

# FIVE WAYS COUNTY PRIMARY SCHOOL FUND

England & Wales · Charity number 1071047

## Details

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**Other names** FIVE WAYS PRIMARY SCHOOL FUND

**Status** Registered

**Legal form** Other

**Registered** 1998-08-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Five Ways Primary School  
Langholm Drive  
Heath Hayes  
Cannock  
Staffordshire  
WS12 2EZ

**Phone** 01543278071

**Email** [bursar@fiveways.staffs.sch.uk](mailto:bursar@fiveways.staffs.sch.uk)

**Website** [www.fiveways.staffs.sch.uk](http://www.fiveways.staffs.sch.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT THE FIVE WAYS COUNTY PRIMARY SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES NOT NORMALLY PROVIDED BY THE LOCAL AUTHORITY

**Activities:** The trust is used to provide extra learning resources in the classroom and educational trips for the pupils.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£38,689	£31,116	-	-
2023-08-31	£31,527	£34,384	-	-
2022-08-31	£26,235	£50,030	-	-
2021-08-31	£9,202	£10,737	-	-
2020-08-31	£26,683	£19,503	-	-

## Trustees

Name	Role	Appointed
ANN LABON		
Amy Rowsell		2019-11-13
Declan Farrell		2020-11-23
Hannah Holland		2019-11-13
Helen Darby		2020-11-23
Kim Cole		2020-11-23
MARK BIRCH		
Rachel Mander		2015-11-18

**FIVE WAYS COUNTY PRIMARY SCHOOL FUND**

England & Wales - Charity number 1071047

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# Accounts

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# **FIVE WAYS PRIMARY SCHOOL**



## **FIVE WAYS PRIMARY SCHOOL FUND**

**ANNUAL REPORT 2023/24**

In the academic year 2023/24 the trust was used to support educational trips/experiences for the pupils. These are detailed below

### **Autumn Term**

Y2 Dance Workshop – Nov 2023

Y5 & Y6 Birmingham Rep – Dec 2023

Y1 & Y2 Pantomime - Lichfield Garrick - Dec 2023

Reception Santa's Grotto – Dec 2023

Nursery Santa's Grotto – Dec 2023

### **Spring Term**

Y3 & Y4 Birmingham Rep – Jan 2024

### **Summer Term**

Reception Ash End Farm - May 2024

Y1 Tamworth Castle – May 2024

Y2 Staffordshire Wildlife – July 24

Y3 Twycross Zoo – April 2024

Y4 Roman Day – July 2024

Donations were requested for the above trips and in-school workshops to cover the charge made by the providing company. As per school policy no child was excluded from these events due to financial hardship and any child claiming free school meals (pupil premium) qualified for the costs to be met from pupil premium; additionally, any child whose family were unable to make a donation were subsidised by school fund as detailed below.

<b>Trips &amp; Events September 2023- August 2024</b>	<b>Cost per pupil</b>	<b>Pupils in Year Group(s)</b>	<b>Pupils Attending</b>	<b>Pupil Premium pupils</b>	<b>Non Payers</b>	<b>Cost to School Fund</b>
<b>AUTUMN TERM</b>						
Y2 Dance Workshop	6.00	90	90	12	16	96.00
Nursery Santa's Grotto	15.00	59	57	0	2	30.00
Reception Santa's Grotto	15.00	90	88	1	6	90.00
Y1 & Y2 Lichfield Garrick	20.30	178	177	16	10	203.00
Y5 & Y6 Birmingham Rep	24.40	169	166	29	7	170.80
<b>SPRING TERM</b>						
Y3 & Y4 Birmingham Rep	23.73	178	175	18	10	237.30
<b>SUMMER TERM</b>						
Reception Ash End Farm	15.00	89	86	4	3	45.00
Y1 Tamworth Castle	13.05	90	90	7	4	52.20
Y2 Staffordshire Wildlife	3.00	90	90	11	10	30.00
Y3 Twycross Zoo	14.10	90	89	5	2	28.20
Y4 Roman Day	6.45	88	88	14	10	64.50
					<b>Total Cost</b>	<b>1047.00</b>

Overall this year the fund was used to support several families unable to make the voluntary donation requested for the cost of trips. This was made up of 80 occasions where families were unable, or chose not to contribute; total cost to school fund £1047.

On 117 occasions, pupils eligible for support from pupil premium had their contribution paid direct from the budget as part of the pupil premium funding totalling £1891.69.

Money raised from sponsored events is also paid into this account and transferred to the relevant area of the budget once year groups have decided what they would like to spend the funds on.

Funds raised by the PTFA to enhance provision for the pupils are paid into school fund as a holding area until the items are ordered and invoiced through the main school budget. The funds are then transferred across to the relevant area of the budget to cover the costs of the invoice. This enables us to protect the funds from being swallowed up in the general day to day budget and also allows us to benefit from the non-payment of VAT on items ordered through the budget, (standard practice for maintained schools) thus making the money go further.

Commission from the sale of school photographs and the book fayre is also paid into school fund.

Profits made from the sales of airflow balls, water bottles, reading folders and word folders are paid into school fund and used to help cover the costs of the following additional items

- Thank you gifts for volunteer helpers
- Flowers for staff following hospital stay/retirement/leaving
- School Christmas trees

Charity Registration Number: 1071047

Address: Langholm Drive, Heath Hayes, Cannock, Staffordshire, WS12 2UL

Account Summary for the Period: 01/09/2023 to 31/08/2024

Section 1

Income		Expenditure	
Donations	13,741.99	Donations	13,678.01
Fundraising	3,889.85	Fundraising	1,059.58
Miscellaneous	4,288.70	Miscellaneous	2,050.07
Office Sales	567.50	Office Sales	20.73
Trips	16,200.51	Trips	14,307.55
<b>Total Income</b>	<b>38,688.55</b>	<b>Total Expenditure</b>	<b>31,115.94</b>
<b>Excess of Expenditure over Income</b>	<b>0.00</b>	<b>Excess of Income over Expenditure</b>	<b>7,572.61</b>

Section 2

Balance b/f 01/09/2023		Balance c/f 31/08/2024	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	-18.75	Unsettled ePayments	0.00
Current Account	0.00	Current Account	0.00
Current Account #	9,029.69	Current Account #	16,583.55
<b>Total</b>	<b>9,010.94</b>	<b>Total</b>	<b>16,583.55</b>

Income

Expenditure

Movement in Period

7,572.61

Movement in Period

0.00

Section 3

Amount owing to the Fund at Period End

Amount owed by the Fund at Period End

		000562	217.00
		000561	295.00
		000560	195.00
		000558	70.00
		000557	28.40
		000556	29.92
		000555	23.29
		000554	38.81
		000553	59.94
		000552	60.60
		000551	56.66
		000549	180.00
		000548	1,258.65
		000547	1,935.00
		100450	0.07
		000546	396.00
		000532	93.36
		000526	18.30
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>4,956.00</b>

Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

Business Manager  
Treasurer *[Signature]*

Headteacher *R. E. Mander*

We certify that, to the best of our knowledge, the accounts shown above are correct.

Date 18/10/24.

Date 18/10/24.

Section 5

Audit Certificate

We have audited the accounts of the above Fund in accordance with Five Ways Primary School Fund (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor Francis Date 16/10/24.

Financial Qualification/Experience 25+ years experience

Section 6

I can confirm that I am familiar with the contents of the FIVE WAYS Primary School fund Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chair of Governors [Signature] Date 10/12/2024.



Account Summary for the Period: 01/09/2023 to 31/08/2024

Section 1

Income		Expenditure	
Donations	13,741.99	Donations	13,678.01
Fundraising	3,889.85	Fundraising	1,059.58
Miscellaneous	4,288.70	Miscellaneous	2,050.07
Office Sales	567.50	Office Sales	20.73
Trips	16,200.51	Trips	14,307.55
<b>Total Income</b>	<b>38,688.55</b>	<b>Total Expenditure</b>	<b>31,115.94</b>
<b>Excess of Expenditure over Income</b>	<b>0.00</b>	<b>Excess of Income over Expenditure</b>	<b>7,572.61</b>

Section 2

Balance b/f 01/09/2023		Balance c/f 31/08/2024	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	-18.75	Unsettled ePayments	0.00
Current Account	0.00	Current Account	0.00
Current Account #	9,029.69	Current Account #	16,583.55
<b>Total</b>	<b>9,010.94</b>	<b>Total</b>	<b>16,583.55</b>

Income

Expenditure

Movement in Period

7,572.61

Movement in Period

0.00

Section 3

Amount owing to the Fund at Period End

Amount owed by the Fund at Period End

		000562	217.00
		000561	295.00
		000560	195.00
		000558	70.00
		000557	28.40
		000556	29.92
		000555	23.29
		000554	38.81
		000553	59.94
		000552	60.60
		000551	56.66
		000549	180.00
		000548	1,258.65
		000547	1,935.00
		100450	0.07
		000546	396.00
		000532	93.36
		000526	18.30
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>4,956.00</b>

Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

Business Manager  
Treasurer *[Signature]*

Headteacher *R. E. Mander*

We certify that, to the best of our knowledge, the accounts shown above are correct.

Date 18/10/24.

Date 18/10/24.

Section 5

Audit Certificate

We have audited the accounts of the above Fund in accordance with Five Ways Primary School Fund (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor Francis Date 16/10/24.

Financial Qualification/Experience 25+ years experience

Section 6

I can confirm that I am familiar with the contents of the FIVE WAYS Primary School fund Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chair of Governors [Signature] Date 10/12/2024.



Tali



Pebble

**FIVE WAYS COUNTY PRIMARY SCHOOL FUND**

England & Wales - Charity number 1071047

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# Accounts

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# **FIVE WAYS PRIMARY SCHOOL**



## **FIVE WAYS PRIMARY SCHOOL FUND**

**ANNUAL REPORT 2022/23**

In the academic year 2022/23 the trust was used to support educational trips/experiences for the pupils. These are detailed below

### **Autumn Term**

Y2 Dance Workshop – Nov 2022  
Y5 & Y6 International Day - Nov 2022  
Y1 & Y2 Pantomime - Dec 2022  
Y3 Theatre - Dec 2022  
Y4 Theatre – Dec 2022

### **Spring Term**

Y5 & Y6 New Vic Theatre - Jan 2023  
Y2 D & T Workshop  
03HD Prince of Wales Theatre  
Y3 Twycross Zoo

### **Summer Term**

Nursery Wolsley Centre – June 2023  
Reception Ash End Farm - May 2023  
Y1 Tamworth Castle – May 2023  
Y2 Drumming Workshop – May 2023  
Y3 Egyptian Day – June 2023  
Y4 Sealife Centre - May 2023

Donations were requested for the above trips and in-school workshops to cover the charge made by the providing company. As per school policy no child was excluded from these events due to financial hardship and any child claiming free school meals (pupil premium) qualified for the costs to be met from pupil premium; additionally, any child whose family were unable to make a donation were subsidised by school fund as detailed below.

<b>Trips September 2022- August 2023</b>	Cost per pupil	Pupils in Year Group(s)	Pupils Attending	Pupil Premium pupils	Non Payers	Cost to School Fund
<b>AUTUMN TERM</b>						
Y2 Dance Workshop – Nov 2022	5.60	90	90	6	15	84.00
Y5 & Y6 International Day - Nov 2022	2.50	177	177	22	41	102.50
Y1 & Y2 Pantomime – Dec 2022	20.00	178	175	18	8	160.00
Y3 Theatre – Dec 2022	21.77	89	89	11	5	108.85
Y4 Theatre – Dec 2022	21.77	77	77	14	2	43.54
<b>SPRING TERM</b>						
Y5 & Y6 - New Vic Theatre - Jan 2023	19.85	177	178	28	17	337.45
Y2 - D & T Workshop	4.50	90	90	7	7	31.50
03HD - Prince of Wales Theatre	5.00	30	30	2	1	5.00
Y3 Twycross Zoo	16.30	90	89	11	2	32.60
<b>SUMMER TERM</b>						
Nursery Wolsley Centre – June 2023	10.00	65	62	0	6	60.00
Reception Ash End Farm - May 2023	15.00	87	83	2	8	120.00
Y1 Tamworth Castle – May 2023	15.64	90	88	10	3	46.92
Y2 Drumming Workshop – May 2023	4.50	90	90	7	23	103.50
Y3 Egyptian Day – June 2023	6.00	90	88	13	3	18.00
Y4 Sealife Centre - May 2023	14.75	78	76	8	5	73.75
					<b>Total Cost</b>	<b>1327.61</b>

Overall this year the fund was used to support several families unable to make the voluntary donation requested for the cost of trips. This was made up of 146 occasions where families were unable, or chose not to contribute; total cost to school fund £1327.61. The table below shows the total difference between the overall cost of the trips and the payments received.

On 159 occasions, pupils eligible for support from pupil premium had their contribution paid direct from the budget as part of the pupil premium funding totalling £2183.35.

Money raised from sponsored events is also paid into this account and transferred to the relevant area of the budget once year groups have decided what they would like to spend the funds on.

Funds raised by the PTFA to enhance provision for the pupils are paid into school fund as a holding area until the items are ordered and invoiced through the main school budget. The funds are then transferred across to the relevant area of the budget to cover the costs of the invoice. This enables us to protect the funds from being swallowed up in the general day to day budget and also allows us to benefit from the non-payment of VAT on items ordered through the budget, (standard practice for maintained schools) thus making the money go further.

Commission from the sale of school photographs and the book fayre is also paid into school fund.

Profits made from the sales of airflow balls, water bottles, reading folders and word folders are paid into school fund and used to help cover the costs of the following additional items

- Thank you gifts for volunteer helpers
- Flowers for staff following hospital stay/retirement/leaving
- School Christmas trees

Charity Registration Number: 1071047

Address: Langholm Drive, Heath Hayes, Cannock, Staffordshire, WS12 2UL

Mrs W Russell  
Five Ways Junior & Infants School  
Hill Street  
Cannock  
WS12 2DP

12th October 2023

**STATEMENT**

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2023, as a true record of the financial movements of the school fund.

A handwritten signature in black ink, appearing to read 'Rachel France', written over a horizontal line.

Rachel France

## Account Summary for the Period: 01/09/2022 to 31/08/2023

### Section 1

Income		Expenditure	
Donations	8,990.24	Donations	6,744.33
Forest School / Wildlife	0.00	Forest School / Wildlife	60.43
Fundraising	3,955.01	Fundraising	2,404.21
Miscellaneous	2,258.26	Miscellaneous	2,021.10
Office Sales	889.20	Office Sales	1,302.74
Trips	15,434.73	Trips	21,851.64
<b>Total Income</b>	<b>31,527.44</b>	<b>Total Expenditure</b>	<b>34,384.45</b>
<b>Excess of Expenditure over Income</b>	<b>2,857.01</b>	<b>Excess of Income over Expenditure</b>	<b>0.00</b>

### Section 2

Balance b/f 01/09/2022		Balance c/f 31/08/2023	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	-18.75
Current Account	0.00	Current Account	0.00
Current Account #	11,867.95	Current Account #	9,029.69
<b>Total</b>	<b>11,867.95</b>	<b>Total</b>	<b>9,010.94</b>

Income		Expenditure	
<b>Movement in Period</b>	<b>0.00</b>	<b>Movement in Period</b>	<b>2,857.01</b>

### Section 3

Amount owing to the Fund at Period End		Amount owed by the Fund at Period End	
		000480	120.00
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>120.00</b>

### Section 4

We certify that, to the best of our knowledge, the accounts shown above are correct.

SBM  
Treasurer

W Russell  
Date 27/10/23

Headteacher

R S Mander  
Date 13.11.23

### Section 5

Audit Certificate

We have audited the accounts of the above Fund in accordance with FIVE WAYS PRIMARY SCHOOL FUND (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor France Date 26/10/2023  
Financial Qualification/Experience 30+ years Experience

**Section 6**

I can confirm that I am familiar with the contents of the FIVE WAYS PRIMARY SCHOOL FUND Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chair of Governors [Signature] Date 13/12/2023



Mrs W Russell  
Five Ways Junior & Infants School  
Hill Street  
Cannock  
WS12 2DP

12th October 2023

**STATEMENT**

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2023, as a true record of the financial movements of the school fund.

A handwritten signature in black ink, appearing to read 'Rachel France', written over a horizontal line.

Rachel France

**Account Summary for the Period: 01/09/2022 to 31/08/2023**

**Section 1**

<b>Income</b>		<b>Expenditure</b>	
Donations	8,990.24	Donations	6,744.33
Forest School / Wildlife	0.00	Forest School / Wildlife	60.43
Fundraising	3,955.01	Fundraising	2,404.21
Miscellaneous	2,258.26	Miscellaneous	2,021.10
Office Sales	889.20	Office Sales	1,302.74
Trips	15,434.73	Trips	21,851.64
<b>Total Income</b>	<b>31,527.44</b>	<b>Total Expenditure</b>	<b>34,384.45</b>
<b>Excess of Expenditure over Income</b>	<b>2,857.01</b>	<b>Excess of Income over Expenditure</b>	<b>0.00</b>

**Section 2**

<b>Balance b/f 01/09/2022</b>		<b>Balance c/f 31/08/2023</b>	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	-18.75
Current Account	0.00	Current Account	0.00
Current Account #	11,867.95	Current Account #	9,029.69
<b>Total</b>	<b>11,867.95</b>	<b>Total</b>	<b>9,010.94</b>

<b>Income</b>		<b>Expenditure</b>	
<b>Movement in Period</b>	<b>0.00</b>	<b>Movement in Period</b>	<b>2,857.01</b>

**Section 3**

<b>Amount owing to the Fund at Period End</b>		<b>Amount owed by the Fund at Period End</b>	
		000480	120.00
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>120.00</b>

**Section 4**

We certify that, to the best of our knowledge, the accounts shown above are correct.

SBM  
 Treasurer W Russell  
 Date 27/10/23

Headteacher R S Mander  
 Date 13.11.23

**Section 5**

**Audit Certificate**

We have audited the accounts of the above Fund in accordance with FIVE WAYS PRIMARY SCHOOL FUND (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor France Date 26/10/2023  
Financial Qualification/Experience 30+ years Experience

**Section 6**

I can confirm that I am familiar with the contents of the FIVE WAYS PRIMARY SCHOOL FUND Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chair of Governors [Signature] Date 13/12/2023



**FIVE WAYS COUNTY PRIMARY SCHOOL FUND**

England & Wales - Charity number 1071047

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# Accounts

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# **FIVE WAYS PRIMARY SCHOOL**



## **FIVE WAYS PRIMARY SCHOOL FUND**

**ANNUAL REPORT 2021/22**

In the academic year 2021/22 the trust was used to support educational trips/experiences for the pupils. These are detailed below

### **Autumn Term**

Y2 Dance Workshop - Oct 2021

Y5 Bhangra Dance - Nov 2021

Y1 & Y2 Pantomime - Dec 2021

### **Spring Term**

Y5 & Y6 Panto New Vic - Jan 2021

Y2 D & T Workshop

### **Summer Term**

Nursery Tanglewood – July 2022

Reception Ash End Farm - May 2022

Y1 Cannock Chase Museum – June 2022

Y2 Birches Valley – July 2022

Y3 Twycross Zoo - May 2022

Y4 Dudley Zoo - July 2022

Y5 Think Tank – June 2022

Donations were requested for the above trips and in-school workshops to cover the charge made by the providing company. As per school policy no child was excluded from these events due to financial hardship and any child claiming free school meals (pupil premium) qualified for the costs to be met from pupil premium; additionally, any child whose family were unable to make a donation were subsidised by school fund as detailed below.

<b>Trips September 2021- August 2022</b>	Cost per pupil	Pupils in Year Group	Didn't go on trip	Paid in full	Made a donation	Pupil Premium pupil	Not Paid	Cost to School Fund
<b>Autumn Term</b>								
Y2 Dance Workshop Oct 2021	5.80	89	1	69		3	17	£98.60
Y5 Bhangra Dance Nov 2021	2.00	88		47		10	31	£62.00
Y1 & Y2 Pantomime Dec 2021	18.00	179	8	151		13	7	£126.00
<b>Spring Term</b>								
Y5 & Y6 Panto New Vic Jan 2022	19.00	177	1	135		20	21	£399.00
Y2 D & T Workshop	4.00	90		66		15	9	£36.00
<b>Summer Term</b>								
Nursery Tanglewood 8.7.2022	15.75	60	3	50		3	4	£63.00
Reception Ash End Farm 23.05.2022	10.00	89	3	69		8	9	£90.00
Y1 Cannock Chase Museum 28.06.2022	11.70	90	2	78		6	4	£46.80
Y2 Birches Valley 7.7.2022	4.00	90	2	68		7	13	£52.00
Y3 Twycross Zoo 16.05.2022	18.95	80	2	64		13	1	£18.95
Y4 Dudley Zoo 05.07.2022	16.85	90	4	71		13	2	33.70
Y5 Think Tank 13.6.2022	19.00	88	1	55		11	21	£399.00
							<b>Total cost</b>	<b>1425.05</b>

Overall this year the fund was used to support several families unable to make the voluntary donation requested for the cost of trips. This was made up of 139 occasions where families were unable, or chose not to contribute; total cost to school fund £1425.05. The table below shows the total difference between the overall cost of the trips and the payments received.

On 122 occasions, pupils eligible for support from pupil premium had their contribution paid direct from the budget as part of the pupil premium funding totalling £1611.25.

Money raised from sponsored events is also paid into this account and transferred to the relevant area of the budget once year groups have decided what they would like to spend the funds on.

Funds raised by the PTFA to enhance provision for the pupils are paid into school fund as a holding area until the items are ordered and invoiced through the main school budget. The funds are then transferred across to the relevant area of the budget to cover the costs of the invoice. This enables us to protect the funds from being swallowed up in the general day to day budget and also allows us to benefit from the non-payment of VAT on items ordered through the budget, (standard practice for maintained schools) thus making the money go further.

Commission from the sale of school photographs and the book fayre is also paid into school fund.

Profits made from the sales of airflow balls, water bottles, reading folders and word folders are paid into school fund and used to help cover the costs of the following additional items

- Thank you gifts for volunteer helpers
- Flowers for staff following hospital stay/retirement/leaving
- School Christmas trees

The funds allocated to us from the DfE back in 2015 for the costs relating to Academy conversion have now been recalled minus any expenses.

Charity Registration Number: 1071047

Address: Langholm Drive, Heath Hayes, Cannock, Staffordshire, WS12 2UL

**Fund name: Five Ways Primary School Fund**  
 Printed on 02/11/2022 10:03 a.m.

**Account Summary for the Period: 01/09/2021 to 31/08/2022**

**Section 1**

<b>Income</b>		<b>Expenditure</b>	
Academy	0.00	Academy	23,549.80
Donations	3,377.63	Donations	2,194.05
Forest School / Wildlife	0.00	Forest School / Wildlife	1,430.05
Fundraising	4,021.31	Fundraising	3,266.54
Miscellaneous	2,593.44	Miscellaneous	2,356.14
Office Sales	1,154.00	Office Sales	176.21
Trips	14,838.95	Trips	17,057.83
Unite Union Donation	250.00	Unite Union Donation	0.00
<b>Total Income</b>	<b>26,235.33</b>	<b>Total Expenditure</b>	<b>50,030.62</b>
<b>Excess of Expenditure over Income</b>	<b>23,795.29</b>	<b>Excess of Income over Expenditure</b>	<b>0.00</b>

**Section 2**

<b>Balance b/f 01/09/2021</b>		<b>Balance c/f 31/08/2022</b>	
Cash	0.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	0.00
Current Account	0.00	Current Account	0.00
Current Account #	35,663.24	Current Account #	11,867.95
<b>Total</b>	<b>35,663.24</b>	<b>Total</b>	<b>11,867.95</b>

<b>Income</b>		<b>Expenditure</b>	
<b>Movement in Period</b>	<b>0.00</b>	<b>Movement in Period</b>	<b>23,795.29</b>

**Section 3**

<b>Amount owing to the Fund at Period End</b>		<b>Amount owed by the Fund at Period End</b>	
		000387	8.00
		000005	19.91
		000260	18.40
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>46.31</b>

**Section 4**

We certify that, to the best of our knowledge, the accounts shown above are correct.

Business Manager  
 Treasurer

*W. Russell*

Headteacher

*R.S. Mander*

I certify that, to the best of our knowledge, the accounts shown above are correct.

Date

2/11/22

Date

2/11/22

### Section 5

#### Audit Certificate

We have audited the accounts of the above Fund in accordance with

FIVE WAYS PRIMARY SCHOOL FUND (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor

Ranga

Date

2/11/22

Financial Qualification/Experience

30+ years.

### Section 6

I can confirm that I am familiar with the contents of the FIVE WAYS PRIMARY SCHOOL FUND Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s)

Chairman of Governors

Mike Hale

Date

23/11/2022



Tali



Pebble

Mrs W Russell  
Five Ways Junior & Infants School  
Hill Street  
Cannock  
WS12 2DP

18th October 2022

**STATEMENT**

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2022, as a true record of the financial movements of the school fund.



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Rachel France

Mrs W Russell  
Five Ways Junior & Infants School  
Hill Street  
Cannock  
WS12 2DP

18th October 2022

**STATEMENT**

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2022, as a true record of the financial movements of the school fund.



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Rachel France

**FIVE WAYS COUNTY PRIMARY SCHOOL FUND**

England & Wales - Charity number 1071047

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# Accounts

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# **FIVE WAYS PRIMARY SCHOOL**



## **FIVE WAYS PRIMARY SCHOOL FUND**

**ANNUAL REPORT & ACCOUNTS 2019/20**

In the academic year 2019/20 the trust was used to support educational trips/experiences for the pupils. These are detailed below

<b>Music</b>	Manchester Camerata
<b>Y1 to Y6</b>	Theatre trips  Y1 & Y2 – Stafford Gatehouse Theatre – Peter Pan Y3, Y4, Y5 – Birmingham Repertory Theatre – Peter Pan Y6 – New Vic theatre – The Prince and The Pauper
<b>Nursery</b>	Santa Visit – Tanglewood Birches Valley
<b>Year Two</b>	Relax Workshop RE enrichment day Wildlife Visitor
<b>Year Five</b>	Laches Wood Taster Day
<b>Year Six</b>	Safe & Sound (Fire Safety)

Donations were requested for the above trips to cover entrance fees and coach travel. For in-school workshops a donation was requested to cover the charge made by the providing company. As per school policy no child was excluded from these events due to financial hardship and any child claiming free school meals (pupil premium) qualified for the costs to be met from pupil premium; additionally, any child whose family were unable to make a donation were subsidised by school fund as detailed below.

Trip	Cost per pupil	Pupils in Yr Grps	Didn't go on trip	Paid in full	Partial donation	Pupil Premium pupil	Not Paid
<b>Autumn Term</b>							
Nursery Tanglewood	11.00	65		63			2
Y1 & Y2 Stafford Gatehouse Theatre	15.20	169	6	139		13	11
Y2 Relax Workshop	1.90	85		62		4	19
Y2 Wildlife Visitor	1.90	85		65		3	17
Y5 Laches Wood Taster Day	20.00	88	2	179		4	3
<b>Spring Term</b>							
Y2 RE Visitor	1.40	86		58		1	27
Y3/4 Birmingham Rep	19.65	173	2	147		13	11
Y5 Birmingham Rep	19.25	88	2	75		3	8
Y6 New Vic Theatre	16.95	114		94		10	10
Y6 Safe & Sound Event (Fire Safety)	3.85	113		87		7	19
Manchester Camerata (Orchestra)	5.80	23		22			1
<b>Summer Term</b>							
No trips took place during the summer term due to Covid-19							

The children also visit St John's Church and Heath Hayes Library and receive visits in school from the Fire Service, Police and School Crossing Patrol for which no charge was made.

Overall this year the fund was used to support several families unable to make the voluntary donation requested for the cost of trips. This was made up of 139 occasions where families were unable, or chose not to contribute; total cost to school fund £952. The table below shows the total difference between the overall cost of the trips and the payments received.

On 67 occasions, pupils eligible for support from pupil premium had their contribution paid direct from the budget as part of the pupil premium funding totalling £801.95.

Trip	Cost of trip	Payments received	ParentPay Fees	Difference	Reason
<b>Autumn</b>					
Nursery Tanglewood	Coach 300.00	693.00	4.54	388.46	No invoice rec'd from Marquis Drive
Y1 & Y2 Stafford Gatehouse Theatre	2283.33	2112.80	30.20	-200.73	11 Non Payers 6 Not Going 13 Pupil Prem.
Y2 Relax Workshop	150.00	117.80	1.75	-32.20	19 Non Payers, 4 Pupil Prem.
Y2 Wildlife Visitor	141.60	123.50	1.77	-19.87	17 Non Payers 3 Pupil Prem.
Y5 Laches Wood Taster Day	1728.00	1580.00		148.00	3 Non Payers 4 Pupil Prem. 2 Not Going
<b>Spring</b>					
Y2 RE Visitor	120.00	81.20	1.19	-39.99	27 Non Payers 1 Pupil Prem.
Y3/4 Birmingham Rep	3406.00	2868.90	42.68	-579.79	11 Non Payers 2 Not Going 13 Pupil Prem.
Y5 Birmingham Rep	1646.00	1443.25	21.12	-223.87	8 Non Payers 2 Not Going 3 Pupil Prem.
Y6 New Vic Theatre	1898.00	1593.30	27.97	-332.67	10 Non Payers 10 Pupil Prem.
Y6 Safe & Sound Event (Fire Safety)	428.94	334.95	3.94	-39.99	19 Non Payers 7 Pupil Prem.
Manchester Camerata (Orchestra)	175.00	127.60	1.85	-49.25	Not as many attended as anticipated

Money raised from sponsored events is paid into this account and transferred to the relevant area of the budget once year groups have decided what they would like to spend the funds on.

Funds raised by the PTFA to enhance provision for the pupils are paid into school fund as a holding area until the items are ordered and invoiced through the main school budget. The

funds are then transferred across to the relevant area of the budget to cover the costs of the invoice. This enables us to protect the funds from being swallowed up in the general day to day budget and also allows us to benefit from the non-payment of VAT on items ordered through the budget, (standard practice for maintained schools) thus making the money go further.

Commission from the sale of school photographs is also paid into school fund.

Profits made from the sales of airflow balls, water bottles, reading folders and word folders are paid into school fund and used to help cover the costs of the following additional items

- Thank you gifts for volunteer helpers
- Flowers for staff following hospital stay/retirement/leaving
- School Christmas trees

£23,549 of the funds in the School fund account is ring-fenced as this relate to the academy conversion funding we received. These funds are pending and can only be used if the conversion were to go ahead in the future.

Charity Registration Number: 1071047

Address: Langholm Drive, Heath Hayes, Cannock, Staffordshire, WS12 2UL

**Account Summary for the Period: 01/09/2019 to 31/08/2020**

**Section 1**

Income		Expenditure	
Donations	2,080.00	Donations	1,379.26
Fundraising	4,175.23	Fundraising	1,514.31
Miscellaneous	9,386.15	Miscellaneous	7,987.29
Office Sales	363.00	Office Sales	622.80
Trips	10,677.70	Trips	7,999.22
<b>Total Income</b>	<b>26,682.08</b>	<b>Total Expenditure</b>	<b>19,502.88</b>
<b>Excess of Expenditure over Income</b>	<b>0.00</b>	<b>Excess of Income over Expenditure</b>	<b>7,179.20</b>

**Section 2**

Balance b/f 01/09/2019		Balance c/f 31/08/2020	
Cash	165.00	Cash	0.00
Cheques in Hand	0.00	Cheques in Hand	0.00
Unsettled ePayments	0.00	Unsettled ePayments	0.00
Current Account	0.00	Current Account	0.00
Current Account #	29,853.93	Current Account #	37,198.13
<b>Total</b>	<b>30,018.93</b>	<b>Total</b>	<b>37,198.13</b>

Income		Expenditure	
<b>Movement in Period</b>	<b>7,179.20</b>	<b>Movement in Period</b>	<b>0.00</b>

**Section 3**

Amount owing to the Fund at Period End		Amount owed by the Fund at Period End	
		000005	19.91
Amount received in advance for a committed expense		Valuation at cost price of Stock in Hand at period end	
<b>Total</b>	<b>0.00</b>	<b>Total</b>	<b>19.91</b>

**Section 4**

We certify that, to the best of our knowledge, the accounts shown above are correct.

Treasurer W. Russell  
 Date 13/10/20

Headteacher R.S. Mander  
 Date 2.11.20

**Section 5**

**Audit Certificate**

We have audited the accounts of the above Fund in accordance with FIVE WAYS PRIMARY SCHOOL FUND (guidelines). In my/our opinion, there has been reasonable management of the Fund and the above Summary of Accounts is a true representation of the state of the Fund's affairs at and its assets at that date were sufficient to meet all the liabilities of the Fund in full.

Signature of Auditor	<u><i>Drano</i></u>	Date	<u>31/10/20.</u>
Financial Qualification/Experience	<u>Tax Adviser</u> <u>25+ years experience</u>		

**Section 6**

I can confirm that I am familiar with the contents of the \_\_\_\_\_ Guidelines and that the audited Summary of Accounts has been presented to the Board of Governors and I am satisfied with the state of affairs of the fund(s).

Chairman of Governors	<u>See attached</u> <u>email.</u>	Date	_____
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Tali



## Bursar

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**From:** Les Bullock [mailto:lesbullock@msn.com]  
**Sent:** 09 December 2020 20:20  
**To:** Bursar  
**Cc:** Headteacher  
**Subject:** School Fund

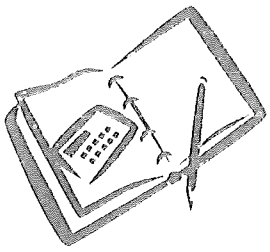
Hi Wendy

Although I am unable to come into school I approve of the School Fund Report and Account Summary, and consider them 'signed off'.

Many Thanks  
Stay Safe  
Regards  
Les

Sent from [Mail](#) for Windows 10

Disclaimer This e-mail (including any attachments) is only for the person or organisation it is addressed to. If you are not the intended recipient you must let me know immediately and then delete this e-mail. If you use this e-mail without permission, or if you allow anyone else to see, copy or distribute the e-mail you may be breaking the law. Liability cannot be accepted for any loss or damage arising from this e-mail (or any attachments) or from incompatible scripts or any virus transmitted. E-mails and attachments sent to or received from staff and elected members may be monitored and read. The right is reserved to reject, return or delete any e-mail that is considered to be inappropriate or unsuitable. We are committed to protecting the privacy of anyone who shares personal data with us; we process, retain and destroy any personal data collected in line with applicable policies and legislation. If you have any queries or concerns in relation to the collection of your personal data, please contact [bursar@fiveways.staffs.sch.uk](mailto:bursar@fiveways.staffs.sch.uk) Five Ways Primary School, Langholm Drive, Heath Hayes, Cannock, Staffordshire WS12 2EZ Do you really need to print this email? It will use paper, add to your waste disposal costs and harm the environment.



# Rachel France

## Tax Services

Email: [Rachel.tax@hotmail.co.uk](mailto:Rachel.tax@hotmail.co.uk)

Mrs W Russell  
Five Ways Junior & Infants School  
Hill Street  
Cannock  
WS12 2DP

25<sup>th</sup> October 2020

### **STATEMENT**

I hereby confirm that I have examined the prime records, reports and bank statements for Five Ways Junior & Infant School, and verified all information and figures, for the school year ended July 2020, as a true record of the financial movements of the school fund.

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Rachel France  
Tax Adviser