

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales · Charity number 1072012

Details

Other names STEVENAGE VINEYARD, SVCF, VCF STEVENAGE

Status Registered

Legal form Charitable company

Company number [03627757](#)

Registered 1998-10-17

Register [View on the Charity Commission register](#)

Contact

Address The Vineyard Centre
Unit 1
The Orbital Centre
Cockerell Close
Stevenage

Phone 01438361616

Email info@stevenage-vineyard.co.uk

Website www.stevenage-vineyard.co.uk

Activities

Objects: I)THE FURTHERANCE OF RELIGION OR SECULAR PUBLIC EDUCATION.II)THE ADVANCEMENT OF THE CHRISTIAN FAITH INCLUDING MISSIONARY ACTIVITIES IN THE UNITED KINGDOM AND OVERSEAS AND ALSO INCLUDING BUT NOT LIMITED TO THE PLANTING OF NEW CHURCHES AND ORGANISATIONS OF CONGREGATIONS.III) THE RELIEF OF THE POOR AND NEEDY.IV) THE RELIEF OF THE SICK AND ELDERLY.V) SUCH OTHER CHARITABLE OBJECTS AND FOR THE BENEFIT OF SUCH OTHER CHARITABLE BODIES AND INSTITUTIONS AS THE COMMITTEE SHALL IN THEIR ABSOLUTE DISCRETION SEE FIT.

Activities: Stevenage Vineyard is an evangelical, charismatic Christian Church seeking to introduce people to the life changing love and mercy of Jesus Christ and to demonstrate it in the community.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£231,857	£240,461	-	-
2024-09-30	£258,933	£222,742	-	-
2023-09-30	£164,653	£190,534	-	-
2022-09-30	£177,496	£164,586	-	-
2021-09-30	£179,759	£140,966	-	-
2020-09-30	£189,990	£139,089	-	-

Trustees

Name	Role	Appointed
Andrew Stewart-Darling		2024-07-08
DANIEL NICHOLAS STEPHEN BARNES		2017-09-01
David Charles Stokes		2024-04-01
James Oliver David Pearson		2019-03-14
Olubola Sangosanya		2024-07-08
Olusheyi Johnson		2026-03-02

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales - Charity number 1072012

Accounts

Registered Charity Number 1072012
Company Registration Number 03627757 (England & Wales)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

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VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Directors and Trustees	The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The charitable company is managed by its trustees. The trustees serving during the year and since the year end were as follows: <table><tr><td>D N S Barnes</td><td></td></tr><tr><td>J O D Pearson</td><td></td></tr><tr><td>R D'Souza</td><td>Resigned 6th March 2024</td></tr><tr><td>S A Windsor-Richards</td><td></td></tr><tr><td>D C Stokes</td><td>Appointed 6th March 2024</td></tr><tr><td>O Sangosanya</td><td>Appointed 8th July 2024</td></tr><tr><td>A Stewart-Darling</td><td>Appointed 8th July 2024</td></tr></table>	D N S Barnes		J O D Pearson		R D'Souza	Resigned 6 th March 2024	S A Windsor-Richards		D C Stokes	Appointed 6 th March 2024	O Sangosanya	Appointed 8 th July 2024	A Stewart-Darling	Appointed 8 th July 2024
D N S Barnes															
J O D Pearson															
R D'Souza	Resigned 6 th March 2024														
S A Windsor-Richards															
D C Stokes	Appointed 6 th March 2024														
O Sangosanya	Appointed 8 th July 2024														
A Stewart-Darling	Appointed 8 th July 2024														
Secretary	S A Windsor-Richards														
Senior Pastor	D S Barnes														
Registered Charity number	1072012														
Company number	03627757														
Working name	Stevenage Vineyard														
Governing document	Memorandum and Articles of Association dated 7 September 1998														
Objects per governing document	I The furtherance of religious or secular public education II The advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organizations of congregations III The relief of the poor and needy IV The relief of the sick and elderly V Such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.														
Registered office	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.														
Vineyard Centre	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.														
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Herts, SG5 1DJ														
Bankers	Barclays Bank Plc PO Box 2, 2 Town Square, Stevenage, Herts, SG1 1BB CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ														
Solicitors	David Barney & Company Equity House, 31a Queensway, Stevenage, Herts, SG1 1DA														

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30 September 2024.

Legal and administrative information set up on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, Governance and Management

Vineyard Christian Fellowship of Stevenage is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. Trustees are nominated by the chairman of trustees and where possible Trustees serve for a period of three years. A board of trustees, currently comprising of 4 members, who meet three to four times a year, administers the charity. The senior pastor, manages the day-to-day operations of the charity.

Objective of Stevenage Vineyard

To establish a genuine faith in people, with a love for God and to see that faith actively demonstrated in the community.

Strategy of the Church

To create teams and leaders who pastor and lead people into a practical pursuit of our objectives.

The Vision of Stevenage Vineyard

To create a church where the presence of Jesus is experienced in words and deeds. As a faith community we reach out to the broken, the sick and the struggling members of our society with hope and actions of faith.

This can only be done: -

1. As we become a strong worshipping church
2. As we develop maturity and strength of character through the teaching and application of biblical truth
3. As each person discovers who they are in God through spiritual discipline, learning by practice
4. By creating a church full of servant-hearted people who want to impact their community through faith and actions; the sick, the lonely and struggling in our society.
5. As every member discovers the gifts and talents God has given them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Regular Activities

1. Congregational worship with a family atmosphere and personal ministry.
2. Regular training events covering discipleship/praying for the sick/life skills and other subjects.
3. Children's expression of church in parallel with the adult version.
4. Home groups and interest groups led by fully trained and pastorally equipped leaders; usually in homes.
5. Focus groups, specific groups covering prayer, teaching, worship, music, women in ministry, young families.
6. A bereavement support group open to the community throughout the year
7. Seasonally focused events supporting vulnerable families with education, subsistence, working with locally placed educational pastoral teams and supportive organisations.
8. Working alongside local charities and businesses in the area to specifically target and support the homeless, struggling families, the poor, the hungry, the disadvantaged.
9. Actively financing other charities and providing them with assistance where possible, e.g., in money management, prayer for the sick, food donations and befriending.

Alternative Activities

To develop and encourage relationships both in the Church and the community, regularly running a range of events such as quiz evenings, socials, walks, music events, craft evening and toddler groups etc.

Overseas Projects

Supporting charities and NGO (Non-Governmental Organisations) overseas. For over 10 years we have supported an NGO in Cambodia, called Care for Cambodia (CFC) that is similar to the aims and objectives of Stevenage Vineyard. In the past we have sent ministry teams, provided finance and practical support. Up to 7.5% of the Church's income annually is contributed to them.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Achievements and Performance during the 2023-24 Term

1. Sunday Services and Church Life

Our Sunday services have continued to be a place of worship, community, and growth. The church continues to grow steadily, with an increase in attendance, especially among families. Livestreams remain a popular resource, reaching those who are unable to attend in person. This year, we've also begun offering transport for local refugees who have expressed a desire to join us on Sundays, enabling more people to be part of our church community.

2. Giving and Growth

As our church has grown, so too has the generosity of our community. We've seen a significant increase in financial donations, a reflection of both our growth and the increasing trust in the work we're doing. Our compassion work remains in high demand, and we're grateful to be able to respond to that need. Work also continues on refurbishing the FoodShed and BabyShed areas to improve both access and functionality.

3. Compassion Projects

Our compassion work has continued to run smoothly, providing essential support through BabyShed, FoodShed, Stevenage Bereavement Support Group (SBSG), and more.

This year BabyShed received extra publicity thanks to Heart FM, who generously offered airtime to help raise awareness and support. BabyShed has also received support from GSK, who have volunteered days to support the refurbishment. Stevenage Community Trust have also been a support during the refurbishment period.

FoodShed continues to collaborate with St Peters Church, Stevenage to offer another drop in during the week. Over 15,000 bags of food were given away during the year, all provided by donations from the local community and businesses. Fresh food from Marks & Spencer, Tesco, Flamingo and Allied Bakers remain a vital addition.

We continue to provide support to the refugees living in local hotels with English support sessions, homework clubs and essential baby equipment.

ToyShed continued this year gaining momentum within the community, receiving donations of brand-new toys from many local businesses including Autolus, Sodexo, and Stevenage Borough Football club. This year we were able to provide bags of gifts to over 500 children at Christmas.

SBSG continues to serve people in our town and surrounding area with a warm and safe space to process loss. A faithful group of attendees come each month, and there's growing demand for this to happen more frequently—a sign of both its value and the need it meets in our community.

4. Children's Work and Safeguarding

Children's work continues to thrive. A new group for children in year 7+ has been developed based on the growing numbers of teenagers - an encouraging sign of more young families joining us. We've also welcomed a new volunteer into the safeguarding officer role. With extensive experience in this area, they are reviewing our already strong safeguarding policies and procedures to ensure we remain compliant and vigilant as our church grows.

5. Staffing

There have been changes to our staff team during the year. A new Church Administrator role was created, which has in turn freed up capacity for our Office & Compassion Manager to spend more time supporting Foodshed staff and volunteers, in turn a new Foodshed administrator has been hired to replace staff that left during the year.

6. Trustees, Governance and Facilities

Our trustee board has seen the appointment of three new trustees this year, while one stepped down. Governance remains strong, with ongoing reviews of our policies and procedures. The search for a permanent church property is still ongoing. Although we've looked at several potential sites, none have yet proved to be the right fit or timing. We continue to prayerfully explore all opportunities as and when they arise.

We continue where possible to finance overseas activities and local needs; this year came to £18,575 (2023: £16,382).

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Plans for the future

The church continues to experience steady growth, which brings ongoing challenges in terms of space and resources. The need for a permanent building remains a key priority, particularly as a way to bring together our Sunday services, compassion ministries, and midweek activities under one roof.

Although cost remains a challenge, we continue to grow our reserves and are encouraged by the increase in giving this year.

Towards the end of the 2023-2024 year, our Senior Pastor announced he would be undergoing a heart transplant, which took place after the year-end. We are thankful to report that he is recovering well, although he remains off for the time being. The leadership team has stepped up admirably during this time, sharing key responsibilities and ensuring continuity across all areas of church life. Additional support has also been brought in when needed, including guest speakers for Sundays.

The Church has many volunteers including several who oversee various areas in the church including:

- a) Small Groups
- b) Prayer Ministry
- c) Welcoming and Refreshments
- d) Worship and Sound
- e) Managing facilities

The Church employs five staff: -

- a) Youth and Children.
- b) Lead Pastors incorporating Sunday morning management and public ministry and pastoral support
- c) Office Management
- d) Compassion Management
- e) Foodshed Co-ordinating (shared role)

Intermittent meetings occur in various venues in the course of the year, to cover: -

- a) Trustees and charity management – 3 times a year.
- b) Leadership of small groups and focus groups - up to 4 times per year.
- c) Regular meetings for short-term issues and strategic topics.
- d) Worship leaders – up to 3 times a year.
- e) Regular attendance at the Vineyard National Conference

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Financial review

Reserves and Investment policies

General Fund £143,663 (2023: £138,473)

This fund is available as a resource for new community initiatives, adding staff, short term property needs and as a resource for new volunteer initiatives. Once the initiative is approved as a financial request to the Trustees, it is budgeted for and funds are released from those reserves. For example, extended debt relief, overseas orphanage relief and anything that amounts to the relief of the poor in the community. The fund is available for any potential project that fulfils our charitable objectives.

Ministry Fund £Nil (2023: £Nil)

The Stevenage Vineyard actively supports other charities with similar values and goals. This fund devotes finance to projects that do not benefit the Charity financially. To that end we put aside at least 10% of our unrestricted general income to achieve this goal. For most years outgoings are in excess of 10%, but very occasionally it is less than 10%, which means we carry it forward as a reserve for the following financial year.

SDMA (Stevenage Debt and Money Advice) £ Nil (2023: £NIL)

This fund is a restricted financial reserve created from donations received to be spent on supporting those within the community living with debt. The SMDA Centre closed in July 2023 and any funds left at this date have been transferred to another restricted fund with donor approval.

Foodshed £23,690 (2023: £25,223)

This fund is a restricted financial reserve created from donations received to be spent on our compassion work within the community where we offer support to the homeless, struggling families, the poor, and the disadvantaged.

Pastoral Support £ Nil (2023: £Nil)

This fund is a restricted financial reserve created from donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

Property Fund £168,528 (2023: £135,993)

This fund is a restricted financial reserve devoted solely to the Charity's future building needs. It is there primarily to fund initial deposits, to renovate buildings whether purchased or leased and on-going dilapidation, restructuring and maintenance costs. We review this fund continually in the light of local leasing or purchase property opportunities.

The trustees believe that the current reserves provide adequate contingency for the ongoing increase of spending that we anticipate in 2024-2025. This arises from maintaining salaries, staffing levels, and leasing rates.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Risk assessment

The Trustees do not believe that Stevenage Vineyard is subject to any substantial risks beyond the liabilities disclosed in the financial statements. It holds employers' liability insurance and public indemnity insurance. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

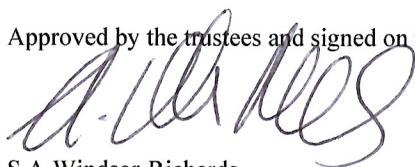
Company and charity law require the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP:
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption and with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities.

Approved by the trustees and signed on their behalf by:



S A Windsor-Richards
Secretary and Director

Date: 26th June 2025

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE

UNAUDITED ACCOUNTS OF VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

I report to the charity trustees on my examination of the accounts of Vineyard Christian Fellowship of Stevenage (the charity) for the year ended 30 September 2024, which are set out on pages 9 to 20.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of Vineyard Christian Fellowship of Stevenage (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

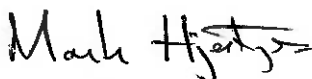
Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Hjertzen BA FCA
H W Associates Limited
Chartered Accountants

26th June 2025

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	Notes	Unrestricted Funds £	Designated Ministry Fund £	Restricted Funds £	Total 2024 £	Total 2023 £ Note 20
Income from:						
Donations	2	165,230	-	60,721	225,951	153,697
Use of facilities		-	-	-	-	-
Fundraising events	2	-	-	-	-	-
Grants		-	-	29,500	29,500	9,884
Other Income	2	-	-	-	-	30
Investment income – interest receivable	2	3,482	-	-	3,482	1,042
Total		168,712	-	90,221	258,933	164,653
Expenditure on:						
Staff costs and expenses	3	74,566	-	16,449	91,015	84,810
Premises costs	4	49,721	-	29,595	79,316	59,216
Other worship and outreach costs	5	10,757	-	11,229	21,986	18,297
Stevenage Money & Debt Advice	6	386	-	-	386	1,308
Donations outside the church	7	-	18,575	1,593	20,168	15,798
Administration	8	8,522	-	353	8,875	10,099
Governance costs	9	996	-	-	996	1,006
Total		144,948	18,575	59,219	222,742	190,534
Net income/(expenditure)	10	23,764	(18,575)	31,002	36,192	(25,881)
Transfers between funds		(18,575)	18,575	-	-	-
Net movement in funds		5,190	-	31,002	36,192	(25,881)
Total funds brought forward		138,473	-	161,216	299,689	325,570
Total funds carried forward		143,663	-	192,218	335,881	299,689

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from ongoing activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

BALANCE SHEET

AS AT 30 SEPTEMBER 2024

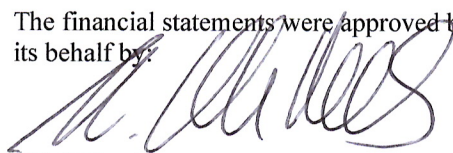
	Notes	2024 £	2023 £
FIXED ASSETS			
Intangible assets	13	317	641
Tangible assets	14	7,174	6,593
		<u>7,491</u>	<u>7,234</u>
CURRENT ASSETS			
Debtors	15	103,328	65,221
Cash at bank and in hand		241,098	246,384
		<u>344,426</u>	<u>311,605</u>
CREDITORS: amounts falling due within one year	16	(16,036)	(19,150)
		<u></u>	<u></u>
NET CURRENT ASSETS		328,390	292,455
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>335,881</u>	<u>299,689</u>
FUNDS			
Unrestricted Funds			
General		143,663	138,473
Designated Ministry Fund		-	-
		<u>143,663</u>	<u>138,473</u>
Restricted Funds	22	192,218	161,216
TOTAL FUNDS	17	<u>335,881</u>	<u>299,689</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees and authorised for issue on 26th June 2025 and are signed on its behalf by:



S A Windsor-Richards
Trustee

Company Registration No 3627757

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 Accounting policies

1.1 Company status and information

Vineyard Christian Fellowship of Stevenage is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.2 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy. The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.3 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.4 Income

Donations

Donations represent the total offerings received at worship services and church events or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities where the benefit is reasonably quantifiable and measurable.

Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.5 Expenditure

Liability recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1.6 Intangible fixed assets and amortisation

Intangible fixed assets are capitalised and is being amortised over its useful life of 10 years

1.7 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised. Depreciation is provided at rates calculated to write off the cost of each asset, on a straight-line basis, over its expected useful life, as follows:

Church equipment	3 years
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1.8 Fund Accounting

<i>Unrestricted funds</i>	These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
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<i>Designated funds</i>	These are unrestricted funds which have been earmarked by the trustees for particular purposes. It is the church's policy and practice to set aside at least 10% of its incoming resources into a designated Ministry Fund to donate outside the church at the trustees' discretion. Any balance carried forward on this fund represents income so earmarked which has not yet been paid out.
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<i>Restricted funds</i>	These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
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The Property restricted fund relates to donations received towards the cost of the Charity's future building needs. Primarily to fund initial deposits, and the costs involved in repairing and renovating buildings, whether purchased or leased. Trustees ensure that money donated is held for stated purpose.

The Foodshed restricted fund relates to donations and grants received towards the cost of providing support to the homeless, struggling families, the poor, and the disadvantaged through our compassion work within the community. Trustees ensure that money donated is used for stated purpose.

The Stevenage Money & Debt Advice (SMDA) restricted fund relates to donations received towards the cost of running the debt centre. The SMDA centre closed in July 2023 and any funds left at this date have been transferred to another restricted fund with donor approval.

The Pastoral support fund relates to donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis.

1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

2	Incoming resources - Donations	2024 £	2023 £
	Donations, gifts and offerings – Unrestricted funds	134,483	104,842
	Donations, gifts and offerings – Restricted Property fund	32,535	9,774
	Donations, gifts and offerings – Restricted Foodshed fund	26,328	15,022
	Donations, gifts and offerings – Restricted SMDA fund	-	150
	Donations, gifts and offerings – Restricted Pastoral support fund	1,858	334
	Gift Aid reclaims	30,747	23,575
		225,951	153,697
	Other income		
	Grants	29,500	9,984
	Miscellaneous receipts	-	30
	Fundraising events	-	-
	Interest receivable	3,482	1,042
		32,982	10,956
3	Staff costs and expenses		
	Salaries, including NI	87,494	79,754
	Other Staff costs	-	1,500
	Travel, accommodation and subsistence	1,468	3,556
	Accountancy services	2,053	-
		91,015	84,810
4	Premises costs		
	Building hire, rental and service charges	69,096	48,141
	Heat, light and insurance	9,907	9,327
	Other	313	1,748
		79,316	59,216
5	Other worship and outreach costs		
	Membership and subscriptions	895	848
	Music equipment, books and CD's	291	81
	Social and youth events	499	131
	Catering food and drink	5,469	4,024
	Conferences and training	1,502	1,779
	Compassion vehicle running costs	821	1,305
	Other	12,509	10,129
		21,986	18,297

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	2024	2023
6 Stevenage Money and Debt Advice support		
Partnership contribution	-	-
Expenses	386	1,308
	<u>386</u>	<u>1,308</u>
	<u><u>386</u></u>	<u><u>1,308</u></u>
7 Donations outside the church		
Gifts/grants to institutions	20,168	15,648
Gifts/grants to individuals	-	150
	<u>20,168</u>	<u>15,798</u>
	<u><u>20,168</u></u>	<u><u>15,798</u></u>
8 Administration		
Telephone, email and website costs	287	561
Printing, postage and stationery	1,470	932
Office and computer equipment expenses and support	2,328	2,523
Depreciation charges	3,501	5,561
Other	1,289	522
	<u>8,875</u>	<u>10,099</u>
	<u><u>8,875</u></u>	<u><u>10,099</u></u>
9 Governance Costs		
Independent examination	996	1,006
Trustee meeting expenses	-	-
	<u>996</u>	<u>1,006</u>
	<u><u>996</u></u>	<u><u>1,006</u></u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	2024	2023
	£	£
10 Net income/expenditure		
This is stated after charging:		
Depreciation	3,501	5,561
Pension contributions to defined contribution schemes	1,593	1,441
	<u>5,094</u>	<u>7,002</u>
Independent examiner's remuneration for:		
Independent examination	996	1,006
Other accountancy services	253	293
	<u>1,249</u>	<u>1,299</u>
11 Staff costs and numbers	£	£
Gross wages and salaries	84,743	77,670
Employer's National Insurance Contributions	1,158	643
Pension contributions	1,593	1,441
	<u>87,494</u>	<u>79,754</u>

On a monthly average basis there were 5 (2023: 5) employees during the year.

No employee had employment benefits in excess of £60,000 (2023: Nil)

The total employment benefits of the key management personnel of the charity were £54,007 (2023: £52,040)

12 Trustee remuneration and expenses

As permitted by the company's Memorandum of Association, during the year Mr D N S Barnes received a salary in his capacity as Senior Pastor and also served as a director and trustee. His remuneration during the year ended 30 September 2024 comprised of salary £47,477 (2023: £45,758) and pension contributions of £1,234 (2023: £1,186).

No other trustee received any remuneration or reimbursed expenses.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

13 Intangible fixed assets

	Website £
Cost	
At 1 October 2023	965
Additions	-
At 30 September 2024	965
Amortisation	
At 1 October 2023	324
Charge for the year	324
At 30 September 2024	648
Net book value	
At 30 September 2024	317
At 30 September 2023	641

14 Tangible fixed assets

	Church equipment £
Cost	
At 1 October 2024	22,222
Additions	3,755
Disposals	-
At 30 September 2023	25,977
Depreciation	
At 1 October 2023	15,629
Charge for the year	3,174
Eliminated on disposal	-
At 30 September 2024	15,629
Net book value	
At 30 September 2024	7,174
At 30 September 2023	6,593

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

15 Debtors	2024 £	2023 £
Other debtors	92,625	59,302
Prepayments and accrued income	9,703	5,919
	<u>103,328</u>	<u>65,221</u>

16 Creditors: amounts falling due within one year

Other Creditors	321	2,364
Accruals	14,443	15,678
Taxation and social security	1,272	1,108
	<u>16,036</u>	<u>19,150</u>

17 Analysis of Net Assets between Funds

	Unrestricted fund £	Designated fund £	Restricted Fund £	2024 Total £
Tangible fixed assets	7,491	-	-	7,491
Debtors	103,328	-	-	103,328
Cash at bank and in hand	48,880	-	192,218	241,098
Creditors: amounts falling due within one year	<u>(16,036)</u>	<u>-</u>	<u>-</u>	<u>(16,036)</u>
	<u>143,663</u>	<u>-</u>	<u>192,218</u>	<u>335,881</u>

	Unrestricted fund £	Designated fund £	Restricted Fund £	2023 Total £
Tangible fixed assets	7,234	-	-	7,234
Debtors	65,221	-	-	65,221
Cash at bank and in hand	85,168	-	161,216	246,384
Creditors:	<u>(19,150)</u>	<u>-</u>	<u>-</u>	<u>(19,150)</u>
	<u>138,473</u>	<u>-</u>	<u>161,216</u>	<u>299,689</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

18 Related parties

Mr D N S Barnes, a trustee is also a trustee of Care for Cambodia, a charity to which £10,000 was donated during the year (2023: £10,000).

19 Financial commitments

At 30 September 2024 the charity was committed to making the following payments under non-cancellable operating leases:

	2024 £	2023 £
Within one year	49,291	32,861
Within one and two years	32,861	-
	<u>82,152</u>	<u>32,861</u>

20 Volunteers

The charity benefits from the unpaid time of around 120 volunteers who assist with its many activities. Areas of volunteer involvement include set-up and other preparations for services and events, serving of refreshments, Prayer Ministry, Worship Team, Sunday School and Youth work, and Food Shed.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

21 Statement of Financial Activities

The comparative figures for the year ended 30 September 2023 are shown below:

	Unrestricted Funds £	Designated Ministry Fund £	Restricted Property Fund £	Total 2023 £
Income from:				
Donations	128,417	-	25,280	153,697
Use of facilities	-	-	-	-
Fundraising events	-	-	-	-
Grants	-	-	9,884	9,884
Other Income	30	-	-	30
Investment income – interest receivable	1,042	-	-	1,042
Total	129,489	-	35,164	164,653
Expenditure on:				
Staff costs and expenses	72,327	-	12,483	84,810
Premises costs	51,826	-	7,390	59,216
Other worship and outreach costs	8,878	-	9,419	18,297
Stevenage Money & Debt Advice	1,308	-	-	1,308
Donations outside the church	-	15,464	334	15,798
Administration	9,620	-	479	10,099
Governance costs	1,006	-	-	1,006
Total	144,965	15,464	30,105	190,534
Net income/(expenditure)	(15,476)	(15,464)	5,059	(25,881)
Transfers between funds	(10,464)	15,464	(5,000)	-
Net movement in funds	(25,940)	-	59	(25,881)
Total funds brought forward	164,413	-	161,157	325,570
Total funds carried forward	138,473	-	161,216	299,689

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 October 2023	Incoming resources	Resources expended	Transfers
	£	£	£	£
Property Fund	135,993	32,535	-	-
Foodshed Fund	25,223	55,828	(57,361)	-
Pastoral Support	-	1,858	(1,858)	-
	161,216	90,221	(59,219)	-

	Movement in funds			
	Balance at 1 October 2022	Incoming resources	Resources expended	Transfers
	£	£	£	£
Property Fund	125,546	9,774	-	673
Foodshed Fund	34,463	24,906	(29,771)	(4,376)
Stevenage Money & Debt Advice Fund	1,148	150	-	(1,297)
Pastoral Support	-	334	(334)	-
	161,157	35,164	(30,105)	(5,000)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales - Charity number 1072012

Accounts

Registered Charity Number 1072012
Company Registration Number 03627757 (England & Wales)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

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VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Directors and Trustees	The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The charitable company is managed by its trustees. The trustees serving during the year and since the year end were as follows: <table><tr><td>D N S Barnes</td><td></td></tr><tr><td>J P Brown</td><td>Resigned 10th March 2023</td></tr><tr><td>J O D Pearson</td><td></td></tr><tr><td>R D'Souza</td><td>Resigned 6th March 2024</td></tr><tr><td>S A Windsor-Richards</td><td></td></tr><tr><td>D C Stokes</td><td>Appointed 1st April 2024</td></tr></table>	D N S Barnes		J P Brown	Resigned 10 th March 2023	J O D Pearson		R D'Souza	Resigned 6 th March 2024	S A Windsor-Richards		D C Stokes	Appointed 1 st April 2024
D N S Barnes													
J P Brown	Resigned 10 th March 2023												
J O D Pearson													
R D'Souza	Resigned 6 th March 2024												
S A Windsor-Richards													
D C Stokes	Appointed 1 st April 2024												
Secretary	S A Windsor-Richards												
Senior Pastor	D S Barnes												
Registered Charity number	1072012												
Company number	03627757												
Working name	Stevenage Vineyard												
Governing document	Memorandum and Articles of Association dated 7 September 1998												
Objects per governing document	I The furtherance of religious or secular public education II The advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organizations of congregations III The relief of the poor and needy IV The relief of the sick and elderly V Such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.												
Registered office	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.												
Vineyard Centre	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.												
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Herts, SG5 1DJ												
Bankers	Barclays Bank Plc PO Box 2, 2 Town Square, Stevenage, Herts, SG1 1BB CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ												
Solicitors	David Barney & Company Equity House, 31a Queensway, Stevenage, Herts, SG1 1DA												

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30 September 2023.

Legal and administrative information set up on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, Governance and Management

Vineyard Christian Fellowship of Stevenage is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. Trustees are nominated by the chairman of trustees and where possible Trustees serve for a period of three years. A board of trustees, currently comprising of 4 members, who meet three to four times a year, administers the charity. The senior pastor, manages the day-to-day operations of the charity.

Objective of Stevenage Vineyard

To establish a genuine faith in people, with a love for God and to see that faith actively demonstrated in the community.

Strategy of the Church

To create teams and leaders who pastor and lead people into a practical pursuit of our objectives.

The Vision of Stevenage Vineyard

To create a church where the presence of Jesus is experienced in words and deeds. As a faith community we reach out to the broken, the sick and the struggling members of our society with hope and actions of faith.

This can only be done: -

1. As we become a strong worshipping church
2. As we develop maturity and strength of character through the teaching and application of biblical truth
3. As each person discovers who they are in God through spiritual discipline, learning by practice
4. By creating a church full of servant-hearted people who want to impact their community through faith and actions; the sick, the lonely and struggling in our society.
5. As every member discovers the gifts and talents God has given them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Regular Activities

1. Congregational worship with a family atmosphere and personal ministry.
2. Regular training events covering discipleship/praying for the sick/life skills and other subjects.
3. Children's expression of church in parallel with the adult version.
4. Home groups and interest groups led by fully trained and pastorally equipped leaders; usually in homes.
5. Focus groups, specific groups covering prayer, teaching, worship, music, women in ministry, young families.
6. A bereavement support group open to the community throughout the year
7. Seasonally focused events supporting vulnerable families with education, subsistence, working with locally placed educational pastoral teams and supportive organisations.
8. Working alongside local charities and businesses in the area to specifically target and support the homeless, struggling families, the poor, the hungry, the disadvantaged.
9. Actively financing other charities and providing them with assistance where possible, e.g., in money management, prayer for the sick, food donations and befriending.

Alternative Activities

To develop and encourage relationships both in the Church and the community, regularly running a range of events such as quiz evenings, socials, walks, music events, craft evening and toddler groups etc.

Overseas Projects

Supporting charities and NGO (Non-Governmental Organisations) overseas. For over 10 years we have supported an NGO in Cambodia, called Care for Cambodia (CFC) that is similar to the aims and objectives of Stevenage Vineyard. In the past we have sent ministry teams, provided finance and practical support. Up to 7.5% of the Church's income annually is contributed to them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Achievements and Performance during the 2022-23 Term

1. Sunday services continue to be livestreamed. This is an effect of Covid and allows people to have a look at the church before they attend. It also allows those further away or with disability greater access. Attendance is far more consistent with less peaks and troughs in terms of sickness and anxiety. Many new people, including many families are visiting and deciding to remain in the church.
2. The cost-of-living crisis is having a significant impact on the community and we have seen a significant usage of these services increase. Initially there was a drop in donations but these have stabilized now and also been supported with grants given to support the work we do with vulnerable families. A van has been obtained and has helped significantly in collecting donations. We continue to see numbers increase and are now leasing a larger space for these activities supported by donations to the foodshed.
3. Stevenage Bereavement Support Group has gained a large amount of traction and is seeing regular monthly attendance. Given the absence of these kind of services in the town it is widely supported by many businesses involved with grief and bereavement (ie, undertakers, funeral care, etc). This is being coordinated centrally and being run by a team of trained volunteers.
4. Compassion activities have been running smoothly. The role of foodshed administrator is being job shared and also managed by Becky Speer
5. The children's work has been very effective in families staying and remaining in the church with a visible increase in child and family attendance. This has meant we have had to re-visit our safeguarding procedures to ensure they are robust. This continues to be reviewed.
6. The Senior Pastor was able to take a sabbatical during the summer months. Teams were put in place to allow this to happen, with staff, leadership team and trustees offering support to maintain church operations. The church has been freer to have regular gathering events since the lifting of covid restrictions.
7. We continue where possible to finance overseas activities and local needs, this year came to £16,382 (2022: £16,669).

Plans for the future

The church has seen visible growth which is now beginning to put pressure on facilities to accommodate numbers. The church would like to actively add trustees to the board that have transferrable skills to deal with a potential property purchase. There remains pressure on compassion ministries to accommodate need. The ideal solution is for one premises to accommodate all of these issues. Costing remains an issue, but the church continues to add to its reserves as well as seeing an increase in giving.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The Church has many volunteers including several who oversee various areas in the church including:

- a) Small Groups
- b) Prayer Ministry
- c) Welcoming and Refreshments
- d) Worship and Sound
- e) Managing facilities

The Church employs five staff: -

- a) Youth and Children.
- b) Lead Pastors incorporating Sunday morning management and public ministry and pastoral support
- c) Office Management
- d) Compassion Management
- e) Foodshed Co-ordinating (shared role)

Intermittent meetings occur in various venues in the course of the year, to cover: -

- a) Trustees and charity management – 3 times a year.
- b) Leadership of small groups and focus groups - up to 4 times per year.
- c) Regular meetings for short-term issues and strategic topics.
- d) Worship leaders – up to 3 times a year.
- e) Regular attendance at the Vineyard National Conference

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Financial review

Reserves and Investment policies

General Fund £138,473(2022: £164,413)

This fund is available as a resource for new community initiatives, adding staff, short term property needs and as a resource for new volunteer initiatives. Once the initiative is approved as a financial request to the Trustees, it is budgeted for and funds are released from those reserves. For example, extended debt relief, overseas orphanage relief and anything that amounts to the relief of the poor in the community. The fund is available for any potential project that fulfils our charitable objectives.

Ministry Fund £Nil (2022: £Nil)

The Stevenage Vineyard actively supports other charities with similar values and goals. This fund devotes finance to projects that do not benefit the Charity financially. To that end we put aside at least 10% of our unrestricted general income to achieve this goal. For most years outgoings are in excess of 10%, but very occasionally it is less than 10%, which means we carry it forward as a reserve for the following financial year.

SDMA (Stevenage Debt and Money Advice) £ Nil (2022: £1,148)

This fund is a restricted financial reserve created from donations received to be spent on supporting those within the community living with debt. The SMDA Centre closed in July 2023 and any funds left at this date have been transferred to another restricted fund with donor approval.

Foodshed £ 25,223 (2022: £34,463)

This fund is a restricted financial reserve created from donations received to be spent on our compassion work within the community where we offer support to the homeless, struggling families, the poor, and the disadvantaged.

Pastoral Support £ Nil (2022: £Nil)

This fund is a restricted financial reserve created from donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

Property Fund £ 135,993 (2022: £125,546)

This fund is a restricted financial reserve devoted solely to the Charity's future building needs. It is there primarily to fund initial deposits, to renovate buildings whether purchased or leased and on-going dilapidation, restructuring and maintenance costs. We review this fund continually in the light of local leasing or purchase property opportunities.

The trustees believe that the current reserves provide adequate contingency for the ongoing increase of spending that we anticipate in 2023-2024. This arises from maintaining salaries, staffing levels, leasing rates and on-going initiatives such as the Debt Centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Risk assessment

The Trustees do not believe that Stevenage Vineyard is subject to any substantial risks beyond the liabilities disclosed in the financial statements. It holds employers' liability insurance and public indemnity insurance. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

Company and charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP:
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption and with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities.

Approved by the trustees and signed on their behalf by:



S A Windsor-Richards
Secretary and Director
Date 26th June 2024

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE

UNAUDITED ACCOUNTS OF VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

I report to the charity trustees on my examination of the accounts of Vineyard Christian Fellowship of Stevenage (the charity) for the year ended 30 September 2023, which are set out on pages 9 to 20.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of Vineyard Christian Fellowship of Stevenage (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Hjertzen BA FCA
H W Associates Limited
Chartered Accountants

26th June 2024

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted Funds £	Designated Ministry Fund £	Restricted Funds £	Total 2023 £	Total 2022 £ Note 20
Income from:						
Donations	2	128,417	-	25,280	153,697	169,767
Use of facilities		-	-	-		
Fundraising events	2	-	-	-		
Grants		-	-	9,884	9,884	7,145
Other Income	2	30	-	-	30	417
Investment income – interest receivable	2	1,042	-	-	1,042	167
Total		129,489	-	35,164	164,653	177,496
Expenditure on:						
Staff costs and expenses	3	72,327	-	12,483	84,810	73,832
Premises costs	4	51,826	-	7,390	59,216	48,978
Other worship and outreach costs	5	8,878	-	9,419	18,297	10,682
Stevenage Money & Debt Advice	6	1,308	-	-	1,308	2,003
Donations outside the church	7	-	15,464	334	15,798	18,895
Administration	8	9,620	-	479	10,099	9,186
Governance costs	9	1,006	-	-	1,006	1,010
Total		144,965	15,464	30,105	190,534	164,586
Net income/(expenditure)	10	(15,476)	(15,464)	5,059	(25,881)	12,910
Transfers between funds		(10,464)	15,464	(5,000)	-	-
Net movement in funds		(25,940)	-	59	(25,881)	12,910
Total funds brought forward		164,413	-	161,157	325,570	312,660
Total funds carried forward		138,473	-	161,216	299,689	325,570

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from ongoing activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

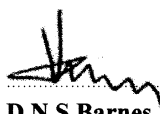
	Notes	2023 £	2022 £
FIXED ASSETS			
Intangible assets	13	641	290
Tangible assets	14	6,593	5,930
		<u>7,234</u>	<u>6,220</u>
CURRENT ASSETS			
Debtors	15	65,221	35,301
Cash at bank and in hand		246,384	296,779
		<u>311,605</u>	<u>332,080</u>
CREDITORS: amounts falling due within one year	16	(19,150)	(12,730)
		<u></u>	<u></u>
NET CURRENT ASSETS		292,455	319,350
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>299,689</u>	<u>325,570</u>
FUNDS			
Unrestricted Funds			
General		138,473	164,413
Designated Ministry Fund		-	-
		<u>138,473</u>	<u>164,413</u>
Restricted Funds	22	161,216	161,157
TOTAL FUNDS	17	<u>299,689</u>	<u>325,570</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees and authorised for issue on 26th June 2024 and are signed on its behalf by:


.....

D N S Barnes

Trustee

Company Registration No 3627757


.....

S A Windsor-Richards

Trustee

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies

1.1 Company status and information

Vineyard Christian Fellowship of Stevenage is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.2 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy. The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.3 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.4 Income

Donations

Donations represent the total offerings received at worship services and church events or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities where the benefit is reasonably quantifiable and measurable.

Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.5 Expenditure

Liability recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1.6 Intangible fixed assets and amortisation

Intangible fixed assets are capitalised and is being amortised over its useful life of 10 years

1.7 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised. Depreciation is provided at rates calculated to write off the cost of each asset, on a straight-line basis, over its expected useful life, as follows:

Church equipment	3 years
------------------	---------

1.8 Fund Accounting

<i>Unrestricted funds</i>	These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
---------------------------	--

<i>Designated funds</i>	These are unrestricted funds which have been earmarked by the trustees for particular purposes. It is the church's policy and practice to set aside at least 10% of its incoming resources into a designated Ministry Fund to donate outside the church at the trustees' discretion. Any balance carried forward on this fund represents income so earmarked which has not yet been paid out.
-------------------------	---

<i>Restricted funds</i>	These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
-------------------------	---

The Property restricted fund relates to donations received towards the cost of the Charity's future building needs. Primarily to fund initial deposits, and the costs involved in repairing and renovating buildings, whether purchased or leased. Trustees ensure that money donated is held for stated purpose.

The Foodshed restricted fund relates to donations and grants received towards the cost of providing support to the homeless, struggling families, the poor, and the disadvantaged through our compassion work within the community. Trustees ensure that money donated is used for stated purpose.

The Stevenage Money & Debt Advice (SMDA) restricted fund relates to donations received towards the cost of running the debt centre. The SMDA centre closed in July 2023 and any funds left at this date have been transferred to another restricted fund with donor approval.

The Pastoral support fund relates to donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight line basis.

1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

2	Incoming resources - Donations	2023 £	2022 £
	Donations, gifts and offerings – Unrestricted funds	104,842	106,692
	Donations, gifts and offerings – Restricted Property fund	9,774	9,558
	Donations, gifts and offerings – Restricted Foodshed fund	15,022	25,056
	Donations, gifts and offerings – Restricted SMDA fund	150	525
	Donations, gifts and offerings – Restricted Pastoral support fund	334	3,222
	Gift Aid reclaims	23,575	24,714
		153,697	169,767
	Other income		
	Grants	9,884	7,145
	Miscellaneous receipts	30	417
	Fundraising events	-	-
	Interest receivable	1,042	167
		10,956	7,729
3	Staff costs and expenses		
	Salaries, including NI	79,754	70,181
	Other Staff costs	1,500	-
	Travel, accommodation and subsistence	3,555	1,329
	Accountancy services	2,080	2,322
		86,889	73,832
4	Premises costs		
	Building hire, rental and service charges	48,141	43,691
	Heat, light and insurance	4,855	3,987
	Other	1,748	1,300
		54,744	48,978
5	Other worship and outreach costs		
	Membership and subscriptions	848	725
	Music equipment, books and CD's	81	69
	Social and youth events	131	(308)
	Catering food and drink	4,024	2,340
	Conferences and training	1,779	1,662
	Compassion vehicle running costs	1,305	-
	Other	10,129	6,194
		18,297	10,682

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023	2022
6 Stevenage Money and Debt Advice support		
Partnership contribution	-	996
Expenses	1,308	1,007
	<u>1,308</u>	<u>2,003</u>
7 Donations outside the church		
Gifts/grants to institutions	15,648	18,695
Gifts/grants to individuals	150	200
	<u>15,798</u>	<u>18,895</u>
8 Administration		
Telephone, email and website costs	561	882
Printing, postage and stationery	932	1,927
Office and computer equipment expenses and support	2,523	1,917
Depreciation charges	5,561	4,002
Other	522	458
	<u>10,099</u>	<u>9,186</u>
9 Governance Costs		
Independent examination	1,006	1,010
Trustee meeting expenses	-	-
	<u>1,006</u>	<u>1,010</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023	2022
	£	£
10 Net income/expenditure		
This is stated after charging:		
Depreciation	5,561	4,002
Pension contributions to defined contribution schemes	1,441	1,179
	<u>7,002</u>	<u>5,181</u>
Independent examiner's remuneration for:		
Independent examination	1,006	1,010
Other accountancy services	293	166
	<u>1,299</u>	<u>1,176</u>
11 Staff costs and numbers	£	£
Gross wages and salaries	77,670	66,335
Employer's National Insurance Contributions	643	667
Pension contributions	1,441	1,179
	<u>79,754</u>	<u>70,181</u>

On a monthly average basis there were 5 (2022: 5) employees during the year.

No employee had employment benefits in excess of £60,000 (2022: Nil)

The total employment benefits of the key management personnel of the charity were £52,040 (2022: £50,760)

12 Trustee remuneration and expenses

As permitted by the company's Memorandum of Association, during the year Mr D N S Barnes received a salary in his capacity as Senior Pastor and also served as a director and trustee. His remuneration during the year ended 30 September 2023 comprised of salary £45,758 (2022: £44,468) and pension contributions of £1,186 (2022: £1,147).

No other trustee received any remuneration or reimbursed expenses.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

13 Intangible fixed assets

	Website £
Cost	
At 1 October 2022	290
Additions	675
At 30 September 2023	965
Amortisation	
At 1 October 2022	-
Charge for the year	324
At 30 September 2023	324
Net book value	
At 30 September 2023	641
At 30 September 2022	290

14 Tangible fixed assets

	Church equipment £
Cost	
At 1 October 2022	16,322
Additions	5,900
Disposals	-
At 30 September 2023	22,222
Depreciation	
At 1 October 2022	10,392
Charge for the year	5,237
Eliminated on disposal	-
At 30 September 2023	15,629
Net book value	
At 30 September 2023	6,593
At 30 September 2022	5,930

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

15 Debtors	2023 £	2022 £
Other debtors	59,302	32,427
Prepayments and accrued income	5,919	2,874
	<u>65,221</u>	<u>35,301</u>

16 Creditors: amounts falling due within one year

Other Creditors	2,364	512
Accruals	15,678	11,207
Taxation and social security	1,108	1,011
	<u>19,150</u>	<u>12,730</u>

17 Analysis of Net Assets between Funds

	Unrestricted fund £	Designated fund £	Restricted Fund £	2023 Total £
Tangible fixed assets	7,234	-	-	7,234
Debtors	65,221	-	-	65,221
Cash at bank and in hand	85,168	-	161,216	246,384
Creditors: amounts falling due within one year	<u>(19,150)</u>	<u>-</u>	<u>-</u>	<u>(19,150)</u>
	<u>138,473</u>	<u>-</u>	<u>161,216</u>	<u>299,689</u>

	Unrestricted fund £	Designated fund £	Restricted Fund £	2022 Total £
Tangible fixed assets	6,220	-	-	6,220
Debtors	35,301	-	-	35,301
Cash at bank and in hand	135,622	-	161,157	296,779
Creditors:	<u>(12,730)</u>	<u>-</u>	<u>-</u>	<u>(12,730)</u>
	<u>164,413</u>	<u>-</u>	<u>161,157</u>	<u>325,570</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

18 Related parties

Mr D N S Barnes, a trustee is also a trustee of Care for Cambodia, a charity to which £10,000 was donated during the year (2022: £10,000).

19 Financial commitments

At 30 September 2023 the charity was committed to making the following payments under non-cancellable operating leases:

	2023	2022
	£	£
Within one year	32,861	18,456
Within one and two years	-	-
	32,861	18,456

20 Volunteers

The charity benefits from the unpaid time of around 120 volunteers who assist with its many activities. Areas of volunteer involvement include set-up and other preparations for services and events, serving of refreshments, Prayer Ministry, Worship Team, Sunday School and Youth work, and Food Shed.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

21 Statement of Financial Activities

The comparative figures for the year ended 30 September 2022 are shown below:

	Unrestricted Funds £	Designated Ministry Fund £	Restricted Property Fund £	Total 2021 £
Income from:				
Donations	131,406	-	38,361	169,767
Use of facilities	-	-	-	-
Fundraising events	-	-	-	-
Grants	-	-	7,145	7,145
Other Income	417	-	-	417
Investment income – interest receivable	167	-	-	167
Total	131,990	-	45,506	177,496
Expenditure on:				
Staff costs and expenses	63,857	-	9,975	73,832
Premises costs	47,219	-	1,759	48,978
Other worship and outreach costs	7,468	-	3,214	10,682
Stevenage Money & Debt Advice	-	996	90	2,003
Donations outside the church	6,616	15,673	3,222	18,895
Administration	1,010	-	2,570	9,186
Governance costs	-	-	-	1,010
Total	127,087	16,669	20,830	164,586
Net income/(expenditure)	4,903	(16,669)	24,676	12,910
Transfers between funds	(16,669)	16,669	-	-
Net movement in funds	11,766	-	24,676	12,910
Total funds brought forward	176,179	-	136,481	312,660
Total funds carried forward	164,413	-	161,157	325,570

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2022	Movement in funds		Transfers	Balance at 30 September 2023
	£	Incoming resources	Resources expended	£	£
Property Fund	125,546	9,774	-	673	135,993
Foodshed Fund	34,463	24,906	(29,771)	(4,376)	25,223
Stevenage Money & Debt Advice Fund	1,148	150	-	(1,297)	-
Pastoral Support		334	(334)	-	-
	161,157	35,164	(30,105)	(5,000)	161,216

	Balance at 1 October 2021	Movement in funds		Transfers	Balance at 30 September 2022
	£	Incoming resources	Resources expended	£	£
Property Fund	115,988	9,558	-	-	125,546
Foodshed Fund	19,780	32,201	(17,518)	-	34,463
Stevenage Money & Debt Advice Fund	713	525	(90)	-	1,148
Pastoral Support		3,222	(3,222)	-	-
	136,481	45,506 [†]	(20,830)	-	161,157

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales - Charity number 1072012

Accounts

Registered Charity Number 1072012
Company Registration Number 03627757 (England & Wales)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE
TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

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VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Directors and Trustees	The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The charitable company is managed by its trustees. The trustees serving during the year and since the year end were as follows: D N S Barnes J P Brown J O D Pearson R D'Souza S A Windsor-Richards Resigned 10th March 2023
Secretary	S A Windsor-Richards
Senior Pastor	D S Barnes
Registered Charity number	1072012
Company number	03627757
Working name	Stevenage Vineyard
Governing document	Memorandum and Articles of Association dated 7 September 1998
Objects per governing document	I The furtherance of religious or secular public education II The advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organizations of congregations III The relief of the poor and needy IV The relief of the sick and elderly V Such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.
Registered office	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Vineyard Centre	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Herts, SG5 1DJ
Bankers	Barclays Bank Plc PO Box 2, 2 Town Square, Stevenage, Herts, SG1 1BB CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	David Barney & Company Equity House, 31a Queensway, Stevenage, Herts, SG1 1DA

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30 September 2022.

Legal and administrative information set up on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, Governance and Management

Vineyard Christian Fellowship of Stevenage is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. As set out in the Articles of Association the chairman of the trustees is the Senior Pastor. Trustees are nominated by the chairman of trustees and where possible Trustees serve for a period of three years. A board of trustees, currently comprising of 5 members, who meet three to four times a year, administers the charity. The senior pastor, manages the day-to-day operations of the charity.

Objective of Stevenage Vineyard

To establish a genuine faith in people, with a love for God and to see that faith actively demonstrated in the community.

Strategy of the Church

To create teams and leaders who pastor and lead people into a practical pursuit of our objectives.

The Vision of Stevenage Vineyard

To create a church where the presence of Jesus is experienced in words and deeds. As a faith community we reach out to the broken, the sick and the struggling members of our society with hope and actions of faith.

This can only be done: -

1. As we become a strong worshipping church
2. As we develop maturity and strength of character through the teaching and application of biblical truth
3. As each person discovers who they are in God through spiritual discipline, learning by practice
4. By creating a church full of servant-hearted people who want to impact their community through faith and actions; the sick, the lonely and struggling in our society.
5. As every member discovers the gifts and talents God has given them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Regular Activities

1. Congregational worship with a family atmosphere and personal ministry.
2. Regular training events covering discipleship/praying for the sick/life skills and other subjects.
3. Children's expression of church in parallel with the adult version.
4. Home groups and interest groups led by fully trained and pastorally equipped leaders; usually in homes.
5. Focus groups, specific groups covering prayer, teaching, worship, music, women in ministry, young families.
6. A Debt Centre where teams of befrienders meet and provide support for those in debt living in the community.
7. Working alongside local charities and businesses in the area to specifically target and support the homeless, struggling families, the poor, the hungry, the disadvantaged.
8. Actively financing other charities and providing them with assistance where possible, e.g., in money management, prayer for the sick, food donations and befriending.

Alternative Activities

To develop and encourage relationships both in the Church and the community, regularly running a range of events such as quiz evenings, socials, walks, music events, craft evening and toddler groups etc.

Overseas Projects

Supporting charities and NGO (Non-Governmental Organisations) overseas. For over 10 years we have supported an NGO in Cambodia, called Care for Cambodia (CFC) that is similar to the aims and objectives of Stevenage Vineyard. In the past we have sent ministry teams, provided finance and practical support. Up to 7.5% of the Church's income annually is contributed to them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Achievements and Performance during the 2021-22 Term

1. Sunday services continue to be livestream which has allowed those to attend who have been unwell/COVID as well as those that live further away or are new and wanting to watch the church before they attend. In-person attendance has been variable due to COVID, changes in guidance and cultural holidays. As a result, a section of the congregation has continued to remain nervous about attending in-person and lifestyles have changed. Throughout the year efforts to maintain distancing have tailed off with just some remaining out of common sense. There are no further governmental requirements expected by the end of the year.
2. Attendance at the various projects that take place during the week has remained high and continues to increase with fear of the looking cost of living crisis. The format of these ministries is still different from pre-covid,, but more as a result of sensibly managing numbers as well as social distancing. Work has begun to obtain a foodshed van and receipt of this is expected imminently. This van will help deliveries and collections as well as taking some of the strain off of volunteers. These ministries have a healthy number of volunteers supporting. SMDA have indicated the intention to stop in the next year. As a result of declining referrals that follow up on the service and the disproportion of resources it takes to keep the service going to clients they are able to help.
3. Stevenage Bereavement Support Group has begun. There was initially a slow start due to a lack of publicity and speaking with other agencies. The coordinator for this stepped down from coordinating and as a result we changed the model. Each session is now run by two volunteers, a permanent presence has been created on social media and direct contact has been made with relevant local agencies. We have seen an increase in attendance and awareness locally.
4. After a change in foodshed administrators, we now have two that job share in working with the role. Attempts have also been made to recruit a 'Compassion Coordinator' to oversee all areas within the church. After recruitment and interviewing processes, we hired Ron Eltringham, unfortunately Ron handed in his notice after several weeks to pursue his other role that had been offered to him as a full time role. The decision was made to increase Becky Speer hours/responsibility/role to fulfill this role which she accepted. Plans are being made to increase the hours of the current foodshed administrators too.
5. The normal church calendar was followed, with efforts to do social outdoor gatherings. We continued to be restricted in putting on social gatherings more because of people's appetites to attend. However many families/children who had been attending school were well used to these so we aimed more activities at these groups who were willing and able to attend.

We continue where possible to finance overseas activities and local needs, this year came to £16,669 (2021:£15,335).

Covid-19

Constant communication with staff and volunteers have been needed, particular as process of church remain changed, but as guidelines have relaxed throughout the year the main obstacle has been in dealing with a new lifestyle and rhythm of a community, and also people's reactions to outbreaks of COVID in the workplace/school, etc. Where possible we continue to do things outside to allow as wide a variety of people as possible to attend.

Plans for the future

When considering all avenues of engagement with the church, attendance has remained very healthy. We have had very busy in-person attendance at times while online viewing although fluctuates with the rhythms of the year has also remained high. Add in the impact we have on the community throughout the week and the church's footprint in the town continues to grow.

There will continue to be a need for flexibility in regard to COVID in relation to people's emotional response to resuming everyday life activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The Church has many volunteers including several who oversee various areas in the church including:

- a) Small Groups
- b) Prayer Ministry
- c) Welcoming and Refreshments
- d) Worship and Sound

The Church employs five staff: -

- a) Youth and Children.
- b) Lead Pastors incorporating Sunday morning management and public ministry and pastoral support
- c) Office Co-ordinating/admin
- d) Compassion Co-ordinating
- e) Foodshed Co-ordinating (shared role)

Intermittent meetings occur in various venues in the course of the year, to cover: -

- a) Trustees and charity management – 3 times a year.
- b) Leadership of small groups and focus groups - up to 4 times per year.
- c) Regular meetings for short-term issues and strategic topics.
- d) Worship leaders – up to 3 times a year.

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Financial review

Reserves and Investment policies

General Fund £164,413 (2021: £176,179)

This fund is available as a resource for new community initiatives, adding staff, short term property needs and as a resource for new volunteer initiatives. Once the initiative is approved as a financial request to the Trustees, it is budgeted for and funds are released from those reserves. For example, extended debt relief, overseas orphanage relief and anything that amounts to the relief of the poor in the community. The fund is available for any potential project that fulfils our charitable objectives.

Ministry Fund £Nil (2021: £Nil)

The Stevenage Vineyard actively supports other charities with similar values and goals. This fund devotes finance to projects that do not benefit the Charity financially. To that end we put aside at least 10% of our unrestricted general income to achieve this goal. For most years outgoings are in excess of 10%, but very occasionally it is less than 10%, which means we carry it forward as a reserve for the following financial year.

SDMA (Stevenage Debt and Money Advice) £1,148 (2021: £713)

This fund is a restricted financial reserve created from donations received to be spent on supporting those within the community living with debt. As the service winds up we will use any remaining restricted funds for designated support relating to debt and money management related issues.

Foodshed £34,463 (2021: £19,780)

This fund is a restricted financial reserve created from donations received to be spent on our compassion work within the community where we offer support to the homeless, struggling families, the poor, and the disadvantaged.

Pastoral Support £ Nil (2021: £Nil)

This fund is a restricted financial reserve created from donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

Property Fund £125,546 (2021: £115,988)

This fund is a restricted financial reserve devoted solely to the Charity's future building needs. It is there primarily to fund initial deposits, to renovate buildings whether purchased or leased and on-going dilapidation, restructuring and maintenance costs. We review this fund continually in the light of local leasing or purchase property opportunities.

The trustees believe that the current reserves provide adequate contingency for the ongoing increase of spending that we anticipate in 2022-2023. This arises from maintaining salaries, staffing levels, leasing rates and on-going initiatives such as the Debt Centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Risk assessment

The Trustees do not believe that Stevenage Vineyard is subject to any substantial risks beyond the liabilities disclosed in the financial statements. It holds employers' liability insurance and public indemnity insurance. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

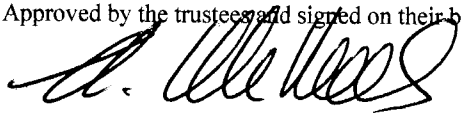
Company and charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption and with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities.

Approved by the trustees and signed on their behalf by:



S A Windsor-Richards
Secretary and Director
Date 28th June 2023

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

I report to the charity trustees on my examination of the accounts of Vineyard Christian Fellowship of Stevenage (the charity) for the year ended 30 September 2022, which are set out on pages 9 to 20.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of Vineyard Christian Fellowship of Stevenage (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

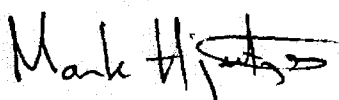
Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Hjertzen BSc FCA
H W Associates Limited
Chartered Accountants

28th June 2023

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	Unrestricted Funds £	Designated Ministry Fund £	Restricted Funds £	Total 2022 £	Total 2021 £ Note 20
Income from:						
Donations	2	131,406	-	38,361	169,767	172,541
Use of facilities		-	-	-		
Fundraising events	2	-	-	-		
Grants		-	-	7,145	7,145	6,750
Other Income	2	417	-	-	417	405
Investment income – interest receivable	2	167	-	-	167	63
Total		131,990	-	45,506	177,496	179,759
Expenditure on:						
Staff costs and expenses	3	63,857	-	9,975	73,832	73,179
Premises costs	4	47,219	-	1,759	48,978	36,235
Other worship and outreach costs	5	7,468	-	3,214	10,682	7,108
Stevenage Money & Debt Advice	6	917	996	90	2,003	1,047
Donations outside the church	7	-	15,673	3,222	18,895	14,802
Administration	8	6,616	-	2,570	9,186	7,677
Governance costs	9	1,010	-	-	1,010	918
Total		127,087	16,669	20,830	164,586	140,966
Net income/(expenditure)	10	4,903	(16,669)	24,676	12,910	38,793
Transfers between funds		(16,669)	16,669	-	-	-
Net movement in funds		(11,766)	-	24,676	12,910	38,793
Total funds brought forward		176,179	-	136,481	312,660	273,867
Total funds carried forward		164,413	-	161,157	325,570	312,660

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from ongoing activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

BALANCE SHEET

AS AT 30 SEPTEMBER 2022

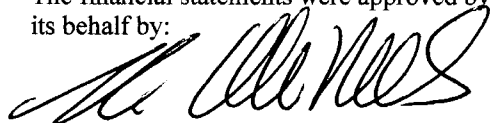
		2022		2021	
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	13		290		290
Tangible assets	14		5,930		7,342
			<u>6,220</u>		<u>7,632</u>
CURRENT ASSETS					
Debtors	15	35,301		18,777	
Cash at bank and in hand		296,779		306,360	
		<u>332,080</u>		<u>325,137</u>	
CREDITORS: amounts falling due within one year	16	(12,730)		(20,109)	
		<u></u>		<u></u>	
NET CURRENT ASSETS			319,350		305,028
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>325,570</u>		<u>312,660</u>
FUNDS					
Unrestricted Funds					
General			164,413		176,179
Designated Ministry Fund			-		-
			<u>164,413</u>		<u>176,179</u>
Restricted Funds	22		161,157		136,481
TOTAL FUNDS	17		<u>325,570</u>		<u>312,660</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees and authorised for issue on 28th June 2023 and are signed on its behalf by:



S A Windsor-Richards

Trustee

Company Registration No 3627757

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting policies

1.1 Company status and information

Vineyard Christian Fellowship of Stevenage is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.2 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy. The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.3 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.4 Income

Donations

Donations represent the total offerings received at worship services and church events or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities where the benefit is reasonably quantifiable and measurable.

Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.5 Expenditure

Liability recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1.6 Intangible fixed assets and amortisation

Intangible fixed assets are capitalised and is being amortised over its useful life of 10 years

1.7 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised. Depreciation is provided at rates calculated to write off the cost of each asset, on a straight-line basis, over its expected useful life, as follows:

Church equipment	3 years
------------------	---------

1.8 Fund Accounting

Unrestricted funds These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds These are unrestricted funds which have been earmarked by the trustees for particular purposes. It is the church's policy and practice to set aside at least 10% of its incoming resources into a designated Ministry Fund to donate outside the church at the trustees' discretion. Any balance carried forward on this fund represents income so earmarked which has not yet been paid out.

Restricted funds These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The Property restricted fund relates to donations received towards the cost of the Charity's future building needs. Primarily to fund initial deposits, and the costs involved in repairing and renovating buildings, whether purchased or leased. Trustees ensure that money donated is held for stated purpose.

The Foodshed restricted fund relates to donations and grants received towards the cost of providing support to the homeless, struggling families, the poor, and the disadvantaged through our compassion work within the community. Trustees ensure that money donated is used for stated purpose.

The Stevenage Money & Debt Advice (SMDA) restricted fund relates to donations received towards the cost of running the debt centre, which helps those within the community living with debt. Trustees ensure that money donated is used for stated purpose.

The Pastoral support fund relates to donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight line basis.

1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

2	Incoming resources - Donations	2022 £	2021 £
	Donations, gifts and offerings – Unrestricted funds	106,692	119,699
	Donations, gifts and offerings – Restricted Property fund	9,558	13,132
	Donations, gifts and offerings – Restricted Foodshed fund	25,056	13,094
	Donations, gifts and offerings – Restricted SMDA fund	525	713
	Donations, gifts and offerings – Restricted Pastoral support fund	3,222	-
	Gift Aid reclaims	24,714	25,903
		<u>169,767</u>	<u>172,541</u>
	Other income		
	Grants	7,145	6,750
	Miscellaneous receipts	417	405
	Fundraising events	-	-
	Interest receivable	167	63
		<u>7,729</u>	<u>7,218</u>
3	Staff costs and expenses		
	Salaries, including NI	70,181	69,719
	Travel, accommodation and subsistence	1,329	437
	Accountancy services	2,322	3,023
		<u>73,832</u>	<u>73,179</u>
4	Premises costs		
	Building hire, rental and service charges	43,691	30,352
	Heat, light and insurance	3,987	3,963
	Other	1,300	1,920
		<u>48,978</u>	<u>36,235</u>
5	Other worship and outreach costs		
	Membership and subscriptions	725	912
	Music equipment, books and CD's	69	259
	Social and youth events	(308)	1,099
	Catering food and drink	2,340	735
	Conferences and training	1,662	-
	Other	6,194	4,103
		<u>10,682</u>	<u>7,108</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	2022	2021
6 Stevenage Money and Debt Advice support		
Partnership contribution	996	533
Expenses	1,007	514
	<u>2,003</u>	<u>1,047</u>
7 Donations outside the church		
Gifts/grants to institutions	18,695	14,802
Gifts/grants to individuals	200	-
	<u>18,895</u>	<u>14,802</u>
8 Administration		
Telephone, email and website costs	882	948
Printing, postage and stationery	1,927	1,773
Office and computer equipment expenses and support	1,917	1,377
Depreciation charges	4,002	2,629
Other	458	950
	<u>9,186</u>	<u>7,677</u>
9 Governance Costs		
Independent examination	1,010	918
Trustee meeting expenses	-	-
	<u>1,010</u>	<u>918</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	2022	2021
	£	£
10 Net income/expenditure		
This is stated after charging:		
Depreciation	4,002	2,629
Pension contributions to defined contribution schemes	1,179	1,261
Independent examiner's remuneration for:		
Independent examination	1,010	918
Other accountancy services	166	179
	<u>1,176</u>	<u>1,097</u>
11 Staff costs and numbers	£	£
Gross wages and salaries	68,335	66,959
Employer's National Insurance Contributions	667	1,499
Pension contributions	1,179	1,261
	<u>70,181</u>	<u>69,719</u>

On a monthly average basis there were 5 (2021: 4) employees during the year.

No employee had employment benefits in excess of £60,000 (2020: Nil)

The total employment benefits of the key management personnel of the charity were £50,760 (2021: £55,631)

12 Trustee remuneration and expenses

As permitted by the company's Memorandum of Association, during the year Mr D N S Barnes received a salary in his capacity as Senior Pastor and also served as a director and trustee. His remuneration during the year ended 30 September 2022 comprised of salary £44,468 (2021: £48,901) and pension contributions of £1,147 (2021: £1,261).

No other trustee received any remuneration or reimbursed expenses.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

13 Intangible fixed assets

	Website £
Cost	
At 1 October 2021	290
Additions	-
At 30 September 2022	290
Amortisation	
At 1 October 2021	-
Charge for the year	-
At 30 September 2022	-
Net book value	
At 30 September 2022	290
At 30 September 2021	290

14 Tangible fixed assets

	Church equipment £
Cost	
At 1 October 2021	32,403
Additions	2,590
Disposals	(18,671)
At 30 September 2022	16,322
Depreciation	
At 1 October 2021	25,061
Charge for the year	4,002
Eliminated on disposal	(18,671)
At 30 September 2022	10,392
Net book value	
At 30 September 2022	5,930
At 30 September 2021	7,342

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

15 Debtors	2022 £	2021 £
Other debtors	32,427	15,304
Prepayments and accrued income	2,874	3,473
	<u>35,301</u>	<u>18,777</u>

16 Creditors: amounts falling due within one year

Other Creditors	512	199
Accruals	11,207	19,247
Taxation and social security	1,011	663
	<u>12,730</u>	<u>20,109</u>

17 Analysis of Net Assets between Funds

	Unrestricted fund	Designated fund	Restricted Fund	2022 Total
	£	£	£	£
Tangible fixed assets	6,220	-	-	6,220
Debtors	35,301	-	-	35,301
Cash at bank and in hand	135,622	-	161,157	296,779
Creditors: amounts falling due within one year	(12,730)	-	-	(12,730)
	<u>164,413</u>	<u>-</u>	<u>161,157</u>	<u>325,570</u>

	Unrestricted fund	Designated fund	Restricted Fund	2021 Total
	£	£	£	£
Tangible fixed assets	7,632	-	-	7,632
Debtors	18,777	-	-	18,777
Cash at bank and in hand	169,879	-	136,481	306,360
Creditors: amounts falling due within one year	(20,109)	-	-	(20,109)
	<u>176,179</u>	<u>-</u>	<u>136,481</u>	<u>312,660</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

18 Related parties

Mr D N S Barnes, a trustee is also a trustee of Care for Cambodia, a charity to which £10,000 was donated during the year (2021: £10,000).

19 Financial commitments

At 30 September 2022 the charity was committed to making the following payments under non-cancellable operating leases:

	2022	2021
	£	£
Within one year	18,456	16,779
Within one and two years	-	-
	18,456	16,779

20 Volunteers

The charity benefits from the unpaid time of around 120 volunteers who assist with its many activities. Areas of volunteer involvement include set-up and other preparations for services and events, serving of refreshments, Prayer Ministry, Worship Team, Sunday School and Youth work, Food Shed, Stevenage Money and Debt Advice centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

21 Statement of Financial Activities

The comparative figures for the year ended 30 September 2021 are shown below:

	Unrestricted Funds £	Designated Ministry Fund £	Restricted Property Fund £	Total 2021 £
Income from:				
Donations	145,602	-	26,939	172,541
Use of facilities	-	-	-	-
Fundraising events	-	-	-	-
Grants	-	-	6,750	6,750
Other Income	405	-	-	405
Investment income – interest receivable	63	-	-	63
Total	146,070	-	33,689	179,759
Expenditure on:				
Staff costs and expenses	67,214	-	5,965	73,179
Premises costs	32,132	-	4,103	36,235
Other worship and outreach costs	5,305	-	1,803	7,108
Christians Against Poverty support	-	-	-	-
Stevenage Money & Debt Advice	514	533	-	1,047
Donations outside the church	-	14,802	-	14,802
Administration	7,221	-	456	7,677
Governance costs	918	-	-	918
Total	113,304	15,335	12,327	140,966
Net income/(expenditure)	32,766	(15,335)	21,362	38,793
Transfers between funds	(15,335)	15335	-	-
Net movement in funds	17,431	-	21,362	38,793
Total funds brought forward	158,748	-	115,119	273,867
Total funds carried forward	176,179	-	136,481	312,660

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 October 2021	Incoming resources	Resources expended	Transfers	Balance at 30 September 2022
	£	£	£	£	£
Property Fund	115,988	9,558	-	-	125,546
Foodshed Fund	19,780	32,201	(17,518)	-	34,463
Stevenage Money & Debt Advice Fund	713	525	(90)	-	1,148
Pastoral Support		3,222	(3,222)	-	-
	<u>136,481</u>	<u>45,506</u>	<u>(20,830)</u>		<u>161,157</u>

	Movement in funds				
	Balance at 1 October 2020	Incoming resources	Resources expended	Transfers	Balance at 30 September 2021
	£	£	£	£	£
Property Fund	102,856	13,132	-	-	115,988
Foodshed Fund	12,263	19,844	(12,327)	-	19,780
Stevenage Money & Debt Advice Fund	-	713	-	-	713
	<u>115,119</u>	<u>33,689</u>	<u>(12,327)</u>		<u>136,481</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales - Charity number 1072012

Accounts

Registered Charity Number 1072012
Company Registration Number 03627757 (England & Wales)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

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VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Directors and Trustees	The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The charitable company is managed by its trustees. The trustees serving during the year and since the year end were as follows: D N S Barnes J P Brown J O D Pearson R D'Souza S A Windsor-Richards
Secretary	S A Windsor-Richards
Senior Pastor	D S Barnes
Registered Charity number	1072012
Company number	03627757
Working name	Stevenage Vineyard
Governing document	Memorandum and Articles of Association dated 7 September 1998
Objects per governing document	I The furtherance of religious or secular public education II The advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organizations of congregations III The relief of the poor and needy IV The relief of the sick and elderly V Such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.
Registered office	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Vineyard Centre	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Herts, SG5 1DJ
Bankers	Barclays Bank Plc PO Box 2, 2 Town Square, Stevenage, Herts, SG1 1BB CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	David Barney & Company Equity House, 31a Queensway, Stevenage, Herts, SG1 1DA

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30 September 2021.

Legal and administrative information set up on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, Governance and Management

Vineyard Christian Fellowship of Stevenage is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. As set out in the Articles of Association the chairman of the trustees is the Senior Pastor. Trustees are nominated by the chairman of trustees and where possible Trustees serve for a period of three years. A board of trustees, currently comprising of 5 members, who meet three to four times a year, administers the charity. The senior pastor, manages the day-to-day operations of the charity.

Objective of Stevenage Vineyard

To establish a genuine faith in people, with a love for God and to see that faith actively demonstrated in the community.

Strategy of the Church

To create teams and leaders who pastor and lead people into a practical pursuit of our objectives.

The Vision of Stevenage Vineyard

To create a church where the presence of Jesus is experienced in words and deeds. As a faith community we reach out to the broken, the sick and the struggling members of our society with hope and actions of faith.

This can only be done: -

1. As we become a strong worshipping church
2. As we develop maturity and strength of character through the teaching and application of biblical truth
3. As each person discovers who they are in God through spiritual discipline, learning by practice
4. By creating a church full of servant-hearted people who want to impact their community through faith and actions; the sick, the lonely and struggling in our society.
5. As every member discovers the gifts and talents God has given them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Regular Activities

1. Congregational worship with a family atmosphere and personal ministry.
2. Regular training events covering discipleship/praying for the sick/life skills and other subjects.
3. Children's expression of church in parallel with the adult version.
4. Home groups and interest groups led by fully trained and pastorally equipped leaders; usually in homes.
5. Focus groups, specific groups covering prayer, teaching, worship, music, women in ministry, young families.
6. A Debt Centre where teams of befrienders meet and provide support for those in debt living in the community.
7. Working alongside local charities and businesses in the area to specifically target and support the homeless, struggling families, the poor, the hungry, the disadvantaged.
8. Actively financing other charities and providing them with assistance where possible, e.g., in money management, prayer for the sick, food donations and befriending.

Alternative Activities

To develop and encourage relationships both in the Church and the community, regularly running a range of events such as quiz evenings, socials, walks, music events, craft evening and toddler groups etc.

Overseas Projects

Supporting charities and NGO (Non-Governmental Organisations) overseas. For over 10 years we have supported an NGO in Cambodia, called Care for Cambodia (CFC) that is similar to the aims and objectives of Stevenage Vineyard. In the past we have sent ministry teams, provided finance and practical support. Up to 7.5% of the Church's income annually is contributed to them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Achievements and Performance during the 2020-21 Term

1. Demand and need remained high after restrictions were eased. People accessing the Foodshed were still asked to remain outside in compliance with Government guidance and while need tailed off the demand was still high. Deliveries continued for those that were asked to self-isolate. Volunteers steadied as some returned and worked alongside those that were still furloughed.
2. Preparations were made to begin Stevenage Bereavement Support Group as restrictions relating to meeting in person were preparing to lift.
3. Michelle took an extended break to review whether she had capacity to continue in her role as Foodshed Administrator. This was agreed at 6 months. In the meantime, Angela Patterson was hired on a temporary contract to cover.
4. Nicola Watson was hired in the role of Assistant Pastor responsible for children and families in a permanent position.
5. While Sunday morning services continues to be livestreamed, the offices were open in accordance with guidance allowing for up to 8 households to meet in person as a place of worship. This allowed those that were single or did not have access to community to worship with others. In conjunction with these outdoor events were held where possible allowing the community to meet as it worshipped together. This included Christmas services that were able to take place despite Tier 4 restrictions being implemented by the government. Attendance via livestream expanded the reach of the church along with a noticeable change in people accessing groups such as Alpha and Small Groups. These took place, mostly outside where possible or online.
6. Activities continued in the community. As well as Foodshed, Stevenage Money and Debt advice, packets of tea and biscuits with a letter were posted through thousands of doors to acknowledge the difficulty of the pandemic.
7. The change in services was used as an opportunity to update and replace PA equipment that was either old or out of date. Grants were also received for work in the community and to replace equipment that was used in the administration of work in compassion.
8. Income to Stevenage Vineyard has decreased slightly during the period to September 2021 mainly due to the government Covid-19 grant received in the prior year. Church costs are consistent with prior year which were reduced due to the covid restrictions. The board of trustees continues to keep the finances under review, but the finances are now in a much more sustainable position going forward then when the church first experienced transition. Giving remained steady and in some cases increased along with donations and funding for the work that was being done supporting the community during COVID. The church reserves have been growing as a result.
9. We continue where possible to finance overseas activities and local needs, this year came to £15,335 (2020:£17,404).

Covid-19

Frequent changes to services have been needed throughout the year which have required communication with service users and church attendees. Day to day procedures had to be constantly reviewed depending on the changes announced as well as planning for future changes.

In person services and compassion activities remain organized to allow for social distancing safe interaction. Stevenage Vineyard also became a designated point at which to hand out lateral flow equipment for the community. Online streaming has allowed those with disabilities and the elderly to access services that they otherwise wouldn't have been able to participate in. However, there is clearly a desire to return to in person activities by a large section of the community that Stevenage Vineyard serve.

Plans for the future

In person services resumed at Nobel School. Attendance rose quickly as people were eager to meet together however there is still a noticeable section of the church that have yet to resume regular attendance. A suitable property continues to be searched for that would allow the church some stability and visibility and opportunities to expand the work in the town.

It is expected that there will continue to be a need for flexibility in regard to COVID, both in relation to restrictions and people's emotional response to resuming everyday life activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Church has many volunteers including several who oversee various areas in the church including:

- a) Small Groups
- b) Prayer Ministry
- c) Welcoming and Refreshments
- d) Worship and Sound

The Church employs four staff: -

- a) Youth and Children.
- b) Lead Pastors incorporating Sunday morning management and public ministry and pastoral support
- c) Office Co-ordinating/admin
- d) Foodshed Co-ordinating

Intermittent meetings occur in various venues in the course of the year, to cover: -

- a) Trustees and charity management – 3 times a year.
- b) Leadership of small groups and focus groups - up to 4 times per year.
- c) Regular meetings for short-term issues and strategic topics.
- d) Worship leaders – up to 3 times a year.

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Financial review

Reserves and Investment policies

General Fund £176,179 (2020: £158,748)

This fund is available as a resource for new community initiatives, adding staff, short term property needs and as a resource for new volunteer initiatives. Once the initiative is approved as a financial request to the Trustees, it is budgeted for and funds released from those reserves. For example extended debt relief, overseas orphanage relief and anything that amounts to the relief of the poor in the community. The fund is available for any potential project that fulfils our charitable objectives.

Ministry Fund £ Nil (2020: £Nil)

The Stevenage Vineyard actively supports other charities with similar values and goals. This fund devotes finance to projects that do not benefit the Charity financially. To that end we put aside at least 10% of our unrestricted general income to service this goal. For most years outgoings are in excess of 10%, but very occasionally it is less than 10%, which means we carry it forward as a reserve for the following financial year.

SDMA (Stevenage Debt and Money Advice) £713 (2020: £Nil)

This fund is a restricted financial reserve created from donations received to be spent on supporting those within the community living with debt.

Foodshed £19,780 (2020: £12,263)

This fund is a restricted financial reserve created from donations received to be spent on our compassion work within the community where we offer support to the homeless, struggling families, the poor, and the disadvantaged.

Pastoral Support £ Nil (2020: £Nil)

This fund is a restricted financial reserve created from donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

Property Fund £115,988 (2020:£102,856)

This fund is a restricted financial reserve devoted solely to the Charity's future building needs. It is there primarily to fund initial deposits, to renovate buildings whether purchased or leased and on-going dilapidation, restructuring and maintenance costs. We review this fund continually in the light of local leasing or purchase property opportunities.

The trustees believe that the current reserves provide adequate contingency for the ongoing increase of spending that we anticipate in 2021-2022. This arises from maintaining salaries, staffing levels, leasing rates and on-going initiatives such as the Debt Centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Risk assessment

The Trustees do not believe that Stevenage Vineyard is subject to any substantial risks beyond the liabilities disclosed in the financial statements. It holds employers' liability insurance and public indemnity insurance. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

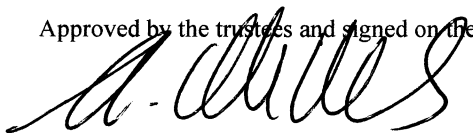
Company and charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP:
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption and with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities.

Approved by the trustees and signed on their behalf by:



S A Windsor-Richards
Secretary and Director
Date 24th June 2022

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE

UNAUDITED ACCOUNTS OF VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

I report to the charity trustees on my examination of the accounts of Vineyard Christian Fellowship of Stevenage (the charity) for the year ended 30 September 2021, which are set out on pages 9 to 20.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of Vineyard Christian Fellowship of Stevenage (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Hjertzen BA FCA
H W Associates Limited
Chartered Accountants

28th June 2022

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Unrestricted Funds £	Designated Ministry Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
						Note 20
Income from:						
Donations	2	145,602	-	26,939	172,541	173,313
Use of facilities		-	-	-		-
Fundraising events	2	-	-	-		-
Grants		-	-	6,750	6,750	16,500
Other Income	2	405	-	-	405	-
Investment income – interest receivable	2	63	-	-	63	177
Total		146,070	-	33,689	179,759	189,990
Expenditure on:						
Staff costs and expenses	3	67,214	-	5,965	73,179	65,766
Premises costs	4	32,132	-	4,103	36,235	35,971
Other worship and outreach costs	5	5,305	-	1,803	7,108	7,521
Christians Against Poverty support	6	-	-	-	-	2,274
Stevenage Money & Debt Advice	6	514	533	-	1,047	761
Donations outside the church	7	-	14,802	-	14,802	18,404
Administration	8	7,221	-	456	7,677	7,435
Governance costs	9	918	-	-	918	957
Total		113,304	15,335	12,327	140,966	139,089
Net income/(expenditure)	10	32,766	(15,335)	21,362	38,793	50,901
Transfers between funds		(15,335)	15,335	-	-	-
Net movement in funds		17,431	-	21,362	38,793	50,901
Total funds brought forward		158,748	-	115,119	273,867	222,966
Total funds carried forward		176,179	-	136,481	312,660	273,867

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from ongoing activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

BALANCE SHEET

AS AT 30 SEPTEMBER 2021

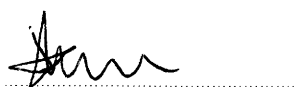
	Notes	2021 £	2020 £
FIXED ASSETS			
Intangible assets	13	290	-
Tangible assets	14	7,342	5,071
		<u>7,632</u>	<u>5,071</u>
CURRENT ASSETS			
Debtors	15	18,777	36,277
Cash at bank and in hand		306,360	235,681
		<u>325,137</u>	<u>271,958</u>
CREDITORS: amounts falling due within one year	16	(20,109)	(3,162)
		<u></u>	<u></u>
NET CURRENT ASSETS		305,028	268,796
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>312,660</u>	<u>273,867</u>
FUNDS			
Unrestricted Funds			
General		176,179	158,748
Designated Ministry Fund		-	-
		<u>176,179</u>	<u>158,748</u>
Restricted Funds	22	136,481	115,119
TOTAL FUNDS	17	<u>312,660</u>	<u>273,867</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

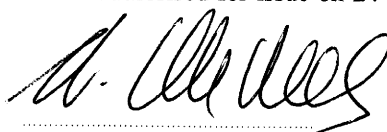
The financial statements were approved by the trustees and authorised for issue on 24th June 2022 and are signed on its behalf by:



D N S Barnes

Trustee

Company Registration No 3627757



S A Windsor-Richards

Trustee

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

1.1 Company status and information

Vineyard Christian Fellowship of Stevenage is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.2 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy. The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.3 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.4 Income

Donations

Donations represent the total offerings received at worship services and church events or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities where the benefit is reasonably quantifiable and measurable.

Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.5 Expenditure

Liability recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1.6 Intangible fixed assets and amortisation

Intangible fixed assets are capitalised and is being amortised over its useful life of 10 years

1.7 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised. Depreciation is provided at rates calculated to write off the cost of each asset, on a straight-line basis, over its expected useful life, as follows:

Church equipment	3 years
------------------	---------

1.8 Fund Accounting

Unrestricted funds These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds These are unrestricted funds which have been earmarked by the trustees for particular purposes. It is the church's policy and practice to set aside at least 10% of its incoming resources into a designated Ministry Fund to donate outside the church at the trustees' discretion. Any balance carried forward on this fund represents income so earmarked which has not yet been paid out.

Restricted funds These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The Property restricted fund relates to donations received towards the cost of the Charity's future building needs. Primarily to fund initial deposits, and the costs involved in repairing and renovating buildings, whether purchased or leased. Trustees ensure that money donated is held for stated purpose.

The Foodshed restricted fund relates to donations and grants received towards the cost of providing support to the homeless, struggling families, the poor, and the disadvantaged through our compassion work within the community. Trustees ensure that money donated is used for stated purpose.

The Stevenage Money & Debt Advice (SMDA) restricted fund relates to donations received towards the cost of running the debt centre, which helps those within the community living with debt. Trustees ensure that money donated is used for stated purpose.

The Pastoral support fund relates to donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight line basis.

1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

2	Incoming resources - Donations	2021 £	2020 £
	Donations, gifts and offerings – Unrestricted funds	119,699	121,405
	Donations, gifts and offerings – Restricted Property fund	13,132	11,631
	Donations, gifts and offerings – Restricted Foodshed fund	13,094	7,923
	Donations, gifts and offerings – Restricted SMDA fund	713	-
	Donations, gifts and offerings – Restricted Pastoral support fund	-	3,674
	Gift Aid reclaims	25,903	28,680
		<u>172,541</u>	<u>173,313</u>
	Other income		
	Grants	6,750	16,500
	Miscellaneous receipts	405	-
	Fundraising events	-	-
	Interest receivable	63.	177
		<u>7,218</u>	<u>16,677</u>
3	Staff costs and expenses		
	Salaries, including NI	69,719	62,305
	Travel, accommodation and subsistence	437	1,370
	Accountancy services	3,023	2,091
		<u>73,179</u>	<u>65,766</u>
4	Premises costs		
	Building hire, rental and service charges	30,352	31,733
	Heat, light and insurance	3,963	3,276
	Other	1,920	962
		<u>36,235</u>	<u>35,971</u>
5	Other worship and outreach costs		
	Membership and subscriptions	912	881
	Music equipment, books and CD's	259	101
	Social and youth events	1,099	534
	Catering food and drink	735	1,165
	Conferences and training	-	1,455
	Other	4,103	3,385
		<u>7,108</u>	<u>7,521</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021 £	2020 £
6 Christians Against Poverty support		
Partnership contribution	-	2,000
Expenses	-	274
	<u>-</u>	<u>2,274</u>
	<u>-</u>	<u>2,274</u>
Stevenage Money and Debt Advice support		
Partnership contribution	533	674
Expenses	514	87
	<u>1,047</u>	<u>761</u>
	<u>1,047</u>	<u>761</u>
7 Donations outside the church		
Gifts/grants to institutions	14,802	17,009
Gifts/grants to individuals	-	1,395
	<u>14,802</u>	<u>18,404</u>
	<u>14,802</u>	<u>18,404</u>
8 Administration		
Telephone, email and website costs	948	1,068
Printing, postage and stationery	1,773	1,499
Office and computer equipment expenses and support	1,377	722
Depreciation charges	2,629	835
Other	950	3,311
	<u>7,677</u>	<u>7,435</u>
	<u>7,677</u>	<u>7,435</u>
9 Governance Costs		
Independent examination	918	936
Trustee meeting expenses	-	21
	<u>918</u>	<u>957</u>
	<u>918</u>	<u>957</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	2021	2020
	£	£
10 Net income/expenditure		
This is stated after charging:		
Depreciation	2,629	835
Pension contributions to defined contribution schemes	1,261	1,024
Operating lease charges	18,876	25,168
Independent examiner's remuneration for:		
Independent examination	918	936
Other accountancy services	179	229
	<u>1,097</u>	<u>1,165</u>
11 Staff costs and numbers	£	£
Gross wages and salaries	66,959	59,905
Employer's National Insurance Contributions	1,499	1,376
Pension contributions	1,261	1,024
	<u>69,719</u>	<u>62,305</u>

On a monthly average basis there were 4 (2020: 4) employees during the year.

No employee had employment benefits in excess of £60,000 (2020: Nil)

The total employment benefits of the key management personnel of the charity were £55,631 (2020: £41,363)

12 Trustee remuneration and expenses

As permitted by the company's Memorandum of Association, during the year Mr D N S Barnes received a salary in his capacity as Senior Pastor and also served as a director and trustee. His remuneration during the year ended 30 September 2021 comprised of salary £48,901 (2020: £40,339) and pension contributions of £1,261 (2020: £1,024).

During the year, Mr J P Brown a trustee received £nil (2020: £21) reimbursement for travel expenses.

No other trustee received any remuneration or reimbursed expenses.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

13 Intangible fixed assets

Website

£

Cost

At 1 October 2020

-

Additions

290

At 30 September 2021

290

Amortisation

At 1 October 2020

-

Charge for the year

-

At 30 September 2021

-

Net book value

At 30 September 2021

290

At 30 September 2020

-

14 Tangible fixed assets

Church
equipment

£

Cost

At 1 October 2020

27,503

Additions

4,900

At 30 September 2021

32,403

Depreciation

At 1 October 2020

22,432

Charge for the year

2,629

At 30 September 2021

25,061

Net book value

At 30 September 2021

7,342

At 30 September 2020

5,071

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

15 Debtors	2021 £	2020 £
Other debtors	15,304	33,391
Prepayments and accrued income	3,473	2,886
	<u>18,777</u>	<u>36,277</u>

16 Creditors: amounts falling due within one year

Other Creditors	199	-
Accruals	19,247	3,037
Taxation and social security	663	125
	<u>20,109</u>	<u>3,162</u>

17 Analysis of Net Assets between Funds

	Unrestricted fund £	Designated fund £	Restricted Fund £	2021 Total £
Tangible fixed assets	7,632	-	-	7,632
Debtors	18,777	-	-	18,777
Cash at bank and in hand	169,879	-	136,481	306,360
Creditors: amounts falling due within one year	<u>(20,109)</u>	<u>-</u>	<u>-</u>	<u>(20,109)</u>
	<u>176,179</u>	<u>-</u>	<u>136,481</u>	<u>312,660</u>
	Unrestricted fund £	Designated fund £	Restricted Fund £	2020 Total £
Tangible fixed assets	5,071	-	-	5,071
Debtors	36,277	-	-	36,277
Cash at bank and in hand	120,562	-	115,119	235,681
Creditors: amounts falling due within one year	<u>(3,162)</u>	<u>-</u>	<u>-</u>	<u>(3,162)</u>
	<u>158,748</u>	<u>-</u>	<u>115,119</u>	<u>273,867</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

18 Related parties

Mr D N S Barnes, was an employee of the charity and a trustee during the year. Mr J Barnes, the brother of Mr D N S Barnes was also an employee during the year.

The remuneration paid to the above related parties totalled £1,133 (2020: £NIL).

Mr D N S Barnes, a trustee is also a trustee of Care for Cambodia, a charity to which £10,000 was donated during the year (2020: £10,000).

19 Financial commitments

At 30 September 2021 the charity was committed to making the following payments under non-cancellable operating leases:

	2021	2020
	£	£
Within one year	16,779	25,168
Within one and two years	-	-
	16,779	25,168

20 Volunteers

The charity benefits from the unpaid time of around 120 volunteers who assist with its many activities. Areas of volunteer involvement include set-up and other preparations for services and events, serving of refreshments, Prayer Ministry, Worship Team, Sunday School and Youth work, Food Shed, Stevenage Money and Debt Advice centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

21 Statement of Financial Activities

The comparative figures for the year ended 30 September 2020 are shown below:

	Unrestricted Funds £	Designated Ministry Fund £	Restricted Property Fund £	Total 2020 £
Income from:				
Donations	150,085	-	23,228	173,313
Use of facilities	-	-	-	-
Fundraising events	-	-	-	-
Grants	10,000	-	6,500	16,500
Other Income	-	-	-	-
Investment income – interest receivable	177	-	-	177
Total	160,262		29,728	189,990
Expenditure on:				
Staff costs and expenses	62,231	-	3,535	65,766
Premises costs	35,577	-	394	35,971
Other worship and outreach costs	6,085	-	1,436	7,521
Christians Against Poverty support	274	2,000	-	2,274
Stevenage Money & Debt Advice	87	674	-	761
Donations outside the church	-	14,730	3,674	18,404
Administration	4,029	-	3,406	7,435
Governance costs	957	-	-	957
Total	109,240	17,404	12,445	139,089
Net income/(expenditure)	51,022	(17,404)	17,283	50,901
Transfers between funds	(14,860)	17,404	(2,544)	-
Net movement in funds	36,162	-	14,739	50,901
Total funds brought forward	122,586	-	100,380	222,966
Total funds carried forward	158,748	-	115,119	273,867

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2020	Movement in funds		Transfers	Balance at 30 September 2021
	£	Incoming resources £	Resources expended £	£	£
Property Fund	102,856	13,132	-	-	115,988
Foodshed Fund	12,263	19,844	(12,327)	-	19,780
Stevenage Money & Debt Advice Fund	-	713	-	-	713
	<u>115,119</u>	<u>33,689</u>	<u>(12,327)</u>		<u>136,481</u>

	Balance at 1 October 2019	Movement in funds		Transfers	Balance at 30 September 2020
	£	Incoming resources £	Resources expended £	£	£
Property Fund	94,605	11,631	(3,380)	-	102,856
Foodshed Fund	5,775	14,423	(7,935)	-	12,263
Pastoral support Fund	-	3,674	(3,674)	-	-
	<u>100,380</u>	<u>29,728</u>	<u>(14,989)</u>		<u>115,119</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

England & Wales - Charity number 1072012

Accounts

Registered Charity Number 1072012
Company Registration Number 03627757 (England & Wales)

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

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VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Directors and Trustees	The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The charitable company is managed by its trustees. The trustees serving during the year and since the year end were as follows: D N S Barnes J P Brown J O D Pearson R D'Souza S A Windsor-Richards
Secretary	S A Windsor-Richards
Senior Pastors	D S Barnes
Registered Charity number	1072012
Company number	03627757
Working name	Stevenage Vineyard
Governing document	Memorandum and Articles of Association dated 7 September 1998
Objects per governing document	I The furtherance of religious or secular public education II The advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organizations of congregations III The relief of the poor and needy IV The relief of the sick and elderly V Such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.
Registered office	P.O Box SG4 7AY, Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Vineyard Centre	Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB.
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Herts, SG5 1DJ
Bankers	Barclays Bank Plc PO Box 2, 2 Town Square, Stevenage, Herts, SG1 1BB CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	David Barney & Company Equity House, 31a Queensway, Stevenage, Herts, SG1 1DA

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 30 September 2020.

Legal and administrative information set up on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, Governance and Management

Vineyard Christian Fellowship of Stevenage is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. As set out in the Articles of Association the chairman of the trustees is the Senior Pastor. Trustees are nominated by the chairman of trustees and where possible Trustees serve for a period of three years. A board of trustees, currently comprising of 5 members, who meet three to four times a year, administers the charity. The senior pastor, who is chairman, manages the day to day operations of the charity.

Objective of Stevenage Vineyard

To establish a genuine faith in people, with a love for God and to see that faith actively demonstrated in the community.

Strategy of the Church

To create teams and leaders who pastor and lead people into a practical pursuit of our objectives.

The Vision of Stevenage Vineyard

To create a church where the presence of Jesus is experienced in words and deeds. As a faith community we reach out to the broken, the sick and the struggling members of our society with hope and actions of faith.

This can only be done: -

1. As we become a strong worshipping church
2. As we develop maturity and strength of character through the teaching and application of biblical truth
3. As each person discovers who they are in God through spiritual discipline, learning by practice
4. By creating a church full of servant-hearted people who want to impact their community through faith and actions; the sick, the lonely and struggling in our society.
5. As every member discovers the gifts and talents God has given them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Regular Activities

1. Congregational worship with a family atmosphere and personal ministry.
2. Regular training events covering discipleship/praying for the sick/life skills and other subjects.
3. Children's expression of church in parallel with the adult version.
4. Home groups and interest groups led by fully trained and pastorally equipped leaders; usually in homes.
5. Focus groups, specific groups covering prayer, teaching, worship, music, women in ministry, young families.
6. A Debt Centre where teams of befrienders meet and provide support for those in debt living in the community.
7. Working alongside local charities and businesses in the area to specifically target and support the homeless, struggling families, the poor, the hungry, the disadvantaged.
8. Actively financing other charities and providing them with assistance where possible, e.g. in money management, prayer for the sick, food donations and befriending.

Alternative Activities

To develop and encourage relationships both in the Church and the community, regularly running a range of events such as quiz evenings, socials, walks, music events, craft evening and toddler groups etc.

Overseas Projects

Supporting charities and NGO (Non Governmental Organisations) overseas. For over 10 years we have supported an NGO in Cambodia, called Care for Cambodia (CFC) that is similar to the aims and objectives of Stevenage Vineyard. In the past we have sent ministry teams, provided finance and practical support. Up to 7.5% of the Church's income annually is contributed to them.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Achievements and Performance during the 2019-20 Term

1. With the onset of Covid, capacity had to increase dramatically for the Food Shed, including a huge surge of demands for the service both in deliveries and people attending, while a significant decrease in volunteers available to support. We also saw a huge increase in donations which needed significant administration. Need almost doubled in the first lock down. We received support from local organizations and gave away well over 1,500 bags of food monthly, feeding hundreds of families. Offices were partially renovated to increase capacity, but this was limited due to the impact of Covid and the increase in donation and need to social distance.
2. SMDA (Stevenage Money and Debt Advice) Centre was also launched, albeit virtually online.
3. The property fund continues to grow. A property was looked at in the year (former Waitrose site) and after surveys were completed, the advice given was not to proceed, given the legal complexity of dividing a property between two owners in different situations and expense needed in order to make the property good.
4. In January 2020, the church began using Nobel as its main Sunday morning venue. This adjustment required planning and administration and also some time for the congregation to make the adjustment as the layout meant a somewhat different dynamic in the services. But overall the move has gone very well, with better pace for the children and a modern environment in keeping with the culturally current church. The school have been keen to accommodate us at the venue.
5. Income to Stevenage Vineyard has increased during the period September 19-20, as well as church costs taking a small decrease. The board of trustees continues to keep the finances under review, but the finances are now in a much more sustainable position going forward than when the church first experienced transition. Where possible grants will be sought out for the compassion ministries. The current trajectory of finances it is expected that the church will accrue a small surplus as a result of the income and expenditure of the church. Consideration will be given by the trustees to adding this to the property fund.
6. We continue where possible to finance overseas activities and local needs, this year came to £17,404 (2019:£20,370).

Covid-19

With a decrease in availability in staff and volunteers due to the impact of Covid and an increase in demand for the services Foodshed provide there were many challenges to overcome to not just meet the demand but also the increased variety of need. Foodshed sessions were altered to keep everyone safe and distanced, minimizing the time people spent attending the Foodshed and the number of volunteers supporting.

Volunteers were scheduled in very small teams/bubbles in shifts throughout the week to avoid larger groups of people

The office was re-arranged to space people out and create more room, including screens and sectioning people into separate areas.

The church switched to live online meetings very quickly and conducted small groups and other meetings including quizzes, etc. online. As restrictions changed the church responded to this meeting outside or at places of worship where possible, all in a distanced manner.

Equipment/Storage furniture were purchased in order to facilitate the changes. In some cases, grants were provided in others the costs were absorbed by the church.

Plans for the future

In line with government guidance we anticipate a return to indoor worship services, prior to that regular outdoor worship

We continue to keep an eye on the local property market. Currently any properties available are either too small or large.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Church has many volunteers including several who oversee various areas in the church including:

- a) Small Groups
- b) Prayer Ministry
- c) Welcoming and Refreshments
- d) Worship and Sound

The Church employs four staff: -

- a) Accounts and bookkeeping;
- b) Youth and Children;
- c) Lead Pastors incorporating Sunday morning management and public ministry and pastoral support
- d) Office Co-ordinating/admin

Intermittent meetings occur in various venues in the course of the year, to cover: -

- a) Trustees and charity management – 3 times a year;
- b) Leadership of small groups and focus groups - up to 4 times per year;
- c) Regular meetings for short-term issues and strategic topics;
- d) Worship leaders – up to 3 times a year.

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Financial review

Reserves and Investment policies

General Fund £158,748 (2019:£122,586)

This fund is available as a resource for new community initiatives, adding staff, short term property needs and as a resource for new volunteer initiatives. Once the initiative is approved as a financial request to the Trustees, it is budgeted for and funds released from those reserves. For example extended debt relief, overseas orphanage relief and anything that amounts to the relief of the poor in the community. The fund is available for any potential project that fulfils our charitable objectives.

Ministry Fund £ Nil (2019: £Nil)

The Stevenage Vineyard actively supports other charities with similar values and goals. This fund devotes finance to projects that do not benefit the Charity financially. To that end we put aside at least 10% of our unrestricted general income to service this goal. For most years outgoings are in excess of 10%, but very occasionally it is less than 10%, which means we carry it forward as a reserve for the following financial year.

SDMA (Stevenage Debt and Money Advice) & CAP (Christians Against Poverty) Fund £NIL (2019: £Nil)

This fund is a restricted financial reserve created from donations received to be spent on supporting those within the community living with debt. During the year Vineyard moved from CAP to SDMA as the affiliated organisation. The purpose of the fund remained the same.

Food Shed £12,263 (2019: £5,775)

This fund is a restricted financial reserve created from donations received to be spent on our compassion work within the community where we offer support to the homeless, struggling families, the poor, and the disadvantaged.

Pastoral Support £ Nil (2019: £Nil)

This fund is a restricted financial reserve created from donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

Property Fund £102,856 (2019:£94,605)

This fund is a restricted financial reserve devoted solely to the Charity's future building needs. It is there primarily to fund initial deposits, to renovate buildings whether purchased or leased and on-going dilapidation, restructuring and maintenance costs. We review this fund continually in the light of local leasing or purchase property opportunities.

UNUM Insurance Fund £Nil (2019: £Nil)

This fund is a restricted financial reserve created to administer the group life assurance policy claims. The funds are used in accordance with beneficiary expression of wishes.

The trustees believe that the current reserves provide adequate contingency for the ongoing increase of spending that we anticipate in 2020-2021. This arises from maintaining salaries, staffing levels, leasing rates and on-going initiatives such as the Debt Centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Risk assessment

The Trustees do not believe that Stevenage Vineyard is subject to any substantial risks beyond the liabilities disclosed in the financial statements. It holds employers liability insurance and public indemnity insurance. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

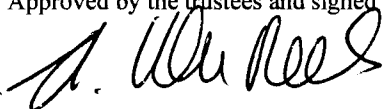
Company and charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption and with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities.

Approved by the trustees and signed on their behalf by:



S A Windsor-Richards
Secretary and Director
Date 18th June 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE
UNAUDITED ACCOUNTS OF VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE**

I report to the charity trustees on my examination of the accounts of Vineyard Christian Fellowship of Stevenage (the charity) for the year ended 30 September 2020, which are set out on pages 9 to 19.

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of Vineyard Christian Fellowship of Stevenage (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

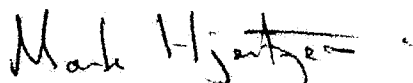
Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mark Hjertzen BA FCA
H W Associates Limited
Chartered Accountants**

21/06/2021

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	Unrestricted Funds £	Designated Ministry Fund £	Restricted Funds £	Total 2020 £	Total 2019 £ Note 20
Income from:						
Donations	2	150,085	-	23,228	173,313	149,900
Use of facilities		-	-	-		-
Fundraising events	2	-	-	-		922
Grants		10,000	-	6,500	16,500	-
Other Income	2	-	-	-		68,859
Investment income -- interest receivable	2	177	-	-	177	208
Total		160,262	-	29,728	189,990	219,889
Expenditure on:						
Staff costs and expenses	3	62,231	-	3,535	65,766	135,851
Premises costs	4	35,577	-	394	35,971	42,447
Other worship and outreach costs	5	6,085	-	1,436	7,521	7,270
Christians Against Poverty support	6	274	2,000	-	2,274	7,195
Stevenage Money & Debt Advice	6	87	674	-	761	-
Donations outside the church	7	-	14,730	3,674	18,404	14,370
Administration	8	4,029	-	3,406	7,435	3,499
Governance costs	9	957	-	-	957	921
Total		109,240	17,404	12,445	139,089	211,553
Net income/(expenditure)	10	51,022	(17,404)	17,283	50,901	8,336
Transfers between funds		(14,860)	17,404	(2,544)	-	-
Net movement in funds		36,162	-	14,739	50,901	8,336
Total funds brought forward		122,586	-	100,380	222,966	214,630
Total funds carried forward		158,748	-	115,119	273,867	222,966

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from ongoing activities.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

BALANCE SHEET

AS AT 30 SEPTEMBER 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	13	5,071	522
CURRENT ASSETS			
Debtors	14	36,277	19,648
Cash at bank and in hand		235,681	207,640
		<u>271,958</u>	<u>227,288</u>
CREDITORS: amounts falling due within one year	15	(3,162)	(4,844)
		<u>268,796</u>	<u>222,444</u>
NET CURRENT ASSETS			
		<u>273,867</u>	<u>222,966</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>273,867</u>	<u>222,966</u>
FUNDS			
Unrestricted Funds			
General		158,748	122,586
Designated Ministry Fund		-	-
		<u>158,748</u>	<u>122,586</u>
Restricted Funds	21	115,119	100,380
TOTAL FUNDS	16	<u>273,867</u>	<u>222,966</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2020. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees and authorised for issue on 18th June 2021 and are signed on its behalf by:



D N S Barnes
Trustee

Company Registration No 3627757



S A Windsor-Richards
Trustee

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

1.1 Company status and information

Vineyard Christian Fellowship of Stevenage is a private company limited by guarantee incorporated in England and Wales. The registered office is P.O Box SG4 7AY, Unit 1, The Orbital Centre, Cockerell Close, SG1 2NB. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.2 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy. The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.3 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.4 Income

Donations

Donations represent the total offerings received at worship services and church events or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

Donated services and facilities

Donated services and facilities are included in the Statement of Financial Activities where the benefit is reasonably quantifiable and measurable.

Grant income

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.5 Expenditure

Liability recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised. Depreciation is provided at rates calculated to write off the cost of each asset, on a straight line basis, over its expected useful life, as follows:

Church equipment	3 years
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1.7 Fund Accounting

Unrestricted funds These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds These are unrestricted funds which have been earmarked by the trustees for particular purposes. It is the church's policy and practice to set aside at least 10% of its incoming resources into a designated Ministry Fund to donate outside the church at the trustees' discretion. Any balance carried forward on this fund represents income so earmarked which has not yet been paid out.

Restricted funds These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The Property restricted fund relates to donations received towards the cost of the Charity's future building needs. Primarily to fund initial deposits, and the costs involved in repairing and renovating buildings, whether purchased or leased. Trustees ensure that money donated is held for stated purpose.

The Foodshed restricted fund relates to donations and grants received towards the cost of providing support to the homeless, struggling families, the poor, and the disadvantaged through our compassion work within the community. Trustees ensure that money donated is used for stated purpose.

The SMDA/CAP restricted fund relates to donations received towards the cost of running the debt centre, which helps those within the community living with debt. Trustees ensure that money donated is used for stated purpose. During the year Stevenage Vineyard moved from CAP to SDMA as the affiliated organisation. The purpose of the fund remained the same.

The Pastoral support fund relates to donations received to be spent for a specific purpose. These donations arise from members wishing to support a certain individual or institute in the church or community and Stevenage Vineyard acts as the facilitator between donor and reciprocate. Stevenage Vineyard ensures money donated to this fund is used for the purpose it was intended for.

The UNUM Insurance Fund relates to income received from claims made on the charities insurance policy. The funds are used in accordance with beneficiary expression of wishes.

1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.9 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight line basis.

1.10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

2	Incoming resources - Donations	2020 £	2019 £
	Donations, gifts and offerings – Unrestricted funds	121,405	109,889
	Donations, gifts and offerings – Restricted Property fund	11,631	10,658
	Donations, gifts and offerings – Restricted Foodshed fund	7,923	3,130
	Donations, gifts and offerings – Restricted Pastoral support fund	3,674	-
	Gift Aid reclaims	28,680	26,223
		<u>173,313</u>	<u>149,900</u>
	Other income		
	UNUM Group Life Insurance claim	-	68,844
	Grants	16,500	-
	Miscellaneous receipts	-	15
	Fundraising events	-	922
	Interest receivable	177	208
		<u>16,677</u>	<u>69,989</u>
3	Staff costs and expenses		
	Salaries, including NI	62,305	62,914
	UNUM Insurance claim	-	68,844
	Travel, accommodation and subsistence	1,370	1,951
	Accountancy services	2,091	2,142
		<u>65,766</u>	<u>135,851</u>
4	Premises costs		
	Building hire, rental and service charges	31,733	38,628
	Heat, light and insurance	3,276	3,414
	Other	962	405
		<u>35,971</u>	<u>42,447</u>
5	Other worship and outreach costs		
	Membership and subscriptions	881	807
	Music equipment, books and CD's	101	22
	Social and youth events	534	910
	Catering food and drink	1,165	2,636
	Conferences and training	1,455	1,358
	Other	3,385	1,537
		<u>7,521</u>	<u>7,270</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	2020	2019
	£	£
6 Christians Against Poverty support		
Partnership contribution	2,000	6,000
Expenses	274	1,195
	<u>2,274</u>	<u>7,195</u>
Stevenage Money and Debt Advice support		
Partnership contribution	674	-
Expenses	87	-
	<u>761</u>	<u>-</u>
7 Donations outside the church		
Gifts/grants to institutions	17,009	14,320
Gifts/grants to individuals	1,395	50
	<u>18,404</u>	<u>14,370</u>
8 Administration		
Telephone, email and website costs	1,068	952
Printing, postage and stationery	1,499	1,277
Office and computer equipment expenses and support	722	1,006
Depreciation charges	835	467
Other	3,311	116
	<u>7,435</u>	<u>3,818</u>
9 Governance Costs		
Independent examination	936	900
Trustee meeting expenses	21	21
	<u>957</u>	<u>921</u>

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	2020	2019
	£	£
10 Net income/expenditure		
This is stated after charging:		
Depreciation	835	467
Pension contributions to defined contribution schemes	1,024	912
Operating lease charges	25,168	25,168
Independent examiner's remuneration for:		
Independent examination	936	900
Other accountancy services	229	173
	<u>1,165</u>	<u>1,073</u>
11 Staff costs and numbers	£	£
Gross wages and salaries	59,905	59,668
Employer's National Insurance Contributions	1,376	2,334
Pension contributions	1,024	912
	<u>62,305</u>	<u>62,914</u>

On a monthly average basis there were 4 (2019: 3) employees during the year.

No employee had employment benefits in excess of £60,000 (2019: Nil)

The total employment benefits of the key management personnel of the charity were £41,363 (2019: £41,195)

12 Trustee remuneration and expenses

As permitted by the company's Memorandum of Association, during the year Mr D N S Barnes received a salary in his capacity as Senior Pastor and also served as a director and trustee. His remuneration during the year ended 30 September 2020 comprised of salary £40,339 (2019: £40,339) and pension contributions of £1,024 (2019: £856).

During the year, Mr J P Brown a trustee received £21 (2019: £20) reimbursement for travel expenses.

No other trustee received any remuneration or reimbursed expenses.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

13 Tangible fixed assets

**Church
equipment**

£

Cost

At 1 October 2019

22,119

Additions

5,384

At 30 September 2020

27,503

Depreciation

At 1 October 2019

21,597

Charge for the year

835

At 30 September 2020

22,432

Net book value

At 30 September 2020

5,071

At 30 September 2019

522

14 Debtors

2020

2019

£

£

Other debtors

33,391

17,859

Prepayments and accrued income

2,886

1,789

36,277

19,648

15 Creditors: amounts falling due within one year

Other Creditors

-

-

Accruals

3,037

3,835

Taxation and social security

125

1,009

3,162

4,844

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

16 Analysis of Net Assets between Funds

	Unrestricted fund	Designated fund	Restricted Fund	2020 Total
	£	£	£	£
Tangible fixed assets	5,071	-	-	5,071
Debtors	36,277	-	-	36,277
Cash at bank and in hand	120,562	-	115,119	235,681
Creditors: amounts falling due within one year	(3,162)	-	-	(3,162)
	<u>158,748</u>	<u>-</u>	<u>115,119</u>	<u>273,867</u>
	Unrestricted fund	Designated fund	Restricted Fund	2019 Total
	£	£	£	£
Tangible fixed assets	522	-	-	522
Debtors	19,648	-	-	19,648
Cash at bank and in hand	107,260	-	100,380	207,640
Creditors: amounts falling due within one year	(4,844)	-	-	(4,844)
	<u>122,586</u>	<u>-</u>	<u>100,380</u>	<u>222,966</u>

17 Related parties

Mr D N S Barnes, was an employee of the charity and a trustee during the year. The Late Mrs V Barnes, the wife of Mr D N S Barnes was also an employee during the previous year.

The remuneration paid to the above related parties totalled £NIL (2019: £4,700).

Mr D N S Barnes, a trustee is also a trustee of Care for Cambodia, a charity to which £10,000 was donated during the year (2019: £10,000).

During the year, the trustee Mr D N S Barnes received an amount totaling £NIL (2019: £68,844) with regards to a Group Life claim.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

18 Financial commitments

At 30 September 2020 the charity was committed to making the following payments under non-cancellable operating leases:

	2020	2019
	£	£
Within one year	25,168	25,165
Within one and two years	-	17,236
	25,168	42,401

19 Volunteers

The charity benefits from the unpaid time of around 120 volunteers who assist with its many activities. Areas of volunteer involvement include set-up and other preparations for services and events, serving of refreshments, Prayer Ministry, Worship Team, Sunday School and Youth work, Food Shed, Stevenage Money and Debt Advice centre.

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

20 Statement of Financial Activities

The comparative figures for the year ended 30 September 2019 are shown below:

	Unrestricted Funds	Designated Ministry Fund	Restricted Property Fund	Total 2019
	£	£	£	£
Income from:				
Donations	136,112	-	13,788	149,900
Use of facilities	-	-	-	-
Fundraising events	-	-	922	922
Grants	-	-	-	-
Other Income	15	-	68,844	68,859
Investment income – interest receivable	208	-	-	208
Total	136,335		83,554	219,889
Expenditure on:				
Staff costs and expenses	65,197	-	70,654	135,851
Premises costs	42,447	-	-	42,447
Other worship and outreach costs	6,816	-	454	7,270
Christians Against Poverty support	1,195	6,000	-	7,195
Donations outside the church	-	14,370	-	14,370
Administration	3,144	-	355	3,499
Governance costs	921	-	-	921
Total	119,720	20,370	71,463	211,553
Net income/(expenditure)	16,615	(20,370)	12,091	8,336
Transfers between funds	(20,370)	20,370	-	-
Net movement in funds	(3,755)	-	12,091	8,336
Total funds brought forward	126,341	-	88,289	214,630
Total funds carried forward	122,586	-	100,380	222,966

VINEYARD CHRISTIAN FELLOWSHIP OF STEVENAGE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2019	Movement in funds		Transfers	Balance at 30 September 2020
	£	Incoming resources £	Resources expended £	£	£
Property Fund	94,605	11,631	(3,380)	-	102,856
Foodshed Fund	5,775	14,423	(7,935)	-	12,263
Pastoral support Fund	-	3,674	(3,674)	-	-
	<u>100,380</u>	<u>29,728</u>	<u>(14,989)</u>	<u>-</u>	<u>115,119</u>

	Balance at 1 October 2018	Movement in funds		Transfers	Balance at 30 September 2019
	£	Incoming resources £	Resources expended £	£	£
Property Fund	83,057	11,580	(32)	-	94,605
Foodshed Fund	5,232	3,130	(2,587)	-	5,775
UNUM Insurance claim	-	68,844	(68,844)	-	-
	<u>88,289</u>	<u>83,554</u>	<u>(71,643)</u>	<u>-)</u>	<u>100,380</u>