

The Pilgrim Church Charitable Trust

Charity No. 1072048

Trustees' Report and Unaudited Accounts

30 September 2023

The Pilgrim Church Charitable Trust
Contents

	Pages
Trustees' Annual Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 to 8
Notes to the Accounts	9 to 15
Detailed Statement of Financial Activities	16 to 17

The trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1072048

Principal Office

Queens Walk
Meadows
Nottingham
NG2 2DF

Trustees

The following trustees served during the year:

P. Belinfante
C.D. Foster
M.A. Stewart

Accountants

Gill & French
Gothic House
Barker Gate
Nottingham
NG1 1JU

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to advance the Christian religion through all its activities ; including the facilities offered to the community by its buildings and the weekly services provided by its ministers and volunteers. As a Christian group we promote the Christian message of equality, inclusion, love and fairness and this is the ethos of all operations.

The Church Council is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Church Council describes its public benefits as:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers.
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

The Pilgrim Church has two main sites based in inner city Nottingham and inner city Birmingham. The head office is at the registered address in Nottingham. The Church Office is normally open Tuesday to Thursday 10.00am to 5.00pm and Ministers are on call as required for the benefit of the congregation and the wider community.

ACHIEVEMENTS AND PERFORMANCE

Throughout 2023 the Pilgrim Church celebrated its 60th Anniversary which was marked by a number of special events. Recognition was given to the work of Reverend Canon Christian Weaver CBE and his late wife Daisy Weaver taking the church from its humble beginnings meeting in living rooms, school halls and rented facilities to eventual purchase of the Church building in Queen's Walk. 2023 also saw the 75th Windrush Anniversary year with the church leading the organisation of Nottingham's celebration events.

Positive steps forward were taken to build on the scope and impact of service to God, members and wider community. Amongst the key achievements of the Pilgrim Church are:

- 60 years ministering to the City of Nottingham and the across the UK.
- National recognition of the excellent work carried out by Rev. Clive Foster MBE in support of the Windrush community, namely bestowal of the MBE in King Charles III's first New Year's honours list. This was particularly poignant in the Windrush 75th Anniversary year.
- Regular Christian worship services in various forms addressing the spiritual needs of our members and local community.
- Ministries for children and young people including the annual Youth residential that provides inner-city children and young people with the opportunity to experience the beautiful Devonshire countryside.
- The Men's mental health workshops held in collaboration with the Men's department, the Social Action team and funders; which considered issues of stigma and communication around mental health.
- Women's Community events fostering community cohesion.
- Evangelistic outreach to the local community and across the city.

The Pilgrim Church vision teams, comprised of church members and members of the community, continue to progress the task of implementing change initiatives in line with the vision of the church. A governance framework is in place which includes measuring performance, monitoring, feedback and progress against stated objectives. Reverend Andrew Miller provides financial oversight for the church and administrative leadership. The church also employs an administrative assistant who organises the church office, manages events and provides a vital link to the wider community.

Our Sunday worship services, pastoral care and social action initiatives have continued throughout this reporting period. The church has maintained its online footprint.

The pastoral team kept in regular contact with the entire congregation as well as people from the wider community. Pastoral counselling provided by the ministers of the church and our person-centred counselling service continues to be in demand by members of the local community. Weddings, infant dedications and funerals continue to be conducted within the facility of the church building.

The Church's ministry to young people continues under the pastoral care of Minister Brenton Dinham. The young people hold fortnightly self-organised in-person meeting supporting young people through their issues, developing them personally and spiritual. Activities have focused on addressing challenging issues, mental health support and creating activities promoting social engagement. Minister Jacquie Bowen leads the education and development within the church; providing programmes for the personal and spiritual growth of individuals and departments.

Social Action, under the leaders of Rev. Clive Foster MBE has again delivered great results and gained national recognition with Rev. Clive's MBE award. The following are among some of the highlights for this reporting period:

The Pilgrim Church Charitable Trust

Trustees Annual Report

- The Nottingham celebrations for the Windrush 75th anniversary
 - o Great Minds Lecture at Nottingham Trent University from Historian Colin Grant
 - o Festival of Windrush 75 over three days, events included a Civic service at Nottingham City Council on Windrush Day, live entertainment, food at the Binks Yard complex and a thanksgiving gospel concert.
- High levels engagement maintained with Nottingham City Council, Nottinghamshire Police, the Police Crime Commissioner's Office and with Nottingham Majority Black Led churches.
- Participation in the Nottingham Citizens community organising group.
- Hosting and delivery of a mental health workshop in partnership with Nottingham Framework colleagues at the Pilgrim Centre.
- New partnerships with Nottingham Trent University, the Lord Lieutenant's Office of Nottinghamshire and Heritage England.

The church acknowledges the contributions of our funders without whose contribution the scale of our work would be significantly lessened.

The church seeks to spread the gospel, grow our membership, broaden our outreach, social justice and community engagement programmes in the coming financial period.

FINANCIAL REVIEW

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements. Note 12 to the financial statements shows the assets and liabilities attributable to the various funds by type. Total funds amounted to £631,643 of which restricted funds totalled £179,691. Unrestricted funds amounted to £452,282 of which £313,353 are designated. This leaves free reserves at 30 September 2023 amounting to £138,929. The aim is to maintain free reserves to the extent that they will provide cover for three months running costs in the event of little or no income. Three months running costs are approximately £15,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of the Pilgrim Church are overseen by the Ministers and elected council members. The governing document of the registered charity is filed with the Charity Commission. The Church Council is responsible for the financial administration of the Church, and the care and maintenance of Church premises. The wider church membership meet at least bi-annually to ensure representation in decision making and to give general guidance on the life and work of the Church and to get a gauge for the mood of the local community.

Following an analysis of the skills needed by the Charity trustee body, people resident in Nottingham who are active in the advancement of the Christian Religion and have the required skills are approached to become trustees. In the absence of such people, approaches are made to those having the skills, who are non-resident to Nottingham. Trustees are elected at the Annual Church Conference and the Board also has powers to appoint trustees at any time. Trustees so appointed hold office until the following Conference, when they become eligible for re-election.

The Pilgrim Church Charitable Trust
Trustees Annual Report

A Board consisting of not more than seven Trustees manages the operation of the charity. The Board may regulate its own proceedings subject to the provisions of the charity's Articles, but normally meets quarterly. The Chief Executive acts as secretary. The Pilgrim Church Charitable Trust is a registered charity, number 1072048. The charity's governing document is a trust deed dated 21 September 1998. The charity's working names are The Pilgrim Holiness Church, Pilgrim Social Action and the Pilgrim Centre, the registered office is The Pilgrim Church, Queens Walk, Meadows, Nottingham, NG2 2DF.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'M.A. Stewart', with a stylized flourish at the end.

M.A. Stewart
Trustee
14 May 2024

The Pilgrim Church Charitable Trust
Independent Examiners Report

Independent Examiner's Report to the trustees of The Pilgrim Church Charitable Trust

I report to the trustees on my examination of the financial statements of The Pilgrim Church Charitable Trust for the year ended 30 September 2023 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

R Muntanga
Association of Accounting Technicians
Gill & French
Gothic House
Barker Gate
Nottingham

NG1 1JU
14 May 2024

The Pilgrim Church Charitable Trust
Statement of Financial Activities
for the year ended 30 September 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes				
Income and endowments from:					
Donations and legacies	3	125,605	15,540	141,145	121,119
Total		125,605	15,540	141,145	121,119
Expenditure on:					
Charitable activities	4	99,082	-	99,082	60,007
Other	5	3,104	-	3,104	3,693
Total		102,186	-	102,186	63,700
Net gains on investments		-	-	-	-
Net income	6	23,419	15,540	38,959	57,419
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		23,419	15,540	38,959	57,419
Other gains and losses					
Net movement in funds		23,419	15,540	38,959	57,419
Reconciliation of funds:					
Total funds brought forward		428,863	163,821	592,684	535,265
Total funds carried forward		452,282	179,361	631,643	592,684

The Pilgrim Church Charitable Trust
Balance Sheet

at 30 September 2023

Charity No. 1072048

		2023	2022
		£	£
Fixed assets			
Tangible assets	8	325,199	328,303
		<u>325,199</u>	<u>328,303</u>
Current assets			
Debtors	9	-	2,500
Cash at bank and in hand		307,929	263,517
		<u>307,929</u>	<u>266,017</u>
Creditors: Amount falling due within one year	10	(1,485)	(1,636)
Net current assets		<u>306,444</u>	<u>264,381</u>
Total assets less current liabilities		<u>631,643</u>	<u>592,684</u>
Net assets excluding pension asset or liability		<u>631,643</u>	<u>592,684</u>
Total net assets		<u><u>631,643</u></u>	<u><u>592,684</u></u>
The funds of the charity			
Restricted funds	11		
Restricted income funds		179,361	163,821
		<u>179,361</u>	<u>163,821</u>
Unrestricted funds	11		
General funds		138,929	119,203
Designated funds		313,353	309,660
		<u>452,282</u>	<u>428,863</u>
Reserves	11		
Total funds		<u><u>631,643</u></u>	<u><u>592,684</u></u>

Approved by the trustees on 14 May 2024

And signed on their behalf by:



M.A. Stewart

Trustee

14 May 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles	20% reducing balance
Fixtures and fittings	15% reducing balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies	115,190	5,930	121,119
Total	115,190	5,930	121,119
Expenditure on:			
Charitable activities	60,007	-	60,007
Other	3,693	-	3,693
Total	63,700	-	63,700
Net income	51,490	5,930	57,419
Net income before other gains/(losses)	51,490	5,930	57,419
Other gains and losses:			
Net movement in funds	51,490	5,930	57,419
Reconciliation of funds:			
Total funds brought forward	377,374	157,891	535,265
Total funds carried forward	428,864	163,821	592,684

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Donations and legacies	125,605	15,540	141,145	121,119
	125,605	15,540	141,145	121,119

4 Expenditure on charitable activities

	Unrestricted £	Total 2023 £	Total 2022 £
<i>Expenditure on charitable activities</i>			
Gross Wages	18,073	18,073	14,980
National Insurance Costs	1,008	1,008	866
Pension Costs	560	560	449
Other Costs	78,241	78,241	42,512
<i>Governance costs</i>			
Accountancy Fees	1,200	1,200	1,200
	99,082	99,082	60,007

5 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	3,104	3,104	3,693
	<u>3,104</u>	<u>3,104</u>	<u>3,693</u>

6 Net income before transfers

	2023	2022
	£	£
This is stated after charging: Depreciation of owned fixed assets	3,104	3,693

7 Staff costs

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2023 Number	2022 Number
Charitable activities	1	1
	<u>1</u>	<u>1</u>

8 Tangible fixed assets

	Land and buildings	Motor vehicles	Fixtures and fittings	Total
	£	£	£	£
Cost or revaluation				
At 1 October 2022	311,834	48,047	34,531	394,412
At 30 September 2023	<u>311,834</u>	<u>48,047</u>	<u>34,531</u>	<u>394,412</u>
Depreciation and impairment				
At 1 October 2022	-	35,374	30,735	66,109
Depreciation charge for the year	-	2,535	569	3,104
At 30 September 2023	<u>-</u>	<u>37,909</u>	<u>31,304</u>	<u>69,213</u>
Net book values				
At 30 September 2023	<u>311,834</u>	<u>10,138</u>	<u>3,227</u>	<u>325,199</u>
At 30 September 2022	<u>311,834</u>	<u>12,673</u>	<u>3,796</u>	<u>328,303</u>

9 Debtors

	2023	2022
	£	£
Other debtors	-	2,500
	<u>-</u>	<u>2,500</u>

Notes to the Accounts

10 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other taxes and social security	160	350
Other creditors	125	86
Accruals	1,200	1,200
	<u>1,485</u>	<u>1,636</u>

11 Movement in funds

	At 1 October 2022	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 30 September 2023 £
Restricted funds:					
Restricted income funds:					
Fixed assets fund	35,436	-	-	-	35,436
Building fund	128,385	15,540	-	-	143,925
<i>Total</i>	<u>163,821</u>	<u>15,540</u>	<u>-</u>	<u>-</u>	<u>179,361</u>
Unrestricted funds:					
General funds	119,203	125,605	(102,186)	(3,693)	138,929
Designated funds:					
Fixed assets fund	309,660	-	-	3,693	313,353
<i>Total</i>	<u>309,660</u>	<u>-</u>	<u>-</u>	<u>3,693</u>	<u>313,353</u>
Total funds	<u>592,684</u>	<u>141,145</u>	<u>(102,186)</u>	<u>-</u>	<u>631,643</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Fixed assets fund represents donations received which have assisted in the purchase of the freehold property.

Building fund represents donations received for the church renovation project.

Designated funds:

Fixed assets fund has been designated to cover future depreciation costs of fixed asset expenditure already incurred from unrestricted reserves.

12 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	289,763	35,436	325,199
Net current assets	162,519	143,925	306,444
	<u>452,282</u>	<u>179,361</u>	<u>631,643</u>

13 Reconciliation of net debt

	At 1 October 2022	Cash flows	At 30 September 2023
	£	£	£
Cash and cash equivalents	263,517	44,412	307,929
	<u>263,517</u>	<u>44,412</u>	<u>307,929</u>
Net debt	<u>263,517</u>	<u>44,412</u>	<u>307,929</u>

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities
for the year ended 30 September 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies				
Donations and legacies	125,605	15,540	141,145	121,119
	125,605	15,540	141,145	121,119
Total income and endowments	125,605	15,540	141,145	121,119
Expenditure on:				
Charitable activities				
Gross Wages	18,073	-	18,073	14,980
National Insurance Costs	1,008	-	1,008	866
Pension Costs	560	-	560	449
Other Costs	78,241	-	78,241	42,512
	97,882	-	97,882	58,807
Governance costs				
Accountancy Fees	1,200	-	1,200	1,200
	1,200	-	1,200	1,200
Total of expenditure on charitable activities	99,082	-	99,082	60,007
General administrative costs, including depreciation and amortisation				
Depreciation of	569	-	569	525
Depreciation of Motor vehicles	2,535	-	2,535	3,168
Depreciation of Fixtures and fittings	-	-	-	-
	3,104	-	3,104	3,693
Total of expenditure of other costs	3,104	-	3,104	3,693
Total expenditure	102,186	-	102,186	63,700
Net gains on investments	-	-	-	-
Net income	23,419	15,540	38,959	57,419
Net income before other gains/(losses)	23,419	15,540	38,959	57,419
Other Gains	-	-	-	-
Net movement in funds	23,419	15,540	38,959	57,419
Reconciliation of funds:				
Total funds brought forward	428,863	163,821	592,684	535,265

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities

Total funds carried forward	<u>452,282</u>	<u>179,361</u>	<u>631,643</u>	<u>592,684</u>
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