



Section A

Independent Examiner's Report

Report to the trustees/
members of

Hatfield Heath Pre School

On accounts for the year
ended

31ST AUGUST 2023

Charity no
(if any)

1070995

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28.11.2023

Name:

John Deamer

Relevant professional
qualification(s) or body
(if any):

Address:

12 COX LEX, Hatfield Heath
BISHOPS STORTFORD HEATH
CM 22 7 ER

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Hatfield Heath Pre-School

Registered Charity No. 1070995

Income and Expenditure for the year ending 31st August 2023

(in £ Sterling)

| <u>Income</u> | <u>2022-2023</u> | <u>2021-2022</u> | <u>Expenditure</u> | <u>2022-2023</u> | <u>2021-2022</u> |
|--|------------------|------------------|--|------------------|------------------|
| Free Early Education Entitlement Grant | 65,777.73 | 65,192.36 | Net Salaries | 83,350.15 | 81,310.00 |
| Early Years Pupil Premium | 1,069.31 | 103.35 | PAYE | 2,659.00 | 2,425.00 |
| Fees | 19,851.80 | 10,846.00 | NI (employee contributions) | 1,840.41 | 2,559.91 |
| Registration Fees | 500.00 | 260.00 | NI (employer contributions) | - | - |
| Donations | | 430.68 | Pension scheme (management fee) | 396.00 | 396.00 |
| Bank & Building Society Interest | 540.49 | 28.85 | Pension (employee contributions) | 3,210.23 | 3,224.73 |
| Fundraising | 2,975.39 | 1,953.25 | Pension (employer contributions) | 2,522.30 | 2,418.51 |
| Gift Aid payments from HMRC | 633.38 | 109.51 | Staff Training | 236.00 | 707.80 |
| Co-op Local Community Fund | 1,194.12 | 1,217.53 | EYA Membership | 112.11 | 109.25 |
| Breakfast Club | 8,072.54 | 7,264.00 | Premises Costs | 3,376.46 | 2,329.03 |
| Lunch Club | 12,824.67 | 9,658.11 | Consumables | 1,549.15 | 1,729.11 |
| School Dinners | 5,499.92 | 4,014.57 | DBS checks | 13.00 | 85.10 |
| Special Educational Needs Support Payment | 1,052.48 | 807.30 | Bank Charges | 60.00 | 93.00 |
| Nursery Milk Reimbursement Unit | 104.40 | 83.68 | Equipment | 852.09 | 941.22 |
| UDC Members Initiative Award | | 395.99 | Educational and Sports activities | 165.00 | |
| Easter Club | 2,480.00 | 1,530.00 | Sundries | 53.00 | |
| Summer Club | 5,757.00 | 4,255.00 | Fundraising | 1,469.25 | 1,262.47 |
| EYPDP Building on Success Funding | | 2,000.00 | Administrative Expenses | 1,319.72 | 1,230.67 |
| Coronavirus SSP Rebate Scheme | | 96.35 | Insurance | 1,900.77 | 1,972.84 |
| Dispersal of Charity assets Thorley Pre-school | 3,000.00 | | Ofsted annual fee | 35.00 | 35.00 |
| | | | Professional Fees | 150.00 | 150.00 |
| | | | School Dinners | 4,486.45 | 3,895.80 |
| | | | IT (equipment, software, support & broadband) | 603.09 | 245.26 |
| | | | Milk | 122.80 | 99.44 |
| | | | Replacement Disabled Access Ramp | 17,551.42 | |
| | | | Staff Team Building (Early Years Workforce Support Grant) September 2022 and August 2023 | 744.59 | 245.00 |
| Total Income | 131,333.23 | 110,246.53 | Total Expenditure | 128,777.99 | 107,465.14 |
| Excess Inc. over Exp. | 2,555.24 | | Excess Inc. over Exp. | | 2,781.39 |
| Balances as at 31st. August 2023 | | | Balances as at 31st. August 2022 | | |
| Leasehold building | 80,627.52 | | Leasehold building | 80,627.52 | |
| Cash in hand | 372.25 | | Cash in hand | 170.32 | |
| CAFBank Current Account | 2,155.86 | | CAFBank Current Account | 3,235.43 | |
| CAFBank Deposit Account | 47,042.73 | | CAFBank Deposit Account | 43,609.85 | |
| | | | Excess Inc. over Exp. | 2,555.24 | |
| Total | 130,198.36 | | Total | 130,198.36 | |



HATFIELD HEATH PRE-SCHOOL
C/O HATFIELD HEATH PRIMARY SCHOOL, HATFIELD HEATH
BISHOP'S STORTFORD, HERTS CM22 7EA
Tel: 07340 575792
(Registered charity number 1070995)

Annual General Meeting February 2024

Treasurer's Report

The Accounts for the financial year 2022/2023 have been audited and we now present the report regarding the finances for this period.

The finances at 31st August 2023 are as follows:

The Pre-school holds two accounts: current and deposit accounts with CAF Bank (the Charities Aid Foundation). The balances were as follows:

CAFbank Current Account **£ 2,155.86**

This account is used for the day to day running of the Pre-school, money from fees etc. are paid in and expenses paid out.

CAFbank Deposit Account **£47,042.73**

This account is used for deposits. The money from the Free Early Education Entitlement grant from Essex County Council is paid into this account. Money is transferred into the current account as required.

INCOME AND EXPENDITURE

Income received was £131,333.23. Expenses were £128,777.99.

Breakfast and Lunch Clubs continue to be a reliable source of income and the Easter and Summer holiday clubs proved popular and a valuable source of income.

Expenditure has also increased this year, mainly due to increased staffing costs and the replacement of the ramp for wheelchair access. We have benefited from the 'holiday' from Employer's National Insurance contributions. Our main fundraising event was a stall and beer tent at the Hatfield Heath Festival, thank-you for all the support. The school dinner service has proved to be popular, although the meals are charged at cost to parents and does not generate any income for the Pre-school. (The purchase and sale costs do not match due to charging parents on a termly basis and paying the suppliers invoices monthly). Gift Aid of £633.38 was received for the financial year 2020/2021. The claim for 2021/2022 was received in February 2024. There were no donations in the financial year 2022/2023 as there were no sponsored events, so there will not be a Gift aid payment in the financial year 2023/24.

We received £3,000.00 from the dispersal of assets of Thorley pre-school. Some of this has been used to buy equipment and games to encourage speech and language development, some to provide additional staff support for speech and language and the development of social skills. The rest will be spent during the next financial year as appropriate.

Net fundraising totalled £1,506.14. Fundraising efforts were as follows:

| | £s |
|--------------------------|----------------|
| T-shirts* | 30.80 |
| Bags2school | 257.00 |
| Nativity Ticket sales | 185.00 |
| Nativity Photos | 37.91 |
| Mother's Day gifts | 108.00 |
| School Photo Commission | 63.09 |
| Hatfield Heath Festival | 844.34 |
| Lottery Licence | -20.00 |
| TOTAL FUNDRAISING | 1506.14 |
| | |
| | |
| Donations | 0.00 |
| Sponsor money | 0.00 |
| TOTAL DONATIONS | 0.00 |
| | |

*An order was placed ready for sales in the Autumn Term

We would like to thank all the parents and the wider community for their continuing support in fundraising to keep the Pre-school running efficiently.

MONIES OWED TO US

Unfortunately, we do have some monies owed to us.

A total of £ 458.61 was owed by two families. As this report was prepared (during February 2023), this is gradually being paid off. (There are however new debtors since September).

Report by Lindsey Theodossiades - Treasurer and Alison Wearden - Administrator



HATFIELD HEATH PRE-SCHOOL

HATFIELD HEATH PRIMARY SCHOOL,
HATFIELD HEATH, BISHOP'S STORTFORD
HERTS CM22 7EA

(Registered charity number 1070995)



CHAIRS REPORT 2024

Welcome to this year's AGM. It is great that we continue to have a great response in our Easter and Summer clubs which continue to be beneficial in raising funds and lightens the strain for fundraising for the Pre School. Due to the success of these clubs we introduced a new fundraiser called the Mother's Room which was a success, after a few years break we had a stall at the Hatfield Heath festival alongside running of the Bar, which will carry on this year.

Again we are fortunate to have use of the School Pool which was offered to all Pre School children, the Children love doing this and it's great to see their water confidence grow. It would be great if this can continue.

Little Oaks continues to do well and has a great impact with the Children transitioning into the Primary School.

Thankyou for all the staff for their continued hard work which is greatly appreciated, and as this will be my last AGM I would like to thank the members of the committee for all their help throughout the years and wish the new members great success.