

The Pilgrim Church Charitable Trust

Charity No. 1072048

Trustees' Report and Unaudited Accounts

30 September 2020

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The Trustees present their report with the unaudited financial statements of the charity for the year ended 30 September 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1072048

Principal Office

Queens Walk

Meadows

Nottingham

NG2 2DF

Trustees

The following Trustees served during the year:

P. Belinfante

C.D. Foster

M.A. Sterwart

Accountants

Gill & French

Gothic House

Barker Gate

Nottingham

NG1 1JU

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to advance the Christian religion through all its activities ; including the facilities offered to the community by its buildings and the weekly services provided by its ministers and volunteers. As a Christian group we promote the Christian message of equality, inclusion, love and fairness and this is the ethos of all operations.

The Church Council is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Church Council describes its public benefits as:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

The Pilgrim Church has two main sites based in inner city Nottingham and inner city Birmingham. The head office is at the registered address in Nottingham. The Church Office is normally open Tuesday to Thursday 10.00am to 5.00pm and Ministers are on call as required for the benefit of the congregation and the wider community.

ACHIEVEMENTS AND PERFORMANCE

2020 was a year of unprecedented challenges on a global scale. The covid-19 pandemic impacted families, communities, our way of life, the economy, the health service and the church. The question of racial equality has been raised across all levels of society in the wake of the killing of George Floyd. Despite the great loss and challenges unleashed good has responded in equal measure. The Church, amidst hardship and suffering, continues to deliver on its mission of bringing hope through the gospel of Jesus Christ.

The Pilgrim Church has volunteers who perform many tasks associated with Sunday worship, pastoral care and social action. The church also employs an administrative assistant, who organises the church office.

The Church also provides facilities for weddings, infant dedications and funerals.

The Church moved from in-person to online and recorded services between mid-March and early September 2020. Planned activities were cancelled in-line with government guidelines following the onset of the covid-19 pandemic. Although it was not possible to continue with our normal in-person group meetings the Church was able to transition a number of our activities online, including a YouTube channel through which much of the congregation was served during the lockdown. This was only possible through the development of individuals and the commitment of members, teachers, preacher, praise teams and technical teams to producing high quality and spiritual uplifting materials.

The Church's ministry to young people was sustained throughout the national lockdown by the innovative and tremendously encouraging work of the Youth Department led by Minister Brenton Dinham. The weekly Zoom calls and various sessions proved to be of great support to the mental well-being of young people in the community providing a vitally important social and spiritual point of contact.

Our lay workers and team of pastors kept in regular contact with the entire congregation as well as people from the wider community. In addition to the pastoral counselling provided by the ministers of the church, our person-centered counselling service is also available to members of the local community.

Our main operations are in the heart of the inner city during the year we focused on crime prevention, support for the elderly and social justice.

Our social action work, led by Rev. Clive Foster, has built upon building the good work of previous years. Some highlights over the past reporting period include:

Windrush work:

- Provision of Windrush surgeries; results include individuals receiving increased amounts of compensation
- Awareness raising locally and nationally through various speaking engagements, media interviews, meetings (e.g. Home Secretary advising on Windrush scandal response) and panel appearances (e.g. with the Lord Mayor of London, Sadiq Khan).
- Celebration of Windrush Day in June with guest speakers including leader of City Council and the Bishop of Southwell.

Knife Crime & response to George Floyd death:

- Funds of £2000 secured for Pilgrim Church's Positive Messages Knife Crime Project from the Nottinghamshire Police and Crime Commissioner.
- Representation on local media and with local partners to raise awareness of issues impacting the community (e.g. knife crime and race).
- Various collaborations with Nottingham's Majority Black Churches, local government leaders, the Police Crime Commissioner, bereaved families and the local community.

The church seeks to build upon and broaden our outreach, social justice and community engagement programmes in the coming financial period.

FINANCIAL REVIEW

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements.

Note 12 to the financial statements shows the assets and liabilities attributable to the various funds by type. Total funds amounted to £500,182 of which restricted funds totalled £150,622. Unrestricted funds amounted to £349,560 of which £299,630 are designated. This leaves free reserves at 30 September 2019 amounting to £49,930. The aim is to build up and maintain free reserves to the extent that they will provide cover for three months running costs in the event of little or no income. Three months running costs are approximately £15,000.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of the Pilgrim Church are overseen by the Ministers and annually elected council members. The governing document of the registered charity is filed with the Charity Commission. The Church Council is responsible for the financial administration of the Church, and the care and maintenance of Church premises. The wider church membership meet at least quarterly to ensure representation in decision making and to give general guidance on the life and work of the Church and to get a gauge for the mood of the local community.

Following an analysis of the skills needed by the Charity trustee body, people resident in Nottingham who are active in the advancement of the Christian Religion and have the required skills are approached to become trustees. In the absence of such people, approaches are made to those having the skills, who are non-resident to Nottingham. Trustees are elected at the Annual General Meeting and the Board also has powers to appoint trustees at any time. Trustees so appointed hold office until the following AGM, when they become eligible for re-election.

A Board consisting of not more than seven Trustees manages the operation of the charity. The Board may regulate its own proceedings subject to the provisions of the charity's Articles, but normally meets bi-monthly. The Chief Executive acts as secretary.

The Pilgrim Church Charitable Trust is a registered charity, number 1072048. The charity's governing document is a trust deed dated 21 September 1998. The charity's working names are The Pilgrim Holiness Church, Pilgrim Social Action and the Pilgrim Centre, the registered office is The Pilgrim Church, Queens Walk, Meadows, Nottingham, NG2 2DF.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'M.A. Sterwart', written in a cursive style.

M.A. Sterwart
Trustee
14 June 2021

Independent Examiner's Report to the trustees of The Pilgrim Church Charitable Trust

I report to the trustees on my examination of the accounts of The Pilgrim Church Charitable Trust for the year ended 30 September 2020 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R. Muntanga MAAT
Association of Accounting Technicians
Gill & French Ltd
Gothic House
Nottingham
NG1 1JU

14 June 2021

The Pilgrim Church Charitable Trust
Statement of Financial Activities
for the year ended 30 September 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:					
Donations and legacies	2	75,410	11,192	86,602	88,058
Total		75,410	11,192	86,602	88,058
Expenditure on:					
Charitable activities	3	63,498	-	63,498	55,739
Other	4	5,556	-	5,556	6,900
Total		69,054	-	69,054	62,639
Net gains on investments		-	-	-	-
Net income	5	6,356	11,192	17,548	25,419
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		6,356	11,192	17,548	25,419
Other gains and losses					
Net movement in funds		6,356	11,192	17,548	25,419
Reconciliation of funds:					
Total funds brought forward		343,204	139,430	482,634	457,215
Total funds carried forward		349,560	150,622	500,182	482,634

The Pilgrim Church Charitable Trust
Balance Sheet

at 30 September 2020

Charity No. 1072048

		2020 £	2019 £
Fixed assets			
Tangible assets	7	335,066	340,622
		<u>335,066</u>	<u>340,622</u>
Current assets			
Debtors	8	2,500	2,500
Cash at bank and in hand		172,946	154,475
		<u>175,446</u>	<u>156,975</u>
Creditors: Amount falling due within one year	9	(6,530)	(7,048)
Net current assets		<u>168,916</u>	<u>149,927</u>
Total assets less current liabilities		503,982	490,549
Creditors: Amounts falling due after more than one year	10	(3,800)	(7,915)
Net assets excluding pension asset or liability		<u>500,182</u>	<u>482,634</u>
Total net assets		<u><u>500,182</u></u>	<u><u>482,634</u></u>
The funds of the charity			
Restricted funds	11		
Restricted income funds		150,622	139,430
		<u>150,622</u>	<u>139,430</u>
Unrestricted funds	11		
General funds		49,930	60,620
Designated funds		299,630	282,584
		<u>349,560</u>	<u>343,204</u>
Reserves	11		
Total funds		<u><u>500,182</u></u>	<u><u>482,634</u></u>

Approved by the trustees on 14 June 2021

And signed on their behalf by:



M.A. Sterwart

Trustee

14 June 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles	20% reducing balance
Fixtures and fittings	15% reducing balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2020	Total 2019
	£	£	£	£
Donations and legacies	75,410	11,192	86,602	88,058
	<u>75,410</u>	<u>11,192</u>	<u>86,602</u>	<u>88,058</u>

3 Expenditure on charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
<i>Expenditure on charitable activities</i>			
Gross Wages	14,980	14,980	14,980
National Insurance Costs	865	865	909
Pension Costs	449	449	375
Other Costs	46,004	46,004	38,275
<i>Governance costs</i>			
Accountancy Fees	1,200	1,200	1,200
	<u>63,498</u>	<u>63,498</u>	<u>55,739</u>

4 Other expenditure

	Unrestricted	Total 2020	Total 2019
	£	£	£
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	5,556	5,556	6,900
	<u>5,556</u>	<u>5,556</u>	<u>6,900</u>

5 Net income before transfers

	2020	2019
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	5,556	6,900

6 Staff costs

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2020 Number	2019 Number
Charitable activities	1	1
	<u>1</u>	<u>1</u>

7 Tangible fixed assets

	Land and buildings	Motor vehicles	Fixtures and fittings	Total
	£	£	£	£
Cost or revaluation				
At 1 October 2019	311,834	48,047	33,126	393,007
At 30 September 2020	<u>311,834</u>	<u>48,047</u>	<u>33,126</u>	<u>393,007</u>
Depreciation and impairment				
At 1 October 2019	-	23,295	29,090	52,385
Depreciation charge for the year	-	4,951	605	5,556
At 30 September 2020	<u>-</u>	<u>28,246</u>	<u>29,695</u>	<u>57,941</u>
Net book values				
At 30 September 2020	<u>311,834</u>	<u>19,801</u>	<u>3,431</u>	<u>335,066</u>
At 30 September 2019	<u>311,834</u>	<u>24,752</u>	<u>4,036</u>	<u>340,622</u>

8 Debtors

	2020 £	2019 £
Other debtors	2,500	2,500
	<u>2,500</u>	<u>2,500</u>

9 Creditors:

amounts falling due within one year

	2020 £	2019 £
Obligations under finance lease and hire purchase contracts	4,115	3,677
Other taxes and social security	405	71
Other creditors	810	899
Accruals and deferred income	1,200	2,401
	<u>6,530</u>	<u>7,048</u>

10 Creditors:

amounts falling due after more than one year

	2020 £	2019 £
Obligations under finance lease and hire purchase contracts	3,800	7,915
	<u>3,800</u>	<u>7,915</u>

11 Movement in funds

	At 1 October 2019	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 30 September 2020 £
Restricted funds:					
Restricted income funds:					
Fixed Assets Fund	35,436	-	-	-	35,436
Building fund	103,994	11,192	-	-	115,186
<i>Total</i>	<u>139,430</u>	<u>11,192</u>	<u>-</u>	<u>-</u>	<u>150,622</u>
Unrestricted funds:					
General funds	60,620	75,410	(69,054)	(17,046)	49,930
Designated funds:					
Fixed assets fund	282,584	-	-	17,046	299,630
<i>Total</i>	<u>282,584</u>	<u>-</u>	<u>-</u>	<u>17,046</u>	<u>299,630</u>
Revaluation Reserves:					
Total funds	<u>482,634</u>	<u>86,602</u>	<u>(69,054)</u>	<u>-</u>	<u>500,182</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Fixed Assets Fund represents donations received which have assisted in the purchase of the freehold property.

Building fund represents donations received for the church renovation project.

Designated funds:

Fixed assets fund has been designated to cover future depreciation costs of fixed asset expenditure already incurred from unrestricted reserves.

12 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	299,630	35,436	335,066
Net current assets	53,730	115,186	168,916
Creditors due in more than one year and provisions	(3,800)	-	(3,800)
	<u>349,560</u>	<u>150,622</u>	<u>500,182</u>

13 Reconciliation of net debt

	At 1 October 2019 £	Cash flows £	At 30 September 2020 £
Cash and cash equivalents	154,475	18,471	172,946
	<u>154,475</u>	<u>18,471</u>	<u>172,946</u>
Obligations under HP/Finance leases	(11,592)	3,677	(7,915)
	<u>(11,592)</u>	<u>3,677</u>	<u>(7,915)</u>
Net debt	<u>142,883</u>	<u>22,148</u>	<u>165,031</u>

14 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2020 Land and buildings £	2020 Other £	2019 Land and buildings £	2019 Other £
Operating leases with expiry date:				
In the second to fifth years inclusive	-	1,148	-	2,680
	<u>-</u>	<u>1,148</u>	<u>-</u>	<u>2,680</u>

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities
for the year ended 30 September 2020

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:				
Donations and legacies				
Donations and legacies	75,410	11,192	86,602	88,058
	<u>75,410</u>	<u>11,192</u>	<u>86,602</u>	<u>88,058</u>
Total income and endowments	75,410	11,192	86,602	88,058
Expenditure on:				
Charitable activities				
Gross Wages	14,980	-	14,980	14,980
National Insurance Costs	865	-	865	909
Pension Costs	449	-	449	375
Other Costs	46,004	-	46,004	38,275
	<u>62,298</u>	<u>-</u>	<u>62,298</u>	<u>54,539</u>
Governance costs				
Accountancy Fees	1,200	-	1,200	1,200
	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>1,200</u>
Total of expenditure on charitable activities	63,498	-	63,498	55,739
General administrative costs, including depreciation and amortisation				
Depreciation of	605	-	605	712
Depreciation of Motor vehicles	4,951	-	4,951	6,188
Depreciation of Fixtures and fittings	-	-	-	-
	<u>5,556</u>	<u>-</u>	<u>5,556</u>	<u>6,900</u>
Total of expenditure of other costs	5,556	-	5,556	6,900
Total expenditure	69,054	-	69,054	62,639
Net gains on investments	-	-	-	-
	<u>6,356</u>	<u>11,192</u>	<u>17,548</u>	<u>25,419</u>
Net income				
Net income before other gains/(losses)	6,356	11,192	17,548	25,419
Other Gains	-	-	-	-
	<u>6,356</u>	<u>11,192</u>	<u>17,548</u>	<u>25,419</u>
Net movement in funds	<u>6,356</u>	<u>11,192</u>	<u>17,548</u>	<u>25,419</u>

The Pilgrim Church Charitable Trust
Detailed Statement of Financial Activities

Reconciliation of funds:

Total funds brought forward	343,204	139,430	482,634	457,215
Total funds carried forward	<u>349,560</u>	<u>150,622</u>	<u>500,182</u>	<u>482,634</u>