

3564867 (England and Wales)



BATTLE AREA COMMUNITY TRANSPORT

Directors' and Trustees' Report and Financial Statements

For the year ended 31st March 2021.

B.A.C.T.
Unit 3 Vinehall Business Centre
Vinehall Road
Mountfield
East Sussex
TN32 5JW

Tel: 01424 870955

e-mail: bactoffice@bact-online.co.uk
www.bact-online.co.uk

Battle Area Community Transport

Legal and Administrative Information

For the Year ended 31st March 2021

Directors and Trustees	Mr J.V.F.Ray Mr B.I.Newman Mr D.J.Pratt Mr G.C.Sharman Mrs C.Fyfe Mr I.Clark Mrs M Newman
Secretary	Mr B.I.Newman
Company Number	3564867
Charity Number	1071961
Registered Office	Unit 3, Vinehall Business Centre Vinehall Road Mountfield East Sussex TN32 5JW
Independent Examiner	R. Walsh FCCA Manningtons Chartered Accountants 39 High Street Battle East Sussex TN33 0EE
Business Address	Unit 3, Vinehall Business Centre Vinehall Road, Mountfield East Sussex TN32 5JW
Bankers	Barclays Bank plc

Battle Area Community Transport

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Battle Area Community Transport

Directors' and Trustees' Report for the Year Ended 31st March 2021

The trustees of the charity (hereinafter referred to as "the Company"), who are also directors of the Company for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31st March 2021.

Objects of the Company, principal activities and organisation of our work

The Company is constituted as a company limited by guarantee and is, therefore, governed by a Memorandum and Articles of Association.

The objects of the Company are to provide relief to the inhabitants of the town of Battle and its environs whom have need because of age, mental or physical disability, or poverty, and in particular but not as to limit the generality of the foregoing:-

- a) to provide and maintain non-profit community transport services; and
- b) to assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

The Company is organised so that the trustees meet regularly to manage its affairs. The day to day business was managed during the year by the trustees with the support of other volunteers including drivers, a part-time administrator, helpers and local organisations.

Developments, activities and achievements this year

As stated in our report for last year, the Company's operational activities were suspended, due to the Covid pandemic, from 17th March 2020 and remained so throughout the current financial year apart from 5 weeks in the late summer of that year. Some services were resumed on 29th March 2021. The need to protect the safety of passengers and drivers has been paramount in the decisions of the Directors, while at the same time maintaining a readiness to function in all other respects. The financial consequences are detailed below.

The trustees, as always, pay tribute to the generosity of those who give both time and money towards the operations of the charity throughout the year.

Sadly, the trustees have to record the death of Mr Colin Harmer on 17th November 2020 due to the ill health from which he was suffering and which caused his resignation as reported last year. The Company received many messages of condolence from friends and colleagues whom he had encountered over his time as Chairman of the Company.

Transactions and financial position

The Statement of Financial Activities shows a deficit for the year amounting to £7,074, after allocating the sum of £20,000, received by way of Government and Local Government receipts (see Note 1.2 to the Financial Statements), to Restricted Funds to cover future contingencies. The Company's operating activities resulted in a Net Deficit of £7004, before charging depreciation of £70.

Battle Area Community Transport

Directors' and Trustees' Report for the Year Ended 31st March 2021(continued)

Subject to the effects of the coronavirus as previously mentioned, the Trustees are satisfied that the present level of funding is sufficient to support the day to day needs and commitments of the charity. However, the ongoing need to replace obsolete vehicles requires the Trustees to maintain their efforts to secure additional funding for the charity's future.

Tangible Fixed Assets for use by the Company

Details of movements in fixed assets are set out in note 3 to the accounts.

Investment policy and returns

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. Short term surplus funds are invested with the charity's bankers. The return on bank deposits remains far from satisfactory, but the trustees continue to take the view that placement of the funds elsewhere is not appropriate at the present time.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at the current level will provide sufficient resources in the event of minor adversities.

Directors and Trustees

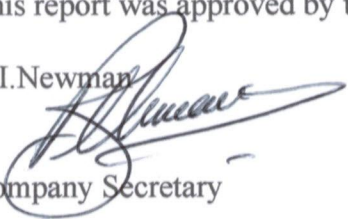
All the directors stated below were also trustees and served throughout the year unless otherwise stated.

Mr J.V.F.Ray
Mr B.I.Newman
Mr G.C.Sharman
Mr D.J.Pratt
Mrs C.Fyfe
Mr D.J.Edwards (resigned 31 December 2020)
Mr I Clark
Mrs M Newman

Approval

This report was approved by the board of directors and trustees on 11-11-21

B.I.Newman


Company Secretary

Battle Area Community Transport

Statement of Financial Activities (Incorporating Income and Expenditure Account) for the Year Ended 31st March 2021

		2021 £	2021 £	2021 £	2020 £
	Notes	Restricted Funds	Unrestricted Funds	Total	Total
Incoming Resources	1.2				
Fares and Hire		10,000	4,316	14,316	19,148
Grants from Central and Local Government		10,000	3,740	13,740	17,575
Voluntary Donations Received	2	-	10,497	10,497	5,780
Investment and other Income		-	126	126	137
Total Incoming Resources		<u>20,000</u>	<u>18,679</u>	<u>38,679</u>	<u>42,640</u>
Resources Expended					
Direct Charitable Expenditure		-	8,999	8,999	20,921
Support Costs	1.4	-	15,533	15,533	22,273
Governance Costs	1.5	-	1,151	1,151	1,110
Depreciation	1.3	-	70	70	3,800
Total Resources Expended		<u>-</u>	<u>25,753</u>	<u>25,753</u>	<u>48,104</u>
Net Surplus/(Deficit) for the Year	8	<u><u>20,000</u></u>	<u><u>(7,074)</u></u>	<u><u>12,926</u></u>	<u><u>(5,464)</u></u>

The Notes on pages 6, 7 & 8 form an integral part of these financial statements.

Battle Area Community Transport

Balance Sheet as at 31st March 2021

	Notes	2021 £	2020 £
Tangible Fixed Assets	3		
Motor Vehicles		4	4
Furniture and Equipment		133	203
		<u>137</u>	<u>207</u>
Net Current Assets			
Debtors	4	5,553	4,116
Cash at Bank and in Hand		40,208	28,785
		<u>45,761</u>	<u>32,901</u>
Less: Creditors	5	(3,580)	(3,716)
		<u>42,181</u>	<u>29,185</u>
		<u>£42,318</u>	<u>£29,392</u>
Financed by:			
Share Capital	7	-	-
Reserves	8		
Unrestricted		16,085	23,159
Restricted		26,233	6,233
		<u>£42,318</u>	<u>£29,392</u>

The notes on pages 6, 7 & 8 form an integral part of these financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

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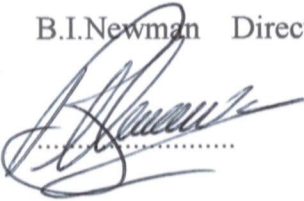
Battle Area Community Transport

Balance Sheet as at 31st March 2021(continued)

The Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006. Shareholders holding 10% or more of the company's share capital have not issued a notice requiring an audit under Section 476 of the Companies Act 2006. The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year in accordance with the requirements of Section 393, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

These financial statements were approved by the Board on11/11/21.....

B.I.Newman Director



J.V.F.Ray Director



(Registration number 3564867)

Battle Area Community Transport

Notes to the Financial Statements for the Year Ended 31st March 2021

1. Accounting Policies

1.1 Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Income

Grants are recognised during the year to which they relate. Voluntary donations are credited in the year of receipt, unless specifically designated for a future period (see also Note 2). In the case of central and local Government receipts in lieu of “Covid” suspended operations the amounts of £10,000 each has been allocated to Restricted Funds to provide for future contingencies.

1.3 Depreciation

Motor Vehicles	25% per annum on the straight line basis
Plant and Equipment	25% per annum on the straight line basis

1.4 Support Costs

Expenditure on support costs of the charity includes all expenditure not directly related to the charitable activity. This includes the costs of running the administration office.

1.5 Governance Costs

Governance costs comprise all costs of the charity for its compliance with regulation and good practice. These include accounting and legal fees of the charity.

2. Incoming Resource

Voluntary donations include:-

Estate of the late C.Harmer	5,000
Charities Aid Foundation	500
Battle Muffin Club	500
Parish Council Precepts	4,150

(continued)

Battle Area Community Transport

Notes to the Financial Statements for the Year Ended 31st March 2021(continued)

3. Tangible Fixed Assets			
	Total £	Motor Vehicles £	Plant and Equipment £
<u>Cost</u>			
At 1 April 2020	108,088	106,093	1,995
At 31 March 2021	108,088	106,093	1,995
<u>Depreciation</u>			
At 1 April 2020	107,881	106,089	1,792
Charge for the year	70	-	70
At 31 st March 2021	107,951	106,089	1,862
<u>Net Book Value at 31st March 2021</u>	137	4	133
<i>Net Book Value at 31st March 2020</i>	<i>207</i>	<i>4</i>	<i>203</i>
4. Debtors		2021 £	2020 £
Grants receivable		3,416	1,347
Other Debtors		2,137	2,769
		5,553	4,116
5. Creditors: Amounts falling due in one year		2021 £	2020 £
Other Creditors		3,580	3,716

6. Capital Commitments

There were no commitments of a capital nature at the Balance Sheet date.

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Battle Area Community Transport

Notes to the Financial Statements for the Year Ended 31st March 2021 (continued)

7. Share Capital

The company is limited by guarantee and has no share capital. The liability of each member, in the event of winding up, is limited to £1.

8. Reserves	2021 £	2020 £
(a) Unrestricted:		
Balance brought forward at 1 April 2020	23,159	28,623
Less: Deficit for the Year	(7,074)	(5,464)
	<hr/>	<hr/>
Balance carried forward at 31 March 2021	<u>16,085</u>	<u>23,159</u>
(b) Restricted:		
Balance brought forward at 1 st April 2020	6,233	6,233
Add: Surplus for the year	20,000	-
	<hr/>	<hr/>
Balance carried forward at 31 st March 2021	<u>26,233</u>	<u>6,233</u>

9. Transactions with Trustees

The Company repaid out-of-expenses to Trustees during the year, totalling £73 (2020: £716).

Battle Area Community Transport

Independent Examiner's Report to the Trustees of Battle Area Community Transport For the year ended 31st March 2021

I report to the Charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of Report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under the Charities Act 2011, s.145 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required in section 386 of the 2006 Act or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R. Walsh FCCA
Manningtons
Chartered Accountants
39 High Street
BATTLE, East Sussex TN33 0EE

11/11/21

Battle Area Community Transport

Information for Management Purposes

for the Year Ended 31st March 2021

BATTLE AREA COMMUNITY TRANSPORT

Income and Expenditure Account for the year ended 31st March 2021

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> Positive/ (Negative)	<u>2019/20</u> <i>Actual</i>
Operating Income:				
Fares (Concession Fares: £14,293)	14,371			15,503
Hires	(55) 14,316	21,000	(6,684)	3,645
Grant from E.Sx.C.C.	12,398			16,170
Bus Service Operators Grant	<u>1,342</u> 13,740	17,500	(3,760)	1,405
Donations	10,497	7,500	2,997	5,780
Other Income	126	-	126	137
	<u>38,679</u>	<u>46,000</u>	<u>(7,321)</u>	<u>42,640</u>
Operating Expenses:				
Fuel	732	5,000	4,268	4,612
Repairs and Servicing	3,005	11,000	7,995	10,797
Licensing and Insurance	5,234	5,250	16	5,059
Drivers' Expenses	28	500	472	403
Drivers' Training	-	-	-	-
Other Operating Expenses	-	230	230	50
	<u>8,999</u>	<u>21,980</u>	<u>12,981</u>	<u>20,921</u>
Gross Operating Surplus	<u>29,680</u>	<u>24,020</u>	<u>5,660</u>	<u>21,719</u>
Administration Expenses:				
Fees and Expenses	11,179	19,000	7,821	16,738
Rent	2,032	3,200	1,168	2,104
Insurance - General	496	475	(21)	454
Computer costs and Stationery	454	1,300	846	583
Telephone and Postage	685	405	(280)	725
Professional fees	1,151	1,368	217	1,110
Advertising	260			520
Miscellaneous expenses	<u>427</u> 687	1,500	813	1,149
	<u>16,684</u>	<u>27,248</u>	<u>10,564</u>	<u>23,383</u>
Net Operating Surplus/(Deficit) before depreciation	<u>12,996</u>	<u>(3,228)</u>	<u>16,224</u>	<u>(1,664)</u>
Less: Vehicle & Equipment Depreciation	(70)	(6,000)	5,930	(3,800)
Total Surplus/ (Deficit) for the year	<u><u>£12,926</u></u>	<u><u>£(9,228)</u></u>	<u><u>£22,154</u></u>	<u><u>£(5,464)</u></u>