



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Birmingham Airport Community Trust Fund

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1071176

Set out on pages

3 and 4 (with Trustees report adding notes)

(where necessary, to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 29 Jan 2023

Name:

Michael Joseph Kelly

**Relevant professional qualification(s) or body (if any):**

Fellow of the Institute of chartered accountants in England and Wales (FCA)

**Address:**

22 Harvington Drive

Solihull, Birmingham

B904YN

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No matters identified in the course of the work undertaken as required under the guidance provided under CC 32.

**BIRMINGHAM INTERNATIONAL AIRPORT COMMUNITY TRUST FUND****Statement of Financial Activities for the Year ended 31 March 2022**

|   | Notes | 2022<br>£       | 2021<br>£     |
|---|-------|-----------------|---------------|
| <b><u>Income and Expenditure</u></b>            |       |                 |               |
| <b>Income</b>                                   |       |                 |               |
| Donation from Birmingham International Airport  |       | 89,571          | 88,500        |
| Airport Fines                                   | 2     | 1,743           | 1,484         |
| Interest Receivable                             |       | 8               | 13            |
| <b>Total Income</b>                             |       | <b>91,322</b>   | <b>89,997</b> |
| <b>Expenditure</b>                              |       |                 |               |
| Direct Charitable Expenditure:                  |       |                 |               |
| Grants  |       | 106,570         | 43,547        |
| Interest Payable                                |       | 16              | 0             |
| Claims Released                                 |       | (5,200)         | (3,000)       |
| <b>Total Expenditure</b>                        |       | <b>101,386</b>  | <b>40,547</b> |
| <b>Net (Expenditure)/Income</b>                 |       | <b>(10,064)</b> | <b>49,450</b> |
| <b>Fund Balance brought forward at 1 April</b>  |       | <b>62,461</b>   | <b>13,010</b> |
| <b>Fund Balance carried forward at 31 March</b> |       | <b>52,397</b>   | <b>62,461</b> |

The notes on page 2 form part of these accounts

## **BIRMINGHAM INTERNATIONAL AIRPORT COMMUNITY TRUST FUND**

### **Balance Sheet at 31 March 2022**

|                        | Notes | 2022<br>£     | 2021<br>£     |
|------------------------|-------|---------------|---------------|
| <b>Current Assets</b>  |       |               |               |
| Bank Deposit Account   |       | 47,677        | 59,821        |
| Bank Current Account   |       | 2,977         | 1,863         |
| Cash at Bank & in Hand |       | 50,654        | 61,684        |
| Debtors                |       | 1,743         | 6,277         |
|                        |       | <u>52,397</u> | <u>67,961</u> |
| <b>less:</b>           |       |               |               |
| Conditional Awards     |       | 0             | (5,500)       |
|                        |       | <u>52,397</u> | <u>62,461</u> |
| <br><b>Funds</b>       |       |               |               |
| Unrestricted Funds     |       | 52,397        | 62,461        |
|                        |       | <u>52,397</u> | <u>62,461</u> |

Approved by the Board of Trustees and signed on its behalf by

A. M. Holding (Trustee) \_\_\_\_\_  
30/01/23 (Date)

### **Notes to the Accounts for the Year ended 31 March 2022**

- 1 These Accounts have been prepared under the historical cost convention and in accordance with the applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.
- 2 Airport Fines are levied on Airlines whose aircraft are in violation of the Airport's Night Flying Policy. The income from these fines is transferred to the Community Trust Fund.



**Birmingham Airport Community Trust Fund  
Trustees Report for the Financial Year 2021/2022**

**Summary**

The Birmingham Airport Community Trust Fund was established in 1998 to provide a means whereby Birmingham Airport Ltd invests in a range of local projects which benefit the local community and environment. The Trust is administered by a Secretary appointed by Birmingham Airport Ltd and operated by nine Trustees who decide on how funds will be allocated.

The Community Trust Fund supports projects which meet one or more of four criteria:

- Heritage Conservation.
- Environment improvement, improving awareness of environmental issues, environmental education and training, encouraging and protecting wildlife.
- Bringing the Community closer together through facilities for sport, recreation and other leisure time activities.
- Improving health and wellbeing through the promotion of healthy lifestyles and employment opportunities.

The Trust's Area of Benefit covers those areas most affected by the Airport's operations and is defined as lying within the boundaries of a published list of post codes. Under the terms of its Section 106 Planning Agreement with Solihull Metropolitan Borough Council in 2009, the Airport Company agreed to pay £75,000 each year into the Trust, this sum being Index-Linked to inflation. The Fund is also 'topped up' by those fines imposed on airlines that exceed the Airport's noise violation levels.

In 2021/22, the Airport Company paid the sum of £89,571.11 into the Fund, while a further £1,743.10 was received in fines. The Trustees made awards totalling £106,569.92 and a balance of £52,397.15 was carried forward on 31<sup>st</sup> March 2022 (See Appendix B for full accounts)

The Trustees report no material changes to the operation or organisation of the Fund during the year.

**Trustees**

The Board of Trustees is made up of two nominees from Solihull Metropolitan Borough Council, two from Birmingham City Council, three from the Airport Consultative Committee and two from the Airport Company. As is normal, local authorities review their nominations to outside bodies at their Annual General Meeting and as a result this year there was one change to the Board, with Solihull Metropolitan Borough Councillor Chris Williams being re-placed by Cllr Martin McCarthy. Additionally, Birmingham Airport Ltd nominated a new representative,

with Councillor Bob Sleight replacing long-serving Trustee Councillor Ted Richards, meaning that at the end of the year, the Board was comprised of the following nominees:

|  |                                |
|--|--------------------------------|
| Cllrs Mike Ward (Chairman) and Diane Donaldson | Birmingham City Council        |
| Cllrs Robert Grinsell & Martin McCarthy        | Solihull MBC                   |
| Dave Cuthbert, Maggie Kennett & Paul Orton     | Airport Consultative Committee |
| Cllr Bob Sleight & Andy Holding (Secretary)    | Birmingham Airport Ltd         |

At the conclusion of the October meeting, long-serving Trustee Paul Orton, who represented the Airport Consultative Committee, tendered his resignation. The Trustees recognise the significant contribution made to the Community Trust Fund by both Cllr Richards and Mr Orton over many years of service and wish to place their appreciation on record.

### **Payment Arrangements**

At their meeting in April 2021, the Trustees were asked to endorse the Airport Company's proposal to move away from issuing cheques as a payment method for applicants in favour of direct bank transfers. This was agreed and a new procedure was implemented through the Trust Fund's bankers.

### **Fraudulent Application**

At their meeting in April 2021, the Trustees considered an application from the 'Lyndon Garden for Hope' project, which had requested funding for exercise equipment and a laptop computer to the value of £1,140.74. This was agreed in full and payment was made by bank transfer on Tuesday 22nd June.

On Monday 19th July the Secretary received information throwing doubt on the *bona fides* of the project. Further enquiries failed to confirm the identity of the applicant or the existence of the project, while an investigation into the IP address used by the applicant gave further cause for concern but did not prove conclusive. As payment had been made by bank transfer, the Trust Fund's bankers were approached for assistance, but were only able to advise that they were satisfied that the relevant industry procedures have been adhered to, that they had been advised by the beneficiary bank that there were no funds available in the beneficiary account which could be returned and that they were consequently unable to reimburse the loss.

The circumstances of the fraud were reviewed by the Secretary with the support of the Airport Company's IT and Finance teams. No systematic failures in procedure were revealed and in terms of preventative actions, it was agreed that increased vigilance in checking the credentials of applicants should be sufficient to prevent the Trust Fund falling victim to a fraud of this type again.

A report was made to both Action Fraud and to the Charities Commission, under its procedures for Reporting a Serious Incident. The Commission subsequently advised that it was content that as corrective action had been taken, no further action would be required.

### **Deed of Variation**

During the preparation of the Independent Examination of the Trust's accounts, the Examiner noted that the trust deed and rules were set up (in 1998) with an 'accumulation period' of 21 years, which had now expired. In the Examiner's opinion, this potentially restricted the

Trustees' ability to carry forward funds, although by intention and in practice the Trustees had always distributed all available funds, this would be unlikely to be anything more than a technical issue. Nevertheless, his recommendation was that this was worthy of review and BAL's General Counsel drafted a Deed of Variation to remove any potential restriction on the Trustees freedom of action in this respect. With the agreement and signature of all Trustees, this was subsequently enacted.

### Awards granted

During the year, the Trustees considered a total of 52 applications for funding.

The Trustees may award applicants either the full amount requested, or a partial grant. They may also make awards where they attach conditions, meaning the amount granted will not be paid until one or more conditions were met. The Trustees may also decline to make any award at all, or invite applicants to re-apply. This year's awards can be summarised as follows:

|                                   |    |
|-----------------------------------|----|
| Full Awards without conditions    | 38 |
| Partial awards without conditions | 8  |
| Conditional awards                | 1  |
| Invited to re-apply               | 0  |
| No award made                     | 5  |

In total, £106,569.92 was awarded to 47 projects. Details can be found in appendix A.

### Accounts

Project Ref 2473 – Birmingham Impact FC – which was awarded a Conditional Grant of £3,000 At the October 2021 round of grants subsequently requested they be permitted a change of purpose for their award. Following consultation with the Trustees, it was agreed that the grant offer be withdrawn and the applicant be encouraged to make an entirely new application to the April 2022 awards. This has resulted in the £3,000.00 award being returned to the accounts for this year.

Three conditional awards expired this year, resulting in £4,500.00 being added back into the accounts.

One award was unclaimed and expired, resulting in a further £1,000.00 being returned to the accounts.

The Trust Fund's accounts have been prepared by Birmingham Airport Ltd and have been subject to Independent Examination by Mr Michael Kelly, representing MJK Chartered Accountants. They are presented as a separate document in Appendix B.

Signed:

Date:

Cllr R Grinsell  
Acting Chairman



**Appendix A:**  
**Grants awarded, April 2021**

| Project                          | Area              | Awarded           | Purpose   |
|----------------------------------|-------------------|-------------------|---|
| Sutton Coldfield Grammar School  | Sutton Coldfield  | £1,751.78         | Greenhouse, Water Butt etc for gardening project                |
| Four Oaks Saints Cricket Club    | Sutton Coldfield  | £3,000.00         | Installation of disabled toilet facility to clubhouse extension |
| Clean Up UK                      | East Birmingham   | £1,743.00         | Litter picking equipment kits – hoops, grabbers, gloves etc     |
| St Richard's Church              | Kitts Green       | £3,000.00         | Alterations to the church ceiling                               |
| 2030 (B'ham Airport) Sqn ATC     | Sheldon           | £2,940.00         | Camping Equipment to facilitate DoE Scheme                      |
| Knowle Allotments Society        | Knowle            | £1,388.00         | Erection of a security fence                                    |
| Hampton in Arden Bowls Club      | Hampton in Arden  | £2,000.00         | New Mower   |
| Kingstanding Regeneration Trust  | Kingstanding      | £1,500.00         | Tablets to support young people with training & support         |
| Olton Tavern Bowling Club        | Olton             | £ 814.74          | New Sprayer for green maintenance                               |
| Sutton Coldfield Town Juniors FC | Wyde Green        | £2,000.00         | Pitch Improvement works   |
| Marston Green FC                 | Marston Green     | £3,000.00         | Kitchen installation and refurbishment                          |
| SS Mary & Margaret School PTA    | Castle Bromwich   | £3,000.00         | Playground repairs and improvements                             |
| Power for Good Co-operative Ltd  | Kitts Green       | £ 345.00          | Cleaning of solar panels  |
| Barston Village Hall             | Barston           | £3,000.00         | Disabled users access works                                     |
| Smiling Families Charity         | Hampton in Arden  | £2,500.00         | VR headsets and play equipment                                  |
| Bryntail Cottage Charity         | Tile Cross        | £3,000.00         | Exterior doors  |
| Sheldon Traffic Action Group     | Sheldon           | £3,000.00         | Speed camera  |
| Sport4Life                       | Hodge Hill        | £1,500.00         | Sports Equipment  |
| CAFLO                            | B'ford/Hodge Hill | £3,000.00         | Refurbishment of kitchen  |
| School Lane Allotments Assoc     | Shard End         | £3,000.00         | Improved car parking and raised beds                            |
| Our Community Foundation         | Bordesley Green   | £2,571.00         | Sports equipment and trophies                                   |
| Chudleigh Road Allotments Assoc  | Erdington         | £3,000.00         | Allotment improvement works                                     |
| Black Train Music CIC            | Chelmsley Wood    | £ 868.99          | Lap top computer  |
| Lyndon Garden 4 Hubs             | Lyndon            | £1,140.74         | Exercise equipment and laptop                                   |
| Clean and Green                  | North Solihull    | £3,000.00         | Wildlife watching and study equipment                           |
| Oasis Hub Blakenhale             | Garretts Green    | £1,122.08         | Sports and games equipment                                      |
| Sutton Town Netball Club         | Erdington         | £2,900.00         | Netball and training equipment                                  |
| Re-Imagine Me CIC                | Bromford          | £2,142.47         | Fitness equipment   |
| WIDE                             | Ward End          | £1,000.00         | Fabric and tools for quilting workshops                         |
| Castle Bromwich Historic Gardens | Castle Bromwich   | £3,000.00         | Construction materials for volunteer facilities                 |
| <b>Total Awarded</b>             |                   | <b>£66,257.80</b> |   |

**Grants awarded, October 2021**

| Project                          | Area             | Awarded           | Purpose  |
|----------------------------------|------------------|-------------------|--|
| Bethany Community Outreach       | Erdington        | £2,700.00         | Freezers to support the work of foodbank               |
| Knowle Royal British Legion      | Knowle           | £3,000.00         | Replacement Tables & Chairs                            |
| Tudor Grange Academy             | Solihull         | £3,000.00         | Outdoor gym and fitness equipment                      |
| Young at Heart                   | Erdington        | £ 620.00          | Wetsuits   |
| Kingshurst Primary School        | Kingshurst       | £3,000.00         | Outdoor sports equipment                               |
| Britannia Youth Organisation CIC | Castle Vale      | £2,800.00         | Shed, Greenhouse and tools for allotment project       |
| Fordbridge Community Primary     | Fordbridge       | £1,800.00         | Vending machine for books                              |
| Brookhill Bowling Club           | Erdington        | £2,955.22         | Eco watering system                                    |
| Marston Green Bowling Club       | Marston Green    | £2,500.00         | Cylinder Mower & Scarifier                             |
| Birmingham Impact FC             | Ward End         | £3,000.00 C       | Training Equipment & Minibus                           |
| 33rd Sutton Coldfield Scouts     | Sutton Coldfield | £1,393.90         | Tables, Chairs, Projector & Screen                     |
| UHB Charity                      | Sutton Coldfield | £3,000.00         | Games console etc for refurbishment of children's ward |
| Upcycle Birmingham               | Castle Vale      | £1,800.00         | Tools & Equipment to prepare items for upcycling       |
| Cars Area Together               | Smith's Wood     | £2,065.00         | Defibrillator & outdoor cabinet                        |
| St Mary's Pye Hayes              | Pye Hayes        | £3,000.00         | Secondary Glazing to the church                        |
| Solihull Barons Ice Hockey Club  | Solihull         | £ 678.00          | Projector, screen, games & equipment                   |
| Switch Radio                     | Castle Vale      | £3,000.00         | Technical Broadcasting Equipment                       |
| <b>Total Awarded</b>             |                  | <b>£40,312.12</b> |  |