

# THE ALL WALES FORUM OF PARENTS AND CARERS OF PEOPLE WITH LEARNING DISABILITIES

England & Wales · Charity number 1071726

## Details

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Other names	ALL WALES FORUM AWF, FFORWM CYMRU GYFAN
Status	Registered
Legal form	Charitable company
Company number	<a href="#">03583933</a>
Registered	1998-09-25
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Office One JR Quarter Moy Road Industrial Estate Taffs Well Cardiff CF15 7QR
Phone	02920811120
Email	<a href="mailto:admin@allwalesforum.org.uk">admin@allwalesforum.org.uk</a>
Website	<a href="http://www.allwalesforum.org.uk">www.allwalesforum.org.uk</a>

## Activities

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**Objects:** TO SECURE SUPPORT AND RELIEF FOR AND PROMOTE THE INTERESTS OF PEOPLE DISADVANTAGED BY LEARNING DISABILITY BY ENABLING THEIR PARENTS AND INFORMAL CARERS TO PROMOTE AND INCREASE PUBLIC AWARENESS OF THE RIGHTS OF PEOPLE WITH LEARNING DISABILITIES FOR FULL OBJECTS SEE CLAUSE 3 OF MEMORANDUM

**Activities:** To provide a voice for and campaign on behalf of parents and carers of people with learning disabilities.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Disability
- **Who:** People With Disabilities

## Geography

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- Throughout Wales

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£214,186	£196,064	-	-
2024-03-31	£188,480	£209,201	-	-
2023-03-31	£204,547	£204,313	-	-
2022-03-31	£179,313	£190,873	-	-
2021-03-31	£200,663	£185,346	-	-

## Trustees

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Name	Role	Appointed
Amanda Evans		2024-01-29
Barbara Lewis		2024-01-29
JEFFREY FIFER		2011-11-29
Kay Tyler		2021-02-10
LISA phillips		2011-11-29
NORBERT CAMPBELL FLYNN		
Robert William Allan Jones		2021-02-10
TRICIA BOCHENSKI		

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# Accounts

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**Company Number 3583933**  
**Charity Number 1071726**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Report and Financial Statements**

**For the Year ending 31st March 2025**

**(A Company Limited by Guarantee)**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Legal and Administrative Information  
For the Year ending 31st March 2025**

Officers

Chairperson Ms Mandy Hughes

Treasurer Mr R Jones

Address

JR Quarter  
Moy Road Industrial Estate  
Taffs Well  
Cardiff  
Wales  
CF15 7QR

Bankers

Lloyds TSB  
802 Oxford Street  
Swansea  
SA1 3AF

Accountants

Mears Accountancy Ltd  
8 Afon Dar Close  
Gadlys  
Aberdare  
Mid Glam  
CF44 8DF

Company Number

3583933

Charity Number

1071726

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

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# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report**

The Trustees present their annual report and the statement of accounts for the year ending 31st March 2025.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31st March 2025 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

## **Name, registered office and constitution of the charity**

The full name of the charity is The All Wales Forum of Parents and Carers of People with Learning Disabilities. The charity is also known by the name The All Wales Forum.

The Legal registration details are:-

Date of incorporation - 18th June 1998

Company Registration Number - 3583933

The Registered Office is JR Quarter, Moy Road Industrial Estate, Taffs Well, CF15 7QR.

Charity Registration Number - 1071726

The telephone number is 02920 811120.

## **Objectives and Activities of the Charity**

The principal activities of the Charity are to secure support and relief for, and to promote the interests of, people disadvantaged by Learning Disabilities, by enabling their parents and informal carers to promote and increase public awareness of the rights of people with Learning Disabilities:

- To be treated as individuals
- To live ordinary patterns of life in the community
- To receive additional help and support in developing their maximum potential.

The main objectives of the charity are:

- To inform parents and informal carers of people with Learning disabilities of any services and/or support which may be available to them, and of significant events and developments.
- To enable parents and informal carers of people with Learning Disabilities to engage in discussion, information sharing and partnerships with other individuals, bodies or organisations.
- To promote and maintain harmonious relations between all bodies, agencies and individuals with an interest or concern for people with Learning Disabilities, and their parents and informal carers.
- To advance such other charitable purposes which will benefit people with Learning Disabilities as the Trustees from time to time determine.

## **An explanation of the charity's main objectives for the coming year**

In the coming year the charity intends to:

- Strengthen the Forum and its links with local groups;
- Continue to work with local authorities to support local groups;
- Continue to provide support and information, to encourage the formation of new groups where desired, and to help mitigate the sense of isolation experienced by parents and informal carers;
- Increase and provide better levels of support for people with Learning Disabilities, so that their parents and informal carers are more able to campaign for improved services.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **An explanation of the charity's strategies for achieving its stated objectives**

The Charity will continue to seek to identify issues which are of concern to parents and carers, and will discuss these statutory agencies and other service providers with a view to improving the lives of people with Learning Disabilities and their parents and informal carers.

### **Details of significant activities (including its main programme, projects, or services provided) that contribute to the achievements of the stated objectives.**

The Charity:

- represents parents and informal carers on various bodies: at national, county and local levels;
- maintains and regularly updates its website with informative and relevant information and news;
- through its website, social media, telephone and face to face meetings engages with local groups and gives opportunity for important issues to be discussed;
- holds regional meetings to raise and discuss topics of concern to parents and informal carers;
- works with existing groups across Wales, and encourages the formation of new groups where these may be desirable and desired.

In addition the Charity will deliver its new Project with the support of the Welsh Government - Caring Communities of Change. Through working together with the network, we want to enable parents and family carers to have an equitable voice and to be empowered to make positive decisions to meet their needs.

How will we do it? We will identify issues & opportunities at local, regional & levels where we can come together to raise awareness, discuss solutions & generate innovative community lead ideas & assist in the future planning of services & support for both carers & their relatives. The All Wales Forum will also work in partnership with Welsh Government & Third Sector Partners to deliver social care projects across Wales to meet the well-being needs of Learning Disability family & unpaid carers.

### **Caring Communities of Change**

The project will put learning disability family carers at the heart of service design and delivery across Health and Social Care in Wales.

The All Wales Forum will work in partnership with carer-led networks and third sector organisations to co-produce, pilot and scale up innovative and practical solutions to meet the needs of the families.

### **What is our goal?**

To enable Learning Disability families across Wales to secure their rights, enhance physical, emotional and economic well-being and support family relationships, all through having an active contribution to society.

### **What will we offer?**

**Transitions** - All Moves Matter will provide a voice and control for family carers during the process of planning from home to independent living. The project will generate creative opportunities and give families a choice by accessing alternative models and purchase options.

**Respite**- Break from the Routine will work with families to co-produce provide responsive and flexible alternative offers to respite care. It will provide options for respite care that can be 'self-funded' or paid for through Direct Payments.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

**Resilient and inclusive communities** - Creative Carer Communities will re-design community activity to meet the needs of the communities they serve, making them more accessible. Innovative and sustainable solutions will be scaled up to break the cycle of dependence on more traditional service models.

### **The contribution of volunteers**

The Charity is grateful to its board of Trustees and to other volunteers who act and campaign on the All Wales Forum's behalf.

### **Summary of main activities of the charity in relation to its objects**

The Charity consults with parents and informal carers, and campaigns on their behalf with statutory authorities such as the Welsh Assembly Government, elected councils and area health boards, and liaises with voluntary sector organisations to promote the rights of people with Learning Disabilities and their parents/informal carers.

## **Achievements and Performance of the Charity**

### **A review of charitable activities undertaken by the charity**

The charity has continued to campaign on behalf of parents/informal carers of people with Learning Disabilities and to liaise with organisations in the statutory and voluntary sectors over issues of concern. It directs parents/informal carers to sources of advice and guidance where required. The AWF website and social media keeps members abreast of the Forum's activities and of matters in the field of Learning Disabilities as a whole.

### **Fundraising activities**

The Charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities.

### **Investment performance achieved against investment objectives set**

The Charity currently has no assets invested other than in its various bank accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Factors relevant to the achievement of the charity's objectives**

There are no particular factors to consider in the year under review.

### **Summary of the main achievements of the charity during the year**

The Charity:

- has represented parents and informal carers on various bodies; at national, county and local levels;
- has kept up to date and maintained its website with informative and relevant information and news;
- has worked with existing groups across Wales, and encouraged the formation of new groups where these may be desirable and desired.

### **Employment of disabled persons**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is an equal opportunity employer, with a commitment to equal opportunities. It opposes all forms of discrimination or harassment on the grounds of: sex, marital status, race, ethnicity, disability, religion, HIV/AIDS status, sexuality and age.

## **Structure, Governance and Management**

### **Nature of the Governing Document and constitution of the charity**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is a Company Limited by Guarantee and not having a Share Capital, as defined by the Companies Act 1985 and 1989. It operates within the terms of its Memorandum and Articles of Association.

### **The methods adopted for the recruitment and appointment of new trustees**

Membership of the Charity is open to any parent or informal carer of a person with Learning Disabilities. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

1. he is recommended by the trustees, or;
2. not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees, together with a notice executed by that person of his willingness to be appointed or reappointed.

### **The policies and procedures adopted for the induction and training of trustees.**

The Charity is working to have in place suitable policies and procedures for the introduction and training of trustees.

### **The organisational structure of charity and how decisions are made.**

The Charity is governed by its Board of Trustees, of which there shall be not less than three (unless otherwise determined by ordinary resolution). There is not a maximum number set. No business is transacted at any meeting unless a quorum (five persons, each being a member or duly authorised representative of a member organisation) is present.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Membership of a wider network**

The Charity is a member of a number of networks including Learning Disability Consortium, Wales Carers Alliance, the Alliance of Alliances, Co-production Wales/Cymru and WCVA.

### **Relationships between the charity and related parties, including its subsidiaries**

The Charity has no subsidiaries or other related parties.

### **The major risks to which the charity is exposed and reviews and system to mitigate risks**

The Charity operates proper financial checks over its income and expenditure transactions. The Charity does not provide professional advice on matters which comes to its attention, but rather provides guidance on where such advice may be found from professional sources.

### **Relationships with other groups, charities and individuals**

The Charity maintains close contacts with other voluntary sector organisations which share aims similar to its own. It maintains links with statutory service providers and other organisations, and with individuals who have relevant expertise or interest in the field of Learning Disabilities.

## **Financial Review**

### **Policies on reserves**

The Charity is working to build up its reserves in line with the Statement of Recommended Practice of the Charity Commission.

### **Funds in deficit**

The Charity has no funds in deficit.

### **Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.**

The Charity is grateful to its funders - principally the Welsh Assembly Government, WCVA, Belfast University & Carers UK (delivery of the AMSER/Saibient Project) - for their support during the year under review. Without their generosity the Charity would not have been able to fulfil its key objectives.

### **The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account**

The Charity has no policy in respect of investment.

### **Availability and adequacy of assets of each of the funds**

The Board of Trustees is satisfied that the Charity's assets in each fund available and adequate to fulfil its obligations in respect of each fund.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Transactions and Financial position**

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to have been satisfactory.

### **Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **Plans for Future Periods**

The Charity intends to expand its activities as funding permits, and will seek additional funding from other sources as circumstances allow.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

Kate Young - Director - All Wales Forum

Josh Law - Project & Partnerships Manager - All Wales Forum

Anne-Marie Carpenter - Finance & Operations Manager - All Wales Forum

### **The members of the Board of Trustees of the Charity during the year ended 31st March 2024 were :-**

Ms Mandy Hughes - Chair

Mr Rob Jones - Treasurer

Ms Patricia Bochenski - Vice-Chair (North)

Ms Kay Tyler - Vice-Chair (South)

Mrs Lisa Phillips

Mr Jeffrey Fifer

Ms Mandy Evans

Mr Mark Walker

Mr Damien Lane

Mr Norbert Flynn

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company.

### **Statement as to disclosure of information to accountants**

The Trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant accounting information of which the accountants are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the accountants are aware of that information.

### **Bankers**

Lloyds TSB, Uplands Swansea, 2 Glanmor Road, Uplands, Swansea, SA2

### **Accountants**

Mears Accountancy Ltd, 8 Afon Dar Close, Aberdare, CF44 8DF

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **Statement of Directors' and Trustees' Responsibilities**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### Method of preparation of accounts

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in the Companies Act 2006 relating to small companies.

x. *K. Tyler*

~~Ms Mandy Hughes~~  
Director and Trustee

MS KAY TYLER

Date: - 23/12/2025

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Accountants Report to the Trustees on the Unaudited Accounts of All Wales Forum of Parents and Carers of People with Learning Disabilities For the Year ending 31st March 2025

We have examined the financial statements of the company for the year ended 31st March 2025 which comprises the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out on page 8.

### **Respective responsibilities of the directors and reporting accountant.**

The directors responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustee' Responsibilities.

We have been appointed as examiner under the Charities Act 1993 and report in accordance with regulations made under section 43 of that Act. It is our responsibility to form an independent opinion, based on our examination, on those statements and to report to you.

### **Basis of opinion**

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

### **Opinion**

In our opinion ,

- a - the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006 and that no matter has come to our attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records and to prepare accounts have not been met; or that attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- b - having regard only to, and on the basis of, the information contained in those accounting records:
  - I the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 477(2) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 478(a) to (c).

  
.....

Mears Accountancy Ltd

Dated :-

29/12/25

**All Wales Forum of Parents and Carers of People with Learning Disabilities**

**Statement of Financial Activities**  
**For the Year ending 31st March 2025**

INCOME AND EXPENDITURE

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2025</u>	<u>2024</u>
<u>Incoming Resources</u>		<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
Grants and Donations			209,563	209,563	188,052
Fundraising				0	0
Activities in furtherance of the charities objects		4,304		4,304	0
Interest received		320		320	428
<b>Total Incoming Resources</b>	<b>2</b>	<b>4,623</b>	<b>209,563</b>	<b>214,186</b>	<b>188,480</b>
<u>Resources Expended</u>					
Direct Charitable Expenditure			196,064	196,064	209,201
Activities in furtherance of the charities objects					
Administration		0		0	0
<b>Total Resources Expended</b>	<b>7</b>	<b>0</b>	<b>196,064</b>	<b>196,064</b>	<b>209,201</b>
<u>Net Incoming Resources before transfers</u>		4,623	13,499	18,122	-20,721
Transfer between funds		46,232	-46,232	0	0
<b>Net Incoming Resources</b>		<b>50,855</b>	<b>-32,733</b>	<b>18,122</b>	<b>-20,721</b>
Balances brought forward		7,038	43,651	50,688	71,409
<b>Balances Carried forward</b>		<b>57,894</b>	<b>10,918</b>	<b>68,812</b>	<b>50,688</b>

All activities derive from continuing operations.

**All Wales Forum of Parents and Carers of People with Learning Disabilities**

**Balance Sheet as at 31st March 2025**

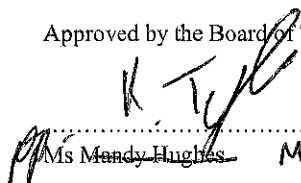
	Note	2025 £	2024 £
<b>Fixed Assets</b>			
Tangible assets	8	0	0
<b>Current assets</b>			
Debtors	6	0	0
Cash at Bank & in hand		72,811	56,097
<b>Total current assets</b>		<b>72,811</b>	<b>56,097</b>
Creditors - amounts falling due within one year	5	3,999	5,410
<b>Net current assets</b>		<b>68,812</b>	<b>50,688</b>
<b>Total assets less current liabilities</b>		<b>68,812</b>	<b>50,688</b>
Creditors - amounts falling due after more than one year		0	0
<b>Net assets</b>		<b>68,812</b>	<b>50,688</b>
<b>Funds</b>			
- Unrestricted		57,894	7,038
- Restricted		10,918	43,650
<b>Total funds</b>		<b>68,812</b>	<b>50,688</b>

For the year ending 31st March 2025 the company was entitled to exemption under section 477 (2) of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 386; and
- ii preparing accounts which give a true and fair view of the state of affairs of the company as the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on 23/12/25 and signed on its behalf by

  
 Ms Mandy Hughes MS KAY TYLER

The notes on page 5-9 form part of these accounts.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2025

### 1) Principal Accounting policies

1.1 The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2005, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in the Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

#### 1.2 Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependant on continuing grant aid and as a consequence the going concern basis is also dependant on the continuing grant aid.

#### 1.3 Incoming Resources

Incoming resources are accounted for on an accrual basis except donation income which is recognised when received.

#### 1.4 Investment Income

Bank Interest received is included on a receivable basis.

#### 1.5 Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

#### 1.6 Resources Expended

The policy for including items within the relevant activity categories of resources expended is as soon as there is a legal and constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **Notes to the Accounts** **For the Year ending 31st March 2025**

### 1.7 Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Equipment                    - 25% Straight line per annum

### 1.8 Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective October 2005), gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the relevant fixed asset fund after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

### 1.9 Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2025

<u>2 Total Incoming Resources</u>	2025	2024
	£	£
National Assembly of Wales	165,518	165,518
Alliance of Alliances	0	3,501
Covid Project	5,000	-
USW - HEF	-	1,000
AMSER/Saibient (Carers UK)	39,045	18,033
General Reserve incoming resources	4,304	-
	213,867	188,052
Interest Received	320	428
	214,186	188,480

<u>3 Net Incoming Resources</u> is stated after charging	2025	2024
	£	£
Staff Costs		
Wages & Salaries	128,875	161,929
Social security costs	12,403	15,029
Pension costs	8,131	8,166
	149,410	185,124
Depreciation on:-		
Tangible owned fixed assets	0	0
Accounting services	1,000	1,000
Average No of employees		
Full time	0	0
Part time	7	7
	7	7

The number of employees is based on full time equivalents  
 No employee earned £50,000 or more during the period  
 The trustees/directors did not receive any emoluments.

<u>4 Expenses paid to trustees or persons connected with Trustess</u>	2025	2024
	£	£
The aggregate amount of expenses paid to Trustees	0	0

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2025

#### 5 Creditors - amounts falling due within one year

	2025	2024
	£	£
Trade creditors & accruals	1,000	1,000
Tax & social security	2,999	3,685
Other Creditors	0	723
	<u>3,999</u>	<u>5,409</u>

All creditors are due in less than one year

#### 6 Debtors

Other Debtors	<u>0</u>	<u>0</u>
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All debtors are due in less than one year

#### 7 Resources expended

	2025	2024
	£	£
Employee Costs	149,410	177,580
Regional Meetings	94	
Advertising & Marketing	1,029	574
Insurance	804	776
Travel & Subsistence - Staff & Volunteers	8,415	7,679
Rent & Utilities	10,038	4,633
Office Running Costs	5,919	5,106
Subscription	60	60
AMSER/Sabient Project - carers expenses	18,178	11,636
Professional fees	1,000	1,000
Trustees Travel & meetings	1,118	159
	<u>196,064</u>	<u>209,202</u>

**All Wales Forum of Parents and Carers of People with Learning Disabilities**

**Notes to the Accounts**  
**For the Year ending 31st March 2025**

<u>8 Tangible Fixed Assets</u>	2025 £	2024 £
Cost		
Brought forward	11,213	11,213
Acquired in the period	-	-
Disposal	-	-
As at 31.03.25	<u>11,213</u>	<u>11,213</u>
Depreciation - Charge for year		
Brought forward	11,213	11,213
Charged in the period	-	-
Disposals	-	-
Depreciation C/f	<u>11,213</u>	<u>11,213</u>
Net Book Value at 31 March 2025	<u>0</u>	<u>0</u>
Net Book Value at 1 April 2024	<u>0</u>	<u>0</u>

9 Analysis of Net Assets Between Funds

	General Funds £	2025 Restricted Funds £	Total Funds £
Fixed Assets	0	0	0
Current Assets	57,894	14,917	72,811
Current Liabilities		-3,999	-3,999
	<u>57,894</u>	<u>10,918</u>	<u>68,812</u>

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2025

#### 10 Movements in Funds

	At 01/04/24	Incoming Resources	Outgoing Resources	Transfers	At 31/03/2025
Restricted Funds :					
National Assembly of Wales	0	165,518	165,518	-	0
Powys Council	20,609	0	0	- 20,609	0
Alliance of Alliances	22,176	0	-	- 22,176	0
Rix Thompson Foundation	500	0	-	-	500
Belfast Uni - COVID	0	5,000	1,554	- 3,446	0
AMSER/Saibient (Carers UK)	365	39,045	28,992	-	10,418
Unrestricted Funds	7,038	4,623	-	46,232	57,894
	<u>50,688</u>	<u>214,186</u>	<u>196,064</u>	<u>0</u>	<u>68,812</u>

The transfers between Restricted Funds and Unrestricted Funds has taken place after reviewing the likely hood of securing any funds to offset the overspend in the relevant funding projects.

The figure of £57,894 is therefore regarded by the trustees as the charity's true level of unrestricted, freely available reserves at 31 March 2025.

#### 11 Company Limited By Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company (2024 - 7 members).

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# Accounts

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**Company Number 3583933**

**Charity Number 1071726**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Report and Financial Statements**

**For the Year ending 31st March 2024**

**(A Company Limited by Guarantee)**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Legal and Administrative Information  
For the Year ending 31st March 2024**

Officers

Chairperson Mrs L Phillips

Treasurer Mr R Jones

Address

Elliott Buildings  
23 Cardiff Road  
Taffs Well  
Cardiff  
Wales  
CF15 7RB

Bankers

Lloyds TSB  
802 Oxford Street  
Swansea  
SA1 3AF

Accountants

Mears Accountancy Ltd  
8 Afon Dar Close  
Gadlys  
Aberdare  
Mid Glam  
CF44 8DF

Company Number 3583933

Charity Number 1071726

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

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Statement of Financial Activities	9
Balance Sheet	10
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# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report**

The Trustees present their annual report and the statement of accounts for the year ending 31st March 2024.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31st March 2024 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

## **Name, registered office and constitution of the charity**

The full name of the charity is The All Wales Forum of Parents and Carers of People with Learning Disabilities. The charity is also known by the name The All Wales Forum.

The Legal registration details are:-

Date of incorporation - 18th June 1998

Company Registration Number - 3583933

The Registered Office is Elliott Buildings, 23 Cardiff Road, Taffs Well, Cardiff, CF15 7RB.

Charity Registration Number - 1071726

The telephone number is 02920 811120.

## **Objectives and Activities of the Charity**

The principal activities of the Charity are to secure support and relief for, and to promote the interests of, people disadvantaged by Learning Disabilities, by enabling their parents and informal carers to promote and increase public awareness of the rights of people with Learning Disabilities:

- To be treated as individuals
- To live ordinary patterns of life in the community
- To receive additional help and support in developing their maximum potential.

The main objectives of the charity are:

- To inform parents and informal carers of people with Learning disabilities of any services and/or support which may be available to them, and of significant events and developments.
- To enable parents and informal carers of people with Learning Disabilities to engage in discussion, information sharing and partnerships with other individuals, bodies or organisations.
- To promote and maintain harmonious relations between all bodies, agencies and individuals with an interest or concern for people with Learning Disabilities, and their parents and informal carers.
- To advance such other charitable purposes which will benefit people with Learning Disabilities as the Trustees from time to time determine.

## **An explanation of the charity's main objectives for the coming year**

In the coming year the intends to:

- Strengthen the Forum and its links with local groups;
- Continue to work with local authorities to support local groups;
- Continue to provide support and information, to encourage the formation of new groups where desired, and to help mitigate the sense of isolation experienced by parents and informal carers;
- Increase and provide better levels of support for people with Learning Disabilities, so that their parents and informal carers are more able to campaign for improved services.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **An explanation of the charity's strategies for achieving its stated objectives**

The Charity will continue to seek to identify issues which are of concern to parents and carers, and will discuss these statutory agencies and other service providers with a view to improving the lives of people with Learning Disabilities and their parents and informal carers.

### **Details of significant activities (including its main programme, projects, or services provided) that contribute to the achievements of the stated objectives.**

The Charity:

- represents parents and informal carers on various bodies: at national, county and local levels;
- maintains and regularly updates its website with informative and relevant information and news;
- through its website, social media, telephone and face to face meetings engages with local groups and gives opportunity for important issues to be discussed;
- holds regional meetings to raise and discuss topics of concern to parents and informal carers;
- works with existing groups across Wales, and encourages the formation of new groups where these may be desirable and desired.

In addition the Charity will deliver its new Project with the support of the Welsh Government - Caring Communities of Change through working together with the network, we want to enable parents and family carers to have an equitable voice and to be empowered to make positive decisions to meet their needs. How will we do it? We will identify issues & opportunities at local, regional & levels where we can come together to raise awareness, discuss solutions & generate innovative community lead ideas & assist in the future planning of services & support for both carers & their relatives. The All Wales Forum will also work in partnership with Welsh Government & Third Sector Partners to deliver social care projects across Wales to meet the well-being needs of Learning Disability family & unpaid carers.

### **Caring Communities of Change**

The project will put learning disability family carers at the heart of service design and delivery across Health and Social Care in Wales.

The All Wales Forum will work in partnership with carer-led networks and third sector organisations to co-produce, pilot and scale up innovative and practical solutions to meet the needs of the families.

### **What is our goal?**

To enable Learning Disability families across Wales to secure their rights, enhance physical, emotional and economic well-being and support family relationships, all through having an active contribution to society.

### **What will we offer?**

**Transitions** - All Moves Matter will provide a voice and control for family carers during the process of planning from home to independent living. The project will generate creative opportunities and give families a choice by accessing alternative models and purchase options.

**Respite**- Break from the Routine will work with families to co-produce provide responsive and flexible alternative offers to respite care. It will provide options for respite care that can be 'self-funded' or paid for through Direct Payments.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

**Resilient and inclusive communities** - Creative Carer Communities will re-design community activity to meet the needs of the communities they serve, making them more accessible. Innovative and sustainable solutions will be scaled up to break the cycle of dependence on more traditional service models.

### **The contribution of volunteers**

The Charity is grateful to its board of Trustees and to other volunteers who act and campaign on the All Wales Forum's behalf.

### **Summary of main activities of the charity in relation to its objects**

The Charity consults with parents and informal carers, and campaigns on their behalf with statutory authorities such as the Welsh Assembly Government, elected councils and area health boards, and liaises with voluntary sector organisations to promote the rights of people with Learning Disabilities and their parents/informal carers.

## **Achievements and Performance of the Charity**

### **A review of charitable activities undertaken by the charity**

The charity has continued to campaign on behalf of parents/informal carers of people with Learning Disabilities and to liaise with organisations in the statutory and voluntary sectors over issues of concern. It directs parents/informal carers to sources of advice and guidance where required. The AWF website and social media keeps members abreast of the Forum's activities and of matters in the field of Learning Disabilities as a whole.

### **Fundraising activities**

The Charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities.

### **Investment performance achieved against investment objectives set**

The Charity currently has no assets invested other than in its various bank accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Factors relevant to the achievement of the charity's objectives**

There are no particular factors to consider in the year under review.

### **Summary of the main achievements of the charity during the year**

The Charity:

- has represented parents and informal carers on various bodies: at national, county and local levels;
- has kept up to date and maintained its website with informative and relevant information and news;
- has worked with existing groups across Wales, and encouraged the formation of new groups where these may be desirable and desired.

### **Employment of disabled persons**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is an equal opportunity employer, with a commitment to equal opportunities. It opposes all forms of discrimination or harassment on the grounds of: sex, marital status, race, ethnicity, disability, religion, HIV/AIDS status, sexuality and age.

## **Structure, Governance and Management**

### **Nature of the Governing Document and constitution of the charity**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is a Company Limited by Guarantee and not having a Share Capital, as defined by the Companies Act 1985 and 1989. It operates within the terms of its Memorandum and Articles of Association.

### **The methods adopted for the recruitment and appointment of new trustees**

Membership of the Charity is open to any parent or informal carer of a person with Learning Disabilities. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

1. he is recommended by the trustees, or;
2. not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees, together with a notice executed by that person of his willingness to be appointed or reappointed.

### **The policies and procedures adopted for the induction and training of trustees.**

The Charity is working to have in place suitable policies and procedures for the introduction and training of trustees.

### **The organisational structure of charity and how decisions are made.**

The Charity is governed by its Board of Trustees, of which there shall be not less than three (unless otherwise determined by ordinary resolution). There is not a maximum number set. No business is transacted at any meeting unless a quorum (five persons, each being a member or duly authorised representative of a member organisation) is present.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Membership of a wider network**

The Charity is a member of a number of networks including Learning Disability Consortium, Wales Carers Alliance, the Alliance of Alliances, Co-production Wales/Cymru and WCVA.

### **Relationships between the charity and related parties, including its subsidiaries**

The Charity has no subsidiaries or other related parties.

### **The major risks to which the charity is exposed and reviews and system to mitigate risks**

The Charity operates proper financial checks over its income and expenditure transactions.  
The Charity does not provide professional advice on matters which comes to its attention, but rather provides guidance on where such advice may be found from professional sources.

### **Relationships with other groups, charities and individuals**

The Charity maintains close contacts with other voluntary sector organisations which share aims similar to its own. It maintains links with statutory service providers and other organisations, and with individuals who have relevant expertise or interest in the field of Learning Disabilities.

## **Financial Review**

### **Policies on reserves**

The Charity is working to build up its reserves in line with the Statement of Recommended Practice of the Charity Commission.

### **Funds in deficit**

The Charity has no funds in deficit.

### **Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.**

The Charity is grateful to its funders - principally the Welsh Assembly Government, Powys County Council, Ceredigion County Council, Awards for All - for their support during the year under review. Without their generosity the Charity would not have been able to fulfil its key objectives.

### **The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account**

The Charity has no policy in respect of investment.

### **Availability and adequacy of assets of each of the funds**

The Board of Trustees is satisfied that the Charity's assets in each fund available and adequate to fulfil its obligations in respect of each fund.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Transactions and Financial position**

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to have been satisfactory.

### **Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **Plans for Future Periods**

The Charity intends to expand its activities as funding permits, and will seek additional funding from other sources as circumstances allow.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

Kate Young - Director - All Wales Forum

Josh Law - Project & Partnerships Manager

Anne-Marie Carpenter- Operations & Finance Manager - All Wales Forum

### **The members of the Board of Trustees of the Charity during the year ended 31st March 2024 were :-**

Mrs Lisa Phillips - Chair

Mrs Patricia Bochenski - Vice-Chair

Mr Rob Jones - Treasurer

Mr Norbert Flynn

Mr Jeffrey Fifer

Ms Luciana Pivano

Mrs Kay Tyler

Mr Mark Williams

Mrs Mandy Evans

Ms Luciana Pivano

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company.

### **Statement as to disclosure of information to accountants**

The Trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant accounting information of which the accountants are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the accountants are aware of that information.

### **Bankers**

Lloyds TSB, Uplands Swansea, 2 Glanmor Road, Uplands, Swansea, SA2

### **Accountants**

Mears Accountancy Ltd, 8 Afon Dar Close, Aberdare, CF44 8DF

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### The Trustees Report (cont)

#### Statement of Directors' and Trustees' Responsibilities

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

#### Method of preparation of accounts

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in the Companies Act 2006 relating to small companies.



Mrs Lisa Phillips  
Director and Trustee

Date: - 5/11/2024

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Accountants Report to the Trustees on the Unaudited Accounts of All Wales Forum of Parents and Carers of People with Learning Disabilities For the Year ending 31st March 2024

We have examined the financial statements of the company for the year ended 31st March 2024 which comprises the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out on page 8.

#### **Respective responsibilities of the directors and reporting accountant.**

The directors responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustee' Responsibilities.

We have been appointed as examiner under the Charities Act 1993 and report in accordance with regulations made under section 43 of that Act. It is our responsibility to form an independent opinion, based on our examination, on those statements and to report to you.

#### **Basis of opinion**

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

#### **Opinion**

In our opinion ,

- a - the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006 and that no matter has come to our attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records and to prepare accounts have not been met; or that attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- b - having regard only to, and on the basis of, the information contained in those accounting records:
  - i the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 477(2) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 478(a) to (c).



Mears Accountancy Ltd

Dated :- 31/1/2024.

**All Wales Forum of Parents and Carers of People with Learning Disabilities**

**Statement of Financial Activities**  
**For the Year ending 31st March 2024**

INCOME AND EXPENDITURE

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
<u>Incoming Resources</u>		<u>Funds</u>	<u>Funds</u>	<u>Total</u>	<u>Total</u>
Grants and Donations			188,052	188,052	204,337
Fundraising				0	0
Activities in furtherance of the charities objects		0		0	200
Interest received		428		428	10
<b>Total Incoming Resources</b>	<b>2</b>	<b>428</b>	<b>188,052</b>	<b>188,480</b>	<b>204,547</b>
<u>Resources Expended</u>					
Direct Charitable Expenditure			209,201	209,201	204,313
Activities in furtherance of the charities objects					
Administration		0		0	0
<b>Total Resources Expended</b>	<b>7</b>	<b>0</b>	<b>209,201</b>	<b>209,201</b>	<b>204,313</b>
<u>Net Incoming Resources before transfers</u>		428	-21,148	-20,721	235
Transfer between funds		0	0	0	0
<b>Net Incoming Resources</b>		<b>428</b>	<b>-21,148</b>	<b>-20,721</b>	<b>235</b>
Balances brought forward		6,610	64,798	71,409	71,174
<b>Balances Carried forward</b>		<b>7,038</b>	<b>43,650</b>	<b>50,688</b>	<b>71,409</b>

All activities derive from continuing operations.

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Balance Sheet as at 31st March 2024

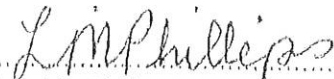
	Note	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible assets	8	0	0
<b>Current assets</b>			
Debtors	6	0	0
Cash at Bank & in hand		56,097	76,864
Total current assets		56,097	76,864
Creditors - amounts falling due within one year	5	5,410	5,456
Net current assets		50,688	71,409
Total assets less current liabilities		50,688	71,409
Creditors - amounts falling due after more than one year		0	0
Net assets		50,688	71,409
<b>Funds</b>			
- Unrestricted		7,038	6,610
- Restricted		43,650	64,798
<b>Total funds</b>		<b>50,688</b>	<b>71,409</b>

For the year ending 31st March 2024 the company was entitled to exemption under section 477 (2) of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 386; and
- ii preparing accounts which give a true and fair view of the state of affairs of the company as the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on 5/11/2024 and signed on its behalf by

  
.....  
Mrs Lisa Phillips

The notes on page 5-9 form part of these accounts.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2024

### 1) Principal Accounting policies

1.1 The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2005, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in the Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

#### 1.2 Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependant on continuing grant aid and as a consequence the going concern basis is also dependant on the continuing grant aid.

#### 1.3 Incoming Resources

Incoming resources are accounted for on an accrual basis except donation income which is recognised when received.

#### 1.4 Investment Income

Bank Interest received is included on a receivable basis.

#### 1.5 Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

#### 1.6 Resources Expended

The policy for including items within the relevant activity categories of resources expended is as soon as there is a legal and constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2024

### 1.7 Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Equipment                    - 25% Straight line per annum

### 1.8 Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective October 2005), gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the relevant fixed asset fund after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

### 1.9 Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2024

<u>2 Total Incoming Resources</u>	2024	2023
	<u>£</u>	<u>£</u>
National Assembly of Wales	165,518	165,518
Alliance of Alliances	3,501	3,501
Covid Project	-	4,500
Belfast Uni - COVID	-	5,750
ALN Grant	-	8,642
Welsh Government - Expert Group	-	5,821
WG - Community Engagement Grant	-	4,993
LDW - HEF	-	685
USW - HEF	1,000	1,000
Welsh Government	-	3,927
AMSER/Saibient (Carers UK)	18,033	
General Reserve incoming resources	-	200
	<u>188,052</u>	<u>204,537</u>
Interest Received	428	10
	<u>188,480</u>	<u>204,547</u>

<u>3 Net Incoming Resources</u> is stated after charging	2024	2023
	<u>£</u>	<u>£</u>
Staff Costs		
Wages & Salaries	161,929	154,865
Social security costs	15,029	14,434
Pension costs	8,166	6,987
	<u>185,124</u>	<u>176,286</u>
Depreciation on:-		
Tangible owned fixed assets	0	0
Accounting services	1,000	1,000
Average No of employees		
Full time	0	0
Part time	7	7
	<u>7</u>	<u>7</u>

The number of employees is based on full time equivalents  
 No employee earned £50,000 or more during the period  
 The trustees/directors did not receive any emoluments.

<u>4 Expenses paid to trustees or persons connected with Trustess</u>	2024	2023
	<u>£</u>	<u>£</u>
The aggregate amount of expenses paid to Trustees	<u>0</u>	<u>0</u>

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2024

#### 5 Creditors - amounts falling due within one year

	2024	2023
	£	£
Trade creditors & accruals	1,000	1,000
Tax & social security	3,685	2,176
Other Creditors	723	2,278
	<u>5,409</u>	<u>5,455</u>

All creditors are due in less than one year

#### 6 Debtors

Other Debtors	<u>0</u>	<u>0</u>
---------------	----------	----------

All debtors are due in less than one year

#### 7 Resources expended

	2024	2023
	£	£
Employee Costs	177,580	176,286
Regional Meetings	3,284	3,960
Advertising & Marketing	574	600
Insurance	776	741
Travel & Subsistence - Staff & Volunteers	7,936	7,366
Rent & Utilities	4,633	9,052
Office Running Costs	4,867	4,872
Subscription	60	60
Training	239	
Events	8,095	0
Professional fees	1,000	1,000
Trustees Travel & meetings	159	375
	<u>209,201</u>	<u>204,313</u>

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2024

<u>8 Tangible Fixed Assets</u>	2024	2023
	£	£
Cost		
Brought forward	11,213	11,213
Acquired in the period	-	-
Disposal	-	-
As at 31.03.22	<u>11,213</u>	<u>11,213</u>
Depreciation - Charge for year		
Brought forward	11,213	11,213
Charged in the period	-	-
Disposals	-	-
Depreciation C/f	<u>11,213</u>	<u>11,213</u>
Net Book Value at 31 March 2023	<u>0</u>	<u>0</u>
Net Book Value at 1 April 2022	<u>0</u>	<u>0</u>

#### 9 Analysis of Net Assets Between Funds

	General	2024 Restricted	Total
	Funds	Funds	Funds
	£	£	£
Fixed Assets	0	0	0
Current Assets	7,037	49,061	56,097
Current Liabilities	0	-5,410	-5,410
	<u>7,037</u>	<u>43,651</u>	<u>50,688</u>

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2024

#### 10 Movements in Funds

	At 01/04/23	Incoming Resources	Outgoing Resources	Transfers	At 31/03/2024
Restricted Funds :					
National Assembly of Wales	0	165,518	165,518	-	0
Powys Council	34,652	0	14,043	-	20,609
Ceredigion Council	1,375	0	1,375	-	0
Alliance of Alliances	18,675	3,501	-	-	22,176
Rix Thompson Foundation	500	0	-	-	500
Belfast Uni - COVID	4,715	0	4,715	-	0
USW - HEF	4,881	1,000	5,881	-	0
AMSER/Saibient (Carers UK)	-	18,033	17,669	-	365
Unrestricted Funds	6,610	428	-	-	7,038
	<u>71,408</u>	<u>188,480</u>	<u>209,201</u>	<u>0</u>	<u>50,688</u>

The transfers between Restricted Funds and Unrestricted Funds has taken place after reviewing the likely hood of securing any funds to offset the overspend in the relevant funding projects.

#### 11 Company Limited By Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company (2023 - 7 members).

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# Accounts

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**Company Number 3583933**

**Charity Number 1071726**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Report and Financial Statements**

**For the Year ending 31st March 2023**

**(A Company Limited by Guarantee)**



**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

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# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report**

The Trustees present their annual report and the statement of accounts for the year ending 31st March 2023.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31st March 2023 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

## **Name, registered office and constitution of the charity**

The full name of the charity is The All Wales Forum of Parents and Carers of People with Learning Disabilities. The charity is also known by the name The All Wales Forum.

The Legal registration details are:-

Date of incorporation - 18th June 1998

Company Registration Number - 3583933

The Registered Office is Elliott Buildings, 23 Cardiff Road, Taffs Well, Cardiff, CF15 7RB.

Charity Registration Number - 1071726

The telephone number is 02920 811120.

## **Objectives and Activities of the Charity**

The principal activities of the Charity are to secure support and relief for, and to promote the interests of, people disadvantaged by Learning Disabilities, by enabling their parents and informal carers to promote and increase public awareness of the rights of people with Learning Disabilities:

- To be treated as individuals
- To live ordinary patterns of life in the community
- To receive additional help and support in developing their maximum potential.

The main objectives of the charity are:

- To inform parents and informal carers of people with Learning disabilities of any services and/or support which may be available to them, and of significant events and developments.
- To enable parents and informal carers of people with Learning Disabilities to engage in discussion, information sharing and partnerships with other individuals, bodies or organisations.
- To promote and maintain harmonious relations between all bodies, agencies and individuals with an interest or concern for people with Learning Disabilities, and their parents and informal carers.
- To advance such other charitable purposes which will benefit people with Learning Disabilities as the Trustees from time to time determine.

## **An explanation of the charity's main objectives for the coming year**

In the coming year the intends to:

- Strengthen the Forum and its links with local groups;
- Continue to work with local authorities to support local groups;
- Continue to provide support and information, to encourage the formation of new groups where desired, and to help mitigate the sense of isolation experienced by parents and informal carers;
- Increase and provide better levels of support for people with Learning Disabilities, so that their parents and informal carers are more able to campaign for improved services.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **An explanation of the charity's strategies for achieving its stated objectives**

The Charity will continue to seek to identify issues which are of concern to parents and carers, and will discuss these statutory agencies and other service providers with a view to improving the lives of people with Learning Disabilities and their parents and informal carers.

### **Details of significant activities (including its main programme, projects, or services provided) that contribute to the achievements of the stated objectives.**

The Charity:

- represents parents and informal carers on various bodies: at national, county and local levels;
- maintains and regularly updates its website with informative and relevant information and news;
- through its website, social media, telephone and face to face meetings engages with local groups and gives opportunity for important issues to be discussed;
- holds regional meetings to raise and discuss topics of concern to parents and informal carers;
- works with existing groups across Wales, and encourages the formation of new groups where these may be desirable and desired.

In addition the Charity will deliver its new Project with the support of the Welsh Government - Caring Communities of Change through working together with the network, we want to enable parents and family carers to have an equitable voice and to be empowered to make positive decisions to meet their needs. How will we do it? We will identify issues & opportunities at local, regional & national levels where we can come together to raise awareness, discuss solutions & generate innovative community lead ideas & assist in the future planning of services & support for both carers & their relatives. The All Wales Forum will also work in partnership with Welsh Government & Third Sector Partners to deliver social care projects across Wales to meet the well-being needs of Learning Disability family & unpaid carers.

### **Caring Communities of Change**

The project will put learning disability family carers at the heart of service design and delivery across Health and Social Care in Wales.

The All Wales Forum will work in partnership with carer-led networks and third sector organisations to co-produce, pilot and scale up innovative and practical solutions to meet the needs of the families.

### **What is our goal?**

To enable Learning Disability families across Wales to secure their rights, enhance physical, emotional and economic well-being and support family relationships, all through having an active contribution to society.

### **What will we offer?**

**Transitions** - All Moves Matter will provide a voice and control for family carers during the process of planning from home to independent living. The project will generate creative opportunities and give families a choice by accessing alternative models and purchase options.

**Respite**- Break from the Routine will work with families to co-produce provide responsive and flexible alternative offers to respite care. It will provide options for respite care that can be 'self-funded' or paid for through Direct Payments.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

**Resilient and inclusive communities** - Creative Carer Communities will re-design community activity to meet the needs of the communities they serve, making them more accessible. Innovative and sustainable solutions will be scaled up to break the cycle of dependence on more traditional service models.

### **The contribution of volunteers**

The Charity is grateful to its board of Trustees and to other volunteers who act and campaign on the All Wales Forum's behalf.

### **Summary of main activities of the charity in relation to its objects**

The Charity consults with parents and informal carers, and campaigns on their behalf with statutory authorities such as the Welsh Assembly Government, elected councils and area health boards, and liaises with voluntary sector organisations to promote the rights of people with Learning Disabilities and their parents/informal carers.

## **Achievements and Performance of the Charity**

### **A review of charitable activities undertaken by the charity**

The charity has continued to campaign on behalf of parents/informal carers of people with Learning Disabilities and to liaise with organisations in the statutory and voluntary sectors over issues of concern. It directs parents/informal carers to sources of advice and guidance where required. The AWF website and social media keeps members abreast of the Forum's activities and of matters in the field of Learning Disabilities as a whole.

### **Fundraising activities**

The Charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities.

### **Investment performance achieved against investment objectives set**

The Charity currently has no assets invested other than in its various bank accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Factors relevant to the achievement of the charity's objectives**

There are no particular factors to consider in the year under review.

### **Summary of the main achievements of the charity during the year**

The Charity:

- has represented parents and informal carers on various bodies: at national, county and local levels;
- has kept up to date and maintained its website with informative and relevant information and news;
- has worked with existing groups across Wales, and encouraged the formation of new groups where these may be desirable and desired.

### **Employment of disabled persons**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is an equal opportunity employer, with a commitment to equal opportunities. It opposes all forms of discrimination or harassment on the grounds of: sex, marital status, race, ethnicity, disability, religion, HIV/AIDS status, sexuality and age.

## **Structure, Governance and Management**

### **Nature of the Governing Document and constitution of the charity**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is a Company Limited by Guarantee and not having a Share Capital, as defined by the Companies Act 1985 and 1989. It operates within the terms of its Memorandum and Articles of Association.

### **The methods adopted for the recruitment and appointment of new trustees**

Membership of the Charity is open to any parent or informal carer of a person with Learning Disabilities. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

1. he is recommended by the trustees, or;
2. not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees, together with a notice executed by that person of his willingness to be appointed or reappointed.

### **The policies and procedures adopted for the induction and training of trustees.**

The Charity is working to have in place suitable policies and procedures for the introduction and training of trustees.

### **The organisational structure of charity and how decisions are made.**

The Charity is governed by its Board of Trustees, of which there shall be not less than three (unless otherwise determined by ordinary resolution). There is not a maximum number set. No business is transacted at any meeting unless a quorum (five persons, each being a member or duly authorised representative of a member organisation) is present.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Membership of a wider network**

The Charity is a member of a number of networks including Learning Disability Consortium, Wales Carers Alliance, the Alliance of Alliances, Co-production Wales/Cymru and WCVA.

### **Relationships between the charity and related parties, including its subsidiaries**

The Charity has no subsidiaries or other related parties.

### **The major risks to which the charity is exposed and reviews and system to mitigate risks**

The Charity operates proper financial checks over its income and expenditure transactions. The Charity does not provide professional advice on matters which comes to its attention, but rather provides guidance on where such advice may be found from professional sources.

### **Relationships with other groups, charities and individuals**

The Charity maintains close contacts with other voluntary sector organisations which share aims similar to its own. It maintains links with statutory service providers and other organisations, and with individuals who have relevant expertise or interest in the field of Learning Disabilities.

## **Financial Review**

### **Policies on reserves**

The Charity is working to build up its reserves in line with the Statement of Recommended Practice of the Charity Commission.

### **Funds in deficit**

The Charity has no funds in deficit.

### **Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.**

The Charity is grateful to its funders - principally the Welsh Assembly Government, Powys County Council, Ceredigion County Council, Awards for All - for their support during the year under review. Without their generosity the Charity would not have been able to fulfil its key objectives.

### **The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account**

The Charity has no policy in respect of investment.

### **Availability and adequacy of assets of each of the funds**

The Board of Trustees is satisfied that the Charity's assets in each fund available and adequate to fulfil its obligations in respect of each fund.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **Transactions and Financial position**

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to have been satisfactory.

### **Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **Plans for Future Periods**

The Charity intends to expand its activities as funding permits, and will seek additional funding from other sources as circumstances allow.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

Kate Young - Director - All Wales Forum

Josh Law - Project & Partnerships Manager

Anne-Marie Carpenter- Operations & Finance Manager - All Wales Forum

### **The members of the Board of Trustees of the Charity during the year ended 31st March 2023 were :-**

Mrs Lisa Phillips - Chair

Mrs Patricia Bochenski - Vice-Chair

Mr Rob Jones - Treasurer

Mr Norbert Flynn

Mr Jeffrey Fifer

Ms Luciana Pivano

Mrs Kay Tyler

Mr Mark Williams

Mrs Mandy Evans

Ms Luciana Pivano

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company.

### **Statement as to disclosure of information to accountants**

The Trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant accounting information of which the accountants are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the accountants are aware of that information.

### **Bankers**

Lloyds TSB, Uplands Swansea, 2 Glanmor Road, Uplands, Swansea, SA2

### **Accountants**

Mears Accountancy Ltd, 8 Afon Dar Close, Aberdare, CF44 8DF

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### Statement of Directors' and Trustees' Responsibilities

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### Method of preparation of accounts

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in the Companies Act 2006 relating to small companies.



Mrs Lisa Phillips  
Director and Trustee

Date: - 21/12/2023.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Accountants Report to the Trustees on the Unaudited Accounts of All Wales Forum of Parents and Carers of People with Learning Disabilities For the Year ending 31st March 2023

We have examined the financial statements of the company for the year ended 31st March 2023 which comprises the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out on page 8.

### **Respective responsibilities of the directors and reporting accountant.**

The directors responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustee' Responsibilities.

We have been appointed as examiner under the Charities Act 1993 and report in accordance with regulations made under section 43 of that Act. It is our responsibility to form an independent opinion, based on our examination, on those statements and to report to you.

### **Basis of opinion**

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

### **Opinion**

In our opinion ,

- a - the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006 and that no matter has come to our attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records and to prepare accounts have not been met; or that attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- b - having regard only to, and on the basis of, the information contained in those accounting records:
  - i the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 477(2) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 478(a) to (c).



Mears Accountancy Ltd

Dated :- 21/12/23

**All Wales Forum of Parents and Carers of People with Learning Disabilities**

**Statement of Financial Activities**  
**For the Year ending 31st March 2023**

INCOME AND EXPENDITURE

<u>Incoming Resources</u>	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>2023 Total</u>	<u>2022 Total</u>
Grants and Donations			204,337	204,337	179,303
Fundraising				0	0
Activities in furtherance of the charities objects		200		200	0
Interest received		10		10	10
<b>Total Incoming Resources</b>	<b>2</b>	<b>210</b>	<b>204,337</b>	<b>204,547</b>	<b>179,313</b>
<u>Resources Expended</u>					
Direct Charitable Expenditure			204,313	204,313	189,599
Activities in furtherance of the charities objects					
Administration		0		0	1,275
<b>Total Resources Expended</b>	<b>7</b>	<b>0</b>	<b>204,313</b>	<b>204,313</b>	<b>190,874</b>
<u>Net Incoming Resources before transfers</u>		210	24	235	-11,561
Transfer between funds		0	0	0	0
<b>Net Incoming Resources</b>		<b>210</b>	<b>24</b>	<b>235</b>	<b>-11,561</b>
Balances brought forward		6,400	64,774	71,174	82,735
<b>Balances Carried forward</b>		<b>6,611</b>	<b>64,798</b>	<b>71,409</b>	<b>71,174</b>

All activities derive from continuing operations.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Balance Sheet as at 31st March 2023

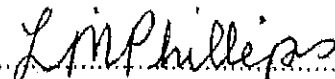
	Note	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible assets	8	0	0
<b>Current assets</b>			
Debtors	6	0	0
Cash at Bank & in hand		76,864	87,494
<b>Total current assets</b>		<b>76,864</b>	<b>87,494</b>
Creditors - amounts falling due within one year	5	5,456	16,320
<b>Net current assets</b>		<b>71,409</b>	<b>71,174</b>
<b>Total assets less current liabilities</b>		<b>71,409</b>	<b>71,174</b>
Creditors - amounts falling due after more than one year		0	0
<b>Net assets</b>		<b>71,409</b>	<b>71,174</b>
<b>Funds</b>			
- Unrestricted		6,610	6,400
- Restricted		64,798	64,774
<b>Total funds</b>		<b>71,409</b>	<b>71,174</b>

For the year ending 31st March 2023 the company was entitled to exemption under section 477 (2) of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 386; and
- ii preparing accounts which give a true and fair view of the state of affairs of the company as the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on 21/12/2023 and signed on its behalf by

  
.....  
Mrs Lisa Phillips

The notes on page 5-9 form part of these accounts.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2023

### 1) Principal Accounting policies

1.1 The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2005, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in the Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

#### 1.2 Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependant on continuing grant aid and as a consequence the going concern basis is also dependant on the continuing grant aid.

#### 1.3 Incoming Resources

Incoming resources are accounted for on an accrual basis except donation income which is recognised when received.

#### 1.4 Investment Income

Bank Interest received is included on a receivable basis.

#### 1.5 Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

#### 1.6 Resources Expended

The policy for including items within the relevant activity categories of resources expended is as soon as there is a legal and constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2023

### 1.7 Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Equipment                    - 25% Straight line per annum

### 1.8 Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective October 2005), gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the relevant fixed asset fund after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

### 1.9 Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2023

<u>2 Total Incoming Resources</u>	2023	2022
	£	£
National Assembly of Wales	165,518	165,518
Alliance of Alliances	3,501	3,501
Covid Project	4,500	3,784
Rix Thompson Foundation	-	6,500
Belfast Uni - COVID	5,750	-
ALN Grant	8,642	-
Welsh Government - Expert Group	5,821	-
WG - Community Engagement Grant	4,993	-
LDW - HEF	685	-
USW - HEF	1,000	-
Welsh Government	3,927	-
General Reserve incoming resources	200	-
	<u>204,537</u>	<u>179,303</u>
Interest Received	10	10
	<u>204,547</u>	<u>179,313</u>

### 3 Net Incoming Resources

is stated after charging

	2023	2022
	£	£
Staff Costs		
Wages & Salaries	154,865	147,264
Social security costs	14,434	13,543
Pension costs	6,987	7,192
	<u>176,286</u>	<u>167,999</u>
Depreciation on:-		
Tangible owned fixed assets	0	0
Accounting services	1,000	1,000
Average No of employees		
Full time	0	5
Part time	7	1
	<u>7</u>	<u>6</u>

The number of employees is based on full time equivalents

No employee earned £50,000 or more during the period

The trustees/directors did not receive any emoluments.

### 4 Expenses paid to trustees or persons connected with Trustess

	2023	2022
	£	£
The aggregate amount of expenses paid to Trustees	<u>0</u>	<u>16</u>

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Notes to the Accounts For the Year ending 31st March 2023

#### 5 Creditors - amounts falling due within one year

	2023	2022
	£	£
Trade creditors & accruals	1,000	1,000
Tax & social security	2,176	3,730
Other Creditors	2,278	11,589
	<u>5,455</u>	<u>16,319</u>

All creditors are due in less than one year

#### 6 Debtors

Other Debtors	<u>0</u>	<u>0</u>
---------------	----------	----------

All debtors are due in less than one year

#### 7 Resources expended

	2023	2022
	£	£
Employee Costs	176,286	163,999
Regional Meetings	3,960	3,574
Advertising & Marketing	600	4,110
Insurance	741	852
Travel & Subsistence - Staff & Volunteers	7,366	3,839
Rent & Utilities	9,052	8,863
Office Running Costs	4,872	4,562
Subscription	60	60
Training		0
Consultant fees	0	0
Professional fees	1,000	1,000
Trustees Travel & meetings	375	16
	<u>204,313</u>	<u>190,874</u>

All Wales Forum of Parents and Carers of People with Learning Disabilities

Notes to the Accounts  
For the Year ending 31st March 2023

<u>8 Tangible Fixed Assets</u>	2023	2022
	£	£
Cost		
Brought forward	11,213	11,213
Acquired in the period	-	-
Disposal	-	-
As at 31.03.22	<u>11,213</u>	<u>11,213</u>
Depreciation - Charge for year		
Brought forward	11,213	11,213
Charged in the period	-	-
Disposals	-	-
Depreciation C/f	<u>11,213</u>	<u>11,213</u>
Net Book Value at 31 March 2023	<u>0</u>	<u>0</u>
Net Book Value at 1 April 2022	<u>0</u>	<u>0</u>

9 Analysis of Net Assets Between Funds

	General Funds	2023 Restricted Funds	Total Funds
	£	£	£
Fixed Assets	0	0	0
Current Assets	6,610	70,254	76,864
Current Liabilities	0	-5,456	-5,456
	<u>6,610</u>	<u>64,798</u>	<u>71,409</u>

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2023

### 10 Movements in Funds

	At 01/04/22	Incoming Resources	Outgoing Resources	Transfers	At 31/03/2023
<b>Restricted Funds :</b>					
National Assembly of Wales		165,518	165,518	-	0
Powys Council	37,215	0	2,563	-	34,652
Ceridigion Council	4,807	0	3,432	-	1,375
HAIPAC	979	0	978	-	0
Alliance of Alliances	15,174	3,501		-	18,675
Life Long Carer	378	0	378	-	0
Rix Thompson Foundation	3,300	0	2,800	-	500
Covid Project	2,920	4,500	2,539	-	4,881
Belfast Uni - COVID	-	5,750	1,035	-	4,715
ALN Grant	-	8,642	8,642	-	0
Welsh Gov - Expert Group	-	5,821	5,821	-	0
WG - Community Engagement Grant	-	4,993	4,993	-	0
LDW - HEF	-	685	685	-	0
USW - HEF	-	1,000	1,000	-	0
Welsh Government		3,927	3,927	-	0
<b>Unrestricted Funds</b>	<b>6,400</b>	<b>210</b>	<b>-</b>	<b>-</b>	<b>6,610</b>
	<b>71,174</b>	<b>204,547</b>	<b>204,312</b>	<b>0</b>	<b>71,409</b>

The transfers between Restricted Funds and Unrestricted Funds has taken place after reviewing the likely hood of securing any funds to offset the overspend in the relevant funding projects.

### 11 Company Limited By Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company (2022 - 7 members).

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# Accounts

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**Company Number 3583933**

**Charity Number 1071726**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Report and Financial Statements**

**For the Year ending 31st March 2022**

**(A Company Limited by Guarantee)**



# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

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# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report**

The Trustees present their annual report and the statement of accounts for the year ending 31st March 2022.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31st March 2022 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

## **Name, registered office and constitution of the charity**

The full name of the charity is The All Wales Forum of Parents and Carers of People with Learning Disabilities. The charity is also known by the name The All Wales Forum.

The Legal registration details are:-

Date of incorporation - 18th June 1998

Company Registration Number - 3583933

The Registered Office is Elliott Buildings, 21 Cardiff Road, Taffs Well, Cardiff, CF15 7RB.

Charity Registration Number - 1071726

The telephone number is 02920 811120.

## **Objectives and Activities of the Charity**

The principal activities of the Charity are to secure support and relief for, and to promote the interests of, people disadvantaged by Learning Disabilities, by enabling their parents and informal carers to promote and increase public awareness of the rights of people with Learning Disabilities:

- To be treated as individuals
- To live ordinary patterns of life in the community
- To receive additional help and support in developing their maximum potential.

The main objectives of the charity are:

- To inform parents and informal carers of people with Learning disabilities of any services and/or support which may be available to them, and of significant events and developments.
- To enable parents and informal carers of people with Learning Disabilities to engage in discussion, information sharing and partnerships with other individuals, bodies or organisations.
- To promote and maintain harmonious relations between all bodies, agencies and individuals with an interest or concern for people with Learning Disabilities, and their parents and informal carers.
- To advance such other charitable purposes which will benefit people with Learning Disabilities as the Trustees from time to time determine.

## **An explanation of the charity's main objectives for the coming year**

In the coming year the intends to:

- Strengthen the Forum and its links with local groups;
- Continue to work with local authorities to support local groups;
- Continue to provide support and information, to encourage the formation of new groups where desired, and to help mitigate the sense of isolation experienced by parents and informal carers;
- Increase and provide better levels of support for people with Learning Disabilities, so that their parents and informal carers are more able to campaign for improved services.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **An explanation of the charity's strategies for achieving its stated objectives**

The Charity will continue to seek to identify issues which are of concern to parents and carers, and will discuss these statutory agencies and other service providers with a view to improving the lives of people with Learning Disabilities and their parents and informal carers.

### **Details of significant activities (including its main programme, projects, or services provided) that contribute to the achievements of the stated objectives.**

The Charity:

- represents parents and informal carers on various bodies: at national, county and local levels;
- maintains and regularly updates its website with informative and relevant information and news;
- through its website, social media, telephone and face to face meetings engages with local groups and gives opportunity for important issues to be discussed;
- holds regional meetings to raise and discuss topics of concern to parents and informal carers;
- works with existing groups across Wales, and encourages the formation of new groups where these may be desirable and desired.

In addition the Charity will deliver its new Project with the support of the Welsh Government - Caring Communities of Change through working together with the network, we want to enable parents and family carers to have an equitable voice and to be empowered to make positive decisions to meet their needs. How will we do it? We will identify issues & opportunities at local, regional & levels where we can come together to raise awareness, discuss solutions & generate innovative community lead ideas & assist in the future planning of services & support for both carers & their relatives. The All Wales Forum will also work in partnership with Welsh Government & Third Sector Partners to deliver social care projects across Wales to meet the well-being needs of Learning Disability family & unpaid carers.

### **Caring Communities of Change**

The project will put learning disability family carers at the heart of service design and delivery across Health and Social Care in Wales.

The All Wales Forum will work in partnership with carer-led networks and third sector organisations to co-produce, pilot and scale up innovative and practical solutions to meet the needs of the families.

### **What is our goal?**

To enable Learning Disability families across Wales to secure their rights, enhance physical, emotional and economic well-being and support family relationships, all through having an active contribution to society.

### **What will we offer?**

**Transitions** - All Moves Matter will provide a voice and control for family carers during the process of planning from home to independent living. The project will generate creative opportunities and give families a choice by accessing alternative models and purchase options.

**Respite**- Break from the Routine will work with families to co-produce provide responsive and flexible alternative offers to respite care. It will provide options for respite care that can be 'self-funded' or paid for through Direct Payments.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

**Resilient and inclusive communities** - Creative Carer Communities will re-design community activity to meet the needs of the communities they serve, making them more accessible. Innovative and sustainable solutions will be scaled up to break the cycle of dependence on more traditional service models.

### **The contribution of volunteers**

The Charity is grateful to its board of Trustees and to other volunteers who act and campaign on the All Wales Forum's behalf.

### **Summary of main activities of the charity in relation to its objects**

The Charity consults with parents and informal carers, and campaigns on their behalf with statutory authorities such as the Welsh Assembly Government, elected councils and area health boards, and liaises with voluntary sector organisations to promote the rights of people with Learning Disabilities and their parents/informal carers.

## **Achievements and Performance of the Charity**

### **A review of charitable activities undertaken by the charity**

The charity has continued to campaign on behalf of parents/informal carers of people with Learning Disabilities and to liaise with organisations in the statutory and voluntary sectors over issues of concern. It directs parents/informal carers to sources of advice and guidance where required. The AWF website and social media keeps members abreast of the Forum's activities and of matters in the field of Learning Disabilities as a whole.

### **Fundraising activities**

The Charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities.

### **Investment performance achieved against investment objectives set**

The Charity currently has no assets invested other than in its various bank accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Factors relevant to the achievement of the charity's objectives**

There are no particular factors to consider in the year under review.

### **Summary of the main achievements of the charity during the year**

The Charity:

- has represented parents and informal carers on various bodies: at national, county and local levels;
- has kept up to date and maintained its website with informative and relevant information and news;
- has worked with existing groups across Wales, and encouraged the formation of new groups where these may be desirable and desired.

### **Employment of disabled persons**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is an equal opportunity employer, with a commitment to equal opportunities. It opposes all forms of discrimination or harassment on the grounds of: sex, marital status, race, ethnicity, disability, religion, HIV/AIDS status, sexuality and age.

## **Structure, Governance and Management**

### **Nature of the Governing Document and constitution of the charity**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is a Company Limited by Guarantee and not having a Share Capital, as defined by the Companies Act 1985 and 1989. It operates within the terms of its Memorandum and Articles of Association.

### **The methods adopted for the recruitment and appointment of new trustees**

Membership of the Charity is open to any parent or informal carer of a person with Learning Disabilities. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

1. he is recommended by the trustees, or;
2. not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees, together with a notice executed by that person of his willingness to be appointed or reappointed.

### **The policies and procedures adopted for the induction and training of trustees.**

The Charity is working to have in place suitable policies and procedures for the introduction and training of trustees.

### **The organisational structure of charity and how decisions are made.**

The Charity is governed by its Board of Trustees, of which there shall be not less than three (unless otherwise determined by ordinary resolution). There is not a maximum number set. No business is transacted at any meeting unless a quorum (five persons, each being a member or duly authorised representative of a member organisation) is present.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Membership of a wider network**

The Charity is a member of a number of networks including Learning Disability Consortium, Wales Carers Alliance, the Alliance of Alliances and WCVA.

### **Relationships between the charity and related parties, including its subsidiaries**

The Charity has no subsidiaries or other related parties.

### **The major risks to which the charity is exposed and reviews and system to mitigate risks**

The Charity operates proper financial checks over its income and expenditure transactions. The Charity does not provide professional advice on matters which comes to its attention, but rather provides guidance on where such advice may be found from professional sources.

### **Relationships with other groups, charities and individuals**

The Charity maintains close contacts with other voluntary sector organisations which share aims similar to its own. It maintains links with statutory service providers and other organisations, and with individuals who have relevant expertise or interest in the field of Learning Disabilities.

## **Financial Review**

### **Policies on reserves**

The Charity is working to build up its reserves in line with the Statement of Recommended Practice of the Charity Commission.

### **Funds in deficit**

The Charity has no funds in deficit.

### **Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.**

The Charity is grateful to its funders - principally the Welsh Assembly Government, Powys County Council, Ceredigion County Council, Awards for All - for their support during the year under review. Without their generosity the Charity would not have been able to fulfil its key objectives.

### **The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account**

The Charity has no policy in respect of investment.

### **Availability and adequacy of assets of each of the funds**

The Board of Trustees is satisfied that the Charity's assets in each fund available and adequate to fulfil its obligations in respect of each fund.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Transactions and Financial position**

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to have been satisfactory.

### **Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **Plans for Future Periods**

The Charity intends to expand its activities as funding permits, and will seek additional funding from other sources as circumstances allow.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

Kate Young - Director - All Wales Forum

Josh Law - Project & Partnerships Manager

Anne-Marie Carpenter- Operations Manager - All Wales Forum

### **The members of the Board of Trustees of the Charity during the year ended 31st March 2017 were :-**

Ms Pauline Young - Chair

Mr Norbert Flynn

Ms Patricia Bochenski - Vice-Chair (North)

Mr Evan Davies - Vice-Chair (South)

Mrs Lisa Rapado

Mr Jeffrey Fifer

Ms Luciana Pivano

Mr Rob Jones - Treasurer

Mrs Kay Tyler

Mr Edwin Jones

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company.

### **Statement as to disclosure of information to accountants**

The Trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant accounting information of which the accountants are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the accountants are aware of that information.

### **Bankers**

Lloyds TSB, Uplands Swansea, 2 Glanmor Road, Uplands, Swansea, SA2

### **Accountants**

Mears Accountancy Ltd, 8 Afon Dar Close, Aberdare, CF44 8DF

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Statement of Directors' and Trustees' Responsibilities**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### **Method of preparation of accounts**

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in the Companies Act 2006 relating to small companies.

Ms Pauline Young  
Director and Trustee

Date: - 1st December 2022

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **Accountants Report to the Trustees on the Unaudited Accounts of All Wales Forum of Parents and Carers of People with Learning Disabilities For the Year ending 31st March 2022**

We have examined the financial statements of the company for the year ended 31st March 2022 which comprises the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out on page 8.

### **Respective responsibilities of the directors and reporting accountant.**

The directors responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustee' Responsibilities.

We have been appointed as examiner under the Charities Act 1993 and report in accordance with regulations made under section 43 of that Act. It is our responsibility to form an independent opinion, based on our examination, on those statements and to report to you.

### **Basis of opinion**

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

### **Opinion**

In our opinion ,

a - the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006 and that no matter has come to our attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records and to prepare accounts have not been met; or that attention should be drawn in order to enable a proper understanding of the accounts to be reached.

b - having regard only to, and on the basis of, the information contained in those accounting records:

- I the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
- ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 477(2) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 478(a) to (c).

.....

Mears Accountancy Ltd

Dated 1st December 2022

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Statement of Financial Activities For the Year ending 31st March 2022

### INCOME AND EXPENDITURE

<u>Incoming Resources</u>	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>2022 Total</u>	<u>2021 Total</u>
Grants and Donations			179,303	179,303	200,647
Fundraising				0	0
Activities in furtherance of the charities objects		0		0	0
Interest received		10		10	10
<b>Total Incoming Resources</b>	<b>2</b>	<b>10</b>	<b>179,303</b>	<b>179,313</b>	<b>200,657</b>
 <u>Resources Expended</u>					
Direct Charitable Expenditure Activities in furtherance of the charities objects			193,996	193,996	196,178
Administration		-3,122		-3,122	-3,909
<b>Total Resources Expended</b>	<b>7</b>	<b>-3,122</b>	<b>193,996</b>	<b>190,874</b>	<b>192,269</b>
 <u>Net Incoming Resources before transfers</u>		 3,132	 -14,693	 -11,561	 8,388
Transfer between funds		0	0	0	0
<b>Net Incoming Resources</b>		<b>3,132</b>	<b>-14,693</b>	<b>-11,561</b>	<b>8,388</b>
Balances brought forward		7,664	75,071	82,735	74,347
<b>Balances Carried forward</b>		<b>10,797</b>	<b>60,378</b>	<b>71,174</b>	<b>82,735</b>

All activities derive from continuing operations.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Balance Sheet as at 31st March 2022

	Note	2022 £	2021 £
<b>Fixed Assets</b>			
Tangible assets	8	0	0
<b>Current assets</b>			
Debtors	6	0	0
Cash at Bank & in hand		87,494	88,610
<hr/>			
Total current assets		87,494	88,610
Creditors - amounts falling due within one year	5	16,320	5,875
<hr/>			
Net current assets		71,174	82,735
<hr/>			
Total assets less current liabilities		71,174	82,735
Creditors - amounts falling due after more than one year		0	0
<hr/>			
Net assets		71,174	82,735
<hr/>			
Funds - Unrestricted		10,797	7,664
Funds - Restricted		60,378	75,071
<hr/>			
<b>Total funds</b>		<b>71,174</b>	<b>82,735</b>
<hr/>			

For the year ending 31st March 2022 the company was entitled to exemption under section 477 (2) of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 386; and
- ii preparing accounts which give a true and fair view of the state of affairs of the company as the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on 01/12/2022 and signed on its behalf by

.....  
Ms Pauline Young

The notes on page 5-9 form part of these accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **Notes to the Accounts** **For the Year ending 31st March 2022**

### 1) Principal Accounting policies

1.1 The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2005, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in the Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

### 1.2 Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependant on continuing grant aid and as a consequence the going concern basis is also dependant on the continuing grant aid.

### 1.3 Incoming Resources

Incoming resources are accounted for on an accrual basis except donation income which is recognised when received.

### 1.4 Investment Income

Bank Interest received is included on a receivable basis.

### 1.5 Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

### 1.6 Resources Expended

The policy for including items within the relevant activity categories of resources expended is as soon as there is a legal and constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **Notes to the Accounts** **For the Year ending 31st March 2022**

### 1.7 Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Equipment                    - 25% Straight line per annum

### 1.8 Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective October 2005), gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the relevant fixed asset fund after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

### 1.9 Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

<u>2 Total Incoming Resources</u>	2022	2021
	£	£
National Assembly of Wales	165,518	165,518
Ceridigion Council	-	-
Powys Council		21,150
Alliance of Alliances	3,501	2,626
Covid Project	3,784	11,353
Carer Engagement Project	6,500	-
General Reserve incoming resources		-
	<u>179,303</u>	<u>200,647</u>
Interest Received	10	10
Total incoming resources	<u><u>179,313</u></u>	<u><u>200,657</u></u>

### 3 Net Incoming Resources

is stated after charging

	2022	2021
	£	£
Staff Costs		
Wages & Salaries	147,264	134,947
Social security costs	13,543	8,648
Pension costs	7,192	8,166
	<u>167,999</u>	<u>151,761</u>
Depreciation on:-		
Tangible owned fixed assets	0	0
Assets held under finance agreements	0	0
Accounting services	1,000	1,000
Average No of employees		
Full time	5	5
Part time	1	1
	<u>6</u>	<u>6</u>

The number of employees is based on full time equivalents

No employee earned £50,000 or more during the period

The trustees/directors did not receive any emoluments.

### 4 Expenses paid to trustees or persons connected with Trustess

	2022	2021
	£	£
The aggregate amount of expenses paid to Trustees	<u>16</u>	<u>0</u>

The nature of the expenses was travelling, subsistence and meeting costs, and the number of trustees to whom expenses payments was 7 (2020: 7).

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 5 Creditors - amounts falling due within one year

	2022	2021
	£	£
Trade creditors & accruals	1,000	1,000
Tax & social security	3,730	4,834
Other Creditors	11,589	41
	<u>16,319</u>	<u>5,875</u>

All creditors are due in less than one year

### 6 Debtors

Other Debtors	<u>0</u>	<u>0</u>
---------------	----------	----------

All debtors are due in less than one year

### 7 Resources expended

	2022	2021
	£	£
Employee Costs	163,999	151,761
Regional Meetings	3,574	2,921
Advertising & Marketing	4,110	2,365
Insurance	852	804
Travel expenses	3,839	1,811
Rent	8,863	9,131
Office stationary	4,562	8,220
Subscription	60	90
Training	0	456
Consultant fees	0	1,120
Professional fees	1,000	1,000
Trustees Travel & meetings	16	0
Repayment of grant		12,591
	<u>190,874</u>	<u>192,269</u>

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

<u>8 Tangible Fixed Assets</u>	2022	2021
	£	£
Cost		
Brought forward	11,213	11,213
Acquired in the period	-	-
Disposal	-	-
As at 31.03.21	<u>11,213</u>	<u>11,213</u>
Depreciation - Charge for year		
Brought forward	11,213	11,213
Charged in the period	-	-
Disposals	-	-
Depreciation C/f	<u>11,213</u>	<u>11,213</u>
Net Book Value at 31 March 2022	<u>0</u>	<u>0</u>
Net Book Value at 1 April 2021	<u>0</u>	<u>0</u>

### 9 Analysis of Net Assets Between Funds

	General	2022	Total
	Funds	Restricted	Funds
	£	Funds	£
	£	£	£
Fixed Assets	0	0	0
Current Assets	10,796	76,698	87,494
Current Liabilities	0	-16,320	-16,320
	<u>10,796</u>	<u>60,378</u>	<u>71,174</u>

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 10 Movements in Funds

	At 01/04/21	Incoming Resources	Outgoing Resources	Transfers	At 31/03/2022
Restricted Funds :					
National Assembly of Wales	0	165,518	165,533	-	-15
Powys Council	44,595	0	9,431	-	35,164
Ceridigion Council	8,239	0	3,432	-	4,807
HAIPAC	979	0	-	-	979
Alliance of Alliances	11,673	3,501	-	-	15,174
Life Long Carer	378	0	-	-	378
Rights4future	0	6,500	4,430	-	2,070
Covid Project	7,385	3,784	11,169	-	0
Carer Engagement Project	1,820	0	-	-	1,820
Unrestricted Funds	7,665	10	-3,122	-	10,796
	<u>82,735</u>	<u>179,313</u>	<u>190,873</u>	<u>0</u>	<u>71,174</u>

The transfers between Restricted Funds and Unrestricted Funds has taken place after reviewing the likely hood of securing any funds to offset the overspend in the relevant funding projects.

### 11 Company Limited By Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company (2021 - 7 members).

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# Accounts

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Company Number 3583933

Charity Number 1071726

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Report and Financial Statements**

**For the Year ending 31st March 2022**

**(A Company Limited by Guarantee)**

**All Wales Forum of Parents and Carers of People with  
Learning Disabilities**

**Legal and Administrative Information  
For the Year ending 31st March 2022**

Officers

Chairperson	Mrs P Bochenski
Treasurer	Mr N Flynn

Address

Elliott Buildings  
21 Cardiff Road  
Taffs Well  
Cardiff  
Wales  
CF15 7RB

Bankers

Lloyds TSB  
802 Oxford Street  
Swansea  
SA1 3AF

Accountants

Mears Accountancy Ltd  
8 Afon Dar Close  
Gadlys  
Aberdare  
Mid Glam  
CF44 8DF

Company Number

3583933

Charity Number

1071726

# All Wales Forum of Parents and Carers of People with Learning Disabilities

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# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report

The Trustees present their annual report and the statement of accounts for the year ending 31st March 2022.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31st March 2022 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

## Name, registered office and constitution of the charity

The full name of the charity is The All Wales Forum of Parents and Carers of People with Learning Disabilities. The charity is also known by the name The All Wales Forum.

The Legal registration details are:-

Date of incorporation - 18th June 1998

Company Registration Number - 3583933

The Registered Office is Elliott Buildings, 21 Cardiff Road, Taffs Well, Cardiff, CF15 7RB.

Charity Registration Number - 1071726

The telephone number is 02920 811120.

## Objectives and Activities of the Charity

The principal activities of the Charity are to secure support and relief for, and to promote the interests of, people disadvantaged by Learning Disabilities, by enabling their parents and informal carers to promote and increase public awareness of the rights of people with Learning Disabilities:

- To be treated as individuals
- To live ordinary patterns of life in the community
- To receive additional help and support in developing their maximum potential.

The main objectives of the charity are:

- To inform parents and informal carers of people with Learning disabilities of any services and/or support which may be available to them, and of significant events and developments.
- To enable parents and informal carers of people with Learning Disabilities to engage in discussion, information sharing and partnerships with other individuals, bodies or organisations.
- To promote and maintain harmonious relations between all bodies, agencies and individuals with an interest or concern for people with Learning Disabilities, and their parents and informal carers.
- To advance such other charitable purposes which will benefit people with Learning Disabilities as the Trustees from time to time determine.

## **An explanation of the charity's main objectives for the coming year**

In the coming year the intends to:

- Strengthen the Forum and its links with local groups;
- Continue to work with local authorities to support local groups;
- Continue to provide support and information, to encourage the formation of new groups where desired, and to help mitigate the sense of isolation experienced by parents and informal carers;
- Increase and provide better levels of support for people with Learning Disabilities, so that their parents and informal carers are more able to campaign for improved services.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **An explanation of the charity's strategies for achieving its stated objectives**

The Charity will continue to seek to identify issues which are of concern to parents and carers, and will discuss these statutory agencies and other service providers with a view to improving the lives of people with Learning Disabilities and their parents and informal carers.

### **Details of significant activities (including its main programme, projects, or services provided) that contribute to the achievements of the stated objectives.**

The Charity:

- represents parents and informal carers on various bodies: at national, county and local levels;
- maintains and regularly updates its website with informative and relevant information and news;
- through its website, social media, telephone and face to face meetings engages with local groups and gives opportunity for important issues to be discussed;
- holds regional meetings to raise and discuss topics of concern to parents and informal carers;
- works with existing groups across Wales, and encourages the formation of new groups where these may be desirable and desired.

In addition the Charity will deliver its new Project with the support of the Welsh Government - Caring Communities of Change through working together with the network, we want to enable parents and family carers to have an equitable voice and to be empowered to make positive decisions to meet their needs. How will we do it? We will identify issues & opportunities at local, regional & levels where we can come together to raise awareness, discuss solutions & generate innovative community lead ideas & assist in the future planning of services & support for both carers & their relatives. The All Wales Forum will also work in partnership with Welsh Government & Third Sector Partners to deliver social care projects across Wales to meet the well-being needs of Learning Disability family & unpaid carers.

### **Caring Communities of Change**

The project will put learning disability family carers at the heart of service design and delivery across Health and Social Care in Wales.

The All Wales Forum will work in partnership with carer-led networks and third sector organisations to co-produce, pilot and scale up innovative and practical solutions to meet the needs of the families.

### **What is our goal?**

To enable Learning Disability families across Wales to secure their rights, enhance physical, emotional and economic well-being and support family relationships, all through having an active contribution to society.

### **What will we offer?**

**Transitions** - All Moves Matter will provide a voice and control for family carers during the process of planning from home to independent living. The project will generate creative opportunities and give families a choice by accessing alternative models and purchase options.

**Respite**- Break from the Routine will work with families to co-produce provide responsive and flexible alternative offers to respite care. It will provide options for respite care that can be 'self-funded' or paid for through Direct Payments.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

**Resilient and inclusive communities** - Creative Carer Communities will re-design community activity to meet the needs of the communities they serve, making them more accessible. Innovative and sustainable solutions will be scaled up to break the cycle of dependence on more traditional service models.

### **The contribution of volunteers**

The Charity is grateful to its board of Trustees and to other volunteers who act and campaign on the All Wales Forum's behalf.

### **Summary of main activities of the charity in relation to its objects**

The Charity consults with parents and informal carers, and campaigns on their behalf with statutory authorities such as the Welsh Assembly Government, elected councils and area health boards, and liaises with voluntary sector organisations to promote the rights of people with Learning Disabilities and their parents/informal carers.

## Achievements and Performance of the Charity

### **A review of charitable activities undertaken by the charity**

The charity has continued to campaign on behalf of parents/informal carers of people with Learning Disabilities and to liaise with organisations in the statutory and voluntary sectors over issues of concern. It directs parents/informal carers to sources of advice and guidance where required. The AWF website and social media keeps members abreast of the Forum's activities and of matters in the field of Learning Disabilities as a whole.

### **Fundraising activities**

The Charity relies on grant aid from the donors identified in the accounts, whose support is valued. There have been no other fundraising activities.

### **Investment performance achieved against investment objectives set**

The Charity currently has no assets invested other than in its various bank accounts.

# **All Wales Forum of Parents and Carers of People with Learning Disabilities**

## **The Trustees Report (cont)**

### **Factors relevant to the achievement of the charity's objectives**

There are no particular factors to consider in the year under review.

### **Summary of the main achievements of the charity during the year**

The Charity:

- has represented parents and informal carers on various bodies: at national, county and local levels;
- has kept up to date and maintained its website with informative and relevant information and news;
- has worked with existing groups across Wales, and encouraged the formation of new groups where these may be desirable and desired.

### **Employment of disabled persons**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is an equal opportunity employer, with a commitment to equal opportunities. It opposes all forms of discrimination or harassment on the grounds of: sex, marital status, race, ethnicity, disability, religion, HIV/AIDS status, sexuality and age.

## **Structure, Governance and Management**

### **Nature of the Governing Document and constitution of the charity**

The All Wales Forum of Parents and Carers of People with Learning Disabilities is a Company Limited by Guarantee and not having a Share Capital, as defined by the Companies Act 1985 and 1989. It operates within the terms of its Memorandum and Articles of Association.

### **The methods adopted for the recruitment and appointment of new trustees**

Membership of the Charity is open to any parent of informal carer of a person with Learning Disabilities. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

1. he is recommended by the trustees, or;
2. not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees, together with a notice executed by that person of his willingness to be appointed or reappointed.

### **The policies and procedures adopted for the induction and training of trustees.**

The Charity is working to have in place suitable policies and procedures for the introduction and training of trustees

### **The organisational structure of charity and how decisions are made.**

The Charity is governed by its Board of Trustees, of which there shall be not less than three (unless otherwise determined by ordinary resolution). There is not a maximum number set. No business is transacted at any meeting unless a quorum (five persons, each being a member or duly authorised representative of a member organisation) is present.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **Membership of a wider network**

The Charity is a member of a number of networks including Learning Disability Consortium, Wales Carers Alliance, the Alliance of Alliances and WCVA.

### **Relationships between the charity and related parties, including its subsidiaries**

The Charity has no subsidiaries or other related parties.

### **The major risks to which the charity is exposed and reviews and system to mitigate risks**

The Charity operates proper financial checks over its income and expenditure transactions. The Charity does not provide professional advice on matters which comes to its attention, but rather provides guidance on where such advice may be found from professional sources.

### **Relationships with other groups, charities and individuals**

The Charity maintains close contacts with other voluntary sector organisations which share aims similar to its own. It maintains links with statutory service providers and other organisations, and with individuals who have relevant expertise or interest in the field of Learning Disabilities.

## Financial Review

### **Policies on reserves**

The Charity is working to build up its reserves in line with the Statement of Recommended Practice of the Charity Commission.

### **Funds in deficit**

The Charity has no funds in deficit.

### **Principal funding sources and how expenditure in the year under review has supported the key objectives of the charity.**

The Charity is grateful to its funders - principally the Welsh Assembly Government, Powys County Council, Ceredigion County Council, Awards for All - for their support during the year under review. Without their generosity the Charity would not have been able to fulfil its key objectives.

### **The investment policy and objectives, including the extent (if any) to which social, environmental or ethical considerations are taken into account**

The Charity has no policy in respect of investment.

### **Availability and adequacy of assets of each of the funds**

The Board of Trustees is satisfied that the Charity's assets in each fund available and adequate to fulfil its obligations in respect of each fund.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **Transactions and Financial position**

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to have been satisfactory.

### **Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **Plans for Future Periods**

The Charity intends to expand its activities as funding permits, and will seek additional funding from other sources as circumstances allow.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.**

Kate Young - Director - All Wales Forum

Josh Law - Project & Partnerships Manager

Anne-Marie Carpenter- Operations Manager - All Wales Forum

### **The members of the Board of Trustees of the Charity during the year ended 31st March 2017 were :-**

Mrs Patricia Bochenski - Chair

Mr Norbert Flynn

Mrs Lisa Rapado

Mr Jeffrey Fifer

Ms Luciana Pivano

Mr Rob Jones - Treasurer

Mrs Kay Tyler

Mr Edwin Jones

Mr Mark Williams

Ms Luciana Pivano

Ms Mandy Evans

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company.

### **Statement as to disclosure of information to accountants**

The Trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant accounting information of which the accountants are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant accounting information and establish that the accountants are aware of that information.

#### Bankers

Lloyds TSB, Uplands Swansea, 2 Glamor Road, Uplands, Swansea, SA2

#### Accountants

Mears Accountancy Ltd, 8 Afon Dar Close, Aberdare, CF44 8DF

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## The Trustees Report (cont)

### **Statement of Directors' and Trustees' Responsibilities**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the accountants in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

### Method of preparation of accounts

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in the Companies Act 2006 relating to small companies.

*P. Bochenski*

Mrs Patricia Bochenski  
Director and Trustee

Date: -

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Accountants Report to the Trustees on the Unaudited Accounts of All Wales Forum of Parents and Carers of People with Learning Disabilities For the Year ending 31st March 2022

We have examined the financial statements of the company for the year ended 31st March 2022 which comprises the Statement of Financial Activities, the Balance Sheet and the related notes. The financial statements have been prepared in accordance with the accounting policies set out on page 8.

### **Respective responsibilities of the directors and reporting accountant.**

The directors responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustee' Responsibilities.

We have been appointed as examiner under the Charities Act 1993 and report in accordance with regulations made under section 43 of that Act. It is our responsibility to form an independent opinion, based on our examination, on those statements and to report to you.

### **Basis of opinion**

Our examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

### **Opinion**

In our opinion ,

- a - the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006 and that no matter has come to our attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records and to prepare accounts have not been met; or that attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- b - having regard only to, and on the basis of, the information contained in those accounting records:
  - I the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 477(2) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 478(a) to (c).



Mears Accountancy Ltd

Dated :-

## All Wales Forum of Parents and Carers of People with Learning Disabilities

### Statement of Financial Activities For the Year ending 31st March 2022

#### INCOME AND EXPENDITURE

<u>Incoming Resources</u>	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>2022 Total</u>	<u>2021 Total</u>
Grants and Donations			179,303	179,303	200,647
Fundraising				0	0
Activities in furtherance of the charities objects		4,000		4,000	0
Interest received		10		10	10
<b>Total Incoming Resources</b>	<b>2</b>	<b>4,010</b>	<b>179,303</b>	<b>183,313</b>	<b>200,657</b>
 <u>Resources Expended</u>					
Direct Charitable Expenditure			181,350	181,350	196,178
Activities in furtherance of the charities objects					
Administration		1,275		1,275	-3,909
<b>Total Resources Expended</b>	<b>7</b>	<b>1,275</b>	<b>181,350</b>	<b>182,625</b>	<b>192,269</b>
 <u>Net Incoming Resources before transfers</u>		 2,735	 -2,047	 688	 8,388
Transfer between funds		0	0	0	0
<b>Net Incoming Resources</b>		<b>2,735</b>	<b>-2,047</b>	<b>688</b>	<b>8,388</b>
Balances brought forward		7,664	75,071	82,735	74,347
<b>Balances Carried forward</b>		<b>10,399</b>	<b>73,024</b>	<b>83,424</b>	<b>82,735</b>

All activities derive from continuing operations.

All Wales Forum of Parents and Carers of People with Learning Disabilities

Balance Sheet as at 31st March 2022

	Note	2022 £	2021 £
<b>Fixed Assets</b>			
Tangible assets	8	0	0
<b>Current assets</b>			
Debtors	6	4,000	0
Cash at Bank & in hand		87,494	88,610
Total current assets		91,494	88,610
Creditors - amounts falling due within one year	5	8,070	5,875
Net current assets		83,424	82,735
Total assets less current liabilities		83,424	82,735
Creditors - amounts falling due after more than one year		0	0
Net assets		83,424	82,735
Funds - Unrestricted		10,399	7,664
Funds - Restricted		73,024	75,071
<b>Total funds</b>		83,424	82,735


For the year ending 31st March 2022 the company was entitled to exemption under section 477 (2) of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- i ensuring that the company keeps accounting records which comply with section 386; and
- ii preparing accounts which give a true and fair view of the state of affairs of the company as the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on

and signed on its behalf by

  
Mrs Patricia Bochenski

The notes on page 5-9 form part of these accounts.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 1) Principal Accounting policies

1.1 The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2005, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales, effective April 2005 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in the Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

### 1.2 Accounting convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependant on continuing grant aid and as a consequence the going concern basis is also dependant on the continuing grant aid.

### 1.3 Incoming Resources

Incoming resources are accounted for on an accrual basis except donation income which is recognised when received.

### 1.4 Investment Income

Bank Interest received is included on a receivable basis.

### 1.5 Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

### 1.6 Resources Expended

The policy for including items within the relevant activity categories of resources expended is as soon as there is a legal and constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 1.7 Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Equipment                    - 25% Straight line per annum

### 1.8 Capital grants

The board of trustees consider that, in order to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective October 2005), gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity should be credited to the relevant fixed asset fund after the sums have been properly expended on the restricted purpose. The related asset is shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

### 1.9 Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 2 Total Incoming Resources

	2022	2021
	£	£
National Assembly of Wales	165,518	165,518
Ceridigion Council	-	-
Powys Council	-	21,150
Alliance of Alliances	3,501	2,626
Covid Project	3,784	11,353
Rix Thompson Foundation	6,500	-
General Reserve incoming resources	4,000	-
	<u>183,303</u>	<u>200,647</u>
Interest Received	10	10
Total incoming resources	<u><u>183,313</u></u>	<u><u>200,657</u></u>

### 3 Net Incoming Resources

is stated after charging

	2022	2021
	£	£
Staff Costs		
Wages & Salaries	147,264	134,947
Social security costs	13,543	8,648
Pension costs	7,192	8,166
	<u>167,999</u>	<u>151,761</u>
Depreciation on:-		
Tangible owned fixed assets	0	0
Assets held under finance agreements	0	0
Accounting services	1,000	1,000
Average No of employees		
Full time	5	5
Part time	1	1
	<u>6</u>	<u>6</u>

The number of employees is based on full time equivalents

No employee earned £50,000 or more during the period

The trustees/directors did not receive any emoluments.

### 4 Expenses paid to trustees or persons connected with Trustees

	2022	2021
	£	£
The aggregate amount of expenses paid to Trustees	<u>16</u>	<u>0</u>

The nature of the expenses was travelling, subsistence and meeting costs, and the number of trustees to whom expenses payments was 7 (2020: 7).

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 5 Creditors - amounts falling due within one year

	2022	2021
	£	£
Trade creditors & accruals	1,000	1,000
Tax & social security	3,730	4,834
Other Creditors	3,340	41
	<u>8,070</u>	<u>5,875</u>

All creditors are due in less than one year

### 6 Debtors

Other Debtors	<u>4,000</u>	<u>0</u>
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All debtors are due in less than one year

### 7 Resources expended

	2022	2021
	£	£
Employee Costs	163,999	151,761
Regional Meetings	3,574	2,921
Advertising & Marketing	4,110	2,365
Insurance	852	804
Travel expenses	3,839	1,811
Rent	614	9,131
Office stationary	4,562	8,220
Subscription	60	90
Training	0	456
Consultant fees	0	1,120
Professional fees	1,000	1,000
Trustees Travel & meetings	16	0
Repayment of grant		12,591
	<u>182,625</u>	<u>192,269</u>

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

<u>8 Tangible Fixed Assets</u>	2022	2021
	£	£
Cost		
Brought forward	11,213	11,213
Acquired in the period	-	-
Disposal	-	-
As at 31.03.21	<u>11,213</u>	<u>11,213</u>
Depreciation - Charge for year		
Brought forward	11,213	11,213
Charged in the period	-	-
Disposals	-	-
Depreciation C/f	<u>11,213</u>	<u>11,213</u>
Net Book Value at 31 March 2022	<u>0</u>	<u>0</u>
Net Book Value at 1 April 2021	<u>0</u>	<u>0</u>

### 9 Analysis of Net Assets Between Funds

	General	2022 Restricted	Total
	Funds	Funds	Funds
	£	£	£
Fixed Assets	0	0	0
Current Assets	10,399	81,095	91,494
Current Liabilities	0	-8,070	-8,070
	<u>10,399</u>	<u>73,025</u>	<u>83,424</u>

# All Wales Forum of Parents and Carers of People with Learning Disabilities

## Notes to the Accounts For the Year ending 31st March 2022

### 10 Movements in Funds

	At 01/04/21	Incoming Resources	Outgoing Resources	Transfers	At 31/03/2022
Restricted Funds :					
National Assembly of Wales	0	165,518	165,518	-	0
Powys Council	44,595	0	7,379	-	37,215
Ceridigion Council	8,239	0	3,432	-	4,807
HAI PAC	979	0	-	-	979
Alliance of Alliances	11,673	3,501	-	-	15,174
Life Long Carer	378	0	-	-	378
Rix Thompson Foundation	0	6,500	3,200	-	3,300
Covid Project	7,385	3,784	-	-	11,169
Carer Engagement Project	1,820	0	1,820	-	0
Unrestricted Funds	7,665	4,010	1,275	-	10,399
	<u>82,735</u>	<u>183,313</u>	<u>182,625</u>	<u>0</u>	<u>83,422</u>

The transfers between Restricted Funds and Unrestricted Funds has taken place after reviewing the likely hood of securing any funds to offset the overspend in the relevant funding projects.

### 11 Company Limited By Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company (2021 - 7 members).