

REGISTERED COMPANY NUMBER: 03575720 (England and Wales)
REGISTERED CHARITY NUMBER: 1072152

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Haines Watts Worcester Limited
Saggar House
Princes Drive
Worcester
Worcestershire
WR1 2PG

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

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for the year ended 31 March 2022

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LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Report of the Trustees for the year ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chairman's Introduction

Welcome to the Lyppard Grange Community Centre (Lyppard Hub) 2021/2022 Annual Report.

It has been another difficult year, due to the Global Covid-19 Pandemic and the need to re-build some of clients. The Centre remained closed until the 19th April 2021, apart from The Lyppard Nursery, who were permitted to continue their business following a change in Government regulations in June 2020. Upon re-opening, bookings were encouraging but low due to the uncertainty following on from the pandemic.

The last financial period has been the most challenging that Lyppard Grange Community Centre has ever had to deal with and we are grateful for the additional grants received during this time. Thanks to the support of the Government's Furlough scheme, we were able to retain all our staff, who have worked tirelessly to re-open so that we can re-build customer confidence.

BUILDINGS

The building, as always, are in good decorative order, and we continue to maintain it annually in line with our lease conditions. We continue to have minor ongoing roofing problems in Hall 2 despite the City Council having made several attempts to cure the problems. The leak only occurs when the wind and rain come in a particular direction so until someone comes up with a long-term solution we soldier on.

The Trustees authorised and work began on converting part of the barn area into an enclosed space suitable for meeting of up to 10 people. The room is fully air conditioned, so we expect a full set of bookings once the area is known to our customers.

Objectives and activities

Public benefit

The objects of the charity are to occupy and manage Lyppard Grange Community Centre, Worcester, for the use of the inhabitants of the Warndon Parish of Worcester without distinction of political, religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. In doing so the organisation seeks to cooperate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them. In doing so the Community Centre provides facilities in the interests of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life for the inhabitants of the area of benefit.

Despite the pandemic, we remain focused in our mission to continue to be the focal point of the community, developing, implementing, and enabling initiatives which will enrich the lives of the local people.

Hire Charges

The Board considered the matter of charges at a meeting early in 2021 and it was decided to increase our room hire charges by 2% for 2021/2022

New user groups

The Hub staff has encouraged many new groups over the last 12 months including Oddfellows Social Group, Learn Italian Class, Community Café started in January 2022 to help those in social isolation. Approximately, Sixty groups attend and use our premises on a regular basis. The Hub is getting back to normal opening hours, on average the Hub remained open for 70 hours per week. Family and community events, in particular, have been slow to return due to uncertainty of Covid-19.

The Trustees changed their meeting schedules to once every three months and will decide if this is sufficient during 2022/3. These meetings serve to monitor financial outcomes and discuss future developments at the Centre.

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Report of the Trustees for the year ended 31 March 2022

Financial review

Principal funding sources

Funding has been received from Worcester City Council (£18,728) and Warndon Parish Council (£35,500)

Other funding

Covid 19 Business support: During the period we also received £12,000 Government support grants for Covid..(Hospitality, Recreation and Leisure grant and Covid Business Support grant.

Furlough claimed: We made use of the Furlough scheme in during the year and during the period a total amount of £5,854.99 has been claimed to support staff wages.

Reserves policy

The Trustees have in place a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the 'free reserves') held by the Charity should be a minimum of one half of its estimated annual expenditure which for the current year would be £82,956.00. At this level, the management committee feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding.

The Trustees are pleased to report that at present the free reserves, which amount to £173,817.00 show a small decrease over the previous figure but is more than the safety figure set. Trustees will continue to pursue opportunities to maintain the reserves above the required level.

Day to Day Management

The Trustees delegate day to day management to the Manager of the Hub and Deputy Manager in the Manager's absence.

Future plans

The Trustees believe that the Centre continues to fulfil, if not exceed, the objectives set by the Community Development Manager of Worcester City Council and as described in the Service Level Agreement agreed between the City Council and Trustees of Lyppard Grange Community Centre Limited on annual basis.

The Annual User Forum, which is typically held once a year, did not take place in 2021/2022. We aim to resume this in the future.

The mission of the Trustees is to provide quality recreational and community facilities for local inhabitants of all ages and the Trustees believe that optimum community benefit can be achieved by working in partnership with other bodies such as the Parish and City councils. Close liaison with these authorities is, therefore, encouraged and members of both Councils are also Trustees.

The facilities that can be offered are limited by the size nature and location of the present building and without major extension it is possible only to provide additional pursuits and services by greater utilisation of the present hall and activity rooms.

The financial future continues to look settled as we enjoy funding from Warndon Parish Council and Worcester City Council. We do continue to remain vigilant in case there are changes in local government funding.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Trustees are made up from local residents, Parish and City Councillors. There is a permanent statement on our website that if people are interested in joining the Trustees they can apply to join the Board, in addition local professional people are approached from time to time when vacancies exist. It has been our policy to try and get people with particular professional experience as a basis for the Board of Trustees. Prospective Trustees are invited to come along to a couple of meetings as guests before they decide whether to join us, if the person decides that they are interested the Board will vote at the next meeting on whether or not to appoint.

Reference and administrative details

Registered Company number

03575720 (England and Wales)

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Report of the Trustees
for the year ended 31 March 2022

Registered Charity number
1072152

Registered office
Ankerage Green
Warndon Villages
Worcester
WR4 0DZ

Trustees
Mrs M Collins Local Government Manager
Revd D M Cooksey Minister Of Religion
M A J Cross Company Director
Ms L Higgins Hr Officer
S Hodgson Logistics & Transport
Ms C L Hodgson County/district Councillor
I M Merriman Project Engineer
R J Morris Director
R Norfolk It Security Architect
Ms V A Barrall

Company Secretary
Ms V A Barrall

Independent Examiner
Haines Watts Worcester Limited
Saggar House
Princes Drive
Worcester
Worcestershire
WR1 2PG

Approved by order of the board of trustees on 28 September 2022 and signed on its behalf by:

R J Morris - Trustee

Independent Examiner's Report to the Trustees of
Lyppard Grange Community Centre Limited

Independent examiner's report to the trustees of Lyppard Grange Community Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Howard FCCA, ACA
Haines Watts Worcester Limited
Saggar House
Princes Drive
Worcester
Worcestershire
WR1 2PG

28 September 2022

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

**Statement of Financial Activities
for the year ended 31 March 2022**

		2022	2021
		Unrestricted	Total funds
		funds	
	Notes	£	£
Income and endowments from			
Donations and legacies	2	54,230	70,439
Charitable activities			
Services to the Community		107,369	80,243
Investment income	3	1,450	2,152
Total		163,049	152,834
Expenditure on			
Charitable activities	5		
Services to the Community		165,911	135,815
NET INCOME/(EXPENDITURE)		(2,862)	17,019
Reconciliation of funds			
Total funds brought forward		271,485	254,466
Total funds carried forward		268,623	271,485

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Balance Sheet
31 March 2022

		2022 Unrestricted funds £	2021 Total funds £
Fixed assets	Notes		
Tangible assets	12	37,325	22,410
Current assets			
Debtors	13	6,210	2,192
Cash at bank and in hand		252,433	266,629
		258,643	268,821
Creditors			
Amounts falling due within one year	14	(27,345)	(19,746)
Net current assets		231,298	249,075
Total assets less current liabilities		268,623	271,485
NET ASSETS		268,623	271,485
Funds	16		
Unrestricted funds:			
General fund		173,817	176,679
Operating Fund		82,834	82,834
Property Maintenance		11,972	11,972
		268,623	271,485
Total funds		268,623	271,485

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 September 2022 and were signed on its behalf by:

R J Morris - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Critical accounting judgements and key sources of estimation uncertainty

The financial statements have been prepared on a going concern basis. The trustees have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the trustees have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost and Straight line over the life of the lease
Computer equipment	- 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

2. Donations and legacies

	2022	2021
	£	£
Grants	54,230	70,439

Grants received include the following:

Worcester City Council - £18,730
Warndon Parish Council - £35,500

3. Investment income

	2022	2021
	£	£
Deposit Account Interest	1,450	2,152

4. Income from charitable activities

	Activity	2022	2021
		£	£
Room Hire	Services to the Community	80,283	24,234
Other Activities and Services	Services to the Community	8,750	370
Other Income	Services to the Community	18,336	55,639
		107,369	80,243

5. Charitable activities costs

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Services to the Community	159,325	6,586	165,911

6. Support costs

	Governance costs
	£
Services to the Community	6,586

7. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	11,004	6,528
Deficit on disposal of fixed assets	348	-

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

8. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

9. Staff costs

	2022	2021
	£	£
Wages and salaries	83,291	81,643
Social security costs	-	2,636
Other pension costs	979	907
	<hr/> 84,270 <hr/>	<hr/> 85,186 <hr/>

The average monthly number of employees during the year was as follows:

	2022	2021
	3	4
Youth	<hr/> 3 <hr/>	<hr/> 4 <hr/>

No employees received emoluments in excess of £60,000.

10. Comparatives for the statement of financial activities

	Unrestricted funds
	£
Income and endowments from	
Donations and legacies	70,439
Charitable activities	
Services to the Community	80,243
Investment income	2,152
Total	<hr/> 152,834 <hr/>
Expenditure on	
Charitable activities	
Services to the Community	135,815
NET INCOME	17,019
Reconciliation of funds	
Total funds brought forward	254,466
Total funds carried forward	<hr/> 271,485 <hr/>

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

11. Funds

General Fund

This represents monies received without restriction as to their application. The funds are utilised in the general running of the charity, the balance at 31 March 2022 is £173,817

Designated Funds

Property Maintenance

The fund is to cover the ongoing maintenance costs at the Hub, the balance at 31 March 2022 is £11,792

Operating Fund

This fund is to cover 6 months of running costs of the Charity, the balance at 31 March 2022 is £82,834

12. Tangible fixed assets

	Improvements to property £	Computer equipment £	Totals £
Cost			
At 1 April 2021	70,978	46,340	117,318
Additions	23,575	3,292	26,867
Disposals	-	(1,517)	(1,517)
At 31 March 2022	<u>94,553</u>	<u>48,115</u>	<u>142,668</u>
Depreciation			
At 1 April 2021	53,292	41,616	94,908
Charge for year	8,821	2,183	11,004
Eliminated on disposal	-	(569)	(569)
At 31 March 2022	<u>62,113</u>	<u>43,230</u>	<u>105,343</u>
Net book value			
At 31 March 2022	<u>32,440</u>	<u>4,885</u>	<u>37,325</u>
At 31 March 2021	<u>17,686</u>	<u>4,724</u>	<u>22,410</u>

13. Debtors: amounts falling due within one year

	2022 £	2021 £
Trade debtors	4,689	1,037
Prepayments	1,521	1,155
	<u>6,210</u>	<u>2,192</u>

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

14. Creditors: amounts falling due within one year

	2022	2021
	£	£
Bank loans and overdrafts (see note 15)	2,085	-
Social security and other taxes	449	479
Other creditors	4,000	-
Accruals and deferred income	20,811	19,267
	<u>27,345</u>	<u>19,746</u>

15. Loans

An analysis of the maturity of loans is given below:

	2022	2021
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>2,085</u>	<u>-</u>

16. Movement in funds

	At 1/4/21	Net movement in funds	At 31/3/22
	£	£	£
Unrestricted funds			
General fund	176,679	(2,862)	173,817
Operating Fund	82,834	-	82,834
Property Maintenance	11,972	-	11,972
	<u>271,485</u>	<u>(2,862)</u>	<u>268,623</u>
TOTAL FUNDS	<u>271,485</u>	<u>(2,862)</u>	<u>268,623</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	163,049	(165,911)	(2,862)
	<u>163,049</u>	<u>(165,911)</u>	<u>(2,862)</u>
TOTAL FUNDS	<u>163,049</u>	<u>(165,911)</u>	<u>(2,862)</u>

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

16. Movement in funds - continued

Comparatives for movement in funds

	At 1/4/20	Net movement in funds	At 31/3/21
	£	£	£
Unrestricted funds			
General fund	159,660	17,019	176,679
Operating Fund	82,834	-	82,834
Property Maintenance	11,972	-	11,972
	<u>254,466</u>	<u>17,019</u>	<u>271,485</u>
TOTAL FUNDS	<u>254,466</u>	<u>17,019</u>	<u>271,485</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	152,834	(135,815)	17,019
	<u>152,834</u>	<u>(135,815)</u>	<u>17,019</u>
TOTAL FUNDS	<u>152,834</u>	<u>(135,815)</u>	<u>17,019</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/20	Net movement in funds	At 31/3/22
	£	£	£
Unrestricted funds			
General fund	159,660	14,157	173,817
Operating Fund	82,834	-	82,834
Property Maintenance	11,972	-	11,972
	<u>254,466</u>	<u>14,157</u>	<u>268,623</u>
TOTAL FUNDS	<u>254,466</u>	<u>14,157</u>	<u>268,623</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	315,883	(301,726)	14,157
	<u>315,883</u>	<u>(301,726)</u>	<u>14,157</u>
TOTAL FUNDS	<u>315,883</u>	<u>(301,726)</u>	<u>14,157</u>

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

17. Related party disclosures

There were no related party transactions for the year ended 31 March 2022.

LYPPARD GRANGE COMMUNITY CENTRE LIMITED

Detailed Statement of Financial Activities
for the year ended 31 March 2022

	2022	2021
	£	£
Income and endowments		
Donations and legacies		
Grants	54,230	70,439
Investment income		
Deposit Account Interest	1,450	2,152
Charitable activities		
Room Hire	80,283	24,234
Other Activities and Services	8,750	370
Other Income	18,336	55,639
	<u>107,369</u>	<u>80,243</u>
Total incoming resources	163,049	152,834
Expenditure		
Charitable activities		
Wages	83,291	81,643
Social security	-	2,636
Pensions	979	907
Rates and water	2,588	1,876
Light and heat	10,985	9,367
Telephone	2,936	3,180
Postage and stationery	642	91
Publicity	386	-
Fundraising Expenses	6,444	1,314
Training and Development	198	18
Cleaning	17,809	12,071
Refuse Collection	779	599
Repairs and Maintenance	12,654	3,599
Computer Costs	3,754	3,346
Licences and Subscriptions	636	540
Bank Charges	734	447
Photocopier Costs	1,949	1,868
Car Boot Expenses	121	64
Toddler Group Expenses	784	77
Community Café	304	-
Depreciation of tangible fixed assets	11,004	6,528
Loss on sale of tangible fixed assets	348	-
	<u>159,325</u>	<u>130,171</u>
Support costs		
Governance costs		
Insurance	1,155	1,130
Accountancy fees	4,108	3,134
Independent Examination Fees	1,323	1,380
	<u>6,586</u>	<u>5,644</u>
Total resources expended	165,911	135,815
Net (expenditure)/income	(2,862)	17,019

This page does not form part of the statutory financial statements