,720.10		
		54,778.43	

Pre-school

Summary from 1 April 2020 to 31 March 2021

Office			
Postage	32.96		
Telephone/fax	250.00		
Computer supplies	11.99		
Ofsted Registration	50.00		
Website	143.04		
Data Protection	35.00		
Internet	213.00		
Software	<u>271.14</u>		
		1,007.13	
Professional fees			
Legal	<u>35.00</u>		
		35.00	
Finance charges			
Bank charges	<u>210.30</u>		
		210.30	
Pre-school Activities			
Staff Xmas	150.00		
Gifts	14.40		
Easter Eggs	18.75		
Gardening Activities	21.98		
Graduation	<u>38.94</u>		
		244.07	
Interest paid			
Bank interest	<u>1.43</u>		
		<u>1.43</u>	
			62,948.76
Balance at 31 March 2021			<u>5,280.14</u>
Current Account		2,454.17	
Fundraising Account		69.13	
Redundancy Fund		2,638.58	
Petty Cash		118.26	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Overseal Pre-school

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1072232

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

D Stallard

Date:

28-12-21.

Name:

Mrs D STALLARD

**Relevant professional
qualification(s) or body
(if any):**

Address:

9 KEEPERS CLOSE, MORIA,
SWADINCOTE, DERBYSHIRE
DE12 6DB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

and state whether or not you
disclose.