



Trustees' Annual Report for the period

Period start date
From 1 May 2021 To 30 April 2022
Period end date

Section A Reference and administration details

Charity name Shipton-on-Cherwell & Thrupp Millennium Village Hall

Other names charity is known by N/A

Registered charity number (if any) 1070979

Charity's principal address Village Hall

Shipton-on-Cherwell, Kidlington

Oxfordshire

Postcode OX5 1JP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Knops	Chair		
2	Susan Hine	Secretary		
3	Suzanne Hadland			
4	Douglas Macdonald	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	Title of land transferred in trust on 28 February 2022

Names and addresses of advisers (Optional information)

Type of adviser Name Address

N/A

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document Trust deed dated 10 May 1972.
(eg. trust deed, constitution)

How the charity is constituted As a trust.
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Appointment, co-option, election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

".. for the purposes of a Village Hall for the use of the inhabitants of the Parish without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants."

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of the hall is to provide a safe, welcoming facility within the parish to hold a variety of activities. Part of our objectives this year was to build on the Covid 19 restrictions on use of such buildings to continue a programme of renovation and improvement to the facilities available. This enabled the trustees to bring the hall up to present day expected standards in a number of much needed ways. (See Section D.)

In its activities, the trustees have paid due regard to the guidance issued by the Charity Commission on public benefit.

A weekly food hub was established by volunteers which used the Hall free of charge for the distribution of food which is needed by local people or would otherwise go to waste. The Hall was also used as a collection point for other charitable distribution projects including (towards the end of the year) aid for Ukraine.

Volunteers also use the hall on a monthly basis to provide a selection of eco-friendly household products for purchase by residents on a cover the cost basis. The Hall's facilities and storage are provided free of charge.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As well as time spent on their core duties as trustees, all Trustees voluntarily provide their time on management, administrative and maintenance matters. There is strong encouragement for the involvement of local people in the hall's activities – specific examples of volunteer activity are provided above.

Summary of the main achievements of the charity during the year

We have completely renovated the men's and women's toilets, installed a new panic cord in the disabled toilet; recarpeted the foyer and main hall and removed redundant heating apparatus upstairs to create much needed storage space. Earlier improvements included new PVC windows and doors throughout the hall, new blinds to the main hall windows and re-decoration where required.

These improvements have greatly enhanced the facilities offered to the local, and wider, community. Covid restrictions continued to restrict the hall's ability to be used for public activities during much of the year. However, the hall remained open and provide such services as were permitted and feasible given such restrictions.

However, the hall is now fully open to a weekly yoga group; social events run by the trustees; family parties and celebrations. Local Brownie Groups use the hall for weekend sleepovers; the Parish Council hold their bi-monthly meetings and training sessions for National Health personnel are held on a regular basis.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Village Hall does not have any restricted funds so its reserves are all for general purposes. The Hall aims to maintain a minimum reserve level that would be sufficient to cover roughly two years' net outgoings on a "worst case" basis.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In normal years, the Hall's principal source of funds is from hall lettings. The Covid restriction periods and aftermath seriously affected all village halls. However, the year to 30 April 2022 showed some recovery in this respect – our Hall lettings income was £5,537 compared to £887 for the year to 30 April 2021.

The Government's Covid Support grants were applied for in both those years – providing a lifeline and forming the main element of income. In addition, a National Lottery grant of £10,000 was received in the year to 30 April 2022.

While the Hall was under-used, the opportunity was taken to use available reserves to carry out significant refurbishment and improvement work at the Village Hall. This was much needed despite much care and attention with maintenance (since the Hall was rebuilt at the Millennium) in order to freshen it up in preparation for the next couple of decades use by the community.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

John Douglas Macdonald

Susan Hine

Full name(s)

John Douglas Macdonald

Susan Hine

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

24 February 2023

	Shipton-on-Cherwell & Thrupp Millennium Village	No. 1070979	CC16a	
	Hall			
Receipts and payments accounts				
	For the period from	1 May 2021		To
				30 April 2022

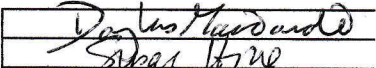
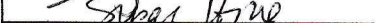
Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall lettings	5,537	-	-	5,537	887
Grants received - Parish Council	822	-	-	822	749
Other income - Covid Support grants	13,334	-	-	13,334	20,708
Other income - National Lottery grant	10,000	-	-	10,000	-
Other income - consideration for RoW easement/Hub grant	100	-	-	100	174
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,793	-	-	29,793	22,518
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,793	-	-	29,793	22,518
A3 Payments					
Utilities	1,820	-	-	1,820	2,031
Insurance	822	-	-	822	782
Cleaning	911	-	-	911	375
Consumables	114	-	-	114	507
Licences and fees	50	-	-	50	50
Building maintenance	41,431	-	-	41,431	2,575
Other expenses	1,714	-	-	1,714	517
	-	-	-	-	-
	-	-	-	-	-
Sub total	46,862	-	-	46,862	6,837
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,862	-	-	46,862	6,837
Net of receipts/(payments)	- 17,069	-	-	- 17,069	15,681
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,712	-	-	26,712	11,031
Cash funds this year end	9,643	-	-	9,643	26,712

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	9,643	-	-
		-	-	-
		-	-	-
	Total cash funds	9,643	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold land and buildings comprising the Village Hall and its curtilage	General fund	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Douglas Macdonald	24/02/2023
	Susan Hine	24/02/2023

Shipton-on-Cherwell & Thrupp Millennium Village Hall

Charity number: 1070979

Independent examiner's report to the trustees

Financial Year: 1 May 2021 – 30 April 2022

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have examined the book-keeping records, all of the supporting material (invoices etc) and the bank statements. I confirm that the book-keeping records accurately reflect this supporting material.

I also confirm that the management accounts prepared from these records accurately describe the financial situation of the charity as of 30 April 2022.

I believe that these records were kept as required by section 130 of the Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

It was not in my remit to ensure that all internal approvals and procedures for expenditure have been met, but understand that the committee keeps this under careful scrutiny.

Since the income for this financial year is above £25k, a trustees report and accounts will probably need to be submitted to the Charities Commission, in addition to the usual simple income and expenditure totals. The management accounts prepared from the bookkeeping records would appear to be sufficient for this, but the trustees must take responsibility for ensuring the requirements of the Charities Commission are fully met.

*Dr W Black
Broomfield, 2 Cassinton Road,
Yarnton Kidlington
Oxfordshire
OX5 1QA*

SIGNED: 

DATED: 24 February 2023