

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	0
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to end date

3	1	0	3	2	1
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Section A

Reference and administration details

Charity name

1st Hawarden Scout Group

Other names the charity is known by

Registered charity number (if any)

1	0	7	2	1	2	8
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HQ registration number

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Charity's principal address

The Scout Hut, Gladstone Playing Fields

The Highway

Hawarden, Flintshire

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Christopher Durham	Chairman	
2	Juliette Littleton	Treasurer	
3	Lynn Reynolds	Secretary	
4	Paul Wright	Trustee	
5	Phil Houghton	Trustee	
6			
7			
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11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

1 LT700001 (1st February 2017)

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B	Structure, governance and management (continued)
	Risk and Internal Control (Specimen 1) The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live</p>

we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £9000</p> <p>The Group held reserves of approximately £3000 against this at year end. This is above the level/below required for operating expenses. However this can be explained by payment of annual subscriptions.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives 	<p>Investment Policy</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Juliette Littleton	
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Position (eg Secretary, Chair)

Treasurer	
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Date

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1st HAWARDEN SCOUT GROUP

Year to 31 March 2021

A/C 02393048

Column1

04/01/2020	BALANCE
04/01/2020	EDF
04/08/2020	Vodafone
04/09/2020	Co-op Community Charity
04/20/2020	S Hunt
04/20/2020	D Johnn
04/20/2020	Robinson subs
04/21/2020	C Davison subs
04/30/2020	R Hebden subs
05/01/2019	BALANCE
05/01/2020	EDF
05/06/2020	HMRC Giftaid
05/11/2020	Vodafone
05/15/2020	Flintshire CC Covid relief
05/18/2020	Hunt Subs
05/19/2020	John subs
05/21/2020	C Davison subs
05/27/2020	Hut cleaning
05/29/2020	Christmas bingo
06/01/2019	BALANCE
06/01/2020	R Hebden subs
06/01/2020	EDF
06/09/2020	Vodafone
06/18/2020	S Hunt
06/19/2020	Damien John
06/22/2020	C Davison subs
06/30/2020	R Hebden subs
06/30/2020	BALANCE
07/01/2020	EDF
07/06/2020	Phil Houghton expenses
07/08/2020	Vodafone
07/14/2020	District badges
07/17/2020	Hut insurance
07/20/2020	S Hunt
07/20/2020	Damien John
07/21/2020	C Davison subs
07/30/2020	R Hebden subs
07/30/2020	Cheque

07/30/2020	BALANCE
08/03/2020	EDF
08/07/2020	Vodafone
08/18/2020	S Hunt
08/19/2020	D John
08/21/2020	C Davison subs
08/21/2020	BALANCE
09/01/2010	R Hebden subs
09/01/2010	EDF Energy
09/08/2020	K Jacks
09/09/2020	Vodafone
09/11/2020	Susie Preston
09/11/2020	K Jacks
09/16/2020	Welsh Water
09/18/2020	S Preston
09/18/2020	S Hunt
09/21/2020	C Davison subs
09/21/2020	K Jacks
09/21/2020	Fire safety checks Gladstone Centre
09/21/2020	D John
09/25/2020	S Preston
09/25/2020	K Jacks
09/30/2020	R Hebden subs
	BALANCE
10/01/2020	EDF
10/02/2020	S Preston
10/02/2020	K Jacks
10/08/2020	Vodafone
10/09/2020	S Preston
10/09/2020	K Jacks
10/16/2020	S Preston
10/19/2020	S Hunt
10/19/2020	K Jacks
10/19/2020	Damien John
10/21/2020	C Davison subs
10/23/2020	S Preston
10/23/2020	K Jacks
10/26/2020	P Wright subs

10/27/2020	Beaver expenses
10/30/2020	Hebden subs
10/30/2020	Pitchford x 2
10/30/2020	Deeks subs
	BALANCE
11/02/2020	EDF
11/02/2020	Hut cleaning
11/02/2020	Iona Browns
11/02/2020	Louise Hodgson
11/03/2020	Euan Patel subs
11/06/2020	Co-op Community Charity
11/09/2020	Toby Littleton subs
11/09/2020	Toby Littleton DoE silver
11/09/2020	Appletree subs
11/09/2020	Vodafone
11/11/2020	Covid PPE & safety equipment
11/11/2020	Daniel Bridge subs
11/13/2020	Flintshire CC Covid relief
11/13/2020	S Preston
11/13/2020	Oscar Blanchard subs
11/13/2020	K Jacks
11/18/2020	D Hunt subs
11/18/2020	Abbey Williams subs
11/20/2020	S Preston
11/20/2020	K jacks
11/23/2020	Byrnes 1st subs payment
11/23/2020	Will Reynolds
11/23/2020	Mcchystal subs
11/23/2020	Evie Whitwell subs
11/23/2020	Zach Whitwell subs
11/23/2020	Will Blanchard subs
11/23/2020	Tom Brennan subs
11/23/2020	C Davison subs
11/23/2020	Bradley roberts
11/23/2020	Arun Chada
11/23/2020	Ruben Chada
11/23/2020	Charlie/ George Rate
11/25/2020	Oscar Johnson subs
11/27/2020	S preston

11/27/2020	K Jacks
11/30/2020	Archie Copp subs
11/30/2020	R Hebden subs
11/30/2020	Dan Williams
11/30/2020	Thomas Wineyard
	BALANCE
12/01/2020	EDF
12/01/2020	C Summers subs
12/01/2020	Autumn Roberts subs
12/04/2020	S Preston
12/04/2020	K jacks
12/07/2020	British Mountaineering Council
12/07/2020	Daniel Astbury subs
12/08/2020	Threadgols subs
12/08/2020	Ethan Lett subs
12/08/2020	Eleri Astbury
12/09/2020	Vodafone
12/11/2020	S Preston
12/11/2020	K Jacks
12/15/2020	Jonah Salome
12/17/2020	James hawe subs
12/18/2020	Hunt subs
12/18/2020	S Preston
12/18/2020	Byrne 2nd Payment
12/18/2020	K Jacks
12/21/2020	C Davison
12/24/2020	EDF Energy
12/29/2020	S Preston
12/29/2020	Blythe subs
12/30/2020	R hebden
	BALANCE
4/1/2021`	EDF
01/07/2021	Vodafone
01/11/2021	Oliver Riley Subs
01/13/2021	Flintshire CC Covid relief
01/18/2021	S Hunt
01/19/2021	Cameron Robb
01/21/2021	C Davison
01/21/2021	K Jacks

01/25/2020	Robinson
01/26/2020	Finn Eadon
01/27/2020	Noah Davies
01/28/2020	K Jacks
01/28/2020	Morgan Thelwell
	BALANCE
02/01/2021	R Hebden
02/01/2021	EDF
02/09/2021	Vodafone
02/10/2021	Explorer Census
02/11/2021	Scout census
02/11/2021	Hut cleaning
02/15/2021	Rhys Evans subs
02/16/2021	Flintshire CC Covid relief
02/16/2021	Ruben & Esme Jones
02/18/2021	S Hunt subs
02/22/2021	C Davison subs
	BALANCE
03/01/2021	R Hebden
03/01/2021	EDF
03/11/2021	Vodafone
03/18/2021	S Hunt
03/19/2021	Flintshire CC Covid relief
03/22/2021	C Davison
03/24/2021	A Needham Zoom expenses
03/29/2021	R hebden subs
03/29/2021	P Houghton Expenses

03/29/2021 BALANCE

TOTAL
check

01/04/2020

Bank Statement Opening balance

Receipts

Payments

31/03/221

Bank Statement Closing balance

Check

Column2

Column3

Column4

Column5

BANK**8,605.38****Receipts****Payments****Type**

-

83.00

DD

-

25.32

DD

380.16

-

10.83

-

20.83

61.33

10.83

21.42

9,002.46**505.40****108.32**

-

83.00

1,813.70

-

-

25.00

10,000.00

-

10.83

-

20.83

-

10.83

-

-

58.50

250.00

-

20,942.15**12,106.19****166.50**

21.42

-

-

83.00

-

25.00

10.83

-

20.83

-

10.83

-

21.42

-

20,919.48**85.33****108.00**

-

83.00

-

1,230.17

-

25.00

-

60.00

-

140.14

10.83

-

20.83

-

10.83

-

21.42

-

1,212.55

18,232.53	63.91	2,750.86
	-	150.00
	-	25.00
	10.83	-
	20.83	-
	10.83	-
18,100.02	42.49	175.00
	21.42	-
	-	150.00
	32.00	-
	-	25.00
	32.00	-
	32.00	-
	-	74.71
	32.00	-
	10.83	-
	10.83	-
	32.00	-
	-	157.80
	20.83	-
	32.00	-
	32.00	-
	21.42	-
18,001.84	309.33	407.51
	-	150.00
	32.00	-
	32.00	-
	-	25.00
	32.00	-
	32.00	-
	32.00	-
	10.83	-
	32.00	-
	20.83	-
	10.83	-
	32.00	-
	32.00	-
	41.67	-

	-	62.06
	21.42	-
	200.00	-
	200.00	-
18,526.36	761.58	237.06
	-	150.00
	-	135.00
	45.83	-
	100.00	-
	100.00	-
	3,031.58	-
	100.00	-
	22.00	-
	100.00	-
	-	25.00
		110.12
	100.00	-
	3,000.00	-
	32.00	-
	100.00	-
	32.00	-
	10.83	-
	91.67	-
	32.00	-
	32.00	-
	185.00	-
	100.00	-
	100.00	-
	100.00	-
	100.00	-
	100.00	-
	100.00	-
	7.92	-
	100.00	-
	100.00	-
	100.00	-
	200.00	-
	100.00	-
	32.00	-

	32.00	-
	100.00	-
	21.42	
	83.33	-
	100.00	-
26,797.82	8,691.58	420.12
	-	150.00
	20.00	-
	100.00	-
	32.00	-
	32.00	-
	-	39.95
	100.00	-
	125.00	-
	100.00	-
	100.00	-
	-	25.00
	32.00	-
	32.00	-
	100.00	-
	100.00	-
	10.83	-
	32.00	-
	185.00	-
	32.00	-
	7.92	-
	373.64	-
	32.00	-
	200.00	-
	21.42	-
28,350.68	1,767.81	214.95
	-	150.00
	-	25.00
	100.00	-
	3,000.00	-
	10.83	-
	100.00	-
	7.92	-
	32.00	-

	200.00	-
	100.00	-
	100.00	-
	32.00	-
	100.00	-
31,958.43	3,782.75	175.00
	21.42	-
	-	95.00
	-	25.00
	-	715.00
	-	2,915.00
	-	105.00
	58.33	-
	3,000.00	-
	183.33	-
	10.83	-
	7.92	-
31,385.26	3,281.83	3,855.00
	15.88	-
	-	95.00
	-	25.00
	10.83	-
	4,000.00	-
	7.92	-
	-	115.12
	15.88	-
	-	927.58
34,273.07	4,050.51	1,162.70
	35,448.71	9,781.02
	35,448.71	9,781.02
	0	0
8,605.38		
35,448.71		
9,781.02		
34,273.07		
0.00		

Column6	Column7	Column8	Column9	Column10
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Cheq No	Fundraising	Grants/Donations	Subs	Slimming World
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380.16

10.83
20.83
61.33
10.83
21.42

10,000.00

10.83
20.83
10.83

656

250.00

21.42

10.83
20.83
10.83
21.42

657

655

10.83
20.83
10.83
21.42

659

660

10.83

20.83

10.83

21.42

32.00

32.00

32.00

32.00

10.83

10.83

32.00

20.83

32.00

32.00

21.42

32.00

32.00

32.00

32.00

32.00

10.83

32.00

20.83

10.83

32.00

32.00

41.67

662

21.42
200.00
200.00

661

45.83
100.00
100.00
3,031.58
100.00
100.00

663

100.00
3,000.00
100.00
32.00
32.00
10.83
91.67
32.00
32.00
185.00
100.00
100.00
100.00
100.00
100.00
100.00
100.00
7.92
100.00
100.00
100.00
200.00
100.00
32.00

			32.00
		100.00	
		21.42	
		83.33	
		100.00	
		20.00	
		100.00	
			32.00
			32.00
664			
		100.00	
		125.00	
		100.00	
		100.00	
			32.00
			32.00
		100.00	
		100.00	
		10.83	
			32.00
		185.00	
			32.00
		7.92	
			32.00
		200.00	
		21.42	
		100.00	
	3,000.00		
		10.83	
		100.00	
		7.92	
			32.00

			200.00	
			100.00	
			100.00	
				32.00
			100.00	
			21.42	
667				
666				
665				
			58.33	
	3,000.00			
			183.33	
			10.83	
			7.92	
			15.88	
			10.83	
	4,000.00			
			7.92	
669				
			15.88	
668				
<hr/>				
	250.00	26,411.74	5,617.63	960.00
<hr/>				

Column11	Column12	Column13	Column14	Column15	Column16
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<i>Giftaid</i>	<i>Summer Camp</i>	Croatia	Misc	Explorers	<i>Insurance</i>
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1,813.70

140.14

1,212.55

22.00

373.64

1,813.70	-	-	373.64	22.00	1,352.69
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Column17	Column18	Column19	Column20	Column21	Column22
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<i>JustGiving</i>	<i>Electricity</i>	<i>Water</i>	<i>Internet & Telephone</i>	<i>Hut Repairs</i>	<i>Fund Raising</i>
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	83.00				
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			25.32		
--	--	--	-------	--	--

	83.00				
--	-------	--	--	--	--

			25.00		
--	--	--	-------	--	--

	83.00				
--	-------	--	--	--	--

			25.00		
--	--	--	-------	--	--

	83.00				
--	-------	--	--	--	--

				234.63	
--	--	--	--	--------	--

			25.00		
--	--	--	-------	--	--

150.00

25.00

150.00

25.00

74.71

157.80

150.00

25.00

150.00

25.00

150.00

25.00

150.00

25.00

95.00

25.00

95.00

25.00

-	1,422.00	74.71	300.32	392.43	-
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Column23	Column24	Column25	Column26	Column27	Column28	Column29
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	<i>Books / Badges / Activities</i>	<i>Mini Bus</i>	<i>Trailer</i>	<i>Uniform</i>	<i>Training</i>	<i>Census</i>
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92.00	875.54
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60.00

62.06

39.95

715.00
2,915.00

128.22 192.00

190.28	152.00	1,067.54	-	-	39.95	3,630.00
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Column30 Column31 Column32 Column33 Column34

Equipment ***Summer
Camp*** ***Croatia*** ***Explorers*** ***Sundry
Expense***

58.50

28.00

135.00

110.12

105.00

115.12

607.36

635.36	-	-	-	523.74
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1st April 2020- 31st March 2021

Receipts

Fund raising	250.00
Grants	26,411.74
Subs	5,617.63
Hut Hire	960.00
Giftaid	1,813.70
Summer camp	-
Croatia Deposit	-
Misc	373.64
Explorers	22.00

Total Receipts	35,448.71
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Payments

Insurance	1,352.69
Just Giving	-
Electricity	1,422.00
Water	74.71
Internet & Phone	300.32
Hut Repairs	392.43
Fund Raising	-
Activities	190.28
Book / Badges	152.00
Mini Bus	1,067.54
Trailer	-
Uniform	-
Training	39.95
Census	3,630.00
Equipment	635.36
Croatia	-
Explorers	-
Sundries	523.74

Total Payments	9,781.02
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Net Gain / (Loss)	25,667.69
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CHECK

	<i>Main</i>	<i>columns</i>	<i>Annual Totals</i>	<i>Main to Annual</i>
<i>Receipts</i>	35,448.71	35,448.71	35,448.71	0.00
<i>Payments</i>	9,781.02	9,781.02	9,781.02	0.00