

SUTTON HALL

REGISTERED CHARITY

1071688

ANNUAL ACCOUNTS 2020 - 21

Treasurers Report

The accounts cover the 12 month period to 30th June 2021

The hall was closed due to government restrictions for the majority of the financial year and when open was trading on a very much reduced basis as many customers were unable to use the facility due to the government restrictive rules .

Total income was £30,980 split between :

Hiring fees	£4,909	(£17,101 the previous year)
Events	£ 708	(£2,962 the previous year)
Donations	£5,973	(£50 the previous year)
Interest	£82	(£57 the previous year)
Grants	£19,308	(£10,000 the previous year)

The grant income comprised various government business support grants that were payable to closed businesses. We also received a grant from Speen PC to build & launch a new website .
Donations comprised a £5000 donation from a villager plus receipts from Amazon Smile & others .

The usual events the hall runs were cancelled but the hall benefitted from two zoom wine tastings run by Tony Hersh and the photo competition which has been running through 2021

The hall running expenses were £15,784 (£21,152 the previous year) . The lower expenses reflect the reduced electricity and consumables costs caused by the lack of use

Hall improvements including covid reopening costs at £2890 were £7499 with the opportunity being taken while closed to undertake various fire safety works and also construct a new secure storage cupboard for the Pop Inn stock. 20 new lightweight chairs suitable for garden use were purchased following feedback at the last AGM .
The hall continues to be a high quality and popular venue with most of our regular users indicating they wish to return once government restrictions are eased & confidence builds. I anticipate continued reduced trading through the year picking up in the second and third quarters . The hall has accumulated substantial reserves which will allow it to weather the continued storm for some to come .

Given the reserve situation the committee are exploring investing in new 'green' heating systems which will substantially reduce running costs . Green business grant funding will assist with this project . A refurbishment of the kitchen is also planned in due course .

M C Nevitt
Treasurer

Sutton Hall - Registered Charity No. 1071688
Income and Expenditure Statement
12 months ending 30th June 2021

	<u>2020-21</u>	<u>2020-21</u>	<u>2019-20</u>	<u>2019-20</u>
	£	£	£	£
<u>Income</u>				
Hall Hire fees/rent	4909		17101	17101
Charges made for hall heating	0		0	
Less Cost of Electricity	<u>-2635</u>	<u>2274</u>	<u>-3687</u>	<u>-3687</u>
			<u>13414</u>	<u>13414</u>
other income			200	
Event income (Note 1)	708		2962	
Bank interest	82		57	
Donations	5973		50	
Grants	19308		10000	
Lottery	0	0	0	13269
Total income less specific Expenses		<u>28345</u>		<u>26683</u>
<u>Expenditure</u>				
Rent, Rates, Insurance		<u>546.00</u>		1014
Hall Maintenance		<u>3,982.00</u>		8926
Hall Administration		<u>2,278.00</u>		2882
Hall and Cottage Improvements		<u>7499</u>		1520
Caretakers wages		5533		1903
Grapevine Expenses		0		308
Miscellaneous Expenses		810.00		912
Bad debt	0	0		0
Total general expenses		<u>20648</u>		<u>17465</u>
<u>Excess of income over expenditure</u>		<u>7697</u>		<u>9218</u>
Represented by:				
		Opening		Closing
		Balance		Balance
		£		£
Deposit Account		26044		31126
Lottery account		0		0
Current account		4672		7874
Cash in hand		51		18
Debtors (Note 2)		0		360
Less Creditors and pre Payments (Note 3)		<u>-3581</u>		<u>-4495</u>
Plus excess of income over expenditure		<u>7697</u>		<u>34883</u>
		<u>34883</u>		<u>34883</u>

	<u>2020/21</u>		<u>2019-20</u>	
	£ . p	£ . p	£ . p	£ . p
<u>Rent, Rates & Insurance</u>				
Council Tax	0.00		212.00	
Insurance	546.00	0.00	802.00	1,014.00
	<u>546.00</u>			
<u>Hall Maintenance</u>				
Cleaning	615.00		1,924.00	
Maintenance Hall	2,432.00		6,577.00	
Utilities - Water	935.00		423.00	8,924.00
	<u>3,982.00</u>			
<u>Hall Administration</u>				
AGM Expenses				
Advertising	0.00		175.00	
Booking Forms	0.00		0.00	
Health & Safety compliance	0.00		0.00	
Lottery Licence	1,003.00		1,331.00	
Membership Fees (Community Council)	20.00		20.00	
Music Licence	177.00		336.00	
Office Expenses	302.00		243.00	
Postage	351.00		192.00	
Telephone	0.00		2.00	
	<u>425.00</u>		<u>583.00</u>	<u>2,882.00</u>
<u>Hall Improvements</u>	2,278.00	0.00		<u>2,882.00</u>
<u>could reopening costs</u>				
Equipment	2,890.00			
Repairs & Maintenance	4,609.00			
	<u>7,499.00</u>		<u>1,520.00</u>	
Other costs				
Drinks stocks	0.00		42.00	
committee xmas meal	0.00		283.00	
gifts	135.00		128.00	
Internet	675.00		134.00	
reconciliation	0.00		0.00	
donation	0.00		105.00	
miscellaneous expenses	0.00		120.00	
	<u>810.00</u>		<u>812.00</u>	

2020/21 notes

Office expenses includes the monthly fee for upgraded Quick books

Internet expenditure includes cost of new website and monthly maintenance charge

Sutton Hall - Registered Charity No. 1071098

Events

12 months ending 30th June 2021

Event	Inflow		Outflow		Net	
	£		£		£	
Harvest Supper	0.00		0.00		0.00	
Pantomime	0.00		0.00		0.00	
childrens aras party	0.00		0.00		0.00	
Xmas Party	0.00		0.00		0.00	
Pop Inn	0.00		0.00		0.00	
Photo competition	147.00		216.00		-216.00	final costs from a 2019/20 year opening
Zoom wine tastings	147.00		0.00		147.00	
					173.00	
	147.00		216.00		706.00	

Note

Inflows and outflows are as recorded in the hall books, they take no account of purchases bought independently and where the net takings are provided post event

12 months ending 30th June 2021

Accounting Policies

The accounts have been prepared in accordance and beyond the standards laid out by the Charity Commission. The accounts are prepared on an accruals basis.

Note 1 - Events

The profit from events was as follows

	<u>FY2021</u>	<u>FY19/20</u>
The profit from events was as follows		
Pop Inn	-218.00	1,191.00
Harvest Supper	0.00	-49.00
Pantomime	0.00	1,097.00
childrens xmas party	0.00	-198.00
Xmas Party	0.00	-236.00
Stockfest events - teas & BBQ	0.00	0.00
Moon landing 50th anniversary	0.00	1,157.00
photo competition	147.00	0.00
zoom wine tastings	779.00	0.00
total	<u>708.00</u>	<u>2,962.00</u>

Note 2 - Debtors

Baby Ballerinas	£	p	£	p
Beth Trotter	147	00		
Total Debtors	213	75		

Note 3 - Creditors, Accruals and prepayments

	£ . p	£ . p
Deposits held		
Covid postponement credits		
Total Deposits and Accruals		
	1,000.00	1,000.00
Caretakers rent deposit		150.00
Neha Hui		140.00
J Giambona		85.00
M Cruickshank		
Tofts Bridge		3,120.00
		<u>4,495.00</u>

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		<u>4,495.00</u>

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SUTTON HALL, STOCKCROSS (REG. CHARITY 1071688)

I report on the attached accounts of the trust for the year ended 30 June 2021.

Respective responsibilities of trustees and examiner

The Charity's trustees you are responsible for the preparation of the accounts; The charity's trustees consider that an audit is not required for this under Section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act 2011
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011 and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records within Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should have been drawn in order to enable a proper understanding of the accounts to be reached.



**R D Beecroft F C A
Chartered Accountant**

24 Enborne Lodge Lane, Newbury, Berkshire RG146RH

Date: 7th September 2021