

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	4
---	---	---	---	---	---

to end date

3	1	0	3	2	5
---	---	---	---	---	---

Section A

Reference and administration details

Charity name

2nd carlton Colville Scout Group

Other names the charity is known by

Registered charity number (if any)

1	0	7	1	9	7	3
---	---	---	---	---	---	---

HQ registration number

--	--	--	--	--	--	--	--

Charity's principal address

Old Church Hall, Lowestoft Road

Carlton Colville, Lowestoft

Suffolk

Postcode

N

R

3

3

8

G

T

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Stephen Hart		
2	David Greenacre		
3	Richard Stanton		
4	Patricia Hart		
5	Chris Challiss		
6	Andrew Bailey		
7	Paul Carver		
8	Jo Gunns		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p data-bbox="608 958 1297 992">Risk and Internal Control (Specimen 1)</p> <p data-bbox="608 992 1297 1137">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="608 1160 1297 1361">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="608 1384 1297 1507">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="608 1529 1297 1731">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="608 1753 1297 1955">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="608 1977 1297 2094">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction,</p>

consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>We offer a wide range of experiences, including team-building activities that encourage cooperation, communication, and confidence. Outdoor adventures such as hiking, camping, and exploring nature help young people build resilience, problem-solving skills, and a sense of independence.</p> <p>As an active part of the local community, our members contribute through events, service projects, and</p>

contribute through events, service projects, and partnerships that promote responsibility, kindness, and civic pride. Whether learning new practical skills, taking part in

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

partnerships, and service projects. Our young people and volunteers have demonstrated real commitment to making a positive impact, further raising the profile of Scouting in Carlton Colville.

We have also been fortunate to receive several grants during the year, which have enabled us to enhance our facilities and deliver an even wider range of activities. These funds have supported improvements that directly benefit our members, helping us offer richer experiences, better equipment, and a safer, more welcoming environment for all.

Overall, the group is in a strong position, with growing membership, increased community involvement, and improved resources that will support our continued development in the year ahead.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £7500.

this at year end. This is above the level required for operating expenses. However this can be explained by having been supported in several ways by local councillors and other grant making bodies who have funded several projects and activities.

Quantify and explain any designations

Details of any funds materially in deficit

(circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

• the charity’s principal sources of funds (including any fundraising);

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity's trustees

Signature(s)	Stephen Hart	Richard Stanton
Full name(s)	Stephen Hart	Richard Stanton
Position (eg Secretary, Chair)	Group Lead Volunteer	Chair
Date	01 07 25	

2nd Carlton Colville Scout Group

Scrutineer's report to the trustees.

I report on the accounts of the group for the year ended 31st March 2025

Respective responsibilities of trustees and scrutineer.

As the group's trustees you are responsible for the preparation of the accounts.

You consider that neither the audit requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineer's statement.

In accordance with the direction given in the group's constitution, I have scrutinised the reports and accounts as set out.

In my opinion the accounts are in accordance with the reports produced to me and comply with the constitution.

Name.....PAUL CORBETT

Address.....32 BELESFORD ROAD

.....LOVESTON

.....SOMFORD

.....NR32 2JG

Signed

Date.....4/1/26

2nd Carlton Colville Scout Group

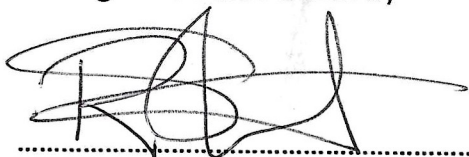
Receipts and Payments account summary for the year ended 31st March 2025

	Previous Year	This Year
Total receipts for the year	26684.76	28612.60
TOTAL Payments for the year	17673.57	38032.36
Net receipts/Payments	9011.19	(9419.76)
Cash in the bank brought forward	18929.55	28681.18
Cash carried forward	810.67	70.23
Cash in Bank carried forward	28681.18	19322.90
Cash carried forward	70.23	8.75

The above accounts and accompanying
Statement of assets and liabilities were
Approved by the trustees on

7th October 2025

And signed on their behalf by


.....

2nd Carlton Colville Scout Group

Payments for the year ended 31st March 2025[illegible]

2nd Carlton Colville Scout Group

Receipts for the year ending 31st March 2025

	Last Year	This Year
Membership subscriptions	6579.29	8825.00
	(3074.00)	(4292.00)
	3505.29	4533.00
Investment Income		
Bank Interest		
Donations	544.53	
Grants	7475.09	8721.24
Fund raising	1825.10	
Camps etc.	1793.94	4046.00
Income tax received		
Hire of Hall	11280.00	8420.00
Sundry receipts inc t-shirts	260.00	2892.36
	23179.47	24079.60
Total Receipts	26684.76	28612.60

2nd Carlton Colville Scout Group

Scrutineer's report to the trustees.

I report on the accounts of the group for the year ended 31st March 2025

Respective responsibilities of trustees and scrutineer.

As the group's trustees you are responsible for the preparation of the accounts.

You consider that neither the audit requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineer's statement.

In accordance with the direction given in the group's constitution, I have scrutinised the reports and accounts as set out.

In my opinion the accounts are in accordance with the reports produced to me and comply with the constitution.

Name... PAUL CORBETT

Address... 32 BELESFORD ROAD

..... LOVESTON

..... SOMERSET

..... NR32 2NG

.....

Signed 

Date... 4/1/26