

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**ACCOUNTS AND ANNUAL REPORT**

**FOR THE YEAR ENDED**

**31 DECEMBER 2022**

**CHARITY NO: 1072227**

**Cound & Co LLP  
Chartered Accountants  
1 Princes Court  
Royal Way  
Loughborough  
Leics LE11 5XR**

**Tel: 01509 214163**

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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## **APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

### **TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2022.

#### **OBJECTIVES**

The objectives of the Charity are:

- To advance the Christian faith (in accordance with its Statement of Belief) in London and elsewhere.
- To relieve persons in hardship or distress in London and elsewhere.

#### **ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

In accordance with the Church's objectives, the Church is continually involved in day to day Church activities and in many other activities in the local community and further afield. Part of the building is already being used for the various Church activities, mentioned below: -

- Sunday Church Service
- Bible study
- On-line discipleships
- Bible Diploma courses
- Sunday School
- Weddings
- Funerals

Pastoral counselling on different levels, dealing with drug abuse, domestic violence, physical, spiritual and emotional issues, mentoring, and general encouragement to set people back on the course of life. This practical help and advice is still very much a part of the Church's ongoing work:-

- Bible Study
- Youth Work
- Drama Workshop
- Drug/Racism Awareness Seminar

Reaching out to all members of society, both at home and overseas, irrespective of cultural, social and ethnic backgrounds, remains one of the main aims of the Church. Church numbers have remained steady, with continued involvement by the congregation in all aspects of Church life.

We resumed our easter drama which was a huge success.

The Church continues to build a strong relationship with Angel Place Nursery Ltd. The income stream of the Church was unaffected due to member donations increasing.

#### **Ixthus Church Council (ICC) Events (All held at ACC & via live stream)**

- ICC Conference in April & October 2022

#### **Other Events – Bible Diploma Course at ACC**

- 8-week course twice in 2022 was successful
- Christmas meal for the homeless and needy. This was hugely successful with approx. 80 hot meals served.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2022**

**ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE (Continued)**

**On-line discipleship**

We held several on-line discipleships throughout the year with over 30 people attending, concluding with a fellowship meal.

**Plans for 2023**

- Weekly discipleship
- Several conferences throughout the year
- Easter Drama
- We are considering purchasing translation software to accommodate the various languages spoken within the congregation.

**FINANCIAL REVIEW**

Income increased during the year to £252,282 from £245,801. Expenditure increased during the year from £216,183 to £261,871, which means that this year there has been a deficit of £3,589 (2021 surplus: £29,618).

**Risk Management**

The Trustees have conducted their own review of the major risks to which the Church is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all financial transactions and projects. These procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

**Organisation**

The Board of Trustees meet a minimum of twice a year, and when necessary, the Trustees meet in between these times to discuss and act upon any urgent matters which might arise. The day-to-day operational responsibility is delegated to Andrew Sotiriou. However, the spiritual government of the Church fellowship is under the control of the recognised spiritual leadership of the Church.

**Related Parties**

The Charity has close relationships with a number of organisations that work to achieve compatible objectives within the area, including:

The Metropolitan Police  
The Haringey Peace Alliance  
Other local Churches through the Ixthus Council

The Church is continuing to build on the excellent relationship it has with the local Police Force and Enfield Borough Council, who continue to welcome and support the work of the Church. A visit to the Church was made by the Borough Commander of Enfield who met with Archbishop Evangelou and the Senior Pastor to discuss ways of working together in the community.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>CHARITY NUMBER</b>	107227
<b>PRINCIPAL OFFICE</b>	193 – 195 Angel Place Fore Street Edmonton London NE18 2UD

The trustees serving during the year and since the year end were as follows:

A Sotiriou  
M Constantinou  
P Efstathiou  
A Georgiou

<b>INDEPENDENT EXAMINERS</b>	Cound & Co LLP 1 Princes Court Royal Way Loughborough Leics LE11 5XR
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<b>BANKERS</b>	National Westminster Bank plc 1302 High Road Whetstone London N20 9JS  CafCash Limited PO Box 289 West Maling Kent ME19 4TA
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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity was established by a Declaration of Trust dated 14 September 1998. It was registered as a charity with the Charity Commission on 31 October 1998.

**Appointment of Trustees**

As set out in the Declaration of Trust, the Church has a minimum of three trustees and it is not subject to a maximum number. New trustees are invited to join the board if they have a particular area of expertise that can help the charity. A majority of trustees need to agree on this.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

**Trustee Induction and Training**

New trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision-making process of the committee.

**Reserves Policy**

The Trustees monitor the financial position of the Church and have established a level of reserves that they believe the Church requires to cover day to day expenditure and also unforeseen emergencies such as repairs to the Church buildings. This level is deemed as being approximately two months' expenditure, which is not considered excessive.

Approved by the Trustees on 6 March 2023 and signed on their behalf by:

.....

P Efstathiou

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF THE APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

I report on the accounts of the charity for the year ended 31 December 2022 which are set out on pages 5 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;has not met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Gradon MA FCA  
Cound & Co LLP  
Chartered Accountants  
1 Princes Court  
Royal Way  
Loughborough  
Leics  
LE11 5XR

6 March 2023

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<u>INCOME</u>	<u>Notes</u>	Unrestricted Funds <u>2022</u>	Total Funds <u>2022</u>	Total Funds <u>2021</u>
Donations and legacies				
Donations		177745	177745	170052
Gift Aid tax recoverable		29600	29600	26716
Income from charitable activities				
Hall hire		41502	41502	40018
IXTHUS		9259	9259	9015
Income from Investments				
Bank Interest		176	176	-
		<hr/>	<hr/>	<hr/>
TOTAL INCOME		£258282	£258282	£245801
		<hr/>	<hr/>	<hr/>
<u>EXPENDITURE</u>				
Charitable activities	2	261871	261871	216183
		<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE		£261871	£261871	£216183
		<hr/>	<hr/>	<hr/>
NET INCOME FOR THE YEAR AND MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES		(3589)	(3589)	29618
Net Gains on the Revaluation of Fixed Assets	4	105877	105877	73199
		<hr/>	<hr/>	<hr/>
NET MOVEMENT IN FUNDS		£102288	£102288	£102817
		<hr/>	<hr/>	<hr/>
RECONCILIATION OF FUNDS:				
TOTAL FUNDS BROUGHT FORWARD		1161425	1161425	1058608
		<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		£1263713	£1263713	£1161425
		<hr/>	<hr/>	<hr/>

Note

The Church also applied resources as follows in respect of capital expenditure:

	<u>2022</u>	<u>2021</u>
Freehold church building	-	-
Music and other equipment	-	90794
Fixtures and fittings	13238	10946
	<hr/>	<hr/>
	£13238	£101740
	<hr/>	<hr/>

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**BALANCE SHEET AS AT 31 DECEMBER 2022**

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
<u>Fixed Assets</u>	4	1528999	1438054
<u>Current Assets</u>			
Debtors	5	8672	10752
Cash at Bank and in Hand		167786	164176
		=====	=====
		176458	174928
		=====	=====
<u>Creditors: Amounts falling due within one year</u>	6	40725	38944
		=====	=====
<u>Net Current Assets/(Liabilities)</u>		135733	135984
		=====	=====
<u>Total Assets Less Current Liabilities</u>		1664732	1574038
		=====	=====
<u>Creditors: Amounts falling due after more than one year</u>	7	401019	412613
		=====	=====
<u>Net Assets</u>		£1263713	£1161425
		=====	=====
<u>Unrestricted Funds</u>			
General Funds	10	620601	624190
Revaluation Reserve	10	643112	537235
		=====	=====
Total Funds		£1263713	£1161425
		=====	=====

Approved by the trustees on 6 March 2023 and signed on their behalf by:

.....

M Constantinou (Trustee)

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1. Accounting Policies**

- a) These financial statements have been prepared in accordance with the Charities SORP (FRS 102): 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 the Financial Reporting Standard applicable in the UK and Republic of Ireland' ("FRS102") (effective 1 January 2016)', FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective September 2016) and the Charities Act 2011. The disclosure requirements of Section 1A of FRS102 have been applied other than where additional disclosure is required to show a true and fair view.

The charity constitutes a public benefit entity under FRS102.

Assets and liabilities are initially recognised at historical cost or transactional value unless otherwise stated in the relevant accounting policy note and the financial statements are prepared on a going concern basis. The financial statements are prepared in sterling, which is the financial currency of the charity and rounded to the nearest £1.

- b) General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funding provider. The costs of raising and administering such funds are charged against the specific funds.

- c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Depreciation is charged in such a way as to write off the cost of fixed assets over their estimated useful lives at the following rates:

Office equipment	-	30% of net book amount per annum
Music and other equipment	-	30% of net book amount per annum
Motor Vehicles	-	25% of net book amount per annum

No depreciation has been charged in respect of the freehold church buildings. Freehold church buildings are valued at fair value. The movement in the year is transferred to the Revaluation reserve.

- f) **Judgements and Estimation Uncertainties**

The trustees have given consideration to any judgements and uncertainties in these accounts and the only issue to note is that the Church's going concern is based on the continued support from its congregation and members, who provide the majority of the income for the Church. However, there is no reason to suspect that this support will not continue in the future.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>2.    <u>Charitable Expenses</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Advertising	7152	-
Ministerial expenses	1982	4230
Evangelistic literature	1555	1243
Gas and electricity	7676	11515
Rates	2460	(11)
Insurance	2987	2676
Repairs and maintenance	12565	15004
Salaries	164170	114474
Music and audio/CD, tapes and DVDs	140	1067
Church functions/events	2376	1707
Travel Expenses	1015	-
Bank loan interest	18239	13105
Donations (see note 8)	822	5424
Bank charges and interest	1122	1129
Office expenses	145	1396
Postage, printing and stationery	1091	365
Subscriptions	1504	1702
Training Course Fees	-	90
Telephone and internet costs	1107	421
Legal fees and professional fees	169	-
Accountancy fees	5424	6078
Depreciation - fixtures and fittings	2078	2967
- music and other equipment	19426	27752
- office equipment	6666	3849
	<hr/>	<hr/>
	£261871	£216183
	<hr/>	<hr/>
Accountancy fees are split between;		
Payroll and Bookkeeping services	3624	3878
Independent Examination fees	1800	2200
	<hr/>	<hr/>
	£5424	£6028
	<hr/>	<hr/>

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>3. <u>Staff Numbers and Costs</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Salaries	147752	128033
Social Security Costs	18776	15232
Less: Employment Allowance	(5000)	(4000)
Pension Contributions	2642	2638
JRS Grants Received	-	(27429)
	<hr/>	<hr/>
	£164170	£114474
	<hr/>	<hr/>

Average number of employees	2	2
	<hr/>	<hr/>

One of the two employees (P Efstathiou) is a trustee and her remuneration was £73294 (2021: £62525). She receives remuneration for her role as Senior Pastor and not for her role as a trustee.

The number of employees who received total employee benefits (excluding employer pensions costs) of more than £60,000 is as follows:

	<b><u>2022</u></b>	<b><u>2021</u></b>
	<b><u>Number</u></b>	<b><u>Number</u></b>
£60,001 - £70,000	-	2
£70,001 - £80,000	2	-
	<hr/>	<hr/>

The total amount of remuneration benefits for trustees and key management personnel during the year was £150394 (2021: £130671).

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>4. <u>Fixed Assets</u></b>	<u>Freehold Church Building</u>	<u>Office Equipment</u>	<u>Fixtures &amp; Fittings</u>	<u>Music &amp; Other Equipment</u>	<u>Total</u>
<u>Cost</u>					
As at 1 January 2022	1357396	30507	221819	177282	1787004
Additions	-	13238	-	-	13238
Revaluations	105877	-	-	-	105877
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2022	£1463273	£43745	£221819	£177282	£1906119
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Depreciation</u>					
At 1 January 2022	-	21526	214896	112528	348950
Charge for Year	-	6666	2078	19426	28170
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2022	£-	£28192	£216974	£131954	£377120
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Net Book Value</u>					
At 31 December 2022	£1463273	£15553	£4845	£45328	£1528999
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value					
At 31 December 2021	£1357396	£8981	£6923	£64754	£1438054
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The Freehold Church building was revalued by the trustees as at 31 December 2022 at its open market value.

The building was valued by NatWest Bank plc in September 2011 as part of financing arrangements by the Church. The trustees have updated this valuation to 31 December 2022 by using land registry house price indices for the local Borough to obtain a fair value.

The historical cost of the building as at 31 December 2022 was £806691 (2021: £806691).

<b>5. <u>Debtors</u></b>	<u>2022</u>	<u>2021</u>
Trade Debtors	898	4552
Charitable Loan (see note 9)	1050	1050
Gift Aid Tax Recoverable	6359	4806
Other Debtor	100	100
Prepayments	265	244
	<hr/>	<hr/>
	£8672	£10752
	<hr/>	<hr/>

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>6. <u>Creditors – Amounts Falling Due Within One Year</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Due to HM Revenue & Customs	11220	6769
Accruals	3402	4075
Nursery Rental Deposit	6250	6250
Nursery Rent in Advance	3334	3334
Wages Owing	589	589
Pension Contributions	587	587
Bank Loan	15343	17340
	<hr/>	<hr/>
	£40725	£38944
	<hr/>	<hr/>

<b>7. <u>Creditors – Amounts Falling Due After One Year</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Unity Bank Loan	£401019	£412613
	<hr/>	<hr/>

The Unity Bank Loan is being repaid over 20 years by monthly repayments of £3,139.30. Interest is being paid at 2.5% above bank base rate. The loan is secured by a charge over the freehold property.

<b>8. <u>Donations</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Estonia Church	-	1000
Amazing Grace Ministries International	-	100
Reconciliation International	-	150
Overseas Support	457	424
Visiting Ministry	150	750
Meal for Homeless at Easter	-	1500
Covid Support	-	1500
Food Hampers at Christmas	165	-
Churches Together	50	-
	<hr/>	<hr/>
	£822	£5424
	<hr/>	<hr/>

**9. Related Party Transactions**

In 2007 the Church made a loan of £5000 to an employee, Archbishop C C Evangelou. This loan is interest free and was repayable within 3 years. However, as at 31 December 2022 £1050 was outstanding (2021: £1050) and is included in debtors (note 5).

The Church rents office space to another Charity, Community Heart (London). Two of the trustees of the Church (P Efsthathiou and M Constantinou) and Archbishop C C Evangelou are also trustees of this charity.

During the year the Church received £1000 in rent (2021: £12000).

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**9. Related Party Transactions (Continued)**

On 6 March 2016 the Church leased the ground floor and basement of the Church building to Angel Place Nursery Limited. P Efstathiou, a trustee of the Church and Archbishop C C Evangelou are also directors of this company. The lease runs for 5 years. The rent received was £40002 (2021: £26668). The nursery was actually operating on an informal rent free basis for a period prior to the lease being signed. The terms of the lease were approved by the Charity Commission.

During the year the Church received donations totalling £6120 (2021: £6120) from Ethical Financial Planning Limited. This is a company controlled by trustee, A Sotiriou.

The Church received total donations from the trustees of £11640 (2021: £12525).

**10. Fund Reconciliation**

	Balance as at 1 January <u>2022</u>	<u>Income</u>	<u>Expenditure</u>	Revaluation <u>Gains</u>	Balance as at 31 December <u>2022</u>
Unrestricted Funds	624190	258282	(261871)	-	620601
Revaluation Reserve	537235	-	-	105877	643112
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	£1161425	£258282	£(261871)	£105877	£1263713
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**11. Analysis of Net Assets by Fund**

	Unrestricted <u>Funds</u>	Revaluation <u>Reserve</u>	Total <u>Funds</u>
Fixed Assets	885887	643112	1528999
Current Assets	176458	-	176458
Current Liabilities	(40725)	-	(40725)
Creditors After More Than One Year	(401019)	-	(401019)
	<u>          </u>	<u>          </u>	<u>          </u>
	£620601	£643112	£1263713
	<u>          </u>	<u>          </u>	<u>          </u>

Our Ref DRG/APO 001

**PRIVATE & CONFIDENTIAL**

M Constantinou Esq  
26 Oakleigh Crescent  
Whetstone  
London  
N20 0BS

2023

Dear Marios

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

I enclose two copies (one bound and one unbound) of the accounts for the year ended 31 December 2022.

Please let me know if you need any further copies. In the meantime, I enclose a note of our fees.  
*This fee note has been covered by the monthly standing order payments of £515 and there is a credit balance of £3019.25 to be carried forward against future invoices.*

Yours sincerely

D R Gradon MA FCA  
**for Cound & Co LLP**