

The Pilgrim Church Charitable Trust

Charity No. 1072048

Trustees' Report and Unaudited Accounts

30 September 2021

	Pages
Trustees' Annual Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 to 8
Notes to the Accounts	9 to 16
Detailed Statement of Financial Activities	17 to 18

The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1072048

Principal Office

Queens Walk

Meadows

Nottingham

NG2 2DF

Trustees

The following Trustees served during the year:

P. Belinfante

C.D. Foster

M.A. Sterwart

Accountants

Gill & French

Gothic House

Barker Gate

Nottingham

NG1 1JU

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to advance the Christian religion through all its activities ; including the facilities offered to the community by its buildings and the weekly services provided by its ministers and volunteers. As a Christian group we promote the Christian message of equality, inclusion, love and fairness and this is the ethos of all operations.

The Church Council is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Church Council describes its public benefits as:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

The Pilgrim Church has two main sites based in inner city Nottingham and inner city Birmingham. The head office is at the registered address in Nottingham. The Church Office is normally open Tuesday to Thursday 10.00am to 5.00pm and Ministers are on call as required for the benefit of the congregation and the wider community.

ACHIEVEMENTS AND PERFORMANCE

In 2021 the church built upon its achievements in 2020 and continued its services in benefit of its members and the wider community. The Church, amidst hardship and suffering, continues to deliver on its mission of bringing hope through the gospel of Jesus Christ.

The Pilgrim Church has restructured its volunteers with the introduction of vision teams comprised of church members and members of the community, these teams are tasked with implementing change initiatives in line with the vision of the church. A governance framework is in place which includes measuring performance, monitoring, feedback and progress against stated objectives. The evangelism team have made strides in reaching the local community and a number of areas across the city.

Our Sunday worship services, pastoral care and social action initiatives have continued throughout this reporting period. The church also employs an administrative assistant, who organises the church office. The pastoral team kept in regular contact with the entire congregation as well as people from the wider community. In addition to the pastoral counselling provided by the ministers of the church, our person-centred counselling service continues to be in demand by members of the local community. Weddings, infant dedications and funerals continue to be conducted within the facility of the church building. As well as our in-person services the Church has maintained streamed and recorded services utilizing Zoom and our YouTube channel respectively. Members without access social media technologies have been included through use of more traditional channels such as telephone calls and letters. The Church's ministry to young people continues under the leadership of Minister Brenton Dinham. The weekly Zoom calls and various sessions have addressed issues challenging young people, enabled them to share common experiences, provided support for their mental well-being and proved to be a vitally important social and spiritual point of contact.

Minister Jacquie Bowen leads the education and development within the church; providing programmes for the personal and spiritual growth of individuals and departments.

Our main operations are in the heart of the inner city, during the year we focused on crime prevention and social justice.

Our social action work, led by Rev. Clive Foster, has built upon the good work of previous years. Some highlights of the Windrush work over the past reporting period include:

- Windrush surgeries for people needing support
- Various awareness raising activities across the city of Nottingham
- Advisory work for the Lord Mayor of London, Sadiq Khan; the Pilgrim Church received a letter of thanks from the Lord Mayor of London for the work we have done
- Advisory work for the Home Secretary; the Pilgrim Church received a letter of thanks from the Home Secretary Priti Patel
- Provision of consultancy to the UK Home Office with regard to Windrush schemes and the national Windrush monument; the Pilgrim Church received a letter of thanks from Baroness Floella Benjamin
- Successful support of appeals for increased compensation pay-out
- Organisation of Nottingham's celebration of Windrush Day in June 2021 with guest speakers including the leader of the City Council and the Bishop of Southwell.
- Founding membership of the Windrush National Organisation which launched in October 2020; with Rev. Clive Foster holding seat of Vice Chair.

The church continues to work in partnership with organisations such as Nottingham Majority Black Churches, Bright Ideas Community Group and Nottingham Citizens to address issues ranging from structural institutional racism to community cultural education.

The church seeks to build upon and broaden our outreach, social justice and community engagement programmes in the coming financial period.

The church acknowledges the contributions of our funders without whose contribution the scale of our work would be significantly lessened.

FINANCIAL REVIEW

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements.

Note 12 to the financial statements shows the assets and liabilities attributable to the various funds by type. Total funds amounted to £535,665 of which restricted funds totalled £157,891. Unrestricted funds amounted to £377,774 of which £305,186 are designated. This leaves free reserves at 30 September 2021 amounting to £72,588.. The aim is to maintain free reserves to the extent that they will provide cover for three months running costs in the event of little or no income. Three months running costs are approximately £15,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of the Pilgrim Church are overseen by the Ministers and elected council members. The governing document of the registered charity is filed with the Charity Commission. The Church Council is responsible for the financial administration of the Church, and the care and maintenance of Church premises. The wider church membership meet at least bi-annually to ensure representation in decision making and to give general guidance on the life and work of the Church and to get a gauge for the mood of the local community.

Following an analysis of the skills needed by the Charity trustee body, people resident in Nottingham who are active in the advancement of the Christian Religion and have the required skills are approached to become trustees. In the absence of such people, approaches are made to those having the skills, who are non-resident to Nottingham. Trustees are elected at the Annual Church Conference and the Board also has powers to appoint trustees at any time. Trustees so appointed hold office until the following Conference, when they become eligible for re-election.

A Board consisting of not more than seven Trustees manages the operation of the charity. The Board may regulate its own proceedings subject to the provisions of the charity's Articles, but normally meets quarterly. The Chief Executive acts as secretary.

The Pilgrim Church Charitable Trust is a registered charity, number 1072048. The charity's governing document is a trust deed dated 21 September 1998. The charity's working names are The Pilgrim Holiness Church, Pilgrim Social Action and the Pilgrim Centre, the registered office is The Pilgrim Church, Queens Walk, Meadows, Nottingham, NG2 2DF.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



M.A. Sterwart
Trustee
27 April 2022

Independent Examiner's Report to the trustees of The Pilgrim Church Charitable Trust

I report to the trustees on my examination of the accounts of The Pilgrim Church Charitable Trust for the year ended 30 September 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R. Muntanga MAAT
Association of Accounting Technicians
Gill & French
Gothic House
Barker Gate
Nottingham

NG1 1JU
27 April 2022

The Pilgrim Church Charitable Trust
Statement of Financial Activities
for the year ended 30 September 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:					
Donations and legacies	3	93,906	7,269	101,175	86,602
Total		93,906	7,269	101,175	86,602
Expenditure on:					
Charitable activities	4	61,617	-	61,617	63,498
Other	5	4,475	-	4,475	5,556
Total		66,092	-	66,092	69,054
Net gains on investments		-	-	-	-
Net income	6	27,814	7,269	35,083	17,548
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		27,814	7,269	35,083	17,548
Other gains and losses					
Net movement in funds		27,814	7,269	35,083	17,548
Reconciliation of funds:					
Total funds brought forward		349,560	150,622	500,182	482,634
Total funds carried forward		377,374	157,891	535,265	500,182

The Pilgrim Church Charitable Trust
Balance Sheet

at 30 September 2021

Charity No. 1072048

		2021 £	2020 £
Fixed assets			
Tangible assets	8	330,591	335,066
		<u>330,591</u>	<u>335,066</u>
Current assets			
Debtors	9	2,500	2,500
Cash at bank and in hand		207,494	172,946
		<u>209,994</u>	<u>175,446</u>
Creditors: Amount falling due within one year	10	(5,320)	(6,530)
Net current assets		<u>204,674</u>	<u>168,916</u>
Total assets less current liabilities		535,265	503,982
Creditors: Amounts falling due after more than one year	11	-	(3,800)
Net assets excluding pension asset or liability		<u>535,265</u>	<u>500,182</u>
Total net assets		<u><u>535,265</u></u>	<u><u>500,182</u></u>
The funds of the charity			
Restricted funds	12		
Restricted income funds		157,891	150,622
		<u>157,891</u>	<u>150,622</u>
Unrestricted funds	12		
General funds		72,188	49,930
Designated funds		305,186	299,630
		<u>377,374</u>	<u>349,560</u>
Reserves	12		
Total funds		<u><u>535,265</u></u>	<u><u>500,182</u></u>

Approved by the trustees on 27 April 2022

And signed on their behalf by:



M.A. Sterwart

Trustee

27 April 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles	20% reducing balance
Fixtures and fittings	15% reducing balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Income and endowments from:			
Donations and legacies	75,410	11,192	86,602
Total	<u>75,410</u>	<u>11,192</u>	<u>86,602</u>
Expenditure on:			
Charitable activities	63,498	-	63,498
Other	5,556	-	5,556
Total	<u>69,054</u>	<u>-</u>	<u>69,054</u>
Net income	<u>6,356</u>	<u>11,192</u>	<u>17,548</u>
Net income before other gains/(losses)	6,356	11,192	17,548
Other gains and losses:			
Net movement in funds	<u>6,356</u>	<u>11,192</u>	<u>17,548</u>
Reconciliation of funds:			
Total funds brought forward	343,204	139,430	482,634
Total funds carried forward	<u>349,560</u>	<u>150,622</u>	<u>500,182</u>

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Donations and legacies	93,906	7,269	101,175	86,602
	<u>93,906</u>	<u>7,269</u>	<u>101,175</u>	<u>86,602</u>

4 Expenditure on charitable activities

	Unrestricted £	Total 2021 £	Total 2020 £
<i>Expenditure on charitable activities</i>			
Gross Wages	14,980	14,980	14,980
National Insurance Costs	851	851	865
Pension Costs	449	449	449
Other Costs	44,137	44,137	46,004
<i>Governance costs</i>			
Accountancy Fees	1,200	1,200	1,200
	<u>61,617</u>	<u>61,617</u>	<u>63,498</u>

5 Other expenditure

	Unrestricted	Total 2021	Total 2020
	£	£	£
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	4,475	4,475	5,556
	<u>4,475</u>	<u>4,475</u>	<u>5,556</u>

6 Net income before transfers

	2021	2020
	£	£
This is stated after charging: Depreciation of owned fixed assets	4,475	5,556

7 Staff costs

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2021 Number	2020 Number
Charitable activities	-	1
	<u>-</u>	<u>1</u>

8 Tangible fixed assets

	Land and buildings	Motor vehicles	Fixtures and fittings	Total
	£	£	£	£
Cost or revaluation				
At 1 October 2020	311,834	48,047	33,126	393,007
At 30 September 2021	<u>311,834</u>	<u>48,047</u>	<u>33,126</u>	<u>393,007</u>
Depreciation and impairment				
At 1 October 2020	-	28,246	29,695	57,941
Depreciation charge for the year	-	3,960	515	4,475
At 30 September 2021	<u>-</u>	<u>32,206</u>	<u>30,210</u>	<u>62,416</u>
Net book values				
At 30 September 2021	<u>311,834</u>	<u>15,841</u>	<u>2,916</u>	<u>330,591</u>
At 30 September 2020	<u>311,834</u>	<u>19,801</u>	<u>3,431</u>	<u>335,066</u>

9 Debtors

	2021	2020
	£	£
Other debtors	2,500	2,500
	<u>2,500</u>	<u>2,500</u>

The Pilgrim Church Charitable Trust
Notes to the Accounts

10 Creditors:

amounts falling due within one year

	2021	2020
	£	£
Obligations under finance lease and hire purchase contracts	3,800	4,115
Other taxes and social security	235	405
Other creditors	85	810
Accruals and deferred income	1,200	1,200
	<u>5,320</u>	<u>6,530</u>

11 Creditors:

amounts falling due after more than one year

	2021	2020
	£	£
Obligations under finance lease and hire purchase contracts	-	3,800
	<u>-</u>	<u>3,800</u>

12 Movement in funds

	At 1 October 2020	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 30 September 2021 £
Restricted funds:					
Restricted income funds:					
Fixed assets fund	35,436	-	-	-	35,436
Building fund	115,186	7,269	-	-	122,455
<i>Total</i>	<u>150,622</u>	<u>7,269</u>	<u>-</u>	<u>-</u>	<u>157,891</u>
Unrestricted funds:					
General funds	49,930	93,906	(66,092)	(5,556)	72,188
Designated funds:					
Fixed assets fund	299,630	-	-	5,556	305,186
<i>Total</i>	<u>299,630</u>	<u>-</u>	<u>-</u>	<u>5,556</u>	<u>305,186</u>
Revaluation Reserves:					
 Total funds	 <u>500,182</u>	 <u>101,175</u>	 <u>(66,092)</u>	 <u>-</u>	 <u>535,265</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Fixed assets fund represents donations received which have assisted in the purchase of the freehold property.

Building fund represents donations received for the church renovation project.

Designated funds:

Fixed assets fund has been designated to cover future depreciation costs of fixed asset expenditure already incurred from unrestricted reserves.

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	295,155	35,436	330,591
Net current assets	82,219	122,455	204,674
	<u>377,374</u>	<u>157,891</u>	<u>535,265</u>

14 Reconciliation of net debt

	At 1 October 2020 £	Cash flows £	At 30 September 2021 £
Cash and cash equivalents	172,946	34,548	207,494
	<u>172,946</u>	<u>34,548</u>	<u>207,494</u>
Obligations under HP/Finance leases	(7,915)	4,115	(3,800)
	<u>(7,915)</u>	<u>4,115</u>	<u>(3,800)</u>
Net debt	<u>165,031</u>	<u>38,663</u>	<u>203,694</u>

15 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2021 Land and buildings £	2021 Other £	2020 Land and buildings £	2020 Other £
Operating leases with expiry date:				
In the second to fifth years inclusive	-	-	-	1,148
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,148</u>

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities
for the year ended 30 September 2021

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:				
Donations and legacies				
Donations and legacies	93,906	7,269	101,175	86,602
	<u>93,906</u>	<u>7,269</u>	<u>101,175</u>	<u>86,602</u>
Total income and endowments	93,906	7,269	101,175	86,602
Expenditure on:				
Charitable activities				
Gross Wages	14,980	-	14,980	14,980
National Insurance Costs	851	-	851	865
Pension Costs	449	-	449	449
Other Costs	44,137	-	44,137	46,004
	<u>60,417</u>	<u>-</u>	<u>60,417</u>	<u>62,298</u>
Governance costs				
Accountancy Fees	1,200	-	1,200	1,200
	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>1,200</u>
Total of expenditure on charitable activities	61,617	-	61,617	63,498
General administrative costs, including depreciation and amortisation				
Depreciation of	515	-	515	605
Depreciation of Motor vehicles	3,960	-	3,960	4,951
Depreciation of Fixtures and fittings	-	-	-	-
	<u>4,475</u>	<u>-</u>	<u>4,475</u>	<u>5,556</u>
Total of expenditure of other costs	<u>4,475</u>	<u>-</u>	<u>4,475</u>	<u>5,556</u>
Total expenditure	66,092	-	66,092	69,054
Net gains on investments	-	-	-	-
	<u>27,814</u>	<u>7,269</u>	<u>35,083</u>	<u>17,548</u>
Net income	27,814	7,269	35,083	17,548
Net income before other gains/(losses)	<u>27,814</u>	<u>7,269</u>	<u>35,083</u>	<u>17,548</u>
Other Gains	-	-	-	-
	<u>27,814</u>	<u>7,269</u>	<u>35,083</u>	<u>17,548</u>
Net movement in funds	<u>27,814</u>	<u>7,269</u>	<u>35,083</u>	<u>17,548</u>
Reconciliation of funds:				
Total funds brought forward	349,560	150,622	500,182	482,634

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities

Total funds carried forward	<u>377,374</u>	<u>157,891</u>	<u>535,265</u>	<u>500,182</u>
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