

BERNHARD BARON CARE HOME

England & Wales · Charity number 1070891

Details

Other names BERNHARD BARON COTTAGE HOMES, BBCH

Status Registered

Legal form Charitable company

Company number [03580252](#)

Registered 1998-08-06

Register [View on the Charity Commission register](#)

Contact

Address Eastbourne Road
Polegate
East Sussex
BN26 5HB

Phone 01323483613

Email trudi@bbch.co.uk

Website www.bbch.co.uk

Activities

Objects: THE CHARITY'S OBJECTS ("THE OBJECTS") ARE THE RELIEF OF ELDERLY PERSONS WHO ARE IN NEED BY PROVIDING HOUSING AND ITEMS, SERVICES OR FACILITIES CALCULATED TO REDUCE THE NEED OF SUCH PERSONS.

Activities: We provide residential care in a homely community setting encouraging independence and improving the quality of life of our residents. We are more of a community than a residential care home while providing 24 hour loving care for our residents in a lovely setting with dedicated, experienced and well trained staff.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** Accommodation/housing, Other Charitable Purposes
- **Who:** Elderly/old People

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,081,375	£3,100,261	£3,574,199	76
2024-03-31	£2,734,547	£2,686,177	£3,610,654	71
2023-03-31	£2,520,375	£2,495,123	£3,538,834	71
2022-03-31	£2,309,289	£2,391,825	£3,542,362	70
2021-03-31	£2,292,636	£2,287,192	£3,611,178	71

Trustees

Name	Role	Appointed
PETER ALAN APPLETON	Chair	
Aileen Elizabeth Sheila Grist		2025-01-31
Alan David West		2023-11-03
JEAN ELIZABETH STOCK		
JOHN WARING THURLEY		2017-04-21
Jacqueline Serena Jarvis		2025-01-31
Kathy Gibbs		2013-07-07
Mrs Patricia Sear		
SUE HALLETT		

BERNHARD BARON CARE HOME

England & Wales - Charity number 1070891

Accounts

Charity Registration No. 1070891

Company Registration No. 3580252 (England and Wales)

BERNHARD BARON CARE HOME
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025



One Bell Lane
Lewes
East Sussex
BN7 1JU

BERNHARD BARON CARE HOME

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BERNHARD BARON CARE HOME

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P A Appleton Ms K Gibbs Mrs S N Hallett Mrs P A Sear Mr J Stock Mrs J E Stock Mr J Thurley Ms S Walton Mr A West Ms A Grist Ms J Jarvis	(Appointed 31 January 2025) (Appointed 31 January 2025)
Treasurer	Ms S Walton	
Charity number	1070891	
Company number	3580252	
Registered office	Eastbourne Road Polegate East Sussex BN26 5HB	
Auditors	TC Group One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc 63/67 Terminus Road Eastbourne East Sussex BN21 3NE	
Solicitors	Gaby Hardwicke 33 The Avenue Eastbourne East Sussex BN21 3YD	

BERNHARD BARON CARE HOME

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors Rathbone Investment Management Limited
1 Northgate
Chichester
West Sussex
PO19 1AT

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Bernhard Baron Care Home

Bernhard Baron Care Home (referred to as BBCH or the Home) is a residential facility located in Polegate, East Sussex, dedicated to providing exceptional care for older individuals. Registered for up to 60 male and female Residents, BBCH is administered by the Religious Society of Friends (Quakers). At BBCH, we are committed to fostering an inclusive and welcoming community where every individual is treated with dignity and respect. We warmly welcome Residents of all racial, cultural, religious, and political backgrounds, as well as people of all sexual orientations, gender identities, and lifestyle choices. Our ethos is rooted in valuing each person as an individual, recognising their unique life experiences, and supporting them to live with comfort, purpose, and a true sense of belonging within our Home.

Structure, governance and management

Corporate Structure, Governing Documents, and Charity Registration

Bernhard Baron Care Home (BBCH) was established as a charity in 1945 and is now a company limited by guarantee, incorporated on 12th June 1998. It is a registered charity with the Charity Commission. The governing documents that guide BBCH's operations are its Memorandum and Articles of Association. The Home registered a change in name in October 2022 from Bernhard Baron Cottage Homes to Bernhard Baron Care Home to more accurately reflect the nature of the charity.

Appointment of Trustees

Most Trustees, who also serve as directors of BBCH, are nominated by Area Quaker Meetings of the Religious Society of Friends and if accepted are subsequently appointed at a General Meeting of the BBCH Board. Trustees have also agreed to the appointment of up to two non-Quaker Trustees. The first of these was co-opted to the Board in April 2023. To ensure continuity, Trustees are appointed for a rolling three-year period, with a change-over or reappointment of at least four trustees every year. The articles allow for 12 Trustees. At present we are fortunate to have 11 Trustees and, led by our skills audit, we continue to actively recruit to ensure that we have all the expertise that we require on the Board.

Trustee Involvement in the Home

Trustees attend at least four Board meetings per year, in addition to the Annual General Meeting (AGM). The Board has constituted committees as follows; the Management and Development Committee, the Premises Committee and the Finance and Investment Committee. Each of the Committees has three Trustee members. There are also two support groups as follows; the ITC Group and the Marketing Group.

Whenever possible, Trustees join Residents for lunch on meeting days to foster an open exchange of information about life in the Home.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Trustees also conduct regular inspections of the Home, meeting with staff and Residents. Reports from these inspections are used to facilitate continuous improvements in care.

Once a year, the Trustees gather off-site for a strategy day, providing an opportunity to develop the strategic future of the Home and determine priorities for business planning purposes.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P A Appleton

Ms S Coles

(Resigned 4 November 2024)

Ms K Gibbs

Mrs S N Hallett

Mrs P A Sear

Mr J Stock

Mrs J E Stock

Mr J Thurley

Ms S Walton

Mr A West

Ms A Grist

(Appointed 31 January 2025)

Ms J Jarvis

(Appointed 31 January 2025)

Organisation and Management

BBCH is currently managed by Trudi Knight, the Principal Care Manager. Trudi celebrated her 36th year of service with BBCH this year and is leading the staff team through a period of organisational change designed to fit BBCH for the future. Trudi is supported by a team of senior managers and department heads, many of whom have been with the Home for a number of years.

Accounting support is provided by Jacqui Webster and Trish Durbridge, our dedicated accounts team.

The Trustees would like to express their gratitude to all the staff for their unwavering dedication throughout the year. They also extend their appreciation to the Senior Management Team for their continued hard work in ensuring the care and safety of our Residents and staff.

Objectives and activities

The Charity's objects are the relief of poverty in particular through the provision of accommodation to elderly people in need who are of limited means and who are of British nationality or domiciled in the United Kingdom of Great Britain and Northern Ireland.

The Home has 24 cottages and a main building with 34 residential rooms with ensuite facilities. Several rooms in the main building have been arranged in such a way that couples can be offered their own bedroom and sitting room. The main building also houses the dining room, the main kitchen, the reception and administrative facilities, a library/quiet room and three lounges.

We provide a full caring service 24/7 for our Residents. This includes accommodation and all aspects of care from nutrition, hydration and personal care to cleaning and laundry.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

To ensure continued comprehensive support for our Residents, we have increased our average number of monthly employees from 72 to 76. This headcount equates to 59.1 Full Time Equivalents (“FTE”) compared to 57.26 FTE the previous year. At BBCH, we strive to be an exemplary employer, offering an exceptional work environment, fostering staff engagement and loyalty, providing a competitive compensation and benefits package and excellent training opportunities.

We maintain our affiliation with the Living Wage Foundation with great pride, aligning with the principles inherent in the Quaker ethos. We are also proud to have been accredited by Investors in People. The IIP report highlighted: “Your staff love working for BBCH. They believe passionately in the purpose of the organisation, and care is at the heart of what they do.”

The bursary fund plays a vital role in our commitment to supporting Residents who may encounter difficulties in meeting their fees. Currently capped at £250,000, this fund stands as a testament to the Quaker principles we embody in providing lifelong care for our Residents whenever possible.

While it should be noted that certain health conditions may require specialised support beyond our registration scope, BBCH always tries to provide a true home for life. One of our Residents has lived with us for 22 years, a testament to the enduring sense of belonging we provide. Although we are not a nursing home, we strive to support Residents living with extreme frailty and, when the time comes, we offer compassionate end-of-life care. This ensures that Residents can remain in the comfort of their own rooms, surrounded by familiar faces and the community they know.

Achievements and performance

Our website and our Facebook page serve as key information resources for new Residents and their families, as well as a recruitment tool for potential staff members, volunteers and Trustees. Interested individuals can apply online.

The Marketing Group continues to assist in the development and improvement of our online presence and our marketing materials to help us towards our objective of achieving a maximum 6% vacancy rate. Our Facebook and Instagram accounts remain a popular way to stay in touch, with many families and friends following updates from the Home.

The quality of service provided to our Residents remains our utmost priority, and we consistently receive positive and supportive feedback from them. Their comments, as well as those from relatives and other visitors, often highlight the warm and nurturing atmosphere within the Home, along with the dedication and care exhibited by our staff. We welcome constructive feedback, as it enables us to remain focused, address any shortcomings promptly, and continually improve the quality of our work.

Throughout the year our two full-time Care Activities Assistants devise a diverse and extensive programme of activities and events for groups and individuals. These include craft groups, a book club, flower arranging, baking, scrabble and gardening. Evening sessions include wine and nibbles.

We actively encourage Residents to share their interests and play a role in shaping and organising activities, ensuring the programme reflects their preferences and fosters a true sense of community.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

In addition, a monthly Residents' Newsletter provides a platform for Residents to share news, stories, poems, artwork, and personal reflections. Everyone is invited to contribute and take part in editing, helping to keep the community informed and connected, celebrate achievements, and express creativity in a meaningful way. The 80th anniversary V.E. Day Special BBCH Newsletter contained a marvellous collection of heart-warming, sometimes heart-wrenching, reminiscences from Residents. VE Day is particularly poignant as the cottages at BBCH were originally built to accommodate refugees and then Londoners made homeless through the bombing in World War 2.

We provide access to Amazon Video and Netflix for a wide range of film choices.

To support those who are unable to go out, we offer a mobile shop that brings everyday essentials directly to our Residents.

Our minibus outings are as popular as ever. We offer a wide range of destinations from visits to Raystede, Middle Farm and the Bluebell Walk at Arlington to outings further afield to places like Sheffield Park.

The Summer Fayre is always popular and this year raised over £2,600 which will contribute to outings and activities.

We continue to provide Residents with a free Wi-Fi service throughout the Home. As a result, approximately 70% of our Residents are now connected to the internet via computers, laptops, iPads and tablets. Many new Residents arrive with their own technology but we also have a designated laptop in one of our lounges for general use. The activities team supports those using computers and tablets by conducting monthly "computer group" sessions. We have also ventured into facilitating virtual reality adventures for Residents including deep sea experiences.

Our volunteers are integral to providing companionship and a varied range of activities to Residents. The Trustees would like to express their thanks and gratitude to them for their valued and varied contributions to the BBCH community.

All new Residents are offered the opportunity to join our Home's telephone system. In most cases this allows them to retain their previous home number. Call rates can be lower than those offered by commercial providers.

We have continued our ongoing programme of maintenance and refurbishment of the Home. This includes work done in the grounds. A tree survey was undertaken, identifying and mapping through What3Words all significant trees within the gardens. We also welcomed some new hard-working residents as two beehives were installed courtesy of Chris Upton of Eastbourne Beekeepers Association.

We actively encourage all staff members to pursue further training. Some are currently working towards Health and Social Care Diplomas, and all managers have attended relevant training courses. Training opportunities are also offered to Trustees to ensure high standards of governance are maintained.

The personalisation of care for our Residents encompasses all aspects of a Resident's life at BBCH including care and support staff. Personalisation focuses on individual preferences, which may include:

- Allowing Residents to bring personal items and their own furniture to the Home;
- Allowing cottage Residents to bring a pet with them;
- Accommodating colour scheme changes in rooms or cottages;
- Enabling Residents to prepare their own refreshments, such as tea, coffee, hot chocolate, or juices, at any time, or providing assistance if needed; and
- Offering flexibility in dining arrangements, allowing meals to be enjoyed in rooms or the dining room based on individual preferences.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Sadly every year there are a number of deaths among the Residents. We continue to hold an annual Remembrance Day to commemorate them. Family and friends of those who have left are invited to attend.

Financial review

The financial performance of the Home in the current year has continued to be influenced by escalating inflation but has been somewhat offset by higher occupancy rates. However, unforeseen and unpredictable vacancies occasionally occur and despite our robust marketing strategy it is not always possible to fill these rooms promptly.

In anticipation of Residents potentially encountering financial challenges the Trustees established a bursary fund several years ago. The Trustees determined that the fund should be maintained at £250,000. As the economic climate becomes ever more difficult we are experiencing increased demand for assistance and are grateful for the donations and legacies that go some way to help us meet this demand.

As a Quaker-led organisation BBCH is proud to be a member of the Living Wage Foundation and as such we increase our salaries each year in line with the rise in the Real Living Wage. This commitment along with rises in National Insurance contributions will result in an increase in our salary expenditure. Staff costs in the current financial year are £246,518 more than in the previous financial year. This is the major contributor to the loss for the current financial year of £36,455.

The significant proportion of staff costs relative to total costs can be attributed to several factors:

- BBCH operates without any debt or financing costs, as we own our properties outright;
- Our staff team are always looking for opportunities to fix costs such as those related to utilities when an appropriate opportunity arises.
- Over the years, we have made substantial investments in energy-saving measures such as double glazing, LED lighting, and solar panels.
- Our staff are our most valuable asset and it is their efforts that enable us to continue to provide a caring and committed service to our Residents.

Trustees agreed to drop the plans for a designated activities space, reflecting continued uncertainty in the global economic climate and the uncertainty of funding for the project. We have instead adopted a more affordable and sustainable option to install a smaller modular building.

Investment Powers and Policy

The powers of investment granted to the charity are outlined in the Memorandum and Articles of Association, providing the Trustees with the discretion to invest in any manner they deem appropriate. The performance and investment options are closely monitored by the Trustees who serve on the Finance and Investment Committee. Rathbone Investment Management Limited is entrusted with the management of the investments. The Finance and Investment Committee conducts annual reviews of our investments and ethical investment policy.

The Trustees have adopted a Medium Risk Profile, as defined in the Rathbone Client Agreement, along with specific Investment Restrictions. These restrictions include:

- No direct overseas investment
- No direct investment in Aerospace or Defence
- No direct investment in Breweries, Alcohol, or Tobacco
- No investment in unregulated investment vehicles
- Preference for environmentally responsible companies

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees are exploring the impacts of removing the direct qualifier for investments connected to Aerospace, Defence, Breweries, Alcohol, Tobacco and overseas investments to bring this more in line with the Quaker ethos.

Reserves Policy

In order to effectively respond to unforeseen circumstances that might result in the closure of the Home, for example a recurrence of the Covid pandemic or a significant change in the political, legal or regulatory environment adversely affecting our costs, we endeavour to maintain a reserve equivalent to between two and three months' expenditure in easily accessible funds. Three month's expenditure currently amounts to £750,448. We hold £781,632 in free reserves. The Trustees consider this to be appropriate in light of continued political and economic uncertainties.

To ensure ongoing relevance and adequacy the reserves policy undergoes an annual review informed by the Risk Register. This allows the Trustees to adopt prudent financial practices and enact proactive adjustments as necessary.

Public benefit

In making decisions regarding our activities, the Trustees have diligently considered the guidance provided by the Charity Commission, ensuring that our endeavours align with our charitable status and that we carry out our activities for the public benefit.

The Trustees confirm that we have complied with our duty to have due regard to the Charity Commission's public benefit guidance when exercising those powers and duties to which the guidance is relevant.

Key Management Personnel

The Principal Care Manager is line-managed by nominated Trustees. The determination of remuneration for our senior staff rests with the discerning discretion of the Trustees and is based upon appropriate market rates.

Auditor

In compliance with the company's articles, a comprehensive evaluation was conducted in early 2023 regarding the appointment of auditors. It was agreed by the Trustees that TC Group, previously known as Knill James LLP, be reappointed as the auditor of the company for the following three-year period.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

.....
Ms S Walton

Trustee

Date:

BERNHARD BARON CARE HOME

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also the directors of Bernhard Baron Care Home for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Opinion

We have audited the financial statements of Bernhard Baron Care Home (the 'charitable company') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the company's operations, the control environment and business performance, including the key drivers for management's remuneration;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the group has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas Rawson FCA (Senior Statutory Auditor)
for and on behalf of TC Group

Statutory Auditor

Office: Lewes

Date:.....

BERNHARD BARON CARE HOME

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

Current financial year

	Notes	Unrestricted funds general 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
<u>Income and endowments from:</u>						
Donations and legacies	2	3,457	2,206	-	5,663	8,458
Charitable activities	5	3,035,387	-	-	3,035,387	2,695,802
Investments	4	22,771	-	-	22,771	21,284
Other income	6	17,554	-	-	17,554	9,003
Total income		3,079,169	2,206	-	3,081,375	2,734,547
<u>Expenditure on:</u>						
Raising funds	7	5,188	-	-	5,188	4,472
Charitable activities	8	3,001,790	86,723	6,560	3,095,073	2,681,705
Total expenditure		3,006,978	86,723	6,560	3,100,261	2,686,177
Net (losses)/gains on investments	14	(17,569)	-	-	(17,569)	23,450
Net incoming/(outgoing) resources before transfers		54,622	(84,517)	(6,560)	(36,455)	71,820
Gross transfers between funds		(86,723)	86,723	-	-	-
Net movement in funds		(32,101)	2,206	(6,560)	(36,455)	71,820
Fund balances at 1 April 2024		3,210,075	361,270	39,309	3,610,654	3,538,834
Fund balances at 31 March 2025		3,177,974	363,476	32,749	3,574,199	3,610,654

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BERNHARD BARON CARE HOME

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

Prior financial year

		Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	2	5,858	250	2,350	8,458
Charitable activities	5	2,695,802	-	-	2,695,802
Investments	4	21,284	-	-	21,284
Other income	6	9,003	-	-	9,003
Total income		2,731,947	250	2,350	2,734,547
<u>Expenditure on:</u>					
Raising funds	7	4,472	-	-	4,472
Charitable activities	8	2,623,992	54,059	3,654	2,681,705
Total expenditure		2,628,464	54,059	3,654	2,686,177
Net gains/(losses) on investments	14	23,450	-	-	23,450
Net incoming/(outgoing) resources before transfers		126,933	(53,809)	(1,304)	71,820
Gross transfers between funds		(44,711)	54,009	(9,298)	-
Net movement in funds		82,222	200	(10,602)	71,820
Fund balances at 1 April 2023		3,127,853	361,070	49,911	3,538,834
Fund balances at 31 March 2024		3,210,075	361,270	39,309	3,610,654

BERNHARD BARON CARE HOME**BALANCE SHEET****AS AT 31 MARCH 2025**

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	15		2,396,342		2,541,551
Investments	16		1,046,482		747,743
			<u>3,442,824</u>		<u>3,289,294</u>
Current assets					
Stocks	17	352		7,363	
Debtors	18	56,917		37,944	
Cash at bank and in hand		411,754		585,944	
		<u>469,023</u>		<u>631,251</u>	
Creditors: amounts falling due within one year	19	<u>(337,648)</u>		<u>(309,891)</u>	
Net current assets			<u>131,375</u>		<u>321,360</u>
Total assets less current liabilities			<u><u>3,574,199</u></u>		<u><u>3,610,654</u></u>
Income funds					
Restricted funds	21		32,749		39,309
Unrestricted funds - Designated	23		363,476		361,270
Unrestricted funds - general			3,177,974		3,210,075
			<u>3,574,199</u>		<u>3,610,654</u>

The financial statements were approved by the Trustees on

.....
Mr P A Appleton
Trustee.....
Ms S Walton
Trustee**Company registration number 3580252**

BERNHARD BARON CARE HOME**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	27		146,985		317,578
Investing activities					
Purchase of tangible fixed assets		(27,638)		(84,214)	
Proceeds on disposal of tangible fixed assets		-		2,860	
Cash account movements		(5,984)		(42,793)	
Purchase of investments		(545,703)		(164,019)	
Proceeds on disposal of investments		235,379		193,112	
Investment income received		22,771		21,284	
		<u> </u>		<u> </u>	
Net cash used in investing activities			(321,175)		(73,770)
Net cash used in financing activities			-		-
			<u> </u>		<u> </u>
Net (decrease)/increase in cash and cash equivalents			(174,190)		243,808
Cash and cash equivalents at beginning of year			585,944		342,136
			<u> </u>		<u> </u>
Cash and cash equivalents at end of year			411,754		585,944
			<u> </u>		<u> </u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Bernhard Baron Care Home is a private company limited by guarantee incorporated in England and Wales. The registered office is Eastbourne Road, Polegate, East Sussex, BN26 5HB.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives, unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from charitable activities are all accounted for in the period in which the service is provided.

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised when a liability is incurred. Resources expended are accounted for on an accruals basis and includes irrecoverable VAT where appropriate.

Costs of generating funds are the costs relating to investment management fees.

Charitable activity expenditure comprises all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an appropriate proportion of overhead and support costs.

Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings - Freehold	2% straight line
Fixtures, fittings & equipment	10% or 20% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity contributes to the Pensions Trust's Growth Plan at rates set by the Scheme Actuary and advised to the Trustees by the Scheme Administrator. The scheme is a defined benefit, multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity. In accordance with FRS102 therefore, the scheme is accounted for as a defined contribution scheme. Contributions to the scheme are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

2 Income from donations and legacies

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	3,457	2,206	-	5,663	858	250	2,350	3,458
Legacies	-	-	-	-	5,000	-	-	5,000
	<u>3,457</u>	<u>2,206</u>	<u>-</u>	<u>5,663</u>	<u>5,858</u>	<u>250</u>	<u>2,350</u>	<u>8,458</u>

3 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

Depreciation

The charity exercises judgements to determine useful lives and residual values of property, plant and equipment. The assets are depreciated down to their residual values over their estimated useful lives.

4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income from listed investments	19,807	18,174
Interest receivable	2,964	3,110
	<u>22,771</u>	<u>21,284</u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

5 Charitable activities

	Fees received	Welfare gifts etc	Telephone money received	Total 2025	Fees received	Welfare gifts etc	Telephone money received	Total 2024
	2025	2025	2025		2024	2024	2024	
	£	£	£	£	£	£	£	£
Incoming resources	2,989,366	(1,973)	7,039	2,994,432	2,649,215	(1,507)	8,017	2,655,725
Charitable rental income	40,955	-	-	40,955	40,077	-	-	40,077
	<u>3,030,321</u>	<u>(1,973)</u>	<u>7,039</u>	<u>3,035,387</u>	<u>2,689,292</u>	<u>(1,507)</u>	<u>8,017</u>	<u>2,695,802</u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net gain on disposal of tangible fixed assets	-	2,189
Other income	17,554	6,814
	<u>17,554</u>	<u>9,003</u>
	<u><u>17,554</u></u>	<u><u>9,003</u></u>

7 Raising funds

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Investment management	5,188	4,472
	<u>5,188</u>	<u>4,472</u>
	<u><u>5,188</u></u>	<u><u>4,472</u></u>

BERNHARD BARON CARE HOME**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****8 Expenditure on charitable activities**

	2025	2024
	£	£
Direct costs		
Staff costs	1,975,981	1,729,463
Depreciation and impairment	172,847	189,829
Provisions	222,976	218,612
Training and conference expenses	28,669	28,621
Fee subsidy	92,933	57,663
Electricity	58,226	50,991
Gas	77,996	43,940
Water	24,201	23,160
Council tax	4,156	3,933
Cleaning and consumables	25,514	20,356
Insurance	16,706	14,249
Garden expenses	17,841	14,671
Repairs	168,986	98,775
Decorations	475	4,115
Travel expenses	7,743	5,274
Welfare expenses	16,436	15,163
Other charitable expenditure	83,044	72,061
	<u>2,994,730</u>	<u>2,590,876</u>
Share of support and governance costs (see note 10)		
Support	66,467	56,420
Governance	33,876	34,409
	<u>3,095,073</u>	<u>2,681,705</u>
Analysis by fund		
Unrestricted funds - general	3,001,790	2,623,992
Unrestricted funds - designated	86,723	54,059
Restricted funds	6,560	3,654
	<u>3,095,073</u>	<u>2,681,705</u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

9	Net movement in funds	2025	2024
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the audit of the charity's financial statements	11,580	11,380
	Depreciation of owned tangible fixed assets	172,847	189,829
	Loss/(profit) on disposal of tangible fixed assets	-	(2,189)
		<u> </u>	<u> </u>

10 Support costs

	Support costs	Governance costs	2025 Support costs		Governance costs	2024
	£	£	£	£	£	£
Registration fees	8,792	-	8,792	8,352	-	8,352
Stationery, advertising and software	42,802	-	42,802	31,758	-	31,758
Postage and telephone	14,873	-	14,873	16,310	-	16,310
Audit fees	-	11,580	11,580	-	11,380	11,380
Legal and professional	-	19,256	19,256	-	20,891	20,891
Bank charges and interest	-	2,702	2,702	-	1,918	1,918
Committee expenses	-	338	338	-	220	220
	<u>66,467</u>	<u>33,876</u>	<u>100,343</u>	<u>56,420</u>	<u>34,409</u>	<u>90,829</u>
Analysed to						
Charitable activities	<u>66,467</u>	<u>33,876</u>	<u>100,343</u>	<u>56,420</u>	<u>34,409</u>	<u>90,829</u>

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. The trustees were reimbursed £nil for travelling and subsistence expenses in the year (2024 - £nil).

BERNHARD BARON CARE HOME**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****12 Employees**

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Housing care for residents	69	66
Administration	7	6
	<hr/>	<hr/>
Total	76	72
	<hr/> <hr/>	<hr/> <hr/>

Employment costs

	2025	2024
	£	£
Wages and salaries	1,713,352	1,508,339
Social security costs	128,332	113,485
Other pension costs	134,297	107,639
	<hr/>	<hr/>
	1,975,981	1,729,463
	<hr/> <hr/>	<hr/> <hr/>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025	2024
	Number	Number
£60,000 to £70,000	1	1
£70,000 to £80,000	1	-
	<hr/> <hr/>	<hr/> <hr/>

Remuneration of key management personnel

The remuneration of the three key management personnel is as follows.

	2025	2024
	£	£
Aggregate compensation	223,113	198,733
	<hr/> <hr/>	<hr/> <hr/>

13 Taxation

The Company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Net (losses)/gains on investments

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Revaluation of investments	(16,652)	27,098
(Loss)/gain on sale of investments	(917)	(3,648)
	<u>(17,569)</u>	<u>23,450</u>

15 Tangible fixed assets

	Land and buildings - Freehold £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2024	3,489,488	1,183,046	57,151	4,729,685
Additions	8,933	18,705	-	27,638
	<u>3,498,421</u>	<u>1,201,751</u>	<u>57,151</u>	<u>4,757,323</u>
At 31 March 2025	3,498,421	1,201,751	57,151	4,757,323
	<u>3,498,421</u>	<u>1,201,751</u>	<u>57,151</u>	<u>4,757,323</u>
Depreciation and impairment				
At 1 April 2024	1,182,086	960,302	45,746	2,188,134
Depreciation charged in the year	69,707	100,289	2,851	172,847
	<u>1,251,793</u>	<u>1,060,591</u>	<u>48,597</u>	<u>2,360,981</u>
At 31 March 2025	1,251,793	1,060,591	48,597	2,360,981
	<u>1,251,793</u>	<u>1,060,591</u>	<u>48,597</u>	<u>2,360,981</u>
Carrying amount				
At 31 March 2025	2,246,628	141,160	8,554	2,396,342
	<u>2,246,628</u>	<u>141,160</u>	<u>8,554</u>	<u>2,396,342</u>
At 31 March 2024	2,307,402	222,744	11,405	2,541,551
	<u>2,307,402</u>	<u>222,744</u>	<u>11,405</u>	<u>2,541,551</u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2024	733,997	13,746	747,743
Additions	545,703	-	545,703
Valuation changes	(16,652)	-	(16,652)
Cash account movement	-	5,984	5,984
Disposals	(236,296)	-	(236,296)
	<u>1,026,752</u>	<u>19,730</u>	<u>1,046,482</u>
At 31 March 2025	1,026,752	19,730	1,046,482
Carrying amount			
At 31 March 2025	<u>1,026,752</u>	<u>19,730</u>	<u>1,046,482</u>
At 31 March 2024	<u>733,997</u>	<u>13,746</u>	<u>747,743</u>

17 Stocks

	2025 £	2024 £
Finished goods and goods for resale	352	7,363
	<u>352</u>	<u>7,363</u>

18 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	22,490	1,119
Other debtors	6,274	8,741
Prepayments and accrued income	28,153	28,084
	<u>56,917</u>	<u>37,944</u>

BERNHARD BARON CARE HOME**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****19 Creditors: amounts falling due within one year**

	2025	2024
	£	£
Other taxation and social security	-	23,863
Trade creditors	33,515	58,085
Other creditors	20,805	13,267
Accruals and deferred income	283,328	214,676
	<u>337,648</u>	<u>309,891</u>

20 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	134,297	107,639
	<u>134,297</u>	<u>107,639</u>

The charity participates in a personal pension scheme operated by the Pensions Trust which is a defined contribution scheme.

An amount of £20,607 was outstanding at the balance sheet date (2024 - £13,267).

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds		
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 1 April 2024	Resources expended	Balance at 31 March 2025
	£	£	£	£	£	£	£
Fee support fund	43,911	-	-	(7,298)	36,613	(3,864)	32,749
Named resident fund	6,000	-	(3,654)	-	2,346	(2,346)	-
New vehicle	-	2,000	-	(2,000)	-	-	-
Activities	-	350	-	-	350	(350)	-
	<u>49,911</u>	<u>2,350</u>	<u>(3,654)</u>	<u>(9,298)</u>	<u>39,309</u>	<u>(6,560)</u>	<u>32,749</u>

Fee Support Fund

To provide a fund to assist those residents whose funds are depleted within the first three years of residence in the Main Building or within the first five years of residence in a Cottage and where there is a shortfall in the funding available. Anonymous Donation.

Named Resident Fund

Funds to assist an individual resident with payment of their fees.

New vehicle

Funds to assist the purchase of a new vehicle during the year.

Activities

Funds to assist the running of activities for the residents.

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2025
	£	£	£	£	£	£
General funds	<u>3,210,075</u>	<u>3,079,169</u>	<u>(3,006,978)</u>	<u>(86,723)</u>	<u>(17,569)</u>	<u>3,177,974</u>

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

22 Unrestricted funds

(Continued)

	Previous year: At 1 April 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2024
	£	£	£	£	£	£
General funds	3,127,853	2,731,947	(2,628,464)	(44,711)	23,450	3,210,075
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

BERNHARD BARON CARE HOME**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****23 Unrestricted funds - Designated**

These are unrestricted funds which are material to the charitable company's activities.

	Movement in funds				Movement in funds				Balance at 31 March 2025
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£	£	£
Property improvements reserve	-	-	-	111,270	111,270	2,206	-	-	113,476
Bursary fund	250,000	-	(54,009)	54,009	250,000	-	(86,723)	86,723	250,000
Garden fund	50	-	(50)	-	-	-	-	-	-
Activity centre	111,020	250	-	(111,270)	-	-	-	-	-
	<u>361,070</u>	<u>250</u>	<u>(54,059)</u>	<u>54,009</u>	<u>361,270</u>	<u>2,206</u>	<u>(86,723)</u>	<u>86,723</u>	<u>363,476</u>

Property improvements reserve

Funds to recommence our plans for a continual improvement programme for the residents accommodation and recreation facilities.

Bursary fund

To provide a fund to assist those residents whose funds are depleted where we are unable to obtain funding or where there is a shortfall in the funding available.

Garden Fund

Donations from residents towards the cost of plants within the grounds.

Activities Centre

Funds to commence our plans to build a dedicated Activities Centre within the grounds for the physical and mental wellbeing of our residents.

BERNHARD BARON CARE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

24 Analysis of net assets between funds

	Unrestricted funds 2025 £	Designated funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Designated funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fund balances at 31 March 2025 are represented by:								
Tangible assets	2,396,342	-	-	2,396,342	2,541,551	-	-	2,541,551
Investments	1,046,482	-	-	1,046,482	747,743	-	-	747,743
Current assets/(liabilities)	(264,850)	363,476	32,749	131,375	(79,219)	361,270	39,309	321,360
	<u>3,177,974</u>	<u>363,476</u>	<u>32,749</u>	<u>3,574,199</u>	<u>3,210,075</u>	<u>361,270</u>	<u>39,309</u>	<u>3,610,654</u>

BERNHARD BARON CARE HOME**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****25 Operating lease commitments****Lessee**

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	24,703	24,703
Between two and five years	63,361	79,791
In over five years	-	8,273
	<u>88,064</u>	<u>112,767</u>

26 Related party transactions

There have been no disclosable related party transactions in the year.

27 Cash generated from operations

	2025	2024
	£	£
(Deficit)/surplus for the year	(36,455)	71,820
Adjustments for:		
Investment income recognised in statement of financial activities	(22,771)	(21,284)
Gain on disposal of tangible fixed assets	-	(2,189)
Loss on disposal of investments	917	3,648
Fair value gains and losses on investments	16,652	(27,098)
Depreciation and impairment of tangible fixed assets	172,847	189,829
Movements in working capital:		
Decrease/(increase) in stocks	7,011	(55)
(Increase)/decrease in debtors	(18,973)	74,497
Increase in creditors	27,757	28,410
Cash generated from operations	<u>146,985</u>	<u>317,578</u>

28 Analysis of changes in net funds

The charitable company had no material debt during the year.

BERNHARD BARON CARE HOME

England & Wales - Charity number 1070891

Accounts

Charity Registration No. 1070891

Company Registration No. 3580252 (England and Wales)

BERNHARD BARON CARE HOME
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024



One Bell Lane
Lewes
East Sussex
BN7 1JU

BERNHARD BARON CARE HOME

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BERNHARD BARON CARE HOME

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P A Appleton Ms S Coles Ms K Gibbs Mrs S N Hallett Mrs P A Sear Mr J Stock Mrs J E Stock Mr J Thurley Ms S Walton Mr A West	(Appointed 21 April 2023) (Appointed 3 November 2023)
Treasurer	Ms S Walton	
Charity number	1070891	
Company number	3580252	
Principal address	Eastbourne Road Polegate East Sussex BN26 5HB	
Registered office	Eastbourne Road Polegate East Sussex BN26 5HB	
Auditors	TC Group One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc 63/67 Terminus Road Eastbourne East Sussex BN21 3NE	
Solicitors	Gaby Hardwicke 33 The Avenue Eastbourne East Sussex BN21 3YD	

BERNHARD BARON CARE HOME

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors	Rathbone Investment Management Limited 1 Northgate Chichester West Sussex PO19 1AT
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BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Bernhard Baron Care Home

Bernhard Baron Care Home (referred to as BBCH or the Home) is a residential facility located in Pdegate, East Sussex, dedicated to providing exceptional care for older individuals. Registered for up to 60 male and female Residents, BBCH is administered by the Religious Society of Friends (Quakers). We warmly welcome individuals of all religious and political beliefs who seek the care and spirit of community that our Home offers.

Structure, governance and management

Corporate Structure, Governing Documents, and Charity Registration

Bernhard Baron Care Home (BBCH) was established as a charity in 1945 and is now a company limited by guarantee, incorporated on 12th June 1998. It is a registered charity with the Charity Commission. The governing documents that guide BBCH's operations are its Memorandum and Articles of Association. The Home registered a change in name in October 2022 from Bernhard Baron Cottage Homes to Bernhard Baron Care Home to more accurately reflect the nature of the charity.

Appointment of Trustees

The majority of Trustees, who also serve as directors of BBCH, are nominated by Area Quaker Meetings of the Religious Society of Friends and if accepted are subsequently appointed at a General Meeting of BBCH. Trustees have also agreed to the appointment of up to two non-Quaker Trustees. The first of these was co-opted to the Board in April 2023. To ensure continuity, Trustees are appointed for a rolling three-year period, with a change-over or reappointment of at least four trustees every year. The articles allow for 12 Trustees. At present we are fortunate to have 10 Trustees and, led by our skills audit, we are actively recruiting to ensure that we have all the expertise that we require on the Board.

Trustee Involvement in the Home

Trustees attend at least four meetings per year, in addition to the Annual General Meeting (AGM). The Board has constituted committees as follows; the Management and Development Committee, the Premises Committee and the Finance and Investment Committee. Each of the Committees has three Trustee members. There are also two support groups as follows; the ITC Group and the Marketing Group.

Whenever possible, Trustees join Residents for lunch on meeting days to foster an open exchange of information about life in the Home.

Trustees also conduct regular inspections of the Home, meeting with staff and Residents. Reports from these inspections are used to facilitate continuous improvements in care.

Once a year, the Trustees gather off-site for a strategy day, providing an opportunity to develop the strategic future of the Home and determine priorities for business planning purposes.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P A Appleton

Ms S Coles

Ms K Gibbs

Mrs S N Hallett

Mr D H Hitchin

(Resigned 7 July 2023)

Mrs P A Sear

Mr J Stock

(Appointed 21 April 2023)

Mrs J E Stock

Mr J Thurley

Ms S Walton

Mr A West

(Appointed 3 November 2023)

Organisation and Management

BBCH is managed by Trudi Knight, the Principal Care Manager, who celebrated her 35th year of service with BBCH this year and Janice Andrews, the Business Manager. Both individuals bring with them extensive experience, not only within BBCH but also in various management and care positions in other organisations.

They are supported by a team of senior managers and department heads, all of whom have been with the Home for many years. Accounting support is provided by Jacqui Webster and Trish Durbridge, our dedicated accounts team.

The Trustees would like to express their gratitude to all the staff for their unwavering dedication throughout the year. They also extend their appreciation to the Senior Management Team for their continued hard work in ensuring the care and safety of our Residents and staff.

Objectives and activities

The Charity's objects are the relief of poverty in particular through the provision of accommodation to elderly people in need who are of limited means and who are of British nationality or domiciled in the United Kingdom of Great Britain and Northern Ireland.

The Home has 24 cottages and a main building with 34 residential rooms with ensuite facilities. Several rooms in the main building have been arranged in such a way that couples can be offered their own bedroom and sitting room. The main building also houses the dining room, the main kitchen, the reception and administrative facilities, a library/quiet room and three lounges.

We provide a full caring service 24/7 for our Residents. This includes accommodation and all aspects of care from nutrition, hydration and personal care to cleaning and laundry.

To ensure continued comprehensive support for our Residents, we have increased our average number of monthly employees from 71 to 72. This headcount equates to 57.26 Full Time Equivalents ("FTE") compared to 55.26 FTE the previous year. Some of this is because we have taken the accounting function fully inhouse. At BBCH, we strive to be an exemplary employer, offering an exceptional work environment, fostering staff engagement and loyalty, providing a competitive compensation and benefits package and excellent training opportunities.

We maintain our affiliation with the Living Wage Foundation with great pride, aligning with the principles inherent in the Quaker ethos.

While it should be noted that certain health conditions may require specialised support beyond our registration scope, BBCH always tries to provide a true home for life. We are not a nursing home, yet we extend our services to accommodate Residents who exhibit extreme frailty. Moreover, we offer end-of-life care, enabling Residents to peacefully transition in the comfort of their own rooms, surrounded by familiar faces.

Achievements and performance

Our website and our Facebook page serve as key information resources for new Residents and their families, as well as a recruitment tool for potential staff members, volunteers and Trustees. Interested individuals can apply online.

The Marketing Group continues to assist in the development and improvement of our online presence and our marketing materials. Our Facebook and Instagram accounts remain a popular way to stay in touch, with many families and friends following updates from the Home. Our venture into radio advertising continues and has helped us towards our objective of achieving a maximum 6% vacancy rate.

The quality of service provided to our Residents remains our utmost priority, and we consistently receive positive and supportive feedback from them. Their comments, as well as those from relatives and other visitors, often highlight the warm and nurturing atmosphere within the Home, along with the dedication and care exhibited by our staff. We value constructive critical feedback as it helps us maintain our focus, rectify any errors promptly and continuously enhance our performance.

Throughout the year we offer a diverse and extensive programme of activities and events. These include craft groups, ballroom and Latin American dancing, exercise classes, bible study, music for pleasure, scrabble and gardening. There is a quarterly Art Exhibition to showcase the Residents' creative skills. Residents are encouraged to suggest areas of interest and actively participate in their organization.

We provide access to Amazon Video and Netflix for a wide range of film choices. A group of Residents and activities assistants curate the films, which are then streamed in the main lounge.

We have two full-time Care Activities Assistants who facilitate group activities as well as one-to-one engagements tailored to individual needs. We also have a mobile shop to cater to those who are unable to go out.

Our minibus outings are as popular as ever. We offer a wide range of destinations from visits to Raystede, the Long Man Brewery or outings to the Eastbourne Bandstand for shows as varied as an ABBA Tribute Band and the Proms experience which ended with a magnificent fireworks display.

Back at BBCH special occasions such as the Coronation and landmark birthdays are opportunities for celebration. Visits by Zoolab's snakes, spiders and snails are well liked as is the arrival of the Pet Pals Therapy rabbits and guinea pigs. The Summer Fayre is always a great success and this year raised nearly £2,000 which will contribute to outings and activities.

We continue to provide Residents with a free Wi-Fi service throughout the Home. As a result, approximately 70% of our Residents are now connected to the internet via computers, laptops, iPads and tablets. Many new Residents arrive with their own technology but we also have a designated laptop in one of our lounges for general use. The activities team supports those using computers and tablets by conducting monthly "computer group" sessions. We have also ventured into facilitating virtual reality adventures for Residents including deep sea experiences.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Our volunteers are integral to providing companionship and a varied range of activities to Residents. The Trustees would like to express their thanks and gratitude to them for their valued contributions to the BBCH community, in particular Janet and Tony who have been giving their time to BBCH Residents for 25 years.

All new Residents are offered the opportunity to join our Home's telephone system. In most cases this allows them to retain their previous home number. Call rates can be lower than those offered by commercial providers.

We have continued our ongoing programme of maintenance and refurbishment of the Home. We have taken advantage of the fact that we have had a few more vacancies than planned to get ahead of our usual refurbishment schedule.

We actively encourage all staff members to pursue further training. Some are currently working towards Health and Social Care Diplomas, and all managers have attended relevant training courses. Training opportunities are also offered to Trustees to ensure high standards of governance are maintained.

The personalisation of care for our Residents encompasses all aspects of a Resident's life at BBCH including care and support staff. Personalisation focuses on individual preferences, which may include:

- Allowing Residents to bring personal items and their own furniture to the Home;
- Accommodating colour scheme changes in rooms or cottages;
- Enabling Residents to prepare their own refreshments, such as tea, coffee, hot chocolate, or juices, at any time, or providing assistance if needed; and
- Offering flexibility in dining arrangements, allowing meals to be enjoyed in rooms or the dining room based on individual preferences.

Sadly every year there are a number of deaths among the Residents. We continue to hold an annual Remembrance Day to commemorate them. Family and friends of those who have left are invited to attend.

Financial review

The financial performance of the Home in the current year has continued to be influenced by escalating inflation but has been somewhat offset by higher occupancy rates. However, unforeseen and unpredictable vacancies occasionally occur and despite our robust marketing strategy it is not always possible to fill these rooms promptly.

In anticipation of Residents potentially encountering financial challenges the Trustees established a bursary fund several years ago. The Trustees determined that the fund should be maintained at £250,000.

As a Quaker-led organisation BBCH is proud to be a member of the Living Wage Foundation and as such we increase salaries each year in line with the rise in the Real Living Wage. This commitment will result in an increase in our salary expenditure.

The significant proportion of staff costs relative to total costs can be attributed to several factors:

- BBCH operates without any debt or financing costs, as we own our properties outright;
 - Our utility costs have been fixed at favourable levels, providing some protection against the rising expenses associated with heating and lighting. When each fix ends we seek to source competitive rates to minimise costs; and
 - Over the years, we have made substantial investments in energy-saving measures such as double glazing, LED lighting, and solar panels.
-

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

We had formulated plans for a designated activities space for which we have outline planning permission. Following a recent thorough review of the suitability of the project Trustees have agreed that we should not proceed with it. Alternatives to an activity centre are to be researched and feasibility studies undertaken during the financial year 2024/25. The funds that had been designated for the purposes of the activities centre have been re-designated as a property improvements reserve.

Reserves Policy

To effectively respond to unforeseen circumstances that might result in the closure of the Home, for example a recurrence of the Covid pandemic or a significant change in the political, legal or regulatory environment adversely affecting our costs, we endeavour to maintain a reserve equivalent to between two and three months' expenditure in easily accessible funds. Three month's expenditure currently amounts to £659,000. Following the de-designation of the property improvements reserve and the other care improvements reserve last year we hold £669,000 in free reserves. The Trustees consider this to be appropriate in light of continued political and economic uncertainties.

To ensure ongoing relevance and adequacy the reserves policy undergoes an annual review informed by the Risk Register. This allows the Trustees to adopt prudent financial practices and enact proactive adjustments as necessary.

Investment Powers and Policy

The powers of investment granted to the charity are outlined in the Memorandum and Articles of Association, providing the Trustees with the discretion to invest in any manner they deem appropriate. The performance and investment options are closely monitored by the Trustees who serve on the Finance and Investment Committee. Rathbone Investment Management Limited is entrusted with the management of the investments. The Finance and Investment Committee conducts annual reviews of our investments and ethical investment policy.

The Trustees have adopted a Medium Risk Profile, as defined in the Rathbone Client Agreement, along with specific Investment Restrictions. These restrictions include:

- No direct overseas investment
- No direct investment in Aerospace or Defence
- No direct investment in Breweries, Alcohol, or Tobacco
- No investment in unregulated investment vehicles
- Preference for environmentally responsible companies

The Trustees are exploring the impacts of removing the direct qualifier for investments connected to Aerospace, Defence, Breweries, Alcohol, Tobacco and overseas investments to bring this more in line with the Quaker ethos.

Public benefit

In making decisions regarding our activities, the Trustees have diligently considered the guidance provided by the Charity Commission, ensuring that our endeavours align with our charitable status and that we carry out our activities for the public benefit.

The Trustees confirm that we have complied with our duty to have due regard to the Charity Commission's public benefit guidance when exercising those powers and duties to which the guidance is relevant.

Key Management Personnel

The two senior managers are line-managed by nominated Trustees. The determination of remuneration for our senior managers rests with the discerning discretion of the Trustees and is based upon appropriate market rates.

BERNHARD BARON CARE HOME

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Auditor

In compliance with the company's articles, a comprehensive evaluation was conducted in early 2023 regarding the appointment of auditors. It was agreed by the Trustees that TC Group, previously known as Knill James LLP, be reappointed as the auditor of the company for the following three-year period.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.



.....
Ms S Walton
Trustee

Date: 04.10.24.....

BERNHARD BARON CARE HOME

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also the directors of Bernhard Baron Care Home for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Opinion

We have audited the financial statements of Bernhard Baron Care Home (the 'charitable company') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussion with the directors and other management (as required by auditing standards), and discussed with the directors and other management the policies and procedures regarding compliance with laws and regulations;
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102 and the Companies Act 2006) and the relevant tax compliance regulations in the UK;
- We considered the nature of the industry, the control environment and business performance, including the key drivers for management's remuneration;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the company has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the charitable company's governing document, tax legislation and Charities (Protection and Social Investment) Act 2016. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements, including the Trustees' report, and remaining alert to new or unusual transactions which may not be in accordance with the governing document.

The most significant laws and regulations that have an indirect impact on the financial statements are employment law, health and safety regulations and the UK General Data Protection Regulation (UK GDPR). We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these laws and regulations and inspected correspondence with regulatory authorities.

We identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included, but were not limited to, testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

BERNHARD BARON CARE HOME

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group

Nicholas Rawson FCA (Senior Statutory Auditor)
for and on behalf of TC Group

22nd October 2024
.....

Chartered Accountants
Statutory Auditor

One Bell Lane
Lewes
East Sussex
BN7 1JU

BERNHARD BARON CARE HOME

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year

	Notes	Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
<u>Income and endowments from:</u>						
Donations and legacies	2	5,858	250	2,350	8,458	106,489
Charitable activities	5	2,695,802	-	-	2,695,802	2,391,334
Investments	4	21,284	-	-	21,284	15,523
Other income	6	9,003	-	-	9,003	7,029
Total income		2,731,947	250	2,350	2,734,547	2,520,375
<u>Expenditure on:</u>						
Raising funds	7	4,472	-	-	4,472	4,418
Charitable activities	8	2,623,992	54,059	3,654	2,681,705	2,490,705
Total expenditure		2,628,464	54,059	3,654	2,686,177	2,495,123
Net (losses)/gains on investments	14	23,450	-	-	23,450	(28,780)
Net incoming/(outgoing) resources before transfers		126,933	(53,809)	(1,304)	71,820	(3,528)
Gross transfers between funds		(44,711)	54,009	(9,298)	-	-
Net movement in funds		82,222	200	(10,602)	71,820	(3,528)
Fund balances at 1 April 2023		3,127,853	361,070	49,911	3,538,834	3,542,362
Fund balances at 31 March 2024		3,210,075	361,270	39,309	3,610,654	3,538,834

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BERNHARD BARON CARE HOME

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year

		Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	2	106,219	270	-	106,489
Charitable activities	5	2,391,334	-	-	2,391,334
Investments	4	15,523	-	-	15,523
Other income	6	7,029	-	-	7,029
Total income		2,520,105	270	-	2,520,375
<u>Expenditure on:</u>					
Raising funds	7	4,418	-	-	4,418
Charitable activities	8	2,410,749	73,867	6,089	2,490,705
Total expenditure		2,415,167	73,867	6,089	2,495,123
Net gains/(losses) on investments	14	(28,780)	-	-	(28,780)
Net incoming/(outgoing) resources before transfers		76,158	(73,597)	(6,089)	(3,528)
Gross transfers between funds		309,333	(365,333)	56,000	-
Net movement in funds		385,491	(438,930)	49,911	(3,528)
Fund balances at 1 April 2022		2,742,362	800,000	-	3,542,362
Fund balances at 31 March 2023		3,127,853	361,070	49,911	3,538,834

BERNHARD BARON CARE HOME

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	15	2,541,551		2,647,837	
Investments	16	747,743		710,593	
				<u>3,358,430</u>	
		3,289,294			
Current assets					
Stocks	17	7,363		7,308	
Debtors	18	37,944		112,441	
Cash at bank and in hand		585,944		342,136	
				<u>461,885</u>	
		631,251			
Creditors: amounts falling due within one year	19	<u>(309,891)</u>		<u>(281,481)</u>	
Net current assets			321,360		180,404
Total assets less current liabilities			<u>3,610,654</u>		<u>3,538,834</u>
Income funds					
Restricted funds	21	39,309		49,911	
Unrestricted funds - Designated	23	361,270		361,070	
Unrestricted funds - general		3,210,075		3,127,853	
				<u>3,538,834</u>	
			<u>3,610,654</u>		<u>3,538,834</u>

The financial statements were approved by the Trustees on 04.10.24



Mr P A Appleton
Trustee



Ms S Walton
Trustee

Company registration number 3580252

1 Accounting policies

Charity information

Bernhard Baron Care Home is a private company limited by guarantee incorporated in England and Wales. The registered office is Eastbourne Road, Polegate, East Sussex, BN26 5HB.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, there is still the possibility that the pandemic created by Covid-19 may affect the future occupation rate for the foreseeable future. The Trustees have prepared a Covid-19 Risk Assessment and (depending on the level of reduced income) have discussed various financial options to ensure that there will be adequate funds to continue in operational existence for the next financial year. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the Accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives, unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from charitable activities are all accounted for in the period in which the service is provided.

1.5 Expenditure

Expenditure is recognised when a liability is incurred. Resources expended are accounted for on an accruals basis and includes irrecoverable VAT where appropriate.

Costs of generating funds are the costs relating to investment management fees.

Charitable activity expenditure comprises all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an appropriate proportion of overhead and support costs.

Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings - Freehold	2% straight line
Fixtures, fittings & equipment	10% or 20% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1 Accounting policies

(Continued)

1.10 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity contributes to the Pensions Trust's Growth Plan at rates set by the Scheme Actuary and advised to the Trustees by the Scheme Administrator. The scheme is a defined benefit, multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity. In accordance with FRS102 therefore, the scheme is accounted for as a defined contribution scheme. Contributions to the scheme are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

BERNHARD BARON CARE HOME**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2024**

		2024		2023	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	27		317,578		167,139
Investing activities					
Purchase of tangible fixed assets		(84,214)		(37,342)	
Proceeds on disposal of tangible fixed assets		2,860		-	
Cash account movements		(42,793)		(30,063)	
Purchase of investments		(164,019)		(289,213)	
Proceeds on disposal of investments		193,112		307,990	
Investment income received		21,284		15,523	
Net cash used in investing activities			(73,770)		(33,105)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			243,808		134,034
Cash and cash equivalents at beginning of year			342,136		208,102
Cash and cash equivalents at end of year			585,944		342,136

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

2	Income from donations and legacies	Unrestricted funds general		Unrestricted funds designated		Restricted funds		Unrestricted funds general		Unrestricted funds designated		Restricted funds		Total	
		2024	£	2024	£	2024	£	2024	£	2023	£	2023	£	2023	£
	Donations and gifts	858		250		2,350		21,346		270		-		21,616	
	Legacies	5,000		-		-		84,873		-		-		84,873	
		5,858		250		2,350		106,219		270		-		106,489	

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

Depreciation

The charity exercises judgements to determine useful lives and residual values of property, plant and equipment. The assets are depreciated down to their residual values over their estimated useful lives.

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from listed investments	18,174	15,326
Interest receivable	3,110	197
	<u>21,284</u>	<u>15,523</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Charitable activities	Fees received		Welfare gifts etc		Telephone money received		Total 2024		Fees received		Welfare gifts etc		Telephone money received		Total 2023	
	£	2024	£	2024	£	2024	£	2024	£	2023	£	2023	£	2023	£	2023
Incoming resources	2,649,215		(1,507)		8,017		2,655,725		2,344,588		(1,394)		8,421		2,351,615	
Charitable rental income	40,077		-		-		40,077		39,719		-		-		39,719	
	<u>2,689,292</u>		<u>(1,507)</u>		<u>8,017</u>		<u>2,695,802</u>		<u>2,384,307</u>		<u>(1,394)</u>		<u>8,421</u>		<u>2,391,334</u>	

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Net gain on disposal of tangible fixed assets	2,189	-
Other income	6,814	7,029
	<u>9,003</u>	<u>7,029</u>

7 Raising funds

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Investment management	4,472	4,418
	<u>4,472</u>	<u>4,418</u>

BERNHARD BARON CARE HOME**STATEMENT OF CASH FLOWS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****8 Expenditure on charitable activities**

	2024	2023
	£	£
Direct costs		
Staff costs	1,729,463	1,532,966
Depreciation and impairment	189,829	187,391
Provisions	218,612	213,919
Training and conference expenses	28,621	25,236
Fee subsidy	57,663	61,498
Medical expenses	-	6,089
Electricity	50,991	37,667
Gas	43,940	52,578
Water	23,160	20,809
Council tax	3,933	3,755
Cleaning and consumables	20,356	18,217
Insurance	14,249	14,564
Garden expenses	14,671	16,317
Repairs	98,775	126,071
Decorations	4,115	5,149
Travel expenses	5,274	5,881
Welfare expenses	15,163	12,551
Other charitable expenditure	72,061	64,757
	<u>2,590,876</u>	<u>2,405,415</u>
Share of support and governance costs (see note 10)		
Support	56,420	43,439
Governance	34,409	41,851
	<u>2,681,705</u>	<u>2,490,705</u>
Analysis by fund		
Unrestricted funds - general	2,623,992	2,410,749
Unrestricted funds - designated	54,059	73,867
Restricted funds	3,654	6,089
	<u>2,681,705</u>	<u>2,490,705</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Net movement in funds **2024** **2023**
£ **£**

The net movement in funds is stated after charging/(crediting):

Fees payable for the audit of the charity's financial statements	11,380	9,500
Depreciation of owned tangible fixed assets	189,829	187,391
Profit on disposal of tangible fixed assets	(2,189)	-
	186,520	196,891

10 Support costs

	Support costs	Governance costs	2024 Support costs		Governance costs	2023
	£	£	£	£	£	£
Registration fees	8,352	-	8,352	8,792	-	8,792
Stationery, advertising and software	31,758	-	31,758	21,642	-	21,642
Postage and telephone	16,310	-	16,310	13,005	-	13,005
Audit fees	-	11,380	11,380	-	9,500	9,500
Legal and professional	-	20,891	20,891	-	29,813	29,813
Bank charges and interest	-	1,918	1,918	-	2,338	2,338
Committee expenses	-	220	220	-	200	200
	56,420	34,409	90,829	43,439	41,851	85,290
Analysed to						
Charitable activities	56,420	34,409	90,829	43,439	41,851	85,290

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. The trustees were reimbursed £nil for travelling and subsistence expenses in the year (2023 - £nil).

BERNHARD BARON CARE HOME**STATEMENT OF CASH FLOWS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****12 Employees**

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Housing care for residents	66	67
Administration	6	4
	<hr/>	<hr/>
Total	72	71
	<hr/> <hr/>	<hr/> <hr/>

Employment costs	2024	2023
	£	£
Wages and salaries	1,508,339	1,340,588
Social security costs	113,485	97,487
Other pension costs	107,639	94,891
	<hr/>	<hr/>
	1,729,463	1,532,966
	<hr/> <hr/>	<hr/> <hr/>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024	2023
	Number	Number
£60,000 to £70,000	1	1
	<hr/> <hr/>	<hr/> <hr/>

Remuneration of key management personnel

The remuneration of the three key management personnel is as follows.

	2024	2023
	£	£
Aggregate compensation	198,733	167,530
	<hr/> <hr/>	<hr/> <hr/>

13 Taxation

The Company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Net (losses)/gains on investments

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Revaluation of investments	27,098	(22,442)
(Loss)/gain on sale of investments	(3,648)	(6,338)
	<u>23,450</u>	<u>(28,780)</u>

15 Tangible fixed assets

	Land and buildings - Freehold £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2023	3,450,585	1,151,835	49,751	4,652,171
Additions	38,903	31,211	14,100	84,214
Disposals	-	-	(6,700)	(6,700)
At 31 March 2024	<u>3,489,488</u>	<u>1,183,046</u>	<u>57,151</u>	<u>4,729,685</u>
Depreciation and impairment				
At 1 April 2023	1,112,558	843,803	47,973	2,004,334
Depreciation charged in the year	69,528	116,499	3,802	189,829
Eliminated in respect of disposals	-	-	(6,029)	(6,029)
At 31 March 2024	<u>1,182,086</u>	<u>960,302</u>	<u>45,746</u>	<u>2,188,134</u>
Carrying amount				
At 31 March 2024	<u>2,307,402</u>	<u>222,744</u>	<u>11,405</u>	<u>2,541,551</u>
At 31 March 2023	<u>2,338,027</u>	<u>308,032</u>	<u>1,778</u>	<u>2,647,837</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2023	654,054	56,539	710,593
Additions	164,019	-	164,019
Valuation changes	27,098	-	27,098
Cash account movement	-	(42,793)	(42,793)
Disposals	(111,174)	-	(111,174)
	<u>733,997</u>	<u>13,746</u>	<u>747,743</u>
At 31 March 2024	733,997	13,746	747,743
	<u>733,997</u>	<u>13,746</u>	<u>747,743</u>
Carrying amount			
At 31 March 2024	733,997	13,746	747,743
	<u>733,997</u>	<u>13,746</u>	<u>747,743</u>
At 31 March 2023	654,054	56,539	710,593
	<u>654,054</u>	<u>56,539</u>	<u>710,593</u>

17 Stocks

	2024 £	2023 £
Finished goods and goods for resale	7,363	7,308
	<u>7,363</u>	<u>7,308</u>

18 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	1,119	9,269
Other debtors	8,741	8,406
Prepayments and accrued income	28,084	94,766
	<u>37,944</u>	<u>112,441</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

19 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	23,863	-
Trade creditors	58,085	25,260
Other creditors	13,267	12,563
Accruals and deferred income	214,676	243,658
	<u>309,891</u>	<u>281,481</u>

20 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	107,639	94,891
	<u>107,639</u>	<u>94,891</u>

The charity participates in a personal pension scheme operated by the Pensions Trust which is a defined contribution scheme.

An amount of £13,267 was outstanding at the balance sheet date (2023 - £12,563).

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Resources expended	Transfers	Balance at 1 April 2023	Movement in funds			Balance at 31 March 2024
				Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£
Fee support fund	(6,089)	50,000	43,911	-	-	(7,298)	36,613
Named resident fund	-	6,000	6,000	-	(3,654)	-	2,346
New vehicle	-	-	-	2,000	-	(2,000)	-
Activities	-	-	-	350	-	-	350
	<u>(6,089)</u>	<u>56,000</u>	<u>49,911</u>	<u>2,350</u>	<u>(3,654)</u>	<u>(9,298)</u>	<u>39,309</u>

Fee Support Fund

To provide a fund to assist those residents whose funds are depleted within the first three years of residence in the Main Building or within the first five years of residence in a Cottage and where there is a shortfall in the funding available. Anonymous Donation.

Named Resident Fund

Funds to assist an individual resident with payment of their fees.

New vehicle

Funds to assist the purchase of a new vehicle during the year.

Activities

Funds to assist the running of activities for the residents.

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2024
	£	£	£	£	£	£
General funds	3,127,853	2,731,947	(2,628,464)	(44,711)	23,450	3,210,075
	<u>3,127,853</u>	<u>2,731,947</u>	<u>(2,628,464)</u>	<u>(44,711)</u>	<u>23,450</u>	<u>3,210,075</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

22 Unrestricted funds (Continued)

Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2023
	£	£	£	£	£	£
General funds	2,742,362	2,520,105	(2,415,167)	309,333	(28,780)	3,127,853
	<u>2,742,362</u>	<u>2,520,105</u>	<u>(2,415,167)</u>	<u>309,333</u>	<u>(28,780)</u>	<u>3,127,853</u>

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

23 Unrestricted funds - Designated

These are unrestricted funds which are material to the charitable company's activities.

	Balance at 1 April 2022	Movement in funds			Balance at 1 April 2023	Movement in funds			Balance at 31 March 2024
		Incoming resources	Resources expended	Transfers		Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£	£	
Property improvements reserve	300,000	-	-	(300,000)	-	-	111,270	111,270	
Other care improvements reserve	250,000	-	-	(250,000)	-	-	-	-	
Bursary fund	250,000	-	(61,498)	61,498	250,000	(54,009)	54,009	250,000	
Marquee fund	-	-	(4,320)	4,320	-	-	-	-	
Garden fund	-	50	(300)	300	50	(50)	-	-	
ESCC fund	-	-	(7,749)	7,749	-	-	-	-	
Activity centre	-	220	-	110,800	111,020	250	(111,270)	-	
	<u>800,000</u>	<u>270</u>	<u>(73,867)</u>	<u>(365,333)</u>	<u>361,070</u>	<u>(54,059)</u>	<u>54,009</u>	<u>361,270</u>	

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

23 Unrestricted funds - Designated (Continued)

Property improvements reserve

Funds to recommence our plans for a continual improvement programme for the residents accommodation and recreation facilities.

Other care improvements reserve

The trustees have decided that residents should be cared for as long as possible within Bernhard Baron Cottage Homes and have set aside funds to cover the inevitable increase in costs of equipment and accommodation.

Bursary fund

To provide a fund to assist those residents whose funds are depleted where we are unable to obtain funding or where there is a shortfall in the funding available.

Marquee Fund

Funds from a Resident to provide a Marquee until April 2022 when Covid-19 Government Funding Stopped. Any surplus to be used for the new property improvements.

Garden Fund

Donations from residents towards the cost of plants within the grounds.

ESCC Fund

Surplus of monies received from ESCC for a residents fees.

Activities Centre

Funds to commence our plans to build a dedicated Activities Centre within the grounds for the physical and mental wellbeing of our residents.

BERNHARD BARON CARE HOME

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

24 Analysis of net assets between funds

Fund balances at 31 March 2024 are represented

by:

	Unrestricted funds	Designated funds	Restricted funds	Total Unrestricted funds	Designated funds	Restricted funds	Total
	2024	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£	£
Tangible assets	2,541,551	-	-	2,541,551	-	-	2,647,837
Investments	747,743	-	-	747,743	-	-	710,593
Current assets/(liabilities)	(79,219)	361,270	39,309	321,360	361,070	49,911	180,404
	<u>3,210,075</u>	<u>361,270</u>	<u>39,309</u>	<u>3,610,654</u>	<u>361,070</u>	<u>49,911</u>	<u>3,538,834</u>

BERNHARD BARON CARE HOME**STATEMENT OF CASH FLOWS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2024****25 Operating lease commitments****Lessee**

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	24,703	24,703
Between two and five years	79,791	87,948
In over five years	8,273	24,818
	<u>112,767</u>	<u>137,469</u>

26 Related party transactions

There have been no disclosable related party transactions in the year.

27 Cash generated from operations

	2024	2023
	£	£
Surplus/(deficit) for the year	71,820	(3,527)
Adjustments for:		
Investment income recognised in statement of financial activities	(21,284)	(15,523)
Gain on disposal of tangible fixed assets	(2,189)	-
Loss on disposal of investments	3,648	6,338
Fair value gains and losses on investments	(27,098)	22,442
Depreciation and impairment of tangible fixed assets	189,829	187,391
Movements in working capital:		
(Increase)/decrease in stocks	(55)	129
Decrease/(increase) in debtors	74,497	(71,156)
Increase in creditors	28,410	41,045
Cash generated from operations	<u><u>317,578</u></u>	<u><u>167,139</u></u>

28 Analysis of changes in net funds

The charitable company had no material debt during the year.

BERNHARD BARON CARE HOME

England & Wales - Charity number 1070891

Accounts

Charity registration number 1070891

Company registration number 3580252 (England and Wales)

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	Mr P A Appleton Ms S Coles Ms K Gibbs Mrs S N Hallett Mr D H Hitchin Mrs P A Sear Mrs J E Stock Mr J Thurley Ms S Walton Mr J Stock	(Appointed 21 April 2023)
Treasurer	Ms S Walton	
Charity number	1070891	
Company number	3580252	
Registered office	Eastbourne Road Polegate East Sussex BN26 5HB	
Auditors	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc 63/67 Terminus Road Eastbourne East Sussex BN21 3NE	
Solicitors	Gaby Hardwicke 33 The Avenue Eastbourne East Sussex BN21 3YD	
Investment advisors	Rathbone Investment Management Limited 1 Northgate Chichester West Sussex PO19 1AT	

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
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BERNHARD BARON CARE HOME FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Bernhard Baron Care Home

Bernhard Baron Care Home (referred to as BBCH or the Home) is a residential facility located in Polegate, East Sussex, dedicated to providing exceptional care for older individuals. Registered for up to 60 male and female Residents, BBCH is administered by the Religious Society of Friends (Quakers). We warmly welcome individuals of all religious and political beliefs who seek the care and spirit of community that our Home offers.

Structure, governance and management

Corporate Structure, Governing Documents, and Charity Registration

Bernhard Baron Care Home (BBCH) was established as a charity in 1945 and is now a company limited by guarantee, incorporated on 12th June 1998. It is a registered charity with the Charity Commission. The governing documents that guide BBCH's operations are its Memorandum and Articles of Association. The Home registered a change in name in October 2022 from Bernhard Baron Cottage Homes to Bernhard Baron Care Home to more accurately reflect the nature of the charity.

Appointment of Trustees

The majority of Trustees, who also serve as directors of BBCH, are nominated by Area Quaker Meetings of the Religious Society of Friends and if accepted are subsequently appointed at a General Meeting of BBCH. Trustees have also agreed to the appointment of up to two non-Quaker Trustees and the first of these was co-opted to the Board in April 2023. To ensure continuity, Trustees are appointed for a rolling three-year period, with a change-over or reappointment of at least four trustees every year. The articles allow for 12 Trustees. At present we are fortunate to have 9 Trustees and, led by our skills audit, we are actively recruiting to ensure that we have all the expertise that we require on the Board.

Trustee Involvement in the Home

Trustees attend at least four meetings per year, in addition to the Annual General Meeting (AGM). The Board has constituted committees as follows; the Management and Development Committee, the Premises Committee and the Finance and Investment Committee. Each of the Committees has three Trustee members. There are also two support groups as follows; the ITC Group and the Marketing Group.

Whenever possible, Trustees join Residents for lunch on meeting days to foster an open exchange of information about life in the Home.

Trustees also conduct regular inspections of the Home, meeting with staff and Residents. Reports from these inspections are used to facilitate continuous improvements in care.

Once a year, the Trustees gather off-site for a strategy day, providing an opportunity to develop the strategic future of the Home and determine priorities for business planning purposes.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P A Appleton

Ms S Coles

Ms K Gibbs

Mrs S N Hallett

Mr D H Hitchin

Mrs P A Sear

Mrs J E Stock

Mr J Thurley

Ms S Walton

Mr J Stock

(Appointed 21 April 2023)

Organisation and Management

BBCH is managed by Trudi Knight, the Principal Care Manager, and Janice Andrews, the Business Manager. Both individuals bring with them extensive experience, not only within BBCH but also in various management and care positions in other organisations.

They are supported by a team of senior managers and department heads, all of whom have been with the Home for many years. We receive regular accounting assistance from Veronica Stoner, who is self-employed, and Trish Durbridge, our dedicated accounts assistant.

The Trustees would like to express their gratitude to all the staff for their unwavering dedication throughout another challenging year. They also extend their appreciation to the Senior Management Team for their continued hard work in ensuring the care and safety of our Residents and staff.

Objectives and activities

The Charity's objects are the relief of poverty in particular through the provision of accommodation to elderly people in need who are of limited means and who are of British nationality or domiciled in the United Kingdom of Great Britain and Northern Ireland.

The Home has 24 cottages and a main building with 34 residential rooms with ensuite facilities. Several rooms in the main building have been arranged in such a way that couples can be offered their own bedroom and sitting room. The main building also houses the dining room, the main kitchen, the reception and administrative facilities, a library/quiet room and three lounges.

We provide a full caring service 24/7 for our Residents. This includes accommodation and all aspects of care from nutrition, hydration and personal care to cleaning and laundry.

To ensure continued comprehensive support for our Residents, we have increased our staff numbers from 54.29 Full Time Equivalents ("FTE") to 55.26 FTE. At BBCH, we strive to be an exemplary employer, offering an exceptional work environment, fostering staff engagement and loyalty, providing a competitive compensation and benefits package and excellent training opportunities.

We maintain our affiliation with the Living Wage Foundation with great pride, aligning with the principles inherent in the Quaker ethos.

The bursary fund plays a vital role in our commitment to supporting Residents who may encounter difficulties in meeting their fees. Currently capped at £250,000, this fund stands as a testament to the Quaker principles we embody in providing lifelong care for our Residents whenever possible.

While it should be noted that certain health conditions may require specialised support beyond our registration scope, BBCH always tries to provide a true home for life. We are not a nursing home, yet we extend our services to accommodate Residents who exhibit extreme frailty. Moreover, we offer end-of-life care, enabling Residents to peacefully transition in the comfort of their own rooms, surrounded by familiar faces.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Achievements and performance

Our website serves as a key information resource for new Residents and their families, as well as a recruitment tool for potential staff members, volunteers and Trustees. Interested individuals can apply online. This year, we have upgraded the technology behind our website and taken new photographs of the cottages, main building, grounds, Residents, and staff.

We have set up a Marketing Group to assist in the continued development and improvement of our online presence and our marketing materials. Our Facebook and Instagram accounts continue to experience significant growth in usage, with many families and friends following updates from the Home. We ventured into radio advertising for the first time this year and have had very positive responses from the campaign. This has helped us towards our objective of achieving a maximum 6% vacancy rate.

The quality of service provided to our Residents remains our utmost priority, and we consistently receive positive and supportive feedback from them. Their comments, as well as those from relatives and other visitors, often highlight the warm and nurturing atmosphere within the Home, along with the dedication and care exhibited by our staff. We value constructive critical feedback as it helps us maintain our focus, rectify any errors promptly and continuously enhance our performance.

Throughout the year we offer a diverse and extensive programme of activities and events. These include craft groups, exercise classes, bible study, music for pleasure, scrabble and various other games. Residents are encouraged to suggest areas of interest and actively participate in their organization. We have expanded our entertainment options by providing access to Amazon Video and Netflix for a wide range of film choices. A group of Residents and activities assistants curate the films, which are then streamed in the main lounge.

We have two full-time Care Activities Assistants who facilitate group activities as well as one-to-one engagements tailored to individual needs. We also have a mobile shop to cater to those who are unable to go out. Following the lifting of Covid restrictions outings on our minibus have become popular again.

Bank holidays and special occasions such as the late Queen's Platinum Jubilee are celebrated with special teas. Lunches at a local restaurant, and fish and chips evenings are all part of the busy programme. Cheese and wine evenings are particularly popular. Birthdays and anniversaries are acknowledged and 'Father Christmas' visits every year with a gift for every Resident.

Our volunteers returned with renewed enthusiasm after the lockdown period helping with activities and providing companionship to Residents. The Trustees would like to express their thanks and gratitude to them for their valued contributions to the BBCH community.

We continue to provide Residents with a free Wi-Fi service throughout the Home. As a result, approximately 70% of our Residents are now connected to the internet via computers, laptops, iPads and tablets. Many new Residents arrive with their own technology but we also have a designated laptop in one of our lounges for general use. The activities team supports those using computers and tablets by conducting monthly "computer group" sessions.

All new Residents are offered the opportunity to join our Home's telephone system. In most cases this allows them to retain their previous home number. Call rates can be lower than those offered by commercial providers.

We have continued our ongoing programme of maintenance and refurbishment of the Home. We have taken advantage of the fact that we have had a few more vacancies than planned to get ahead of our usual refurbishment schedule.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

We actively encourage all staff members to pursue further training. Some are currently working towards Health and Social Care Diplomas, and all managers have attended relevant training courses. Training opportunities are also offered to Trustees to ensure high standards of governance are maintained.

The personalisation of care for our Residents encompasses all aspects of a Resident's life at BBCH including care and support staff. Personalisation focuses on individual preferences, which may include:

- Allowing Residents to bring personal items and their own furniture to the Home;
- Accommodating colour scheme changes in rooms or cottages;
- Enabling Residents to prepare their own refreshments, such as tea, coffee, hot chocolate, or juices, at any time, or providing assistance if needed; and
- Offering flexibility in dining arrangements, allowing meals to be enjoyed in rooms or the dining room based on individual preferences.

Sadly every year there are a number of deaths among the Residents. We continue to hold an annual Remembrance Day to commemorate them. Family and friends of those who have left are invited to attend.

Financial review

The financial performance of the Home in the current year has continued to be influenced by escalating inflation and low occupancy rates resulting from the impact of the pandemic. Despite facing a number of unoccupied rooms our revenue remained resilient. However, unforeseen and unpredictable vacancies occasionally occur and despite our robust marketing strategy it is not always possible to fill these rooms promptly.

In anticipation of Residents potentially encountering financial challenges the Trustees established a bursary fund several years ago. The Trustees determined that the fund should be maintained at £250,000.

As a Quaker-led organisation BBCH is proud to be a member of the Living Wage Foundation and as such we increase all our salaries each year in line with the rise in the Real Living Wage. This commitment will result in an increase in our salary expenditure.

The significant proportion of staff costs relative to total costs can be attributed to several factors:

- BBCH operates without any debt or financing costs, as we own our properties outright;
- Our utility costs have been fixed at favourable levels, providing some protection against the rising expenses associated with heating and lighting. This fixed facility will end in 2027 and we will again seek to secure competitive rates to minimise costs; and
- Over the years, we have made substantial investments in energy-saving measures such as double glazing, LED lighting, and solar panels.

We have formulated plans for a designated activities space, and we aim to make considerable progress in fundraising for this project in 2023. We have received outline planning consent for the activities centre and are working with a third party, Alastair Fairley, to develop a fundraising strategy and project plan.

Reserves Policy

The Reserves policy is currently under formal review. To effectively respond to unforeseen circumstances that might result in the closure of the Home, for example a recurrence of the recent pandemic or a significant change in the political, legal or regulatory environment adversely affecting our costs, we endeavour to maintain a reserve equivalent between two and three months' expenditure in easily accessible funds. Three month's expenditure currently amounts to £625,000. We have de-designated the property improvements reserve and the other care improvements reserve in order to accommodate this. Following this de-designation we hold approximately £500,000 in free reserves.

To ensure ongoing relevance and adequacy the reserves policy undergoes an annual review informed by the Risk Register. This allows the Trustees to adopt prudent financial practices and enact proactive adjustments as necessary.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Investment Powers and Policy

The powers of investment granted to the charity are outlined in the Memorandum and Articles of Association, providing the Trustees with the discretion to invest in any manner they deem appropriate. The performance and investment options are closely monitored by the Trustees who serve on the Finance and Investment Committee. Rathbone Investment Management Limited is entrusted with the management of the investments. The Finance and Investment Committee conducts annual reviews of our investments and ethical investment policy.

The Trustees have adopted a Medium Risk Profile, as defined in the Rathbone Client Agreement, along with specific Investment Restrictions. These restrictions include:

- No direct overseas investment
- No direct investment in Aerospace or Defence
- No direct investment in Breweries, Alcohol, or Tobacco
- No investment in unregulated investment vehicles
- Preference for environmentally responsible companies

Public benefit

In making decisions regarding our activities, the Trustees have diligently considered the guidance provided by the Charity Commission, ensuring that our endeavours align with our charitable status and that we carry out our activities for the public benefit.

The Trustees confirm that we have complied with our duty to have due regard to the Charity Commission's public benefit guidance when exercising those powers and duties to which the guidance is relevant.

Key Management Personnel

The two senior managers are line-managed by nominated Trustees. The determination of remuneration for our senior managers rests with the discerning discretion of the Trustees and is based upon appropriate market rates.

Auditor

In compliance with the company's articles, a comprehensive evaluation was conducted in early 2023 regarding the appointment of auditors. It has been proposed that Knill James LLP be reappointed as the auditor of the company for the upcoming three-year period.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.



Ms S Walton
Trustee

Date: 27/07/2023

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees, who are also the directors of Bernhard Baron Care Home for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF BERNHARD BARON CARE HOME**

Opinion

We have audited the financial statements of Bernhard Baron Care Home (the 'charitable company') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF BERNHARD BARON CARE HOME**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

BERNHARD BARON CARE HOME FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF BERNHARD BARON CARE HOME

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In identifying and assessing the risk of material misstatement in respect of irregularities, including fraud, we:

- obtained an understanding of the nature of the sector, including the legal and regulatory framework that the charitable company operates in and how the charitable company complies with the legal and regulatory framework;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud; and
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the charitable company's governing document, tax legislation and Charities (Protection and Social Investment) Act 2016. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements, including the Trustees' report, and remaining alert to new or unusual transactions which may not be in accordance with the governing document.

The most significant laws and regulations that have an indirect impact on the financial statements are employment law, health and safety regulations and the UK General Data Protection Regulation (UK GDPR). We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these laws and regulations and inspected correspondence with regulatory authorities.

We identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included, but were not limited to, testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF BERNHARD BARON CARE HOME**

Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Knill James LLP

**Mark Filsell FCA (Senior Statutory Auditor)
for and on behalf of Knill James LLP**

**Chartered Accountants
Statutory Auditor**

7 August 2023

One Bell Lane
Lewes
East Sussex
BN7 1JU

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

Current financial year

	Notes	Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
<u>Income and endowments from:</u>						
Donations and legacies	3	106,219	270	-	106,489	266,196
Charitable activities	4	2,391,334	-	-	2,391,334	2,018,623
Investments	5	15,523	-	-	15,523	16,613
Other income	6	7,029	-	-	7,029	7,857
Total income		2,520,105	270	-	2,520,375	2,309,289
<u>Expenditure on:</u>						
Raising funds	7	4,418	-	-	4,418	4,800
Charitable activities	8	2,410,749	73,867	6,089	2,490,705	2,387,025
Total expenditure		2,415,167	73,867	6,089	2,495,123	2,391,825
Net (losses)/gains on investments	12	(28,780)	-	-	(28,780)	13,720
Net incoming/(outgoing) resources before transfers		76,158	(73,597)	(6,089)	(3,528)	(68,816)
Gross transfers between funds		309,333	(365,333)	56,000	-	-
Net movement in funds		385,491	(438,930)	49,911	(3,528)	(68,816)
Fund balances at 1 April 2022		2,742,362	800,000	-	3,542,362	3,611,178
Fund balances at 31 March 2023		3,127,853	361,070	49,911	3,538,834	3,542,362

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Income and endowments from:</u>					
Donations and legacies	3	53,276	-	212,920	266,196
Charitable activities	4	2,018,623	-	-	2,018,623
Investments	5	16,613	-	-	16,613
Other income	6	7,857	-	-	7,857
Total income		2,096,369	-	212,920	2,309,289
<u>Expenditure on:</u>					
Raising funds	7	4,800	-	-	4,800
Charitable activities	8	2,260,599	14,336	112,090	2,387,025
Total expenditure		2,265,399	14,336	112,090	2,391,825
Net gains/(losses) on investments	12	13,720	-	-	13,720
Net incoming/(outgoing) resources before transfers		(155,310)	(14,336)	100,830	(68,816)
Gross transfers between funds		86,494	14,336	(100,830)	-
Net movement in funds		(68,816)	-	-	(68,816)
Fund balances at 1 April 2021		2,811,178	800,000	-	3,611,178
Fund balances at 31 March 2022		2,742,362	800,000	-	3,542,362

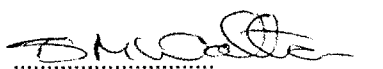
**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
BALANCE SHEET
AS AT 31 MARCH 2023**

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	14		2,647,837		2,797,887
Investments	15		710,593		728,087
			<u>3,358,430</u>		<u>3,525,974</u>
Current assets					
Stocks	16	7,308		7,437	
Debtors	17	112,441		41,285	
Cash at bank and in hand		342,136		208,102	
		<u>461,885</u>		<u>256,824</u>	
Creditors: amounts falling due within one year	18	(281,481)		(240,436)	
Net current assets			180,404		16,388
Total assets less current liabilities			<u>3,538,834</u>		<u>3,542,362</u>
Income funds					
Restricted funds	20		49,911		-
Unrestricted funds - Designated	21		361,070		800,000
Unrestricted funds - general			3,127,853		2,742,362
			<u>3,538,834</u>		<u>3,542,362</u>

The financial statements were approved by the Trustees on 07/07/2023



Mr P A Appleton
Trustee



Ms S Walton
Trustee

Company registration number 3580252

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	25		167,139		63,747
Investing activities					
Purchase of tangible fixed assets		(37,342)		(176,626)	
Cash account movements		(30,063)		(9,486)	
Purchase of investments		(289,213)		(147,905)	
Proceeds on disposal of investments		307,990		225,431	
Investment income received		15,523		16,613	
Net cash used in investing activities			(33,105)		(91,973)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			134,034		(28,226)
Cash and cash equivalents at beginning of year			208,102		236,328
Cash and cash equivalents at end of year			<u>342,136</u>		<u>208,102</u>

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

Charity information

Bernhard Baron Care Home is a private company limited by guarantee incorporated in England and Wales. The registered office is Eastbourne Road, Polegate, East Sussex, BN26 5HB.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, there is still the possibility that the pandemic created by Covid-19 may affect the future occupation rate for the foreseeable future. The Trustees have prepared a Covid-19 Risk Assessment and (depending on the level of reduced income) have discussed various financial options to ensure that there will be adequate funds to continue in operational existence for the next financial year. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the Accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives, unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from charitable activities are all accounted for in the period in which the service is provided.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.5 Expenditure

Expenditure is recognised when a liability is incurred. Resources expended are accounted for on an accruals basis and includes irrecoverable VAT where appropriate.

Costs of generating funds are the costs relating to investment management fees.

Charitable activity expenditure comprises all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an appropriate proportion of overhead and support costs.

Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings - Freehold	2% straight line
Fixtures, fittings & equipment	10% or 20% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity contributes to the Pensions Trust's Growth Plan at rates set by the Scheme Actuary and advised to the Trustees by the Scheme Administrator. The scheme is a defined benefit, multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity. In accordance with FRS102 therefore, the scheme is accounted for as a defined contribution scheme. Contributions to the scheme are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

Depreciation

The charity exercises judgements to determine useful lives and residual values of property, plant and equipment. The assets are depreciated down to their residual values over their estimated useful lives.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	Unrestricted funds general	Unrestricted funds designated	Total	Unrestricted funds general	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	21,346	270	21,616	17,953	63,749	81,702
Legacies receivable	84,873	-	84,873	-	-	-
Grants related to Covid19 (incl furlough)	-	-	-	35,323	149,171	184,494
	<u>106,219</u>	<u>270</u>	<u>106,489</u>	<u>53,276</u>	<u>212,920</u>	<u>266,196</u>

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Fees received	Welfare gifts etc	Telephone money received	Total 2023	Fees received	Welfare gifts etc	Telephone money received	Total 2022
	£	£	£	£	£	£	£	£
Incoming resources	2,344,588	(1,394)	8,421	2,351,615	1,974,752	(875)	7,155	1,981,032
Charitable rental income	39,719	-	-	39,719	37,591	-	-	37,591
	<u>2,384,307</u>	<u>(1,394)</u>	<u>8,421</u>	<u>2,391,334</u>	<u>2,012,343</u>	<u>(875)</u>	<u>7,155</u>	<u>2,018,623</u>

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Income from listed investments	15,326	16,607
Interest receivable	197	6
	<u>15,523</u>	<u>16,613</u>

6 Other income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Other income	7,029	7,857
	<u>7,029</u>	<u>7,857</u>

7 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Investment management	4,418	4,800
	<u>4,418</u>	<u>4,800</u>

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

8 Charitable activities

	2023	2022
	£	£
Staff costs	1,532,966	1,482,021
Depreciation and impairment	187,391	185,246
Provisions	213,919	176,317
Training and conference expenses	25,236	26,790
Fee subsidy	61,498	60,085
Medical expenses	6,089	-
Electricity	37,667	38,033
Gas	52,578	32,528
Water	20,809	24,665
Council tax	3,755	3,607
Cleaning and consumables	18,217	18,438
Insurance	14,564	11,475
Garden expenses	16,317	13,891
Repairs	126,071	96,512
Decorations	5,149	9,940
Travel expenses	5,881	17,520
Welfare expenses	12,551	14,859
Other charitable expenditure	64,757	101,216
	<u>2,405,415</u>	<u>2,313,143</u>
Share of support costs (see note 9)	43,439	38,879
Share of governance costs (see note 9)	41,851	35,003
	<u>2,490,705</u>	<u>2,387,025</u>
Analysis by fund		
Unrestricted funds - general	2,410,749	2,260,599
Unrestricted funds - Designated	73,867	14,336
Restricted funds	6,089	112,090
	<u>2,490,705</u>	<u>2,387,025</u>

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs

	Support costs	Governance costs	2023 Support costs		Governance costs	2022
	£	£	£	£	£	£
Registration fees	8,792	-	8,792	8,792	-	8,792
Stationery, advertising and software	21,642	-	21,642	17,562	-	17,562
Postage and telephone	13,005	-	13,005	12,525	-	12,525
Audit fees	-	9,500	9,500	-	9,000	9,000
Legal and professional	-	29,813	29,813	-	24,283	24,283
Bank charges and interest	-	2,338	2,338	-	1,327	1,327
Committee expenses	-	200	200	-	393	393
	<u>43,439</u>	<u>41,851</u>	<u>85,290</u>	<u>38,879</u>	<u>35,003</u>	<u>73,882</u>
Analysed to Charitable activities	<u>43,439</u>	<u>41,851</u>	<u>85,290</u>	<u>38,879</u>	<u>35,003</u>	<u>73,882</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. The trustees were reimbursed £nil for travelling and subsistence expenses in the year (2022 - £nil).

11 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Housing care for residents	67	66
Administration	4	4
Total	<u>71</u>	<u>70</u>

Employment costs

	2023	2022
	£	£
Wages and salaries	1,340,588	1,307,318
Social security costs	97,487	87,427
Other pension costs	94,891	87,276
	<u>1,532,966</u>	<u>1,482,021</u>

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

11 Employees

(Continued)

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023 Number	2022 Number
£60,000 to £70,000	1	-

12 Net (losses)/gains on investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Revaluation of investments	(22,442)	(3,661)
(Loss)/gain on sale of investments	(6,338)	17,381
	<u>(28,780)</u>	<u>13,720</u>

13 Taxation

The Company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

14 Tangible fixed assets

	Land and buildings - Freehold £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2022	3,443,453	1,121,625	49,751	4,614,829
Additions	7,132	30,210	-	37,342
At 31 March 2023	<u>3,450,585</u>	<u>1,151,835</u>	<u>49,751</u>	<u>4,652,171</u>
Depreciation and impairment				
At 1 April 2022	1,043,546	726,016	47,381	1,816,943
Depreciation charged in the year	69,012	117,787	592	187,391
At 31 March 2023	<u>1,112,558</u>	<u>843,803</u>	<u>47,973</u>	<u>2,004,334</u>
Carrying amount				
At 31 March 2023	<u>2,338,027</u>	<u>308,032</u>	<u>1,778</u>	<u>2,647,837</u>
At 31 March 2022	<u>2,399,907</u>	<u>395,609</u>	<u>2,371</u>	<u>2,797,887</u>

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

15 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2022	701,611	26,476	728,087
Additions	289,213	-	289,213
Valuation changes	(22,442)	-	(22,442)
Cash account movement	-	30,063	30,063
Disposals	(314,328)	-	(314,328)
	<u>654,054</u>	<u>56,539</u>	<u>710,593</u>
Carrying amount			
At 31 March 2023	<u>654,054</u>	<u>56,539</u>	<u>710,593</u>
At 31 March 2022	<u>701,611</u>	<u>26,476</u>	<u>728,087</u>

16 Stocks

	2023 £	2022 £
Finished goods and goods for resale	<u>7,308</u>	<u>7,437</u>

17 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	9,269	14,687
Other debtors	8,406	8,725
Prepayments and accrued income	94,766	17,873
	<u>112,441</u>	<u>41,285</u>

18 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	25,260	31,348
Other creditors	12,563	28,777
Accruals and deferred income	243,658	180,311
	<u>281,481</u>	<u>240,436</u>

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

19 Retirement benefit schemes

Defined contribution schemes

The charity participates in a personal pension scheme operated by the Pensions Trust which is a defined contribution scheme.

An amount of £12,563 was outstanding at the balance sheet date (2022 - £11,097).

The charge to the Statement of Financial Activities in respect of defined contribution schemes was £94,891 (2022 - £87,276).

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2022	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£
Fee support fund	-	(6,089)	50,000	43,911
Named resident fund	-	-	6,000	6,000
	<u>-</u>	<u>(6,089)</u>	<u>56,000</u>	<u>49,911</u>
	<u><u>-</u></u>	<u><u>(6,089)</u></u>	<u><u>56,000</u></u>	<u><u>49,911</u></u>

Fee Support Fund

To provide a fund to assist those residents whose funds are depleted within the first three years of residence in the Main Building or within the first five years of residence in a Cottage and where there is a shortfall in the funding available. Anonymous Donation.

Named Resident Fund

Funds to assist an individual resident with payment of their fees.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

21 Unrestricted funds - Designated

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Balance at 1 April 2021		Resources expended		Transfers		Balance at 1 April 2022		Movement in funds			Balance at 31 March 2023	
	£	£	£	£	£	£	£	£	Incoming resources	Resources expended	Transfers	£	£
Property improvements reserve	300,000	-	-	-	-	-	300,000	-	-	-	(300,000)	-	-
Other care improvements reserve	250,000	-	-	-	-	-	250,000	-	-	-	(250,000)	-	-
Bursary fund	250,000	(14,336)	14,336	14,336	250,000	-	250,000	-	(61,498)	61,498	4,320	250,000	-
Marquee fund	-	-	-	-	-	-	-	-	(4,320)	4,320	-	-	-
Garden fund	-	-	-	-	-	-	-	50	(300)	300	-	50	-
ESCC fund	-	-	-	-	-	-	-	-	(7,749)	7,749	-	-	-
Activity centre	-	-	-	-	-	-	220	-	-	110,800	-	111,020	-
	<u>800,000</u>	<u>(14,336)</u>	<u>14,336</u>	<u>14,336</u>	<u>800,000</u>	<u>270</u>	<u>(73,867)</u>	<u>(365,333)</u>	<u>361,070</u>				

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

21 Unrestricted funds - Designated (Continued)

Property improvements reserve
Funds to recommence our plans to have a continual improvement and update to the accommodation for residents in order to maintain standards.

Other care improvements reserve
The trustees have decided that residents should be cared for as long as possible within Bernhard Baron Cottage Homes and have set aside funds to cover the inevitable increase in costs of equipment and accommodation.

Bursary fund
To provide a fund to assist those residents whose funds are depleted where we are unable to obtain funding or where there is a shortfall in the funding available.

Marquee Fund
Funds from a Resident to provide a Marquee until April 2022 when Covid-19 Government Funding Stopped. Any surplus to be used for the new Activity Centre.

Garden Fund
Donations from residents towards the cost of plants within the grounds.

ESCC Fund
Surplus of monies received from ESCC for a residents fees.

Activities Centre
Funds to commence our plans to build a dedicated Activities Centre within the grounds for the physical and mental wellbeing of our residents.

**BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

22 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented by:

	Unrestricted funds		Designated funds		Restricted funds		Total Unrestricted funds		Designated funds		Total		
	2023	£	2023	£	2023	£	2023	£	2023	£	2022	£	
Tangible assets	2,647,837		-		-		2,647,837		2,797,887		-		2,797,887
Investments	710,593		-		-		710,593		728,087		-		728,087
Current assets/(liabilities)	(230,577)		361,070		49,911		180,404		(783,612)		800,000		16,388
	3,127,853		361,070		49,911		3,538,834		2,742,362		800,000		3,542,362

BERNHARD BARON CARE HOME
FORMERLY KNOWN AS BERNHARD BARON COTTAGE HOMES
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	24,703	24,703
Between two and five years	87,948	96,105
In over five years	24,818	41,364
	<u>137,469</u>	<u>162,172</u>

24 Related party transactions

Remuneration of key management personnel

The remuneration of the three key management personnel is as follows.

	2023	2022
	£	£
Aggregate compensation	<u>167,530</u>	<u>169,872</u>

There have been no disclosable related party transactions in the year.

25 Cash generated from operations

	2023	2022
	£	£
Deficit for the year	(3,527)	(68,816)
Adjustments for:		
Investment income recognised in statement of financial activities	(15,523)	(16,613)
Loss/(gain) on disposal of investments	6,338	(17,381)
Fair value gains and losses on investments	22,442	3,661
Depreciation and impairment of tangible fixed assets	187,391	185,246
Movements in working capital:		
Decrease/(increase) in stocks	129	(425)
(Increase) in debtors	(71,156)	(29,337)
Increase in creditors	41,045	7,412
Cash generated from operations	<u>167,139</u>	<u>63,747</u>

26 Analysis of changes in net funds

The charitable company had no debt during the year.

BERNHARD BARON CARE HOME

England & Wales - Charity number 1070891

Accounts

Charity registration number 1070891

Company registration number 3580252 (England and Wales)

**BERNHARD BARON COTTAGE HOMES
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

BERNHARD BARON COTTAGE HOMES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P A Appleton Ms S Coles Ms K Gibbs Mrs S N Hallett Mr D H Hitchin Mrs P A Sear Mrs J E Stock Mr J Thurley Ms S Walton
Treasurer	Mr D Hitchin
Charity number	1070891
Company number	3580252
Registered office	Eastbourne Road Polegate East Sussex BN26 5HB
Auditors	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU
Bankers	Barclays Bank Plc 63/67 Terminus Road Eastbourne East Sussex BN21 3NE
Solicitors	Gaby Hardwicke 33 The Avenue Eastbourne East Sussex BN21 3YD
Investment advisors	Rathbone Investment Management Limited 1 Northgate Chichester West Sussex PO19 1AT

BERNHARD BARON COTTAGE HOMES

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BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Bernhard Baron Cottage Homes

The Bernhard Baron Cottage Homes (also referred to as Bernhard Baron Care Home, BBCH or the Homes) are a residential home for older people situated in Polegate, East Sussex. We are registered for up to 60 male and female Residents from 65 years of age, but that registration might be increased as far as 70 if more cottages were occupied by couples.

The Homes are administered by the Religious Society of Friends (Quakers). They welcome all older people who may benefit from the care and spirit of community which the Homes provide, whatever their religious or political beliefs.

Objectives and activities

The Charity's objects as contained in its governing document are the relief of poverty in particular through the provision of accommodation to elderly people in need who are of limited means and who are of British nationality or domiciled in the United Kingdom of Great Britain and Northern Ireland.

The Charity meets its objectives through providing residential care in a homely community setting, encouraging independence and improving the quality of life of its Residents. The Charity provides 24 hour loving care for its Residents in an attractive setting with dedicated, experienced and well-trained staff.

The Trustees have agreed a fund to provide financial support for Residents who, after some time in the Homes, lack the funds to pay their own fees.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

The year in review

It has been another challenging year for Bernhard Baron and its staff team mentally, physically, and financially.

During the year six Residents died, two moved to nursing homes and eleven new residents were welcomed to the Homes.

Costs have been managed as tightly as possible during this difficult period and Trustees have been grateful for the funding provided by the government to assist us during the pandemic.

Staff numbers have continued to increase as the charity aims to have cover for all eventualities. BBCH always seeks to be a model employer in terms of work environment, staff participation, pay and benefits and general terms and conditions. BBCH are proud to be part of the Living Wage Foundation in line with the Quaker ethos.

The Charity's aim is comfort, not luxury, providing excellent facilities which are regularly maintained and upgraded. This year the programme to upgrade rooms continued, taking advantage of the higher than average number of vacancies. As rooms became empty new wet rooms were installed where needed, the rooms were redecorated and improved lighting was put in.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The bursary fund which enables the Charity to support Residents who are no longer able to pay part, or all of their fees is capped at present at £250,000. Trustees are very grateful for all the contributions to this fund, which enables the Charity to take care of Residents for as long as needed whenever possible. There are some health problems which need more specialist care than BBCH are registered to provide, but with that exception it is a home for life. BBCH are not a nursing home, but can still provide for Residents who are extremely frail. BBCH can also provide end of life care so that Residents die in their own rooms cared for by the people that they know, rather than in hospital.

The financial results for the year excluding the stock market losses, show the Homes have again run at an operating loss. With the current economic uncertainty these pressures are likely to continue in the coming years. The covid-19 pandemic has again added to costs and consequent low occupancy rates exacerbated the financial impact. The long-term effects of the pandemic are unpredictable at present but are likely to be further impacted by high inflation.

Operations

BBCH provide full service 24 hour residential care for older people, including all aspects of care from nutrition, hydration, personal care, cleaning, and laundry to a strong and varied activities program.

The Homes have 24 cottages and a main building with 34 rooms, all with ensuite facilities. In addition, the main building houses the dining room, three lounges, the main kitchen and the reception and administrative facilities. Several rooms in the main building have been arranged so couples can be offered their own bedroom and sitting room.

Prior to Covid-19 the Charity's practice was to encourage a community spirit encouraging Residents from the cottages and from the main building to eat together at lunchtime each day. During the pandemic the main building and the cottage Residents were split into two separate communities to help keep all Residents safe. The two communities were finally reunited in October. Bed and breakfast accommodation used to be available for relatives and friends on the premises but this had to stop due to Covid-19 restrictions and has not yet been reinstated.

Communication within the homes changed during the pandemic, monthly meetings with the Residents Forum, general Residents meetings, and the inclusion of Residents in the annual general meeting of the Homes have had to be cancelled or held via 'Zoom'. There has been a slow return to normal meetings in some areas but only where restrictions allow it to be done in a safe manner.

The BBCH Spring, Summer and Christmas Fayres have in previous years provided an open door to the local community, promoted the Homes and raised funds to support the activities programme for Residents. Sadly these have had to be cancelled since March 2020 with no indication as to when they may be safely resumed. However, smaller versions of the events have been held for Residents and staff providing photo opportunities for local publicity.

BERNHARD BARON COTTAGE HOMES

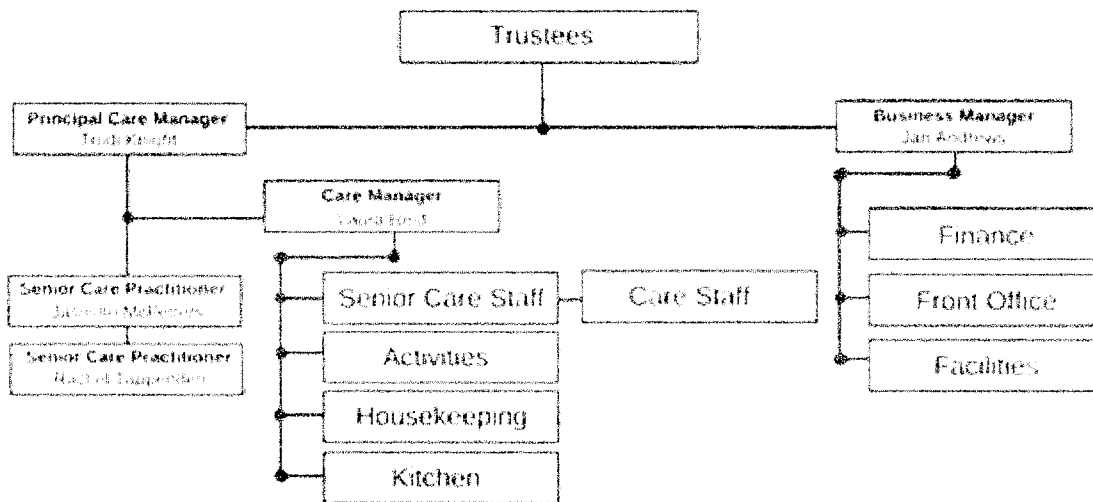
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Organisation and management

At the beginning of the year the Homes were managed by Trudi Knight, the Principal Care Manager and Janice Andrews, Business Manager. Between them they have 60 years of BBCH experience and even more experience in management and care positions. They were supported by a strong team of senior managers and department heads, all of who have been with the Homes for between 4 and 22 years. Veronica Stoner who is self-employed and Trish Durbridge manage the accounts.

The Trustees would like to express their thanks to all the staff and volunteers for their dedication during what can only be described as another challenging year in the history of BBCH. Their continued hard work ensures the high standard of care and safety of our residents.



BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

The care for BBCH's Residents has Trustees' complete attention and the feedback from Residents remains positive and supportive. Residents' comments and those from relatives and visitors frequently highlight the warm and caring atmosphere within the Homes, and the level of dedication and care which is shown by all the staff. While we receive few critical comments or complaints these help us keep our focus, allow us to correct errors quickly and facilitate continual improvement to our performance.

In normal times BBCH offers a wide and varied program of activities and events throughout the year, including craft groups, exercise classes, Bible study, music for pleasure, scrabble, and a range of games. Residents are encouraged to suggest areas of interest and to take part in their organisation. The programme has had to adapt during Covid taking all changes to regulations into account.

BBCH continued to hire a marquee to provide an area where the cottage Residents could meet as a community for meals and social activities. This has been a great success and has been used every day for various pursuits. It also became a testing area and vaccination hub for cottage Residents.

BBCH have two full time Care Activities Assistants for group as well as one to one activities. Catering for Residents' individual needs is key to maintaining their quality of life. The Care Activities Assistants quickly adapted their usual activities to accommodate the Residents' needs as much as possible during lockdown. This included creating mobile shops as Residents were unable to go out and taking orders for internet shopping. They have trained and assisted with testing programmes and even provided care when needed. Outings on our minibus have necessarily been limited and adaptations were made to the bus to ensure social distancing rules were adhered to.

BBCH volunteers were all advised to shield during the year due to their ages or health, but one married couple who have been volunteers for BBCH for over 20 years refused to stay at home and instead became part of the 'BBCH bubble' serving meals to the cottage Residents either in the marquee or in the cottages. A subscription to Amazon Video and Netflix provided a wide choice of films. A group of Residents and activities assistants select the films which are then streamed on Friday and or Saturday evenings in the main lounge and the temporary marquee.

Every year a number of Residents leave us and an annual Remembrance Day is held to commemorate them. Family and friends of the deceased are usually invited to attend but sadly, this year due to restrictions they could not.

The BBCH website is used as an information source for new Residents and their families, but it is also a staff recruitment tool. The technology behind the website has been upgraded. New photographs of the cottages, main building, and grounds, Residents and staff have been taken to improve the look and feel of the website. Facebook continues to see growth in usage, with many families and friends following what happens in the Homes. There is also a BBCH Instagram account.

For over nine years Residents have been offered free Wi-Fi service throughout the Homes. As a result, about 65% of the Residents are now linked to the internet via computers, laptops, iPads, and tablets. While many Residents have their own technology there is a laptop in one of the lounges for general use. The activities team support those with computers and tablets by holding monthly "computer group" sessions.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

All new Residents are invited to join the Homes' telephone system. This allows them to keep their previous home number in most cases and access call rates which are lower than those offered by any commercial providers.

All members of staff are encouraged to undertake further training. Some are working towards Health and Social Care Diplomas, and all managers have attended suitable training courses including Mental Health Awareness and Project Management.

The personalisation of the care for Residents continues not only with the activity organisers but with all staff. Personalisation is key and may include:

- Bringing not just personal items, but also their own furniture to the Homes.
- Changing the colour scheme in rooms or cottages.
- Enabling Residents to make their own refreshments such as tea, coffee, hot chocolate, or juices at any time, or ask one of the staff for it.
- Taking meals in rooms or in the dining room, depending on individual likes, though Residents are encouraged to share the main meal in the dining room to maintain the community feeling.

Financial review

During the year income from Residents fell by £74k to just over £2m, while income from donations increased by £100k including £63k of donations to support Residents in financial hardship. Our thanks go out to all donors. Total income amounted to £2,309,289.

Resources expended increased by £100k to £2,391,825, the increase being primarily the result of our continuing investment in the superb team employed at the Homes.

The high percentage of staff costs relative to total costs is because:

- BBCH carries no debt or financing costs and owns its properties outright.
- BBCH fixed its utility costs at low levels several years ago, which is assisting in protecting the Homes against the rapidly increasing cost of heating and lighting.
- of the large investment over the years in energy saving products such as double glazing, LED lighting and solar panels.

BBCH is proud to be a Living Wage employer. This commitment will increase our salary bill each year and this in turn will increase our fees. Staff pay makes up 58% of our total costs.

There was a small drop in the value of our investments which was offset by a gain on sales of investments, resulting in an overall gain on investments of £13,720. At 31 March 2022 our investments were valued at £728,087.

Our year end reserves totaled £3,542,362 a fall of £68,816.

The financial status of the Homes has continued to be dominated by the pandemic. Despite the roll out of the vaccination programme the number of room vacancies increased because of Covid-19. This year's accounts reflect a number of government grants received for the ongoing increased costs incurred because of the impacts of the virus. Nine years ago, Trustees considered the risk of Residents running out of money as life expectancy increased and a bursary fund was set up. Trustees have agreed that the fund be held at £250,000.

Revenue remained strong despite the impact of a number of empty rooms. Vacancies arise at irregular and unpredictable times and they cannot always be filled immediately. BBCH continues to advertise and encourage potential Residents to stay for trial periods. There has however been some reluctance by potential Residents to commit to care homes in general while there are still restrictions imposed on them due to the pandemic.

Plans for future periods

Plans for an activities space are currently being designed and we hope to make a strong headway with this project in 2022.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Corporate structure, governing documents and charity registration

Bernhard Baron Cottage Homes started as a charity in 1945 and is now a company limited by guarantee which was incorporated on 12 June 1998 and is a charity registered with the Charity Commission. Its governing documents are its Memorandum and Articles of Association.

Appointment of Trustees

Trustees, who are also the directors of BBCH, are nominated by nearby Area Quaker Meetings of the Religious Society of Friends, and then appointed at a General Meeting of BBCH. In order to provide continuity, Trustees are appointed to serve for a rolling three-year period, with a change-over or reappointment of at least four trustees every year. There are currently 9 Trustees although the articles allow for a maximum of 12.

Trustee involvement in the Homes

Trustees attend at least four meetings a year, plus the AGM and a number of committee meetings, including the Management and Development Group, the Premises Committee and the Finance and Investment Committee. In previous years Trustees have joined residents for lunch to encourage a free flow of information about life in the Homes but unfortunately this has not been possible during the pandemic.

The Trustees also meet once a year off site for a strategy day and to have the opportunity to discuss confidential matters. Outcomes of these meetings are discussed with management, annual objectives are set and areas of concern are addressed.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P A Appleton
Ms S Coles
Ms K Gibbs
Mrs S N Hallett
Mr D H Hitchin
Mrs P A Sear
Mrs J E Stock
Mr J Thurley
Ms S Walton

Investment Powers and Policy

The Memorandum and Articles of Association give the charity the power to invest in any way the trustees see fit. The performance and investment options are monitored by Trustees serving on the Finance and Investment Committee. The investments are managed by Rathbone Investment Management Limited.

The Finance and Investment Committee reviews our investments and our ethical policy annually.

The Trustees have adopted a Medium Risk Profile as defined in the Rathbone Client Agreement with specific Investment Restrictions.

- No direct overseas investment
- No direct investment in Aerospace or Defense
- No direct investment in Breweries, Alcohol or Tobacco
- No investment in unregulated investment vehicles
- Interest in environmentally responsible companies.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Reserves Policy

The Reserves policy is reviewed by the Trustees annually. For emergencies and contingencies, the Homes seek to maintain three months' expenditure, which is approximately £250,000, in readily available funds.

Covid-19

BBCH continue to follow all government guidance and recommendations, especially those relating to social distancing and visiting. Like all investments, our own are substantially affected by the pandemic. Rathbones are keeping us informed of changes. The early indications are that our investments were performing better than the markets as a whole.

Public benefit

The Trustees continue to ensure that BBCH operates for the public benefit. This is partly achieved by maintaining fees at reasonable levels ensuring the affordability of the Homes for the widest possible population. BBCH also has Residents paid for by social services and where possible supports Residents who have a financial need. 7% of Residents have benefited from this support in the past year.

As mentioned earlier in this report, the Homes have initiated a bursary fund for the support of more Residents with a financial need. The balance in the fund is maintained at £250,000 and is a designated fund in the accounts.

Key management personnel

Remuneration for the senior managers is set by the Trustees. Remuneration for the other members of staff is proposed by senior managers and is subject to approval by Trustees.


Auditor

In accordance with the company's articles, a resolution proposing that Knill James LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.



.....
Mr D H Hitchin
Trustee

Date: 15/9/22

BERNHARD BARON COTTAGE HOMES

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees, who are also the directors of Bernhard Baron Cottage Homes for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Opinion

We have audited the financial statements of Bernhard Baron Cottage Homes (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

In identifying and assessing the risk of material misstatement in respect of irregularities, including fraud, we:

- obtained an understanding of the nature of the sector, including the legal and regulatory framework that the charitable company operates in and how the charitable company complies with the legal and regulatory framework;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud; and
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the charitable company's governing document, tax legislation and Charities (Protection and Social Investment) Act 2016. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements, including the Trustees' report, and remaining alert to new or unusual transactions which may not be in accordance with the governing document.

The most significant laws and regulations that have an indirect impact on the financial statements are employment law, health and safety regulations and the UK General Data Protection Regulation (UK GDPR). We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these laws and regulations and inspected correspondence with regulatory authorities.

We identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included, but were not limited to, testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Knill James LLP

Mark Filsell FCA (Senior Statutory Auditor)
for and on behalf of Knill James LLP

26 September 2022

Chartered Accountants
Statutory Auditor

One Bell Lane
Lewes
East Sussex
BN7 1JU

BERNHARD BARON COTTAGE HOMES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>						
Donations and legacies	3	53,276	-	212,920	266,196	168,691
Charitable activities	4	2,018,623	-	-	2,018,623	2,092,522
Investments	5	16,613	-	-	16,613	17,810
Other income	6	7,857	-	-	7,857	13,613
Total income		2,096,369	-	212,920	2,309,289	2,292,636
<u>Expenditure on:</u>						
Raising funds	7	4,800	-	-	4,800	4,671
Charitable activities	8	2,260,599	14,336	112,090	2,387,025	2,282,521
Total expenditure		2,265,399	14,336	112,090	2,391,825	2,287,192
Net gains/(losses) on investments	12	13,720	-	-	13,720	158,972
Net (outgoing)/incoming resources before transfers		(155,310)	(14,336)	100,830	(68,816)	164,416
Gross transfers between funds		86,494	14,336	(100,830)	-	-
Net movement in funds		(68,816)	-	-	(68,816)	164,416
Fund balances at 1 April 2021		2,811,178	800,000	-	3,611,178	3,446,762
Fund balances at 31 March 2022		2,742,362	800,000	-	3,542,362	3,611,178

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BERNHARD BARON COTTAGE HOMES

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income and endowments from:</u>					
Donations and legacies	3	14,805	-	153,886	168,691
Charitable activities	4	2,092,522	-	-	2,092,522
Investments	5	17,810	-	-	17,810
Other income	6	13,613	-	-	13,613
Total income		2,138,750	-	153,886	2,292,636
<u>Expenditure on:</u>					
Raising funds	7	4,671	-	-	4,671
Charitable activities	8	2,140,106	26,288	116,127	2,282,521
Total expenditure		2,144,777	26,288	116,127	2,287,192
Net gains/(losses) on investments	12	158,972	-	-	158,972
Net (outgoing)/incoming resources before transfers		152,945	(26,288)	37,759	164,416
Gross transfers between funds		11,471	26,288	(37,759)	-
Net movement in funds		164,416	-	-	164,416
Fund balances at 1 April 2020		2,646,762	800,000	-	3,446,762
Fund balances at 31 March 2021		2,811,178	800,000	-	3,611,178

BERNHARD BARON COTTAGE HOMES

BALANCE SHEET

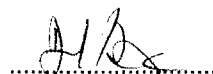
AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	14		2,797,887		2,806,507
Investments	15		728,087		782,407
			<u>3,525,974</u>		<u>3,588,914</u>
Current assets					
Stocks	17	7,437		7,012	
Debtors	18	41,285		11,948	
Cash at bank and in hand		208,102		236,328	
		<u>256,824</u>		<u>255,288</u>	
Creditors: amounts falling due within one year	19	<u>(240,436)</u>		<u>(233,024)</u>	
Net current assets			16,388		22,264
Total assets less current liabilities			<u>3,542,362</u>		<u>3,611,178</u>
Income funds					
Unrestricted funds - Designated	21		800,000		800,000
Unrestricted funds - general			2,742,362		2,811,178
			<u>3,542,362</u>		<u>3,611,178</u>

The financial statements were approved by the Trustees on 15/9/2022



Mr P A Appleton
Trustee



Mr D H Hitchin
Trustee

Company registration number 3580252

BERNHARD BARON COTTAGE HOMES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	25		63,747		147,097
Investing activities					
Purchase of tangible fixed assets		(176,626)		(107,355)	
Cash account movements		(9,486)		46,877	
Purchase of investments		(147,905)		1,130	
Proceeds on disposal of investments		225,431		43,538	
Investment income received		16,613		17,810	
Net cash (used in)/generated from investing activities			(91,973)		2,000
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(28,226)		149,097
Cash and cash equivalents at beginning of year			236,328		87,231
Cash and cash equivalents at end of year			208,102		236,328

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Bernhard Baron Cottage Homes is a private company limited by guarantee incorporated in England and Wales. The registered office is Eastbourne Road, Polegate, East Sussex, BN26 5HB.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, there is still the possibility that the pandemic created by Covid-19 may affect the future occupation rate for the foreseeable future. The Trustees have prepared a Covid-19 Risk Assessment and (depending on the level of reduced income) have discussed various financial options to ensure that there will be adequate funds to continue in operational existence for the next financial year. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the Accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives, unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from charitable activities are all accounted for in the period in which the service is provided.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised when a liability is incurred. Resources expended are accounted for on an accruals basis and includes irrecoverable VAT where appropriate.

Costs of generating funds are the costs relating to investment management fees.

Charitable activity expenditure comprises all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an appropriate proportion of overhead and support costs.

Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings - Freehold	2% straight line
Fixtures, fittings & equipment	10% and 20% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity contributes to the Pensions Trust's Growth Plan at rates set by the Scheme Actuary and advised to the Trustees by the Scheme Administrator. The scheme is a defined benefit, multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity. In accordance with FRS102 therefore, the scheme is accounted for as a defined contribution scheme. Contributions to the scheme are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

Depreciation

The charity exercises judgements to determine useful lives and residual values of property, plant and equipment. The assets are depreciated down to their residual values over their estimated useful lives.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	17,953	63,749	81,702	3,508	-	3,508
Grants related to Covid19 (incl furlough)	35,323	149,171	184,494	11,297	153,886	165,183
	<u>53,276</u>	<u>212,920</u>	<u>266,196</u>	<u>14,805</u>	<u>153,886</u>	<u>168,691</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Fees received	Welfare gifts etc	Telephone money received	Total 2022	Fees received	Welfare gifts etc	Telephone money received	Total 2021
	£	£	£	£	£	£	£	£
Incoming resources	1,974,752	(875)	7,155	1,981,032	2,048,214	(1,447)	8,185	2,054,952
Charitable rental income	37,591	-	-	37,591	37,570	-	-	37,570
	<u>2,012,343</u>	<u>(875)</u>	<u>7,155</u>	<u>2,018,623</u>	<u>2,085,784</u>	<u>(1,447)</u>	<u>8,185</u>	<u>2,092,522</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Income from listed investments	16,607	17,810
Interest receivable	6	-
	<u>16,613</u>	<u>17,810</u>

6 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Other income	7,857	13,613
	<u>7,857</u>	<u>13,613</u>

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Investment management	4,800	4,671
	<u>4,800</u>	<u>4,671</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

8 Charitable activities

	2022	2021
	£	£
Staff costs	1,482,021	1,382,780
Depreciation and impairment	185,246	157,208
Provisions	176,317	180,755
Training and conference expenses	26,790	21,569
Fee subsidy	60,085	82,522
Electricity	38,033	40,567
Gas	32,528	25,367
Water	24,665	31,816
Council tax	3,607	3,492
Cleaning and consumables	18,438	19,997
Insurance	11,475	7,492
Garden expenses	13,891	10,697
Repairs	96,512	120,879
Decorations	9,940	2,496
Travel expenses	17,520	15,439
Welfare expenses	14,859	10,280
Other charitable expenditure	101,216	93,009
	<u>2,313,143</u>	<u>2,206,365</u>
Share of support costs (see note 9)	38,879	35,342
Share of governance costs (see note 9)	35,003	40,814
	<u>2,387,025</u>	<u>2,282,521</u>
Analysis by fund		
Unrestricted funds - general	2,260,599	2,140,106
Unrestricted funds - Designated	14,336	26,288
Restricted funds	112,090	116,127
	<u>2,387,025</u>	<u>2,282,521</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Registration fees	8,792	-	8,792	8,792	-	8,792
Stationery, advertising and software	17,562	-	17,562	14,806	-	14,806
Postage and telephone	12,525	-	12,525	11,744	-	11,744
Audit fees	-	9,000	9,000	-	8,220	8,220
Legal and professional	-	24,283	24,283	-	31,748	31,748
Bank charges and interest	-	1,327	1,327	-	666	666
Committee expenses	-	393	393	-	180	180
	<u>38,879</u>	<u>35,003</u>	<u>73,882</u>	<u>35,342</u>	<u>40,814</u>	<u>76,156</u>
Analysed to Charitable activities	<u>38,879</u>	<u>35,003</u>	<u>73,882</u>	<u>35,342</u>	<u>40,814</u>	<u>76,156</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. The trustees were reimbursed £nil for travelling and subsistence expenses in the year (2021 - £nil).

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Housing care for residents	66	67
Administration	4	4
Total	<u>70</u>	<u>71</u>
Employment costs	2022	2021
	£	£
Wages and salaries	1,307,318	1,222,223
Social security costs	87,427	75,680
Other pension costs	87,276	84,877
	<u>1,482,021</u>	<u>1,382,780</u>

The full time equivalent (FTE) staff number for the year was 35.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Employees (Continued)

There were no employees whose annual remuneration was more than £60,000.

12 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Revaluation of investments	(3,661)	148,634
Gain/(loss) on sale of investments	17,381	10,338
	<u>13,720</u>	<u>158,972</u>

13 Taxation

The Company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

14 Tangible fixed assets

	Land and buildings - Freehold £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2021	3,398,243	990,209	49,751	4,438,203
Additions	45,210	131,416	-	176,626
At 31 March 2022	<u>3,443,453</u>	<u>1,121,625</u>	<u>49,751</u>	<u>4,614,829</u>
Depreciation and impairment				
At 1 April 2021	974,677	610,429	46,590	1,631,696
Depreciation charged in the year	68,869	115,587	790	185,246
At 31 March 2022	<u>1,043,546</u>	<u>726,016</u>	<u>47,380</u>	<u>1,816,942</u>
Carrying amount				
At 31 March 2022	<u>2,399,907</u>	<u>395,609</u>	<u>2,371</u>	<u>2,797,887</u>
At 31 March 2021	<u>2,423,566</u>	<u>379,780</u>	<u>3,161</u>	<u>2,806,507</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2021	765,417	16,990	782,407
Additions	147,905	-	147,905
Valuation changes	(3,661)	-	(3,661)
Cash account movement	-	9,486	9,486
Disposals	(208,050)	-	(208,050)
At 31 March 2022	<u>701,611</u>	<u>26,476</u>	<u>728,087</u>
Carrying amount			
At 31 March 2022	<u>701,611</u>	<u>26,476</u>	<u>728,087</u>
At 31 March 2021	<u>765,417</u>	<u>16,990</u>	<u>782,407</u>

16 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	<u>701,611</u>	<u>765,417</u>

17 Stocks

	2022 £	2021 £
Finished goods and goods for resale	<u>7,437</u>	<u>7,012</u>

18 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	14,687	733
Other debtors	8,725	4,397
Prepayments and accrued income	17,873	6,818
	<u>41,285</u>	<u>11,948</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

19 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	-	16,616
Trade creditors	31,348	47,335
Other creditors	28,777	11,883
Accruals and deferred income	180,311	157,190
	<u>240,436</u>	<u>233,024</u>

20 Retirement benefit schemes

Defined contribution schemes

The charity participates in a personal pension scheme operated by the Pensions Trust which is a defined contribution scheme.

An amount of £11,097 was outstanding at the balance sheet date (2021 - £11,587).

The charge to the Statement of Financial Activities in respect of defined contribution schemes was £87,276 (2021 - £84,877).

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

21 Unrestricted funds - Designated

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Balance at 1 April 2020	Resources expended	Transfers	Balance at 1 April 2021	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£
Property improvements reserve	300,000	-	-	300,000	-	-	300,000
Other care improvements reserve	250,000	-	-	250,000	-	-	250,000
Bursary fund	250,000	(26,288)	26,288	250,000	(14,336)	14,336	250,000
	<u>800,000</u>	<u>(26,288)</u>	<u>26,288</u>	<u>800,000</u>	<u>(14,336)</u>	<u>14,336</u>	<u>800,000</u>

Property improvements reserve

Funds to recommence our plans to have a continual improvement and update to the accommodation for residents in order to maintain standards.

Other care improvements reserve

The trustees have decided that residents should be cared for as long as possible within Bernhard Baron Cottage Homes and have set aside funds to cover the inevitable increase in costs of equipment and accommodation.

Bursary fund

To provide a fund to assist those residents whose funds are depleted where we are unable to obtain funding or where there is a shortfall in the funding available.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

22 Analysis of net assets between funds

Fund balances at 31 March 2022 are represented

by:

Tangible assets

Investments

Current assets/(liabilities)

	Unrestricted funds		Designated funds		Restricted funds		Total		Unrestricted funds	Designated funds	Restricted funds	Total
	2022	£	2022	£	2022	£	2022	£				
	2,797,887		-		-		2,797,887		-		-	2,806,507
	728,087		-		-		728,087		-		-	782,407
	(783,612)		800,000		-		16,388		800,000		-	22,264
	<u>2,742,362</u>		<u>800,000</u>		<u>-</u>		<u>3,542,362</u>		<u>800,000</u>		<u>-</u>	<u>3,611,178</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	24,703	24,162
Between two and five years	96,105	90,527
In over five years	41,364	61,342
	<u>162,172</u>	<u>176,031</u>

24 Related party transactions

Remuneration of key management personnel

The remuneration of the three key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	169,872	149,190

There have been no disclosable related party transactions in the year.

25 Cash generated from operations

	2022 £	2021 £
(Deficit)/surplus for the year	(68,816)	164,416
Adjustments for:		
Investment income recognised in statement of financial activities	(16,613)	(17,810)
Gain on disposal of investments	(17,381)	(10,338)
Fair value gains and losses on investments	3,661	(148,634)
Depreciation and impairment of tangible fixed assets	185,246	157,208
Movements in working capital:		
(Increase) in stocks	(425)	(465)
(Increase)/decrease in debtors	(29,337)	12,176
Increase/(decrease) in creditors	7,412	(9,456)
Cash generated from operations	<u>63,747</u>	<u>147,097</u>

26 Analysis of changes in net funds

The charitable company had no debt during the year.

BERNHARD BARON CARE HOME

England & Wales - Charity number 1070891

Accounts

Charity Registration No. 1070891

Company Registration No. 3580252 (England and Wales)

BERNHARD BARON COTTAGE HOMES
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

BERNHARD BARON COTTAGE HOMES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P A Appleton Ms S Coles Ms K Gibbs Mrs S N Hallett Mr D H Hitchin Mrs P A Sear Mrs J E Stock Mr J Thurley Ms S Walton	(Appointed 3 July 2020)
Treasurer	Mr D Hitchin	
Charity number	1070891	
Company number	3580252	
Registered office	Eastbourne Road Polegate East Sussex BN26 5HB	
Auditors	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc 63/67 Terminus Road Eastbourne East Sussex BN21 3NE	
Solicitors	Gaby Hardwicke 33 The Avenue Eastbourne East Sussex BN21 3YD	
Investment advisors	Rathbone Investment Management Limited 1 Northgate Chichester West Sussex PO19 1AT	

BERNHARD BARON COTTAGE HOMES

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BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

The Bernhard Baron Cottage Homes

The Bernhard Baron Cottage Homes (also referred to as BBCH or the Homes) are a residential home for older people situated in Polegate, East Sussex. We are registered for up to 60 male and female Residents from 65 years of age, but that registration might be increased as far as 70 if more cottages were occupied by couples.

The Homes are administered by the Religious Society of Friends (Quakers). They welcome all older people who may benefit from the care and spirit of community which the Homes provide, whatever their religious or political beliefs.

Objectives and activities

The Charity's objects are the relief of elderly persons who are in need by providing housing and items, services or facilities calculated to reduce the need of such persons.

To meet our objects we provide residential care in a homely community setting, encouraging independence and improving the quality of life of our residents. We are more of a community than a residential care home, providing 24 hour loving care for our residents in an attractive setting with dedicated, experienced and well-trained staff.

Everything we do is aimed at achieving these objectives. We have a fund to provide financial support for Residents who, after some time in the Homes, run out of sufficient money to pay their own fees.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The year in review

It has been a very challenging year for care homes mentally, physically and financially.

During the year eleven residents died and six moved to nursing homes. We welcomed four new Residents during the pandemic but one decided she wasn't ready and returned home.

Covid-19 sadly found its way into the homes at the end of December 2020 and 14 residents and 17 staff members became Covid positive.

We have managed our costs tightly during this difficult period and have been grateful for the funding provided by the government to assist us during the pandemic.

Our staff numbers have continued to increase as we aim to have cover for all eventualities. BBCH always seeks to be a good employer in terms of work environment, staff participation, pay and benefits and general terms and conditions. We are proud to have become one of the 7000 employers to have joined the Living Wage Foundation this year.

Our aim is comfort, not luxury, and we have excellent facilities which are regularly maintained and upgraded. This year we have upgraded the decor and furniture in our dining room and both lounges. As rooms have become empty they too have been upgraded, with new wet rooms where needed, redecorated and improved lighting. No detail is too small for our attention.

Our bursary fund which enables us to support Residents who are no longer able to pay part, or all of our fees is capped at present at £250,000. We are very grateful for all the contributions to this fund, and we hope that this shows our intention to take care of Residents for the rest of their lives whenever possible. There are some health problems which need more specialist care than we are registered to provide, but with that exception it is a home for life. We are not a nursing home, but we are able to provide for residents who are extremely frail. We provide end of life care so that Residents die in their own rooms cared for by the people that they know, rather than in hospital.

If we then look at the financial results for the year excluding the stock market losses and the bursary fund, the Homes have run at an operating loss. Inflation in our two biggest cost areas, wages and provisions far exceeds headline inflation. With the current economic uncertainty these pressures are likely to continue in the coming years. The covid-19 pandemic is adding to our costs, and the long-term effects are unpredictable at present.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

How we fulfil our objects and aims

We provide full service 24/7 residential care for older people, including accommodation and all aspects of care.

- nutrition, hydration, personal care, cleaning and laundry - and by offering an increasingly strong and varied activities program.

The Homes have 24 cottages and a main building with 34 rooms, all with ensuite facilities. In addition the main building houses the dining room, three lounges, the main kitchen and the reception and administrative facilities. Several rooms in the main building have been arranged in such a way that we can offer couples their own bedroom and sitting room.

Prior to Covid-19 our practice was to encourage a community spirit with Residents from the cottages and from the main building eating together at lunchtime each day. During the pandemic we decided to separate the main building and the cottage residents into two separate communities to help keep our residents safe. Bed and breakfast accommodation has been unavailable for relatives and friends on the premises due to Covid-19 restrictions.

Communication within the homes has changed during the pandemic, monthly meetings with the Residents Forum, general Residents meetings, and the inclusion of Residents in the annual general meeting of the Homes have had to be cancelled, or held via 'Zoom' sessions on screens.

Our Spring, Summer and Christmas Fayres that previously provided an open door to the local community, promoted the Homes and raised funds to support the activities programme for our Residents have had to be cancelled since March 2020 and at present we don't know when we will be able to resume this activity.

Organisation and management

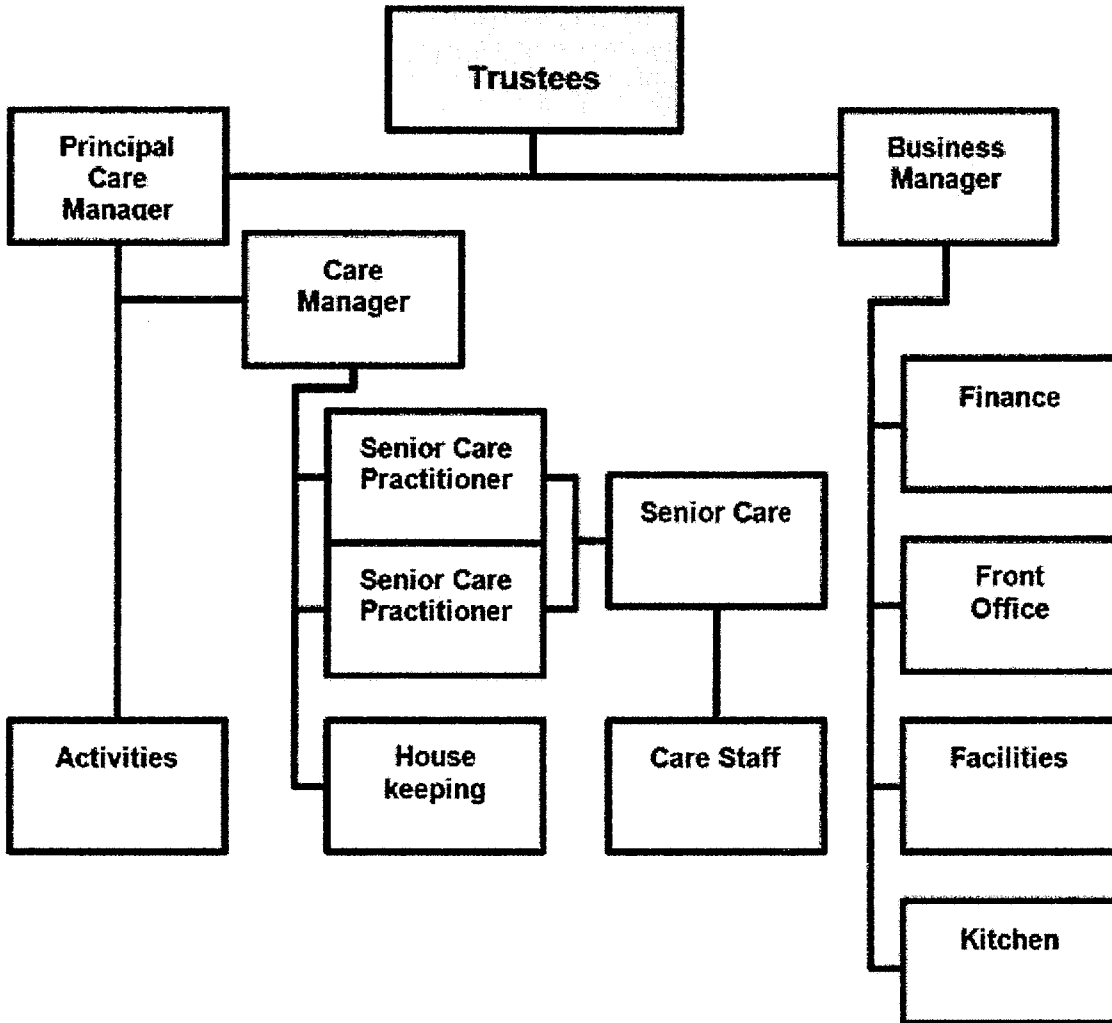
At the beginning of our year the Homes were managed by Trudi Knight, the Principal Care Manager and Janice Andrews, Acting Business Manager. Janice was confirmed in post in September 2020. Between them they have many years of BBCH experience and even more experience in management and care positions. They were supported by a strong team of senior managers and department heads, all of whom have been with the Homes for between 4 and 24 years. In addition we have received regular assistance with our accounts from Veronica Stoner who is self-employed and Trish Durbridge our accounts assistant who has also been with the homes for over 8 years.

The Trustees thank all the staff for their dedication during what can only be described as the most challenging year in the history of BBCH and the senior management team for their hard work ensuring the care and safety of our Residents and staff never wavered.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021



BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

The care for our Residents has our complete attention and the feedback from them remains positive and supportive. Their comments and those from relatives and other visitors frequently highlight the warm and caring atmosphere within the Homes, and the level of dedication and care which is shown by all the staff. Critical comments and complaints help us keep our focus, allow us to correct our errors quickly and to continually improve our performance.

This year celebrated the 75th Anniversary of the homes, we were able to hold a socially distanced party and David Hitchin, Trustee, kindly updated the book 'Bernhard Baron Cottage Homes, '75 years of Quaker Care 1945 - 2020'. A copy of the book was presented on the anniversary to all Residents, staff members and volunteers. It is also available to purchase.

In normal times we offer a wide and varied program of activities and events throughout the year, including craft groups, exercise classes, Bible study, music for pleasure, scrabble, and a range of games. Residents are encouraged to suggest areas of interest and to take part in their organisation. We have had to adapt this programme to both settings separately during Covid taking all changes to regulations into account.

We hired a marquee to provide an area where the cottage residents could all meet as a community for meals and social activities. This has been a great success and has been used every day. It even became our vaccination hub.

Outings on our minibus have been few and adaptations were made to the bus to ensure social distancing rules were adhered to.

We have two full time Care Activities Assistants for group as well as one to one activities, helping with individual needs to maintain the quality of life. They quickly adapted their usual activities to assist and accommodate the residents as much as possible during lockdown. This included creating mobile shops as residents were unable to go out and taking orders for internet shopping. They have trained and assisted with our testing programmes and even returned to provide care when needed.

Our volunteers were all advised to shield during the year due to their ages or health, but one married couple, who have been volunteers for BBCH for over 20 years who refused to stay at home and instead became part of the 'BBCH bubble'. They have joined us daily, come rain or shine, helping in so many ways including serving meals to the cottage residents either in the marquee or in the cottages when the cottage residents were confined to their barracks during our Covid -19 outbreak.

We have Amazon Video and Netflix to provide a wider choice of films. A group of Residents and activities assistants select the films which are then streamed on Friday and or Saturday evenings in the main lounge and the temporary marquee .

Bank holidays and special occasions are celebrated with special teas, lunches at a local restaurant, and fish and chips evenings, all of which are all part of the busy programme. Cheese and wine evenings are particularly popular. Birthdays and anniversaries are also acknowledged, and Father Christmas visits every Christmas with a gift for every Resident.

Every year we have a number of Residents who leave us and this year we continued to hold an annual remembrance day to commemorate those who have left us in the past year. Family and friends of those who have left are usually invited to attend but sadly this wasn't able to happen this year due to restrictions.

Our website is used as an information source for new Residents and their families, but it is also a staff recruitment tool. Interested Residents and staff can apply online. We are in the process of upgrading the technology behind our current website and will no doubt use the opportunity to improve the content of the information supplied.

Facebook has seen an even larger growth in usage, with many family and friends following what happens in the Homes. We sometimes get several hundred "likes" to a posting on Facebook which is extraordinary as we do not advertise the site. A video of our outside, socially distanced exercise class even made it onto the BBC Healthwatch programme.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

For over eight years we have offered Residents free Wi-Fi service throughout the Homes. As a result, about 55% of our Residents are now linked to the internet via computers, laptops, iPads and tablets. It is interesting to see that many new Residents arrive with technology in tow and we have a laptop in one of our lounges for general use. The activities team supports those with computers and tablets by holding monthly "computer group" sessions.

All new Residents are invited to join the Homes' telephone system allowing them to keep their previous home number in most cases and call rates which are lower than those offered by any commercial providers.

We continued our rolling programme of maintenance and refurbishment of the Homes. This year we have been able to spend more time on simple redecorating and a few bathrooms and kitchens and we have not had to face the disruption of big projects.

All members of staff are encouraged to undertake further training. Some are working towards Health and Social Care Diplomas, and all of the managers have attended suitable training courses.

The personalisation of the care for our Residents continues not only with the activities organisers but with all care and other staff. Personalisation is focused on the individual so our offering differs by person and may include:

- bringing not just personal items, but also their own furniture to the Homes;
- changing the colour scheme in rooms or cottages;
- enabling Residents to make their own tea, coffee or hot chocolate at any time, or one of the staff will provide it;
- meals can be taken in rooms or in the dining room, depending on individual likes, though Residents are encouraged to share the main meal in the dining room to maintain the community feeling.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Our financial performance continues to be strong. Last year trustees believed that we were prepared for any adverse impact of exiting the EU or other global issues which may come our way. The covid-19 pandemic was unexpected. We were only able to welcome 3 new residents who all had to be isolated on arrival for a minimum of 2 weeks and residents returning from hospital were also quarantined. We predict that we could cope financially if we had a few vacancies, but, as with any care home, a substantial loss of staff or residents would be difficult to manage. An annual risk review is done and while the impact of some risk areas would be high, and the risk of any foreseeable event happening has been mitigated, the exception is covid-19.

Eight years ago the trustees considered the risk of Residents possibly running out of money as they continued to live longer than they had expected. We have been paying out of the fund for a few Residents from the start, yet the fund has built up to a healthy balance. Trustees have asked that the fund be held at £250,000 a year and any excess funds be transferred to operating costs and reserves.

Revenue remained strong despite the impact of having several empty rooms. Vacancies arise at irregular and unpredictable times, and, in spite of considerable recruitment actions, they cannot always be filled quickly especially with the losses in care homes having been so great. .

The National Living Wage continues to increase every year and both this year and the coming years are no exceptions. While the Homes pride itself in paying everyone more than National Living Wage, this is the basis of our calculation, and the increase affects all members of staff in proportion. Staff pay makes up 58% of our total costs. The so-called National Living Wage is not enough to provide a reasonable standard of living, and we signed up to the Quaker-led Living Wage Campaign. This will increase our salary bill, and this in turn will increase our fees.

The high percentage of staff costs relative to total costs is caused by:

- the fact BBCH carries no debt or financing costs and owns its properties outright.
- we fixed our utility costs at low levels several years ago, which is assisting in protecting the Homes against the rapidly increasing cost of heating and lighting.
- the large investment over the years in energy saving products such as double glazing, LED lighting and solar panels.

Plans for the future

We are grateful that our big "infrastructure" projects are largely behind us, though, with a 75 year old building, there are often surprises. Plans for an activities space are once again being considered.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

Corporate structure, governing documents and charity registration

Bernhard Baron Cottage Homes started as a charity in 1945 and is now a company limited by guarantee which was incorporated on 12 June 1998 and is a charity registered with the Charity Commission. Its governing documents are its Memorandum and Articles of Association.

Appointment of Trustees

Trustees, who are also the directors of the BBCH, are nominated by nearby Area Quaker Meetings of the Religious Society of Friends, and then appointed at a General Meeting of BBCH. In order to provide continuity, trustees are appointed to serve for a rolling three year period, with a change-over or reappointment of at least four trustees every year. The articles allow for 12 Trustees and we are fortunate to have 9 Trustees at this time.

Trustee involvement in the Homes

Trustees attend four meetings a year, plus the AGM and a number of committee meetings, including the Management and Development Group, the Premises Committee and the Finance and Investment Committee. Usually when attending a meeting Trustees try to join Residents for lunch to encourage a free flow of information about life in the Homes but unfortunately this has been unable to happen during the pandemic as all meetings have been held via 'Zoom' calls.

The Trustees also meet once a year off site for a strategy day and to have the opportunity to discuss confidential matters. Outcomes of these meetings are discussed with management and areas of concern are addressed. This also was cancelled this year due to covid and instead was held via Zoom.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P A Appleton

Mrs K Ashcroft (Resigned 3 July 2020)

Ms S Coles

Ms K Gibbs

Mrs S N Hallett

Mr D H Hitchin

Mrs P A Sear

Mrs J E Stock

Mr J Thurley

Ms S Walton (Appointed 3 July 2020)

Investment Powers and Policy

The Memorandum and Articles of Association give the charity the power to invest in any way the trustees see fit. The performance and investment options are monitored by Trustees serving on the Investment Sub-committee. The investments are managed by Rathbone Investment Management Limited.

The Investment Sub-committee reviews our investments and our ethical policy annually.

The Trustees have adopted a Medium Risk Profile as defined in the Rathbone Client Agreement with specific Investment Restrictions.

- No direct overseas investment
- No direct investment in Aerospace or Defense
- No direct investment in Breweries, Alcohol or Tobacco
- No investment in unregulated investment vehicles
- Interest in environmentally responsible companies.

BERNHARD BARON COTTAGE HOMES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Reserves Policy

The Reserves policy was reviewed in January 2014 and reserves are now held to cover possible emergencies, contingencies and planned future investments. For emergencies and contingencies the Homes seek to maintain three months' expenditure, which is approximately £250,000, in readily available funds.

The reserves policy is reviewed annually.

Covid-19

As soon as government guidance was received early in March we have followed all of its recommendations, especially those relating to social distancing. No visitors were permitted. Like all investments, our own are substantially affected by the pandemic. Rathbones are keeping us informed of changes. The early indications are that our investments were performing better than the markets as a whole.

Public benefit

The trustees continually strive to expand our public benefit offering.

Whilst maintaining our fees at low levels ensuring the affordability of the Homes for the widest possible population, BBCH also has Residents paid for by social services and supports Residents who have a financial need where possible. 7% of our Residents have benefited from this support in the past year.

As mentioned earlier in this report, the Homes have initiated a fund for the support of more Residents with a financial need. The balance in the fund is £250,000 and is a designated fund in the accounts.

Key management personnel

Remuneration for the senior managers is set by the trustees. Remuneration for the other members of staff is proposed by senior managers and is subject to approval by Trustees.

Auditor

In accordance with the company's articles, a resolution proposing that Knill James LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Mr D H Hitchin

Trustee

Dated: 2 July 2021



BERNHARD BARON COTTAGE HOMES

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of Bernhard Baron Cottage Homes for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Opinion

We have audited the financial statements of Bernhard Baron Cottage Homes (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern; disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

BERNHARD BARON COTTAGE HOMES

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF BERNHARD BARON COTTAGE HOMES

Based on our understanding of the charitable company and industry, we identified that the principal risks of non-compliance with laws and regulations related to employment regulation and health and safety legislation, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting of inappropriate journal entries and management bias in accounting estimates. Audit procedures performed included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Enquiry of entity staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations;
- Reviewing minutes of meetings
- Performing audit procedures on the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness
- Evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Knill James LLP

Mark Filsell FCA (Senior Statutory Auditor)
for and on behalf of Knill James LLP

30 July 2021
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Chartered Accountants
Statutory Auditor

One Bell Lane
Lewes
East Sussex
BN7 1JU

BERNHARD BARON COTTAGE HOMES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

Current financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<u>Income and endowments from:</u>						
Donations and legacies	3	14,805	-	153,886	168,691	2,767
Charitable activities	4	2,092,522	-	-	2,092,522	2,132,551
Investments	5	17,810	-	-	17,810	23,594
Other income	6	13,613	-	-	13,613	7,506
Total income		2,138,750	-	153,886	2,292,636	2,166,418
<u>Expenditure on:</u>						
Raising funds	7	4,671	-	-	4,671	5,104
Charitable activities	8	2,140,106	26,288	116,127	2,282,521	2,223,648
Total resources expended		2,144,777	26,288	116,127	2,287,192	2,228,752
Net gains/(losses) on investments	12	158,972	-	-	158,972	(79,139)
Net incoming/(outgoing) resources before transfers		152,945	(26,288)	37,759	164,416	(141,473)
Gross transfers between funds		11,471	26,288	(37,759)	-	-
Net movement in funds		164,416	-	-	164,416	(141,473)
Fund balances at 1 April 2020		2,646,762	800,000	-	3,446,762	3,588,235
Fund balances at 31 March 2021		2,811,178	800,000	-	3,611,178	3,446,762

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BERNHARD BARON COTTAGE HOMES

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year		Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Total 2020 £
	Notes			
<u>Income and endowments from:</u>				
Donations and legacies	3	2,767	-	2,767
Charitable activities	4	2,132,551	-	2,132,551
Investments	5	23,594	-	23,594
Other income	6	7,506	-	7,506
Total income		<u>2,166,418</u>	<u>-</u>	<u>2,166,418</u>
<u>Expenditure on:</u>				
Raising funds	7	5,104	-	5,104
Charitable activities	8	2,223,648	-	2,223,648
Total resources expended		<u>2,228,752</u>	<u>-</u>	<u>2,228,752</u>
Net gains/(losses) on investments	12	(79,139)	-	(79,139)
Net movement in funds		(141,473)	-	(141,473)
Fund balances at 1 April 2019		2,788,235	800,000	3,588,235
Fund balances at 31 March 2020		<u>2,646,762</u>	<u>800,000</u>	<u>3,446,762</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BERNHARD BARON COTTAGE HOMES

BALANCE SHEET

AS AT 31 MARCH 2021

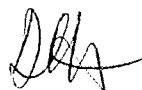
	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	14		2,806,507		2,856,359
Investments	15		782,407		714,980
			<u>3,588,914</u>		<u>3,571,339</u>
Current assets					
Stocks	16	7,012		6,547	
Debtors	17	11,948		24,124	
Cash at bank and in hand		236,328		87,231	
		<u>255,288</u>		<u>117,902</u>	
Creditors: amounts falling due within one year	18	<u>(233,024)</u>		<u>(242,479)</u>	
Net current assets/(liabilities)			22,264		(124,577)
Total assets less current liabilities			<u>3,611,178</u>		<u>3,446,762</u>
Income funds					
Unrestricted funds - Designated	20		800,000		800,000
Unrestricted funds - General			2,811,178		2,646,762
			<u>3,611,178</u>		<u>3,446,762</u>

The financial statements were approved by the board of directors and authorised for issue on 2 July 2021 and are signed on its behalf by:

Mr P A Appleton
Trustee



Mr D H Hitchin
Trustee



Company Registration No. 3580252

BERNHARD BARON COTTAGE HOMES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	24		147,097		50,834
Investing activities					
Purchase of tangible fixed assets		(107,355)		(184,598)	
Purchase of investments		1,130		(138,997)	
Proceeds on disposal of investments		43,538		254,305	
Cash account movement		46,877		(7,780)	
Interest received		17,810		23,594	
Net cash generated from/(used in) investing activities					
			2,000		(53,476)
Net cash used in financing activities					
			-		-
Net increase/(decrease) in cash and cash equivalents					
			149,097		(2,642)
Cash and cash equivalents at beginning of year					
			87,231		89,873
Cash and cash equivalents at end of year					
			236,328		87,231

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Company information

Bernhard Baron Cottage Homes is a private company limited by guarantee incorporated in England and Wales. The registered office is Eastbourne Road, Polegate, East Sussex, BN26 5HB.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, there is still the possibility that the pandemic created by Covid-19 may affect the future occupation rate for the foreseeable future. The Trustees have prepared a Covid-19 Risk Assessment and (depending on the level of reduced income) have discussed various financial options to ensure that there will be adequate funds to continue in operational existence for the next financial year. Thus the Trustees' continue to adopt the going concern basis of accounting in preparing the Accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives, unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from charitable activities are all accounted for in the period in which the service is provided.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised when a liability is incurred. Resources expended are accounted for on an accruals basis and includes irrecoverable VAT where appropriate.

Costs of generating funds are the costs relating to investment management fees.

Charitable activity expenditure comprises all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an appropriate proportion of overhead and support costs.

Governance costs include those costs associated with the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings - Freehold	2% straight line
Fixtures, fittings & equipment	10% and 20% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charitable company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

The charity contributes to the Pensions Trust's Growth Plan at rates set by the Scheme Actuary and advised to the Trustees by the Scheme Administrator. The scheme is a defined benefit, multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the charity. In accordance with FRS102 therefore, the scheme is accounted for as a defined contribution scheme. Contributions to the scheme are charged in the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
General	£	£	£	£
Donations and gifts	3,508	-	3,508	2,767
Grants related to Covid19 (incl furlough)	11,297	153,886	165,183	-
	<u>14,805</u>	<u>153,886</u>	<u>168,691</u>	<u>2,767</u>
For the year ended 31 March 2020	<u>2,767</u>	<u>-</u>		<u>2,767</u>

All donations and legacies are unrestricted.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities	Fees received	Meal money received	Shop sales	Welfare gifts etc	Telephone money received	Total 2020	Total 2020
	£	£	£	£	£	£	£
Incoming resources	2,048,214	-	-	(1,447)	8,185	2,054,952	2,097,968
Charitable rental income	37,570	-	-	-	-	37,570	34,583
	<u>2,085,784</u>	<u>-</u>	<u>-</u>	<u>(1,447)</u>	<u>8,185</u>	<u>2,092,522</u>	<u>2,132,551</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	2021	2020
	£	£
Income from listed investments	17,810	23,575
Interest receivable	-	19
	<u>17,810</u>	<u>23,594</u>
For the year ended 31 March 2020		
Unrestricted funds		<u>23,594</u>

6 Other income

	2021	2020
	£	£
Other income	13,613	7,506
	<u>13,613</u>	<u>7,506</u>
For the year ended 31 March 2020		
Unrestricted funds		<u>7,506</u>

7 Raising funds

	2021	2020
	£	£
Investment management	4,671	5,104
	<u>4,671</u>	<u>5,104</u>
For the year ended 31 March 2020		
Unrestricted funds		<u>5,104</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	2021	2020
	£	£
Staff costs	1,382,780	1,232,081
Depreciation and impairment	157,208	145,075
Provisions	180,755	171,190
Training and conference expenses	21,569	24,537
Fee subsidy	82,522	203,948
Electricity	40,567	28,134
Gas	25,367	29,749
Water	31,816	24,363
Council tax	3,492	2,422
Cleaning and consumables	19,997	14,343
Insurance	7,492	7,096
Garden expenses	10,697	14,241
Repairs	120,879	128,332
Decorations	2,496	14,022
Travel expenses	15,439	5,790
Welfare expenses	10,280	11,872
Other charitable expenditure	93,009	73,212
	<u>2,206,365</u>	<u>2,130,407</u>
Share of governance costs (see note 9)	76,156	93,241
	<u>2,282,521</u>	<u>2,223,648</u>
Analysis by fund		
Unrestricted funds - General	2,140,106	2,223,648
Unrestricted funds - Designated	26,288	-
Restricted funds	116,127	-
	<u>2,282,521</u>	<u>2,223,648</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Support costs

	Governance costs £	2021 £	2020 £
Audit fees	8,220	8,220	7,980
Legal and professional	31,748	31,748	34,539
Bank charges and interest	666	666	756
Registration fees	8,792	8,792	9,404
Stationery, advertising and software	14,806	14,806	27,542
Postage and telephone	11,744	11,744	13,020
Committee expenses	180	180	-
	<u>76,156</u>	<u>76,156</u>	<u>93,241</u>
Analysed to:			
Charitable activities	<u>76,156</u>	<u>76,156</u>	<u>93,241</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. The trustees were reimbursed £Nil for travelling and sustenance expenses in the year (2020 - £188).

11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Housing care for residents	67	65
Administration	4	5
Total	<u>71</u>	<u>70</u>

Employment costs

	2021 £	2020 £
Wages and salaries	1,222,223	1,089,507
Social security costs	75,680	66,021
Other pension costs	84,877	76,553
	<u>1,382,780</u>	<u>1,232,081</u>

There were no employees whose annual remuneration was £60,000 or more.

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

12 Net (losses)/gains on investments

	2021	2020
	£	£
Revaluation of investments	148,634	15,555
Gain/(loss) on sale of investments	10,338	(94,694)
	<u>158,972</u>	<u>(79,139)</u>

13 Taxation

The Company is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

14 Tangible fixed assets

	Land and buildings - Freehold	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2020	3,383,135	897,962	49,751	4,330,848
Additions	15,108	92,247	-	107,355
	<u>3,398,243</u>	<u>990,209</u>	<u>49,751</u>	<u>4,438,203</u>
At 31 March 2021				
	<u>3,398,243</u>	<u>990,209</u>	<u>49,751</u>	<u>4,438,203</u>
Depreciation and impairment				
At 1 April 2020	906,712	522,239	45,537	1,474,488
Depreciation charged in the year	67,965	88,190	1,053	157,208
	<u>974,677</u>	<u>610,429</u>	<u>46,590</u>	<u>1,631,696</u>
At 31 March 2021				
	<u>974,677</u>	<u>610,429</u>	<u>46,590</u>	<u>1,631,696</u>
Carrying amount				
At 31 March 2021	<u>2,423,566</u>	<u>379,780</u>	<u>3,161</u>	<u>2,806,507</u>
At 31 March 2020	<u>2,476,422</u>	<u>375,723</u>	<u>4,214</u>	<u>2,856,359</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

15 Fixed asset investments

	Listed investments £	Other investments	Total £
Cost or valuation			
At 1 April 2020	651,113	63,867	714,980
Additions	(1,130)	-	(1,130)
Valuation changes	148,634	-	148,634
Cash account movement	-	(46,877)	(46,877)
Disposals	(33,200)	-	(33,200)
	<u>765,417</u>	<u>16,990</u>	<u>782,407</u>
At 31 March 2021	765,417	16,990	782,407
	<u>765,417</u>	<u>16,990</u>	<u>782,407</u>
Carrying amount			
At 31 March 2021	765,417	16,990	782,407
	<u>765,417</u>	<u>16,990</u>	<u>782,407</u>
At 31 March 2020	651,113	63,867	714,980
	<u>651,113</u>	<u>63,867</u>	<u>714,980</u>

Other investments comprise:	2021	2020
	£	£
Cash held	16,990	63,867
	<u>16,990</u>	<u>63,867</u>

16 Stocks	2021	2020
	£	£
Consumables	7,012	6,547
	<u>7,012</u>	<u>6,547</u>

17 Debtors	2021	2020
Amounts falling due within one year:	£	£
Trade debtors	733	160
Other debtors	4,397	3,976
Prepayments and accrued income	6,818	19,988
	<u>11,948</u>	<u>24,124</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	16,616	14,509
Trade creditors	47,335	30,006
Other creditors	11,883	12,135
Accruals and deferred income	157,190	185,829
	<u>233,024</u>	<u>242,479</u>

19 Retirement benefit schemes

Defined contribution schemes

The charity participates in a personal pension scheme operated by the Pensions Trust which is a defined contribution scheme.

An amount of £11,587 was outstanding at the balance sheet date (2020 - £8,576).

The charge to the Statement of Financial Activities in respect of defined contribution schemes was £84,877 (2020 - £76,553).

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds					Balance at 31 March 2021 £
	Balance at 1 April 2019 £	Incoming resources £	Balance at 1 April 2020 £	Resources expended £	Transfers £	
Property improvements reserve	300,000	-	300,000	-	-	300,000
Other care improvements reserve	250,000	-	250,000	-	-	250,000
Bursary fund	250,000	-	250,000	(26,288)	26,288	250,000
	<u>800,000</u>	<u>-</u>	<u>800,000</u>	<u>(26,288)</u>	<u>26,288</u>	<u>800,000</u>

Property improvements reserve

Funds to recommence our plans to have a continual improvement and update to the accommodation for residents in order to maintain standards.

Other care improvements reserve

The trustees have decided that residents should be cared for as long as possible within Bernhard Baron Cottage Homes and have set aside funds to cover the inevitable increase in costs of equipment and accommodation and ultimately to have facilities for dementia and other residents.

Bursary fund

To provide a fund to assist those residents whose funds are depleted where we are unable to obtain funding or where there is a shortfall in the funding available.

21 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2021 are represented by:				
Tangible assets	2,806,507	-	-	2,806,507
Investments	782,407	-	-	782,407
Current assets/(liabilities)	(777,736)	800,000	-	22,264
	<u>2,811,178</u>	<u>800,000</u>	<u>-</u>	<u>3,611,178</u>

BERNHARD BARON COTTAGE HOMES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

22 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	24,162	24,162
Between two and five years	90,527	94,026
In over five years	61,342	82,006
	<u>176,031</u>	<u>200,194</u>

23 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	<u>149,190</u>	<u>175,197</u>

There have been no disclosable related party transactions in the year.

24 Cash generated from operations

	2021 £	2020 £
Surplus/(deficit) for the year	164,416	(141,473)
Adjustments for:		
Investment income recognised in profit or loss	(17,810)	(23,594)
(Gain)/loss on disposal of investments	(10,338)	94,694
Fair value gains and losses on investments	(148,634)	(15,555)
Depreciation and impairment of tangible fixed assets	157,208	145,075
Movements in working capital:		
(Increase) in stocks	(465)	-
Decrease/(increase) in debtors	12,176	(6,881)
(Decrease) in creditors	(9,456)	(1,432)
Cash generated from operations	<u>147,097</u>	<u>50,834</u>

25 Analysis of changes in net funds

The charitable company had no debt during the year.