

RAMSDEN HEATH VILLAGE HALL

REPORT & ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2021



Registered Charity 1070622

RAMSDEN HEATH VILLAGE HALL

Page index to the Report & Accounts For the year ending 31st December 2021

<u>Page Number</u>	<u>Contents</u>
1.	Page Index
2.	Statement of Financial activities
3.	Balance Sheet
4.	Independent examiner's report
5.	Trustees' Annual Report
6.	Reserves Policy
7.	List of trustees & Bankers during the year
8.	Note to the accounts

RAMSDEN HEATH VILLAGE HALL STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021


DESCRIPTION	Note	Unrestricted Funds		Unrestricted Funds	
		Year Ended 31st December 2021		Year Ended 31st December 2020	
		£	£	£	£
<u>Incoming Resources</u>					
Hall Lettings		16,944.08		13,677.04	
Grants & Donations		18,711.05		19,434.79	
Grants & Donations Parish Council (Air Con)		5,000.00			
Fund Raising Income		0.00		320.00	
Interest		2.38		28.59	
Miscellaneous income		0.00		53.22	
Release Reserves for AIR Con unit		15,000.00		0.00	
<u>Total Incoming Resources</u>			55,657.51		33,513.64
<u>Resources Expended</u>					
Direct Charitable Expenditure					
Purchase Air Con unit		26,256.00		0.00	
Hall Operating Costs		11,695.41		10,348.22	
Repairs & Maintenance		8,557.13		9,575.40	
Accelerated depreciation of Hall Equipment		16,854.27		4,377.00	
Donations		0.00		50.00	
Miscellaneous Expenditure		1,168.61		1,242.00	
Increase reserves		7,000.00		7,000.00	
			71,531.42		32,592.62
Fund Raising & Publicity					
Fund Raising Expenses				0.00	0.00
Management & Administration					
Miscellaneous Admin. Expenditure					
Independent Examiner's Fees					
Legal & Professional Fees			0.00		0.00
<u>Total Resources Expended</u>			71,531.42		32,592.62
Net Incoming Resources		-15,873.91		921.02	
General Fund Brought Forward		324,526.70		323,533.49	
Reconciling item		-64.06		72.19	
Transferred To Designated Funds at 1st January 2021					
General Fund Carried Forward at 31st December 2021			308,588.73		324,526.70

RAMSDEN HEATH VILLAGE HALL BALANCE SHEET AT 31 DECEMBER 2021


		Year Ended 31st December 2021	Year Ended 31st December 2020
		£	£
	Note		
<u>Fixed Assets</u>			
Tangible Assets Leasehold Property	1	295,300.00	295,300.00
Tangible Assets Equipment	1		16,854.27
<u>Current Assets</u>			
Cash at Bank		47,788.73	54,872.43
		47,788.73	54,872.43
<u>Liabilities</u>			
Unpresented Cheques			
Creditors Hire Deposits		0.00	0.00
		0.00	0.00
Net Assets		343,088.73	367,026.70
<u>Funds</u>			
<u>Unrestricted Funds</u>			
General Fund		308,588.73	324,526.70
No 1 Reserve Fund Air-Conditioning Replacment		2,000.00	17,000.00
No 2 Reserve Fund Maintainance		8,000.00	7,000.00
No 3 Reserve Fund Replacing Equipment		5,500.00	3,500.00
No 4 Reserve Fund Impact of loss of income Due to Covid-19		5,000.00	5,000.00
No 5 Reserve Fund Kitchen Extension		14,000.00	10,000.00
		343,088.73	367,026.70

The report and accounts were approved by the Managing Trustees on

G.Panaghiston
Chairman


17/08/2022

C.K.Maycey
Treasurer


17/08/22

Independent examiner's report to the trustees of "Ramsden Heath Village Hall"

I report on the accounts of the Trust for the year ended 31st December 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Please note all Fixed Assets have been fully written down to the Income Statement

Name: Heath Aldridge FCCA
Address: 54 Wentworth Road, Southend, Essex SS2 5LG
Date: 17/08/2022



RAMSDEN HEATH VILLAGE HALL
TRUSTEE'S ANNUAL REPORT
FOR YEAR ENDED 31ST DECEMBER 2021
REGISTERED CHARITY NUMBER 1070622

- Address: Ramsden Heath Village Hall
Dowsett Lane
Ramsden Heath
Billericay
Essex CM111HX
- Holding Trustees: South Hanningfield Parish Council
- Managing Trustees: A list of the Managing Trustees who served at any time during the year is shown on page 6.
- Objects of the Charity: To provide or assist in the provision, in the interest of the social welfare, of a village hall for the use of the inhabitants of the parish of South Hanningfield in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- Review of Activities: The charity, (acting as the managing Trustees), maintains, lets and improves the hall for the benefit of the people of the Parish of South Hanningfield.

During the year, income from lettings of the hall showed a slight decrease, Income continues to be expended on maintenance and decoration of the hall so that hirers continue to enjoy a pleasant environment in which to hold their activities.

Reserves Policy on next page.

All sums are held in the account with Barclays Bank.
All sums were transferred from the General Fund.

All trustees' serve on an unpaid voluntary basis. The charity does not employ any staff. The Trustee's meet monthly to review the developments, finances and matters arising.

Reserves Policy

Ramsden Heath Village Hall

The committee operates a Reserves Policy to ensure funds are in place to provide sufficient capital will be available for larger expenditure e.g. maintenance and improvements in the future.

Considerations when allocating / reviewing the funds:

- To provide a level of working capital that protects to continuity of the core function.
- To provide a level of funding for unexpected opportunities.
- To provide cover for risks such as expenditure or unexpected loss of income.

Pot	Description	Value
1	Maintain and Replace Air-conditioning The current air-conditioning system was replace early 2021. This is a provision for maintenance / repair.	£2,000
2	Maintenance Roof tiles and gullies: It has been advised that some minor work will need to be carried out, though at the moment it is cosmetic. Car Park: Including entrance gate Drains: Internal and external Boiler: <5 years old, but provision if major cost repair required. Decorating: We aim to have this done every 3 to 4 years.	£8,000
3	Replacing equipment Main hall chairs: Current chairs are old and starting to show wear, they will need replacing in the next couple of years. Kitchen equipment: Oven, Fridge-freezers etc.	£5,500
4	Impact of loss of revenue due to Covid-19 Cover operating costs e.g. insurance, water, gas, electric, cleaning, rates, garden maintenance etc. Required if our income is impacted beyond 2020.	£5000
5	Kitchen Extension The function of the hall would benefit from extending the kitchen area, basically 'squaring-off' the hall. This would provide a larger kitchen and serving area for hirers. It is noted that though the intension is to grow this pot over time, if there is a greater need / emergency, the committee will need to redirect funding.	£14,000
Total Reserve Fund:		£34,500

The Reserved Fund will be reviewed at committee meetings and any virement minuted.

RAMSDEN HEATH VILLAGE HALL
LIST OF TRUSTEE'S & BANKERS
FOR THE YEAR ENDED 31ST DECEMBER 2021

Registered Charity Number 1070622

The Managing Trustees who served at any time during the year were as follows:

<u>Trustee</u>	<u>Principal Officer Positions Held</u>	<u>Period of Service</u>
Mr Gary Panaghiston	Chairman	Whole Year
Mr Antony Shelton	Vice Chairman	Whole Year
Mrs Elaine Craven	Secretary	Whole Year
Mr C.Kenneth Maycey	Treasurer / Social Club Rep	Whole Year
Mrs Kerry Panaghiston	Letting Secretary / committee	Whole Year
Mrs Barbara Stanton	committee / Luncheon Club	Whole year
Mr Paul Morrish	committee	Whole Year
Mr David Knapp	committee	Whole year
Mrs Susan Walker	committee	Whole year
Mr Gerald Craven	committee	Whole Year
Mrs Victoria Clowes	Pre School Representative	Whole Year
Mr Robert Burgess	Parish Council Representative	Whole year

The Charity's Bankers are;
Lloyds TSB Bank plc
Barclays Bank

RAMSDEN HEATH VILLAGE HALL
NOTES TO THE ACCOUNTS FOR YEAR ENDED 31ST DECEMBER 2021

Accounting Policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Charities (Accounts & Reports) Regulations 1995 and the Statement of Recommended Practice on Accounting by Charities.

Depreciation is not charged on the village hall building cost.

1) Fixed Assets

	Leasehold Property *	Equipment	Total
COST	£	£	£
At 1st January 2021	295,300	73,588	368,888
Additions	0		0
Disposals	0		0
Asset Writedown		-73,588	
At 31st December 2021	295,300	0	295,300
DEPRECIATION			
At 1st January 2021	0	56,734	56,734
Additional depn for full writedown			
Charge for the year		-56,734	-56,734
Disposals	0		0
At 31st December 2021	0	0	0
NET BOOK VALUE			
31st December 2021	295,300	0	295,300
31st December 2020	295,300	16,854	312,154

* The charity's 99 year lease over the land on which the village hall stands is subject to a peppercorn rent, payable to its landlord, South Hanningfield Parish Council.