



Section A

Independent Examiner's Report

Report to the trustees/
members of

Hatfield Heath Pre School

On accounts for the year
ended

31ST August 2022

Charity no
(if any)

1070995

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23.01.2023

Name:

John Deamer

Relevant professional
qualification(s) or body

(if any):

Address:

12 Cox ~~LE~~ Hatfield Heath
CM 22 7 ER

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Hatfield Heath Pre-School

Registered Charity No. 1070995

Income and Expenditure for the year ending 31st August 2022

(in £ Sterling)

| <u>Income</u> | <u>2021-2022</u> | <u>2020-2021</u> | <u>Expenditure</u> | <u>2021-2022</u> | <u>2020-2021</u> |
|--|------------------|------------------|---|------------------|------------------|
| Free Early Education Entitlement Grant | 56,978.21 | 47,282.36 | Net Salaries | 81,310.00 | 76,435.48 |
| Early Years Pupil Premium | 103.35 | 1,011.75 | PAYE | 2,425.00 | 3,043.60 |
| Fees | 10,846.00 | 15,953.70 | NI (employee contributions) | 2,559.91 | 2,337.71 |
| Registration Fees | 260.00 | 475.00 | NI (employer contributions) | - | - |
| Donations | 430.68 | 1,157.62 | Pension scheme (management fee) | 396.00 | 396.00 |
| Bank & Building Society Interest | 28.85 | 3.70 | Pension (employee contributions) | 3,224.73 | 3,090.97 |
| Fundraising | 1,953.25 | 2,979.86 | Pension (employer contributions) | 2,418.51 | 2,318.13 |
| Gift Aid payments from HMRC | 109.51 | 386.89 | Staff Training | 707.80 | 335.00 |
| Co-op Local Community Fund | 1,217.53 | 922.96 | EYA Membership | 109.25 | 109.25 |
| Breakfast Club | 7,264.00 | 1,840.00 | Premises Costs | 2,329.03 | 4,083.52 |
| Lunch Club | 9,658.11 | 9,235.66 | Consumables | 1,729.11 | 2,132.46 |
| School Dinners | 4,014.57 | 2,359.10 | DBS checks | 85.10 | 8.10 |
| Special Educational Needs Support Payment | 807.30 | | Bank Charges | 93.00 | 89.00 |
| Employer's Charity Match Funding | | 250.00 | Equipment | 941.22 | 1,152.83 |
| Free Early Education Entitlement Autumn 2021 | | 9,240.84 | Sports activities | | 125.00 |
| Free Early Education Entitlement Autumn 2022 | 8,214.15 | | Sundries | | 20.00 |
| Nursery Milk Reimbursement Unit | 83.68 | 70.39 | Educational Visits | | |
| UDC Members Initiative Award | 395.99 | 500.00 | Fundraising | 1,262.47 | 511.29 |
| Coronavirus Job Retention Scheme Grant | | 7,652.23 | Administrative Expenses | 1,230.67 | 1,150.42 |
| Easter Club | 1,530.00 | 2,562.00 | Insurance | 1,972.84 | 1,349.69 |
| Summer Club | 4,255.00 | 4,495.00 | Ofsted annual fee | 35.00 | 35.00 |
| Early Years Workforce Support Grant | | 336.80 | Stall at HH Festival | | |
| Early Years Inclusion Funding | | 1,440.00 | Professional Fees | 150.00 | 150.00 |
| Exceptional Payment (2YO) | | 1,045.20 | School Dinners | 3,895.80 | 2,604.70 |
| COVID PPE/Additional Cleaning Costs Grant | | 500.00 | IT (equipment, software, support & broadband) | 245.26 | 484.77 |
| EYPDP Building on Success Funding | 2,000.00 | | Update lighting to energy efficient | | 1,512.00 |
| Coronavirus SSP Rebate Scheme | 96.35 | | Milk | 99.44 | 74.05 |
| | | | Staff Team Building (Early Years Workforce Support Grant) | 245.00 | |
| Total Income | 110,246.53 | 111,701.06 | Total Expenditure | 107,465.14 | 103,548.97 |
| Excess Inc. over Exp. | 2,781.39 | | Excess Inc. over Exp. | | 8,152.09 |
| Balances as at 31st. August 2022 | | | Balances as at 31st. August 2021 | | |
| Leasehold building | 80,627.52 | | Leasehold building | 80,627.52 | |
| Cash in hand | 170.32 | | Cash in hand | 249.89 | |
| CAFbank Current Account | 3,235.43 | | CAFbank Current Account | 1,506.11 | |
| CAFbank Deposit Account | 43,609.85 | | CAFbank Deposit Account | 42,478.21 | |
| | | | Excess Inc. over Exp. | 2,781.39 | |
| Total | 127,643.12 | | Total | 127,643.12 | |



HATFIELD HEATH PRE-SCHOOL
C/O HATFIELD HEATH PRIMARY SCHOOL, HATFIELD HEATH
BISHOP'S STORTFORD, HERTS CM22 7EA
Tel: 07340 575792
(Registered charity number 1070995)

Annual General Meeting February 2023
Treasurer's Report

The Accounts for the financial year 2021/2022 have been audited and we now present the report regarding the finances for this period.

The finances at 31st August 2022 are as follows:

The Pre-school holds 2 accounts: current and deposit accounts with CAF Bank (the Charities Aid Foundation). The balances were as follows:

CAFBank Current Account **£ 3,235.43**

This account is used for the day to day running of the Pre-school, money from fees etc. are paid in and expenses paid out.

CAFBank Deposit Account **£43,609.85**

This account is used for deposits. The money from the Free Early Education Entitlement grant from Essex County Council is paid into this account. Money is transferred into the current account as required.

INCOME AND EXPENDITURE

Income received was £110,246.53. Expenses were £107,465.14. Breakfast and Lunch Clubs continue to be a reliable source of income and the Easter and Summer holiday clubs proved popular and a valuable source of income.

Expenditure has also increased this year. We have benefited from the 'holiday' from Employer's National Insurance contributions. Fundraising events returned post pandemic, a Halloween Party for children, our Christmas Raffle and the Gruffalo Trail, thank-you for all the support. The school dinner service has proved to be popular, although the meals are charged at cost to parents and does not generate any income for the Pre-school. (The purchase and sale costs do not match due to charging parents on a termly basis and paying the suppliers invoices monthly).

Donations totalled £430.68, including sponsor money from the Gruffalo Trail (£383.00). We purchased equipment for the Gruffalo Trail which reduced the profit this year but should help revenue in the future. Gift Aid of £109.51 was received for the financial year 2019/2020. The claim for 2020/2021 was received in January 2023. It is still an important source of income, so please continue to encourage parents and friends to maximise their sponsorship and donations in this way.

Net fundraising totalled £690.78. Fundraising efforts were as follows:

| £s | |
|----------------------------------|---------------|
| T-shirts* | -344.15 |
| Bags2school | 224.00 |
| Halloween Party | 289.01 |
| Nativity Ticket sales | 50.00 |
| Nativity Photos | 52.05 |
| Christmas raffle | 378.00 |
| e-Bay selling | 26.48 |
| School Photo Commission | 86.57 |
| Gruffalo Trail cake stall etc.** | -51.18 |
| Lottery Licence | -20.00 |
| TOTAL FUNDRAISING | 690.78 |
| | |
| | |
| Donations | 47.68 |
| Gruffalo Trail sponsor money | 383.00 |
| TOTAL DONATIONS | 430.68 |
| | |

*An order was placed ready for sales in the Autumn Term

** Equipment costing £270 was purchased, reducing the profit

We would like to thank all the parents and the wider community for their continuing support in fundraising to keep the Pre-school running efficiently.

MONIES OWED TO US

Unfortunately, we do have some monies owed to us.

A total of £ 288.40 was owed by one family. As this report was prepared (during January 2023), all has now been paid/written off. (There are however new debtors since September).

Report by Lindsey Theodossiades - Treasurer and Alison Wearden - Administrator



AS Wearden

HATFIELD HEATH PRE-SCHOOL

HATFIELD HEATH PRIMARY SCHOOL,
HATFIELD HEATH, BISHOP'S STORTFORD
HERTS CM22 7EA

(Registered charity number 1070995)



CHAIRS REPORT AGM 2023

Welcome to this year's AGM. We continue to have a great response with our Easter and Summer clubs which has been extremely beneficial in raising funds and proves popular, we will continue with these clubs.

We held two fundraisers the Gruffalo Trail and the Halloween party, both were a great success and proved popular within the community, we plan to host these events in the future.

Again we were very fortunate to have use of the School Pool which was offered to all Pre-School children, the children enjoyed swimming and hopefully we can continue this next summer term.

Little Oaks continues to do well and has a great impact with the children transitioning into Primary School.

We were grateful for James' mum letting us use her facilities to host pre-school/little oaks leavers picnic which all the children enjoyed.

As a team the staff overcame a tough Ofsted inspection, and was happy with the end result.

Thanks to all the staff for their hard work it is greatly appreciated.

Rachel Legg - Chair