

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Details

Other names OPAL

Status Registered

Legal form Charitable company

Company number [03562525](#)

Registered 1998-09-10

Register [View on the Charity Commission register](#)

Contact

Address The LINK Centre
140 Union Street
Oldham
OL1 1DZ

Phone 01616335544

Email admin@opal-advocacy.org.uk

Website www.opal-advocacy.org.uk

Activities

Objects: TO PROMOTE THE RELIEF OF PEOPLE WITH LEARNING DISABILITIES IN THE BOROUGH OF OLDHAM BEING PEOPLE WHO HAVE NEED OF RELIEF BY REASON OF THEIR LEARNING DISABILITIES AND IN PARTICULAR BUT WITHOUT LIMITING THE GENERALITY OF THE FOREGOING BY PROVIDING A SERVICE CALCULATED:(1) TO ENABLE PEOPLE WITH LEARNING DISABILITIES TO OBTAIN THEIR FULL RIGHTS AND PRIVILEGES AS CITIZENS; AND(2) TO PROVIDE SUCH PEOPLE WITH PERSONAL FRIENDSHIP AND SUPPORT (3) TO PROMOTE THE RELIEF OF UNEMPLOYMENT FOR THE PUBLIC BENEFIT IN SUCH MAY BE THOUGHT FIT

Activities: Independent Advocacy Services and activities for Adults with Learning Disabilities and/autism

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** BOROUGH OF OLDHAM
- Oldham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£352,301	£349,808	-	-
2024-03-31	£303,905	£336,844	-	-
2023-03-31	£263,812	£314,255	-	-
2022-03-31	£300,564	£260,267	-	-
2021-03-31	£312,936	£247,424	-	-

Trustees

Name	Role	Appointed
Dr JONATHAN LORD	Chair	
Camilla Guereca		2022-03-15
JANE PICKERING		2018-04-30
Joanna Bird		2018-11-19
VERONICA ROYLE		
Victoria Lomas		2025-01-27

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Accounts

Document Details

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Signature Details

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REGISTERED COMPANY NUMBER: 03562525 (England and Wales)
REGISTERED CHARITY NUMBER: 1071467

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
OLDHAM PERSONAL ADVOCACY LIMITED

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

OLDHAM PERSONAL ADVOCACY LIMITED

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FOR THE YEAR ENDED 31 MARCH 2025

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OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Our Vision

Voice, choice and equality for people with learning disabilities and autistic people.

Our Mission

To work with people with learning disabilities and autistic people to make sure they have a voice in shaping services so that they can have the same life chances as everybody else.

Our Values

Inclusive - people with learning disabilities and autistic people are at the centre of everything we do

Honest - we act with integrity and honesty at all times, we won't say we can do something if we can't

Kind - we treat everybody with dignity, respect and kindness

Challenging - if we think things aren't fair or right, we ask 'difficult questions'

Cooperative - we work with other organisations to help them feel more confident meeting people with learning disabilities and autistic people

Positive - we believe in a fairer future and that we are making a difference

Strategic Objectives

During the year, we have implemented several initiatives to ensure that we achieve our strategic objectives and move closer to fulfilling our mission. Our strategic plan focuses on three key objectives: increasing membership numbers, introducing new activities, and promoting co-production.

1. Increase the number of members attending our existing services.
2. Introduce a wider range of experiences and offer more exciting activities to enhance engagement and foster skills and independence.
3. Promote greater co-production and representation of the service user group.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2025**

ACHIEVEMENTS AND PERFORMANCE

The following sections for achievements and performance and financial review form the strategic report of the charity.

Quality In Action Award

OPAL received the Quality in Action Award from Action Together. This demonstrates our commitment to quality assurance and continuous improvement in the following areas:

- Organisational Governance
- Safeguarding
- Safer Recruitment and Staffing
- Health and Safety
- Equal Opportunities
- Promotion and Partnerships
- Finance

Advocacy

OPAL received funding from the One Oldham Fund, to offer advocacy support through hubs and one-on-one assistance. This advocacy service was available to all vulnerable individuals in Oldham and was promoted across various community groups. The main objective of the hubs was to provide vulnerable people with essential information about their health and well-being and to help them access appropriate support agencies. Advocates provided assistance in areas including health, housing, finances, employment, and overall well-being.

OPAL's Women's Group

OPAL has continued to deliver its women's group, empowering women in Oldham to build resilience, learn new skills and address life challenges. This group provides a safe and supportive space for women who face social isolation, financial hardship and mental health challenges. The group have enjoyed craft sessions led by Lifelong Learning.

We want to continue to offer regular opportunities for women to come together, share experiences, access emotional support, and develop practical skills to improve their well-being. We aim to assist women in navigating complex systems such as housing, welfare, and healthcare while fostering stronger community connections and building resilience.

Vaccination Engagement Project

OPAL received grant funding to implement a vaccination engagement project aimed at addressing health inequalities among people with learning disabilities. This initiative was crucial to ensuring equitable access to healthcare, particularly vaccines, as people with learning disabilities often face significant barriers. The project aimed to reduce health inequalities by:

- Improving access to health services for people with learning disabilities, particularly focusing on vaccination uptake
- Engaging with the learning disability community to raise awareness and support individuals in overcoming barriers to receiving vaccinations
- Facilitating communication between healthcare providers and individuals with learning disabilities to ensure they receive the information and support they need to make informed decisions about vaccinations.

Household Support Fund

OPAL received grant funding to support Oldham Council to deliver its Household Support Fund offer to vulnerable Oldham residents. OPAL used an E-voucher system and supported individuals and households in Oldham who were at risk due to the impact of the cost-of-living crisis. E-vouchers helped residents needing emergency food, warm clothing, school uniforms, household furniture and white goods, household essential items and emergency energy and water bills. OPAL provided support to 62 households and 226 individuals with this fund. OPAL received a visit from the Leader of Oldham Council, Arooj Shah to hear the impact the Household Support Fund had made on individuals and families.

National Energy Action (NEA) Community Grant

OPAL received a grant from the NEA to organise a community event focused on energy-saving advice. Social work students assisted in facilitating and delivering this event. Resources related to energy conservation were provided, and participants received carbon monoxide detectors and welcome packs.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2025**

Greater Manchester Cancer Alliance

OPAL received grant funding from the Greater Manchester Cancer Alliance. We partnered with Oldham Community Radio Station to record a segment discussing cancer. OPAL members shared information about what cancer is; the signs and symptoms to watch for, the importance of attending cancer screenings, the different types of cancer screenings available and how to seek help. We also organised a table event at Gallery Oldham, where we distributed our easy-read booklets titled 'Let's Talk About Cancer'. Additionally, we launched a social media campaign across OPAL platforms, featuring shareable content and easy-to-understand information related to cancer awareness.

Community Health Champions

OPAL is a community health champion, and we received grant funding to engage and support Oldham residents to gain knowledge and skills to confidently make choices and take part in decisions about their own health. With the funding, we supported people with learning disabilities and autistic people, by delivering targeted sessions focusing on:

- Annual Health Checks
- Flu and COVID vaccinations
- Measles
- Cancer Screenings
- Keeping warm through winter (warm homes and energy-saving tips)

One Oldham Fund - Active Travel

OPAL received funding from the One Oldham Fund - Active Travel Grant to deliver six walks during the summer months, providing individuals the opportunity to experience the benefits of walking and accessing local parks and green spaces.

Learning Disability Friends Project

OPAL continues to run The Learning Disability Friends project and deliver free acceptance sessions to groups of professionals, students, and other stakeholders in the Oldham area. The sessions include learning about the barriers faced by people with learning disabilities and autistic individuals, as well as the adjustments that people can make in their roles to help them thrive.

Objectives of the Learning Disability Friends Project:

- To develop an understanding of the way that society disables people with learning disabilities and autism.
- To dispel some of the myths around learning disability and autism.
- To develop an understanding of how we can adjust our practice to support people with learning disabilities and autism to thrive.

Day Services (Your Day Your Way and OPAL Crew)

We have continued to deliver engaging and enjoyable sessions in our day services. Our Your Day Your Way service is shaped by the interests and preferences of our members through co-production. Activities include arts and crafts, improving digital skills using computers and iPads, music, games and personal development. We also offer trips into the local community, providing opportunities for social engagement and new experiences. Members have additionally taken part in social media campaigns as part of our community health champions initiative, further enhancing their confidence and involvement in wider community projects.

Our alternative day service, the OPAL Crew, continues to focus on community engagement, promoting skill development and fostering a sense of belonging within the local area. The service helps members build important life skills by visiting local places and participating in exciting projects, ensuring they gain valuable experiences that support their independence and personal growth. Members have been on many exciting trips to develop their knowledge and understanding.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2025**

Knowledge, Transfer, Partnership Programme (KTP)

OPAL is currently halfway through a two-year digital transformation program called KTP. This program has helped us create a comprehensive digitalisation plan for the entire organisation. OPAL has been enhancing its digital IT skills and improving its knowledge of process management. By digitising its operations, we aim to enable staff to work more effectively and spend more time on developing services, fundraising, and writing grant applications. We also interviewed two interns who are supporting the program, with a focus on digital transformation and digital marketing.

Volunteers and Placement Students.

We have volunteers who provide excellent support to OPAL clients. They have built positive relationships and assist OPAL staff in delivering activities both on-site and off-site.

We have also continued to offer placements for social work, psychology, and health and social care students from various universities, including Oldham College. These students are invaluable and truly make a difference.

FINANCIAL REVIEW

Financial position

The total income for the year was £352,301 (2024:£303,905). The main source of income for the charity is now generated through Your Day Your Way but essential funds continued to be received to support placements from

- Universities

Direct expenditure in the year was £349,808 (2024:£336,844) including £5,039 (2024:£4,495) of governance costs.

Reserves policy

To achieve the reserves target, the Board has continued scrutinising expenditure and ensuring that all activities are properly funded.

The Board has implemented the priorities identified in the extensive review of the reserves policy and documented in the Strategic Plan for 2019 to 2024. Activities supported this year include the women's group and the Knowledge, Transfer Partnership (KTP)

Reserves are the result of the charity's unrestricted income fund, which are freely available to spend on any of the charity's purposes. The Board have reviewed all unrestricted income streams and assessed these in respect of the future continued funding; the net profile of the income stream and the impact of the loss of each income stream.

The above systematic identification of risk and future income and the assessment of committed expenditure to each stream of income has enabled the board to assess for each income stream the reserves needed to manage risks identified, shortfalls in income and specific liabilities identified, including loss of key staff and redundancy. The above reserves which have been identified total £90,000 and will continue to be recognised in the financial statements as continuity and contingency reserves. Additional reserves will be referred to as general reserves.

Reserves will be reviewed at Board meetings when the quarterly management reports are received. Performance against budget will be monitored. The reserves policy will be reviewed and revised annually to reflect any changes in the operating context of the charity. Activities funded through the general reserves will be monitored to ensure the work remains relevant to members and can demonstrate impact.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2025**

FUTURE PLANS

Looking ahead, we remain committed to strengthening and expanding our services to better support our community. A key priority is securing sustainable funding for our women's group, which has been running for over 20 years. At present, we fund this vital service from our reserves, with £5,298 spent in the 2025 accounts. We plan to designate a further £5,995 from general reserves in the next financial year to maintain this provision while we actively seek external grant funding and partnership opportunities to secure its long-term future.

Another priority is the continuation of advocacy support for vulnerable Oldham residents. Advocacy is central to our organisation's mission and identity, and we have always provided this crucial service. We remain dedicated to securing funding that will allow us to maintain and expand our advocacy work, ensuring that those who need support in our community can continue to access it.

We will also explore ways to expand opportunities for people with learning disabilities, providing them with new activities, skills development, and greater community engagement. By broadening our service offering, we aim to improve the lives of those we support, helping them achieve greater independence and inclusion.

Through the KTP (Knowledge Transfer Partnership) programme, we will continue our long-term digital transformation journey. In the 2025 financial year, we invested £23,634 from reserves into this programme, and we plan to designate a further £24,587 in the coming year to complete key phases of service design, data management improvements and staff training. This programme will help us scale the organisation, deliver more services and strengthen operational efficiency. It will also position us to increase grant income, reduce costs and engage more effectively with a wider range of service users.

By focusing on these key areas, sustainable funding, advocacy, service expansion and digital transformation, and by clearly committing resources to priority projects, we aim to strengthen our organisation and create a lasting impact for the people we support.

STRUCTURE, GOVERNANCE AND MANAGEMENT

(a) Structure

Oldham Personal Advocacy Limited (OPAL) is a charitable company limited by guarantee and was founded in 1983. It is governed by memorandum and articles of association, which were last amended in 1998.

The charitable objects are to promote the relief of people with learning disabilities to obtain their full rights and privileges as citizens, to provide such people with personal friendship and support and also promote the relief of unemployment for the public benefit in such ways as may be thought fit.

(b) Board Members

Additional Board skill gaps identified at annual review will be promoted on an ongoing basis with local partners and using social media.

(c) Management

The Board have adopted systems of internal control that are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- A strategic plan and annual budget approved by the Board
- Regular consideration of the financial performance and variance from budgets and non-financial performance indicators.

(d) Executive staff to whom day to day management is delegated

OPAL employs a Chief Executive, who is accountable to the Trustees and is responsible for the day to day management of the charity.

(e) Risk management

The directors have identified the risks which have the potential to effect reserves and have created a current risk register for the charity. The risk register will be subject to rigorous and focused review during 2025/26. Having identified these risks the Board have implemented systems to recognise, evaluate and mitigate the risks.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03562525 (England and Wales)

Registered Charity number

1071467

Registered office

The Link Centre
Union Street
Oldham
OL1 1DZ

Trustees

Ms J Bird

Mrs C Blythe

L G Coop (resigned 16.12.2024)

Mrs C M Guereca

Dr J D Lord

Mrs J N Pickering

Mrs V Royle

Miss V Lomas (appointed 27.1.2025)

Company Secretary

Miss M Anderson

Independent Examiner

Jane Cooksey FCCA

Jane Cooksey Limited

15/16 Boarshurst Bus. Park,

Boarshurst Lane, Greenfield

Oldham

Lancashire

OL3 7ER

Approved by order of the board of trustees on 13 October 2025 and signed on its behalf by:

Miss M Anderson - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OLDHAM PERSONAL ADVOCACY LIMITED**

Independent examiner's report to the trustees of Oldham Personal Advocacy Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey FCCA
The Association of Chartered Certified Accountants

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

13 October 2025

OLDHAM PERSONAL ADVOCACY LIMITED**STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		6,700	-	6,700	3,423
Charitable activities					
Charitable Activities		260,379	80,636	341,015	295,924
Investment income	2	<u>4,586</u>	<u>-</u>	<u>4,586</u>	<u>4,558</u>
Total		<u>271,665</u>	<u>80,636</u>	<u>352,301</u>	<u>303,905</u>
EXPENDITURE ON					
Charitable activities					
Charitable Activities		235,062	113,893	348,955	336,844
Other		<u>853</u>	<u>-</u>	<u>853</u>	<u>-</u>
Total		<u>235,915</u>	<u>113,893</u>	<u>349,808</u>	<u>336,844</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	11	35,750 <u>(27,885)</u>	(33,257) <u>27,885</u>	2,493 <u>-</u>	(32,939) <u>-</u>
Net movement in funds		7,865	(5,372)	2,493	(32,939)
RECONCILIATION OF FUNDS					
Total funds brought forward		187,302	5,372	192,674	225,613
TOTAL FUNDS CARRIED FORWARD		<u>195,167</u>	<u>-</u>	<u>195,167</u>	<u>192,674</u>

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

BALANCE SHEET
31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	8	2,559	-	2,559	-
CURRENT ASSETS					
Debtors	9	15,115	-	15,115	10,604
Cash at bank and in hand		<u>189,391</u>	<u>-</u>	<u>189,391</u>	<u>197,578</u>
		204,506	-	204,506	208,182
CREDITORS					
Amounts falling due within one year	10	(11,898)	-	(11,898)	(15,508)
		<u>192,608</u>	<u>-</u>	<u>192,608</u>	<u>192,674</u>
NET CURRENT ASSETS					
		<u>192,608</u>	<u>-</u>	<u>192,608</u>	<u>192,674</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>195,167</u>	<u>-</u>	<u>195,167</u>	<u>192,674</u>
NET ASSETS		<u>195,167</u>	<u>-</u>	<u>195,167</u>	<u>192,674</u>
FUNDS	11				
Unrestricted funds				195,167	187,302
Restricted funds				<u>-</u>	<u>5,372</u>
TOTAL FUNDS				<u>195,167</u>	<u>192,674</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 October 2025 and were signed on its behalf by:

J D Lord - Trustee

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes subject to restrictions declared by the donor or through the terms of the appeal.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>4,586</u>	<u>4,558</u>

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	<u>853</u>	<u>-</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

5. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	237,189	236,690
Social security costs	13,349	13,436
Other pension costs	<u>7,138</u>	<u>8,274</u>
	<u>257,676</u>	<u>258,400</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Administration, Finance and IT	2	2
Client services	<u>10</u>	<u>10</u>
	<u>12</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,423	-	3,423
Charitable activities			
Charitable Activities	224,299	71,625	295,924
Investment income	<u>4,558</u>	<u>-</u>	<u>4,558</u>
Total	<u>232,280</u>	<u>71,625</u>	<u>303,905</u>
EXPENDITURE ON			
Charitable activities			
Charitable Activities	<u>249,577</u>	<u>87,267</u>	<u>336,844</u>

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted funds £	Restricted funds £	Total funds £
NET INCOME/(EXPENDITURE)	(17,297)	(15,642)	(32,939)
Transfers between funds	<u>(14,069)</u>	<u>14,069</u>	<u>-</u>
Net movement in funds	(31,366)	(1,573)	(32,939)
RECONCILIATION OF FUNDS			
Total funds brought forward	218,668	6,945	225,613
TOTAL FUNDS CARRIED FORWARD			
	<u>187,302</u>	<u>5,372</u>	<u>192,674</u>
7. INDEPENDENT EXAMINATION FEES		2025 £	2024 £
Fees payable to the independent examiner for:			
Independent examination of the financial statements		875	1,122
Other financial services		<u>2,293</u>	<u>2,022</u>
		<u>3,168</u>	<u>3,144</u>
8. TANGIBLE FIXED ASSETS			Computer equipment £
COST			
Additions			<u>3,412</u>
DEPRECIATION			
Charge for year			<u>853</u>
NET BOOK VALUE			
At 31 March 2025			<u>2,559</u>
At 31 March 2024			<u>-</u>
9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2025 £	2024 £
Trade debtors		9,915	6,175
Other debtors		81	-
Prepayments and accrued income		<u>5,119</u>	<u>4,429</u>
		<u>15,115</u>	<u>10,604</u>

OLDHAM PERSONAL ADVOCACY LIMITED**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2025**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Trade creditors	5,567	7,860
Social security and other taxes	4,182	3,979
Other creditors	373	862
Accrued expenses	<u>1,776</u>	<u>2,807</u>
	<u>11,898</u>	<u>15,508</u>

11. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
Unrestricted funds				
General fund	102,302	(8,912)	11,777	105,167
Continuity and Contingency Fund	85,000	-	5,000	90,000
Student Placements	-	(2,168)	2,168	-
Your Day your Way	-	48,204	(48,204)	-
Womens Group	-	(5,298)	5,298	-
OPAL Crew	-	3,924	(3,924)	-
	<u>187,302</u>	<u>35,750</u>	<u>(27,885)</u>	<u>195,167</u>
Restricted funds				
Advocacy Funding OMBC	-	(16)	16	-
OPAL Move	-	(19,025)	19,025	-
Other grants	<u>5,372</u>	<u>(14,216)</u>	<u>8,844</u>	<u>-</u>
	<u>5,372</u>	<u>(33,257)</u>	<u>27,885</u>	<u>-</u>
TOTAL FUNDS	<u>192,674</u>	<u>2,493</u>	<u>-</u>	<u>195,167</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	11,287	(20,199)	(8,912)
Student Placements	11,200	(13,368)	(2,168)
Your Day your Way	224,323	(176,119)	48,204
Womens Group	-	(5,298)	(5,298)
OPAL Crew	<u>24,855</u>	<u>(20,931)</u>	<u>3,924</u>
	271,665	(235,915)	35,750
Restricted funds			
Advocacy Funding OMBC	-	(16)	(16)
OPAL Move	-	(19,025)	(19,025)
Other grants	<u>80,636</u>	<u>(94,852)</u>	<u>(14,216)</u>
	<u>80,636</u>	<u>(113,893)</u>	<u>(33,257)</u>
TOTAL FUNDS	<u>352,301</u>	<u>(349,808)</u>	<u>2,493</u>

OLDHAM PERSONAL ADVOCACY LIMITED**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2025**11. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	133,668	(44,967)	13,601	102,302
Continuity and Contingency Fund	85,000	-	-	85,000
Student Placements	-	(1,315)	1,315	-
Your Day your Way	-	40,756	(40,756)	-
Womens Group	-	(9,848)	9,848	-
OPAL Crew	-	(1,923)	1,923	-
	<u>218,668</u>	<u>(17,297)</u>	<u>(14,069)</u>	<u>187,302</u>
Restricted funds				
Advocacy Funding OMBC	-	(14,069)	14,069	-
Learning Disability Engagement	6,945	(6,945)	-	-
Other grants	-	5,372	-	5,372
	<u>6,945</u>	<u>(15,642)</u>	<u>14,069</u>	<u>5,372</u>
TOTAL FUNDS	<u>225,613</u>	<u>(32,939)</u>	<u>-</u>	<u>192,674</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,980	(52,947)	(44,967)
Student Placements	9,800	(11,115)	(1,315)
Your Day your Way	190,157	(149,401)	40,756
Womens Group	-	(9,848)	(9,848)
OPAL Crew	<u>24,343</u>	<u>(26,266)</u>	<u>(1,923)</u>
	232,280	(249,577)	(17,297)
Restricted funds			
Advocacy Funding OMBC	23,916	(37,985)	(14,069)
Hate Crime	1,000	(1,000)	-
OPAL Move	24,459	(24,459)	-
Learning Disability Engagement	-	(6,945)	(6,945)
Other grants	<u>22,250</u>	<u>(16,878)</u>	<u>5,372</u>
	<u>71,625</u>	<u>(87,267)</u>	<u>(15,642)</u>
TOTAL FUNDS	<u>303,905</u>	<u>(336,844)</u>	<u>(32,939)</u>

OLDHAM PERSONAL ADVOCACY LIMITED**NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2025**11. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	133,668	(53,879)	25,378	105,167
Continuity and Contingency Fund	85,000	-	5,000	90,000
Student Placements	-	(3,483)	3,483	-
Your Day your Way	-	88,960	(88,960)	-
Womens Group	-	(15,146)	15,146	-
OPAL Crew	-	2,001	(2,001)	-
	<u>218,668</u>	<u>18,453</u>	<u>(41,954)</u>	<u>195,167</u>
Restricted funds				
Advocacy Funding OMBC	-	(14,085)	14,085	-
OPAL Move	-	(19,025)	19,025	-
Learning Disability Engagement	6,945	(6,945)	-	-
Other grants	-	(8,844)	8,844	-
	<u>6,945</u>	<u>(48,899)</u>	<u>41,954</u>	<u>-</u>
TOTAL FUNDS	<u>225,613</u>	<u>(30,446)</u>	<u>-</u>	<u>195,167</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	19,267	(73,146)	(53,879)
Student Placements	21,000	(24,483)	(3,483)
Your Day your Way	414,480	(325,520)	88,960
Womens Group	-	(15,146)	(15,146)
OPAL Crew	49,198	(47,197)	2,001
	<u>503,945</u>	<u>(485,492)</u>	<u>18,453</u>
Restricted funds			
Advocacy Funding OMBC	23,916	(38,001)	(14,085)
Hate Crime	1,000	(1,000)	-
OPAL Move	24,459	(43,484)	(19,025)
Learning Disability Engagement	-	(6,945)	(6,945)
Other grants	102,886	(111,730)	(8,844)
	<u>152,261</u>	<u>(201,160)</u>	<u>(48,899)</u>
TOTAL FUNDS	<u>656,206</u>	<u>(686,652)</u>	<u>(30,446)</u>

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

OLDHAM PERSONAL ADVOCACY LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	6,700	3,423
Investment income		
Deposit account interest	4,586	4,558
Charitable activities		
Funding	<u>341,015</u>	<u>295,924</u>
Total incoming resources	352,301	303,905
EXPENDITURE		
Charitable activities		
Wages	237,189	236,690
Social security	13,349	13,436
Pensions	7,138	8,274
Direct Activities	47,258	30,688
Governance	5,039	4,495
Premises	29,139	35,008
Communications and IT	3,931	5,570
General office	3,425	2,683
Equipment repairs	<u>2,487</u>	<u>-</u>
	348,955	336,844
Other		
Computer equipment depreciation	<u>853</u>	<u>-</u>
Total resources expended	<u>349,808</u>	<u>336,844</u>
Net income/(expenditure)	<u>2,493</u>	<u>(32,939)</u>

This page does not form part of the statutory financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Accounts

REGISTERED COMPANY NUMBER: 03562525 (England and Wales)
REGISTERED CHARITY NUMBER: 1071467

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
OLDHAM PERSONAL ADVOCACY LIMITED

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

OLDHAM PERSONAL ADVOCACY LIMITED

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FOR THE YEAR ENDED 31 MARCH 2024

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OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Vision

Voice, choice and equality for people with learning disabilities and autistic people.

Our Mission

To work with people with learning disabilities and autistic people to make sure they have a voice in shaping services so that they can have the same life chances as everybody else.

Our Values

Inclusive - people with learning disabilities and autistic people are at the centre of everything we do

Honest - we act with integrity and honesty at all times, we won't say we can do something if we can't

Kind - we treat everybody with dignity, respect and kindness

Challenging - if we think things aren't fair or right, we ask 'difficult questions'

Cooperative - we work with other organisations to help them feel more confident meeting people with learning disabilities and autistic people

Positive - we believe in a fairer future and that we are making a difference

Strategic Objectives

During the year, we have implemented several initiatives to ensure that we achieve our strategic objectives and move closer to fulfilling our mission. Our strategic plan focuses on three key objectives: increasing membership numbers, introducing new activities, and promoting co-production.

1. Increase the number of members attending our existing services.
2. Introduce a wider range of experiences and offer more exciting activities to enhance engagement and foster skills and independence.
3. Promote greater co-production and representation of the service user group.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

ACHIEVEMENT AND PERFORMANCE

The following sections for achievements and performance and financial review form the strategic report of the charity.

Advocacy

Until 31 October 2023, OPAL delivered its contracted advocacy service, making a significant difference in the lives of Oldham residents. The dedicated OPAL advocates provided crucial support on a variety of issues and guided individuals to the appropriate agencies when needed.

OPAL's Women's Group

Throughout the year, OPAL's women's group has offered a secure and inclusive environment for women to connect, build relationships, seek advice, and receive support. The group has consistently operated at maximum capacity, empowering women to develop valuable skills.

Learning Disability Engagement Events

OPAL's learning disability engagement sessions, focusing on key health topics such as diabetes, had a profound impact on the health awareness of the community. These sessions significantly contributed to improving the health literacy of Oldham residents. Feedback was obtained from people with lived experience and carers and provided to the council, underscoring their crucial role in developing better services in Oldham.

Household Support Fund

OPAL received a grant to support Oldham Council to deliver its Household Support Fund offer to vulnerable Oldham residents. OPAL utilised an E-voucher system and supported individuals and households in Oldham who were at risk due to the impact of the cost-of-living crisis. E-vouchers helped residents needing emergency food, warm clothing, school uniforms, household furniture and white goods, household essential items and emergency energy and water bills. OPAL provided support to 83 households and 272 individuals with this fund.

National Energy Action (NEA) Community Grant

OPAL received a grant from the NEA to provide information and advice to help vulnerable people prepare for winter and keep warm. OPAL delivered a 'coffee morning' event targeted at adults with learning disabilities, many of whom were in receipt of benefits and struggled to heat their homes. OPAL also distributed relevant information to individuals who couldn't attend and posted information via OPAL's social media platforms to reach a wider audience.

GM Walking and Wheeling Fund

OPAL facilitated eight walks with their Heels and Wheels walking group, funded by the Greater Manchester Walking and Wheeling Fund. The sessions ran from February 2023 and covered different locations, including the local town centre heritage trail, local parks, and a canal walk.

One Oldham Fund - Cost of Living

OPAL received funding from One Oldham Fund's Cost of Living Crisis Support Grant to provide information and advice to Oldham residents. OPAL utilised its social media platforms to share cost-of-living support and advice in various formats. We delivered sessions on energy-saving tips and explained where to access financial advice. OPAL also offered individual support to enable people to access the help they needed, such as accessing CAB drop-in sessions for debt and redeeming Household Support Fund vouchers.

Hate Crime

OPAL continue to being a third-party hate crime reporting centre and supports inclusiveness through a range of activities funded through Oldham Council. OPAL received a grant from One Oldham Fund's Let's End Hate Crime programme. The project was entitled 'A shout-out to end hate crime'. It promoted the message of challenging and reporting hate crimes by working in partnership with Oldham Community Radio and Gaydio. OPAL's members visited Oldham Community Radio and were interviewed on air to talk about what a hate crime is, how easy it is to report and the importance of reporting. Gaydio radio station also interviewed OPAL members and discussed the importance of challenging all hate crimes.

Learning Disability Friends Project

OPAL continues to run The Learning Disability Friends project and deliver free acceptance sessions to groups of professionals, students, and other stakeholders in the Oldham area. The sessions include learning about the barriers faced by people with learning disabilities and autistic individuals, as well as the adjustments that people can make in their roles to help them thrive.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

Objectives of the Learning Disability Friends Project:

- To develop an understanding of the way that society disables people with learning disabilities and autism.
- To dispel some of the myths around learning disability and autism.
- To develop an understanding of how we can adjust our practice to support people with learning disabilities and autism to thrive.

Your Day Your Way

OPAL's staff team and day service members have successfully navigated through the challenges of Covid and are actively expanding the day service and its activities. Members have shared their positive feedback about OPAL services and have also expressed their interest in seeing more activities in the future. OPAL has partnered with Wheels For All, providing access to adaptive bikes and introducing new and enjoyable activities for its members to participate in. OPAL continues to offer free taster sessions for people with a learning disability or autistic people to see if they'd like to join our service and meet new people.

The OPAL Crew

The OPAL Crew has transitioned to full-day sessions, allowing members to have more opportunities to visit the wider community. Members have been able to enjoy educational and fun trips, enhance their digital skills, and improve their health and fitness through various courses. Additionally, they have maintained positive relationships with community groups by networking and building connections.

Learning Disability Health Trainer Programme / OPAL Move

OPAL received additional funding to continue running the Learning Disability Health Trainer Programme, which has been renamed OPAL Move in 2022-2023. The health trainer from OPAL continued to work with individuals, providing free weekly sessions to increase physical activity and mental well-being. The trainer also offered group sessions for those who wanted to increase socialisation and seek friendships. Feedback from the program has been extremely positive, with clients continuing to work towards their individualised goals even after the end of their program. OPAL hopes to continue running the program in 2024-2025.

FINANCIAL REVIEW

Financial position

The total income for the year was £303,905 (2023:£263,812). The main source of income for the charity is now generated through Your Day Your Way but essential funds continued to be received to support advocacy and placements from

- Oldham Metropolitan Borough Council
- Universities

Direct expenditure in the year was £336,844 (2023:£314,255) including £4,495 (2023:£7,222) of governance costs.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

FINANCIAL REVIEW

Reserves policy

To achieve the reserves target, the Board has continued scrutinising expenditure and ensuring that all activities are properly funded.

The Board has implemented the priorities identified in the extensive review of the reserves policy and documented in the Strategic Plan for 2019 to 2024. Activities supported this year include the women's group.

Reserves are the result of the charity's unrestricted income fund, which are freely available to spend on any of the charity's purposes. The Board have reviewed all unrestricted income streams and assessed these in respect of the future continued funding; the net profile of the income stream and the impact of the loss of each income stream.

The above systematic identification of risk and future income and the assessment of committed expenditure to each stream of income has enabled the board to assess for each income stream the reserves needed to manage risks identified, shortfalls in income and specific liabilities identified, including loss of key staff and redundancy. The above reserves which have been identified total £85,000 and will continue to be recognised in the financial statements as continuity and contingency reserves. Additional reserves will be referred to as general reserves.

Reserves will be reviewed at Board meetings when the quarterly management reports are received. Performance against budget will be monitored. The reserves policy will be reviewed and revised annually to reflect any changes in the operating context of the charity. Activities funded through the general reserves will be monitored to ensure the work remains relevant to members and can demonstrate impact.

FUTURE PLANS

In 2023, OPAL had an amazing 40th-anniversary celebration, supporting people with a learning disability and autistic individuals in Oldham. It was heart-warming to see so many people come together to celebrate the wonderful work that OPAL does. Unfortunately, towards the end of the year, OPAL lost the advocacy contract for Learning Disability and Autism Independent Advocacy. Nevertheless, OPAL remains dedicated to supporting the most vulnerable in Oldham's society and will continue to seek funding to ensure that we can keep providing excellent advocacy support.

Over the next 12 months, OPAL will focus on the following initiatives:

- Seeking funding to ensure the continuation of advocacy support for vulnerable individuals
- Expanding the range of opportunities for people with learning disabilities and autism to lead active, fulfilling lives within their community
- Implementing effective and efficient management practices to transform our charity into a creative and adaptable organisation

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

(a) Structure

Oldham Personal Advocacy Limited (OPAL) is a charitable company limited by guarantee and was founded in 1983. It is governed by memorandum and articles of association, which were last amended in 1998.

The charitable objects are to promote the relief of people with learning disabilities to obtain their full rights and privileges as citizens, to provide such people with personal friendship and support and also promote the relief of unemployment for the public benefit in such ways as may be thought fit.

(b) Board Members

Additional Board skill gaps identified at annual review will be promoted on an ongoing basis with local partners and using social media.

(c) Management

The Board have adopted systems of internal control that are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- A strategic plan and annual budget approved by the Board
- Regular consideration of the financial performance and variance from budgets and non-financial performance indicators.

(d) Executive staff to whom day to day management is delegated

OPAL employs a Chief Executive, who is accountable to the Trustees and is responsible for the day to day management of the charity.

(e) Risk management

The directors have identified the risks which have the potential to effect reserves and have created a current risk register for the charity. The risk register will be subject to rigorous and focused review during 2023/24. Having identified these risks the Board have implemented systems to recognise, evaluate and mitigate the risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03562525 (England and Wales)

Registered Charity number

1071467

Registered office

The Link Centre
Union Street
Oldham
OL1 1DZ

Trustees

Ms J Bird
Mrs C Blythe
L G Coop
Mrs C M Guereca
Dr J D Lord
Mrs J N Pickering
Mrs V Royle

Company Secretary

Miss M Anderson

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Jane Cooksey FCCA
Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

Approved by order of the board of trustees on 7 October 2024 and signed on its behalf by:

Miss M Anderson - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OLDHAM PERSONAL ADVOCACY LIMITED**

Independent examiner's report to the trustees of Oldham Personal Advocacy Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey FCCA
The Association of Chartered Certified Accountants

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

7 October 2024

OLDHAM PERSONAL ADVOCACY LIMITED**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,423	-	3,423	5,855
Charitable activities					
Charitable Activities		224,299	71,625	295,924	256,712
Investment income	2	4,558	-	4,558	1,245
Total		<u>232,280</u>	<u>71,625</u>	<u>303,905</u>	<u>263,812</u>
EXPENDITURE ON					
Charitable activities					
Charitable Activities		<u>249,577</u>	<u>87,267</u>	<u>336,844</u>	<u>314,255</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	9	(17,297) <u>(14,069)</u>	(15,642) <u>14,069</u>	(32,939) <u>-</u>	(50,443) <u>-</u>
Net movement in funds		(31,366)	(1,573)	(32,939)	(50,443)
RECONCILIATION OF FUNDS					
Total funds brought forward		218,668	6,945	225,613	276,056
TOTAL FUNDS CARRIED FORWARD		<u><u>187,302</u></u>	<u><u>5,372</u></u>	<u><u>192,674</u></u>	<u><u>225,613</u></u>

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED**BALANCE SHEET****31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	7	10,604	-	10,604	10,578
Cash at bank and in hand		192,206	5,372	197,578	228,062
		<u>202,810</u>	<u>5,372</u>	<u>208,182</u>	<u>238,640</u>
CREDITORS					
Amounts falling due within one year	8	(15,508)	-	(15,508)	(13,027)
		<u>187,302</u>	<u>5,372</u>	<u>192,674</u>	<u>225,613</u>
NET CURRENT ASSETS					
		<u>187,302</u>	<u>5,372</u>	<u>192,674</u>	<u>225,613</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>187,302</u>	<u>5,372</u>	<u>192,674</u>	<u>225,613</u>
NET ASSETS		<u>187,302</u>	<u>5,372</u>	<u>192,674</u>	<u>225,613</u>
FUNDS	9				
Unrestricted funds				187,302	218,668
Restricted funds				5,372	6,945
TOTAL FUNDS				<u>192,674</u>	<u>225,613</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 October 2024 and were signed on its behalf by:

J D Lord - Trustee

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes subject to restrictions declared by the donor or through the terms of the appeal.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	4,558	1,245
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

OLDHAM PERSONAL ADVOCACY LIMITED**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****4. STAFF COSTS**

	2024	2023
	£	£
Wages and salaries	236,690	224,736
Social security costs	13,436	13,152
Other pension costs	8,274	6,773
	<u>258,400</u>	<u>244,661</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Administration, Finance and IT	2	2
Client services	10	10
	<u>12</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,855	-	5,855
Charitable activities			
Charitable Activities	206,776	49,936	256,712
Investment income	1,245	-	1,245
Total	<u>213,876</u>	<u>49,936</u>	<u>263,812</u>
EXPENDITURE ON			
Charitable activities			
Charitable Activities	247,149	67,106	314,255
NET INCOME/(EXPENDITURE)	(33,273)	(17,170)	(50,443)
Transfers between funds	(9)	9	-
Net movement in funds	<u>(33,282)</u>	<u>(17,161)</u>	<u>(50,443)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	251,950	24,106	276,056
TOTAL FUNDS CARRIED FORWARD	<u>218,668</u>	<u>6,945</u>	<u>225,613</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

6. INDEPENDENT EXAMINATION FEES

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,122	1,800
Other financial services	<u>2,022</u>	<u>4,068</u>
	<u>3,144</u>	<u>5,868</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	6,175	6,244
Prepayments and accrued income	4,429	4,334
	<u>10,604</u>	<u>10,578</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	7,860	6,086
Social security and other taxes	3,979	4,304
Other creditors	862	315
Accrued expenses	2,807	2,322
	<u>15,508</u>	<u>13,027</u>

9. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	133,668	(44,967)	13,601	102,302
Continuity and Contingency Fund	85,000	-	-	85,000
Student Placements	-	(1,315)	1,315	-
Your Day your Way	-	40,756	(40,756)	-
Womens Group	-	(9,848)	9,848	-
OPAL Crew	-	(1,923)	1,923	-
	<u>218,668</u>	<u>(17,297)</u>	<u>(14,069)</u>	<u>187,302</u>
Restricted funds				
Advocacy Funding OMBC	-	(14,069)	14,069	-
Learning Disability Engagement	6,945	(6,945)	-	-
Other grants	-	5,372	-	5,372
	<u>6,945</u>	<u>(15,642)</u>	<u>14,069</u>	<u>5,372</u>
TOTAL FUNDS	<u>225,613</u>	<u>(32,939)</u>	<u>-</u>	<u>192,674</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,980	(52,947)	(44,967)
Student Placements	9,800	(11,115)	(1,315)
Your Day your Way	190,157	(149,401)	40,756
Womens Group	-	(9,848)	(9,848)
OPAL Crew	24,343	(26,266)	(1,923)
	<u>232,280</u>	<u>(249,577)</u>	<u>(17,297)</u>
Restricted funds			
Advocacy Funding OMBC	23,916	(37,985)	(14,069)
Hate Crime	1,000	(1,000)	-
OPAL Move	24,459	(24,459)	-
Learning Disability Engagement	-	(6,945)	(6,945)
Other grants	22,250	(16,878)	5,372
	<u>71,625</u>	<u>(87,267)</u>	<u>(15,642)</u>
TOTAL FUNDS	<u>303,905</u>	<u>(336,844)</u>	<u>(32,939)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	166,950	(22,681)	(10,601)	133,668
Continuity and Contingency Fund	85,000	-	-	85,000
Student Placements	-	(9,742)	9,742	-
Womens Group	-	(850)	850	-
	<u>251,950</u>	<u>(33,273)</u>	<u>(9)</u>	<u>218,668</u>
Restricted funds				
Hate Crime	-	(9)	9	-
OPAL Move	13,106	(13,106)	-	-
Learning Disability Engagement	11,000	(4,055)	-	6,945
	<u>24,106</u>	<u>(17,170)</u>	<u>9</u>	<u>6,945</u>
TOTAL FUNDS	<u>276,056</u>	<u>(50,443)</u>	<u>-</u>	<u>225,613</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,900	(30,581)	(22,681)
Student Placements	9,980	(19,722)	(9,742)
Your Day your Way	165,687	(165,687)	-
Womens Group	7,000	(7,850)	(850)
OPAL Crew	23,309	(23,309)	-
	<u>213,876</u>	<u>(247,149)</u>	<u>(33,273)</u>
Restricted funds			
Advocacy Funding OMBC	46,936	(46,936)	-
Hate Crime	1,000	(1,009)	(9)
Oldham Community Champions	2,000	(2,000)	-
OPAL Move	-	(13,106)	(13,106)
Learning Disability Engagement	-	(4,055)	(4,055)
	<u>49,936</u>	<u>(67,106)</u>	<u>(17,170)</u>
TOTAL FUNDS	<u>263,812</u>	<u>(314,255)</u>	<u>(50,443)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	166,950	(67,648)	3,000	102,302
Continuity and Contingency Fund	85,000	-	-	85,000
Student Placements	-	(11,057)	11,057	-
Your Day your Way	-	40,756	(40,756)	-
Womens Group	-	(10,698)	10,698	-
OPAL Crew	-	(1,923)	1,923	-
	<u>251,950</u>	<u>(50,570)</u>	<u>(14,078)</u>	<u>187,302</u>
Restricted funds				
Advocacy Funding OMBC	-	(14,069)	14,069	-
Hate Crime	-	(9)	9	-
OPAL Move	13,106	(13,106)	-	-
Learning Disability Engagement	11,000	(11,000)	-	-
Other grants	-	5,372	-	5,372
	<u>24,106</u>	<u>(32,812)</u>	<u>14,078</u>	<u>5,372</u>
TOTAL FUNDS	<u>276,056</u>	<u>(83,382)</u>	<u>-</u>	<u>192,674</u>

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	15,880	(83,528)	(67,648)
Student Placements	19,780	(30,837)	(11,057)
Your Day your Way	355,844	(315,088)	40,756
Womens Group	7,000	(17,698)	(10,698)
OPAL Crew	47,652	(49,575)	(1,923)
	<hr/>	<hr/>	<hr/>
	446,156	(496,726)	(50,570)
Restricted funds			
Advocacy Funding OMBC	70,852	(84,921)	(14,069)
Hate Crime	2,000	(2,009)	(9)
Oldham Community Champions	2,000	(2,000)	-
OPAL Move	24,459	(37,565)	(13,106)
Learning Disability Engagement	-	(11,000)	(11,000)
Other grants	22,250	(16,878)	5,372
	<hr/>	<hr/>	<hr/>
	121,561	(154,373)	(32,812)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>567,717</u>	<u>(651,099)</u>	<u>(83,382)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

OLDHAM PERSONAL ADVOCACY LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,423	5,855
Investment income		
Deposit account interest	4,558	1,245
Charitable activities		
Funding	295,924	256,712
Total incoming resources	<u>303,905</u>	<u>263,812</u>
EXPENDITURE		
Charitable activities		
Wages	236,690	224,736
Social security	13,436	13,152
Pensions	8,274	6,773
Direct Activities	30,688	18,744
Governance	4,495	7,222
Premises	35,008	30,037
Communications and IT	5,570	6,004
General office	2,683	7,587
	<u>336,844</u>	<u>314,255</u>
Total resources expended	<u>336,844</u>	<u>314,255</u>
Net expenditure	<u><u>(32,939)</u></u>	<u><u>(50,443)</u></u>

This page does not form part of the statutory financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Accounts

REGISTERED COMPANY NUMBER: 03562525 (England and Wales)
REGISTERED CHARITY NUMBER: 1071467

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
OLDHAM PERSONAL ADVOCACY LIMITED

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

OLDHAM PERSONAL ADVOCACY LIMITED

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FOR THE YEAR ENDED 31 MARCH 2023

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OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Vision

Voice, choice and equality for people with learning disabilities.

Our Mission

To work with people with learning disabilities and/autism to make sure they have a voice in shaping services so that they can have the same life chances as everybody else.

Our Values

Inclusive - people with learning disabilities are at the centre of everything we do

Honest - we act with integrity and honesty at all times, we won't say we can do something if we can't

Kind - we treat everybody with dignity, respect and kindness

Challenging - if we think things aren't fair or right we ask 'difficult questions'

Cooperative - we work with other organisations to help them feel more confident meeting people with learning disabilities and/autism

Positive - we believe in a fairer future and that we are making a difference

Activities 2022-2023

During the year, we have undertaken a number of initiatives to make sure we deliver our strategic objectives and work towards fulfilling our mission. These include:

- provision of high-quality independent advocacy service
- provision of a range of activities determined by and delivered for our client group
- provision of learning opportunities for all stakeholders

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

ACHIEVEMENT AND PERFORMANCE

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Case advocacy

OPAL received in excess of 150 referrals for personal advocacy support during the year. Referrals came from a wide range of sources: individuals themselves, health and social care professionals and family members. Delivery continued as normal throughout the year, with work being carried out in person and remotely when appropriate and convenient for the client. Demand for advocacy support for parents with learning disabilities requiring intensive support when dealing with children's services means that we currently have a number of people on a waiting list.

Learning Disability Engagement Events

OPAL received funding to facilitate monthly engagement sessions on key health topics. Feedback was obtained from people with lived experience and carers and provided to the council to develop and better services in Oldham.

We ran sessions on:

- Female cancer screening
- Accessing health services
- Employment
- Housing: a new council charter for residents
- BAME: access to services
- Flu & Covid Vaccinations
- Neurodiversity

OPAL's Women's Group

The women's group continued to run throughout the year, providing a safe, welcoming space for women to meet and make friendships, seek guidance on matters that concern them about themselves or their families and have fun!

OPAL received funding to run a programme focusing on increasing physical activity and improving mental health. Women's group members participated in weekly sessions from October 2022 to the end of March 2023.

Sessions included:

- Boxing
- Yoga
- Walking
- Cheerleading
- Chair exercises etc.

Feedback was positive, with members continuing with some activities at home.

Learning Disability Friends project

We want Oldham to be an inclusive town where people with learning disabilities and autistic people feel welcome and able to play an active part in the community. Our Learning Disability Friends project aims to help community groups in Oldham to feel confident and welcome people with a learning disability and autistic people.

This year, the sessions were revised and co-produced with members of our services who helped to make videos to incorporate into the presentation.

OPAL provides LD Friends with the following:

- Acceptance sessions and information
- A pin and poster so people will know you are part of the project
- Promotion of your project/service through our website and social media feed

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

Your Day Your Way

OPAL staff worked hard to continue delivering excellent service following the effects of the Covid-19 pandemic. Virtual Zoom sessions were on stand-by if the service ever needed to go virtual, but this was not the case.

Members took part in fundraising for OPAL with 'STEPtember'. As OPAL will celebrate 40 years of service in 2023, members wanted to take on the challenge of walking 40 miles throughout September, raising £1000.

The OPAL Crew

The OPAL Crew continued to run successfully, with lots of great sessions planned within Oldham and the wider community. Members have enjoyed exciting educational trips out, completed courses, developed skills and had fun. The staff team continued to network and build positive relationships with community groups.

Hate Crime Awareness

OPAL is a third-party hate crime reporting centre and supports inclusiveness through a range of activities funded through Oldham Council.

Learning Disability Health Trainer Programme

OPAL continued with its learning disability health trainer programme this year, offering individuals free 8-week sessions to increase physical activity and reduce the effects of loneliness and isolation caused by COVID-19. Throughout the 8 weeks, individuals were encouraged to set and achieve goals. The trainer would work with them to identify ways to reduce any distress caused by the pandemic, develop confidence and overall help to improve their mental wellbeing.

FINANCIAL REVIEW

Financial position

The total income for the year was £263,812 (2022:£300,564). The main source of income for the charity is now generated through Your Day Your Way but essential funds continue to be received to support advocacy and placements from

- Oldham Metropolitan Borough Council
- Universities

Direct expenditure in the year was £314,255 (2022:£260,267) including £7,222 (2022:£5,220) of governance costs.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

Reserves policy

To achieve the reserves target, the Board has continued scrutinising expenditure and ensuring that all activities are properly funded.

The Board has implemented the priorities identified in the extensive review of the reserves policy and documented in the Strategic Plan for 2019 to 2024. Activities supported this year include the women's group.

Reserves are the result of the charity's unrestricted income fund, which are freely available to spend on any of the charity's purposes. The Board have reviewed all unrestricted income streams and assessed these in respect of the future continued funding; the net profile of the income stream and the impact of the loss of each income stream.

The above systematic identification of risk and future income and the assessment of committed expenditure to each stream of income has enabled the board to assess for each income stream the reserves needed to manage risks identified, shortfalls in income and specific liabilities identified, including loss of key staff and redundancy.

The above reserves which have been identified total £85,000 and will continue to be recognised in the financial statements as continuity and contingency reserves. Additional reserves will be referred to as general reserves.

Reserves will be reviewed at Board meetings when the quarterly management reports are received. Performance against budget will be monitored. The reserves policy will be reviewed and revised annually to reflect any changes in the operating context of the charity. Activities funded through the general reserves will be monitored to ensure the work remains relevant to members and can demonstrate impact.

FUTURE PLANS

In 2023, OPAL will be celebrating 40 years of supporting people with a learning disability and autistic people in Oldham.

We know how challenging the past few years have been due to the pandemic and the impact this has had on many of our day service members and advocacy clients. Many people with a learning disability lost social skills and social contact due to Covid-19, which greatly impacted their mental health.

Over the past year, OPAL has seen its fair share of changes, including a new chief executive, the start of a new alternative day service and the growth of its staff team. Everyone has worked hard with a focus on Covid-19 recovery and getting back to 'normal'. We have received funding from a variety of sources, including commissioned work, grants, individual budgets and generous donations.

We want to continue providing our members with activities based on their interests while researching additional opportunities. OPAL employees are skilled workers who can adapt their practice to support individual health and support needs.

Staff and trustees took part in a development day, along with member feedback, which helped us highlight key priorities for the next five years. This was a very successful day, identifying exciting new ideas for OPAL's future. Our strategic plan is made up of three priorities: increasing membership number, activities and co-production.

Over the next 12 months, we will:

- Increase the range of people having access to all forms of advocacy so that they represent more closely the community in which we work.
- Increase the range of opportunities for people with learning disabilities and/autism to live active fulfilling lives in their community
- Manage our charity effectively and efficiently to become a creative and adaptive organisation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

(a) Structure

Oldham Personal Advocacy Limited (OPAL) is a charitable company limited by guarantee and was founded in 1983. It is governed by memorandum and articles of association, which were last amended in 1998.

The charitable objects are to promote the relief of people with learning disabilities to obtain their full rights and privileges as citizens, to provide such people with personal friendship and support and also promote the relief of unemployment for the public benefit in such ways as may be thought fit.

(b) Board Members

Additional Board skill gaps identified at annual review will be promoted on an ongoing basis with local partners and using social media.

(c) Management

The Board have adopted systems of internal control that are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- A strategic plan and annual budget approved by the Board
- Regular consideration of the financial performance and variance from budgets and non-financial performance indicators.

(d) Executive staff to whom day to day management is delegated

OPAL employs a Chief Executive, who is accountable to the Trustees and is responsible for the day to day management of the charity.

(e) Risk management

The directors have identified the risks which have the potential to effect reserves and have created a current risk register for the charity. The risk register will be subject to rigorous and focused review during 2022/23. Having identified these risks the Board have implemented systems to recognise, evaluate and mitigate the risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03562525 (England and Wales)

Registered Charity number

1071467

Registered office

The Link Centre
Union Street
Oldham
OL1 1DZ

OLDHAM PERSONAL ADVOCACY LIMITED

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

Trustees

Ms J Bird
Mrs C Blythe Classroom Assistant
L G Coop
Mrs C M Guereca Retired
Dr J D Lord Hr Advisor
Mrs J N Pickering
Mrs V Royle

Company Secretary

Miss M Anderson

Independent Examiner

Jane Cooksey FCCA
Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

Approved by order of the board of trustees on 25 September 2023 and signed on its behalf by:

Miss M Anderson - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
OLDHAM PERSONAL ADVOCACY LIMITED**

Independent examiner's report to the trustees of Oldham Personal Advocacy Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey FCCA
The Association of Chartered Certified Accountants

Jane Cooksey Limited
15/16 Boarshurst Bus. Park,
Boarshurst Lane, Greenfield
Oldham
Lancashire
OL3 7ER

25 September 2023

OLDHAM PERSONAL ADVOCACY LIMITED**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		5,855	-	5,855	1,618
Charitable activities					
Charitable Activities		206,776	49,936	256,712	291,770
Investment income	2	1,245	-	1,245	307
Other income		-	-	-	6,869
Total		<u>213,876</u>	<u>49,936</u>	<u>263,812</u>	<u>300,564</u>
EXPENDITURE ON					
Charitable activities					
Charitable Activities		<u>247,149</u>	<u>67,106</u>	<u>314,255</u>	<u>260,267</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	9	<u>(33,273)</u> <u>(9)</u>	<u>(17,170)</u> <u>9</u>	<u>(50,443)</u> <u>-</u>	<u>40,297</u> <u>-</u>
Net movement in funds		<u>(33,282)</u>	<u>(17,161)</u>	<u>(50,443)</u>	<u>40,297</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>251,950</u>	<u>24,106</u>	<u>276,056</u>	<u>235,759</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>218,668</u></u>	<u><u>6,945</u></u>	<u><u>225,613</u></u>	<u><u>276,056</u></u>

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED**BALANCE SHEET****31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	7	10,578	-	10,578	33,645
Cash at bank and in hand		221,117	6,945	228,062	253,921
		<u>231,695</u>	<u>6,945</u>	<u>238,640</u>	<u>287,566</u>
CREDITORS					
Amounts falling due within one year	8	(13,027)	-	(13,027)	(11,510)
		<u>218,668</u>	<u>6,945</u>	<u>225,613</u>	<u>276,056</u>
NET CURRENT ASSETS					
		<u>218,668</u>	<u>6,945</u>	<u>225,613</u>	<u>276,056</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>218,668</u>	<u>6,945</u>	<u>225,613</u>	<u>276,056</u>
NET ASSETS		<u>218,668</u>	<u>6,945</u>	<u>225,613</u>	<u>276,056</u>
FUNDS	9				
Unrestricted funds				218,668	251,950
Restricted funds				6,945	24,106
TOTAL FUNDS				<u>225,613</u>	<u>276,056</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25 September 2023 and were signed on its behalf by:

J D Lord - Trustee

The notes form part of these financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes subject to restrictions declared by the donor or through the terms of the appeal.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	1,245	307
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

4. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	224,736	190,795
Social security costs	13,152	10,150
Other pension costs	6,773	5,677
	<u>244,661</u>	<u>206,622</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Administration, Finance and IT	2	2
Client services	10	12
	<u>12</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,618	-	1,618
Charitable activities			
Charitable Activities	193,263	98,507	291,770
Investment income	307	-	307
Other income	6,869	-	6,869
Total	<u>202,057</u>	<u>98,507</u>	<u>300,564</u>
EXPENDITURE ON			
Charitable activities			
Charitable Activities	<u>185,521</u>	<u>74,746</u>	<u>260,267</u>
NET INCOME	16,536	23,761	40,297
RECONCILIATION OF FUNDS			
Total funds brought forward	235,414	345	235,759
TOTAL FUNDS CARRIED FORWARD	<u>251,950</u>	<u>24,106</u>	<u>276,056</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

6. INDEPENDENT EXAMINATION FEES

	2023	2022
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,800	800
Other financial services	<u>4,068</u>	<u>3,916</u>
	<u>5,868</u>	<u>4,716</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	6,244	27,056
Prepayments and accrued income	4,334	6,589
	<u>10,578</u>	<u>33,645</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	6,086	5,174
Social security and other taxes	4,304	3,618
Other creditors	315	141
Accrued expenses	2,322	2,577
	<u>13,027</u>	<u>11,510</u>

9. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	166,950	(22,681)	(10,601)	133,668
Continuity and Contingency Fund	85,000	-	-	85,000
Student Placements	-	(9,742)	9,742	-
Womens Group	-	(850)	850	-
	<u>251,950</u>	<u>(33,273)</u>	<u>(9)</u>	<u>218,668</u>
Restricted funds				
Hate Crime	-	(9)	9	-
Learning Disability Health Trainer	13,106	(13,106)	-	-
Learning Disability Engagement	11,000	(4,055)	-	6,945
	<u>24,106</u>	<u>(17,170)</u>	<u>9</u>	<u>6,945</u>
TOTAL FUNDS	<u>276,056</u>	<u>(50,443)</u>	<u>-</u>	<u>225,613</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,900	(30,581)	(22,681)
Student Placements	9,980	(19,722)	(9,742)
Your Day your Way	165,687	(165,687)	-
Womens Group	7,000	(7,850)	(850)
OPAL Crew	23,309	(23,309)	-
	<u>213,876</u>	<u>(247,149)</u>	<u>(33,273)</u>
Restricted funds			
Advocacy Funding OMBC	46,936	(46,936)	-
Hate Crime	1,000	(1,009)	(9)
Oldham Community Champions	2,000	(2,000)	-
Learning Disability Health Trainer	-	(13,106)	(13,106)
Learning Disability Engagement	-	(4,055)	(4,055)
	<u>49,936</u>	<u>(67,106)</u>	<u>(17,170)</u>
TOTAL FUNDS	<u>263,812</u>	<u>(314,255)</u>	<u>(50,443)</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	139,414	11,609	2,261	153,284
Continuity and Contingency Fund	96,000	-	(11,000)	85,000
Student Placements	-	(5,330)	5,330	-
Your Day your Way	-	13,666	-	13,666
Womens Group	-	(2,243)	2,243	-
OPAL Crew	-	(1,166)	1,166	-
	<u>235,414</u>	<u>16,536</u>	<u>-</u>	<u>251,950</u>
Restricted funds				
Hate Crime	345	(345)	-	-
Learning Disability Health Trainer	-	13,106	-	13,106
Learning Disability Engagement	-	11,000	-	11,000
	<u>345</u>	<u>23,761</u>	<u>-</u>	<u>24,106</u>
TOTAL FUNDS	<u>235,759</u>	<u>40,297</u>	<u>-</u>	<u>276,056</u>

OLDHAM PERSONAL ADVOCACY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,829	(5,220)	11,609
Student Placements	6,819	(12,149)	(5,330)
Your Day your Way	174,936	(161,270)	13,666
Womens Group	1	(2,244)	(2,243)
OPAL Crew	3,472	(4,638)	(1,166)
	<u>202,057</u>	<u>(185,521)</u>	<u>16,536</u>
Restricted funds			
Advocacy Funding OMBC	40,850	(40,850)	-
Hate Crime	1,000	(1,345)	(345)
Infection Control - OMBC	12,870	(12,870)	-
Oldham Community Champions	16,400	(16,400)	-
Learning Disability Health Trainer	16,387	(3,281)	13,106
Learning Disability Engagement	11,000	-	11,000
	<u>98,507</u>	<u>(74,746)</u>	<u>23,761</u>
TOTAL FUNDS	<u>300,564</u>	<u>(260,267)</u>	<u>40,297</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	139,414	(11,072)	(8,340)	120,002
Continuity and Contingency Fund	96,000	-	(11,000)	85,000
Student Placements	-	(15,072)	15,072	-
Your Day your Way	-	13,666	-	13,666
Womens Group	-	(3,093)	3,093	-
OPAL Crew	-	(1,166)	1,166	-
	<u>235,414</u>	<u>(16,737)</u>	<u>(9)</u>	<u>218,668</u>
Restricted funds				
Hate Crime	345	(354)	9	-
Learning Disability Engagement	-	6,945	-	6,945
	<u>345</u>	<u>6,591</u>	<u>9</u>	<u>6,945</u>
TOTAL FUNDS	<u>235,759</u>	<u>(10,146)</u>	<u>-</u>	<u>225,613</u>

OLDHAM PERSONAL ADVOCACY LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,729	(35,801)	(11,072)
Student Placements	16,799	(31,871)	(15,072)
Your Day your Way	340,623	(326,957)	13,666
Womens Group	7,001	(10,094)	(3,093)
OPAL Crew	26,781	(27,947)	(1,166)
	<hr/>	<hr/>	<hr/>
	415,933	(432,670)	(16,737)
Restricted funds			
Advocacy Funding OMBC	87,786	(87,786)	-
Hate Crime	2,000	(2,354)	(354)
Infection Control - OMBC	12,870	(12,870)	-
Oldham Community Champions	18,400	(18,400)	-
Learning Disability Health Trainer	16,387	(16,387)	-
Learning Disability Engagement	11,000	(4,055)	6,945
	<hr/>	<hr/>	<hr/>
	148,443	(141,852)	6,591
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>564,376</u>	<u>(574,522)</u>	<u>(10,146)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

OLDHAM PERSONAL ADVOCACY LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5,855	1,618
Investment income		
Deposit account interest	1,245	307
Charitable activities		
Funding	256,712	291,770
Other income		
Job Retention Scheme	-	6,869
Total incoming resources	<u>263,812</u>	<u>300,564</u>
EXPENDITURE		
Charitable activities		
Wages	224,736	190,795
Social security	13,152	10,150
Pensions	6,773	5,677
Direct Activities	18,744	10,664
Governance	7,222	5,220
Premises	30,037	17,648
Communications and IT	6,004	6,314
Infection control costs	-	6,529
General office	7,587	7,270
	<u>314,255</u>	<u>260,267</u>
Total resources expended	<u>314,255</u>	<u>260,267</u>
Net (expenditure)/income	<u>(50,443)</u>	<u>40,297</u>

This page does not form part of the statutory financial statements

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Accounts

COMPANY REGISTRATION NUMBER: 03562525
CHARITY REGISTRATION NUMBER: 1071467

Oldham Personal Advocacy Limited
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

SKS BAILEY GROUP LTD

Chartered accountants
Units 10-12 County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Statement of financial activities (including income and expenditure account)	9
Statement of financial position	10
Notes to the financial statements	11

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The directors, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Oldham Personal Advocacy Limited
Charity registration number	1071467
Company registration number	03562525
Principal office and registered office	The Link Centre Union Street Oldham OL1 1DZ

The directors

Dr J. Lord
Mrs C. Blythe
Mrs V. Royle
Mr L. Coop
Mrs J.N. Pickering
Ms J. Bird
Mrs C. Guereca (Appointed 15 March 2022)

Company secretary Miss M. Anderson

Independent examiner Mrs J. Roach A.C.A.
Units 10-12 County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

Structure, governance and management

The financial statements comply with the Charities Act 2011, the Companies Act 2006 and the Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Statement for Smaller Entities.

(a) Structure

Oldham Personal Advocacy Limited (OPAL) is a charitable company limited by guarantee and was founded in 1983. It is governed by memorandum and articles of association, which were last amended in 1998.

The charitable objects are to promote the relief of people with learning disabilities to obtain their full rights and privileges as citizens, to provide such people with personal friendship and support and also promote the relief of unemployment for the public benefit in such ways as may be thought fit.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management *(continued)*

(b) Board Members

Additional Board skill gaps identified at annual review will be promoted on an ongoing basis with local partners and using social media. We were delighted to welcome Camilla Guereca to the Board.

(c) Management

The Board have adopted systems of internal control that are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- A strategic plan and annual budget approved by the Board
- Regular consideration of the financial performance and variance from budgets and non-financial performance indicators.

(d) Executive staff to whom day to day management is delegated

OPAL employs a Chief Executive, who is accountable to the Trustees and is responsible for the day to day management of the charity.

(e) Risk management

The directors have identified the risks which have the potential to effect reserves and have created a current risk register for the charity. The risk register will be subject to rigorous and focused review during 2022/23. Having identified these risks the Board have implemented systems to recognise, evaluate and mitigate the risks.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities

(a) Objects and Aims

Our Vision

Voice, choice and equality for people with learning disabilities.

Our Mission

To work with people with learning disabilities and/autism to make sure they have a voice in shaping services so that they can have the same life chances as everybody else.

Our Values

Inclusive - people with learning disabilities are at the centre of everything we do

Honesty - we act with integrity and honesty at all times, we won't say we can do something if we can't

Kind - we treat everybody with dignity, respect and kindness

Challenging - if we think things aren't fair or right we ask 'difficult questions'

Cooperative - we work with other organisations to help them feel more confident meeting people with learning disabilities and autism

Positive - we believe in a fairer future and that we are making a difference

(b) Activities 2021-2022

During the year, we have undertaken a number of initiatives to make sure we deliver our strategic objectives and work towards fulfilling our mission. These include:

- provision of high quality independent advocacy service
- provision of a range of activities determined by and delivered for our client group
- provision of learning opportunities for all stakeholders

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Case advocacy

OPAL received in excess of 150 referrals for personal advocacy support during the year. Referrals came from a wide range of sources, individuals themselves, health and social care professionals and family members. Demand for advocacy support for parents with learning disabilities requiring intensive support when dealing with childrens' services means that we currently have a number of people on a waiting list. Services have started to open back up following the Covid-19 pandemic and our advocates are arranging face to face appointments with clients with caution.

Support for self advocates

Self-advocates continue to attend forums and partnership boards as needed. They have contributed to local health services by providing feedback.

Women Group

The women's group continues to meet every Tuesday afternoon and provides a safe welcoming place for women to meet and make friends, seek guidance on matters which concern them about themselves or their family and have fun!

Learning Disability Friends project

This project has resumed and we continue to offer awareness sessions and information to local community groups and organisations. We have had the opportunity to raise awareness of the sessions in various meetings and have run the sessions with some GP practices.

Your Day Your Way

Our programme of activities runs 5 days a week 10am to 4pm. The range of activities is determined by the needs and wishes of group members. This year using a range of participative groups and 1-1 activities we have:

- Learned about different cultures including customs, faith and food
- Celebrated events and occasions with themed activities
- Developed skills for life including IT and basic skills through quizzes and interactive games- Supported clients in the community by visiting local market stalls and trips to the local park- Took part in consultation events for local authority

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Due to Covid-19, OPAL continued to adhere to Covid safe practice guidelines by wearing PPE and following agency policy.

OPAL Crew

The OPAL Crew started which is an exciting new alternative day service where members are supported towards becoming more independent through a variety of fun activities. Members learn important life skills and take courses; grow confidence, create artwork, make short films, and other fun projects. Members belong to a community of people who feel supported, encouraged and mentored. The OPAL Crew runs every Monday 10am to 4pm.

Hate Crime Awareness

OPAL is a third party hate crime reporting centre and supports inclusiveness through a range of activities funded through Oldham Council.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Financial review

The total income for the year was £300,564 (2021:£312,936). The main source of income for the charity is generated through Your Day Your Way but essential funds continue to be received to support advocacy and placements from

- Oldham Metropolitan Borough Council
- Universities

Direct expenditure in the year was £260,267 (2021:£247,424) including £4,716 (2021:£4,739) of governance costs.

To achieve the reserves target the Board has continued to scrutinise expenditure and to ensure that all activities are properly funded.

Reserves policy

Reserves are the result of the charity's unrestricted income fund which are freely available to spend on any of the charity's purposes. The Board have reviewed all unrestricted income streams and assessed these in respect of the future continued funding; the net profile of the income stream and the impact of the loss of each income stream.

The above systematic identification of risk and future income and the assessment of committed expenditure to each stream of income has enabled the board to assess for each income stream the reserves needed to manage risks identified, shortfalls in income and specific liabilities identified, including loss of key staff and redundancy.

The Board agreed to designate a total of £85,000 of unrestricted funds as a continuity and contingency fund to recognise the liabilities that could arise if OPAL had to close. Additional reserves will be used to continue to fund the women's group and to develop Learning Disability Friends. Work is underway with service users in mind in identifying the priorities for a new five year strategic plan.

Reserves will be reviewed at Board meetings when the quarterly management reports are received. Performance against budget will be monitored. The reserves policy will be reviewed and revised annually to reflect any changes in the operating context of the charity.

Activities funded through the remaining reserves will be monitored to ensure the work remains relevant to members and can demonstrate impact.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Plans for future periods

For 38 years we have been striving to make sure the voice of people with learning disabilities has equal value in Oldham and is heard, listened to and acted upon.

As a registered charity, based in Oldham, we have always worked with people with learning disabilities to develop activities which interest them and provide opportunities for people to make new friends and develop new skills.

We achieve this through support and funding from a variety of sources including charitable grants, commissioned work, individual budgets and generous donations, all of which help us to realise our mission and for which we are very grateful.

Shockingly in this day and age people with learning disabilities still face inequality in every aspect of their life, this includes being able to access health services, jobs/volunteering, education, good quality support, justice and opportunities to make friends and develop relationships.

Our response to the challenges people continue to face is set out in the strategic plan which we will deliver over the next 4 years.

Knowing and understanding their extent, we believe we must use our knowledge, expertise and resources to work with people with learning disabilities to ensure that their voice continues to be heard and that they have the same life chances as everybody else.

Crucially we also recognise that we cannot do everything ourselves and working effectively with partners to influence and bring about changes to attitudes will be critical to the success of the plan.

We are grateful to our members, people with learning disabilities who have told us what is important to them and helped to develop this plan and we are looking forward to working with them to make it happen.

Over the next 12 months we will:

- increase the range of people having access to all forms of advocacy so that they represent more closely the community in which we work.
- increase the range of opportunities for people with learning disabilities and autism to live active fulfilling lives in their community
- manage our charity effectively and efficiently to become a creative and adaptive organisation.

The directors' annual report and the strategic report were approved on 12 December 2022 and signed on behalf of the board of trustees by:



Miss M. Anderson
Charity Secretary

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Independent Examiner's Report to the Directors of Oldham Personal Advocacy Limited Year ended 31 March 2022

I report to the directors on my examination of the financial statements of Oldham Personal Advocacy Limited ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

The trustees who, are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs J. Roach A.C.A.
Independent Examiner

Units 10-12 County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

12 December 2022

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	Note	£	£	£	£
Income					
Donations and legacies	5	1,618	–	1,618	550
Charitable activities	6	193,263	98,507	291,770	247,186
Investment income	7	307	–	307	500
Other income	8	6,869	–	6,869	64,700
Total income		<u>202,057</u>	<u>98,507</u>	<u>300,564</u>	<u>312,936</u>
Expenditure					
Expenditure on charitable activities	9,10	185,521	74,746	260,267	247,424
Total expenditure		<u>185,521</u>	<u>74,746</u>	<u>260,267</u>	<u>247,424</u>
Net income and net movement in funds		<u>16,536</u>	<u>23,761</u>	<u>40,297</u>	<u>65,512</u>
Reconciliation of funds					
Total funds brought forward		235,414	345	235,759	170,247
Total funds carried forward		<u>251,950</u>	<u>24,106</u>	<u>276,056</u>	<u>235,759</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 11 to 18 form part of these financial statements.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £
Current assets				
Debtors	15	33,645		29,522
Cash at bank and in hand		253,921		217,013
		<u>287,566</u>		<u>246,535</u>
Creditors: amounts falling due within one year	16	<u>11,510</u>		<u>10,776</u>
Net current assets			<u>276,056</u>	<u>235,759</u>
Total assets less current liabilities			<u>276,056</u>	<u>235,759</u>
Net assets			<u>276,056</u>	<u>235,759</u>
Funds of the charity				
Restricted funds			24,106	345
Unrestricted funds			251,950	235,414
Total charity funds	18		<u>276,056</u>	<u>235,759</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 12 December 2022, and are signed on behalf of the board by:



Dr J. Lord
Director

The notes on pages 11 to 18 form part of these financial statements.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Link Centre, Union Street, Oldham, OL1 1DZ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102.

(a) No cash flow statement has been presented for the company.

(b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the directors to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Incoming resources *(continued)*

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. - income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates: - expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The company is limited by guarantee and as such has no share capital. The liability of the members of the company, as set out in the Memorandum of Association is limited to £1 per member in the event of the company being wound up whilst they are a member or within one year of ceasing to be a member.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Miscellaneous donations	<u>1,618</u>	<u>1,618</u>	<u>550</u>	<u>550</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Advocacy funding - OMBC	–	40,850	40,850
Student placements	6,820	–	6,820
Your Day Your Way	174,936	–	174,936
OPAL Crew	3,472	–	3,472
Hate Crime	–	1,000	1,000
Oldham Community Champions	–	16,400	16,400
Infection Control - OMBC	–	12,870	12,870
Learning Disability Health Trainer	–	16,387	16,387
Learning Disability Engagement	–	11,000	11,000
Other income	8,035	–	8,035
	<u>193,263</u>	<u>98,507</u>	<u>291,770</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Advocacy funding - OMBC	–	40,423	40,423
Student placements	7,840	–	7,840
Your Day Your Way	188,933	–	188,933
OPAL Crew	–	–	–
Hate Crime	–	–	–
Oldham Community Champions	–	–	–
Infection Control - OMBC	–	7,088	7,088
Learning Disability Health Trainer	–	–	–
Learning Disability Engagement	–	–	–
Other income	2,902	–	2,902
	<u>199,675</u>	<u>47,511</u>	<u>247,186</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest	<u>307</u>	<u>307</u>	<u>500</u>	<u>500</u>

8. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Job Retention Scheme	6,869	6,869	54,700	54,700
OMBC government support	–	–	10,000	10,000
	<u>6,869</u>	<u>6,869</u>	<u>64,700</u>	<u>64,700</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Advocacy funding - OMBC	–	33,339	33,339
Student Placements	10,774	–	10,774
Your Day Your Way	101,010	–	101,010
OPAL Crew	2,450	–	2,450
Infection Control - OMBC	–	6,341	6,341
Hate Crimes	–	956	956
Oldham Community Champions	–	16,400	16,400
Women's Group	1,392	–	1,392
Learning Disability Health Trainer	–	2,849	2,849
Support costs	69,895	14,861	84,756
	<u>185,521</u>	<u>74,746</u>	<u>260,267</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Advocacy funding - OMBC	–	34,029	34,029
Student Placements	7,972	–	7,972
Your Day Your Way	112,023	–	112,023
OPAL Crew	–	–	–
Infection Control - OMBC	–	1,559	1,559
Hate Crimes	–	650	650
Oldham Community Champions	–	–	–
Women's Group	–	–	–
Learning Disability Health Trainer	–	–	–
Support costs	79,268	11,923	91,191
	<u>199,263</u>	<u>48,161</u>	<u>247,424</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Advocacy funding - OMBC	33,339	8,025	41,364	42,121
Student Placements	10,774	1,375	12,149	9,059
Your Day Your Way	101,010	59,746	160,756	183,767
OPAL Crew	2,450	2,188	4,638	–
Infection Control - OMBC	6,341	6,529	12,870	7,088
Hate Crimes	956	389	1,345	650
Oldham Community Champions	16,400	–	16,400	–
Women's Group	1,392	852	2,244	–
Learning Disability Health Trainer	2,849	432	3,281	–
Governance costs	–	5,220	5,220	4,739
	<u>175,511</u>	<u>84,756</u>	<u>260,267</u>	<u>247,424</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

11. Analysis of support costs

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
Staff costs	31,111	–	31,111	50,608
Premises	14,438	3,209	17,647	18,117
Communications and IT	1,633	4,681	6,314	4,345
General office	7,271	–	7,271	4,843
Governance costs	5,220	–	5,220	4,739
Programme costs	9,708	956	10,664	3,010
Infection control costs	–	6,529	6,529	5,529
	<u>69,381</u>	<u>15,375</u>	<u>84,756</u>	<u>91,191</u>

12. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	800	780
Other financial services	3,916	3,827
	<u>4,716</u>	<u>4,607</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	190,795	188,817
Social security costs	10,150	11,231
Employer contributions to pension plans	5,678	6,793
	<u>206,623</u>	<u>206,841</u>

The average head count of employees during the year was 14 (2021: 15). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Administration, Finance and IT	2	2
Client services	12	13
	<u>14</u>	<u>15</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year, neither were they reimbursed expenses during the year.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Debtors

	2022	2021
	£	£
Trade debtors	27,056	23,826
Prepayments and accrued income	6,589	5,696
	<u>33,645</u>	<u>29,522</u>

16. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	5,174	4,343
Accruals and deferred income	2,577	2,517
Social security and other taxes	3,618	3,871
Pension	141	45
	<u>11,510</u>	<u>10,776</u>

17. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £5,678 (2021: £6,793).

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
General reserve	139,414	202,057	(185,521)	11,000	166,950
Continuity and Contingency Fund	96,000	-	-	(11,000)	85,000
	<u>235,414</u>	<u>202,057</u>	<u>(185,521)</u>	<u>-</u>	<u>251,950</u>

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General reserve	73,252	265,425	(199,263)	-	139,414
Continuity and Contingency Fund	96,000	-	-	-	96,000
	<u>169,252</u>	<u>265,425</u>	<u>(199,263)</u>	<u>-</u>	<u>235,414</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

18. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Advocacy Funding - OMBC	–	40,850	(40,850)	–	–
Hate Crime	345	1,000	(1,345)	–	–
Infection Control - OMBC	–	12,870	(12,870)	–	–
Oldham Community Champions	–	16,400	(16,400)	–	–
Learning Disability Health Trainer	–	16,387	(3,281)	–	13,106
Learning Disability Engagement	–	11,000	–	–	11,000
	<u>345</u>	<u>98,507</u>	<u>(74,746)</u>	<u>–</u>	<u>24,106</u>

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
Advocacy Funding - OMBC	–	40,423	(40,423)	–	–
Hate Crime	995	–	(650)	–	345
Infection Control - OMBC	–	7,088	(7,088)	–	–
Oldham Community Champions	–	–	–	–	–
Learning Disability Health Trainer	–	–	–	–	–
Learning Disability Engagement	–	–	–	–	–
	<u>995</u>	<u>47,511</u>	<u>(48,161)</u>	<u>–</u>	<u>345</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	263,460	24,106	287,566
Creditors less than 1 year	(11,510)	–	(11,510)
Net assets	<u>251,950</u>	<u>24,106</u>	<u>276,056</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	246,190	345	246,535
Creditors less than 1 year	(10,776)	–	(10,776)
Net assets	<u>235,414</u>	<u>345</u>	<u>235,759</u>

20. Covid 19

Inevitably OPAL has been affected by the COVID 19 pandemic and this has resulted in a change to the way we have been able to deliver our services and activities however our funders decision to continue to fund activities and services and to contribute to infection control costs has meant that we have maintained a stable financial position.

21. Related parties

There are no related party transactions to report.

OLDHAM PERSONAL ADVOCACY LIMITED

England & Wales - Charity number 1071467

Accounts

COMPANY REGISTRATION NUMBER: 03562525
CHARITY REGISTRATION NUMBER: 1071467

Oldham Personal Advocacy Limited
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

CHRISTOPHER BAILEY ACCOUNTANTS (OLDHAM) LIMITED

Chartered accountants
Units 10-12
County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The directors, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name	Oldham Personal Advocacy Limited
Charity registration number	1071467
Company registration number	03562525
Principal office and registered office	The Link Centre Union Street Oldham OL1 1DZ

The directors

Dr J. Lord
Mrs M. Meacher
Mrs C. Blythe
Mrs V. Royle
Mr L. Coop
Mrs J.N. Pickering
Ms J. Bird

Company secretary Miss M. Anderson

Independent examiner Mr C. Bailey A.C.A.
Units 10-12
County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

Structure, governance and management

The financial statements comply with the Charities Act 2011, the Companies Act 2006 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Statement for Smaller Entities.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Structure, governance and management *(continued)*

(a) Structure

Oldham Personal Advocacy Limited (OPAL) is a charitable company limited by guarantee and was founded in 1983. It is governed by memorandum and articles of association, which were last amended in 1998.

The charitable objects are to promote the relief of people with learning disabilities to obtain their full rights and privileges as citizens, to provide such people with personal friendship and support and also promote the relief of unemployment for the public benefit in such ways as may be thought fit.

(b) Board Members

Additional Board skill gaps identified at annual review will be promoted on an ongoing basis with local partners and using social media.

(c) Management

The Board have adopted systems of internal control that are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- A strategic plan and annual budget approved by the Board
- Regular consideration of the financial performance and variance from budgets and non-financial performance indicators.

(d) Executive staff to whom day to day management is delegated

OPAL employs a Chief Executive, who is accountable to the Trustees and is responsible for the day to day management of the charity.

(e) Risk management

The directors have identified the risks which have the potential to effect reserves and have created a current risk register for the charity. The risk register will be subject to rigorous and focused review during 2021/22. Having identified these risks the Board have implemented systems to recognise, evaluate and mitigate the risks.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities

(a) Objects and Aims

Our Vision

Voice, choice and equality for people with learning disabilities.

Our Mission

To work with people with learning disabilities and/autism to make sure they have a voice in shaping services so that they can have the same life chances as everybody else.

Our Values

Inclusive - people with learning disabilities are at the centre of everything we do

Honest - we act with integrity and honesty at all times, we won't say we can do something if we can't

Kind - we treat everybody with dignity, respect and kindness

Challenging - if we think things aren't fair or right we ask 'difficult questions'

Cooperative - we work with other organisations to help them feel more confident meeting people with learning disabilities and/autism

Positive - we believe in a fairer future and that we are making a difference

(b) Activities 2020-2021

During the year, we have undertaken a number of initiatives to make sure we deliver our strategic objectives and work towards fulfilling our mission. These include:

- provision of high quality independent advocacy service
- provision of a range of activities determined by and delivered for our client group
- provision of learning opportunities for all stakeholders

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Case advocacy

OPAL received in excess of 150 referrals for personal advocacy support during the year. Referrals came from a wide range of sources, individuals themselves, health and social care professionals and family members. The advocacy service continued throughout the year. We developed effective remote working methods with all clients based on their technical skills and resources. Demand for advocacy support for parents with learning disabilities requiring intensive support when dealing with childrens' services means that we currently have a number of people on a waiting list.

Support for self advocates

OPAL provided online-virtual support for people to develop the skills they need to speak up for themselves and support their friends/peers through the provision of weekly sessions. Self-advocates have agreed to work with Oldham CCG learning disability nurses to become annual health check champions promoting the importance of this in reducing health inequalities.

Women Get Set Go!

Continues to run online twice a week and provides a safe welcoming space for women to meet and make friends, maintain friendships, seek guidance on matters which concern them about themselves or their family and have fun!

Learning Disability Friends project

Activity with community groups stopped during the COVID 19 pandemic however we remained involved with the community network explorer groups so that as restrictions ease we are able to resume this work.

Your Day Your Way

Our activities continued throughout the year on a remote/online basis. Tablets were provided for people where necessary so that people could see their friend's online and those unable to access the internet received postal resources and phone contact to keep in touch.

Online activities developed during lockdown included:

- Bingo, quizzes and interactive games

As restrictions relaxed OPAL provided COVID secure facilities to restart face to face activities in centre. Activities included:

- Arts, crafts, mental health wellbeing sessions(Connect 5 training)
- Involvement in consultation events health and local authority
- Celebrating events and occasions with themed activities

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Hate Crime Awareness

OPAL is a third party hate crime reporting centre and supports inclusiveness through a range of activities funded through Oldham Council.

Financial review

The total income for the year was £312,936 (2020:£241,908). The main source of income for the charity is now generated through Your Day Your Way but essential funds continue to be received to support advocacy and placements from

- Oldham Metropolitan Borough Council
- Universities

Direct expenditure in the year was £247,424 (2020:£232,702) including £4,739 (2020:£5,006) of governance costs.

To achieve the reserves target the Board has continued to scrutinise expenditure and to ensure that all activities are properly funded.

Reserves policy

The Board has implemented the priorities identified in the extensive review of the reserves policy and documented in the Strategic Plan for 2019 to 2024. Activities supported this year include the women's group and self-advocate group. Planned activity to expand the Learning Disability Friend project was suspended during the Covid 19 pandemic.

Reserves are the result of the charity's unrestricted income fund which are freely available to spend on any of the charity's purposes. The Board have reviewed all unrestricted income streams and assessed these in respect of the future continued funding; the net profile of the income stream and the impact of the loss of each income stream.

The above systematic identification of risk and future income and the assessment of committed expenditure to each stream of income has enabled the board to assess for each income stream the reserves needed to manage risks identified, shortfalls in income and specific liabilities identified, including loss of key staff and redundancy.

The above reserves which have been identified total £96,000 and will continue to be recognised in the financial statements as continuity and contingency reserves. Additional reserves will be referred to as general reserves.

Reserves will be reviewed at Board meetings when the quarterly management reports are received. Performance against budget will be monitored. The reserves policy will be reviewed and revised annually to reflect any changes in the operating context of the charity.

The evaluation of OPAL remuneration will take place next year along with activities identified as areas of need as a result of the Covid 19 pandemic. Activities funded through the general reserves will be monitored to ensure the work remains relevant to members and can demonstrate impact.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Directors' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Plans for future periods

For 36 years we have been striving to make sure the voice of people with learning disabilities has equal value in Oldham and is heard, listened to and acted upon.

As a registered charity, based in Oldham, we have always worked with people with learning disabilities to develop activities which interest them and provide opportunities for people to make new friends and develop new skills.

We achieve this through support and funding from a variety of sources including charitable grants, commissioned work, individual budgets and generous donations, all of which help us to realise our mission and for which we are very grateful.

Shockingly in this day and age people with learning disabilities still face inequality in every aspect of their life, this includes being able to access health services, jobs/volunteering, education, good quality support, justice and opportunities to make friends and develop relationships.

Our response to the challenges people continue to face is set out in the strategic plan which we will deliver over the next 4 years.

Knowing and understanding their extent, we believe we must use our knowledge, expertise and resources to work with people with learning disabilities to ensure that their voice continues to be heard and that they have the same life chances as everybody else.

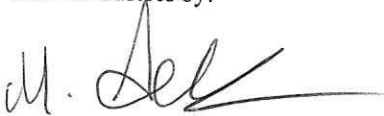
Crucially we also recognise that we cannot do everything ourselves and working effectively with partners to influence and bring about changes to attitudes will be critical to the success of the plan.

We are grateful to our members, people with learning disabilities who have told us what is important to them and helped to develop this plan and we are looking forward to working with them to make it happen.

Over the next 12 months we will:

- increase the range of people having access to all forms of advocacy so that they represent more closely the community in which we work.
- increase the range of opportunities for people with learning disabilities and/autism to live active fulfilling lives in their community
- manage our charity effectively and efficiently to become a creative and adaptive organisation.

The directors' annual report and the strategic report were approved on 19 October 2021 and signed on behalf of the board of trustees by:



Miss M. Anderson
Charity Secretary

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Independent Examiner's Report to the Directors of Oldham Personal Advocacy Limited

Year ended 31 March 2021

I report to the directors on my examination of the financial statements of Oldham Personal Advocacy Limited ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

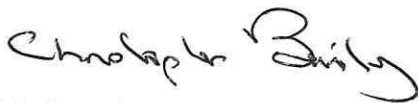
The trustees who, are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr C. Bailey A.C.A.
Independent Examiner

Units 10-12
County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

19 October 2021

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
Income	Note				
Donations and legacies	5	550	—	550	869
Charitable activities	6	199,675	47,511	247,186	240,489
Investment income	7	500	—	500	550
Other income	8	64,700	—	64,700	—
Total income		<u>265,425</u>	<u>47,511</u>	<u>312,936</u>	<u>241,908</u>
Expenditure					
Expenditure on charitable activities	9,10	199,263	48,161	247,424	232,702
Total expenditure		<u>199,263</u>	<u>48,161</u>	<u>247,424</u>	<u>232,702</u>
Net income and net movement in funds		<u>66,162</u>	<u>(650)</u>	<u>65,512</u>	<u>9,206</u>
Reconciliation of funds					
Total funds brought forward		169,252	995	170,247	161,041
Total funds carried forward		<u>235,414</u>	<u>345</u>	<u>235,759</u>	<u>170,247</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 17 form part of these financial statements.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Current assets			
Debtors	15	29,522	10,986
Cash at bank and in hand		217,013	172,131
		<u>246,535</u>	<u>183,117</u>
Creditors: amounts falling due within one year	16	<u>10,776</u>	<u>12,870</u>
Net current assets			<u>170,247</u>
Total assets less current liabilities		<u>235,759</u>	<u>170,247</u>
Net assets		<u>235,759</u>	<u>170,247</u>
Funds of the charity			
Restricted funds		345	995
Unrestricted funds		235,414	169,252
Total charity funds	18	<u>235,759</u>	<u>170,247</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19 October 2021, and are signed on behalf of the board by:



Dr J. Lord
Director

The notes on pages 10 to 17 form part of these financial statements.

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Link Centre, Union Street, Oldham, OL1 1DZ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102.

(a) No cash flow statement has been presented for the company.

(b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the directors to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Incoming resources *(continued)*

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. - income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates: - expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The company is limited by guarantee and as such has no share capital. The liability of the members of the company, as set out in the Memorandum of Association is limited to £1 per member in the event of the company being wound up whilst they are a member or within one year of ceasing to be a member.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Donations				
Miscellaneous donations	550	550	869	869

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Advocacy funding - OMBC	–	40,423	40,423
Student placements	7,840	–	7,840
Your Day Your Way	188,933	–	188,933
Hate Crime	–	–	–
Supported Living	–	–	–
Infection Control - OMBC	–	7,088	7,088
Other income	2,902	–	2,902
	<u>199,675</u>	<u>47,511</u>	<u>247,186</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Advocacy funding - OMBC	–	40,064	40,064
Student placements	5,800	–	5,800
Your Day Your Way	192,625	–	192,625
Hate Crime	–	1,000	1,000
Supported Living	–	1,000	1,000
Infection Control - OMBC	–	–	–
Other income	–	–	–
	<u>198,425</u>	<u>42,064</u>	<u>240,489</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest	500	500	550	550

8. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Job Retention Scheme	54,700	54,700	–	–
OMBC government support	10,000	10,000	–	–
	<u>64,700</u>	<u>64,700</u>	<u>–</u>	<u>–</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Advocacy funding - OMBC	–	34,029	34,029
Student Placements	7,972	–	7,972
Your Day Your Way	112,023	–	112,023
Infection Control - OMBC	–	1,559	1,559
Hate Crimes	–	650	650
Skills for Care	–	–	–
Women's Group	–	–	–
Supported Living	–	–	–
LD Friends, Speakeasy and Bridge	–	–	–
Support costs	79,268	11,923	91,191
	<u>199,263</u>	<u>48,161</u>	<u>247,424</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Advocacy funding - OMBC	–	30,327	30,327
Student Placements	8,669	–	8,669
Your Day Your Way	101,935	–	101,935
Infection Control - OMBC	–	–	–
Hate Crimes	–	–	–
Skills for Care	–	1,745	1,745
Women's Group	1,480	–	1,480
Supported Living	–	993	993
LD Friends, Speakeasy and Bridge	6,070	–	6,070
Support costs	71,379	10,104	81,483
	<u>189,533</u>	<u>43,169</u>	<u>232,702</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Advocacy funding - OMBC	34,029	8,092	42,121	40,715
Student Placements	7,972	1,087	9,059	11,307
Your Day Your Way	112,023	71,744	183,767	187,303
Infection Control - OMBC	1,559	5,529	7,088	–
Hate Crimes	650	–	650	5
Skills for Care	–	–	–	2,100
Women's Group	–	–	–	4,084
Supported Living	–	–	–	1,000
LD Friends, Speakeasy and Bridge	–	–	–	6,492
Prior year rent adjustment	–	–	–	(25,310)
Governance costs	–	4,739	4,739	5,006
	<u>156,233</u>	<u>91,191</u>	<u>247,424</u>	<u>232,702</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

11. Analysis of support costs

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Staff costs	50,608	–	50,608	51,405
Premises	15,198	2,919	18,117	19,299
Communications and IT	1,738	2,607	4,345	3,145
General office	2,277	2,566	4,843	10,651
Governance costs	4,739	–	4,739	5,006
Programme costs	3,010	–	3,010	10,704
Equipment	–	–	–	6,583
Prior year rent adjustment	–	–	–	(25,310)
Infection control costs	–	5,529	5,529	–
	<u>77,570</u>	<u>13,621</u>	<u>91,191</u>	<u>81,483</u>

12. Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	780	750
Other financial services	3,827	4,014
	<u>4,607</u>	<u>4,764</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	188,817	184,418
Social security costs	11,231	11,621
Employer contributions to pension plans	6,793	6,584
	<u>206,841</u>	<u>202,623</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

13. Staff costs *(continued)*

The average head count of employees during the year was 15 (2020: 16). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Administration, Finance and IT	2	2
Client services	13	14
	<u>15</u>	<u>16</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

14. Trustee remuneration and expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year, neither were they reimbursed expenses during the year.

15. Debtors

	2021 £	2020 £
Trade debtors	23,826	5,485
Prepayments and accrued income	5,696	5,501
	<u>29,522</u>	<u>10,986</u>

16. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	4,343	5,787
Accruals and deferred income	2,517	3,203
Social security and other taxes	3,871	3,794
Pension	45	86
	<u>10,776</u>	<u>12,870</u>

17. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £6,793 (2020: £6,584).

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020	Income	Expenditure	At 31 March 2021
	£	£	£	£
General reserve	73,252	265,425	(199,263)	139,414
Continuity and Contingency Fund	96,000	—	—	96,000
	<u>169,252</u>	<u>265,425</u>	<u>(199,263)</u>	<u>235,414</u>

	At 1 April 2019	Income	Expenditure	At 31 March 2020
	£	£	£	£
General reserve	62,941	199,844	(189,533)	73,252
Continuity and Contingency Fund	96,000	—	—	96,000
	<u>158,941</u>	<u>199,844</u>	<u>(189,533)</u>	<u>169,252</u>

Restricted funds

	At 1 April 2020	Income	Expenditure	At 31 March 2021
	£	£	£	£
Advocacy Funding - OMBC	—	40,423	(40,423)	—
Hate Crime	995	—	(650)	345
Skills for Care	—	—	—	—
Supported Living	—	—	—	—
Infection Control - OMBC	—	7,088	(7,088)	—
	<u>995</u>	<u>47,511</u>	<u>(48,161)</u>	<u>345</u>

	At 1 April 2019	Income	Expenditure	At 31 March 2020
	£	£	£	£
Advocacy Funding - OMBC	—	40,064	(40,064)	—
Hate Crime	—	1,000	(5)	995
Skills for Care	2,100	—	(2,100)	—
Supported Living	—	1,000	(1,000)	—
Infection Control - OMBC	—	—	—	—
	<u>2,100</u>	<u>42,064</u>	<u>(43,169)</u>	<u>995</u>

Oldham Personal Advocacy Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	246,190	345	246,535
Creditors less than 1 year	(10,776)	—	(10,776)
Net assets	<u>235,414</u>	<u>345</u>	<u>235,759</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Current assets	182,122	995	183,117
Creditors less than 1 year	(12,870)	—	(12,870)
Net assets	<u>169,252</u>	<u>995</u>	<u>170,247</u>

20. Covid 19

Inevitably OPAL has been affected by the COVID 19 pandemic and this has resulted in a change to the way we have been able to deliver our services and activities however our funders decision to continue to fund activities and services and to contribute to infection control costs has meant that we have maintained a stable financial position.

21. Related parties

There are no related party transactions to report.