

FIVE WAYS PRIMARY SCHOOL



FIVE WAYS PRIMARY SCHOOL FUND

ANNUAL REPORT & ACCOUNTS 2019/20

In the academic year 2019/20 the trust was used to support educational trips/experiences for the pupils. These are detailed below

Music	Manchester Camerata
Y1 to Y6	Theatre trips Y1 & Y2 – Stafford Gatehouse Theatre – Peter Pan Y3, Y4, Y5 – Birmingham Repertory Theatre – Peter Pan Y6 – New Vic theatre – The Prince and The Pauper
Nursery	Santa Visit – Tanglewood Birches Valley
Year Two	Relax Workshop RE enrichment day Wildlife Visitor
Year Five	Laches Wood Taster Day
Year Six	Safe & Sound (Fire Safety)

Donations were requested for the above trips to cover entrance fees and coach travel. For in-school workshops a donation was requested to cover the charge made by the providing company. As per school policy no child was excluded from these events due to financial hardship and any child claiming free school meals (pupil premium) qualified for the costs to be met from pupil premium; additionally, any child whose family were unable to make a donation were subsidised by school fund as detailed below.

Trip	Cost per pupil	Pupils in Yr Grps	Didn't go on trip	Paid in full	Partial donation	Pupil Premium pupil	Not Paid
Autumn Term							
Nursery Tanglewood	11.00	65		63			2
Y1 & Y2 Stafford Gatehouse Theatre	15.20	169	6	139		13	11
Y2 Relax Workshop	1.90	85		62		4	19
Y2 Wildlife Visitor	1.90	85		65		3	17
Y5 Laches Wood Taster Day	20.00	88	2	179		4	3
Spring Term							
Y2 RE Visitor	1.40	86		58		1	27
Y3/4 Birmingham Rep	19.65	173	2	147		13	11
Y5 Birmingham Rep	19.25	88	2	75		3	8
Y6 New Vic Theatre	16.95	114		94		10	10
Y6 Safe & Sound Event (Fire Safety)	3.85	113		87		7	19
Manchester Camerata (Orchestra)	5.80	23		22			1
Summer Term							
No trips took place during the summer term due to Covid-19							

The children also visit St John's Church and Heath Hayes Library and receive visits in school from the Fire Service, Police and School Crossing Patrol for which no charge was made.

Overall this year the fund was used to support several families unable to make the voluntary donation requested for the cost of trips. This was made up of 139 occasions where families were unable, or chose not to contribute; total cost to school fund £952. The table below shows the total difference between the overall cost of the trips and the payments received.

On 67 occasions, pupils eligible for support from pupil premium had their contribution paid direct from the budget as part of the pupil premium funding totalling £801.95.

Trip	Cost of trip	Payments received	ParentPay Fees	Difference	Reason
Autumn					
Nursery Tanglewood	Coach 300.00	693.00	4.54	388.46	No invoice rec'd from Marquis Drive
Y1 & Y2 Stafford Gatehouse Theatre	2283.33	2112.80	30.20	-200.73	11 Non Payers 6 Not Going 13 Pupil Prem.
Y2 Relax Workshop	150.00	117.80	1.75	-32.20	19 Non Payers, 4 Pupil Prem.
Y2 Wildlife Visitor	141.60	123.50	1.77	-19.87	17 Non Payers 3 Pupil Prem.
Y5 Laches Wood Taster Day	1728.00	1580.00		148.00	3 Non Payers 4 Pupil Prem. 2 Not Going
Spring					
Y2 RE Visitor	120.00	81.20	1.19	-39.99	27 Non Payers 1 Pupil Prem.
Y3/4 Birmingham Rep	3406.00	2868.90	42.68	-579.79	11 Non Payers 2 Not Going 13 Pupil Prem.
Y5 Birmingham Rep	1646.00	1443.25	21.12	-223.87	8 Non Payers 2 Not Going 3 Pupil Prem.
Y6 New Vic Theatre	1898.00	1593.30	27.97	-332.67	10 Non Payers 10 Pupil Prem.
Y6 Safe & Sound Event (Fire Safety)	428.94	334.95	3.94	-39.99	19 Non Payers 7 Pupil Prem.
Manchester Camerata (Orchestra)	175.00	127.60	1.85	-49.25	Not as many attended as anticipated

Money raised from sponsored events is paid into this account and transferred to the relevant area of the budget once year groups have decided what they would like to spend the funds on.

Funds raised by the PTFA to enhance provision for the pupils are paid into school fund as a holding area until the items are ordered and invoiced through the main school budget. The

funds are then transferred across to the relevant area of the budget to cover the costs of the invoice. This enables us to protect the funds from being swallowed up in the general day to day budget and also allows us to benefit from the non-payment of VAT on items ordered through the budget, (standard practice for maintained schools) thus making the money go further.

Commission from the sale of school photographs is also paid into school fund.

Profits made from the sales of airflow balls, water bottles, reading folders and word folders are paid into school fund and used to help cover the costs of the following additional items

- Thank you gifts for volunteer helpers
- Flowers for staff following hospital stay/retirement/leaving
- School Christmas trees

£23,549 of the funds in the School fund account is ring-fenced as this relate to the academy conversion funding we received. These funds are pending and can only be used if the conversion were to go ahead in the future.

Charity Registration Number: 1071047

Address: Langholm Drive, Heath Hayes, Cannock, Staffordshire, WS12 2UL

Account Summary for the Period: 01/09/2019 to 31/08/2020

Section 1

Income		Expenditure	
Donations	2,080.00	Donations	1,379.26
Fundraising	4,175.23	Fundraising	1,514.31
Miscellaneous	9,386.15	Miscellaneous	7,987.29
Office Sales	363.00	Office Sales	622.80
Trips	10,677.70	Trips	7,999.22
Total Income	26,682.08	Total Expenditure	19,502.88
Excess of Expenditure over Income	0.00	Excess of Income over Expenditure	7,179.20

Section 2

Balance b/f 01/09/2019		Balance c/f 31/08/2020	
Cash	165.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	0.00
Current Account	0.00	Current Account	0.00
Current Account #	29,853.93	Current Account #	37,198.13
Total	30,018.93	Total	37,198.13

Income		Expenditure	
Movement in Period	7,179.20	Movement in Period	0.00

Section 3

Amount owing to the Fund at Period End		Amount owed by the Fund at Period End	
		000005	19.91
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
Total	0.00	Total	19.91

Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

Treasurer W. Russell
Business Manager 13/10/20
Date

Headteacher R.S. Mander
Date 2.11.20

Section 5

Audit Certificate

"We have audited the accounts of the above Fund in accordance with FIVE WAYS PRIMARY SCHOOL FUND (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor

Drane

Date

31/10/20.

Financial Qualification/Experience

Tax Adviser

25+ years experience

Section 6

I can confirm that I am familiar with the contents of the _____ Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chairman of Governors

See attached
email.

Date



Tali

 Pebble

Bursar

From: Les Bullock [mailto:lesbullock@msn.com]
Sent: 09 December 2020 20:20
To: Bursar
Cc: Headteacher
Subject: School Fund

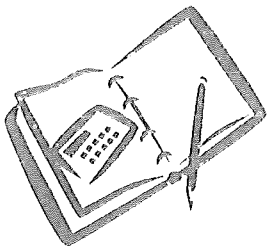
Hi Wendy

Although I am unable to come into school I approve of the School Fund Report and Account Summary, and consider them 'signed off'.

Many Thanks
Stay Safe
Regards
Les

Sent from [Mail](#) for Windows 10

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Rachel France

Tax Services

Email: Rachel.tax@hotmail.co.uk

Mrs W Russell
Five Ways Junior & Infants School
Hill Street
Cannock
WS12 2DP

25th October 2020

STATEMENT

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2020, as a true record of the financial movements of the school fund.

Rachel France
Tax Adviser