

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales · Charity number 1070903

Details

Other names	ST MARGARET'S HALL
Status	Registered
Legal form	Other
Registered	1998-08-07
Register	View on the Charity Commission register

Contact

Address	St Margaret's Hall Reach Road St Margaret's-at-Cliffe Dover Kent CT15 6AP
Phone	01304852612
Email	stmargaretshall@outlook.com
Website	stmargaretshall.outlook.com

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF ST. MARGARET'S-AT-CLIFFE IN THE COUNTY OF KENT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT TOF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The provision of a community facility for the residents of St Margaret's-at-Cliffe, for music, drama, lectures and meetings of various societies as required.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF ST. MARGARET'S- AT-CLIFFE
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£54,880	£71,591	-	-
2024-12-31	£59,605	£66,003	-	-
2023-12-31	£47,905	£47,384	-	-
2022-12-31	£47,776	£41,711	-	-
2021-12-31	£45,119	£33,750	-	-
2020-12-31	£30,540	£42,092	-	-

Trustees

Name	Role	Appointed
Christine WATERMAN		2014-05-30
DAVID EDWARD JAMES HART		
Hannah Ling		2026-04-30
Heather Berwick		2015-11-12
MARGARET ANNA HASLAM		2023-10-31
Marian Joan Andrews Mrs		2021-09-10
SANDY LIGGINS		
Tony Fielding		2016-07-01
Vivienne Verren		2023-02-10

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

St Margaret's Hall
Reach Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6AP

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

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CUSTODIAN TRUSTEES

Sylvia Falconbridge
Dianne Parker

COMMITTEE MANAGEMENT

Christine Waterman (Joint Chair)
Sandy Liggins (Joint Chair)

Mrs Shelagh Vines (Treasurer)

Mr David Hart

Mr Tony Fielding

Mrs Heather Berwick

Mrs Margaret Haslam (Secretary)

Mrs Marian Andrews

Mrs Vivienne Verren

Bankers:

Nat West Bank
25 Market Square
Dover Kent

Independent Examiner:

Mr M Dodd FCA

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2025

ADMINISTRATION INFORMATION

Address:

St Margaret's-at-Cliffe Village Hall is situated in Reach Road, St Margaret's-at-Cliffe, Dover, Kent, CT15 6AP. This is the correspondence address. It is also known as St Margaret's Hall.

Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

Principal Activities:

The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2025

REVIEW OF THE YEAR

Throughout 2025 St. Margaret's Hall was again a very successful and popular venue for the local community. The bookings made each month are for many different uses including NHS rehabilitation courses, Art Classes, Toddlers Group, WI meetings etc. etc.
All regulated inspections have been carried out and required repairs completed.
Our financial condition is good, thus enabling the Trustees to undertake and consider future developments and improvements.

FINANCIAL REVIEW

The total receipts and payment on the General Fund are detailed on Pages 4 and 5, and the Restricted and Designated Funds on Pages 6.

There was a deficit of £16711 compared with a deficit of £6398 for the year 2024. These results have to be considered in conjunction with solar panels purchased during the year that cost £18017.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee

 Co-Chair
S. A. Leggins Co-Chair

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2025 set out on Pages 4 to 9.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2025.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 08/04/2026

M Dodd

Fellow of the Institute of Chartered Accountants

Address:

5 Seaview Road
St Margaret's Bay
Dover
Kent
CT15 6EE

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

General Fund Receipts and General Account

	Notes	2025 £	2024 £
RECEIPTS			
Hall Hire (inc corkage charges)		32,671	36,674
Deposit Interest		878	1,175
Bar Takings		20,126	21,619
Film night		985	0
Sundry Receipts		220	137
Total Receipts		<u>54,880</u>	<u>59,605</u>
PAYMENTS			
Employment Costs		15,306	14,668
Housekeeping & Bar services		3,696	3,318
Gas		3,438	3,269
Electricity		3,056	4,739
Water & Drainage		1,336	1,153
Insurance		4,023	3,484
Office, Telephone & Admin Expenses		1,922	1,578
Bar Stock Purchases		7,909	8,261
Cleaning and Household Materials		1,077	1,121
Waste disposal		2,261	1,972
Repairs & Renewals		1,956	195
General maintenance		1,299	1,728
Gutter and window cleaning		0	650
Computer expenses		80	180
Sound system		0	2,333
Legal fees		2,086	0
Solar panels		18,017	0
Fridge		818	0
Toilet repairs		0	631
New boiler		0	11,154
EPC		0	550
Electrical reports and repairs		1,027	501
Lights for fun		0	518
Emergency lights		0	478
Garden Expenses		705	1,965
Licencing Costs		1,382	1,341
Sundry Expenses		0	20
Credit Card charges		197	196
Total Payments		<u>71,591</u>	<u>66,003</u>
Excess of Receipts over Payments		<u>-16,711</u>	<u>-6,398</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

General Fund Receipts and General Account Continued

	Notes	2,025	2024
		£	£
Cash and Bank Balances at 1st January 2025		91,638	98,036
Deficit as page 4		-16,711	-6,398
Cash and Bank Balances at 31 December 2025		<u>74,927</u>	<u>91,638</u>
Being			
Cash		302	302
NatWest Bank current		5,579	9,656
NatWest Bank deposit		69,046	81,680
		<u>74,927</u>	<u>91,638</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

SCHEDULE OF FIXED ASSETS

Cost

As at 1st January 2025
 Additions in year
 Disposals in year
 As at 31st December 2025

Depreciation

As at 1st January 2025

 Depreciation charge for the year
 As at 31st December 2025

Net book value as at 31st December 2025

Net book value as at 31st December 2024

Leasehold Property £	Fixtures, Fit & Equip £	Total 2025 £	Total 2024 £
549,601	63,298	612,899	612,899
549,601	63,298	612,899	612,899
128,634	57,196	185,830	178,906
5,847	915	6,762	6,924
134,481	58,111	192,592	185,830
415,120	5,187	420,307	427,069
420,697	6,102	427,069	

STATEMENT OF FUNDS AS AT 31st DECEMBER 2025

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2025 £	Total 2024 £
	Property £	Revenue £				
Balance at 1st January 2025	118,554	21,404	52,630	326,119	518,707	532,029
Leasehold Depreciation	5,847	-5,847				
Leasehold Grants write off		4,530		-4,530		
Fixtures, Fit and Equip Depn		-915	915			
Receipts/(Payments) for the year		-16,711			-16,711	-6,398
Depreciation of Assets	-5,847		-915		-6,762	-6,924
Fund Balances at 31st December 2025	118,554	2,461	52,630	321,589	495,234	518,707

STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2025

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2025 £	Total 2024 £
	Property £	Revenue £				
Fixed Assets	415,120		5,187		420,307	427,069
Less: Grants	-321,589				-321,589	326,119
Fixed Assets, Net of Grants	93,531		5,187		98,718	100,950
Cash Floats		302			302	302
Bank Balances - NatWest	25,023	2,159	47,443		74,625	91,336
Assets represented by Funds	118,554	2,461	52,630		173,645	192,588
Other Assets - Bar Stocks		400			400	400
	118,554	2,861	52,630		174,045	192,988
Less liabilities - Creditors						
Net Assets at 31st December 2025	118,554	2,861	52,630		174,045	192,988

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocate if so required by the Management Committee. These funds have now been transferred to the General Fund.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less that £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2026.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. TRANSFERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2025	2024
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
Net Transfer from General Fund	1,317	1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2025	2024
	£	£
Depreciation of Equipment	915	1,077

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

5. BAR INCOME

	2025	2024
	£	£
Bar Sales (excluding corkage charges)	20,126	21,619
Less: Cost of Sales Purchase (adjusted for stocks)	7,909	8,261
Bar Profit for the year	12,217	13,358
Gross Profit Margin for the year	60.70%	61.79%

6. EMPLOYMENT COSTS

	2025	2024
	£	£
Hall Supervisor's Salary & National Insurance	15,306	14,668

7. REPAIRS & RENEWALS

	2025	2024
	£	£
Ladder	531	
Halo	345	
Other small items under £100	1,080	195
	1956	195

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

St Margaret's Hall
Reach Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6AP

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

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	Statement of Funds
	Statement of Assets & Liabilities
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CUSTODIAN TRUSTEES

Sylvia Falconbridge
Dianne Parker

COMMITTEE MANAGEMENT

Mr David Hart (Chairman)

Mrs Shelagh Vines (Treasurer)
Mr Tony Fielding
Mrs Heather Berwick
Mrs Sandy Liggins

Mrs Christine Waterman (Deputy Chair)
Mrs Margaret Haslam (Secretary)
Mrs Marian Andrews
Mr Andy Stevenson

Bankers:

Nat West Bank
25 Market Square
Dover Kent

Independent Examiner:

Mr M Dodd FCA

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2024

ADMINISTRATION INFORMATION

Address:

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Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

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The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2024

REVIEW OF THE YEAR

Throughout 2024 St. Margaret's Hall was again a very successful and popular venue for the local community. The bookings made each month are for many different uses including NHS rehabilitation courses, Art Classes, Toddlers Group, WI meetings etc. etc.
All regulated inspections have been carried out and required repairs completed.
Our financial condition is good, thus enabling the Trustees to undertake and consider future developments and improvements.

FINANCIAL REVIEW

The total receipts and payment on the General Fund are detailed on Pages 4 and 5, and the Restricted and Designated Funds on Pages 6.

There was a deficit of £6398, compared with a surplus of £521 for the year 2023. These results have to be considered in conjunction with a new boiler purchased during the year that cost £11,154.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee




ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2024 set out on Pages 4 to 9.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 27 June 2025

M Dodd

Fellow of the Institute of Chartered Accountants

Address:

5 Seaview Road
St Margaret's Bay
Dover
Kent
CT15 6EE

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

General Fund Receipts and General Account

Notes	2024	2023
	£	£
RECEIPTS		
Hall Hire (inc corkage charges)	36,674	28,796
Deposit Interest	1,175	616
Bar Takings	21,619	18,426
Sundry Receipts	137	67
Total Receipts	<u>59,605</u>	<u>47,905</u>
PAYMENTS		
Employment Costs	14,668	13,855
Cleaning Services	3,318	3,516
Electricity	4,739	2,081
Gas	3,269	2,559
Water & Drainage	2,050	1,695
Insurance	3,484	3,403
Office, Telephone & Admin Expenses	1,578	1,143
Bar Stock Purchases	8,261	7,671
Cleaning and Household Materials	1,121	802
Waste Disposal	1,075	1,378
General maintenance & Repairs	1,923	1,901
New tablecloths	0	353
Computer expenses	180	340
Sound system	2,333	0
Gutter and window cleaning	650	350
Beer Bottle Cooler	0	243
Kitchen Equipment Repairs	0	1,174
Toilet repairs	631	1,084
New boiler	11,154	0
EPC	550	0
Electrical reports and repairs	501	0
Electrical work	0	1,339
Lights for fun	518	0
Emergency lights	478	0
Garden Expenses	1,965	685
Licencing Costs	1,341	1,130
Sundry Expenses	20	612
Credit Card charges	196	70
Total Payments	<u>66,003</u>	<u>47,384</u>
Excess of Receipts over Payments	<u>-6,398</u>	<u>521</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

General Fund Receipts and General Account Continued

	Notes	2024	2023
		£	£
Cash and Bank Balances at 1st January 2024		98036	97515
Deficit as page 4		-6398	521
Cash and Bank Balances at 31 December 2024		91638	98036
Being			
Cash		302	359
NatWest Bank current		9,656	34,919
NatWest Bank deposit		81,680	62,758
		91,638	98,036

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

SCHEDULE OF FIXED ASSETS

Cost

As at 1st January 2024
 Additions in year
 Disposals in year
 As at 31st December 2024

Leasehold Property £	Fixtures, Fit & Equip £	Total 2024 £	Total 2023 £
549,601	63,298	612,899	612,899
-	-	-	-
-	-	-	-
549,601	63,298	612,899	612,899

Depreciation

As at 1st January 2024
 Written back on disposal
 Depreciation charge for the year
 As at 31st December 2024

122,787	56,119	178,906	171,792
-	-	-	-
5,847	1,077	6,924	7,114
128,634	57,196	185,830	178,906
420,967	6,102	427,069	433,993

Net book value as at 31st December 2024

426,814	7,179	433,993
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Net book value as at 31st December 2023

STATEMENT OF FUNDS AS AT 31st DECEMBER 2024

Note	General Fund		Designated Fund F, F & E £	Restricted Fund. Grants £	Total 2024 £	Total 2023 £
	Property £	Revenue £				
Balance at 1st January 2024	118,554	30,196	52,630	330,649	532,029	538,622
Leasehold Depreciation	5,847	5,847			-	-
Leasehold Grants write off		4,530		4,530	-	-
Fixtures, Fit and Equip Depn		1,077	1,077		-	-
Receipts/(Payments) for the year		6,398			6,398	521
Depreciation of Assets	5,847		1,077		6,924	7,114
Fund Balances at 31st December 2024	118,554	21,404	52,630	326,119	518,707	532,029

STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2024

Note	General Fund		Designated Fund F, F & E £	Restricted Fund. Grants £	Total 2024 £	Total 2023 £
	Property £	Revenue £				
Fixed Assets	420,967		6,102		427,069	433,993
Less: Grants	- 326,119				- 326,119	- 330,649
Fixed Assets, Net of Grants	94,848		6,102		100,950	103,344
Cash Floats		302			302	359
Bank Balances - NatWest	23,706	21,102	46,528		91,336	97,677
Assets represented by Funds	118,554	21,404	52,630	-	192,588	201,380
Other Assets - Bar Stocks		400			400	590
	118,554	21,804	52,630	-	192,988	201,970
Less liabilities - Creditors						
Net Assets at 31st December 2024	118,554	21,804	52,630	-	192,988	201,970

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocate if so required by the Management Committee. These funds have now been transferred to the General Fund.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less than £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2025.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. TRANSFERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2024	2023
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
 Net transfer from General Fund	 1,317	 1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2024	2023
	£	£
Depreciation of Equipment	1,077	1,267

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

5. BAR INCOME

	2024	2023
	£	£
Bar Sales (excluding corkage charges)	21,619	18,426
Less: Cost of Sales Purchases (adjusted for stocks)	8,261	7,671
Bar Profit for the year	13,358	10,755
Gross Profit Margin for the year	61.79%	58.37%

6. EMPLOYMENT COSTS

	2024	2023
	£	£
Hall Supervisor's Salary & National Insurance	14,668	13,855

7. REPAIRS & RENEWALS

	2024	2023
	£	£
Hand dryer repairs	-	402
Water softener repairs	-	398
Fire risk assessment	375	
Other small items under £300	1,548	1,101
	1,923	1,901

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

St Margaret's Hall
Reach Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6AP

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

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	Statement of Funds
	Statement of Assets & Liabilities
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CUSTODIAN TRUSTEES

Sylvia Falconbridge
Dianne Parker

COMMITTEE MANAGEMENT

Mr David Hart (Chairman)

Mrs Shelagh Vines (Treasurer)
Mr Tony Fielding
Mrs Heather Berwick
Mrs Sandy Liggins

Mrs Christine Waterman (Deputy Chair)
Mrs Margaret Haslam (Secretary)
Mrs Marian Andrews
Mr Andy Stevenson

Bankers:

Nat West Bank
25 Market Square
Dover Kent

Independent Examiner:

Mr M Dodd FCA

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2023

ADMINISTRATION INFORMATION

Address:

St Margaret's-at-Cliffe Village Hall is situated in Reach Road, St Margaret's-at-Cliffe, Dover, Kent, CT15 6AP. This is the correspondence address. It is also known as St Margaret's Hall.

Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

Principal Activities:

The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2023

REVIEW OF THE YEAR

Throughout 2023 St. Margaret's Hall was again a very successful and popular venue for the local community. The bookings made each month are for many different uses including NHS rehabilitation courses, Art Classes, Toddlers Group, WI meetings etc. etc.

All regulated inspections have been carried out and required repairs completed.

Our financial condition is good, thus enabling the Trustees to undertake and consider future developments and improvements.

FINANCIAL REVIEW

The total receipts and payment on the General Fund are detailed on Pages 4 and 5, and the Restricted and Designated Funds on Pages 6.

There was a surplus of £521, compared with a surplus of £6065 for the year 2022. These results have to be considered in conjunction with covid grants received in 2022 of £2667.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee



ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2023 set out on Pages 4 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 16/01/2024

M Dodd

Fellow of the Institute of Chartered Accountants

Address:

5 Seaview Road
St Margaret's Bay
Dover
Kent
CT15 6EE

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

General Fund Receipts and General Account

	Notes	2023 £	2022 £
RECEIPTS			
Hall Hire (inc corkage charges)		28,796	31,312
Deposit Interest		616	61
Bar Takings		18,426	13,637
DDC Grant		0	2,667
Sundry Receipts		67	99
Total Receipts		<u>47,905</u>	<u>47,776</u>
PAYMENTS			
Employment Costs		14,165	12,891
Cleaning Services		3,206	2,574
Electricity		2,081	2,190
Gas		2,559	1,974
Water & Drainage		1,695	1,444
Insurance		3,403	3,264
Office, Telephone & Admin Expenses		1,143	615
Bar Stock Purchases		7,671	5,353
Cleaning and Household Materials		802	1,127
Waste Disposal		1,378	1,237
Repairs & Renewals		1,901	1,943
New tablecloths		353	0
Computer expenses		340	360
Door Repair		0	318
Gutter and window cleaning		350	0
Beer Bottle Cooler		243	0
Kitchen Equipment Repairs		1,174	0
Toilet repairs		1,084	0
Projector		0	1,040
Microphone		0	149
Handrail & fence repairs		0	1,518
Electrical work		1,339	1,673
Garden Expenses		685	735
Licencing Costs		1,130	589
Sundry Expenses		612	502
Credit Card charges		70	215
Total Payments		<u>47,384</u>	<u>41,711</u>
Excess of Receipts over Payments		<u>521</u>	<u>6,065</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

General Fund Receipts and General Account Continued

	Notes	2023	2022
		£	£
Cash and Bank Balances at 1st January 2023		97515	91450
Surplus as page 4		521	6065
Cash and Bank Balances at 31 December 2023		98036	97515
 Being			
Cash		359	494
NatWest Bank current		34,919	34,879
NatWest Bank deposit		62,758	0
Barclays Bank		0	62,142
		98,036	97,515

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

SCHEDULE OF FIXED ASSETS

	Leasehold Property £	Fixtures, Fit & Equip £	Total 2023 £	Total 2022 £
Cost				
As at 1st January 2023	549,601	63,298	612,899	612,899
Additions in year	-	-	-	-
Disposals in year	-	-	-	-
As at 31st December 2023	549,601	63,298	612,899	612,899
Depreciation				
As at 1st January 2023	116,940	54,852	171,792	164,455
Written back on disposal	-	-	-	-
Depreciation charge for the year	5,847	1,267	7,114	7,337
As at 31st December 2023	122,787	56,119	178,906	171,792
Net book value as at 31st December 2023	426,814	7,179	433,993	441,107
Net book value as at 31st December 2022	432,661	8,446	441,107	

STATEMENT OF FUNDS AS AT 31st DECEMBER 2023

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2023 £	Total 2022 £
	Property £	Revenue £				
Balance at 1st January 2023	118,554	32,259	52,630	335,179	538,622	539,894
Leasehold Depreciation	5,847	5,847	-	-	-	-
Leasehold Grants write off	-	4,530	-	4,530	-	-
Fixtures, Fit and Equip Depn	-	1,267	1,267	-	-	-
Receipts/(Payments) for the year	-	521	-	-	521	6,065
Depreciation of Assets	- 5,847	-	- 1,267	-	- 7,114	- 7,337
Fund Balances at 31st December 2023	118,554	30,196	52,630	330,649	532,029	538,622

STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2023

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2023 £	Total 2022 £
	Property £	Revenue £				
Fixed Assets	426,814		7,179		433,993	441,107
Less: Grants	- 330,649				- 330,649	- 335,179
Fixed Assets, Net of Grants	96,165		7,179		103,344	105,928
Cash Floats		359			359	494
Bank Balances - NatWest	22,389	29,837	45,451		97,677	34,879
Barclays Bank	-	-	-		-	62,142
Assets represented by Funds	118,554	30,196	52,630	-	201,380	203,443
Other Assets - Bar Stocks		590			590	590
	118,554	30,786	52,630	-	201,970	204,033
Less liabilities - Creditors						
Net Assets at 31st December 2023	118,554	30,786	52,630	-	201,970	204,033

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocate if so required by the Management Committee. These funds have now been transferred to the General Fund.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less than £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2032

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2024.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. TRANSERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2023	2022
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
Net transfer from General Fund	1,317	1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2023	2022
	£	£
Depreciation of Equipment	1267	1,490

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

5. BAR INCOME

	2023	2022
	£	£
Bar Sales (excluding corkage charges)	18,426	13,637
Less: Cost of Sales Purchases (adjusted for stocks)	7,671	5,353
Bar Profit for the year	10,755	8,284
Gross Profit Margin for the year	58.37%	60.75%

6. EMPLOYMENT COSTS

	2023	2022
	£	£
Hall Supervisor's Salary & National Insurance	13,855	12,791
Additional bar staff wages	310	100
	14,165	12,891

7. REPAIRS & RENEWALS

	2023	2022
	£	£
Hand dryer repairs	402	-
Water softener repairs	398	-
Door	-	318
Other small items under £300	1,101	1,625
	1,901	1,943

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

St Margaret's Hall
Reach Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6AP

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

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CUSTODIAN TRUSTEES

Sylvia Falconbridge
Dianne Parker

COMMITTEE MANAGEMENT

Mr David Hart (Chairman)

Mrs Shelagh Vines (Treasurer)
Mr Tony Fielding
Mrs Heather Berwick
Mrs Sandy Liggins

Mrs Christine Waterman (Deputy Chair)
Mrs Wendy Fraser (Secretary)
Mrs Marian Andrews
Mr Andy Stevenson

Bankers:

Nat West Bank
25 Market Square
Dover Kent

Independent Examiner:

Mr M Dodd FCA

Barclays Bank

Leicester
LE87 2BB

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 31 December 2022

ADMINISTRATION INFORMATION

Address:

St Margaret's-at-Cliffe Village Hall is situated in Reach Road, St Margaret's-at-Cliffe, Dover, Kent, CT15 6AP. This is the correspondence address. It is also known as St Margaret's Hall.

Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

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The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ANNUAL REPORT FOR THE YEAR TO 31 December 2022

REVIEW OF THE YEAR

Throughout 2022 St. Margaret's Hall was again a very successful and popular venue for the local community. The number of bookings exceeded an average of 60 each month for many different uses including NHS rehabilitation courses, Art Classes, Toddlers Group, WI meetings etc. etc. All regulated inspections have been carried out and required repairs completed. Our financial condition is good, thus enabling the Trustees to undertake and consider future developments and improvements.

FINANCIAL REVIEW

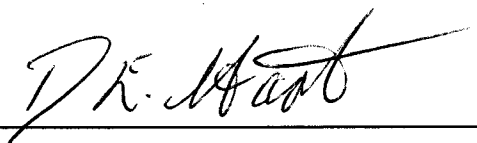
The total receipts and payment on the General Fund are detailed on Pages 4 and 5, and the Restricted and Designated Funds on Pages 6.

There was a surplus of £6065, compared with a surplus of £11369 for the year 2021. These results have to be considered in conjunction with covid grants received in 2021 of £25037.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee



INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2022 set out on Pages 4 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 12/06/2023

M Dodd

Fellow of the Institute of Chartered Accountants

Address:
5 Seaview Road
St Margaret's Bay
Dover
Kent
CT15 6EE

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

General Fund Receipts and General Account

	Notes	2022	2021
		£	£
RECEIPTS			
Hall Hire (inc corkage charges)		31,312	13,311
Deposit Interest		61	5
Bar Takings		13,637	6,673
DDC Grant		2,667	18,794
Job Retention Scheme Grant		-	6,243
Sundry Receipts		99	93
Total Receipts		<u>47,776</u>	<u>45,119</u>
PAYMENTS			
Employment Costs		12,891	12,831
Cleaning Services		2,574	-
Electricity & Gas		4,164	4,794
Water & Drainage		1,444	134
Insurance		3,264	2,726
Office, Telephone & Admin Expenses		615	1,021
Bar Stock Purchases		5,353	2,919
Cleaning and Household Materials		1,127	198
Waste Disposal		1,237	824
Repairs & Renewals		1,943	1,490
Repair of Hall Floor		-	434
Computer expenses		360	657
Door Repair		318	1,500
Beer Bottle Cooler		-	251
New computer		-	329
Projector stand		-	344
Projector		1,040	-
Microphone		149	-
Handrail & fence repairs		1,518	-
Electrical work		1,673	1,406
Garden Expenses		735	645
Licencing Costs		589	804
Sundry Expenses		502	443
Credit Card charges		215	-
Total Payments		<u>41,711</u>	<u>33,750</u>
Excess of Receipts over Payments		<u>6,065</u>	<u>11,369</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

General Fund Receipts and General Account Continued

	Notes	2022 £	2021 £
Cash and Bank Balances at 1st January 2022		91450	80081
Surplus/(deficit) as page 4		6,065	11,369
Cash and Bank Balances at 31 December 2022		<u>97,515</u>	<u>91,450</u>
Being			
Cash		494	516
NatWest Bank		34,879	28,853
Barclays Bank		62,142	62,081
		<u>97,515</u>	<u>91,450</u>

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

SCHEDULE OF FIXED ASSETS

Cost

As at 1st January 2022
 Additions in year
 Disposals in year
 As at 31st December 2022

Depreciation

As at 1st January 2022
 Written back on disposal
 Depreciation charge for the year
 As at 31st December 2022

Net book value as at 31st December 2022

Net book value as at 31st December 2021

Leasehold Property £	Fixtures, Fit & Equip £	Total 2022 £	Total 2021 £
549,601	63,298	612,899	612,899
-	-	-	-
-	-	-	-
549,601	63,298	612,899	612,899
111,093	53,362	164,455	156,854
-	-	-	-
5,847	1,490	7,337	7,601
116,940	54,852	171,792	164,455
432,661	8,446	441,107	448,444

438,508	9,936	448,444
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STATEMENT OF FUNDS AS AT 31st DECEMBER 2022

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2022 £	Total 2021 £
	Property £	Revenue £				
Balance at 1st January 2022	118,554	29,001	52,630	339,709	539,894	536,126
Leasehold Depreciation	5,847	5,847	-	-	-	-
Leasehold Grants write off	-	4,530	-	4,530	-	-
Fixtures, Fit and Equip Depn	-	1,490	1,490	-	-	-
Receipts/(Payments) for the year	-	6,065	-	-	6,065	11,369
Depreciation of Assets	5,847	-	1,490	-	7,337	7,601
Fund Balances at 31st December 2022	118,554	32,259	52,630	335,179	538,622	539,894

STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2022

Note	General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2022 £	Total 2021 £
	Property £	Revenue £				
Fixed Assets	432,661		8,446		441,107	448,444
Less: Grants	- 335,179				- 335,179	- 339,709
Fixed Assets, Net of Grants	97,482		8,446		105,928	108,735
Cash Floats		494			494	516
Bank Balances - NatWest	3,114	31,765			34,879	28,853
Barclays Bank	17,958	-	44,184		62,142	62,081
Assets represented by Funds	118,554	32,259	52,630	-	203,443	200,185
Other Assets - Bar Stocks		590			590	415
	118,554	32,849	52,630	-	204,033	200,600
Less liabilities - Creditors						
Net Assets at 31st December 2022	118,554	32,849	52,630	-	204,033	200,600

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocate if so required by the Management Committee. These funds have now been transferred to the General Fund.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less than £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2023.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. TRANSFERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2022	2021
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
Net transfer from General Fund	1,317	1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2022	2021
	£	£
Depreciation of Equipment	1,490	1,754

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

5. BAR INCOME

	2022	2021
	£	£
Bar Sales (excluding corkage charges)	13,637	6,673
Less: Cost of Sales Purchases (adjusted for stocks)	5,178	2,704
Bar Profit for the year	8,459	3,969
Gross Profit Margin for the year	62.03%	59.40%

6. EMPLOYMENT COSTS

	2022	2021
	£	£
Hall Supervisor's Salary & National Insurance	12,791	12,751
Additional bar staff wages	100	80
	12,891	12,831

7. REPAIRS & RENEWALS

	2022	2021
	£	£
Plumbing	-	260
Gas, Electricity & Fire Safety Inspection	-	115
Door	318	-
Other small items under £300	1,625	1,115
	1,943	1,490

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

COMMITTEE MANAGEMENT

Mr David Hart (Chairman)

Mrs Shelagh Vines (Treasurer)

Mrs Penny Bailey

Mrs Heather Berwick

Mrs Sandy Liggins

Mr Brian Manger

Mr Tony Fielding

Mrs Christine Waterman (Deputy Chair)

Ms Wendy Fraser (Secretary)

Mrs Sarah Noceda

Mr Andy Stevenson

Mr Gregor McGregor

Bankers:

Nat West Bank

25 Market Square

Dover Kent

Independent Examiner:

Mr Richard Phillips FCCA

Tanglewood Kingsdown Road

St Margaret's-at-Cliffe

Dover Kent CT15 6BB

Barclays Bank

Leicester

LE87 2BB

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 2021

ADMINISTRATION INFORMATION

Address:

St Margaret's-at-Cliffe Village Hall is situated in Reach Road, St Margaret's-at-Cliffe, Dover, Kent, CT15 6AP. This is the correspondence address. It is also known as St Margaret's Hall.

Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

Principal Activities:

The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 2021

REVIEW OF THE YEAR

Due to the gradual lifting of Covid 19 restrictions throughout 2021 St. Margaret's Hall is now operating as successfully as prior to the outbreak of the Pandemic.

Nearly 100% of the previous bookings have returned with only a few unfortunate clients unable to return.

The staff Furlough Scheme and various grants from HMG have enabled the committee to maintain the manager's post and keep the hall in good condition.

Consequently, some of our future plans to improve the hall in various ways can now be taken up again. I.e., wall coverings and more economical heating and lighting systems.

FINANCIAL REVIEW

The total receipts and payment on the General Fund are detailed on Page 4, and the Restricted and Designated Funds on Page 5.

There was a surplus of £11369, compared with a deficit of £11552 for the year 2020. These results have to be considered in conjunction with the references to financial matters in Review of the Year above.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee ___

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2021 set out on Pages 4 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .

..... Date: 18.05.2022

Richard Phillips

Fellow of the Chartered Association of Certified Accountants

Address:

Tanglewood
Kingsdown Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6B

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

General Fund Receipts and General Account

	Notes	2021 £	2020 £
RECEIPTS			
Hall Hire (inc corkage charges)		13,311	9,588
Fundraising		-	461
Deposit Interest		5	49
Legacies and Donations		-	100
Bar Takings		6,673	3,783
DDC Grant		18,794	10,000
Job Retention Scheme Grant		6,243	6,517
Sundry Receipts		93	42
		<u>45,119</u>	<u>30,540</u>
Total Receipts		<u>45,119</u>	<u>30,540</u>
PAYMENTS			
Employment Costs		12,831	12,840
Cleaning Services		-	702
Electricity & Gas		4,794	3,064
Water & Drainage		134	571
Insurance		2,726	2,702
Office, Telephone & Admin Expenses		1,021	652
Bar Stock Purchases		2,919	1,457
Cleaning and Household Materials		198	886
Waste Disposal		824	917
Repairs & Renewals		2,896	8,071
Repair of Hall Floor		434	5,500
Computer expenses		657	-
Door Repair		1,500	-
Beer Bottle Cooler		251	-
New computer		329	-
Projector stand		344	-
Garden Expenses		645	1,383
Licencing Costs		804	698
Sundry Expenses		443	110
Hall Hire Refunds		-	2,519
Fund Raising		-	20
		<u>33,750</u>	<u>42,092</u>
Total Payments		<u>33,750</u>	<u>42,092</u>
Excess of Receipts over Payments		<u>11,369 -</u>	<u>11,552</u>
Cash and Bank Balances at 1st January 2021		80,081	91,633
Surplus/(deficit) as above		<u>11,369 -</u>	<u>11,552</u>
Cash and Bank Balances at 31 December 2021		<u>91,450</u>	<u>80,081</u>
Being			
NatWest Bank		28,853	18,004
Barclays Bank		62,081	62,076
Cash		516	1
		<u>91,450</u>	<u>80,081</u>

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocated if so required by the Management Committee.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less than £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2022.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. DEFERRED INCOME

As referred in Note 1b, income is accounted for when received. The hire charges relating to the following year are recorded and included as a liability in the Statement of Assets and Liabilities. However, the amounts received in advance in 2019 and 2020 were immaterial and have been ignored.

5. TRANSFERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2021	2020
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
Net transfer from General Fund (Page 4)	1,317	1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2021	2020
	£	£
Depreciation of Equipment	1754	2,063

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

6. BAR INCOME

	2021	2020
	£	£
Bar Sales (excluding corkage charges)	6,673	3,783
Less: Cost of Sales Purchases (adjusted for stocks)	2,704	2,055
Bar Profit for the year	3,969	1,728
Gross Profit Margin for the year	59.40%	45.78%

7. EMPLOYMENT COSTS

	2021	2020
	£	£
Hall Supervisor's Salary & National Insurance	12,751	12,840
Additional bar staff wages	80	0
	12,831	12,840

8. REPAIRS & RENEWALS

	2021	2020
	£	£
Plumbing	260	673
Gas, Electricity & Fire Safety Inspection	115	120
Hall Security	0	1,677
Electrical	1,406	3,128
Other small items under £300	1,115	2,473
	2,896	8,071

ST MARGARET'S-AT-CLIFFE VILLAGE HALL

England & Wales - Charity number 1070903

Accounts

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

St Margaret's Hall
Reach Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6AP

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

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Page 3	Independent Examiner's Report
Page 4	General Fund Receipts & Payments Account
Page 5	Schedule of Fixed Assets
	Statement of Funds
	Statement of Assets & Liabilities
Pages 6, 7, & 8	Notes to the Financial Statements

CUSTODIAN TRUSTEES

Sylvia Falconbridge
Dianne Parker

COMMITTEE MANAGEMENT

Mr David Hart (Chairman)

Mrs Shelagh Vines (Treasurer)
Mrs Penny Bailey
Mrs Heather Berwick
Mrs Sandy Liggins
Mr Brian Manger
Mr Tony Fielding

Mrs Christine Waterman (Deputy Chair)
Mrs Margaret Haslam (Secretary)
Mrs Sarah Noceda
Mr Andy Stevenson
Mr Gregor McGregor

Bankers:

Nat West Bank
25 Market Square
Dover Kent

Independent Examiner:

Mr Richard Phillips FCCA
Tanglewood Kingsdown Road
St Margaret's-at-Cliffe
Dover Kent CT15 6BB

Barclays Bank

Leicester
LE87 2BB

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 2020

ADMINISTRATION INFORMATION

Address:

St Margaret's-at-Cliffe Village Hall is situated in Reach Road, St Margaret's-at-Cliffe, Dover, Kent, CT15 6AP. This is the correspondence address. It is also known as St Margaret's Hall.

Trustees and Committee of Management:

The name of the Trustees and Committee Management at the date of this report are detailed on the front cover.

STRUCTURE, MANAGEMENT & GOVERNANCE

Governing Document:

The Charity was created by a lease and deed of trust dated 18 May 1998. The lease is over the Hall, land and buildings at Reach Road, St Margaret's-at-Cliffe for a period 99 years from 1 January 1998. The Trustees were appointed by the trust deed and the Committee of Management consists of two elected members and other members representing various village organisations.

The Committee of Management:

The Committee is responsible for all aspects of planning and financial management as well as the running of the Hall and the administration of the Charity. It is also responsible for risk management.

Governance:

Governance issues are largely monitored by the chairman, secretary, and treasurer of the Management Committee for the time being. They seek to be generally compliant with the recommendations of the Charity Commission on good governance and the provision of public benefits.

OBJECTIVES & ACTIVITIES

Objectives:

Paragraph (1) of the Second Schedule of the Trust Deed states that "...for the purposes of a village hall for the use of the inhabitants of the Parish of St Margaret's-at-Cliffe in the county of Kent, without distinction of political, religious or other opinions, including the use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants."

Principal Activities:

The principal activity of the Charity is the provision of a community facility for the residents of St Margaret's-at-Cliffe for a wide variety of activities. Bookings are taken and rents charged on a basis which is affordable to the users of the Hall and cover the running costs. Fundraising activities are also organised by the Management Committee to assist in covering increasing costs.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903

ANNUAL REPORT FOR THE YEAR TO 2020

REVIEW OF THE YEAR

Throughout 2020 the Hall has been in lock down due to the covid virus

Despite this the funds are still in a healthy condition due to grants received.

FUTURE PLANS

For the next year we will continue to rebuild and strengthen the use and financial viability of the hall post Covid, whilst remaining alert to any future government restrictions. We will also continue to engage with local groups and the Parish council to prevent the development of the adjacent Glebe Field which would seriously affect the viability of the hall. Finally, we will maintain and improve the hall facilities where necessary and continue serving the community to the best of our ability.

FINANCIAL REVIEW

The total receipts and payment on the General Fund are detailed on Page 4, and the Restricted and Designated Funds on Page 5.

There was a deficit of £14,932, compared with a surplus of £2,129 for the year 2019. These results have to be considered in conjunction with the references to financial matters in Review of the Year above.

RESERVES POLICY

It is the policy to maintain a modest balance on the General Fund only, so that there are sufficient resources to meet normal outgoings. However, the general strategy is to transfer a cash sum equivalent to the depreciation of Fixtures, Fittings & Equipment to reserves so that these assets can be replaced when they reach the end of their useful lives. A similar transfer of the property depreciation remains a longer term objective so as to provide funding for future major refurbishments.

Approved by the Management Committee _____

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees and The Committee of Management of St. Margaret's-at-Cliffe Village Hall on the financial statements for the year ended 31 December 2020 set out on Pages 4 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

Respective Responsibilities of Trustees and Examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 13/9/21

Richard Phillips

Fellow of the Chartered Association of Certified Accountants

Address:

Tanglewood
Kingsdown Road
St Margaret's-at-Cliffe
Dover Kent
CT15 6B

ST. MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020
General Fund Receipts and Payments Account

	2020	2019
	£	£
RECEIPTS		
Hall Hire (inc corkage charges)	9,588	33,552
Fundraising	461	2,336
Deposit Interest	49	124
Legacies and Donations	100	678
Bar Takings	3,783	14,994
DDC Grant	10,000	-
Job Retention Scheme Grant	6,517	-
Sundry Receipts	42	-
Total Receipts	30,540	51,684
PAYMENTS		
Employment Costs	12,840	13,510
Cleaning Services	702	2,726
Electricity & Gas	3,064	4,282
Water & Drainage	571	760
Insurance	2,702	5,140
Office, Telephone & Admin Expenses	652	682
Bar Stock Purchases	1,457	5,942
Cleaning and Household Materials	886	876
Waste Disposal	917	1,388
Repairs & Renewals	8,071	4,991
Repair of Hall Floor	5,500	-
External Maintenance		3,244
Garden Expenses	1,383	645
Licensing Costs	698	1,624
Sundry Expenses	110	-
Ground Rent		1
Hall Hire Refunds	2,519	-
Fund Raising	20	-
Total Payments	42,092	45,811
Excess of Receipts over Payments	- 11,552	5,873
Less: Transfers to Restricted Funds (Net)	- 1,317	- 1,317
Less: Transfers to Designated Funds	- 2,063	- 2,427
Cash movement in year	- 14,932	2,129
Cash and Bank Balances at 1st January 2020	35,635	33,506
Cash and Bank Balances at 31st December 2020 in General Fund	20,703	35,635

ST. MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

SCHEDULE OF FIXED ASSETS

Cost

As at 1st January 2020
 Additions in year
 Disposals in year
 As at 31st December 2020

Depreciation

As at 1st January 2020
 Written back on disposal
 Depreciation charge for the year
 As at 31st December 2020

Net book value as at 31st December 2020

Net book value as at 31st December 2019

Leasehold Property £	Fixtures, Fit & Equip £	Total 2020 £	Total 2019 £
549,601	63,298	612,899	604,369
-	-	-	11,530
-	-	-	-3,000
549,601	63,298	612,899	612,899
99,399	49,545	148,944	143,670
-	-	-	-3,000
5,847	2,063	7,910	8,274
105,246	51,608	156,854	148,944
444,355	11,690	456,045	463,955
450,202	13,753	463,955	

STATEMENT OF FUNDS AS AT 31st DECEMBER 2020

Balance at 1st January 2020
 Leasehold Depreciation
 Leasehold Grants write off
 Fixtures, Fit and Equip Depn
 Receipts/(Payments) for the year
 Depreciation of Assets
 Fund Balances at 31st December 2020

General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2020 £	Total 2019 £
Property £	Revenue £				
118,554	35,635	52,630	348,769	555,588	557,989
5,847	5,847			-	-
	4,530		4,530	-	-
	2,063	2,063		-	-
	11,552			11,552	5,873
5,847		2,063		7,910	8,274
118,554	20,703	52,630	344,239	536,126	555,588

STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2020

Fixed Assets
 Less: Grants
 Fixed Assets, Net of Grants
 Cash Floats
 Bank Balances - NatWest
 Optimum card
 Barclays Bank
 Assets represented by Funds
 Other Assets - Bar Stocks
 Less liabilities - deferred income
 Net Assets at 31st December 2020

General Fund		Designated Fund F,F & E £	Restricted Fund. Grants £	Total 2020 £	Total 2019 £
Property £	Revenue £				
444,355		11,690		456,045	463,955
-	344,239			- 344,239	- 348,769
100,116		11,690		111,806	115,186
	1			1	310
	18,004			18,004	28,678
				-	618
18,438	2,698	40,940		62,076	62,027
118,554	20,703	52,630	-	191,887	206,819
	200			200	798
118,554	20,903	52,630	-	192,087	207,617
					-
118,554	20,903	52,630	-	192,087	207,617

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the applicable accounting standards, the Charities SORP 2005 on a Receipts and Payments basis.

a. Funds

General funds represent the funds of the Charity that are not subject to special restrictions regarding their use and are available for application to the general purposes of the Charity.

Restricted funds are funds which were received by way of grant or donation for a specific purpose, or where sums have been specifically allocated for such purpose.

Designated funds are funds which represent amounts set aside from general funds for a particular purpose but are not restricted and can therefore be reallocate if so required by the Management Committee. These funds have now been transferred to the General Fund.

The financial statements include monetary transactions, assets, and liabilities for which the Charity can be held responsible. They do not include the accounts of other Village organisations, nor assets or equipment within the Hall which may be in the ownership of others.

All funds of the Charity are held in a combined bank account with the NatWest Bank or on deposit with Barclays Bank. All deposit interest is treated as applicable to General Funds, unless specifically directed otherwise by the donor.

b. Income, Capital Sources and Expenditure

All general income is recognised when received by the Charity. Although hiring charges are normally received in advance of the booking date, the amount received in the year is recognised in the General Fund Receipts and Payments Account.

Donations are treated as General Funds unless specifically restricted by the donor.

Expenditure is accounted for when irrevocably paid.

The amount of the original fundraising for the hall, together with the specific grants applicable thereto, have all been treated as Restricted Funds relating to that building project.

c. Statement of Assets and Liabilities

In arriving at the value of assets shown, provision is made for depreciation as follows:

- 1) Leasehold Buildings. Over the period of the lease to 31 December 2096.
- 2) Fixtures, Fittings & Equipment. 15% per annum on the reducing balance.
Items of expenditure less than £500 are written off as renewals in the year of payment.

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2. CHANGE OF LEGAL STATUS

The original custodian trustees of the lease have both died and have been replaced. So as to provide a permanent ongoing legal status for the charity and holders of the lease, a company limited by guarantee has been formed. St Margaret's Village Hall (Kent) has also been registered with the Charity Commission.

Because the existing lease contains provisions for a management structure that are not longer appropriate, arrangements are in hand for the granting of a new lease with the same rental terms and termination date. These arrangements are now expected to be concluded during 2021.

3. GROUND RENT

Under the terms of the lease from the Canterbury Diocesan Board of Finance, the rent payable is £1 per annum for the duration of the lease which expires on 31 December 2096. But under the terms of the lease, the landlord is entitled to use of the Hall without payment for two days a week.

4. DEFERRED INCOME

As referred in Note 1b, income is accounted for when received. The hire charges relating to the following year are recorded and included as a liability in the Statement of Assets and Liabilities. However, the amounts received in advance in 2019 and 2020 were immaterial and have been ignored.

5. TRANSFERS BETWEEN FUNDS

a) Restricted Funds

In accordance with the accounting policies set out in Note 1c, provision is made for depreciation of the leasehold premises so that this expenditure is written off over the period of the lease. Similarly, the Restricted funds provided by way of grant and donation for the building are similarly written off over the same period. Transfers from the General Fund to reflect these adjustments are as follows:

	2020	2019
	£	£
Depreciation of Leasehold Premises	5,847	5,847
Less: Transfer from Restricted Grant Fund	4,530	4,530
Net transfer from General Fund (Page 4)	1,317	1,317

b) Designated Funds

Provision is made for depreciation of Fixtures, Fittings and Equipment in accordance with Note 1c, and so that this cost is a charge on the General Fund, a Transfer is made to reflect this as follows:

	2020	2019
	£	£
Depreciation of Equipment	2,063	2,427

ST MARGARET'S-AT-CLIFFE VILLAGE HALL
Registered Charity Number 1070903
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

6. BAR INCOME

	2020	2019
	£	£
Bar Sales (excluding corkage charges)	3,783	14,994
Less: Cost of Sales Purchases (adjusted for stocks)	2,055	5,881
Bar Profit for the year	1,728	9,113
Gross Profit Margin for the year	45.78%	60.8%

7. EMPLOYMENT COSTS

	2020	2019
	£	£
Hall Supervisor's Salary & National Insurance	12,840	12,840
Christmas Gratuity payments	0	300
Additional bar staff wages	0	370
	12,840	13,510

8. REPAIRS & RENEWALS

	2020	2019
	£	£
Replacing kitchen pans	0	884
Plumbing	673	688
Bathroom extraction fans	0	430
Gas, Electricity & Fire Safety Inspection	120	409
Wi-fi/networking	0	383
Lighting	0	308
Hall Security	1,677	0
D. Adams	3,128	0
Other small items under £300	2,473	1,889
	8,071	4,991

9. EXTERNAL MAINTENANCE

	2020	2019
	£	£
Trees removal	0	2,544
Outdoor Christmas tree base	0	440
Gutter cleaning/roof repairs	0	260
	0	3,244