

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

ACCOUNTS AND ANNUAL REPORT

FOR THE YEAR ENDED

31 DECEMBER 2023

CHARITY NO: 1072227

**Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics LE11 5XR**

Tel: 01509 214163

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
FOR THE YEAR ENDED 31 DECEMBER 2023

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APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2023.

OBJECTIVES

The objectives of the Charity are:

- To advance the Christian faith (in accordance with its Statement of Belief) in London and elsewhere.
- To relieve persons in hardship or distress in London and elsewhere.

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

In accordance with the Church's objectives, the Church is continually involved in day to day Church activities and in many other activities in the local community and further afield. Part of the building is already being used for the various Church activities, mentioned below: -

- Sunday Church Service
- Bible study
- On-line discipleships
- Bible Diploma courses
- Sunday School
- Weddings
- Funerals

Pastoral counselling on different levels, dealing with drug abuse, domestic violence, physical, spiritual and emotional issues, mentoring, and general encouragement to set people back on the course of life. This practical help and advice is still very much a part of the Church's ongoing work-

- Bible Study
- Youth Work
- Drama Workshop
- Drug/Racism Awareness Seminar

Reaching out to all members of society, both at home and overseas, irrespective of cultural, social and ethnic backgrounds, remains one of the main aims of the Church. Church numbers have remained steady, with continued involvement by the congregation in all aspects of Church life.

We resumed our easter drama which was a huge success.

The Church continues to build a strong relationship with Angel Place Nursery Ltd. The income stream of the Church was unaffected due to member donations increasing.

Ixthus Church Council (ICC) Events (All held at ACC & via live stream)

- ICC Conference in April & October 2023

Other Events – Bible Diploma Course at ACC

- 8-week course twice in 2023 was successful
- Christmas meal for the homeless and needy. This was hugely successful with approx. 80 hot meals served.

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2023

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE (Continued)

On-line discipleship

We now hold weekly on-line discipleships throughout the year with over 30 to 40 people attending each week, concluding with a fellowship meal.

Church plants

We have a large Asian population having had over 100 baptisms and planted a Church in America. Translation software was purchased by a member of the congregation to accommodate the various languages spoken within the congregation.

Plans for 2024

- Weekly discipleship
- Several conferences throughout the year
- Easter Drama
- International trips

FINANCIAL REVIEW

Income increased during the year to £256,777 from £252,282. Expenditure increased during the year from £261,872 to £298,989, which means that this year there has been a deficit of £42,212 (2022 deficit: £3,589).

Risk Management

The Trustees have conducted their own review of the major risks to which the Church is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all financial transactions and projects. These procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Organisation

The Board of Trustees meet a minimum of twice a year, and when necessary, the Trustees meet in between these times to discuss and act upon any urgent matters which might arise. The day-to-day operational responsibility is delegated to Andrew Sotiriou. However, the spiritual government of the Church fellowship is under the control of the recognised spiritual leadership of the Church.

Related Parties

The Charity has close relationships with a number of organisations that work to achieve compatible objectives within the area, including:

The Metropolitan Police
Other local Churches through the Ixthus Council

The Church is continuing to build on the excellent relationship it has with the local Police Force and Enfield Borough Council, who continue to welcome and support the work of the Church. A visit to the Church was made by the Borough Commander of Enfield who met with Archbishop Evangelou and the Senior Pastor to discuss ways of working together in the community.

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2023

REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY NUMBER	107227
PRINCIPAL OFFICE	193 – 195 Angel Place Fore Street Edmonton London NE18 2UD

The trustees serving during the year and since the year end were as follows:

A Sotiriou
M Constantinou
P Efstathiou
A Georgiou

INDEPENDENT EXAMINERS	Cound & Co LLP 1 Princes Court Royal Way Loughborough Leics LE11 5XR
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BANKERS	National Westminster Bank plc 1302 High Road Whetstone London N20 9JS
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity was established by a Declaration of Trust dated 14 September 1998. It was registered as a charity with the Charity Commission on 31 October 1998.

Appointment of Trustees

As set out in the Declaration of Trust, the Church has a minimum of three trustees and it is not subject to a maximum number. New trustees are invited to join the board if they have a particular area of expertise that can help the charity. A majority of trustees need to agree on this.

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Trustee Induction and Training

New trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision-making process of the committee.

Reserves Policy

The Trustees monitor the financial position of the Church and have established a level of reserves that they believe the Church requires to cover day to day expenditure and also unforeseen emergencies such as repairs to the Church buildings. This level is deemed as being approximately two months' expenditure, which is not considered excessive.

Approved by the Trustees on 7th March 2024 and signed on their behalf by:

.....

P Efstathiou

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 5 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep proper accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;has not met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Gradon MA FCA
Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics
LE11 5XR

7th March 2024

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

<u>INCOME</u>	<u>Notes</u>	Unrestricted Funds <u>2023</u>	Total Funds <u>2023</u>	Total Funds <u>2022</u>
Donations and legacies				
Donations		173861	173861	177745
Gift Aid tax recoverable		26884	26884	29600
Income from charitable activities				
Hall hire		40502	40502	41502
IXTHUS		13980	13980	9259
Income from Investments				
Bank Interest		1550	1550	176
		<hr/>	<hr/>	<hr/>
TOTAL INCOME		256777	256777	£258282
		<hr/>	<hr/>	<hr/>
<u>EXPENDITURE</u>				
Charitable activities	2	298989	298989	261871
				<hr/>
TOTAL EXPENDITURE		298989	298989	£261871
		<hr/>	<hr/>	<hr/>
NET INCOME FOR THE YEAR AND MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES		(42212)	(44412)	(3589)
Net (Loss)/Gains on the Revaluation of Fixed Assets	4	(80480)	(80480)	105877
		<hr/>	<hr/>	<hr/>
NET MOVEMENT IN FUNDS		(122692)	(122692)	£102288
		<hr/>	<hr/>	<hr/>
RECONCILIATION OF FUNDS:				
TOTAL FUNDS BROUGHT FORWARD		1263713	1263713	1161425
		<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		1141021	1141021	£1263713
		<hr/>	<hr/>	<hr/>

Note

The Church also applied resources as follows in respect of capital expenditure:

	<u>2023</u>	<u>2022</u>
Freehold church building	-	-
Music and other equipment	748	-
Fixtures and fittings	1010	13238
	<hr/>	<hr/>
	£1758	£13238
	<hr/>	<hr/>

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

BALANCE SHEET AS AT 31 DECEMBER 2023

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
<u>Fixed Assets</u>	4	1430031	1528999
<u>Current Assets</u>			
Debtors	5	7099	8672
Cash at Bank and in Hand		130962	167786
		=====	=====
		138061	176458
		=====	=====
<u>Creditors: Amounts falling due within one year</u>	6	31234	40725
		=====	=====
<u>Net Current Assets/(Liabilities)</u>		106827	135733
		=====	=====
<u>Total Assets Less Current Liabilities</u>		1536858	1664732
		=====	=====
<u>Creditors: Amounts falling due after more than one year</u>	7	395837	401019
		=====	=====
<u>Net Assets</u>		1141021	£1263713
		=====	=====
<u>Unrestricted Funds</u>			
General Funds	10	578389	620601
Revaluation Reserve	10	562632	643112
		=====	=====
Total Funds		1141021	£1263713
		=====	=====

Approved by the trustees on 7th March 2024 and signed on their behalf by:

.....

M Constantinou (Trustee)

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting Policies

- a) These financial statements have been prepared in accordance with the Charities SORP (FRS 102): 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 the Financial Reporting Standard applicable in the UK and Republic of Ireland' ("FRS102") (effective 1 January 2016)', FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective September 2016) and the Charities Act 2011. The disclosure requirements of Section 1A of FRS102 have been applied other than where additional disclosure is required to show a true and fair view.

The charity constitutes a public benefit entity under FRS102.

Assets and liabilities are initially recognised at historical cost or transactional value unless otherwise stated in the relevant accounting policy note and the financial statements are prepared on a going concern basis. The financial statements are prepared in sterling, which is the financial currency of the charity and rounded to the nearest £1.

- b) General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funding provider. The costs of raising and administering such funds are charged against the specific funds.

- c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Depreciation is charged in such a way as to write off the cost of fixed assets over their estimated useful lives at the following rates:

Office equipment	-	30% of net book amount per annum
Music and other equipment	-	30% of net book amount per annum
Motor Vehicles	-	25% of net book amount per annum

No depreciation has been charged in respect of the freehold church buildings. Freehold church buildings are valued at fair value. The movement in the year is transferred to the Revaluation reserve.

- f) **Judgements and Estimation Uncertainties**

The trustees have given consideration to any judgements and uncertainties in these accounts and the only issue to note is that the Church's going concern is based on the continued support from its congregation and members, who provide the majority of the income for the Church. However, there is no reason to suspect that this support will not continue in the future.

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2. <u>Charitable Expenses</u>	<u>2023</u>	<u>2022</u>
Advertising	904	7152
Ministerial expenses	2133	1982
Evangelistic literature	1229	1555
Gas and electricity	19477	7676
Rates	2003	2460
Insurance	3770	2987
Repairs and maintenance	26924	12565
Salaries	168755	164170
Music and audio/CD, tapes and DVDs	-	140
Church functions/events	6094	2376
Travel Expenses	2179	1015
Bank loan interest	31107	18239
Donations (see note 8)	2082	822
Bank charges and interest	1074	1122
Office expenses	-	145
Postage, printing and stationery	1278	1091
Subscriptions	1762	1504
Training Course Fees	233	-
Telephone and internet costs	1245	1107
Legal fees and professional fees	170	169
Accountancy fees	6324	5424
Depreciation - fixtures and fittings	1454	2078
- music and other equipment	13823	19426
- office equipment	4969	6666
	<hr/>	<hr/>
	£298989	£261871
	<hr/>	<hr/>
Accountancy fees are split between;		
Payroll and Bookkeeping services	4524	3624
Independent Examination fees	1800	1800
	<hr/>	<hr/>
	£6324	£5424
	<hr/>	<hr/>

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

3. <u>Staff Numbers and Costs</u>	<u>2023</u>	<u>2022</u>
Salaries	152569	147752
Social Security Costs	18544	18776
Less: Employment Allowance	(5000)	(5000)
Pension Contributions	2642	2642
	<hr/>	<hr/>
	£168755	£164170
	<hr/>	<hr/>
 Average number of employees	 2	 2
	<hr/>	<hr/>

One of the two employees (P Efstathiou) is a trustee and her remuneration was £76447 (2022: £73294). She receives remuneration for her role as Senior Pastor and not for her role as a trustee.

The number of employees who received total employee benefits (excluding employer pensions costs) of more than £60,000 is as follows:

	<u>2023</u>	<u>2022</u>
	<u>Number</u>	<u>Number</u>
£60,001 - £70,000	-	-
£70,001 - £80,000	2	2
	<hr/>	<hr/>

The total amount of remuneration benefits for trustees and key management personnel during the year was £155211 (2022: £150394).

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4. <u>Fixed Assets</u>	<u>Freehold Church Building</u>	<u>Office Equipment</u>	<u>Fixtures & Fittings</u>	<u>Music & Other Equipment</u>	<u>Total</u>
<u>Cost</u>					
As at 1 January 2023	£1463273	£43745	£221819	£177282	£1906119
Additions	-	1010	-	748	1758
Revaluations	(80480)	-	-	-	(80480)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2023	1382793	44755	221819	178030	£1827397
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Depreciation</u>					
At 1 January 2023	-	£28192	£216974	£131954	£377120
Charge for Year	-	4969	1454	13823	20246
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2023	-	33161	218428	145777	£397366
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Net Book Value</u>					
At 31 December 2023	1382793	11594	3391	32253	1430031
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Net Book Value</u>					
At 31 December 2022	£1463273	£15553	£4845	£45328	£1528999
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The Freehold Church building was revalued by the trustees as at 31 December 2023 at its open market value.

The building was valued by NatWest Bank plc in September 2011 as part of financing arrangements by the Church. The trustees have updated this valuation to 31 December 2023 by using land registry house price indices for the local Borough to obtain a fair value.

The historical cost of the building as at 31 December 2023 was £806691 (2022: £806691).

5. <u>Debtors</u>	<u>2023</u>	<u>2022</u>
Trade Debtors	838	898
Charitable Loan (see note 9)	-	1050
Gift Aid Tax Recoverable	5698	6359
Other Debtor	100	100
Prepayments	462	265
	<hr/>	<hr/>
	£7099	£8672
	<hr/>	<hr/>

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

6. <u>Creditors – Amounts Falling Due Within One Year</u>	<u>2023</u>	<u>2022</u>
Due to HM Revenue & Customs	5728	11220
Accruals	3025	3402
Nursery Rental Deposit	6250	6250
Nursery Rent in Advance	3334	3334
Wages Owing	589	589
Pension Contributions	587	587
Bank Loan	11721	15343
	<hr/>	<hr/>
	£31234	£40725
	<hr/>	<hr/>

7. <u>Creditors – Amounts Falling Due After One Year</u>	<u>2023</u>	<u>2022</u>
Unity Bank Loan	£395837	£401019
	<hr/>	<hr/>

The Unity Bank Loan is being repaid over 20 years by monthly repayments of £3,628.66. Interest is being paid at 2.5% above bank base rate. The loan is secured by a charge over the freehold property.

8. <u>Donations</u>	<u>2023</u>	<u>2022</u>
British Heart Foundation	100	-
Overseas Support	575	457
Visiting Ministry	600	150
Defibrillator	807	-
Food Hampers at Christmas	-	165
Churches Together	-	50
	<hr/>	<hr/>
	£2082	£822
	<hr/>	<hr/>

9. Related Party Transactions

In 2007 the Church made a loan of £5000 to an employee, Archbishop C C Evangelou. This loan is interest free and was repayable within 3 years. The amount outstanding at 31 December 2022 was £1,050. This loan was repaid during the year to 31 December 2023.

The Church rents office space to another Charity, Community Heart (London). Two of the trustees of the Church (P Efstathiou and M Constantinou) and Archbishop C C Evangelou are also trustees of this charity. During the year the Church received £500 in rent (2022: £1000).

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)
NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

9. Related Party Transactions (Continued)

On 6 March 2016 the Church leased the ground floor and basement of the Church building to Angel Place Nursery Limited. P Efstathiou, a trustee of the Church and Archbishop C C Evangelou are also directors of this company. The lease runs for 5 years. The rent received was £40002 (2022: £40002). The nursery was actually operating on an informal rent free basis for a period prior to the lease being signed. The terms of the lease were approved by the Charity Commission.

During the year the Church received donations totalling £6120 (2022: £6120) from Ethical Financial Planning Limited. This is a company controlled by trustee, A Sotiriou.

The Church received total donations from the trustees of £10755 (2022: £11640).

10. Fund Reconciliation

	Balance as at 1 January <u>2023</u>	<u>Income</u>	<u>Expenditure</u>	Revaluation <u>Gains</u>	Balance as at 31 December <u>2023</u>
Unrestricted Funds	620601	256778	(298989)	-	578389
Revaluation Reserve	643112	-	-	(80480)	562632
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	£1263713	£256778	(£298989)	(£80480)	£1141021
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

11. Analysis of Net Assets by Fund

	Unrestricted <u>Funds</u>	Revaluation <u>Reserve</u>	Total <u>Funds</u>
Fixed Assets	867399	562632	1430031
Current Assets	138061	-	138061
Current Liabilities	(31234)	-	(31234)
Creditors After More Than One Year	(395837)	-	(395837)
	<u> </u>	<u> </u>	<u> </u>
	£578389	£562632	£1141021
	<u> </u>	<u> </u>	<u> </u>

Our Ref: DRG/APO 001

PRIVATE & CONFIDENTIAL

M Constantinou Esq
26 Oakleigh Crescent
Whetstone
London
N20 0BS

2024

Dear Marios

APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)

I enclose your bound copy of the accounts for the year ended 31 December 2023.

I will send you a PDF copy via DOCUSIGN so that you can sign it electronically.

I will arrange for you to assist me with the filing of the 2023 Charity Commission annual return.

In the meantime, I enclose a note of our fees. This fee note has been covered by the monthly standing order payments of £XXX.

Yours sincerely

D R Gradon MA FCA
for Cound & Co LLP