

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**ACCOUNTS AND ANNUAL REPORT**

**FOR THE YEAR ENDED**

**31 DECEMBER 2021**

**CHARITY NO: 1072227**

**Cound & Co LLP  
Chartered Accountants  
1 Princes Court  
Royal Way  
Loughborough  
Leics LE11 5XR**

**Tel: 01509 214163**

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

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**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2021.

**OBJECTIVES**

The objectives of the Charity are:

- To advance the Christian faith (in accordance with its Statement of Belief) in London and elsewhere.
- To relieve persons in hardship or distress in London and elsewhere.

**ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

In accordance with the Church's objectives, the Church is continually involved in day to day Church activities and in many other activities in the local community and further afield. Part of the building is already being used for the various Church activities, mentioned below:-

- Sunday Church Service
- Sunday School
- Weddings
- Funerals

Pastoral counselling on different levels, dealing with drug abuse, domestic violence, physical, spiritual and emotional issues, mentoring, and general encouragement to set people back on the course of life. This practical help and advice is still very much a part of the Church's ongoing work:-

- Bible Study
- Youth Work
- Drama Workshop
- Drug/Racism Awareness Seminars
- Prison Ministry

Reaching out to all members of society, both at home and overseas, irrespective of cultural, social and ethnic backgrounds, remains one of the main aims of the Church. Church numbers have remained steady, with continued involvement by the congregation in all aspects of Church life.

Like everyone else in the UK Covid had impacted on the face to face element of Church life, but we continued with our on-line streaming until we were allowed to meet face to face.

Due to the restrictions we could not do our usual Easter Drama but are looking forward to resuming this in 2022.

The Church continues to build a strong relationship with Angel Place Nursery Ltd, which is extending their business to accommodate more children, and this will subsequently lead to an increase in income for the Church. During Covid, the Nursery had been granted a rent free period.

**Ixthus Church Council (ICC) Events (All held at ACC & via live stream)**

- ICC Conference in October 2021

**Other Events – Bible Diploma Course at ACC.**

- 8-week course resumed in 2020 (Graduation of 6 students was at Conference in October)

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2021**

**ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE (Continued)**

**On-line discipleship**

We held several on-line discipleships from August to December with over 30 people attending, concluding with a fellowship meal

**Plans for 2022**

- We have commenced streaming messages via Faith TV (a Sky programme) every Wednesday evening
- Several conferences throughout the year
- Easter Drama
- Possible mission trips

**FINANCIAL REVIEW**

Income decreased during the year to £245,801 from £280,959. This decrease is due to a decrease in donations being received in 2021 and a reduction in rent to support our tenants during the Covid pandemic. Expenditure increased during the year from £169,933 to £216,183, which means that this year there has been a surplus of £29,618 (2020: £111,026).

**Risk Management**

The Trustees have conducted their own review of the major risks to which the Church is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all financial transactions and projects. These procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

**Organisation**

The Board of Trustees meet a minimum of twice a year, and when necessary, the Trustees meet in between these times to discuss and act upon any urgent matters which might arise. The day to day operational responsibility is delegated to Andrew Sotiriou. However, the spiritual government of the Church fellowship is under the control of the recognised spiritual leadership of the Church.

**Related Parties**

The Charity has close relationships with a number of organisations that work to achieve compatible objectives within the area, including:

The Metropolitan Police  
The Haringey Peace Alliance  
Other local Churches through the Ixthus Council

The Church is continuing to build on the excellent relationship it has with the local Police Force and Enfield Borough Council, who continue to welcome and support the work of the Church. A visit to the Church was made by the Borough Commander of Enfield who met with Archbishop Evangelou and the Senior Pastor to discuss ways of working together in the community.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>CHARITY NUMBER</b>	107227
<b>PRINCIPAL OFFICE</b>	193 – 195 Angel Place Fore Street Edmonton London NE18 2UD

The trustees serving during the year and since the year end were as follows:

A Sotiriou  
M Constantinou  
P Efstathiou  
A Georgiou

<b>INDEPENDENT EXAMINERS</b>	Cound & Co LLP 1 Princes Court Royal Way Loughborough Leics LE11 5XR
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<b>BANKERS</b>	National Westminster Bank plc 1302 High Road Whetstone London N20 9JS  CafCash Limited PO Box 289 West Maling Kent ME19 4TA
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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity was established by a Declaration of Trust dated 14 September 1998. It was registered as a charity with the Charity Commission on 31 October 1998.

**Appointment of Trustees**

As set out in the Declaration of Trust, the Church has a minimum of three trustees and it is not subject to a maximum number. New trustees are invited to join the board if they have a particular area of expertise that can help the charity. A majority of trustees need to agree on this.

**Trustee Induction and Training**

New trustees are advised of their obligations under charity law, the content of the Declaration of Trust as well as the structure and decision-making process of the committee.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**TRUSTEES REPORT (CONT'D) FOR THE YEAR ENDED 31 DECEMBER 2021**

**Reserves Policy**

The Trustees monitor the financial position of the Church and have established a level of reserves that they believe the Church requires to cover day to day expenditure and also unforeseen emergencies such as repairs to the Church buildings. This level is deemed as being approximately two months' expenditure, which is not considered excessive.

Approved by the Trustees on 31 March 2022 and signed on their behalf by:

.....

P Efstathiou

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF THE APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 5 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep proper accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;has not met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Gradon MA FCA  
Cound & Co LLP  
Chartered Accountants  
1 Princes Court  
Royal Way  
Loughborough  
Leics  
LE11 5XR

31 March 2022

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

<u>INCOME</u>	<u>Notes</u>	Unrestricted Funds <u>2021</u>	Total Funds <u>2021</u>	Total Funds <u>2020</u>
Donations and legacies				
Donations		170052	170052	187041
Gift Aid tax recoverable		26716	26716	35049
Income from charitable activities				
Hall hire		40018	40018	53352
IXTHUS		9015	9015	5517
		_____	_____	_____
TOTAL INCOME		£245801	£245801	£280959
		_____	_____	_____
<u>EXPENDITURE</u>				
Charitable activities	2	216183	216183	169933
		_____	_____	_____
TOTAL EXPENDITURE		£216183	£216183	£169933
		_____	_____	_____
NET INCOME FOR THE YEAR AND MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES		29618	29618	111026
Net Gains on the Revaluation of Fixed Assets	4	73199	73199	57648
		_____	_____	_____
NET MOVEMENT IN FUNDS		£102817	£102817	£168674
		_____	_____	_____
RECONCILIATION OF FUNDS:				
TOTAL FUNDS BROUGHT FORWARD		1058608	1058608	889934
		_____	_____	_____
TOTAL FUNDS CARRIED FORWARD		£1161425	£1161425	£1058608
		_____	_____	_____

Note

The Church also applied resources as follows in respect of capital expenditure:

	<u>2021</u>	<u>2020</u>
Freehold church building	-	-
Music and other equipment	90794	-
Fixtures and fittings	10946	5069
	_____	_____
	£101740	£5069
	_____	_____

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**

**BALANCE SHEET AS AT 31 DECEMBER 2021**

	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<u>Fixed Assets</u>	4	1438054	1297683
<u>Current Assets</u>			
Debtors	5	10752	14698
Cash at Bank and in Hand		164176	211204
		=====	=====
		174928	225902
		=====	=====
<u>Creditors: Amounts falling due within one year</u>	6	38944	36791
		=====	=====
<u>Net Current Assets/(Liabilities)</u>		135984	189111
		=====	=====
<u>Total Assets Less Current Liabilities</u>		1574038	1486794
		=====	=====
<u>Creditors: Amounts falling due after more than one year</u>	7	412413	428186
		=====	=====
<u>Net Assets</u>		£1161425	£1058608
		=====	=====
<u>Unrestricted Funds</u>			
General Funds	10	624190	594572
Revaluation Reserve	10	537235	464036
		=====	=====
Total Funds		£1161425	£1058608
		=====	=====

Approved by the trustees on 31 March 2022 and signed on their behalf by:

.....

M Constantinou (Trustee)

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. Accounting Policies**

- a) These financial statements have been prepared in accordance with the Charities SORP (FRS 102): 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 the Financial Reporting Standard applicable in the UK and Republic of Ireland' ("FRS102") (effective 1 January 2016)', FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (effective September 2016) and the Charities Act 2011. The disclosure requirements of Section 1A of FRS102 have been applied other than where additional disclosure is required to show a true and fair view.

The charity constitutes a public benefit entity under FRS102.

Assets and liabilities are initially recognised at historical cost or transactional value unless otherwise stated in the relevant accounting policy note and the financial statements are prepared on a going concern basis. The financial statements are prepared in sterling, which is the financial currency of the charity and rounded to the nearest £1.

- b) General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funding provider. The costs of raising and administering such funds are charged against the specific funds.

- c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Depreciation is charged in such a way as to write off the cost of fixed assets over their estimated useful lives at the following rates:

Office equipment	-	30% of net book amount per annum
Music and other equipment	-	30% of net book amount per annum
Motor Vehicles	-	25% of net book amount per annum

No depreciation has been charged in respect of the freehold church buildings. Freehold church buildings are valued at fair value. The movement in the year is transferred to the Revaluation reserve.

- f) **Judgements and Estimation Uncertainties**

The trustees have given consideration to any judgements and uncertainties in these accounts and the only issue to note is that the Church's going concern is based on the continued support from its congregation and members, who provide the majority of the income for the Church. However, there is no reason to suspect that this support will not continue in the future.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>2. <u>Charitable Expenses</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Ministerial expenses	4230	401
Evangelistic literature	1243	445
Gas and electricity	11515	10232
Rates	(11)	2439
Insurance	2676	2699
Repairs and maintenance	15004	6933
Salaries	114474	79958
Music and audio/CD, tapes and DVDs	1067	-
Church functions/events	1707	18
Travel Expenses	-	3010
Bank loan interest	13105	19564
Donations (see note 8)	5424	6220
Bank charges and interest	1129	7964
Office expenses	1396	-
Postage, printing and stationery	365	1385
Subscriptions	1702	3945
Training Course Fees	90	943
Telephone and internet costs	421	2009
Legal fees and professional fees	-	11487
Accountancy fees	6078	4500
Depreciation - fixtures and fittings	2967	2541
- music and other equipment	27752	734
- office equipment	3849	2506
	<hr/>	<hr/>
	£216183	£169933
	<hr/>	<hr/>
Accountancy fees are split between;		
Payroll and Bookkeeping services	3878	2500
Independent Examination fees	2200	2000
	<hr/>	<hr/>
	£6028	£4500
	<hr/>	<hr/>

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>3. <u>Staff Numbers and Costs</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Salaries	128033	110021
Social Security Costs	15232	12769
Less: Employment Allowance	(4000)	(4000)
Pension Contributions	2638	2627
JRS Grants Received	(27429)	(41459)
	<hr/>	<hr/>
	£114474	£79958
	<hr/>	

Average number of employees	2	2
	<hr/>	<hr/>

One of the two employees (P Efstathiou) is a trustee and her remuneration was £62525 (2020: £55052). She receives remuneration for her role as Senior Pastor and not for her role as a trustee.

The number of employees who received total employee benefits (excluding employer pensions costs) of more than £60,000 is as follows:

	<b><u>2021</u></b>	<b><u>2020</u></b>
	<b><u>Number</u></b>	<b><u>Number</u></b>
£60,001 - £70,000	2	0
	<hr/>	<hr/>

The total amount of remuneration benefits for trustees and key management personnel during the year was £130671 (2020: £112648).

Trustees' reimbursed expenses were:	<b><u>2021</u></b>	<b><u>2020</u></b>
A Sotiriou	7598	420
M Constantinou	11995	12077
	<hr/>	<hr/>
	£19593	£12497
	<hr/>	<hr/>

The above expenses relate to goods purchased on behalf of the charity and do not include any travel, meals, accommodation and telephone costs.

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>4. <u>Fixed Assets</u></b>	<u>Freehold Church Building</u>	<u>Office Equipment</u>	<u>Fixtures &amp; Fittings</u>	<u>Music &amp; Other Equipment</u>	<u>Total</u>
<u>Cost</u>					
As at 1 January 2021	1284197	23521	217859	86488	£1612065
Additions	-	6986	3960	90794	101740
Revaluations	73199	-	-	-	73199
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2021	1357396	30507	221819	177282	£1787004
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>Depreciation</u>					
At 1 January 2021	-	17677	211929	84776	£314382
Charge for Year	-	3849	2967	27752	34568
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 December 2021	-	21526	214896	112528	£348950
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value					
At 31 December 2021	1357396	8981	6923	64754	£1438054
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value					
At 31 December 2020	1284197	5844	5930	1712	£1297683
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The Freehold Church building was revalued by the trustees as at 31 December 2021 at its open market value.

The building was valued by NatWest Bank plc in September 2011 as part of financing arrangements by the Church. The trustees have updated this valuation to 31 December 2021 by using land registry house price indices for the local Borough to obtain a fair value.

The historical cost of the building as at 31 December 2021 was £806691 (2020: £806691).

<b>5. <u>Debtors</u></b>	<u>2021</u>	<u>2020</u>
Trade Debtors	4552	3880
Charitable Loan (see note 9)	1050	1050
Gift Aid Tax Recoverable	4806	5227
Other Debtor	100	4334
Prepayments	244	317
	<hr/>	<hr/>
	£10752	£14698
	<hr/>	<hr/>

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>6. <u>Creditors – Amounts Falling Due Within One Year</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Due to HM Revenue & Customs	6769	3412
Accruals	4075	4030
Nursery Rental Deposit	6250	6250
Nursery Rent in Advance	3334	3334
Wages Owing	589	587
Pension Contributions	587	584
Bank Loan	17340	18594
	<hr/>	<hr/>
	£38944	£36791
	<hr/>	<hr/>

<b>7. <u>Creditors – Amounts Falling Due After One Year</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Unity Bank Loan	412613	428186
	<hr/>	<hr/>

The Unity Bank Loan is being repaid over 20 years by monthly repayments of £2,494.40. Interest is being paid at 2.5% above bank base rate. The loan is secured by a charge over the freehold property.

<b>8. <u>Donations</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Estonia Church	1000	-
Amazing Grace Ministries International	100	-
Reconciliation International	150	-
Overseas Support	424	-
Visiting Ministry	750	200
Meal for Homeless at Easter	1500	-
Covid Support	1500	4520
Funeral Cost Support	-	1500
	<hr/>	<hr/>
	£5424	£6220
	<hr/>	<hr/>

**9. Related Party Transactions**

In 2007 the Church made a loan of £5000 to an employee, Archbishop C C Evangelou. This loan is interest free and was repayable within 3 years. However, as at 31 December 2021 £1050 was outstanding (2020: £1050) and is included in debtors (note 5).

The Church rents office space to another Charity, Community Heart (London). Two of the trustees of the Church (P Efstathiou and M Constantinou) and Archbishop C C Evangelou are also trustees of this charity.

During the year the Church received £12000 in rent (2020: £12000).

**APOSTOLIC CHRISTIAN CHURCH (SHEEPFOLD)**  
**NOTES FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**9. Related Party Transactions (Continued)**

On 6 March 2016 the Church leased the ground floor and basement of the Church building to Angel Place Nursery Limited. P Efstathiou, a trustee of the Church and Archbishop C C Evangelou are also directors of this company. The lease runs for 5 years. The rent received was £26668 (2020: £40002). The nursery was actually operating on an informal rent free basis for a period prior to the lease being signed. The terms of the lease were approved by the Charity Commission.

During the year the Church received donations totalling £6120 (2020: £6120) from Ethical Financial Planning Limited. This is a company controlled by trustee, A Sotiriou.

The Church received total donations from the trustees of £12525 (2020: £15180).

**10. Fund Reconciliation**

	Balance as at 1 January <u>2021</u>	<u>Income</u>	<u>Expenditure</u>	Revaluation <u>Gains</u>	Balance as at 31 December <u>2021</u>
Unrestricted Funds	594572	245801	(216183)	-	624190
Revaluation Reserve	464036	-	-	73199	537235
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	£1058608	245801	(216183)	73199	1161425
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**11. Analysis of Net Assets by Fund**

	Unrestricted <u>Funds</u>	Revaluation <u>Reserve</u>	Total <u>Funds</u>
Fixed Assets	900819	537235	1438054
Current Assets	174928	-	174928
Current Liabilities	(38944)	-	(38944)
Creditors After More Than One Year	(412613)	-	(412613)
	<u>          </u>	<u>          </u>	<u>          </u>
	624190	537235	1161425
	<u>          </u>	<u>          </u>	<u>          </u>