



## **BATTLE AREA COMMUNITY TRANSPORT**

### **Directors' and Trustees' Report and Financial Statements**

**For the year ended 31<sup>st</sup> March 2023.**

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# **Battle Area Community Transport**

## **Legal and Administrative Information**

**For the Year ended 31<sup>st</sup> March 2023**

### **Directors and Trustees**

Mr J.V.F.Ray  
Mr B.I.Newman  
Mr D.J.Pratt  
Mr G.C.Sharman  
Mrs C.Fyfe  
Mr I.Clark  
Mrs M Newman

### **Secretary**

Mr B.I.Newman

### **Company Number**

3564867

### **Charity Number**

1071961

### **Registered Office**

Unit 3, Vinehall Business Centre  
Vinehall Road  
Mountfield  
East Sussex TN32 5JW

### **Independent Examiner**

R.Walsh FCCA  
Manningtons  
Chartered Accountants  
39 High Street  
Battle  
East Sussex TN33 0EE

### **Business Address**

Unit 3, Vinehall Business Centre  
Vinehall Road,  
Mountfield  
East Sussex TN32 5JW

### **Bankers**

Barclays Bank plc

# **Battle Area Community Transport**

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# **Battle Area Community Transport**

## **Directors' and Trustees' Report for the Year Ended 31st March 2023**

The trustees of the charity (hereinafter referred to as "the Company"), who are also directors of the Company for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31st March 2023.

### **Objects of the Company, principal activities and organisation of our work**

The Company is constituted as a company limited by guarantee and is, therefore, governed by a Memorandum and Articles of Association.

The objects of the Company are to provide relief to the inhabitants of the town of Battle and its environs whom have need because of age, mental or physical disability, or poverty, and in particular but not as to limit the generality of the foregoing:-

- a) to provide and maintain non-profit community transport services; and
- b) to assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

The Company is organised so that the trustees meet regularly to manage its affairs. The day to day business was managed during the year by the trustees with the support of other volunteers including drivers, a part-time administrator, helpers and local organisations.

### **Developments, activities and achievements this year**

The effects of the Covid pandemic continue to influence the passenger numbers, which together with increased prices for fuel. have inevitably caused some deterioration in the Company's results for the year. However, the Company remains committed to maintaining its services to the local community with the help of its' volunteer drivers and the generous donors to the Company's funds.

### **Transactions and financial position**

The Statement of Financial Activities shows the Company's operating activities shows a deficit for the year amounting to £2,380, after charging depreciation of £149.

The Trustees are satisfied that the present level of funding is sufficient to support the day to day needs and commitments of the charity.

### **Tangible Fixed Assets for use by the Company**

Details of movements in fixed assets are set out in note 3 to the accounts.

### **Investment policy and returns**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. Short term surplus funds are invested with the charity's bankers. The return on bank deposits remains far from satisfactory, but the trustees continue to take the view that placement of the funds elsewhere is not appropriate at the present time.

# Battle Area Community Transport

## Directors' and Trustees' Report for the Year Ended 31st March 2023 (continued)

### Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at the current level will provide sufficient resources in the event of minor adversities.

### Directors and Trustees

All the directors stated below were also trustees and served throughout the year unless otherwise stated.

Mr J.V.F.Ray  
Mr B.I.Newman  
Mr G.C.Sharman  
Mr D.J.Pratt  
Mrs C.Fyfe  
Mr I Clark  
Mrs M Newman

### Approval

This report was approved by the board of directors and trustees on 14/9/23

B.I.Newman

  
Company Secretary

## Battle Area Community Transport

### Statement of Financial Activities (Incorporating Income and Expenditure Account) for the Year Ended 31st March 2023

		2023 £	2023 £	2023 £	2022 £
	Notes	Restricted Funds	Unrestricted Funds	Total	Total
<b>Incoming Resources</b>	1.2				
Fares and Hire		-	15,431	15,431	15,914
Grants from Central and Local Government		-	16,588	16,588	18,066
Voluntary Donations Received	2	-	3,191	3,191	3,837
Investment and other Income		-	285	285	113
Total Incoming Resources		-	35,495	35,495	37,930
<b>Resources Expended</b>					
Direct Charitable Expenditure		-	15,185	15,185	18,146
Support Costs	1.4	-	20,924	20,924	17,487
Governance Costs	1.5	-	1,617	1,617	1,220
Depreciation	1.3	-	149	149	(529)
Total Resources Expended		-	37,875	37,875	36,324
<b>Net Surplus/(Deficit) for the Year</b>	8	-	(2,380)	(2,380)	1,606

The Notes on pages 6, 7 & 8 form an integral part of these financial statements.



# Battle Area Community Transport

## Balance Sheet as at 31st March 2023

	Notes	2023 £	2022 £
<b>Tangible Fixed Assets</b>	3		
Motor Vehicles		3	3
Furniture and Equipment		654	437
		<u>657</u>	<u>440</u>
<b>Net Current Assets</b>			
Debtors	4	6,523	6,180
Cash at Bank and in Hand		38,550	41,919
		<u>45,073</u>	<u>48,099</u>
Less: Creditors	5	(4,186)	(4,615)
		<u>40,887</u>	<u>43,484</u>
		<u><b>£41,544</b></u>	<u><b>£43,924</b></u>
<b>Financed by:</b>			
<b>Share Capital</b>	7	-	-
<b>Reserves</b>	8		
Unrestricted		15,311	17,691
Restricted		26,233	26,233
		<u><b>£41,544</b></u>	<u><b>£43,924</b></u>

The notes on pages 6, 7 & 8 form an integral part of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

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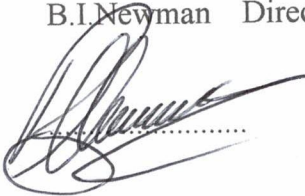
## Battle Area Community Transport

### Balance Sheet as at 31st March 2023 (continued)

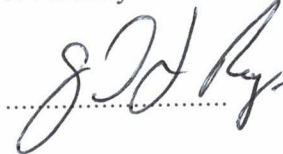
The Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006. Shareholders holding 10% or more of the company's share capital have not issued a notice requiring an audit under Section 476 of the Companies Act 2006. The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year in accordance with the requirements of Section 393, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

These financial statements were approved by the Board on 14/9/23

B.I. Newman Director



J.V.F. Ray Director



(Registration number 3564867)



# Battle Area Community Transport

## Notes to the Financial Statements for the Year Ended 31st March 2023

### 1. Accounting Policies

#### 1.1 Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### 1.2 Income

Grants are recognised during the year to which they relate. Voluntary donations are credited in the year of receipt, unless specifically designated for a future period (see also Note 2).

#### 1.3 Depreciation

Motor Vehicles	25% per annum on the straight line basis
Plant and Equipment	25% per annum on the straight line basis

#### 1.4 Support Costs

Expenditure on support costs of the charity includes all expenditure not directly related to the charitable activity. This includes the costs of running the administration office.

#### 1.5 Governance Costs

Governance costs comprise all costs of the charity for its compliance with regulation and good practice. These include accounting and legal fees of the charity.

### 2. Incoming Resource

Voluntary donations include:-

	£
Parish Council Precepts	825
Other donations	2,366

# Battle Area Community Transport

## Notes to the Financial Statements for the Year Ended 31st March 2023 (continued)

3. Tangible Fixed Assets			
	Total £	Motor Vehicles £	Office Equipment £
<u>Cost</u>			
At 1 April 2022	81,200	80,521	679
Add: Additions in year	366	-	366
At 31 March 2023	81,566	80,521	1,045
<u>Depreciation</u>			
At 1 April 2022	80,760	80,518	242
Add: Charge for the year	149	-	149
At 31 <sup>st</sup> March 2023	80,909	80,518	391
<b><u>Net Book Value at 31st March 2023</u></b>	<b>657</b>	<b>3</b>	<b>654</b>
<i>Net Book Value at 31st March 2022</i>	<i>440</i>	<i>3</i>	<i>437</i>
4. Debtors		2023 £	2022 £
Grants receivable		3,078	3,398
Other Debtors		3,445	2,782
		6,523	6,180
5. Creditors: Amounts falling due in one year		2023 £	2022 £
Other Creditors		4,186	4,615
6. Capital Commitments			

There were no commitments of a capital nature at the Balance Sheet date.

## Battle Area Community Transport

### Notes to the Financial Statements for the Year Ended 31st March 2023 (continued)

#### 7. Share Capital

The company is limited by guarantee and has no share capital. The liability of each member, in the event of winding up, is limited to £1.

#### 8. Reserves

	2023 £	2022 £
<b>(a) Unrestricted:</b>		
Balance brought forward at 1 April 2022	17,691	16,085
Net Surplus/(Deficit) for the year	(2,380)	1,606
	<hr/>	<hr/>
Balance carried forward at 31 March 2023	<u>15,311</u>	<u>17,691</u>

Note: These reserves represent the accumulated surpluses, less deficits, relating to the Company's day to day operations after charging depreciation.

#### (b) Restricted:

Balance brought forward at 1 <sup>st</sup> April 2022	26,233	26,233
	<hr/>	<hr/>
Balance carried forward at 31 <sup>st</sup> March 2023	<u>26,233</u>	<u>26,233</u>

Note: These reserves represent those funds received specifically or otherwise relating to the purchase or replacement of motor vehicles or their related costs.

#### 9. Transactions with Trustees

The Company repaid out-of-expenses to Trustees during the year, totalling £410 (2022: £561).

## Battle Area Community Transport

### Independent Examiner's Report to the Trustees of Battle Area Community Transport For the year ended 31<sup>st</sup> March 2023

I report to the Charity trustees on my examination of the accounts of the Company for the year ended 31<sup>st</sup> March 2023

#### Responsibilities and basis of Report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under the Charities Act 2011, s.145 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act.

#### Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required in section 386 of the 2006 Act or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



05/09/23

R. Walsh FCCA  
Manningtons  
Chartered Accountants  
39 High Street  
BATTLE, East Sussex TN33 0EE

**Battle Area Community Transport**

**Information for Management Purposes**

**for the Year Ended 31st March 2023**



## **BATTLE AREA COMMUNITY TRANSPORT**

### **Income and Expenditure Account for the year ended 31st March 2023**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> Positive/ (Negative)	<u>2021/22</u> <i>Actual</i>
<b>Operating Income:</b>				
Fares (Concession Fares: £14,046)	14,606			14,984
Hires	825 15,431	15,500	(69)	930
Grant from E.Sx.C.C.	15,788			16,743
Bus Service Operators Grant	800 16,588	17,000	(412)	1,323
Donations	3,191	3,500	(309)	3,837
Other Income	285	-	285	113
	<u>35,495</u>	<u>36,000</u>	<u>(505)</u>	<u>37,930</u>
<b>Operating Expenses:</b>				
Fuel	5,118	5,250	132	4,948
Repairs and Servicing	5,755	5,750	(5)	10,028
Licensing and Insurance	4,106	4,150	44	4,005
Drivers' Expenses	156	200	44	15
Drivers' Training	-	-	-	-
Other Operating Expenses	50	50	-	50
	<u>15,185</u>	<u>15,400</u>	<u>215</u>	<u>18,146</u>
<b>Gross Operating Surplus</b>	<u>20,310</u>	<u>20,600</u>	<u>(290)</u>	<u>19,784</u>
<b>Administration Expenses:</b>				
Fees and Expenses	15,924	16,000	76	13,160
Rent	1,920	1,920	-	1,895
Insurance - General	576	600	24	538
Computer costs and Stationery	897	1,000	103	827
Telephone and Postage	882	900	18	754
Professional fees	1,617	1,800	183	1,220
Advertising	280			260
Miscellaneous expenses	445 725	725	-	53
	<u>22,541</u>	<u>22,945</u>	<u>404</u>	<u>18,707</u>
<b>Net Operating Surplus/(Deficit) before depreciation</b>	<u>(2,231)</u>	<u>(2,345)</u>	<u>114</u>	<u>1,077</u>
Less: Vehicle and Equipment Depreciation	(149)	-	(149)	(95)
Add : Surplus on disposal of Motor Vehicle	-			624
<b>Net Surplus/ (Deficit) for the year</b>	<u><u>£(2,380)</u></u>	<u><u>£(2,345)</u></u>	<u><u>£(35)</u></u>	<u><u>£1,606</u></u>