

**Sandwell Council of Voluntary Organisations
S.C.V.O.**

**Annual Report and Financial Statements
Year ended 31 March 2021**

Charity number: 1071514

Company number: 03570517

**Feltons
Chartered Accountants**

**Birmingham
B1 3JR**

S.C.V.O.

(A company Limited by Guarantee)

**Report and financial statements
Year ended 31 March 2021**

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Year ended 31 March 2021

Reference and Administrative Details

Trustees

Geoffrey Foster (Chair)
Andrew Ball
Jatinder Basi
Claire Dale
Vicki Fitzgerald
Jon Grant
Mohammed Loan
Jacques Matensi-Kubanza (appointed 29 Sept 2020)
Rachel McFee (appointed 29 Sept 2020)
Laura Nott
Khatija Patel
Luke Tyler (appointed 29 Sept 2020)
Andrew Watson

Key management personnel

Mark Davis - Chief Executive Officer
Stuart Ashmore - Deputy Chief Executive Officer
Sajida Carr - Director of Operations and Development
Parminder Dosanjh - Creative Director

Principal office and Solicitors

1st Floor
Landchard House
West Bromwich
Birmingham
B70 8ER

Charity number

1071514

Company registration number

03570517

Independent auditor

Feltons
8 Sovereign Court
8 Graham Street
Birmingham
B1 3JR

Bankers

Lloyds Bank Plc.
65 Capehill
Smethwick
B66 4SF

CAF Bank Ltd
25 Kings Hill Ave
Kent
ME19 4JQ

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Report of the trustees
Year ended 31 March 2021

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our purposes and activities

The purposes of the charity are:

- For SCVO and the voluntary sector to have a major influence on the development and implementation of key local strategies.
- To strengthen SCVO's role in existing strategic partnerships and to be proactive in developing new ones.
- To provide an effective voice for the voluntary and community sector at local, regional and national levels.
- To support and provide high quality, accessible organisational development services to Sandwell's voluntary and community sector through appropriate mechanisms.
- To develop the appropriate mechanisms to create an effective funding facility for the sector.
- To diversify SCVO's funding arrangements through an effective funding strategy.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

The strategies employed to achieve the charity's aims and objectives are to:

- bring together local voluntary and community groups to promote and develop the effectiveness of local voluntary action.
- raise the quality of, and provide a wide range of services, information, advice and support to the voluntary and community sector.
- act as a channel for local groups to voice their opinions on local, regional and national issues and policy.
- raise the quality of and provide a wide range of services, information, advice and support to the voluntary and community sector.
- identify real needs and develop services/ initiatives to meet these needs.
- actively support the development of new and emerging groups and organisations.
- contribute to bringing about positive change in Sandwell to achieve sustainable economic regeneration.

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Report of the trustees (continued)
Year ended 31 March 2021

Putting these strategies into action we have 6 major areas of activity which are outlined below:-

1 - Strategic Representation & Sector Support

SCVO's core activities can be broadly classified as Capacity Building: the provision of management and development support for voluntary organisations, committees and groups; and Strategic Engagement activities which facilitate engagement between local groups and various statutory bodies.

Fundraising Support:

Services include one-to-one support helping voluntary sector organisations to identify funders, trusts and grant-making bodies, supporting in the preparation of funding applications, assisting in development of fundraising strategies and with long-term sustainability. The team also produces a bi-weekly funding digest as well as providing a range of funding workshops and training events.

General Development Support:

This work includes providing organisations with information on Charity and Company Law and Governance, supporting the start-up of community groups, helping with the development of policies and procedures, facilitating project and business planning processes, and assisting with work towards quality assurance.

Representation and Partnership Working:

SCVO brings together networks of organisations with common interests and represents their views on strategic partnerships. During 2020/21 this work included activities across the whole spectrum of strategic fora including numerous meetings held with elected members, Cabinet Members and local senior officers, as well as formal partnership boards such as the Safer Sandwell Partnership, the Sandwell Safeguarding Adults Board, the Sandwell Integrated Care Partnership Board and the Sandwell Health and Wellbeing Board. SCVO also undertook to facilitate intra-sector meetings which built bonds and developed partnership links between local groups. These included the continuation of our popular networking meetings facilitated during the pandemic lockdown online and aimed at the wide range of local organisations including local grassroots community groups.

Building Community Resilience in Sandwell:

During 2020/21 SCVO worked with national funder the Esmée Fairbairn Foundation to deliver a programme of support for Sandwell's communities. This entailed a range of resident engagement activities delivered through local community anchor organisations, most of which were delivered online due to the Covid-19 pandemic lockdown. This activity worked alongside a devolved grants programme for Sandwell which focused on new ways of building capability and confidence amongst the most vulnerable and marginalised in our local communities and on growing community resilience.

Vision 2030 Grant Programme

During 2020/21 SCVO received funding from Sandwell Council to deliver a small grants programme for the voluntary sector which aimed to fund community activity contributing to the ambitions contained within the borough's Vision 2030.

The programme had three priorities: Building Social Connections (focusing on tackling loneliness), Youth Activities and Healthy Sandwell (helping to develop community 'assets'). Grants were made up to a total of £5,000 with this funding available to organisations over a 2 year period. In response to the Covid-19 pandemic, the grant programme also provided support for initiatives that supported residents and built organisation capacity during the national lockdown.

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Report of the trustees (continued)
Year ended 31 March 2021

Additional to the main grant priorities, extra funds were secured during this year to expand the Vision 2030 programme through new focused strands of activity:-

- Food Pantry Development Grants – small grants to enable VCS organisations to support the Sandwell Food Pantry Development Plan
- Mental Health Grants – financial support provided by strategic health partners in the Black Country to enable organisations to extend and sustain their engagement with vulnerable residents during lockdown
- Covid Vaccination Grants – small grants to organisations promoting Covid-19 vaccination take-up within different locations and communities in Sandwell

SFAYC Mentoring

The Sandwell Supporting Families Against Youth Crime programme was a government-funded initiative delivered under the working title 'iTrust Sandwell' in Smethwick and West Bromwich and overseen through a cross-sector partnership led by Sandwell Council. The iTrust project aimed to support young people going through the transition phase from primary school (Year 6) to secondary school (Year 7) in those two parts of the borough, who may have been vulnerable or at risk of exploitation.

As a key partner in this project, SCVO brought together a number of local VCS youth organisations to assist the support of young people on the programme through mentoring provision. SCVO oversaw the identification of mentoring needs and brokered appropriate support for the young people, funding the VCS organisations through a small grants process.

2 - Sector Development

Volunteering and Community Participation

Activity for this new strand of SCVO support, begun during 2019/20, focused throughout this year on volunteering during the Covid-19 pandemic lockdown. At the outset of the national lockdown SCVO put out a call for local residents to step forward to support vulnerable members of the community. Over 700 residents responded and, of those, more than 400 were given volunteering roles with local voluntary sector organisations and through a neighbour support programme co-ordinated by SCVO. This year also saw the launch of a new 'Let's Go' website promoting volunteering opportunities as well as the first meetings of a forum for local volunteer managers and co-ordinators which provides peer-to-peer support and best practice sharing around volunteering.

3 - Information and Communication

Information Services:

SCVO's regular email bulletins are vital tools through which the sector can be kept abreast of news, information, legislative changes, strategic and policy developments and capacity-building opportunities in the local, regional and national arenas. SCVO has five websites:-

- SCVO's corporate website - www.scvo.info - this provides information on SCVO news and services.
- The Sandwell VCS Database - www.sandwellvcs.info - this provides information on the voluntary and community sector, listing over 1,000 local community groups and organisations.

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Report of the trustees (continued)
Year ended 31 March 2021

- The Route2wellbeing portal - www.route2wellbeing.info - this established website, delivered through a long-term partnership with Sandwell and West Birmingham Clinical Commissioning Group, provides health professionals, local community and voluntary groups and the general public with information about support services in proximity to their own location.
- The Sandwell Family Life portal - www.sandwellfamilylife.info - is a website launched during 2018/19 providing information to children, young people and family practitioners as well as the general public on activities and support near where they live or work. This website is a key tool to support the emerging Sandwell Early Help Partnership.
- The Let's Go website - www.letsgosandwell.info - was launched during 2020/21 to provide a borough-wide platform for local voluntary organisations and other public service bodies to showcase and advertise their opportunities by which residents and volunteer their time and play a more active role within the community.

4 - Network Development

VCS Forums:

Funding secured from Sandwell MBC for the period 2020/21 enabled SCVO to maintain and develop strategic forums in key thematic areas where the voluntary sector have important strategic and delivery contributions to make. The funding also made provision for the development of closer working ties between Sector organisations and commissioners, including conversations on service design.

There were four distinct elements to this funding:-

1. Health and Social Care Forum
A bi-monthly Forum which brings together voluntary sector providers of health and social care services with key partners in strategic dialogue
2. Children and Young Peoples' Forum
A bi-monthly Forum which brings together voluntary sector providers of support to children, young people and families with key partners in strategic dialogue
3. VCS Leaders Forum and VCS Leaders Forum Executive Group
Bringing Sector Leaders together with senior council officers, elected members, MPs, business representatives and health leaders for cross-cutting strategic dialogue about issues that matter in Sandwell where the voluntary sector can make a greater difference.
4. VCS Briefings
Provision of engagement events bringing together voluntary sector providers and relevant commissioners, including discussions on commissioning processes and service design.

Sandwell Early Help Partnership:

SCVO continued to build and co-ordinate the Sandwell Early Help Partnership, bringing together universal providers to deliver early interventions to children, young people and families. Partners are drawn from a range of organisations and sectors including schools, health settings, voluntary and community organisations, Sandwell Police and Fire, Sandwell Council Children's Services, and Sandwell Children's Trust. The Partnership creates opportunities to build relationships and strengthen networks between support providers through members' events, conferences and local meetings.

The Partnerships also facilitates the promotion of local services and activities to the general public through face-to-face activity and the Sandwell Family Life website.

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Report of the trustees (continued)
Year ended 31 March 2021

5 - Project Hosting

Creative People and Places:

The Arts Council's Creative People and Places programme aims to help more people to experience and be inspired by the arts, irrespective of where they live or their social, educational or financial circumstances.

This funding focuses investment in parts of the country where people's involvement in the arts is significantly below the national average, with the aim of increasing the likelihood of participation. This investment will encourage long-term collaborations between local communities and arts organisations, museums, libraries and other partners such as local authorities and the private sector. It aims to empower them to experiment with new and radically different approaches and to develop inspiring, sustainable arts programmes that will engage audiences in those communities. In May 2014, Black Country Together CIC was successful in securing £2M of Creative People and Places funding to deliver the programme across the areas of Sandwell, Walsall and Wolverhampton. SCVO were asked by Black Country Together CIC to lead this work, and since September 2014 have hosted a team to work across the three boroughs, as well as supporting engagement with local communities, through our core staff, to develop new arts and cultural initiatives in Sandwell.

The initial funding was followed by a successful bid for a second phase of funding valued at £1M over three years from January 2018 to December 2020. During 2019/20 funding was secured to expand Creative Black Country activity into Dudley, delivery of which began in November 2019.

Big Local Grace Mary to Lion Farm:

The Grace Mary to Lion Farm (GM2LF) Big Local area is within the borough of Sandwell in the West Midlands. It covers 5 separate natural neighbourhoods, crossing the boundary of three council wards and two parliamentary constituencies. Within this area, the 'Big Local' lottery fund, in dialogue with local VCS organisations and residents has committed a £1 million investment in the area. Initial engagement culminated in a 'Big Plan' which reflects the needs and aspirations of local residents as they seek to use the money to bring change and make a difference within the local community.

Since 2014/15 SCVO has taken on the role of accountable body for the GM2LF partnership as the 'Local Trusted Organisation' which it continues to perform as the activities within the Big Local Plan are delivered. This role entails liaison with Local Trust (the funding awarding body) on behalf of GM2LF, financial management of funds and support of the Partnership Board.

Communities in Sync:

Following work by SCVO since 2015 to bring together a number of local VCS health and social care organisations to explore more effective collaboration, and the provision of development support, the Communities in Sync consortium was formed in late 2016 as an independent Community Benefit Society. Its aim is to deliver a vision: 'To improve people's health, well-being and quality of life, and address social disadvantage, isolation and vulnerability, by bringing together the diversity and expertise of the Voluntary and Community Sector'. During 2019/20, following investment by external funders, Communities in Sync approached SCVO to provide a hosted workspace for their new Development Manager and to provide Secretariat services for the company during this initial phase in its formation. This support has continued into and throughout 2020/21.

Active Black Country Community Connectors:

SCVO hosted a Community Connector project on behalf of Black Country Together CIC to pilot a place-based approach to tackling physical inactivity across 8 Black Country wards. This was following the award of funding from Sport England to Black Country Consortium Ltd in partnership with the 4 Black Country Authorities.

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Report of the trustees (continued)
Year ended 31 March 2021

The pilot seeks to develop wider, collaborative partnerships which look at how all parts of a community can better work together to get people active, and support health and economic outcomes. The emphasis for the Black Country Pilot is to generate learnings to inform future planning and investment - strengthening collaboration amongst local stakeholders to develop future place-based work.

6 - Chargeable Services

SCVO+

During 2020/21 SCVO continued to deliver ad hoc services for local organisations requiring more intensive and bespoke support on a chargeable basis. The principal areas of support were chargeable consultancy services, the convening of briefing and training events, and utilisation of SCVO meeting rooms and website on a paid-for basis.

Achievements and Performance

- SCVO produced 51 e-bulletins to keep the VCS informed of local, regional and national policy, events and information of relevance to their development and activities.
- SCVO responded to the Covid-lockdowns by running a number of online/virtual briefings and training events (via Zoom/Teams) including:
 - Virtual workshops – 'Project Outcomes', 'Crafting your Elevator Pitch' and 'Emerging from Lockdown' (No.1), 'Introduction to Fundraising' and 'Writing Fundraising Letters';
- A series of 'Coffee Time Conversations' offering the opportunity of peer-led discussions on a variety of topics suggested by participants.
- A range of virtual network meetings bringing people together throughout the pandemic lockdown
 - VCS Children and Young People Forum meetings
 - VCS Health and Social Care Forum meetings
 - VCS Leaders' Forum meetings and Leaders Forum Executive Group
- Continuation of SCVO's 'VCS Funding Network' activity including (via online sessions through Zoom): Groundwork (May 2020), South Staffs Water (June 2020), Lloyds Foundation (August 2020), Heart of England Community Foundation (September 2020), Postcode Lottery (February 2021).

In addition to this SCVO:

- Supported over 83 groups/organisations with general development support – including fundraising, governance, planning, financial management, networking and quality standards;
- Helped secure over £1.6m worth of external funding for Sandwell voluntary organisations;
- Delivered a further 4 rounds of the SCVO Vision 2030 Community Grants programme, making a further 42 grant awards to enable voluntary and community groups to deliver activities in Sandwell, and to Sandwell residents, to support the priorities of:
 - Building Social Connections (tackling loneliness/social isolation);
 - Youth Activities (tackling loneliness/social isolation amongst young people);
 - Healthy Lifestyles (promoting/supporting healthy living)
- Continued delivery of our partnership with the Esmée Fairbairn Foundation focusing on improving community resilience in Sandwell through the 'BOUNCE' community engagement programme and the 'EPIC' community grants initiative - awarding over £194,000 across 7 organisations in Round 3 of the latter programme.

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Report of the trustees (continued)
Year ended 31 March 2021

Continued delivery of our new activities to support and promote volunteering and resident community participation across Sandwell, including:

- the launch of our new volunteering portal: www.letsgosandwell.info
- SCVO's 'Covid Volunteers' - a call out across the borough at the start of the first pandemic lockdown that saw over 700 registrations of volunteer support, ultimately deploying over 400 volunteers to support 1,000+ residents with a whole range of activities from shopping to collecting prescriptions to telephone befriending.

Financial review

The financial results of S.C.V.O are detailed in the following pages. It is considered that the finances are sound and well established. The principal funding source is from donations and grants. All expenditure of this income is planned to fulfil the objectives and strategies of the charity. During the year ended 31 March 2021 total resources expended were £1,132,849 (2020: £845,733) and the surplus of income over expenditure was £40,310 (2020: £39,666) which included depreciation of £2,888 (2020: £2,605).

Investment powers and policy

The trustees having regard to liquidity requirements of the charity and to the reserves policy as described in the trustees report have operated a policy of keeping available funds in an interest-bearing deposit account with CAF.

Reserves policy and going concern

The Board of Directors have reviewed the Charity's needs for reserves in line with the guidance issued by the Charity Commission. The Board believes that the Charity should hold financial reserves because it is entirely dependent for its income upon short-term grants from a small number of funding bodies. These grants are inevitably subject to fluctuation and delay. The Charity requires protection against these uncertainties, and the ability to continue operating despite gaps in funding income. An "Emergency Operating Reserve" provides a safeguard for the Charity's service commitment.

It is the intention of SCVO Board to maintain the long-term sustainability of SCVO by holding sufficient financial reserves to ensure that:-

- The organisation can demonstrate resilience during periods of unforeseen difficulty, for example, due to unexpected demands on its funds.
- Unforeseen day-to-day operational costs such as employing staff to cover long-term sickness absence can be met.
- Funds are available to maintain staff during a gap between the end of one funding stream and the beginning of another.
- Planned commitments that cannot be met by future income alone, for example major asset purchase or match-funding requirements, can be met.
- Cash flow for the organisation can be maintained where funding regimes fail to provide cash in advance of expenditure.

This policy operates under the assumption that the requirements of SCVO's Finance Policy are fully adhered to and that a proportion of reserves be maintained in a readily realisable form.

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Report of the trustees (continued)
Year ended 31 March 2021

The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle and the reserve figure is recognized as a dynamic function of a set of changing financial commitments. Accordingly, the reserve level is maintained using the following formula:-

- Staffing costs - 6 months salaries plus redundancy costs for staff within the senior management team; 3 months salaries plus redundancy costs for all other staff.
- Premises and Business Support - 6 months of budgeted overheads of indirect costs (excluding staffing).
- Contracted Expenditure - full provision to be made for the remaining value of existing contractual commitments.
- Contingencies - to cover depreciation and renewal of key assets, and operational contingencies such as staff cover, eg for maternity or long-term sickness.

The Board of Directors continue to work hard to ensure the business plan for the organisation drives the organisation forward in terms of fulfilling its aims and objectives. The Board hold the belief that it is vital to meet the outcomes proposed in the business plan and therefore recognises the need for some of the remaining reserves to be used to meet any shortfalls arising from this process. The prudent investment of some of the organisation's reserves in future years will ensure that SCVO is a dynamic and vibrant organisation empowered to support its diverse membership in Sandwell, providing greater capacity for strategic engagement activity that is not currently funded.

Plans for future periods

Strategy Statement

As a local charity committed to the best deal for Sandwell residents, SCVO works across our voluntary and community sector (VCS) to help organisations develop support that makes people's lives better, offers practical help for those in times of greatest need, and enhances people's prospects for the future.

SCVO works with our strategic partners and our Sector to create an environment where residents and communities have the confidence, capability and support to respond as local needs emerge.

SCVO promotes ways of accessing this support for all, including how organisations can work better together, and champions the potential of our Sector to develop effective home-grown responses to some of Sandwell's local challenges.

Strategic Aims

1. A strong and responsive Voluntary and Community Sector - working with VCS providers to develop a Sector offer which is as inclusive, effective and sustainable as possible
2. Enabling access to support for all Sandwell residents - Increasing access to services which help residents to benefit from the support they need to make the best of life.
3. Making a difference where it's needed by making the most of what Sandwell has - identifying local needs and taking an asset-based approach to finding solutions to local challenges
4. A Clear Voice - grounding strategic decision-making in everyday reality
5. SCVO Fit for the Future - building a robust, sustainable and stable SCVO.

Structure, Governance and Management

Governing document

S.C.V.O. is a company limited by guarantee governed by its Memorandum and Articles of Association dated 14th July 2009 and is registered as a charity with the Charity Commission.

There are currently 526 members, each of whom agrees to contribute £1.00 in the event of the charity winding up. Membership is open to community groups and not-for-profit organisations active within the borough of Sandwell, and individuals who support SCVO's mission and aims.

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Report of the trustees (continued)
Year ended 31 March 2021

Appointment of trustees

As set out in the Articles of Association the Chair of the Trustees is elected annually by the Trustees of the charitable organisation following the Annual General Meeting. There are up to 16 Trustees, 10 of whom are elected by the AGM. The existing Trustees have the power to co-opt up to 6 additional trustees to fill vacancies. Co-opted Trustees may serve for a period as determined by the Board up to three years.

All Members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring Trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

Trustee induction and training

New trustees are briefed on their legal obligations under charity and company law and the Charity Commission guidance on public benefit, and are informed of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and the recent financial performance of the charity. During the induction they meet key employees and other Trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Board of Trustees, which can have up to 16 members, administers the Charity. The Board meetings are held bi-monthly and there are sub-committees which meet either bi-monthly or as and when required to cover governance matters in greater detail.

A Chief Executive Officer is appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and other related activities.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefits from their work with the charity. Any connection between a trustee or senior manager of the charity with a client or supplier must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. The Charity has a close relationship with sub-regional and regional CVSs through joint collaboration establishing strategies and long term aims for the benefit of the voluntary and community sectors within the Borough. Funding is provided by various sources for the capacity building of the VCS and to aid sector sustainability. SCVO is affiliated to the following: National Association for Voluntary and Community Action (NAVCA), the National Council for Voluntary Organisations (NCVO) and the Association of Chief Executives of Voluntary Organisations (ACEVO). On 31st January 2013 SCVO became one of four members managing Black Country Together CIC, an associated company which is joint-owned with Dudley Council for Voluntary Services, One Walsall and Wolverhampton Voluntary Sector Council. Black Country Together CIC is a company established to enable the Voluntary and Community Sector in the sub-region to access funding opportunities across borough boundaries that might otherwise be out of reach for them.

Pay policy for senior staff

The board of directors, who are the Charity's trustees, and the senior management team together comprise the key management personnel of the charity in charge of directing and operating the organisation on a day to day basis. No director received remuneration in the year and details of directors' expenses and related party transactions are disclosed in note 17 to the accounts.

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Report of the trustees (continued)
Year ended 31 March 2021

Risk management

The trustees have a risk management policy which comprises:

- periodic review of the principal risks and uncertainties that the charity faces;
- the establishment of systems and procedures to mitigate those risks identified in the review; and
- the implementation of procedures designed to mitigate or manage any potential impact on the charity should those risks materialise.

Internal control risk is the risk of financial mismanagement and possible fraudulent activity. These risks are minimised in SCVO with the operation of robust financial controls, policies and procedures to safeguard the charity's assets and this is supplemented with an effective credit control system to preserve cash flow. The major external financial risk to SCVO continues to be financial sustainability particularly in the prevailing economic climate. A key element in the management of short-term funding risk in the charity is a reviewed Reserves Policy with a designated operating reserve in SCVO. Continued development of the Strategic Plan allows for the diversification of funding and activities.

Banking arrangements with Lloyds Bank Plc, CAF Bank and a Nationwide account continue to be reviewed to ensure the safe management of funds and levels of service. Hard core funds are deposited in a CAF Gold Bank Account and in a 30 day Platinum Account.

Attention has also been focused on non-financial risks in terms of adopting procedures to ensure legislative compliance with health and safety of staff, clients and visitors, employment law and equal opportunities. In common with other organisations SCVO has a high level of dependency on the specialism of key staff and there is a risk of replacing those key members should they decide to leave or through illness. Skills development in terms of shared knowledge throughout the workforce and SCVO's links with external consultants mitigate some degree of this risk.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Report of the trustees (continued)
Year ended 31 March 2021

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By order of the board of trustees

A handwritten signature in black ink, appearing to read 'G. Foster', is written over a horizontal dotted line.

Geoffrey Foster
Chair

16 September 2021

**Independent Auditor's Report to the Members of
S.C.V.O.
(A Company Limited by Guarantee)**

Opinion

We have audited the financial statements of S.C.V.O. (A Company Limited by Guarantee) for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements :

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**Independent Auditor's Report to the Members of
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(continued)**

Other information (continued)

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities statement (set out on page 11), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Independent Auditor's Report to the Members of
S.C.V.O.
(A Company Limited by Guarantee)
(continued)**

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- We reviewed the company's control and risk management procedures and planned our work based on our assessment of those controls and procedures;
- This review included an assessment of the risk of material misstatement due to errors, fraud and management override of controls for all material areas in the financial statements;
- We made enquiries of management and the company's lawyers regarding any actual or potential litigation and/or claims;
- Financial statements disclosures were reviewed and checked for compliance with applicable laws;
- Detailed testing was conducted on balances and transactions including unusual items and those of individual significance to the financial statements;
- Data analytics were used in order to identify unusual or significant trends;
- Communications with management and those charged with governance regarding relevant matters was undertaken throughout the audit and on completion.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Independent Auditor's Report to the Members of
S.C.V.O.
(A Company Limited by Guarantee)
(continued)**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



David W Farnsworth FCA (Senior Statutory Auditor)

For and on behalf of Feltons, Statutory Auditor
8 Sovereign Court
8 Graham Street
Birmingham B1 3JR

22 September 2021

S.C.V.O.

(A Company Limited by Guarantee)

Company number : 03570517 Charity number : 1071514

**Statement of financial activities (including income and expenditure account)
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Designated fund £	Restricted funds £	Total 2021 £	Total 2020 £
Income						
<i>Income from charitable activities:</i>						
Income from charitable activities		154,967	-	1,016,609	1,171,576	884,139
<i>Income from trading activities:</i>						
Commercial operations		1,150	-	-	1,150	-
Donations		-	-	-	-	98
Investment income	2	433	-	-	433	1,162
Total income		156,550	-	1,016,609	1,173,159	885,399
Expenditure						
<i>Charitable activities:</i>						
Operational and support costs	3	62,216	-	1,070,633	1,132,849	845,733
Total expenditure		62,216	-	1,070,633	1,132,849	845,733
Net income/(expenditure) before transfers		94,334	-	(54,024)	40,310	39,666
Gross transfers between funds	12	(35,285)	-	35,285	-	-
Net movement in funds		59,049	-	(18,739)	40,310	39,666
Reconciliation of funds						
Total funds brought forward	12	333,573	-	18,739	352,312	312,646
Total funds carried forward		392,622	-	-	392,622	352,312

All of the charity's activities derive from continuing operations during the above two financial periods.

S.C.V.O.

(A Company Limited by Guarantee)

Company number : 03570517

Charity number : 1071514

Balance sheet as at 31 March 2021

		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,708		3,716
Current assets					
Debtors	9	147,195		116,651	
Cash at bank and in hand		<u>1,156,830</u>		<u>968,639</u>	
		1,304,025		1,085,290	
Creditors: amounts falling due within one year	10	<u>913,111</u>		<u>736,694</u>	
Net current assets			390,914		348,596
Net assets			<u>392,622</u>		<u>352,312</u>
Funds of the charity :					
Restricted funds					
General fund	12		-		18,739
Unrestricted funds					
General fund	12		392,622		333,573
Total funds			<u>392,622</u>		<u>352,312</u>

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The notes on pages 20 to 28 form part of these accounts.

The financial statements were approved by the board of trustees on 16 September 2021 and were signed on its behalf by :



Geoffrey Foster (Chair)

S.C.V.O.
(A Company Limited by Guarantee)

Statement of cash flows
for the year ended 31 March 2021

	Notes	2021 £	2020 £
Cash flow from operating activities	15	188,638	454,038
Net cash flow from operating activities		<u>188,638</u>	<u>454,038</u>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		(880)	(1,531)
Interest received		433	1,162
Net cash flow from investing activities		<u>(447)</u>	<u>(369)</u>
Net increase in cash and cash equivalents		<u>188,191</u>	<u>453,669</u>
Cash and cash equivalents at 1 April 2020		968,639	514,970
Cash and cash equivalents at 31 March 2021		<u>1,156,830</u>	<u>968,639</u>

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021

1. Accounting policies

a) Basis of preparation

S.C.V.O. is a charitable company, limited by guarantee, registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The company's registered number and registered office can be found on the reference and administrative details page.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for a period of 12 months from the date of authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

- **Grants receivable**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

- **Donations**

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

- **Donated services and gifts in kind**

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

S.C.V.O.

(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

1. Accounting policies (continued)

c) Income recognition (continued)

- **Gifts in kind**
Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.
- **Interest receivable**
Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.
- **Other income**
Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the goods have been provided or on completion of the service.

d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- **Costs of generating funds**
These are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- **Charitable activities**
These are costs incurred in activities undertaken to further the purposes of the charity and their associated support costs.
- **Governance costs**
These include the costs attributable to the trust's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees' meetings and reimbursed expenses.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the trust's work or for specific artistic projects being undertaken by the trust.

f) Allocation of support costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 4.

S.C.V.O.

(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

1. Accounting policies (continued)

g) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Fixtures and fittings	- 25% per annum on a straight line basis
Office equipment	- 25% per annum on a straight line basis

h) Debtors

Operational and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

i) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

k) Operating leases

Rentals payable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

l) Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

m) Pension benefits

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

n) Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no critical accounting estimates or areas of judgement.

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

2. Investment income

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Deposit account interest	433	-	433	1,162
	<u>433</u>	<u>-</u>	<u>433</u>	<u>1,162</u>

3. Expenditure on charitable activities

	Strategic representation £	Development services £	Commercial activities £	Total 2021 £	Total 2020 £
Operational and support costs					
Staff costs	284,678	45,856	26,010	356,544	290,819
Project costs	-	694,467	-	694,467	479,283
Support costs (see note 4)	32,821	40,634	2,931	76,386	71,203
Governance costs (see note 4)	5,452	-	-	5,452	4,428
	<u>322,951</u>	<u>780,957</u>	<u>28,941</u>	<u>1,132,849</u>	<u>845,733</u>

Total expenditure on charitable activities was £1,132,849 (2020 - £845,733) of which £62,216 (2020 - £86,496) was unrestricted and £1,070,633 (2020 - £759,237) was restricted.

4. Analysis of support and governance costs

	General support £	Governance function £	Total 2021 £	Total 2020 £
Training and recruitment	1,696	-	1,696	485
Insurance	2,245	-	2,245	2,556
General office costs	51,013	-	51,013	45,743
Independent examiner's remuneration	-	-	-	1,854
Auditor's remuneration	-	4,200	4,200	-
Accountancy services	12,730	-	12,730	11,066
Legal and other professional	3,253	-	3,253	5,072
Bank charges	69	-	69	(164)
Other support costs	5,380	1,252	6,632	9,019
	<u>76,386</u>	<u>5,452</u>	<u>81,838</u>	<u>75,631</u>

The allocation of general support and governance costs is based upon Strategic, Development and Commercial income as a percentage of total income received.

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

5. Net income/(expenditure) for the year

Net income / (expenditure) is stated after charging:

	Total 2021 £	Total 2020 £
Depreciation of tangible fixed assets	2,888	2,605
Operating lease rentals		
Premises	28,020	22,020
Office equipment	1,158	1,158
Independent examiner's remuneration	-	1,854
Auditor's remuneration	4,200	-
	<u>4,200</u>	<u>-</u>

6. Trustees and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2020 - £nil) neither were they reimbursed expenses during the year (2020 - £nil).

The Trust considers its key management personnel comprise Chief Executive Officer, Deputy Chief Executive Officer, Director of Operations & Development and Creative Director. The total amount of employee benefits received by key management personnel was £174,540 (2020 - £152,224).

7. Analysis of staff costs and numbers

Staff costs :

	Total 2021 £	Total 2020 £
Wages and salaries	312,459	252,779
Social security costs	31,279	24,324
Pension costs	12,806	13,716
	<u>356,544</u>	<u>290,819</u>

No employees received total employee benefits of more than £60,000.

Staff numbers :

The average monthly number of employees and full time equivalents during the year was as follows:

	2021 Number	2021 FTE	2020 Number	2020 FTE
Charitable activities	16	15	9	9
Management	4	4	4	4
	<u>20</u>	<u>19</u>	<u>13</u>	<u>13</u>

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

8. Tangible fixed assets

	Fixtures & fittings £	Office equipment £	Total £
Cost			
At 1 April 2020	14,696	72,890	87,586
Additions	-	880	880
At 31 March 2021	<u>14,696</u>	<u>73,770</u>	<u>88,466</u>
Depreciation			
At 1 April 2020	14,696	69,174	83,870
Charge for the year	-	2,888	2,888
At 31 March 2021	<u>14,696</u>	<u>72,062</u>	<u>86,758</u>
Net book values			
At 31 March 2021	<u>-</u>	<u>1,708</u>	<u>1,708</u>
At 31 March 2020	<u>-</u>	<u>3,716</u>	<u>3,716</u>

9. Debtors

	Total 2021 £	Total 2020 £
Debtors from operations	25,255	9,155
Prepayments and accrued income	23,053	17,328
Other debtors	98,887	90,168
	<u>147,195</u>	<u>116,651</u>

10. Creditors - amounts falling due within one year

	Total 2021 £	Total 2020 £
Creditors from operations	25,633	33,095
Accruals and deferred income	834,737	587,389
GM2LF Big Local	52,587	112,833
Other creditors	154	3,377
	<u>913,111</u>	<u>736,694</u>

The amount of £52,587 (2020: £112,833) is for funds held on behalf of GM2LF Big Local. The Grace Mary to Lion Farm (GM2LF) Big Local is one of 150 community-led groups throughout England and Wales who have been granted £1million to be spent over 10 years. Big Local is being run by Local Trust, which is working with over £200m from the Big Lottery Fund and a range of partners, providing expert advice and support for residents. SCVO fulfils the role of 'LTO' (Locally Trusted Organisation) for the GM2LF Big Local Partnership. The amount held on behalf of GM2LF at 31 March 2021 is shown as part of the restricted fund in note 13.

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

10. Creditors - amounts falling due within one year (continued)

	Total 2021 £	Total 2020 £
Deferred income		
Deferred income at 1 April 2020	584,585	249,665
Resources deferred in the year	341,299	575,735
Amounts released from previous years	(102,844)	(240,815)
Deferred income at 31 March 2021	<u>823,040</u>	<u>584,585</u>

At the balance sheet date the charity was holding funds received in advance for services due to be delivered after the year end.

11. Commitments under operating leases

At 31 March 2021 the charity was committed to making the following payments under non-cancellable operating leases :

	Land and buildings		Other	
	Total 2021 £	Total 2020 £	Total 2021 £	Total 2020 £
Within one year	28,000	28,000	1,158	1,158
Within two to five years inclusive		-	1,736	2,894
	<u>28,000</u>	<u>28,000</u>	<u>2,894</u>	<u>4,052</u>

12. Analysis of funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Restricted funds					
General fund	<u>18,739</u>	<u>1,016,609</u>	<u>(1,070,633)</u>	<u>35,285</u>	<u>-</u>
Unrestricted funds					
General fund	333,573	156,550	(62,216)	(35,285)	392,622
Designated fund	-	-	-	-	-
	<u>333,573</u>	<u>156,550</u>	<u>(62,216)</u>	<u>(35,285)</u>	<u>392,622</u>
Total funds	<u>352,312</u>	<u>1,173,159</u>	<u>(1,132,849)</u>	<u>-</u>	<u>392,622</u>

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

12. Analysis of funds (continued)

Name of fund	Description, nature and purpose of fund
Restricted general fund	Money given to the charity where the donor requires that a grant or donation be spent for a specific project.
Unrestricted general fund	The free reserves of the charity which are not designated for particular purposes.
Designated fund	Unrestricted income for which the trustees had formerly designated a particular purpose which they believe now is unnecessary.

13. Analysis of net assets between funds

Fund balances at 31 March 2021
are represented by:

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	1,708	-	1,708
Current assets	1,251,438	52,587	1,304,025
Current liabilities	(860,524)	(52,587)	(913,111)
Total net assets	392,622	-	392,622

14. Capital commitments

There were no capital commitments at 31 March 2021 nor at 31 March 2020.

15. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	Total 2021 £	Total 2020 £
Net income/(expenditure) for the year	40,310	39,666
Depreciation	2,888	2,605
Interest receivable	(433)	(1,162)
(Increase) / decrease in debtors	(30,544)	18,855
Increase in creditors	176,417	394,074
Net cash flow from operating activities	188,638	454,038

S.C.V.O.
(A Company Limited by Guarantee)

Notes to the financial statements for the year ended 31 March 2021 (continued)

16. Pension commitments

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £12,806 (2020 - £13,716). There were no outstanding contributions at the end of the financial year (2020 - £3,148).

17. Related party transactions

The following related party transactions took place during the period :

Black Country Together CIC

A community interest company in which the charity owns 25% by way of guarantee

Services recharged to related party during the year
Amount due from related party at year end

2021	2020
£	£
70,114	52,969
16,490	-

Krunch UK

Mr Jon Grant (trustee) is an employee (CEO) of Krunch UK

Grants paid to related party during the year

2021	2020
£	£
29,255	-

African Speaking French Community Support

Mr Jacques Matensi-Kubanza (trustee) is a trustee (chairman) of African Speaking French Community Support

Grants paid to related party during the year

2021	2020
£	£
15,770	-