

Charity number: 1072104
Company number: 03159878
(England and Wales)

Open City Architecture

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 December 2021

Open City Architecture
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For the year ended 31 December 2021

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Open City Architecture Report of the Trustees For the year ended 31 December 2021

The trustees of Open City are pleased to present their annual report together with the financial statements of the charity for the year ending 31 December 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity Commission's guidance on public benefit (section 17(5) of the 2011 Act) has been considered when applying the objectives of the Charity.

Open City's charitable object is to foster public appreciation of and advance public education in architecture. To achieve this object Open City makes architecture and neighbourhoods more open, accessible & equitable. We empower communities to learn about, experience and have a role in shaping architecture where they live. We collaborate with people from diverse communities to widen access to spaces, neighbourhoods, knowledge and careers they are often excluded from. We do this by creating educational and cultural programmes discussing, celebrating & opening up historic & contemporary architecture. Our work is organised into 5 strands:

Annual Festival

Empowering communities, residents' groups, civic organisations and local businesses to exhibit and learn about buildings and neighbourhoods which matter to them, our Open House Festivals are accessible volunteer-led public celebrations encouraging audiences to explore new places, learn about different communities & experience diverse architecture first-hand.

Children and Young People

We work with schools and higher education providers to support children and young people from low socioeconomic backgrounds, under-represented communities, and with special educational needs and disabilities to learn design skills and critical thinking needed for successful careers in creative industries including design, architecture and landscape.

Year Round Programme

We deliver a year-round programme of events, tours, training courses, publications, children and young people's activities, audio and new media programmes, and volunteering opportunities centred on creatively exploring and widening access to architecture.

Worldwide Festivals Network

Leading, supporting & growing our network of over 50 festivals from Lagos to New York, creatively engaging at least 750,000 citizens a year with architecture of their local communities.

Organisational Collaboration

Fostering collaboration between small & medium-size culture, heritage & architectural charities to build effective cross-sector digital tools, share resources, reach new audiences & amplify social impact.

Open City believes a good city is one in which all citizens have a stake in the design, development and care of the built environment. And one in which nobody is shut out of the architecture and landscapes of their cities, or key decisions about its future.

Programmes in 2021. 2021 was an extremely challenging year for the entire charity sector due to the ongoing difficulties of Covid 19 which forced much of Britain's cultural life to sporadically close its doors. Economic issues including high uncertainty, low growth and low public investment has also impacted the charity. However, Open City rose to these challenges continuing to adapt its existing programmes and launching new ones which could continue to safely engage audiences throughout the pandemic.

A full summary of the charity's services including new and adapted educational programmes follows:

Open City Architecture

Report of the Trustees Continued

For the year ended 31 December 2021

Accelerate

Accelerate is a design education and mentoring programme supporting young Londoners from under-represented backgrounds to pursue careers in city-making professions including architecture, landscape, engineering and planning. Accelerate helps diversify the workforce of London's built environment industries to be more representative of the city's communities. Accelerate 2020/21 enabled a cohort of around 60 students to develop the skills required for entry to higher education architecture related courses in partnership with UCL. The programme was impacted by the pandemic but continued successfully by using a mix of online and outdoor teaching and mentoring. Open City built on the success of its previous end of year exhibition with an extensive show at the Brunel Museum which was covered by the architectural press. In the autumn, the 2021/22 programme of Accelerate launched under the leadership of Siraj Mitha and Sarah Phillips, for the first time, with two universities, CSM and UCL contributing to the programme.

Accelerate suffered some funding cuts at the start of the pandemic but was successful in attracting new funders including a number of small architecture, engineering and landscape organisations and a local authority. The programme is now growing with plans developing for three Accelerate hubs in 2022/23.

Open House Festival 2021

Open House Festival is a city-wide celebration of the urban landscape giving ordinary access to buildings and conversations they are normally locked out of. The 2021 Open House Festival was profoundly affected by the pandemic but with careful planning, additional training for volunteers and a greater provision of online and outdoor programmes, we were able to stage the festival from 4 to 12 September 2021 with over 1000 events taking place across all 33 London boroughs and online. Active travel was a big theme for 2021 where we had more walking tours than ever before, including 15 brand new tours by our first cohort of Golden Key Academy students.

Thank you so much Open House London for opening up so many wonderful spaces, for giving access to outstanding architecture, for helping communities to treasure their surroundings! We're very proud we were a part of it this year!
South Norwood Library in Croydon

Diversity and Inclusion at Open House Festival

The trustees have identified that the charity has historically prioritised making the festival accessible to older white audiences. This has led to a skew in audience participation relative to the population of the country at-large. For Open House Festival 2021, the staff team invested more time and resources in engaging a more diverse and younger audience. This strategy is bearing fruit with the overall audience now 87% white relative to the country at large which is 86.3% white. However, trustees believe there is far more potential to further engage a more diverse audience with the festival as Open City does throughout its other programmes.

On gender, the charity is aware that the majority of Open House Festival attendees identify as women according to surveys. Women have been historically marginalised from architecture and built environment industries so the trustees are pleased to see that Open House Festival is doing its bit to flip that imbalance, however the charity hopes to strive for gender parity across all its programmes and will explore possibilities to engage more men and non-binary people in the future.

Social Impact of Open House Festival

We believe that by learning about places, communities and history outside our usual experience through events like the Open House Festival, we can grow in empathy and understanding of others and the world. Below are some relevant statistics based on social impact studies and visitor surveys that the charity has undertaken exploring the Open House Festival and its value to individuals and communities.

Over 1.5 million people have visited a London borough they've never been to before as a result of taking part in the Open House Festival

Open House volunteers in London have contributed over 300,000 hours of time to civic activities in the community through the festival

Around 7.5 million people say they have learned something new about London and its architecture as a result of attending the Open House London Festival since it was founded in 1992

866,400 people say they will revisit a borough they had never been to before as a result of the festival 4.68 million people feel the Open House Festival helped them learn new things that have changed the way they view the city

Open City Architecture

Report of the Trustees Continued

For the year ended 31 December 2021

Open House Festival Families programme

Over 19-20 September 2020 Open City staged 20 online and in-person events specifically for children and young people as part of the 2020 Open House Festival. 1,987 visitors joined in the children and young people's programmes during the 2020 festival. Partner organisations included the Museum of London, the Brunel Museum and Hackney School of Food. In addition to Open City staff, the families programme included 28 Volunteers and 10 facilitators, including artists, museum educators, and playworkers. Activities were designed by BDP, Al-Jawad Pike, Creative Learning Experiences, Sam Jacob Studio, We Are Here Creative Studio, Activate the City

Architecture in Schools

Architecture in Schools is a creative learning programme for primary school pupils in Years 4, 5 and 6. The programme also aims to train teachers in how architecture can be used in the classroom and build environment professionals in how to better engage young people. The programme became temporarily impossible to run in-person during the pandemic so Open City created an extensive online learning programme of specially commissioned online activities (learning.open-city.org.uk) instead featuring over 70 educational activities created by a mix of architects, engineers, educators and students with step-by-step instructions and illustrations.

In 2021 Architecture in Schools was able to return as an in-person programme and has been more important than ever. We have been delighted to take London's youngsters out into the city for their first trips since the pandemic began and to facilitate such interest and enthusiasm in their city. Hands-on workshops in school with real life' professionals brings learning to life in a dynamic and vibrant way.

For the majority of young participants, Architecture in School is the first time they have been taught about architecture or the social purpose of city design.

In 2021 we worked with 20 schools, mainly across the South and East of the city. This year, we were very grateful for the leading support of the Canary Wharf Group and for additional, much needed assistance from Tower Hamlets Regeneration Authority, Howard de Walden Group and the National Education Union.

Open City SEND Programmes

Open City runs a number of programmes for children with special educational needs and disabilities supported by the John Lyon's Charity. These programmes became impossible to organise during the pandemic so Open City paused its SEND programmes with the permission of the funders and resumed them in September 2021 once restrictions allowed greater flexibility. Notwithstanding, Open City continued to create, fund and deliver support for children and young people throughout 2020, moving their efforts online with a wide range of activities to be completed at home.

In 2021, the planned events were able to resume in person. The Open House Festival Families SEND events moved to the first weekend of the main Open House Festival in September to create a higher profile and allow for a more extensive marketing campaign. Events were planned with RIBA for visually impaired children; with the Museum of London for autistic children and their families and at Pitzhanger Manor for SEND families. A final event was planned with the British Library for D/Deaf and hard of hearing children and young people.

On the second weekend of the 2021 Open House Festival, a wide range of inclusive events for young people and their families were organised at five different sites across Canary Wharf. More than 1000 families (the majority with children under 8) participated.

This year, despite the challenges presented by the pandemic, Open City also successfully ran the second year of its Architecture in Schools SEND project. Partners included: The Village school, Brent; Woodlands, Harrow; College Park School, Westminster; The Design Museum; Pitzhanger Manor & Gallery; The Wallace Collection and architects ASSAEL who were paired with Woodlands, Jestico + Whiles with The Village School and Sheppard Robson with College Park School.

The project engaged key stage two students. Each school participated in four school-based workshops and one facilitated visit to a cultural site. Entry points into every theme were personalised for each participant. This approach facilitated purposeful engagement and allowed for a diversity in outcomes which was representative of the participants individual interests.

Open City Architecture

Report of the Trustees Continued

For the year ended 31 December 2021

Open City Tours

Open City delivers a year-round programme of educational public tours discussing key themes relating to neighborhoods, architectural heritage and the urban landscape. During the pandemic the tours programme continued and grew as demand increased for outdoor cultural activities. The Open City staff devised ways of delivering socially distanced tours using audio-broadcasting technology through visitors' smartphones. The charity also launched new programmes of printed and audio tours which could be delivered in the post or downloaded online allowing audiences to explore parts of London alone or in small groups, and an urban tour guide training programme to cultivate a larger pool of talented tour guides.

Overall the charity ran 231 free public walking and cycling tours in 2021 as part of the Open House Festival and XXX ticketed tours including boat tours.

Models

During the pandemic, Open City created a series of high-quality card models of famous and lesser-known London buildings which could be ordered online and made at home. Those who would not be able to physically enjoy Open City's programmes or the Open House Festival could instead use a model as a way of tangibly exploring a building, learning about its history and design whilst also having fun creating a lasting memento.

In 2021 the charity eased off on the volume of models it produced focusing on a small number of high-quality models including:

- St Paul's Cathedral in the snow
- Tower Bridge
- Dawson's Heights
- Battersea Power Station

In 2022 the charity will again ease off on production, aiming to produce just one high quality model a year as a Christmas special.

Podcasts

During the Pandemic Open City launched regular educational podcasts. The Open City Podcast feed now features a variety of shows including audio tours of special neighbourhoods and, most prominently, a weekly news show, The Londown. In 2021 The Londown won Best Podcast in the Archiboo awards and built an audience of around 100,000 listens a year.

Books

Rather than creating a traditional printed guide to the Open House Festival as in previous years, Open City created a more substantial book edited by Owen Hatherley featuring 33 commissioned writers each writing about one of the 33 London Boroughs. To develop this series, in 2021 the charity worked with editors David Knight and Cristina Monteiro to publish a new book celebrating and discussing London's pubs. Titled Public House: A Cultural and Social History of the London Pub, the book was a success and was prominently reviewed in the Guardian.

Also in 2021, Open City began working with the food writer Jonathan Nunn on the development of a book about the intersection of London's food cultures with urbanism for publication in 2022.

Films

In 2020 many buildings found themselves unable to open their doors to the public as in previous years. Open City used this as an opportunity to bring them to more people than ever by creating short film tours presented by the experts that live and work in them. During 2021 Open City was able to run more in-person events so eased off on the production of films but still created a number of short documentaries which are freely available on its YouTube channel.

Open House Worldwide

Open City supports Open House Worldwide, a network of sister organisations around the world who share the values, mission and event formats of Open City. While the pandemic continued to prevent members of the network to travel internationally, Open City made good progress recruiting new members of the network such as Essen in Germany. The charity also began planning for a second international online festival dedicated to housing design.

Open City Architecture
Report of the Trustees Continued
For the year ended 31 December 2021

FINANCIAL REVIEW

Sponsors and Partners

Open City is grateful for the support of a number of important sponsors and partners who are listed here.

London Boroughs

Open City would like to thank the following London Boroughs who supported our work in 2021 with financial support towards the costs of staging the 2021 Open House Festival:

City of London
Barking and Dagenham
Bexley
Brent
Bromley
Camden
Ealing
Enfield
Greenwich
Hackney
Hammersmith and Fulham
Haringey
Harrow
Hillingdon
Islington
Kensington and Chelsea
Kingston upon Thames
Lambeth
Lewisham
Merton
Newham
Redbridge
Richmond upon Thames
Southwark
Sutton
Waltham Forest
Wandsworth
Westminster

Partners

Open City would like to thank the following organisations who supported our work in 2020 through sponsorships, grants and in-kind donations.

Allford Hall Monaghan Morris - Allford Hall Monaghan Morris is a leading British architecture practice. They make buildings that are satisfying and enjoyable to use, beautiful to look at and easy to understand.

Rocket Properties - Rocket Properties collaborate with clients and local communities to re-energise areas of London with innovative commercial and residential developments, with sustainability in mind.

Derwent - Derwent London is a British-based property investment and development business whose ethos has always been distinctive and design-led.

Trowers & Hamblins (in-kind support) - Trowers & Hamblins are an international law firm who are fascinated by the future of towns and cities.

Foster + Partners - Foster + Partners is a global studio for architecture, urbanism and design, all rooted in sustainability and founded by Norman Foster in 1967.

The Howard de Walden Estate - The Howard de Walden Estate is the freehold owner of 92 acres of Marylebone, central London.

London Property Alliance - London Property Alliance provides a unified voice for the leading owners, developers, investors and professional advisors of real estate across Central London.

The Museum of London (in-kind support) - The Museum of London is the city's shared place in the middle of it all telling the stories of London and Londoners past, present and future.

Greenford Quay - Greenford Quay by Greystar is a new waterfront neighbourhood overlooking the Grand Union Canal in Ealing.

Open City Architecture
Report of the Trustees Continued
For the year ended 31 December 2021

The Landscape Institute - The Landscape Institute is the chartered body for the landscape profession. It is an educational charity that promotes the art and science of landscape practice.

Canary Wharf Group - Canary Wharf Group has overseen the largest urban regeneration project in Europe and is a fully integrated private real estate company.

John Lyon's Charity - John Lyon's Charity gives grants to benefit children and young people up to the age of 25 who live in nine boroughs in north and west London.

The Baylight Foundation - The Baylight Foundation is a charitable organisation with the aim of increasing the public understanding of what architecture can do, rooted in the experience of Walmer Yard.

Mount Anvil - Mount Anvil exists to create outstanding places where people can thrive and for them, that is all about the quality of their homes.

Accelerate Partners

Open City would like to thank the following organisation who supported the charity's Accelerate programme during 2021.

Principle Accelerate Partners

British Land
Precis Advisory
LB Southwark
The Bartlett School of Architecture, UCL
Central Saint Martins (in-kind support)

Student Sponsors

Alison Brooks Architects
Jamie Fobert Architects
Stanton Williams
Allford Hall Monaghan Morris
Archer + Braun
BDP
Carmody Groarke
Jestico + Whiles
Gort Scott
Maccleanor Lavington
The Landscape Institute
Pollard Thomas Edwards

Media Partners

Open City would like to thank the following organisations who supported our work in 2020 through partnership-based media coverage.

Dezeen - Dezeen's mission is simple: to bring its readers a carefully edited selection of the best architecture, design and interiors projects and news from around the world.

BBC Radio London - The sound of London, your essential guide to London life. Proud supporters of Open House Festival for 28 years.

The Architectural Review - Scouring the globe for architecture that challenges and inspires, The Architectural Review is an international magazine published in London since 1896.

The Architects' Journal - the UK's leading magazine for architects.

Open City Architecture

Report of the Trustees Continued

For the year ended 31 December 2021

Risk Management

Income

Open City is working towards the assumption that funding from local authorities and the construction sector is likely to be harder to secure in the next few years. To ensure that we will be able to source sufficient funding in the future, we have introduced individual donations and a corporate membership scheme and are focusing our fundraising in these areas. The Open City team are continuing to develop revenue streams including merchandise, membership and events. In 2021 the charity recruited a Friends and Partnerships manager to support the organisation's fundraising work. The charity was also successful in securing support from the 2021 Culture Recovery Fund.

The charity's CEO is also working towards applying for National Portfolio funding from Arts Council England.

Financial Monitoring

Cash reserves are reported to the treasurer and director on a weekly basis by the Open City staff. Cash flow projections are compiled and reported to the treasurer and director by the Open City financial manager, Brian Hand on a monthly basis. Management accounts are compiled and reported to the treasurer and director by the Open City financial manager, Brian Hand on a quarterly basis.

Brexit

Brexit is having a negative impact on the British construction sector which is making it harder for Open City to obtain support from architecture practices and other built environment professionals. The trustees are aware of this risk and will endeavour to obtain more secure funding streams which are less exposed to the economic impact of Brexit where possible.

Covid-19

The charity responded robustly and proactively when the pandemic hit Europe. Open City switched to working from home several weeks before the UK government instigated a national lockdown and has continued to support staff to work remotely where practical throughout the pandemic. Across all Open City's programmes since the pandemic began, zero transmissions have been reported which the trustees consider to be a testament to the planning and precautions the charity has put in place.

Most Open City staff have caught Covid-19 during the pandemic but these transmissions were not connected to Open City activities and all staff recovered quickly.

The trustees will continue to monitor the possibility of new waves of Covid-19 and take appropriate action to introduce new precautions where necessary.

Cost of Living Crisis

At the time of writing it is clear that the UK is entering a period of profound economic crisis as the cost of rent, energy and food rises fast. Open City is committed to doing everything it can to continue delivering its charitable mission and empowering the communities it serves, while doing what it can to support its staff who are feeling the effects of high inflation. The trustees have adopted a new pay policy that will support staff with annual pay rises informed by the charity's financial performance and inflation. However, the trustees anticipate a very difficult period for the organisation as it is likely the charity will struggle to sell tickets, attract donations and secure corporate sponsorship as the full effects of the cost of living crisis bit in 2022.

Plans for the future

Open City adopted a three-year plan in December 2018 which was altered in the light of the Covid-19 pandemic. The trustees approved a new emergency one-year strategy on 1 December 2020 to take the charity through 2021 with the further aim of creating a new three-year as the pandemic recedes. Following the success of the 2021 emergency strategy, the charity is now working towards a new long term plan taking the organisation up to 2026.

Our 2026 plan will see Open City launch new strands of Open House Festival and education work across the West Midlands in addition to London supported by the Arts Council. This new work will bring the social impact of Open City's programmes to new audiences in culturally under-served areas while improving and the reach and impact of the charity's core work in the capital.

Office Space

Open City chose to leave its former premises at 18 Ensign Street at the end of 2020. This decision was taken as the landlord was selling the building and to protect cash reserves during the pandemic. The was for most of 2021 based at Republic, a development in Poplar where it benefited from an in-kind donation of free office space in return for delivering educational programmes connected to Republic. At the end of 2021 the charity secured new office space at Design District, a new development in North Greenwich where it will again benefit from free office space in return for delivering educational programmes connected to the Design District.

Open City Architecture
Report of the Trustees Continued
For the year ended 31 December 2021

Websites

Open City overhauled its much of its digital infrastructure in 2020 making a number of important operational improvements including switching email provider from Microsoft to Google, switching to a cloud based server, switching from a Silverstripe CMS to Squarespace, launching new donations portals including Jotform and Gocardless, and merging its main websites open-city.org.uk and openhouselondon.org.uk into a single site.

In 2021 the charity began further refining its digital infrastructure by turning its ruby-on-rails festival website into a more powerful year-round booking system able to process donations and better empower visitors to make the most of the Open House Festival.

Reserves

The charity feels that the level of unrestricted funds should be able to finance four months' activity, which currently costs about £200,000. Unrestricted 2021 reserves at the year-end were £274,582 which is above the current level required by the reserves policy. This figure shows the success of the charity and its staff in rebuilding the organisation's reserves even during the challenges of the pandemic.

Open City Architecture
Report of the Trustees Continued
For the year ended 31 December 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Structure, Governance and Management

Open City Architecture was formed in 1992 and became registered with the Charity Commissioners of England and Wales under registration no. 1072104 in 1996. It is a company limited by guarantee (Company Registration no. 3159878) and is governed by its Memorandum and Articles of Association. The Trustees of the charity, who constitute its board of Directors, have been appointed in accordance with the charity's Articles of Association.

Recruitment of trustees is undertaken through open processes with a periodic call for new trustees through social media, our extensive network, and our supporters. The charity's Articles of Association set out the length and duration of each trustee. Potential trustees are interviewed by a minimum of two existing trustees followed by an invitation to the relevant person to observe a trustee meeting. The trustees at the time of filing, who are also the directors for the purpose of company law, are:

Crispin Kelly
Jayden Ali
Sara Bailey
Dav Bansal
Elle Dodd
Anna Liu
Albert Williamson-Taylor
Deborah Denner

The day-to-day management is carried out by the Open City senior management team which comprises Phineas Harper (chief executive), Sarah Phillips (head of education), Zoë Cave (chief curator) and Merlin Fulcher (head of tours).

Trustees' Responsibilities

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company (and the group) and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

There is no relevant independent examination information of which the charitable company's independent examiner is unaware; and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant independent examination information and to establish that the independent examiner is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Open City Architecture
Report of the Trustees Continued
For the year ended 31 December 2021

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REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Open City Architecture
Charity registration number	1072104
Company registration number	03159878
Principal address	D1, Design District 19 Soames Walk Greenwich Peninsula London England SE10 0AX

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Jayden Ali
Sara Habanananda Bailey
Alison Brooks (resigned 27 May 2022)
Ruth Daniel (resigned 27 May 2022)
Deborah Denner
Eleanor Dodd
Johanna Gibbons
Crispin Noel Kelly
Albert Olumuyiwa Albertson-Taylor
Dav Bansal (appointed 27 May 2022)
Anna Liu (appointed 27 May 2022)

Independent examiners

Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

Approved by the Board of Trustees and signed on its behalf by

.....


Crispin Kelly. 27/09/2022

Open City Architecture
Independent Examiners Report to the Trustees
For the year ended 31 December 2021

I report to the trustees on my examination of the accounts of the charitable company for the year ended 31 December 2021.

Responsibilities and basis of report

The charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

Since the Charitable company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by virtue of my membership of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tom Wilcox

Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

Open City Architecture
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Income and endowments from:					
Donations and legacies	2	106,890	273,634	380,524	229,983
Charitable activities	3	262,703	-	262,703	344,204
Other trading activities	4	255,135	-	255,135	190,377
Total		624,728	273,634	898,362	764,564
Expenditure on:					
Raising funds	5	(74,941)	-	(74,941)	(100,966)
Charitable activities	6/7	(465,744)	(243,634)	(709,378)	(627,104)
Total		(540,685)	(243,634)	(784,319)	(728,070)
Net income		84,043	30,000	114,043	36,494
Reconciliation of funds					
Total funds brought forward		190,539	-	190,539	154,045
Total funds carried forward		274,582	30,000	304,582	190,539

Open City Architecture
Statement of Financial Position
As at 31 December 2021

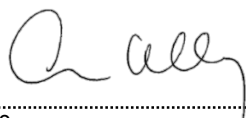
	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	12	22,390	57,741
		22,390	57,741
Current assets			
Debtors	13	132,908	24,682
Cash at bank and in hand		320,209	290,080
		453,117	314,762
Creditors: amounts falling due within one year	14	(170,925)	(181,964)
Net current assets		282,192	132,798
Total assets less current liabilities		304,582	190,539
Net assets		304,582	190,539
The funds of the charity			
Restricted income funds	15	30,000	-
Unrestricted income funds	15	274,582	190,539
Total funds		304,582	190,539

For the year ended 31 December 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



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Crispin Kelly. 27/09/2022

Open City Architecture
Cashflow Statement
As at 31 December 2021

	2021	2020
Cash flow from operating activities		
Cash generated from operations	30,129	182,717
Purchase of tangible assets	<u>-</u>	<u>(3,650)</u>
	<u>-</u>	<u>(3,650)</u>
	30,129	179,067
Cash and cash equivalents at beginning of year	<u>290,080</u>	<u>111,013</u>
Cash and cash equivalents at end of year	<u>320,209</u>	<u>290,080</u>
Cash generated from operations		
Net movement in funds	114,043	36,494
Adjustments for:		
Depreciation and amortisation of fixed assets	35,351	36,635
Dividends, interest and rent from investments	-	-
Movement in working capital		
(Increase)/decrease in debtors	(108,226)	8,736
Increase/(Decrease) in creditors	<u>(11,039)</u>	<u>100,852</u>
Cash generated from operations	<u>30,129</u>	<u>182,717</u>

Open City Architecture
Notes to the Financial Statements
For the year ended 31 December 2021

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Open City Architecture meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

Funds

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Designated funds comprise of unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donated goods, services and facilities

Donated services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Due to the nature of Open House (free access to London's best buildings), the charity receives the benefit of venues to hold all its events and programmes each year. At these events volunteers also donate their time. A value has not been quantified for this benefit as there is no reasonable market value to base the benefit on.

Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise mainly of wage costs for employee time spent and their associated support costs.
- Expenditure on charitable activities includes the costs of running projects, exhibitions, tours, mentoring and other educational activities undertaken to further the purposes of the charity and their associated support costs.

Allocation and appointment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs may include any back office costs, finance, personnel, payroll and governance costs which support the charities programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities where applicable. The bases on which support costs have been allocated are set out in the notes to the accounts.

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

Tangible fixed assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer Equipment	25 Reducing balance
Website Development	20 Reducing balance
Fixtures and Fittings	25 Reducing balance

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the in the Statement of Financial Activities.

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Donations received	74,236	-	74,236	98,902
Trusts & foundations received	-	45,941	45,941	78,200
Grants received	32,654	227,693	260,347	52,881
	106,890	273,634	380,524	229,983

3. Income from charitable activities

	2021	2020
	£	£
Unrestricted funds		
<i>Projects</i>		
Income from charitable activities	262,703	344,204

4. Income earned from other activities

	2021	2020
	£	£
Unrestricted funds		
Shop income	176,815	151,036
Sponsorships	78,320	39,341
	255,135	190,377

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

5. Expenditure on generating donations and legacies

	2021	2020
	£	£
Fundraising	74,941	100,966
	74,941	100,966

6. Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	2021	2020
	£	£	£	£
Projects	328,942	183,220	512,162	438,274
Support costs	136,802	60,414	197,216	188,830
	465,744	243,634	709,378	627,104

7. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2021	2020
	£	£	£	£
Support costs				
Projects	512,162	197,216	709,378	627,104

8. Analysis of support costs

	2021	2020
	£	£
Projects		
Personnel and travel costs	38,860	53,960
Premises costs	8,668	33,267
Telephone and IT costs	83,579	42,454
Marketing, printing and stationery	8,819	4,401
Depreciation	35,350	36,667
Finance costs	19,440	14,331
Governance costs	2,500	3,750
	197,216	188,830

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

9. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021	2020
	£	£
Accountancy fees	2,500	3,750
Staff pension contributions	6,093	5,075

10. Staff costs and emoluments

Total staff costs for the year ended 31 December 2021 were:

	2021	2020
	£	£
Salaries and wages	330,983	316,758
Social security costs	25,717	23,766
Pension costs	6,093	5,075
	362,794	345,599

	2021	2020
	£	£
Management and administration	2	2
Projects	12	10
	14	12

11. Comparative for the Statement of Financial Activities

	Unrestricted funds	Restricted funds	2020
	£	£	£
Income and endowments from:			
Donations and legacies	151,783	78,200	229,983
Charitable activities	344,204	-	344,204
Other trading activities	190,377	-	190,377
Total	686,364	78,200	764,564
Expenditure on:			
Raising funds	(100,966)	-	(100,966)
Charitable activities	(548,904)	(78,200)	(627,104)
Total	(649,870)	(78,200)	(728,070)
Net income/expenditure	36,494	-	36,494
Reconciliation of funds			
Total funds brought forward	154,045	-	154,045
Total funds carried forward	190,539	-	190,539

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

12. Tangible fixed assets

Cost or valuation	Website Development £	Fixtures and Fittings £	Computer Equipment £	Total £
At 01 January 2021	178,483	19,181	44,910	242,574
At 31 December 2021	178,483	19,181	44,910	242,574
Depreciation				
At 01 January 2021	123,652	18,219	42,962	184,833
Charge for year	34,623	241	487	35,351
At 31 December 2021	158,275	18,460	43,449	220,184
Net book values				
At 31 December 2021	20,208	721	1,461	22,390
At 31 December 2020	54,831	962	1,948	57,741

13. Debtors

	2021 £	2020 £
Amounts due within one year:		
Trade debtors	132,397	15,251
Prepayments and accrued income	-	980
Other debtors	511	8,451
	132,908	24,682

14. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	25,843	42,956
Other creditors	77,440	130,907
Accruals and deferred income	67,642	8,101
	170,925	181,964

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

15. Movement in funds

Unrestricted Funds

	Balance at 01/01/2021	Incoming resources	Outgoing resources	Balance at 31/12/2021
	£	£	£	£
<i>General</i>				
General	190,539	624,728	(540,685)	274,582
	190,539	624,728	(540,685)	274,582

Unrestricted Funds - Previous year

	Balance at 01/01/2020	Incoming resources	Outgoing resources	Balance at 31/12/2020
	£	£	£	£
<i>General</i>				
General	154,045	686,364	(649,870)	190,539
	154,045	686,364	(649,870)	190,539

Purpose of unrestricted Funds

General

Projects - Unrestricted funds can be used by the charity on any project that supports its charitable objects as outlined in the Trustees Report.

Restricted Funds

	Incoming resources	Outgoing resources	Balance at 31/12/2021
	£	£	£
Accelerate	25,000	(25,000)	-
Arts Council Recovery Fund	202,693	(202,693)	-
Housing Masterclass	30,000	-	30,000
Other	15,941	(15,941)	-
	273,634	(243,634)	30,000

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

Restricted Funds - Previous year

	Incoming resources	Outgoing resources	Balance at 31/12/2020
	£	£	£
John Lyon's Charitable Trust	27,000	(27,000)	-
Locality	10,000	(10,000)	-
London Community	41,200	(41,200)	-
	78,200	(78,200)	-

Purpose of restricted funds

London Community - Received to enable the Charity to reinvent its programme to continue supporting communities throughout the pandemic and safeguard the future of the Open House festival.

Locality - Received in relation to Accelerate - a pioneering education and mentoring programme aimed at increasing diversity in the architecture profession.

John Lyon's Charitable Trust - Received in relation to Open House Families and Architecture in Schools, which aims to support children and young people through education.

Arts Council Recovery Fund – to support the charity throughout Coronavirus.

Accelerate - Funds restricted to Accelerate are restricted to supporting the development and delivery of the Accelerate programme which supports teenagers to pursue careers in city-making.

Housing Masterclass - Funds restricted to the housing masterclass are restricted to supporting the delivery of programmes which explore, promote and drive positive practice in housing design and development in the UK.

Other - Other restricted funds are restricted to the terms they were given to Open City on.

Open City Architecture
Notes to the Financial Statements Continued
For the year ended 31 December 2021

16. Analysis of net assets between funds

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	22,390	252,192	274,582
Restricted funds			
Housing Masterclass	-	30,000	30,000
	22,390	282,192	304,582

Previous year

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	57,741	132,798	190,539
Restricted funds			
	57,741	132,798	190,539