

Company registration number: 3505634

Charity registration number: 1070790

# Nottingham Community and Voluntary Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# **Nottingham Community and Voluntary Service**

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## **Nottingham Community and Voluntary Service**

### **Reference and Administrative Details**

<b>Trustees</b>	Roy Taylor Gerri Bright Christopher Ball Michael Khouri-Bent Jane Todd Will Burchell Matthew Posaner Eunice Campbell-Clark
<b>Senior Management Team</b>	Jules Sebelin, Chief Executive Officer
<b>Charity Registration Number</b>	1070790
<b>Company Registration Number</b>	3505634
<b>Registered Office</b>	Loxley House Station Street NOTTINGHAM NG2 3NG
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL
<b>Solicitors:</b>	Freeths 80 Mount Street Nottingham NG1 6HH
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB

# **Nottingham Community and Voluntary Service**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Roy Taylor
	Gerri Bright
	Stephen Knott (resigned 27 July 2023)
	Christopher Ball
	Jonathan Tallant (resigned 24 May 2022)
	Michael Khouri-Bent
	Richard Renwick (resigned 27 January 2023)
	Jane Todd
	Will Burchell (appointed 24 May 2022)
	Matthew Posaner (appointed 26 January 2023)
	Eunice Campbell-Clark (appointed 26 January 2023)

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and a registered charity. It is operated under the rules of its memorandum and articles of association incorporated 5 February 1998 as amended by special resolution dated 12 June 1998, 29 October 2001, 18 October 2004 and 5 November 2010 and by Certificate of Incorporation on change of name dated 4 May 2010. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### ***Recruitment and appointment of trustees***

There should be a minimum of 6 and not more than 15 trustees/directors. The trustees are proposed by associate members, appointed at the Board meeting and must retire after they have served three full calendar years. Retiring trustees may be re-proposed and appointed for a further term. The Board have the right to co-opt up to five trustees who must retire each year, but are eligible for further co-option. At all times the number of co-opted trustees must be less than the number of appointed trustees up to a maximum of 5.

### **Objectives and activities**

#### ***Objects and aims***

The objectives of NCVS as set out in the articles of association are:

- a) The advancement of citizenship and community development particularly the promotion of the voluntary sector, volunteering, capacity building and the efficiency and effectiveness of charities and similar organisations;
- b) Any charitable purpose for the benefit of the community and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness;
- c) Organise co-operation in the achievement of the above purposes and to that end bring together representatives of the statutory authorities and voluntary organisations engaged in the furtherance of the above purposes.

# **Nottingham Community and Voluntary Service**

## **Trustees' Report**

### ***Objectives, strategies and activities***

We support Nottingham's voluntary sector through:

- Volunteering: Improving the quality of volunteering and breadth of volunteering opportunities across the city;
- Voluntary sector development: Strengthening the voluntary sector's capacity to help its clients through promoting best practice, funding advice and training;
- Voices: Speaking up for the voluntary sector on issues crucial to its future, and increasing the sector's access to, and influence upon, decision makers;
- Voluntary Action Centre: Providing a space for organisations to meet and network, access training and promote their work.

### ***Public benefit***

NCVS's activities benefit voluntary sector organisations, individuals and the interaction between the statutory sector and the voluntary and community sector in Nottingham and its environs. The Board of Trustees have considered public benefit and concluded that:

1. The aims of the organisation continue to be charitable;
2. The aims and the services delivered give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
3. The benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay; and
4. There is no detriment or harm arising from the aims or activities.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### ***Achievements and performance***

During the year most staff continued to work from home. We moved offices from Foxhall Business Centre, 2 King Street NG1 2AS to Loxley House, Station Street NG2 3NG in August 2022.

We adapted well to working from home and moved all training and network meetings online, which has proved successful. We have had a few in person events but online attendance still seems to be better attended.

The CRM continues to provide the backbone for our extensive communications. The improved CRM system and website have also given us a better platform to provide vital support and information to groups and charities in Nottingham. The platform has maintained a steady number of individuals signing up for volunteering opportunities and 300 to 400 opportunities are available at any given time.

We increased readership of the ebulletin and also increased engagement across our social media channels. We provided resources pages which we updated dynamically as the situation changed which was valuable to small organisation who do not have time to seek out the information themselves.

Our one to one delivery of support has increased, but this is restricted by the funding arrangements in place with various area and community based leads. We continue to offer most training online with some exceptions such as occasional safeguarding sessions in person.

The Green Social Prescribing Pilot delivered on behalf of the Nottingham and Nottinghamshire ICS has gone from strength to strength and has developed a Trusted Provider programme as well as issuing small grants to providers.

# Nottingham Community and Voluntary Service

## Trustees' Report

The PDU has also been awarded additional resources in order to increase the reach of the platform under the Changing Futures Programme, as the legacy to Opportunity Nottingham.

We have two new Community Engagement roles to achieve better health outcomes for Nottingham's under represented populations. One is to increase awareness of Psychological Therapies amongst South Asian residents and the other is to increase take up of childhood vaccinations amongst Romanian speaking communities.

We have an important role in helping to facilitate representative partnerships which fully recognise the strengths, challenges and interests of our diverse local voluntary, community and social enterprise (VCSE) sector. Together, our networks are a voice for the voluntary sector in local, regional and national policy planning and development, leading to improved service delivery for all communities. Our work with Nottingham's voluntary and community sector gives us a vast reach into the sector including local charities and community groups, not for profit organisations such as social enterprises and community interest companies, faith groups and communities of interest. Our reach is illustrated by the following examples:

- This year more than 500 groups are provided with group and volunteer development support, consultancy and training.
- Over 400 groups participate in our Provider Networks (Children & Young People, Vulnerable Adults and Leaders of Volunteers).
- Our e-bulletin and social media channels reach over 5,000 combined subscribers.
- We bring our knowledge of the sector to the Health & Wellbeing Board, One Nottingham Board, The Growth Board, Nottingham Place Based Partnership Executive, The Nottingham & Nottinghamshire Integrated Care System, among many others.
- We host a Green Social Prescribing Pilot, one of 7 national test and learn sites.
- We host a Practice Development Unit delivering learning and support for those working with people experiencing Severe and Multiple Disadvantage.
- We are working in partnership with the Integrated Care Board on a Social Prescribing and Community Development programme.
- We are founder members of the N&N Integrated Care System VCSE Provider Alliance.

### Financial review

#### *Policy on reserves*

NCVS needs reserves for three reasons:

1. To cover short term requirements (for instance, where contract or grant income is delayed, where up front expenditure is required or where there are termination costs of a project);
2. To enable NCVS to undertake projects without funding if necessary;
3. To provide working capital.

Our ideal position would be to hold free reserves sufficient for six months operation.

The Trustees review the reserves position annually as part of the budget approval process and take action both then and where necessary during the course of the year to ensure that reserves are satisfactory.

# **Nottingham Community and Voluntary Service**

## **Trustees' Report**

### **Statement of Responsibilities**

The trustees (who are also the directors of Nottingham Community and Voluntary Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....  
Jane Todd  
Trustee

## **Nottingham Community and Voluntary Service**

### **Independent Examiner's Report to the trustees of Nottingham Community and Voluntary Service ('the Company')**

#### **Independent examiner's report to the trustees of Nottingham Community and Voluntary Service ('the Company')**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date:.....



## Nottingham Community and Voluntary Service

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	52,549	-	52,549	51,666
Charitable activities	3	<u>14,999</u>	<u>362,038</u>	<u>377,037</u>	<u>775,385</u>
Total Income		<u>67,548</u>	<u>362,038</u>	<u>429,586</u>	<u>827,051</u>
<b>Expenditure on:</b>					
Charitable activities	5	<u>(155,983)</u>	<u>(508,857)</u>	<u>(664,840)</u>	<u>(559,337)</u>
Total Expenditure		<u>(155,983)</u>	<u>(508,857)</u>	<u>(664,840)</u>	<u>(559,337)</u>
Net (expenditure)/income		<u>(88,435)</u>	<u>(146,819)</u>	<u>(235,254)</u>	<u>267,714</u>
Net movement in funds		(88,435)	(146,819)	(235,254)	267,714
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>3,036,355</u>	<u>375,711</u>	<u>3,412,066</u>	<u>3,144,352</u>
Total funds carried forward	11	<u><u>2,947,920</u></u>	<u><u>228,892</u></u>	<u><u>3,176,812</u></u>	<u><u>3,412,066</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 11.

The notes on pages 11 to 22 form an integral part of these financial statements.

# Nottingham Community and Voluntary Service

## Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes  
Year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	51,666	-	51,666
Charitable activities	3	68,942	706,443	775,385
Total income		120,608	706,443	827,051
<b>Expenditure on:</b>				
Charitable activities	5	(195,761)	(363,576)	(559,337)
Total expenditure		(195,761)	(363,576)	(559,337)
Net (expenditure)/income		(75,153)	342,867	267,714
Net movement in funds		(75,153)	342,867	267,714
<b>Reconciliation of funds</b>				
Total funds brought forward		3,111,508	32,844	3,144,352
Total funds carried forward	11	3,036,355	375,711	3,412,066

The notes on pages 11 to 22 form an integral part of these financial statements.

# Nottingham Community and Voluntary Service

(Registration number: 3505634)  
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Investments	7	2,500,000	-
<b>Current assets</b>			
Debtors	8	69,606	249,290
Cash at bank and in hand	9	729,369	3,757,428
		798,975	4,006,718
<b>Creditors: Amounts falling due within one year</b>	10	(122,163)	(594,652)
<b>Net current assets</b>		676,812	3,412,066
<b>Net assets</b>		3,176,812	3,412,066
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	11	228,892	375,711
<b>Unrestricted income funds</b>			
Unrestricted funds		2,947,920	3,036,355
<b>Total funds</b>	11	3,176,812	3,412,066

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 22 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....  
Christopher Ball  
Trustee

The notes on pages 11 to 22 form an integral part of these financial statements.

# Nottingham Community and Voluntary Service

## Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash (expenditure)/income		(235,254)	267,714
<b>Working capital adjustments</b>			
Decrease/(increase) in debtors	8	179,684	(182,120)
(Decrease)/increase in creditors	10	(471,724)	531,962
Decrease in deferred income	10	(765)	(180)
Net cash flows from operating activities		<u>(528,059)</u>	<u>617,376</u>
<b>Cash flows from investing activities</b>			
Sale of tangible fixed assets		-	3,000,000
Purchase of investments	7	<u>(2,500,000)</u>	<u>-</u>
Net cash flows from investing activities		(2,500,000)	3,000,000
<b>Cash flows from financing activities</b>			
Repayment of loans and borrowings	10	<u>-</u>	<u>(100,000)</u>
Net (decrease)/increase in cash and cash equivalents		(3,028,059)	3,517,376
Cash and cash equivalents at 1 April		<u>3,757,428</u>	<u>240,052</u>
Cash and cash equivalents at 31 March		<u><u>729,369</u></u>	<u><u>3,757,428</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
(Decrease)/increase in cash		(3,028,059)	3,517,376
Cash outflow from repayment of loans		<u>-</u>	<u>(100,000)</u>
Change in net (debt)/funds resulting from cash flows		(3,028,059)	3,417,376
Net funds at 1 April 2022		<u>3,757,428</u>	<u>240,052</u>
Net funds at 31 March 2023		<u><u>729,369</u></u>	<u><u>3,657,428</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 22 form an integral part of these financial statements.

# **Nottingham Community and Voluntary Service**

## **Notes to the Financial Statements for the Year Ended 31 March 2023**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Nottingham Community and Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual items of office equipment costing £5,000.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Replacement of existing premises equipment within the building is written off in the year it is replaced.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Land and buildings	2.0% straight line
Office equipment	25.0% straight line

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	47,508	47,508	46,562
Donations from individuals	41	41	-
Grants, including capital grants;			
Government grants	5,000	5,000	5,104
	<u>52,549</u>	<u>52,549</u>	<u>51,666</u>

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants	-	362,038	362,038	706,443
Registration	54	-	54	567
Rent	-	-	-	54,316
Services	4,330	-	4,330	-
Training & courses	10,615	-	10,615	11,530
Sundry income	-	-	-	2,529
	<u>14,999</u>	<u>362,038</u>	<u>377,037</u>	<u>775,385</u>

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Active Notts and Active Derbyshire	-	5,764	5,764
Ashfield Voluntary Action	-	42,550	42,550
Community Action Derby	2,000	-	2,000
Donations	41	-	41
Gedling Borough Council	-	9,775	9,775
Groundwork Greater Nottingham	2,250	-	2,250
Heritage Buddies	-	8,000	8,000
Mansfield CVS	-	46,000	46,000
NHS England	-	600	600
Natural England	-	4,000	4,000
NHS Nottingham	-	188,493	188,493
Nottingham and Nottinghamshire Refugee Forum	7,206	2,000	9,206
Nottingham City Council	5,000	40,000	45,000
The Bestwood Partnership Trust	4,000	-	4,000
Nottingham Hospitals Charity	-	12,856	12,856
Nottingham Women's Centre	2,052	-	2,052
Nottinghamshire Healthcare NHS Foundation Trust	-	2,000	2,000
Robin Hood Charity Trust	26,000	-	26,000
The Renewal Trust	4,000	-	4,000
	<u>52,549</u>	<u>362,038</u>	<u>414,587</u>



## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 5 Expenditure on charitable activities

	Unrestricted General funds £	Restricted funds £	Total 2023 £	Total 2022 £
Affiliation fees, memberships & subscriptions	1,025	-	1,025	897
Bad debts	1,123	-	1,123	482
Bank charges & fees	538	-	538	679
Building expenditure	-	-	-	46,816
Communications	5,565	4,286	9,851	22,579
Grants repaid	-	6,000	6,000	-
Internal charges & overheads	(113,899)	113,899	-	-
IT costs	14,516	8,262	22,778	9,280
Office costs & hospitality	230	-	230	8,165
Printing	2,749	830	3,579	1,103
Professional fees	2,937	5,000	7,937	75,260
Project expenses & resources	-	-	-	4,338
Publicity, marketing & events	696	4,059	4,755	1,411
Staff costs (incl travel, freelance staff, recruitment & training)	214,819	203,299	418,118	386,404
Sundry expenditure	73	-	73	1,923
Grants made	-	119,531	119,531	-
Consultancy	54	16,193	16,247	-
External Room Hire	-	4,831	4,831	-
External Trainers	900	22,667	23,567	-
Insurance	1,487	-	1,487	-
PayPal charges	151	-	151	-
Premises Rent	22,641	-	22,641	-
Removal Costs	378	-	378	-
	<u>155,983</u>	<u>508,857</u>	<u>664,840</u>	<u>559,337</u>

#### 6 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	371,979	338,258
Social security costs	24,501	21,260
Pension costs	14,467	13,155
Other staff costs	-	13,272
	<u>410,947</u>	<u>385,945</u>

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No</b>	<b>No</b>
Average number of employees	<u>17</u>	<u>17</u>

13 (2022 - 13) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £14,467 (2022 - £13,155).

During the year, the charity made redundancy and/or termination payments which totalled £Nil (2022 - £13,272).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £Nil (2022 - £44,301).

#### 7 Fixed asset investments

	<b>2023</b>
	<b>£</b>
Other investments	<u>2,500,000</u>

# Nottingham Community and Voluntary Service

## Notes to the Financial Statements for the Year Ended 31 March 2023

### Other investments

	Listed investments £	Total £
<b>Cost or Valuation</b>		
Additions	2,500,000	2,500,000
At 31 March 2023	2,500,000	2,500,000
<b>Net book value</b>		
At 31 March 2023	2,500,000	2,500,000

### 8 Debtors

	2023 £	2022 £
Trade debtors	61,607	226,566
Prepayments	6,778	3,637
Accrued income	1,221	15,045
Other debtors	-	4,042
	69,606	249,290

### 9 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	41	41
Cash at bank	729,328	3,757,387
	729,369	3,757,428

### 10 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	40,191	30,680
Other taxation and social security	7,929	5,729
Other creditors	35,263	519,346
Accruals	3,780	3,132
Deferred income	35,000	35,765
	122,163	594,652

Other creditors includes £32151 (2022 - £517353) of grants that have been received to be redistributed and therefore these funds are not for the benefit of NCVS.

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 11 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	3,036,355	67,548	(155,983)	2,947,920
<b>Restricted funds</b>				
VCSEP & Liaison Lead	10,250	-	(10,250)	-
Community Champions	74,048	-	(71,752)	2,296
PDU	9,180	45,545	(42,706)	12,019
Community Engagement (IAPT)	58,421	-	(20,629)	37,792
Green Space	35,575	86,312	(102,489)	19,398
DISPP Partnership Project	-	35,000	(36,598)	(1,598)
NCC Laptops	57,471	-	(57,471)	-
Nottingham MBLC	3,766	7,856	(11,622)	-
Changing Futures	2,000	-	(2,000)	-
SMI Co-Production & Engagement	115,000	-	(65,550)	49,450
VCSE Provider Alliance Network	10,000	-	(10,000)	-
CCG Patient Engagement				
Ashfield Voluntary Action	-	44,550	(39,337)	5,213
Community Engagement (Prevention)	-	66,000	(15,606)	50,394
NNRF COI Small grants	-	2,000	(260)	1,740
Captain Tom	-	5,000	(5,000)	-
Gedling Borough Council	-	9,775	(2,028)	7,747
Heritage Buddies	-	8,000	(30)	7,970
Locality	-	-	(287)	(287)
Social Prescribing & Community Development manager	-	48,000	(11,242)	36,758
Nature Buddies	-	4,000	(4,000)	-
<b>Total restricted funds</b>	<u>375,711</u>	<u>362,038</u>	<u>(508,857)</u>	<u>228,892</u>
<b>Total funds</b>	<u><u>3,412,066</u></u>	<u><u>429,586</u></u>	<u><u>(664,840)</u></u>	<u><u>3,176,812</u></u>

Explanation of negative fund balances March 2023:

DISPP Partnership Project - This project is ongoing and will be completed in 2023.

Locality - The expenditure incurred is pre project spending.

## **Nottingham Community and Voluntary Service**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

The specific purposes for which the funds are to be applied are as follows:

The funding from Ashfield Voluntary Action was for a Patient and Public Engagement programme to find out about local patient experience by working through voluntary organisations that support them, then reporting back to the CCG.

Captain Tom is from the NHS Charities Together to fund six community groups to deliver positive messages about COVID vaccines, deliver culturally appropriate counselling services and to organise BAME self help groups.

Community Champions funding is a partnership between NCVS, Health and Nottingham City Council to train and develop volunteers to deliver positive messages about health and wellbeing and to help people to overcome vaccine hesitancy.

Community Engagement IAPT funding is to employ a Community Engagement Coordinator to work with community groups serving the South Asian Population to find out why they don't access psychological therapies.

DISPP Partnership Project 22/23 funding to work with disability focused organisations to help their members engage in physical activity towards better health outcomes.

Green Space funding is part of a national Green Social Prescribing pilot programme to test if people's mental wellbeing can be helped by undertaking nature based activities rather than being prescribed medication. We work closely with community groups that are taking the reger.

MBLC funding is for a Volunteer Coordinator to work with volunteers overcoming vaccination hesitancy within Nottingham's Black Communities.

Changing Futures is the continuation funding for the Practice Development Unit (PDU) which engages people working with those experiencing Serious and Multiple Disadvantage in learning and development activities.

SMI Co-production & Engagement funding to work with community organisations to find out why people with Serious Mental Illness do not take up services.

Thriving Communities NASP funding is to distribute information to voluntary organisations about a learning programme about social prescribing. In partnership with National Academy for Social Prescribing.

VCSE Provider Alliance Network funding to develop a governance model for the voluntary sector to interact with the Health and Care System with the potential aim of delivering public services under contract/subcontract.

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	111,508	120,608	(195,761)	3,000,000	3,036,355
<i>Designated</i>					
Property fund	944,972	-	-	(944,972)	-
Revaluation reserve	2,055,028	-	-	(2,055,028)	-
	<u>3,000,000</u>	<u>-</u>	<u>-</u>	<u>(3,000,000)</u>	<u>-</u>
<b>Total unrestricted funds</b>	<u>3,111,508</u>	<u>120,608</u>	<u>(195,761)</u>	<u>-</u>	<u>3,036,355</u>
<b>Restricted</b>					
NCC Comm Assn Admin	3,236	10,011	(13,247)	-	-
VCSEP & Liaison Lead	4,750	5,500	-	-	10,250
Ashfield Voluntary Action	-	42,550	(42,550)	-	-
Good Sam Project	6,966	-	(6,966)	-	-
Captain Tom	-	1,002	(1,002)	-	-
Community Champions	-	74,058	(10)	-	74,048
PDU	16,049	60,179	(67,048)	-	9,180
Community Engagement (IAPT)	-	60,000	(1,579)	-	58,421
DISPP Partnership Project 21/22	-	35,000	(35,000)	-	-
Skills & Opportunity (Natwest)	1,843	-	(1,843)	-	-
Green Space	-	125,904	(90,329)	-	35,575
NCC Laptops	-	60,000	(2,529)	-	57,471
Nottingham MBLC	-	11,755	(7,989)	-	3,766
Changing Futures	-	4,130	(2,130)	-	2,000
Self Isolation	-	71,464	(71,464)	-	-
SMI Co-Production & Engagement	-	115,000	-	-	115,000
State of Sector Report	-	11,900	(11,900)	-	-
Thriving Communities NASP	-	1,250	(1,250)	-	-
Thriving Communities Canal & River Trust	-	6,740	(6,740)	-	-
VCSE Provider Alliance Network	-	10,000	-	-	10,000
	<u>32,844</u>	<u>706,443</u>	<u>(363,576)</u>	<u>-</u>	<u>375,711</u>
<b>Total restricted funds</b>	<u>32,844</u>	<u>706,443</u>	<u>(363,576)</u>	<u>-</u>	<u>375,711</u>
<b>Total funds</b>	<u>3,144,352</u>	<u>827,051</u>	<u>(559,337)</u>	<u>-</u>	<u>3,412,066</u>

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 12 Analysis of net assets between funds

	Unrestricted		2023
	General £	Restricted £	Total funds £
Fixed asset investments	2,500,000	-	2,500,000
Current assets	570,083	228,892	798,975
Current liabilities	(122,163)	-	(122,163)
Total net assets	<u>2,947,920</u>	<u>228,892</u>	<u>3,176,812</u>

  

	Unrestricted		2022
	General £	Restricted £	Total funds £
Current assets	3,596,007	410,711	4,006,718
Current liabilities	(559,652)	(35,000)	(594,652)
Total net assets	<u>3,036,355</u>	<u>375,711</u>	<u>3,412,066</u>

#### 13 Related party transactions

There were no related party transactions in the year.

#### 14 3rd party funds

	Opening balances £	Incoming resources £	(Resources expended) £	Total £
Down Knives Gloves up	368	-	-	368
YANA	<u>2,840</u>	<u>-</u>	<u>(2,840)</u>	<u>-</u>
	<u>3,208</u>	<u>-</u>	<u>(2,840)</u>	<u>368</u>

#### 15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## Nottingham Community and Voluntary Service

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 16 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 17 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 18 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2023 £	2022 £
Independent examination	1,890	1,960
Other financial services	1,537	1,342
	<u>3,427</u>	<u>3,302</u>