

APPENDIX 1
St Peter's Catholic Primary School
Parents & Teachers Association Annual Report
Academic Year 2021 - 2022

The Annual General Meeting (AGM) was held on 20 October 2021 and new members were welcomed to the Committee. The Second General Meeting (SGM) also took place on 20 October 2021 when myself and Nancy Harman agreed to continue our roles as Chair and Vice Chair (respectively) along with the support of Ian and Janet Urquhart who remain Honorary Treasurer and Vice Treasurer. Ania Slinn and Asia Ennis also remain in their roles as Secretary and Vice Secretary. **Note** that this will be the last year 'Office Holders' retain their roles.

The PTA approached the new academic year with optimism, managing the easing of COVID restrictions to fully embrace delivering larger events such as Bonfire Night and the Summer Fete. It was wonderful to engage Cohorts from lower down the school and have them experience larger, whole school events.

Bonfire Night - £5,418

On the 6th November 2019 the Bonfire Committee delivered the first Bonfire Night since Covid restrictions came into force. The event was hugely popular due in part to the fact that no other Bonfire Events were taking place in Winchester. The team delivering the event were considerate of the anxiety many still held about large events and so numbers to this event were restricted. Pre-sale tickets and some careful management on the entrance gate meant the event was delivered safely and successfully securing a healthy profit. Special thanks to the Bonfire Committee members, Helen Turvey, Joanne Sheehan and Jon Peacock for all their hard work as well as a special mention to the wonderful Treasury team and stalwart volunteers, Mairead Mulhull and Mariangela Simonata-Moore.

Christmas Tree and Crib display

With the success of the Christmas Nativity Display last year, the PTA again set up the crib outside school. The tree and lights were kindly donated by the Patterson family and the wonderful display made by parent, Jon Peacock, was there for all to enjoy.

Easter Lenten message board

The St Peter's School & PTA blackboard became a beacon of positivity during lent. Messages from the teaching staff as well as those sent in by parents/carers were written up, every day from Ash Wednesday to Easter Sunday.

Summer Fete - £5,454

On the 25th June 2022 the Summer Fete made a spectacular comeback. Carefully curated by Nancy Harman the Fete was a superb blend of large, show stopper stalls (Zorbing) and smaller free events (Circus Skills and Mini-Professors). The atmosphere was wonderful and the team of volunteers excelled themselves with special thanks to the Shepherd family for their dedication to the 'Toy Stall' and to the 'plant stall' organisers who started planning, cultivating and securing donations just after Christmas. The 'experienced' supported the 'not-so-experienced' and created a day of great fun and

entertainment. We enjoyed the involvement of school staff who performed wonderfully on the Bar, Games pitch and even created their own competition (Guess the shoe). The event continues to be a real combined effort, giving true meaning to Parent, Teacher Association.

Smaller, dependable funding streams performed well during the year. Our thanks again to Janet Urquhart for coordinating a new type of 2nd hand uniform sale and thanks to Evy Obert and Cat Felstead for running 100 Club. With the profit made on both bigger and smaller events we were able to fund all our commitments for the school this year as well as securing a healthy pot of money for future school investment.

This year the PTA bought a beautiful new piano for the music department, helped buy bibles for pupils, prayer books for reception classes, small wooden crosses for school leavers and part funded the fabulous school summer performance of the Jungle Book. The PTA also invested in an event marquee as the previous one went into well earned retirement.

The effort this year has generated a lot of interest in the PTA from cohorts lower down the school which is welcome to those now intending to step down from 'Office Holder' duties on the PTA. Our PTA is something to be proud of and we look forward to working with the school to use our funds to support the education and environment of our students. We continue to draw upon the experience and creativity of our Teachers and Parents to help support the children. All ideas are welcome and the door is always open to anyone wanting to join the committee.

Thank you

Siobhan Wyatt
PTA Chair, St Peter's School

ST. PETER'S PTA (WINCHESTER)
(Registered Charity Number 1071935)

FINANCIAL STATEMENTS
FOR THE YEAR ENDING
31 JULY 2022

ST. PETER'S PTA (WINCHESTER)

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

<u>RECEIPTS</u>		£
Interest on cash deposits		4.39
Gross takings from fundraising events	<i>Note 1</i>	22,201.66
One Hundred Club		2,455.00
Other income	<i>Note 2</i>	1,190.16
Total receipts		25,851.21
 <u>PAYMENTS</u>		 £
Grants to the school	<i>Note 3</i>	3,765.37
Fundraising costs	<i>Note 1</i>	10,839.55
Administration costs	<i>Note 4</i>	3,322.83
One Hundred Club		985.00
Total payments		18,912.75
Net receipts (payments)		6,938.46

ST. PETER'S PTA (WINCHESTER)

STATEMENT OF ASSETS & LIABILITIES AS AT 31 JULY 2021 AND 31 JULY 2022

		31/7/2022	31/7/2021
		£	£
Cash in current account		9,456.42	4,977.35
Cash in reserve account		11,933.60	9,474.21
Creditors	<i>Note 5</i>	(415.95)	(624.05)
Debtors	<i>Note 6</i>	0	0
Total assets		20,974.07	13,827.51

ST. PETER'S PTA (WINCHESTER)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

1. Break down of fundraising events	Gross takings	(Costs)	Profit / (loss)
	£	£	£
Bonfire Night 2021	11,693.23	-6,275.10	5,418.13
Summer Fete 2022	10,018.43	-4,564.45	5,453.98
2 nd hand uniform	490.00	0	490.00
Miscellaneous	0	0	0
Total	22,201.66	-10,839.55	11,362.11

2. Break down of other income	£
Notice Board Donation	8.00
Amazon Smile	111.16
Leavers Hoodies	1,021.00
Compensation	50.00
Total	1,190.16

3. Break down of grants to the school	£
Floppy's Phonics	0
Piano & Trolley	1,703.18
Leavers Crosses 2022	198.60
School Productions	1,000.00
Library Books	0
Advent & Worship Purchases	0
Year 6 Legacy	54.00
Gardening Club	171.70
Leaver's Crosses 2021	277.50
Prayer Books	360.39
Total	3,765.37
 4. Break down of administration costs	 £
PTA Association (inc insurance)	128.00
Marquee Replacement	1,554.70
Jubilee Ice Creams	403.00
Sports Day Lollies 2021	48.58
Leavers Hoodies	1,021.00
Donation to Bamenda Fund	154.05
Miscellaneous	13.50
Total	3,322.83

5. Break down of creditors	£
Bamenda School – 50% of funds raised	0
Zorbing – Summer Fete 2022 (50% Deposit paid)	0
One Hundred Club cheques	245.00
Bonfire 2021 Expenses to be claimed	170.95
Total	415.95
 6. Break down of debtors	 £
Fete Sponsorship	0
Total	0.00



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ST Peter's PTA (Winchester)

On accounts for the year
ended

31st July 2022

Charity no
(if any)

1071935

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Burke

Date:

9/01/2023

Name:

Tanya Burke

Relevant professional
qualification(s) or body
(if any):

Bookkeeper / financial controller

Address:

19 Balmoral Road

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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