



Company Registration Number: 03579654

Charity Number: 1070689

**SHOC, SLOUGH HOMELESS OUR CONCERN
COMPANY LIMITED BY GUARANTEE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2022**

Knights
11Milbanke Court
Milbanke
Way Bracknell
Berkshire
RG12 1RP



**SHOC, SLOUGH HOMELESS OUR CONCERN
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**SHOC, SLOUGH HOMELESS OUR CONCERN
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Registered charity name	SHOC, Slough Homeless Our Concern
Charity number	1070689
Company registration number	03579654
Registered office	Quakers Meeting House 74 Ragstone Road Slough Berkshire SU 2PX
Trustees	Mr. R B Waite Mr. WA Madge Ms. F Garrod Mr. J Cannon Ms. C Al-Hashimi Mrs. R Odedra Miss P Soares Ms. N Vallois
Secretary	Ms. A McGuire
Accountants	Knights 11Milbanke Court Milbanke Way Bracknell Berkshire RG12 1RP
Bankers	The Royal Bank of Scotland 67 High Street Slough Berkshire SL1 1BZ Metro Bank 1 Southampton Row London WC1B 5HA CCLA Investment Management Limited The COIF Charities Deposit Fund St Alphage House 2 Fore Street London EC2YSAQ
Solicitors	Messrs Fairchild Dobbs 1 Bulstrode Way Gerrard Cross Buckinghamshire SL97QT



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TRUSTEES' REPORT FOR THE YEAR ENDING 31 MARCH 2022

The trustees have pleasure in presenting their report and the unaudited report & financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 2 of the report and financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mr R B Waite
Mr WA Madge
Ms. F Garrod
Mr J Cannon
Ms C Al-Hashimi
Mrs. R Odedra (Appointment May 2022)
Miss P Soares
Ms N Vallois

STRUCTURE, GOVERNANCE AND MANAGEMENT

SHOC is a charitable company limited by guarantee. It is governed by a Memorandum and Articles of Association. SHOC has seven directors who meet 5 times a year with the CEO and the Executive Team. The project manager runs the Day Centre and refers policy matters to the CEO for decision.

APPOINTMENT OF DIRECTORS

The recruitment process is run by the Chair of Trustees and overseen by the CEO. The Board identifies the skills which it needs within it, and then actively seeks people with these skills to apply to become a Trustee of the charity. Candidates are required to complete an application form setting out details about themselves and their suitability for trusteeship. These applications are treated on a confidential basis, reviewed by the Chair of Trustees and the CEO and matched against the skills criteria established by the Board. Prospective trustees are invited to attend a number of Board meetings as an observer. The directors are elected by those attending the Trustee Meeting.

DIRECTORS' TRAINING

Because poor governance costs more than learning to govern well, the Board invests in its governance capacity. Training and re-training are used to orient new members as well as increase existing members' skills and understanding. Both Chair and Vice Chair receive specific training as necessary regarding chairing meetings and the Board attend an annual day away. Outside monitoring assistance is also arranged so that the Board can exercise confident control over organisational performance. Mechanisms are used to ensure the Board's ability to listen to the beneficiaries' viewpoints and values. Governance costs are prudent though not at the expense of endangering the development and maintenance of superior capability of the Board.



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TRUSTEES' REPORT FOR THE YEAR ENDING 31 MARCH 2022 (CONTINUED)

OBJECTIVES AND ACTIVITIES

PRINCIPLE ACTIVITY

SHOC creates public benefit by providing, within a safe friendly environment, a comprehensive package of services to tackle

homelessness, social exclusion, and health issues and to help people maintain their accommodation. The long-term aim is to enable people to be reintegrated into mainstream society.

PUBLIC BENEFIT

In accordance with the above objectives for this year, and with due regard to the published charity Commission guidance on the operation of the Public Benefit requirement of the Charities Act 2011, the Directors have undertaken appropriate activities in furtherance of those aims for the public benefit. This year's activities, achievements and future plans are summarised below.

ACHIEVEMENTS AND PERFORMANCE

The Statement of Financial Activities is set out on page 7.

Everyone has the right to a home or at least a bed for the night.

Our day service exists because Slough has no clear plan to end rough sleeping, so we will continue to provide lifesaving services until we end the need for anyone to sleep rough in Slough.

This year we helped 280 people sleeping rough in Slough.

Every day we assist on average 26 people. We provided 5,413 hot meals, 2,336 showers, 1,407 items of clothing and 2,187 hours of coaching. 69% of our guests had a drug or alcohol problem, 48% of our guests had a mental health problem, 35% of our guests had a problem with their health and almost half of our guests had no recourse to public funds. We were able to access treatment for half our guests but only 9% moved off the streets into housing.

Next year we have plans to work closer with Slough Borough Council and our partner Trinity to provide more housing options, help more people off the streets and to help create a housing pathway that will end rough sleeping in Slough for good.

Reserves at 31st March 2022 was £102,688 (2021: £164,008).

During this financial year we have been successful in receiving grants to cover the impact of the COVID 19 pandemic, while the organisation is exploring a new business as usual model of operations. The Trustees aim to operate on a break-even basis taking one year with another after providing the appropriate range of services to our clients. We have reported a deficit of £61,320 for the financial year ended March 2022 (2021: £18,457 surplus).

RESERVE POLICY

As SHOC is almost entirely funded from short-term grants which may not be renewed the policy is to retain in excess of 3 months operating costs in cash within our unrestricted reserves which at current levels of expenditure requires a figure in excess of £55,826 (2021: £50,000). On 31st March 2022, unrestricted general reserves were above the level required to meet the Board's policy.



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TRUSTEES' REPORT FOR THE YEAR ENDING 31 MARCH 2022 (CONTINUED)

FINANCIAL REVIEW

RISK REVIEW

Major risks identified by the directors or trustees include; securing new grants to fund the services and financial self-sustainability. Insurance policies are in place covering employers and public liability, trustee's liability, building and contents.

PLANS FOR FUTURE PERIODS

Next year we have plans to work closer with Slough Borough Council and our partners Trinity to provide more housing options and help more people off the streets and to help create a housing pathway that will end rough sleeping in Slough for good.

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Annual Report and the report & financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare a report & financial statements for each financial year. Under that law the trustees have elected to prepare the report & financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The report & financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these report & financial statements, the trustees are required to: select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; prepare the report & financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the report & financial statements comply with Companies Act 2006. The

Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the trustees

Ms A McGuire
Charity Secretary
Date: 7th November 2022



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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SLOUGH HOMELESS OUR CONCERN (SHOC)

I report to the charity trustees on *my* examination of the accounts of the Company for the year ended 31 March 2022, which are set out on pages 9 to 1.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records,
or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination;
or
- the accounts have not been prepared in accordance with the Charities SORP FRS (102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Terence Knight ACA
Knights Chartered Accountants
11 Milbanke Court
Milbanke Way
Bracknell
Berkshire
RG12 1R

Date: 11 November 2022



**SHOC, SLOUGH HOMELESS OUR CONCERN
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**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE) FOR
THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Income from:							
Voluntary income	2	72,858	82,981	155,839	132,718	99,707	232,425
Activities for generating funds	3	6,145	-	6,145	2,200	-	2,200
Investment Income	4	-	-	-	4	-	4
Total Income		79,003	82,981	161,984	134,922	99,707	234,629
Expenditure on:							
Raising funds	5	453	-	453	146	-	146
Charitable activities							
Charitable expenditure	6	139,870	82,981	222,851	86,059	129,967	216,026
Total Expenditure		140,323	82,981	223,304	86,205	129,967	216,172
Net income/(expenditure) for the year		(61,320)	-	(61,320)	48,717	(30,260)	18,457
Reconciliation of funds:							
Fund balance brought forward:		164,008	-	164,008	115,291	30,260	145,551
Fund balance carried forward		102,688	-	102,688	164,008	-	164,008

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities



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**BALANCE SHEET
AT 31 MARCH 2022**

	Note	2022 £	2021 £
Fixed Assets			
Tangible Assets	10	756	3,779
Current Assets			
Debtors and prepayments	11	718	693
Cash at bank and in hand		<u>149,654</u>	<u>192,396</u>
		150,372	193,089
Creditors: Amounts falling due within one year	12	<u>(48,440)</u>	<u>(32,859)</u>
Net Current Assets		101,932	160,230
Total assets less current liabilities		102,688	164,009
Net Assets		<u>102,688</u>	<u>164,009</u>
Income fund			
Unrestricted funds	13, 14	<u>102,688</u>	<u>164,009</u>
		102,688	164,009
		<u>102,688</u>	<u>164,009</u>

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- 1) ensuring the company keeps accounting records which comply with Section 386; and
- 2) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

These report & financial statements were approved by the members of the committee on the 7th November 2022 and are signed on their behalf by:

William Alan Madge
Trustee
Company no.03579654



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**NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 MARCH 2022**

1 Accounting policies

Company information

Slough Homeless Our Concern is a charitable company limited by guarantee incorporated in England and Wales. The address of the registered office is given on the legal and administrative information page. The nature of the charity's operations and principal activities are day care services including practical support to end homelessness in Slough.

1.1 Accounting convention

The report & financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2008 (SORP 2008) and the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest pound (£).

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The charitable company is not dependent on its parent company, Trinity Homeless Projects, as it is funded by voluntary income and grants.

1.3 Charitable funds

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the directors.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is more likely than not that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.



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**NOTES TO THE FINANCIAL STATEMENTS FOR THE
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1.5 Expenditure

Expenditure is accounted for on an accrual basis, inclusive of VAT. Certain expenditure is directly attributable to specific activities and has been allocated to those cost categories.

1.6 Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard 102 (revised) from including a cash flow statement in the report & financial statements on the grounds that the charity is small

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

Leasehold improvements	Over the remaining term of the lease
Fixtures and fittings	25% on a straight-line basis
Equipment	25% on a straight-line basis

1.8 Holiday pay accruals

The holidays period for all staff is from 1st January to 31st December and the company's policy to utilise holiday entitlement within the period. A provision is made in the account for unused holidays at the end of the financial year.



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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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2. Voluntary income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
MCKS Charitable Foundation			0	15,000		15,000
Charities Aid Foundation	1,589		1,589	47,000		47,000
Berkshire Community Fund			0	5,000	48,000	53,000
Morrisons Foundation			0	4,000		4,000
Shanley Foundation			0	2,000		2,000
Leslie Aldridge Trust			0	10,000		10,000
HMRC Covid 19		409	409	5,379		5,379
National Lottery Covid 19			0		40,000	40,000
Homeless Link			0		11,707	11,707
Donations	36,727	1,005	37,732	44,339		44,339
Wates Family	5,000		5,000			
Garfield Weston Foundation	15,000		15,000			
Tracelink	14,542		14,542			
National Lottery Community Fund		73,567	73,567			
Groundwork London		8,000	8,000			
	72,858	82,981	155,839	132,718	99,707	232,425

3. Incoming resources from activities for generating funds

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Fundraising Events	6145	-	6145	2,200	-	2,200
	6,145	-	6,145	2,200	-	2,200

4. Investment income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Bank Interest	-	-	-	4	-	4
	-	-	-	4	-	4

5. Fundraising cost of goods sold and other costs

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	<i>Unrestricted Funds 2021</i>	<i>Restricted Funds 2021</i>	<i>Total Funds 2021</i>
	£	£	£	£	£	
Fundraising Activities	453	-	453	146	-	146
	<u>453</u>	<u>-</u>	<u>453</u>	<u>146</u>	<u>-</u>	<u>146</u>

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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6. Costs of charitable activities by fund type

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	<i>Unrestricted Funds 2021</i>	<i>Restricted Funds 2021</i>	<i>Total Funds 2021</i>
	£	£	£	£	£	
Learning Day Centre	139,870	82,981	222,851	86,059	129,967	216,026
	<u>139,870</u>	<u>82,981</u>	<u>222,851</u>	<u>86,059</u>	<u>129,967</u>	<u>216,026</u>

7. Net incoming/(outgoing) resources for the year after charging:

This is after charging:

	2022	2021
	£	£
Depreciation	3,024	3,024

8. Staffing

	2022	2021
The average monthly number of employees during the year was:		
Full time staff member	<u>5</u>	<u>6</u>
	2022	2021
	£	£
Wages and salaries	151,994	209,539
Social Security costs	11,195	12,851
Pension expense	6,199	6,882
	<u>169,388</u>	<u>229,272</u>

The directors are considered to be the key management of the charity and they received no remuneration (2021: Nil), together with the Senior Management Team of the parent charity.

The Senior Management Team are remunerated by the parent charity and receive no remuneration from Slough Homeless Our Concern (SHOC) (2021: Nil).

There were no employees whose annual remuneration was £60,000 or more.

9. Taxation

Slough Homeless Our Concern (SHOC) is a registered charity and is therefore exempt from liability to taxation on its income and capital gains.



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10. Fixed assets

	Leasehold Improvements £	Equipment £	Total £
Cost or valuation			
At 1 April 2021	9,000	3,095	12,095
Additions	-	-	-
Disposals	-	-	-
At 31 March 2022	9,000	3,095	12,095
Depreciation			
At 1 April 2021	6,188	2,128	8,316
Charge for the year	2,250	773	3,023
Disposals	-	-	-
At 31 March 2022	8,438	2,901	11,339
At 31 March 2022	562	194	756
At 31 March 2021	2,812	967	3,779

11. Debtors

Amount falling due within one year:

	2022 £	2021 £
Trade debtors	275	-
Trinity Homeless Projects	-	250
Prepayments	443	443
	718	693

12. Creditors amounts falling due within one year

	2022 £	2021 £
Trade creditors	232	1,120
Payroll and taxes	-	3,095
Pension	2,882	869
Trinity Homeless Projects	39,945	21,452
Other Creditors	239	-
Accruals	5,142	6,323
	48,440	32,859



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13. Unrestricted income funds

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2022 £</i>
General Funds	164,008	161,984	(223,304)	102,688
Total Funds	164,008	161,984	(223,304)	102,688

14. Analysis of net assets between funds

	<i>Tangible Assets £</i>	<i>Current Assets/ Liabilities £</i>	<i>Total £</i>
General unrestricted reserves	755	101,933	102,688
	755	101,933	102,688

15. Ultimate controlling party

The ultimate controlling party is Trinity Homeless Projects, a company limited by guarantee registered in England, number 06047635 and a registered charity, number 1118222, which is the sole member of the charitable company. Its principal activity is that of providing housing to homeless people. Consolidated financial statements can be found on the Companies House website.

16. Related party transactions

No payments were made in respect of any directors or their connected persons.

At 31 March 2022, Slough Homeless Our Concern (SHOC) had a balance of £39,945 (2021: £21,452) payable to Trinity Homeless Projects, the parent and ultimate controlling party of SHOC. There was nil amount owed by Trinity Homeless Projects (2021: £250) for transactions which had arisen in the year.

Trinity Homeless Projects raised a management charge of £6,360 (2021: £6,360) to cover the cost of running SHOC during the year.

This amount is shown within administrative expenditure in the charitable expenditure note within the SHOC financial statements.