

# LEEK WESTWOOD PRE-SCHOOL

England & Wales · Charity number 1071076

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 1998-08-18

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Westwood Road  
Leek  
Staffordshire  
ST13 8DL

**Phone** 01538714994

**Email** [leekwestwoodpreschool@gmail.com](mailto:leekwestwoodpreschool@gmail.com)

**Website** [www.westwoodpreschool.co.uk](http://www.westwoodpreschool.co.uk)

## Activities

---

**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Early Years Foundation Pre school

## Classification

---

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

---

- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£243,120	£252,722	-	-
2024-07-31	£268,353	£261,151	-	-
2023-07-31	£238,062	£222,351	-	-
2022-07-31	£217,432	£206,660	-	-
2021-07-31	£174,611	£213,207	-	-
2020-07-31	£204,260	£191,279	-	-

## Trustees

Name	Role	Appointed
<b>Adele Johnson</b>	Chair	2025-11-25
Juliette Lloyd		2024-10-18
Kathryn Steele		2024-06-14
Katie Elizabeth O'Brien		2023-05-10
Larna Roberts		2023-03-22
Lisa Reader		2023-10-09
Rachel Wright		2015-08-24

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---



## **AGM Managers Report 2024/25**

**Tuesday 25<sup>th</sup> November 2025**

The Preschool utilisation was the lowest we've seen for a number of years, due to a very low birth rate year, mainly from the impact of covid. Numbers grew gradually over the year and by the summer term Caterpillars were at 86% utilisation, Butterfly numbers sat at 61% utilisation.

Kids Club however, continued to be very busy, and we had a waiting list on a number of days for before and after school.

Staffing stayed consistent with one staff member requesting a drop to 4 days per week which we were able to accommodate. During the summer term we had a volunteer join us for 2/3 days a week and we supported the local high schools in offering work experience placements.

We had an extremely busy year with our children, as always taking part in lots of fun activities and community events; we donated a harvest box to our friends at beech dene residential home, we raised money for the children in hospital at Christmas, we had Christmas parties and a family Elf Hunt, dressed up for World Book day, held an Easter Hat competition, Celebrated VE day, arranged our annual preschool trip day, had a stall at the school summer fair and finished off with a wonderful week of graduation celebrations.

This year saw us invest heavily into our outdoor area, during October half term A Parr Landscapers worked hard to transform our garden into a more usable and all-weather space. Staff then used an inset day to treat the sheds., fences and outdoor den. This investment had had a hugely positive impact on all of our children and the outdoor curriculum we provide.

Our wonderful trustee Jules set us up a brand-new website; designing the entire site and dedicating her own time to input all our vital information. She then provided training sessions to the senior staff team so they could continue manage the website over the coming years. A huge thank you to Jules, the website looks fabulous and received lots of positive feedback.

I would like to take this opportunity to thank our resigning chairperson Charlotte for her devotion and time given to this vital role.

To our trustees, thank you as always for your hard work and continued commitment to preschool and kids club.

Finally, I would like to thank my fantastic team for their hard work, passion and dedication. The roles they have are not easy and they give it their all every single day.

***Rachel Wright***

***Manager***

**Leek Westwood Pre-School  
Year ended 31 July 2025**

**Accounts**

<b>Income &amp; Expenditure Account</b>	<b>2025</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	242,381
Grants received	0
Interest received	739
	<b>243,120</b>
<b>Expenditure</b>	
Salaries	182,149
Staff training	0
Human resources	2,864
Premises expenses (Staffs CC)	23,940
Maintenance & repairs	18,885
Heat & light	4,309
School dinners	3,579
Snacks	6,123
Toys & equipment	4,119
Consumables	927
Visits	1,825
Insurance	1,318
Accountancy	444
Cleaning	653
Sundries	1,374
Depreciation	213
	<b>252,722</b>
<b>Surplus expenditure over income for the year</b>	<b><u>-9,602</u></b>

**Leek Westwood Pre-School  
Year ended 31 July 2025**

**Accounts**

<b>Statement of Assets and Liabilities</b>	<b>2025</b>
	<b>£</b>
<b>Cash Funds</b>	
Charity account	42,776
Reserve account	42,940
	<b>85,716</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	2,982
Furniture, fixtures & fittings	0
	<b>2,982</b>
<b>Total</b>	<b><u>88,698</u></b>
<b>Represented by</b>	
Accumulated surplus	98,300
Surplus income over expenditure for the year	-9,602
<b>Total</b>	<b><u>88,698</u></b>

**Accountants' Certificate**

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**

*Chartered Accountants*

Cherry Tree Court, Cross Street, Leek

Staffordshire

ST13 6BL

**Approved on behalf of Leek Westwood Pre-School**

.....

Dated .....

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---

## **AGM Committee Report 2023/24 Friday 18<sup>th</sup> October 2024**



The numbers in the Preschool during the academic year 23/24 were healthy. Both rooms maintained excellent numbers throughout the year and were at full capacity by the summer term.

Kids Club continued to be extremely popular, which is a testament to the Kids Club Lead and staff. They continually and consistency provide a happy place for our attendees - a home away from home.

A staff departure provided us with the opportunity to examine our current staffing need. We decided to utilise our current staff and their hours differently, to provide minimal disruption to the children - first and paramount - as well as enabling us to maximise economic efficiency. The new working arrangements for these staff will continue this academic year.

Throughout the year, community cohesion has continued to be strength of our provision, for example, donating a harvest box to our friends at Beech Dene Residential home, providing a Singing Stars concert to Mount Pleasant Residential Home. We have made progress in regard to our fundraising through the Christmas Fair. We have enjoyed PJ parties, a Halloween hunt, World Book Day, Easter competitions and our annual trip.

We would like to take this opportunity to thank Katherine Rushton for her support of the preschool and kids club. She served as a Trustee for 10 years, which is an incredible amount of time to dedicate to us - thank you. To our outgoing Committee, your support over the last 12 months has been incredible and we are excited to continue working together.

The Committee and Management team would like to thank our hardworking, passionate and dedicated practitioners whole heartedly - you are all superheroes!

Lastly, a huge thank you Rachel, who continues to manage Westwood Preschool and Kids Club efficiently and diligently, enabling the setting to thrive and those within it shine. The Committee would like to congratulate Rachel on her completion of her NPQ and her recent appointment as a Governor at Leek High School.

**Leek Westwood Pre-School**  
**Year ended 31 July 2024**

**Accounts**

<b>Income &amp; Expenditure Account</b>	<b>2024</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	101,215
Grants received	166,371
Interest received	767
	<b>268,353</b>
<b>Expenditure</b>	
Salaries	197,070
Staff training	912
Human resources	3,400
Premises expenses (Staffs CC)	19,950
Maintenance & repairs	6,525
Heat & light	4,117
School dinners	8,103
Snacks	5,845
Toys & equipment	6,001
Consumables	2,161
Visits	2,941
Insurance	922
Accountancy	420
Cleaning	798
Sundries	1,721
Depreciation	265
	<b>261,151</b>
<b>Surplus income over expenditure for the year</b>	<b><u>7,202</u></b>

**Leek Westwood Pre-School**  
**Year ended 31 July 2024**

**Accounts**

<b>Statement of Assets and Liabilities</b>	<b>2024</b>
	<b>£</b>
<b>Cash Funds</b>	
Charity account	40,297
Reserve account	54,808
	<b>95,105</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	3,195
Furniture, fixtures & fittings	0
	<b>3,195</b>
<b>Total</b>	<b><u>98,300</u></b>
<b>Represented by</b>	
Accumulated surplus	91,098
Surplus income over expenditure for the year	7,202
<b>Total</b>	<b><u>98,300</u></b>

**Accountants' Certificate**

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**

*Chartered Accountants*

Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

**Approved on behalf of Leek Westwood Pre-School**

.....

Dated .....

**Leek Westwood Pre-School**  
**Year ended 31 July 2024**

**Accounts**

<b>Income &amp; Expenditure Account</b>	<b>2024</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	101,215
Grants received	166,371
Interest received	767
	<b>268,353</b>
<b>Expenditure</b>	
Salaries	197,070
Staff training	912
Human resources	3,400
Premises expenses (Staffs CC)	19,950
Maintenance & repairs	6,525
Heat & light	4,117
School dinners	8,103
Snacks	5,845
Toys & equipment	6,001
Consumables	2,161
Visits	2,941
Insurance	922
Accountancy	420
Cleaning	798
Sundries	1,721
Depreciation	265
	<b>261,151</b>
<b>Surplus income over expenditure for the year</b>	<b><u>7,202</u></b>

**Leek Westwood Pre-School**  
**Year ended 31 July 2024**

**Accounts**

<b>Statement of Assets and Liabilities</b>	<b>2024</b>
	<b>£</b>
<b>Cash Funds</b>	
Charity account	40,297
Reserve account	54,808
	<b>95,105</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	3,195
Furniture, fixtures & fittings	0
	<b>3,195</b>
<b>Total</b>	<b><u>98,300</u></b>
<b>Represented by</b>	
Accumulated surplus	91,098
Surplus income over expenditure for the year	7,202
<b>Total</b>	<b><u>98,300</u></b>

**Accountants' Certificate**

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**

*Chartered Accountants*

Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

**Approved on behalf of Leek Westwood Pre-School**

.....

Dated .....

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---

## **AGM Managers Report 2022/23**

### **Monday 9<sup>th</sup> October 2023**

The Preschool utilisation for the year was very healthy. Both rooms began the year with high numbers, with the butterflies having only 1 full time place available and the caterpillars only having afternoon sessions available. By the summer term both rooms were at maximum numbers for most sessions, only having the odd half day sessions available.

Kids Club continued to go from strength to strength and by the summer term we had started the first ever kids club waiting list, what a fabulous position for us to be in.

Miss Kate has played a pivotal role both at preschool and kids club over the past 12 months and as such was promoted to Deputy Manager in March (congratulations Miss Kate), she has since taken on more responsibility both at preschool and club and is continuing to learn more about the management of preschool.

We had an extremely busy year with our Caterpillars and butterflies, as always taking part in lots of fun activities including, donating a harvest box to our friends at beech dene residential home, xmas parties, world book day, our fabulous book & bake sale, Easter competitions, a multitude of Coronation activities, our famous preschool trip day (we got soaked) and finishing off with a wonderful week of graduation celebrations.

I could not let this report pass without mentioning our amazing Ofsted outcome, I could not be anymore proud of our team and the hard work put in by every single person who was there on the day. The report really did reflect what Westwood Preschool is about!

I would like to take this opportunity to thank the committee members who are standing down for their support of the preschool and kids club, 10 years is an incredible amount of time to dedicate to us and we will forever be grateful.

To our new committee members and particularly our Chair person Charlotte, your hard work over the past 6 months has been absolutely amazing and we are all excited to see what the future holds.

Finally, I would like to thank my fantastic team for their hard work, passion and dedication, day in, day out no matter what, you are all my superheroes.

***Rachel Wright***

***Manager***

**Leek Westwood Pre-School**  
**Statement of Accounts**  
**for the year ended 31 July 2023**  
**Registered Charity Number: 1071076**

Year ended 31 July 2023

Accounts

Statement of Assets and Liabilities	2023	
	£	
<b>Cash Funds</b>		
Charity account	33,559	
Redundancy account	54,079	
	<b>87,638</b>	
<b>Assets Retained for the Charity's Own Use</b>		
Improvements to Property	3,408	
Furniture, fixtures & fittings	52	
	<b>3,460</b>	
<b>Total</b>	<u>91,098</u>	
<b>Represented by</b>		
Accumulated surplus	75,387	
Surplus income over expenditure for the year	15,711	
<b>Total</b>	<u>91,098</u>	0

Accountants' Certificate

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**  
*Chartered Accountants*  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

Approved on behalf of Leek Westwood Pre-School

.....

Dated .....

Leek Westwood Pre-School  
Year ended 31 July 2023

Accounts

Income & Expenditure Account	2023
	£
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	85,559
Grants received	152,066
Interest received	437
	<b>238,062</b>
<b>Expenditure</b>	
Salaries	172,291
Staff training	366
Human resources	953
Premises expenses (Staffs CC)	17,880
Maintenance & repairs	741
Heat & light	3,540
School dinners	9,016
Snacks	3,083
Toys & equipment	5,286
Consumables	1,364
Photocopier lease	2,532
Visits	1,714
Accountancy	420
Cleaning	1,077
Sundries	1,823
Depreciation	265
	<b>222,351</b>
<b>Surplus income over expenditure for the year</b>	<b><u>15,711</u></b>

**Leek Westwood Pre-School**  
**Statement of Accounts**  
**for the year ended 31 July 2023**  
**Registered Charity Number: 1071076**

Year ended 31 July 2023

Accounts

Statement of Assets and Liabilities	2023	
	£	
<b>Cash Funds</b>		
Charity account	33,559	
Redundancy account	54,079	
	<b>87,638</b>	
<b>Assets Retained for the Charity's Own Use</b>		
Improvements to Property	3,408	
Furniture, fixtures & fittings	52	
	<b>3,460</b>	
<b>Total</b>	<u>91,098</u>	
<b>Represented by</b>		
Accumulated surplus	75,387	
Surplus income over expenditure for the year	15,711	
<b>Total</b>	<u>91,098</u>	0

Accountants' Certificate

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**  
*Chartered Accountants*  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

Approved on behalf of Leek Westwood Pre-School

.....

Dated .....

Leek Westwood Pre-School  
Year ended 31 July 2023

Accounts

Income & Expenditure Account	2023
	£
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	85,559
Grants received	152,066
Interest received	437
	<b>238,062</b>
<b>Expenditure</b>	
Salaries	172,291
Staff training	366
Human resources	953
Premises expenses (Staffs CC)	17,880
Maintenance & repairs	741
Heat & light	3,540
School dinners	9,016
Snacks	3,083
Toys & equipment	5,286
Consumables	1,364
Photocopier lease	2,532
Visits	1,714
Accountancy	420
Cleaning	1,077
Sundries	1,823
Depreciation	265
	<b>222,351</b>
<b>Surplus income over expenditure for the year</b>	<b><u>15,711</u></b>

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---



## AGM

Tuesday 10<sup>th</sup> January 2023, 4pm at Westwood Pre School

## Minutes

**In attendance:** V. Woollacott (Chair), B. Foster (Treasurer), G. Dillon (Secretary), R. Wright (Manager), C. Booth (Committee member), B. Pajak (parent) and V. Shirley (parent)

1. V. Woollacott declared the meeting open at 4.05pm and welcomed everyone to the meeting. It was noted that the Quorum of 50% or 5 members was present and that the correct notice period for the AGM of 14 days had been met. It was noted that apologies had been received from A. Mansell, K. Rushton and R. Barber
2. Invitation to declare conflicts of interest: There were no conflicts of interest declared.
3. V. Woollacott tabled the minutes from the previous AGM held on 30<sup>th</sup> June 2021. No comments were made so B. Foster proposed that the minutes be approved as a true and accurate record of the meeting and this was seconded by C. Booth.
4. Chairperson's Report – Attached and forms part of these minutes.
5. Treasurer's Report -Attached and forms part of these minutes. B. Foster presented the accounts to the meeting. There were no queries with regard to the accounts and B. Foster proposed that these be approved for submission and V. Woollacott seconded the proposal.
6. Manager's Report – Attached and forms part of these minutes.
7. Appoint a committee for the coming year. G. Dillon confirmed that a form containing all the names and details of those people interested in being on the committee had been available if requested and copies were distributed at the meeting. The results of the vote were:
  - I. **B. Foster** 6 votes received.
  - II. **A. Mansell** 7 votes received.
  - III. **G. Dillon** 6 votes received.
  - IV. **K. Rushton** 7 votes received.

- V. **V. Woollacott** 6 votes received.  
VI. **R. Wright** 6 votes received.  
VII. **C. Booth** 6 votes received.

As a result of this vote all the above are now members of the committee.

Meeting closed 4.35p



### Chair's Report: September 2021- September 2022

#### Numbers:

Numbers for both Preschool and Kids' Club are very healthy and we are very pleased that they have built up again so quickly following the pandemic as this helps us to plan more effectively for the future.

#### Staffing:

There have been some changes to the staff team since the last AGM. The current staff are:

Rachel Wright – Preschool and Kids' Club Manager

Clare Smith – Room Leader - Caterpillars

Kate O'Brien – Room Leader – Butterflies and Kids' Club

Sarah Boden – Early Years Practitioner

Suzanne Dimmick – Early Years Practitioner

Kelly Barlow – Early Years Practitioner

Donna Hall – Early Years Practitioner

Lisa Challinor – Kids' Club Practitioner

Tina Roberts – Kids' Club Practitioner

All staff are undertaking appropriate professional development, including Ofsted training and revising the planning process (from Charlotte), safeguarding training and training on the 2 year check. Appraisals have been carried out for all staff and pecuniary interest forms have been completed by all staff. Policies are being reviewed according to the schedule and an Ofsted action plan is in place.

#### Trustees:

Our current trustees are:

Katherine Rushton (Vice Chair)

Briony Foster (Treasurer)

Gail Dillon (Secretary)

Charlotte Booth (Trustee)

Andy Mansell (Trustee)

Rachel Wright (Trustee/ Staff Representative)

Vicki Woollacott (Chair)

During the year, Andy stepped down as Chair due to work commitments, and Rob stepped down from the committee, also due to work commitments. The committee thanked both Andy and Rob for their hard work and commitment to the role and the preschool. Vicki took over as Chair in July when Andy stepped down but will be leaving at Easter so we will need to appoint a new chair and also some new trustees.

I would like to thank Rachel and all the staff for their enthusiasm, dedication, hard work and commitment to the preschool and Kids' Club, and for providing such a wonderful experience for the children. I would also like to thank all the trustees and the committee who continue to work hard and give their time so generously to fulfil their roles and responsibilities, for supporting the preschool and Kids' Club and enabling them to be so successful and offer excellent provision for our children and families.

V. Woollacott, January 2023

## **AGM Managers Report 2021/2022**

**Tuesday 10<sup>th</sup> January 2023, 4pm**

The Preschool utilisation for the year 21/22 was extremely healthy, both the Caterpillar and Butterfly Room started in September with a small number of available places. By October half term the Caterpillar Room was completely full based on staffing and legal ratios. The Butterfly Room stayed continuously busy with only 1 afternoon having a few available sessions.

Kids Club continued to be extremely popular although we did see some impact on numbers due to Covid for the Autumn term, many parents had faced changes in working circumstances and had therefore reduced kids club requirements. The numbers continued to pick up over the year and by the summer term we were back at healthy numbers.

We also enjoyed being able to get back to having our wonderful family/visitor events including Hoglets hedgehog workshop, our Christmas parties, world book day, Easter Hat competition, a huge Jubilee Garden Party, a family trip day to the farm and finishing with our summer parties and sports day. In the Easter holidays our vice chair Katherine and her husband Andrew very kindly gave up a weekend to give our garden a fabulous makeover.

Miss Hayley and Miss Kirsty both moved onto new career choices which meant Miss Donna moved into a new role of Early Years Practitioner and we employed two new staff members; Miss Tina joined us in April as a Kids Club Practitioner and Miss Kelly joined us in June as an Early Years Practitioner.

I would like to thank the committee members for their continued support of the preschool and kids club and finally, I would like to thank my amazing team for their hard work, passion and dedication in an ever challenging and changing profession.

*Rachel Wright*

*Manager*



## Treasurer Report

### September 2021 to September 2022

Our 2022 Year End Accounts show a balance of £17,992 in our current account and £53,670 in our Investment and Redundancy account.

Our income from fees this year was £65,022

Our government funding through 'free places' for 2,3,4 year olds amounted to £152,227

Staff salaries account for 80% of our £206,660 annual spending.

Total Income amounted to £217,432 giving us a small surplus income over expenditure of £10,772.

B. Foster



Leek Westwood Pre-School  
Year ended 31 July 2022

Accounts

Income & Expenditure Account	2022
<b>Income</b>	<b>£</b>
Receipts from Trading Activities inc. Fundraising	65,022
Grants received	152,227
Interest received	183
	<b>217,432</b>
<b>Expenditure</b>	
Salaries	166,317
Staff training	94
Human resources	1,270
Premises expenses (Staffs CC)	18,240
Maintenance & repairs	1,086
Heat & light	1,260
School dinners	7,472
Snacks	2,468
Toys & equipment	3,091
Consumables	1,542
Photocopier lease	1,124
Visits	779
Accountancy	420
Cleaning	978
Sundries	254
Depreciation	265
	<b>206,660</b>
<b>Surplus income over expenditure for the year</b>	<b><u>10,772</u></b>

Leek Westwood Pre-School  
Year ended 31 July 2022

Accounts


Statement of Assets and Liabilities		2022
<b>Cash Funds</b>		£
Charity account		17,992
Redundancy account		53,670
		71,662
<b>Assets Retained for the Charity's Own Use</b>		
Improvements to Property		3,621
Furniture, fixtures & fittings		104
		3,725
<b>Total</b>		<u>75,387</u>
<b>Represented by</b>		
Accumulated surplus		64,615
Surplus income over expenditure for the year		10,772
<b>Total</b>		<u>75,387</u>

Accountants' Certificate

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**  
Chartered Accountants  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

Approved on behalf of Leek Westwood Pre-School

 B. Foster

V. Woodhewer

Dated 10/01/23

10/01/23



Leek Westwood Pre-School  
Year ended 31 July 2022

Accounts

Income & Expenditure Account	2022
<b>Income</b>	<b>£</b>
Receipts from Trading Activities inc. Fundraising	65,022
Grants received	152,227
Interest received	183
	<b>217,432</b>
<b>Expenditure</b>	
Salaries	166,317
Staff training	94
Human resources	1,270
Premises expenses (Staffs CC)	18,240
Maintenance & repairs	1,086
Heat & light	1,260
School dinners	7,472
Snacks	2,468
Toys & equipment	3,091
Consumables	1,542
Photocopier lease	1,124
Visits	779
Accountancy	420
Cleaning	978
Sundries	254
Depreciation	265
	<b>206,660</b>
<b>Surplus income over expenditure for the year</b>	<b><u>10,772</u></b>

Leek Westwood Pre-School  
Year ended 31 July 2022

Accounts


Statement of Assets and Liabilities		2022
<b>Cash Funds</b>		£
Charity account		17,992
Redundancy account		53,670
		71,662
<b>Assets Retained for the Charity's Own Use</b>		
Improvements to Property		3,621
Furniture, fixtures & fittings		104
		3,725
<b>Total</b>		<u>75,387</u>
<b>Represented by</b>		
Accumulated surplus		64,615
Surplus income over expenditure for the year		10,772
<b>Total</b>		<u>75,387</u>

Accountants' Certificate

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Bennett Brooks**  
Chartered Accountants  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

Approved on behalf of Leek Westwood Pre-School

 B. Foster

V. Woodhewer

Dated 10/01/23

10/01/23

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---

Leek Westwood Pre-School  
1st March 2021 to 31st July 2021

Income

Subscriptions	200
Gifts	100
Donations	1,000
Individuals	10,000
Corporate	10,000
Grants	1,000
Other	1,000
<b>Total</b>	<b>23,200</b>

Expenditure

Wages	10,000
Salaries	10,000
Other	1,000
<b>Total</b>	<b>21,000</b>

**Leek Westwood Pre-School**  
**Statement of Accounts**  
**for the year ended 31 July 2021**  
**Registered Charity Number: 1071076**

Reserves

The reserves of the charity are held in the name of the charity and are available for the purposes of the charity.

Income  
Expenditure  
Total

Profit

Leek Westwood Pre-School  
Year ended 31 July 2021

Accounts

Statement of Assets and Liabilities	2021
	£
<b>Cash Funds</b>	
Charity account	7,119
Redundancy account	53,506
	<b>60,625</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	3,834
Furniture, fixtures & fittings	156
	<b>3,990</b>
<b>Total</b>	<u><b>64,615</b></u>
<b>Represented by</b>	
Accumulated surplus	103,211
Surplus expenditure for the year	-38,596
<b>Total</b>	<u><b>64,615</b></u>

Accountants' Certificate

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

**Fearns Marriott**  
*Chartered Accountants*  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

Approved on behalf of Leek Westwood Pre-School

.....

Dated .....

ek Westwood Pre-School  
ear ended 31 July 2021

ccounts

<b>Income &amp; Expenditure Account</b>	<b>2021</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	35,559
Grants received	138,492
Interest received	560
	<b>174,611</b>
<b>Expenditure</b>	
Salaries	170,935
Staff training	696
Human resources	1,399
Premises expenses (Staffs CC)	18,565
Maintenance & repairs	1,271
Heat & light	1,771
School dinners	7,531
Snacks	1,704
Toys & equipment	2,026
Consumables	2,199
Photocopier lease	1,534
Visits	209
Accountancy	420
Cleaning	736
Sundries	1,946
Depreciation	265
	<b>213,207</b>
<b>Surplus expenditure for the year</b>	<b><u>-38,596</u></b>

**LEEK WESTWOOD PRE-SCHOOL**

England & Wales - Charity number 1071076

---

# Accounts

---

## **AGM Managers Report September 2019 - August 2020 Wednesday 30<sup>th</sup> June 2021 - 7pm, Virtual.**

The Preschool utilisation for the year 19-20 was extremely healthy, both the Caterpillar and Butterfly Room started in September with a small number of available places. By November 2019 both rooms were completely full in the mornings, with only a few spaces in the afternoons. Kids Club continued to be extremely popular, with new children booking in regularly throughout the year, numbers continued to grow and we were regularly reaching over 25 children on our busiest days.

Preschool and Kids Club continued to raise money through our annual fundraising opportunities. In Autumn we held a sponsored autumn collection where the children raised money by collecting objects from our local community, we held our popular Christmas Fayre which as always was a fantastic event and in March we celebrated World Book Day with a week of fun and activities.

We continued with the involvement of outside professionals to enrich the opportunities for the children at preschool. Mrs Foster led her music and movement classes across both rooms, the children had a fabulous weekly Yoga class delivered by Arias mum, Lisa in the Autumn term and Mr Foster delivered a physical education programme in the spring term for our Butterflies.

In November we had a visit from the team at Hoglets, who delivered a fantastic session on Hedgehogs for our Autumn topic and in March we were visited by ZooLab and their amazing animals to link with our minibeast topic.

Ellie continued her apprenticeship course and we were delighted when she qualified as a level 3 practitioner in Summer 2020, well done Ellie on all your hard work and dedication.

In Spring 2020 the Covid pandemic took hold and following the Government imposing a National Lockdown we closed our doors on 20<sup>th</sup> March. The national lockdown continued into the summer term and after consulting with parents, checking government guidance on risk assessment and covid legislation we made the decision to keep preschool closed for the summer term. During the lockdown the staff worked hard on ensuring that all our families had regular contact with us, we provided weekly stories, crafts and activities for the children to watch and do, had twice weekly staff meetings via zoom, celebrated VE day and even did a weekly preschool performance for the children. During the summer term staff also updated their training and professional development using the Early Years Alliance EduCare site, completing a series of online training courses. In July all staff updated their Paediatric First Aid Training, completing 6hrs online and 6hrs face to face.

I would like to thank all of the committee members for their continued support of the preschool and kids club over the last 12 months.

Finally, I would like to thank my amazing team for all of their hard work and support in what has been a difficult and challenging year for everyone.

***Rachel Wright***

***Manager***



incorporating fearns marriott

Mrs Briony Foster  
Leek Westwood Pre-School  
Leek Westwood First School  
Westwood Road  
Leek  
ST13 8DL

Our ref clp/eb/le45

6 May 2021

Dear Briony

**Pre-School Accounts**

I have pleasure in enclosing two copies of the accounts for the year ended 31 July 2020.

If the accounts are approved at your meeting, will you please have the accounts countersigned on behalf of the Pre-School where indicated and then return the unbound copy to me. The bound copy is for your retention.

Your records are ready for collection at your convenience.

Finally, I take this opportunity of including our fee note which I trust you will find satisfactory.

Yours sincerely

Liz Bennett

Cherry Tree Court, Cross Street, Leek, Staffs, ST13 6BL. Tel: 01538 399231 | Fax: 01538 372398 | Email: [admin@fearnsmarriott.co.uk](mailto:admin@fearnsmarriott.co.uk)

Fearn's Marriott is a trading name of Bennett Brooks (Leek) Ltd which is a wholly owned subsidiary of Bennett Brooks & Co Ltd. Registered to carry on audit work in the UK and regulated by the Institute of Chartered Accountants in England and Wales. Company Number 12146993. Registered in England.

Registered office: St George's Court, Winnington Avenue, Northwich, Cheshire, CW8 4EE. A list of directors is open to inspection at the registered office.

[bennettbrooks.co.uk](http://bennettbrooks.co.uk)

Leek Westwood Pre-School  
Year ended 31 July 2020

Accounts

Balance & Carried Forward	2019
Income	142,000
Expenditure	(95,000)
Profit	47,000
Reserves	100,000
Staff	10,000
Assets	10,000
Liabilities	10,000
Net Assets	100,000
Balance & Carried Forward	2020
Income	142,000
Expenditure	(95,000)
Profit	47,000
Reserves	147,000
Staff	10,000
Assets	10,000
Liabilities	10,000
Net Assets	157,000

**Leek Westwood Pre-School**  
**Statement of Accounts**  
for the year ended 31 July 2020  
Registered Charity Number: 1071076

**Leek Westwood Pre-School**  
**Year ended 31 July 2020**

**Accounts**

<b>Income &amp; Expenditure Account</b>	<b>2020</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	54,624
Grants received	149,055
Interest received	581
	<b>204,260</b>
<b>Expenditure</b>	
Salaries	160,107
Staff training	487
Human resources	1,647
Premises expenses (Staffs CC)	12,330
Maintenance & repairs	278
Heat & light	966
School dinners	7,706
Snacks	1,422
Toys & equipment	773
Consumables	1,631
Office expenses	260
Photocopier lease	1,298
Visits	526
Accountancy	489
Cleaning	612
Sundries	481
Depreciation	265
	<b>191,279</b>
<b>Surplus income over expenditure for the year</b>	<b><u>12,981</u></b>

**Leek Westwood Pre-School  
Year ended 31 July 2020**

**Accounts**

<b>Statement of Assets and Liabilities</b>	<b>2020</b>
	<b>£</b>
<b>Cash Funds</b>	
Charity account	15,743
Redundancy account	83,213
	<b>98,956</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	4,047
Furniture, fixtures & fittings	208
	<b>4,255</b>
<b>Total</b>	<b><u>103,211</u></b>
<b>Represented by</b>	
Accumulated surplus	90,230
Surplus income over expenditure for the year	12,981
<b>Total</b>	<b><u>103,211</u></b>

**Accountants' Certificate**

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

*Fearn Marriott*

**Fearn Marriott**  
*Chartered Accountants*  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

**Approved on behalf of Leek Westwood Pre-School**

.....

Dated .....



incorporating fearns marriott

Mrs Briony Foster  
Leek Westwood Pre-School  
Leek Westwood First School  
Westwood Road  
Leek  
ST13 8DL

Our ref clp/eb/le45

6 May 2021

Dear Briony

**Pre-School Accounts**

I have pleasure in enclosing two copies of the accounts for the year ended 31 July 2020.

If the accounts are approved at your meeting, will you please have the accounts countersigned on behalf of the Pre-School where indicated and then return the unbound copy to me. The bound copy is for your retention.

Your records are ready for collection at your convenience.

Finally, I take this opportunity of including our fee note which I trust you will find satisfactory.

Yours sincerely

Liz Bennett

Cherry Tree Court, Cross Street, Leek, Staffs, ST13 6BL. Tel: 01538 399231 | Fax: 01538 372398 | Email: [admin@fearnsmarriott.co.uk](mailto:admin@fearnsmarriott.co.uk)

Fearn's Marriott is a trading name of Bennett Brooks (Leek) Ltd which is a wholly owned subsidiary of Bennett Brooks & Co Ltd. Registered to carry on audit work in the UK and regulated by the Institute of Chartered Accountants in England and Wales. Company Number 12146993. Registered in England.

Registered office: St George's Court, Winnington Avenue, Northwich, Cheshire, CW8 4EE. A list of directors is open to inspection at the registered office.

[bennettbrooks.co.uk](http://bennettbrooks.co.uk)



**Leek Westwood Pre-School**  
**Year ended 31 July 2020**

**Accounts**

<b>Income &amp; Expenditure Account</b>	<b>2020</b>
	<b>£</b>
<b>Income</b>	
Receipts from Trading Activities inc. Fundraising	54,624
Grants received	149,055
Interest received	581
	<b>204,260</b>
<b>Expenditure</b>	
Salaries	160,107
Staff training	487
Human resources	1,647
Premises expenses (Staffs CC)	12,330
Maintenance & repairs	278
Heat & light	966
School dinners	7,706
Snacks	1,422
Toys & equipment	773
Consumables	1,631
Office expenses	260
Photocopier lease	1,298
Visits	526
Accountancy	489
Cleaning	612
Sundries	481
Depreciation	265
	<b>191,279</b>
<b>Surplus income over expenditure for the year</b>	<b><u>12,981</u></b>

**Leek Westwood Pre-School  
Year ended 31 July 2020**

**Accounts**

<b>Statement of Assets and Liabilities</b>	<b>2020</b>
	<b>£</b>
<b>Cash Funds</b>	
Charity account	15,743
Redundancy account	83,213
	<b>98,956</b>
<b>Assets Retained for the Charity's Own Use</b>	
Improvements to Property	4,047
Furniture, fixtures & fittings	208
	<b>4,255</b>
<b>Total</b>	<b><u>103,211</u></b>
<b>Represented by</b>	
Accumulated surplus	90,230
Surplus income over expenditure for the year	12,981
<b>Total</b>	<b><u>103,211</u></b>

**Accountants' Certificate**

We hereby certify that we have examined the attached accounts which are in accordance with the books and documents produced and the explanations given to us. A full audit is not required.

*Fearn Marriott*

**Fearn Marriott**  
*Chartered Accountants*  
Cherry Tree Court, Cross Street, Leek  
Staffordshire  
ST13 6BL

**Approved on behalf of Leek Westwood Pre-School**

.....

Dated .....