

COMPANY REGISTRATION NUMBER 3579654

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
REPORT & FINANCIAL STATEMENTS
FOR
31 MARCH 2021

Charity Number 1070689

KNIGHTS
11Milbanke Court
Milbanke Way
Bracknell, Berks
RG12 1RP

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
REPORT & FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

CONTENTS	PAGE
Members of the Board and professional advisers	3
Trustees Annual Report	4
Accountants' report	8
Statement of Financial Activities (incorporating the Income and expenditure account)	9
Balance sheet	10
Notes to the report & financial statements	11

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS (*continued*)

Registered charity name	SHOC, Slough Homeless - Our Concern
Charity number	1070689
Company registration number	3579654
Registered office	Quakers Meeting House 74 Ragstone Road SLOUGH Berks SL1 2PX
Trustees	Mr R B Waite Mr WA Madge Ms. F Garrod Mr J Cannon Miss P Soares Ms N Valois Ms C Al-Hashimi
Secretary	Ms A McGuire
Accountants	Knights 11 Milbanke Court Milbanke Way Bracknell, Berks RG12 1RP
Bankers	The Royal Bank of Scotland 67 High Street Slough Berkshire SL1 1BZ CCLA Investment Management Limited The COIF Charities Deposit Fund St Alphage House 2 Fore Street London EC2Y 5AQ
Solicitors	Messrs Fairchild Dobbs One Bulstrode Way GERRARD CROSS Bucks SL9 7QT

**SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021**

The trustees have pleasure in presenting their report and the unaudited report & financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 3 of the report & financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mr R B Waite

Mr WA Madge

Ms. F Garrod

Mr J Cannon

Miss P Soares

Ms N Valois Joined 26th October 2020

Ms C Al- Hashimi Joined 26th October 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

SHOC is a charitable company limited by guarantee. It is governed by a Memorandum and Articles of Association. SHOC has seven directors who meet 5 times a year with the CEO and the executive team. The project manager runs the Day Centre and refers policy matters to the CEO for decision.

Appointment of directors

The recruitment process is run by the Chair of Trustees and overseen by the CEO. The Board identifies the skills which it needs within it, and then actively seeks people with these skills to apply to become a Trustee of the charity. Candidates are required to complete an application form setting out details about themselves and their suitability for trusteeship. These applications are treated on a confidential basis, reviewed by the Chair of Trustees and the CEO and matched against the skills criteria established by the Board. Prospective trustees are invited to attend a number of Board meeting as an observer. The directors are elected by those attending the Trustee Meeting.

Directors Training

Because poor governance costs more than learning to govern well, the Board invests in its governance capacity. Training and re-training is used to orient new members as well as increase existing members' skills and understanding. Both Chair and Vice Chair receive specific training as necessary regarding chairing meetings and the Board attend an annual day away. Outside monitoring assistance is also arranged so that the Board can exercise confident control over organisational performance. Mechanisms are used to ensure the Board's ability to listen to the beneficiaries view points and values. Governance costs are prudent though not at the expense of endangering the development and maintenance of superior capability of the Board.

OBJECTIVES AND ACTIVITIES

PRINCIPLE ACTIVITY

SHOC creates public benefit by providing, within a safe friendly environment, a comprehensive package of services to tackle

**SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021**

homelessness, social exclusion and health issues and to help people maintain their accommodation. The long term aim is to enable people to be reintegrated into mainstream society.

PUBLIC BENEFIT

In accordance with the above objectives for this year, and with due regard to the published charity Commission guidance on the operation of the Public Benefit requirement of the Charities Act 2011, the Directors have undertaken appropriate activities in furtherance of those aims for the public benefit. This year's activities, achievements and future plans are summarised below.

ACHIEVEMENTS AND PERFORMANCE

The Statement of Financial Activities is set out on page 9.

Everyone has the right to a home or at least a bed for the night.

Almost everyday someone lost their life to knife crime in the UK this year. This rise in crime is shocking but the unreported tragedy is that three times as many people died on our streets needlessly sleeping rough.

In almost every town there are empty buildings that can easily accommodate people forced to sleep rough. Every council can identify appropriate general needs housing that can be used more efficiently. Housing Associations have buildings where service contracts ended and the property has lain dormant. The Housing Minister needs simply to call on Councils to prioritise rough sleeping and homelessness and to cut through bureaucracy to achieve sensible local solutions fast, before more people needlessly die on our streets.

Our day service exists because this has not yet been achieved in Slough so we will continue to provide lifesaving services until we end the need for anyone to sleep rough in Slough.

This year we helped 157 people sleeping rough in Slough.

Every day we assisted on average 37 people. We provided 14,000 hot meals, 2,600 showers, 2,300 items of clothing and 1,600 hours of coaching. 82% of our guests had a drug or alcohol problem, 53% of our guests had a mental health problem, 32% of our guests had a problem with their health and almost half of our guests had no recourse to public funds. We were able to access treatment for half our guests but only 18% moved off the streets into housing.

Next year we have plans to work closer with Slough Borough Council and our partners Trinity to provide more housing options and help more people off the streets and to help create a housing pathway that will end rough sleeping in Slough for good.

**SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021**

FINANCIAL REVIEW

Reserves totalled £164,009 at 31st March 2021

During this financial year we have been successful in receiving grants to cover the impact of Covid. The Trustees aim to operate on a break-even basis taking one year with another after providing the appropriate range of services to our clients. We have reported a surplus of £48,716 for the financial year ended March 2021 due to being successful in securing grant funds to provide current services cost.

RESERVE POLICY

As SHOC is almost entirely funded from short-term grants which may not be renewed the policy is to retain in excess of 3 months operating costs in cash within our unrestricted reserves which at current levels of expenditure requires a figure in excess of £50,000. (2020: £50,000). On 31st March 2021, unrestricted general reserves were above the level required to meet the Board's policy.

RISK REVIEW

Major risks identified by the directors/trustees include; securing new grants to fund the services and financial self-sustainability.

Insurance policies are in place covering employers and public liability, trustee's liability, building and contents.

PLANS FOR FUTURE PERIODS

Next year we have plans to work closer with Slough Borough Council and our partners Trinity to provide more housing options and help more people off the streets and to help create a housing pathway that will end rough sleeping in Slough for good.

**SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021**

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees Annual Report and the report & financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare a report & financial statements for each financial year. Under that law the trustees have elected to prepare the report & financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The report & financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these report & financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the report & financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the report & financial statements comply with Companies Act 2006. The

Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORTING ACCOUNTANTS

Messrs Knights will continue as reporting independent examiner for the ensuing year.

Signed by order of the trustees


ACMcGuire [Dec 24, 2021 10:43 GMT]

Ms A McGuire
Charity Secretary
Date 20th December 2021

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021

Independent examiner's report to the trustees of SHOC, Slough Homeless – Our Concern

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021, which are set out on pages 9 to 1.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Knight's

Knight's (Dec 22, 2021 16:27 GMT)

Terence Knight ACA
Knights Chartered Accountants
11 Milbanke Court
Milbanke Way
Bracknell
RG12 1R

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021

Income and Expenditure Account

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
	Note						
INCOMING RESOURCES							
Voluntary Income	2	132,718	99,707	232,425	101,716	17,222	118,938
Grants							
Activities for generating funds	3	2,200		2,200	11,091		11,091
Investment Income	4	4		4	20		20
Income from charitable activities							0
		134,922	99,707	234,629	112,827	17,222	130,049
RESOURCES EXPENDED							
Cost of generating funds	5	(146)		(146)	(3,646)		(3,646)
Charitable activities	6	(86,059)	(129,967)	(216,026)	(206,137)	(32,333)	(238,470)
		(86,206)	(129,967)	(216,172)	(209,783)	(32,333)	(242,116)
NET INCOME/ (EXPENDITURE) FOR THE YEAR		48,716	(30,260)	18,457	(96,956)	(15,111)	(112,067)
RECONCILIATION OF FUNDS							
Total funds brought forward		115,292	30,260	145,552	212,248	45,371	257,619
TOTAL FUNDS CARRIED FORWARD		164,008	0	164,009	115,292	30,260	145,552

The Statement of Financial Activities includes all gains and losses in the year and therefore
a statement of total recognised gains and losses has not been prepared.

All the above amounts relate to continuing activities

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE

BALANCE SHEET AS AT 31 MARCH 2021

		2021	2020
		£	£
	Note		
FIXED ASSETS			
Tangible assets	10	3,779	6,803
CURRENT ASSETS			
Debtors	11	693	1,308
Cash at bank and in hand		192,396	149,132
TOTAL CURRENT ASSETS		<u>193,089</u>	<u>150,440</u>
CREDITORS: Amounts falling due within one year	12	(32,859)	-11,691
NET CURRENT ASSETS		<u>160,230</u>	<u>138,749</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>164,009</u>	<u>145,552</u>
NET ASSETS		<u><u>164,009</u></u>	<u><u>145,552</u></u>
FUNDS			
Restricted income funds	13	0	30,260
Unrestricted income funds	14	164,008	115,292
		<u>164,009</u>	<u>145,552</u>

For the year ending 31/03/21 the company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- 1) ensuring the company keeps accounting records which comply with Section 386; and
- 2) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

These report & financial statements were approved by the members of the committee on the 20th December 2021 and are signed on their behalf by:


Fiona Garrod (Dec 23, 2021 17:54 GMT)
F Garrod Director

The notes on page 11 form part of these report & financial statements.

**SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES

(a) Basis of accounting

The report & financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in 2008 (SORP 2008) and the Companies Act 2006.

(b) Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the report & financial statements on the grounds that the charity is small.

(c) Fixed assets

All fixed assets are initially recorded at cost.

(d) Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 25% cost per annum
Furniture & Fittings - 25% cost per annum
Leasehold Improvements - the period of the lease
Long Leasehold - the period of the lease

(e) Holiday accruals

The holidays period for all staff is 1st April to 31st March and the company policy to utilise holidays within the entitled period. However we have made holiday accrual provision.

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

2. VOLUNTARY INCOME

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
Grants						
MCKS Charitable Foundation	15,000		15,000	25,000		25,000
Adobe	0		0		15,022	15,022
Ascot Racecourse	0		0	5,000		5,000
St James Place	0		0		1,000	1,000
Slough District	0		0		590	590
Charities Aid Foundation	47,000		47,000			0
Berkshire Community Fund	5,000	48,000	53,000			0
Morrisons Foundation	4,000		4,000			0
Shanley Foundation	2,000		2,000			0
Leslie Aldridge Trust	10,000		10,000			0
HMRC Covid 19	5,379		5,379			0
National Lottery Covid 19		40,000	40,000			0
Homeless Link		11,707	11,707			0
Gifts in Kind			0	21,338		21,338
			0			
Donations	44,339		44,339	50,378	610	50,988
	132,718	99,707	232,425	101,716	17,222	118,938

• Gift in kind received from Trinity Homeless Projects in relation to administration charges for the financial period.

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	2021	2021	2020	2020
	£	£	£	£
Fundraising Events	2,200	2,200	11,091	11,091

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	2021	2021	2020	2020
	£	£	£	£
Bank Interest	4	4	20	20

5. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	2021	2021	2020	2020
	£	£	£	£
Fundrasing Activities	146	146	3,646	3,646

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Learning Day Centre	86,059	129,967	216,026	206,137	32,333	238,470

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

7. NET INCOMING/ (OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Depreciation	3,024	3,204

8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	141,247	154,373

No trustee received remuneration during the year (2020 - nil)
There was no remuneration paid for senior management staff by SHOC.

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
	No	No
Total number of employees	6	6
	<u> </u>	<u> </u>

No employee received emoluments of more than £60,000 during the year (2019 - Nil).

9. TAXATION

SHOC, Slough Homeless - Our Concern is a registered charity and is therefore exempt from liability to taxation on its income and capital gains.

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

10. TANGIBLE FIXED ASSETS

	Equipment £	Fixtures & fittings £	Leasehold Improvements £	Leasehold Total £
COST				
At 1 April 2020	3,095	433	9,000	12,528
Additions	0	0	0	0
Disposals	0	0	0	0
At 31 March 2021	3,095	433	9,000	12,528
DEPRECIATION				
At 1 April 2020	1,354	433	3,938	5,725
Charge for the year	774	0	2,250	3,024
Disposals	0	0	0	0
At 31 March 2021	2,128	433	6,188	8,749
NET BOOK VALUE				
At 31 March 2021	967	0	2,812	3,779
At 31 March 2020	1,741	0	5,062	6,803

11. DEBTORS

	2021 £	2020 £
Trinity Homeless Projects	250	646
Other Debtors		250
Prepayments	443	412
	693	1,308

12. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Creditors	1,120	
Payroll Taxes	3,095	3,498
Pension	869	784
Amounts owed to Trinity Homeless Projects	21,452	
Accruals	6,323	7,409
	32,859	11,691

SHOC, SLOUGH HOMELESS - OUR CONCERN
COMPANY LIMITED BY GUARANTEE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

13. RESTRICTED INCOME FUNDS

	Balance at 1 April 2020	Incoming resources	Outgoing resources	Balance at 31 March 2021
Grants	30,260	99,707	(129,967)	0

14. UNRESTRICTED INCOME FUNDS

General Funds	115,292	134,922	(86,206)	164,008
General Funds	115,292	134,922	(86,206)	164,008

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Current Assets	Tangible Fixed Assets	Total
Restricted income funds	0		0
Unrestricted income funds	160,229	3,779	164,008
	160,230	3,779	164,009

16. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee of its members












SHOC Accounts 2021 Final

Final Audit Report

2021-12-24

Created:	2021-12-22
By:	Terry Knight (terry.knight@knightsascot.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbtXsviqnTvn3UdTBh1T_DG1atXV-F8Fc

"SHOC Accounts 2021 Final" History

-  Document created by Terry Knight (terry.knight@knightsascot.com)
2021-12-22 - 4:25:12 PM GMT
-  Document emailed to Knights (ascot.knight@gmail.com) for signature
2021-12-22 - 4:26:45 PM GMT
-  Email viewed by Knights (ascot.knight@gmail.com)
2021-12-22 - 4:27:25 PM GMT
-  Document e-signed by Knights (ascot.knight@gmail.com)
Signature Date: 2021-12-22 - 4:27:51 PM GMT - Time Source: server
-  Document emailed to Fiona Garrod (fiona.hoskins@tideway.london) for signature
2021-12-22 - 4:27:52 PM GMT
-  Email viewed by Fiona Garrod (fiona.hoskins@tideway.london)
2021-12-23 - 5:53:01 PM GMT- IP address: 104.47.0.254
-  Document e-signed by Fiona Garrod (fiona.hoskins@tideway.london)
Signature Date: 2021-12-23 - 5:54:14 PM GMT - Time Source: server- IP address: 86.186.96.147
-  Document emailed to ACMcGuire (mandy@weareshoc.org.uk) for signature
2021-12-23 - 5:54:16 PM GMT
-  Email viewed by ACMcGuire (mandy@weareshoc.org.uk)
2021-12-24 - 10:39:04 AM GMT
-  Document e-signed by ACMcGuire (mandy@weareshoc.org.uk)
Signature Date: 2021-12-24 - 10:43:04 AM GMT - Time Source: server
-  Agreement completed.
2021-12-24 - 10:43:04 AM GMT