

# RAMSDEN HEATH VILLAGE HALL

England & Wales · Charity number 1070622

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1998-07-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Birds Close  
Ramsden Heath  
Billericay  
Essex  
CM11 1JB

**Phone** 07786516202

**Email** [ACCOUNTS@RAMSDENHEATH.ORG.UK](mailto:ACCOUNTS@RAMSDENHEATH.ORG.UK)

**Website** [www.ramsdenheath.org.uk](http://www.ramsdenheath.org.uk)

## Activities

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**Objects:** TO PROVIDE OR ASSIST IN THE PROVISION IN THE INTEREST OF SOCIAL WELFARE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF SOUTH HANNINGFIELD IN THE COUNTY OF ESSEX (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS , LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS

**Activities:** To provide or assist in the provision, in the interest of social welfare, of a village hall for the use of the inhabitants of the Parish of South Hanningfield and the surrounding areas in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupations.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Religious Activities, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** CHELMSFORD, ESSEX
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£36,194	£40,451	-	-
2023-12-31	£27,444	£32,818	-	-
2022-12-31	£25,059	£25,883	-	-
2021-12-31	£40,657	£47,676	-	-
2020-12-31	£33,513	£21,215	-	-

## Trustees

Name	Role	Appointed
<b>GARY PANAGHISTON</b>	Chair	
Barbara Stanton		2017-02-01
ELAINE CRAVEN		
GERALD CRAVEN		
KERRY PANAGHISTON		
MR DAVE KNAPP		
MR KEN MAYCEY		
MR TONY SHELTON		
Robert Burgess		2015-01-15
SUSAN WALKER		
Victoria Clowes		2017-12-30

**RAMSDEN HEATH VILLAGE HALL**

England & Wales - Charity number 1070622

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# Accounts

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# RAMSDEN HEATH VILLAGE HALL

## REPORT & ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2024



Registered Charity 1070622

# **RAMSDEN HEATH VILLAGE HALL**

Page index to the Report & Accounts  
For the year ending 31<sup>st</sup> December 2024

<b><u>Page Number</u></b>	<b><u>Contents</u></b>
1.	Page Index
2.	Statement of Financial activities
3.	Balance Sheet
4.	Independent examiner's report
5.	Trustees' Annual Report
6.	Reserves Policy
7.	List of trustees & Bankers during the year
8 & 9.	Note to the accounts

## Statement of Financial activities

DESCRIPTION	Note	Unrestricted Funds		Unrestricted Funds	
		Year Ended		Year Ended	
		31st December 2024		31st December 2023	
		£	£	£	£
<b><u>Incoming Resources</u></b>					
Hall Lettings		33,777.90		27,444.71	
Grants & Donations		0.00		30.00	
Fund Raising Income		180.00		760.00	
Interest		535.92		335.34	
Miscellaneous income		1,700.30		0.00	
<b>Total Incoming Resources</b>			<b>36,194.12</b>		<b>28,570.05</b>
<b><u>Resources Expended</u></b>					
<b>Direct Charitable Expenditure</b>					
Hall Operating Costs		20,611.60		14,940.27	
Repairs & Maintenance		12,698.00		16,819.29	
Equipment Purchases		5,485.19		0.00	
Donations		0.00		0.00	
Miscellaneous Expenditure		1,656.63		1,059.10	
			<b>40,451.42</b>		<b>32,818.66</b>
<b>Fund Raising &amp; Publicity</b>					
Fund Raising Expenses				0.00	0.00
<b>Management &amp; Administration</b>					
Miscellaneous Admin. Expenditure					
Independent Examiner's Fees					
Legal & Professional Fees			0.00		0.00
<b>Total Resources Expended</b>			<b>40,451.42</b>		<b>32,818.66</b>
Net Incoming Resources		-4,257.30		-4,248.61	
General Fund Brought Forward		303,554.51		307,676.68	
Reconciling item		12.55		126.44	
Transferred To Designated Funds at 1st January 2024					
<b>General Fund Carried Forward at 31st December 2024</b>			<b>299,309.76</b>		<b>303,554.51</b>

**BALANCE SHEET AT 31 DECEMBER 2024**

		Year Ended 31st December 2024		Year Ended 31st December 2023	
	Note	£	£	£	£
<b><u>Fixed Assets</u></b>					
Tangible Assets Leasehold Property	4		295,300.00		295,300.00
<b><u>Tangible Assets Equipment</u></b>	<b><u>4</u></b>				
<b><u>Current Assets</u></b>					
Debtors				42,754.51	
Cash at Bank		35,509.76		0.00	
Cash in Hand			35,509.76		42,754.51
<b><u>Liabilities</u></b>					
Unpresented Cheques				0.00	
Creditors Hire Deposits	2	0.00	0.00		0.00
<b>Net Assets</b>			<b>330,809.76</b>		<b>338,054.51</b>
<b><u>Funds</u></b>					
<b><u>Unrestricted Funds</u></b>					
General Fund			299,309.76		303,554.51
No 1 Reserve Fund Air-Conditioning Replacment			3,000.00		3,000.00
No 2 Reserve Fund Maintainance			8,000.00		8,000.00
No 3 Reserve Fund Replacing Equipment			2,500.00		5,500.00
No 4 Reserve Fund Impact of loss of income Due to Covid-19			3,000.00		3,000.00
No 5 Reserve Fund Kitchen Extension			15,000.00		15,000.00
			<b>330,809.76</b>		<b>338,054.51</b>

The report and accounts were approved by the Managing Trustees on

G.Panaghiston  
Chairman

D.R.Knapp  
Treasurer

# **Independent examiner's report to the trustees of "Ramsden Heath Village Hall"**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2024

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Please note all Fixed Assets have been fully written down to the Income Statement



Name: Heath Aldridge FCCA  
Address: 54 Wentworth Road, Southend, Essex SS2 5LG  
Date: 12/08/2025

**RAMSDEN HEATH VILLAGE HALL**  
**TRUSTEE'S ANNUAL REPORT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**  
**REGISTERED CHARITY NUMBER 1070622**

- Address: Ramsden Heath Village Hall  
Dowsett Lane  
Ramsden Heath  
Billericay  
Essex CM111HX
- Holding Trustees: South Hanningfield Parish Council
- Managing Trustees: A list of the Managing Trustees who served at any time during the year is shown on page 7.
- Objects of the Charity: To provide or assist in the provision, in the interest of the social welfare, of a village hall for the use of the inhabitants of the parish of South Hanningfield in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- Review of Activities: The charity, (acting as the managing Trustees), maintains, lets and improves the hall for the benefit of the people of the Parish of South Hanningfield.
- During the year, income from lettings of the hall showed a slight decrease, Income continues to be expended on maintenance and decoration of the hall so that hirers continue to enjoy a pleasant environment in which to hold their activities.
- Reserves Policy page 6.**
- All sums are held in the account with Barclays Bank.  
All sums were transferred from the General Fund.
- All trustees' serve on an unpaid voluntary basis. The charity does not employ any staff. The Trustee's meet monthly to review the developments, finances and matters arising.

# Reserves Policy

Ramsden Heath Village Hall

The committee operates a Reserves Policy to ensure funds are in place to provide sufficient capital will be available for larger expenditure e.g. maintenance and improvements in the future.

Considerations when allocating / reviewing the funds:

- To provide a level of working capital that protects to continuity of the core function.
- To provide a level of funding for unexpected opportunities.
- To provide cover for risks such as expenditure or unexpected loss of income.

Pot	Description	Value
1	<b>Maintain and Replace Air-conditioning</b> The current air-conditioning system was replace early 2021. This is a provision for maintenance / repair.	£3,000
2	<b>Maintenance</b> Roof tiles and gullies: It has been advised that some minor work will need to be carried out, though at the moment it is cosmetic. Car Park: Including entrance gate Drains: Internal and external Boiler: <5 years old, but provision if major cost repair required. Decorating: We aim to have this done every 3 to 4 years.	£8,000
3	<b>Replacing equipment</b> Main hall chairs: Current chairs are old and starting to show wear, they will need replacing in the next couple of years. Kitchen equipment: Oven, Fridge-freezers etc.	£2,500
4	<b>Impact of loss of revenue due to Covid-19</b> Cover operating costs e.g. insurance, water, gas, electric, cleaning, rates, garden maintenance etc. Required if our income is impacted beyond 2020.	£3,000
5	<b>Kitchen Extension</b> The function of the hall would benefit from extending the kitchen area, basically 'squaring-off' the hall. This would provide a larger kitchen and serving area for hirers.  It is noted that though the intension is to grow this pot over time, if there is a greater need / emergency, the committee will need to redirect funding.	£15,000
<b>Total Reserve Fund:</b>		<b>£31,500</b>

The Reserved Fund will be reviewed at committee meetings and any virement minuted.

**RAMSDEN HEATH VILLAGE HALL**

**LIST OF TRUSTEE'S & BANKERS**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

Registered Charity Number 1070622

The Managing Trustees who served at any time during the year were as follows:

<b><u>Trustee</u></b>	<b><u>Principal Officer Positions Held</u></b>	<b><u>Period of Service</u></b>
Mr Gary Panaghiston	Chairman	Whole Year
Mr Antony Shelton	Vice Chairman	Whole Year
Mr David Knapp	Treasurer	Whole year
Mrs Elaine Craven	Secretary	Whole Year
Mr C.Kenneth Maycey	committee / Social Club Rep	Whole Year
Mrs Kerry Panaghiston	committee / Letting Secretary	Whole Year
Mrs Barbara Stanton	committee / Luncheon Club	Whole year
Mrs Angela James	committee	Whole Year
Mrs Susan Walker	committee	Whole year
Mr Gerald Craven	committee	Whole Year
Mrs Victoria Clowes	Preschool Representative	Whole Year
Mr Robert Burgess	Parish Council Representative	Whole year
Mrs Susan Staley	committee	Stood down August

The Charity's Bankers are;  
Lloyds TSB Bank plc  
Barclays Bank

**RAMSDEN HEATH VILLAGE HALL**

**NOTES TO THE ACCOUNTS**

**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

Accounting Policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Charities (Accounts & Reports) Regulations 1995 and the Statement of Recommended Practice on Accounting by Charities.

Depreciation is not charged on the village hall building cost.

#### 4) Fixed Assets

	Leasehold Property *	Equipment	Total	
<b>COST</b>	£	£	£	
At 1st January 2023	295,300		295,300	
Additions	0		0	
Disposals	0		0	
At 31st December 2023	295,300	0	295,300	
<b>DEPRECIATION</b>				
At 1st January 2023	0		0	
additional depn for catchup			0	
Charge for the year			0	
Disposals	0		0	
At 31st December 2023	0	0	0	
<b>NET BOOK VALUE</b>				
31st December 2023	2023	295,300	0	295,300
31st December 2023	2024	295,300		295,300

\* The charity's 99-year lease over the land on which the village hall stands is subject to a peppercorn rent, payable to its landlord, South Hanningfield Parish Council.

**RAMSDEN HEATH VILLAGE HALL**

England & Wales - Charity number 1070622

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# Accounts

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**RAMSDEN HEATH VILLAGE HALL**  
**TRUSTEE'S ANNUAL REPORT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2023**  
**REGISTERED CHARITY NUMBER 1070622**

Address: Ramsden Heath Village Hall  
Dowsett Lane  
Ramsden Heath  
Billericay  
Essex CM111HX

Holding Trustees: South Hanningfield Parish Council

Managing Trustees A list of the Managing Trustees who served at any time during the year is shown on page 7.

Objects of the Charity: To provide or assist in the provision, in the interest of the social welfare, of a village hall for the use of the inhabitants of the parish of South Hanningfield in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Review of Activities: The charity, (acting as the managing Trustees), maintains, lets and improves the hall for the benefit of the people of the Parish of South Hanningfield.

During the year, income from lettings of the hall showed a slight decrease, Income continues to be expended on maintenance and decoration of the hall so that hirers continue to enjoy a pleasant environment in which to hold their activities.

**Reserves Policy page 6.**

All sums are held in the account with Barclays Bank.  
All sums were transferred from the General Fund.

All trustees' serve on an unpaid voluntary basis. The charity does not employ any staff. The Trustees meet monthly to review the developments, finances and matters arising.

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

<u>DESCRIPTION</u>	Note	<u>Unrestricted Funds</u>		<u>Unrestricted Funds</u>	
		Year Ended 31st December 2023		Year Ended 31st December 2022	
		£	£	£	£
<b><u>Incoming Resources</u></b>					
Hall Lettings		27,444.71		25,059.24	
Grants & Donations		30.00		0.00	
Fund Raising Income		760.00		0.00	
Interest		335.34		34.01	
<b><u>Total Incoming Resources</u></b>			<b>28,570.05</b>		<b>25,093.25</b>
<b><u>Resources Expended</u></b>					
<b>Direct Charitable Expenditure</b>					
Hall Operating Costs		14,940.27		12,953.20	
Repairs & Maintenance		16,819.29		11,212.19	
Donations		0.00		55.00	
Miscellaneous Expenditure		1,059.10		1,663.59	
			<b>32,818.66</b>		<b>25,883.98</b>
<b>Fund Raising &amp; Publicity</b>					
Fund Raising Expenses		0.00	0.00	0.00	0.00
<b>Management &amp; Administration</b>					
Miscellaneous Admin. Expenditure					
Independent Examiner's Fees					
Legal & Professional Fees			0.00		0.00
<b><u>Total Resources Expended</u></b>			<b>32,818.66</b>		<b>25,883.98</b>
Net Incoming Resources		-4,248.61		-790.73	
General Fund Brought Forward		307,676.68		308,588.73	
Reconciling item		126.44		-121.32	
Transferred To Designated Funds at 1st January 2023					
<b>General Fund Carried Forward at 31st December 2023</b>			<b>303,554.51</b>		<b>307,676.68</b>

# **Independent examiner's report to the trustees of "Ramsden Heath Village Hall"**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

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(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Please note all Fixed Assets have been fully written down to the Income Statement

Name: Heath Aldridge FCCA  
Address: 54 Wentworth Road, Southend, Essex SS2 5LG  
Date: 22/05/2024

**RAMSDEN HEATH VILLAGE HALL**

England & Wales - Charity number 1070622

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# Accounts

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# **RAMSDEN HEATH VILLAGE HALL**

## **REPORT & ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**



Registered Charity 1070622

# **RAMSDEN HEATH VILLAGE HALL**

## **Page index to the Report & Accounts For the year ending 31<sup>st</sup> December 2022**

<b><u>Page Number</u></b>	<b><u>Contents</u></b>
<b>1.</b>	<b>Page Index</b>
<b>2.</b>	<b>Statement of Financial activities</b>
<b>3.</b>	<b>Balance Sheet</b>
<b>4.</b>	<b>Independent examiner's report</b>
<b>5.</b>	<b>Trustees' Annual Report</b>
<b>6.</b>	<b>Reserves Policy</b>
<b>7.</b>	<b>List of trustees &amp; Bankers during the year</b>
<b>8 &amp; 9.</b>	<b>Note to the accounts</b>

**RAMSDEN HEATH VILLAGE HALL STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

DESCRIPTION	Note	Unrestricted Funds		Unrestricted Funds	
		Year Ended 31st December 2022	Year Ended 31st December 2021	Year Ended 31st December 2022	Year Ended 31st December 2021
		£	£	£	£
<b><u>Incoming Resources</u></b>					
Hall Lettings		25,059.24		16,944.08	
Grants & Donations		0.00		18,711.05	
Grants & Donations Parish Council (Air Con)		0.00		5,000.00	
Fund Raising Income		0.00			
Interest		34.01		2.39	
Miscellaneous income		0.00		0.00	
Release Reserves for AIR Con unit		0.00		15,000.00	
<b><u>Total Incoming Resources</u></b>			<b>25,093.25</b>		<b>55,657.52</b>
<b><u>Resources Expended</u></b>					
<b>Direct Charitable Expenditure</b>					
Purchase Air Con unit		0.00		26256.00	
Hall Operating Costs		12953.20		11695.41	
Repairs & Maintenance		11212.19		8557.13	
Accelerated depreciation of Hall Equipment		0.00		16854.27	
Fund Change		0.00		7000.00	
Donations		55.00		50.00	
Miscellaneous Expenditure		1663.59		1168.61	
			<b>25,883.98</b>		<b>71,581.42</b>
<b>Fund Raising &amp; Publicity</b>					
Fund Raising Expenses				0.00	0.00
<b>Management &amp; Administration</b>					
Miscellaneous Admin. Expenditure					
Independent Examiner's Fees					
Legal & Professional Fees			0.00		0.00
<b><u>Total Resources Expended</u></b>			<b>25,883.98</b>		<b>71,581.42</b>
Net Incoming Resources		-790.73		-15,873.91	
General Fund Brought Forward		308,588.73		324,526.70	
Reconciling item		-121.59		-64.06	
Transferred To Designated Funds at 1st January 2022					
<b>General Fund Carried Forward at 31st December 2022</b>			<b>307,676.41</b>		<b>308,588.73</b>


**RAMSDEN HEATH VILLAGE HALL BALANCE SHEET AT 31 DECEMBER 2022**

	Note	Year Ended 31st December 2022		Year Ended 31st December 2021	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets Leasehold Property	4		295,300.00		295,300.00
<b>Current Assets</b>					
<b>Debtors</b>					
Cash at Bank		46,876.68		47,788.73	
Cash in Hand			46,876.68	0.00	
					47,788.73
<b>Liabilities</b>					
<b>Unpresented Cheques</b>					
Creditors Hire Deposits		0.00		0.00	
			0.00		0.00
<b>Net Assets</b>					
			<b>342,176.68</b>		<b>343,088.73</b>
<b>Funds</b>					
<b>Unrestricted Funds</b>					
General Fund			307,676.41		308,588.73
No 1 Reserve Fund Air-Conditioning Replacment			2,000.00		2,000.00
No 2 Reserve Fund Maintainance			8,000.00		8,000.00
No 3 Reserve Fund Replacing Equipment			5,500.00		5,500.00
No 4 Reserve Fund Impact of loss of income Due to Covid-19			5,000.00		5,000.00
No 5 Reserve Fund Kitchen Extension			14,000.00		14,000.00
			<b>342,176.41</b>		<b>343,088.73</b>

The report and accounts were approved by the Managing Trustees on:

**G.Panaghison**  
Chairman

**C.K.Maycey**  
Treasurer

  
17/5/2023.



# **Independent examiner's report to the trustees of "Ramsden Heath Village Hall"**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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Name: Heath Aldridge FCCA  
Address: 54 Wentworth Road, Southend, Essex SS2 5LG  
Date: 17/05/2023

**RAMSDEN HEATH VILLAGE HALL**  
**TRUSTEE'S ANNUAL REPORT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**  
**REGISTERED CHARITY NUMBER 1070622**

- Address: Ramsden Heath Village Hall  
Dowsett Lane  
Ramsden Heath  
Billericay  
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- During the year, income from lettings of the hall showed a slight decrease, Income continues to be expended on maintenance and decoration of the hall so that hirers continue to enjoy a pleasant environment in which to hold their activities.
- Reserves Policy on next page.**
- All sums are held in the account with Barclays Bank.  
All sums were transferred from the General Fund.
- All trustees' serve on an unpaid voluntary basis. The charity does not employ any staff. The Trustee's meet monthly to review the developments, finances and matters arising.

## Reserves Policy

Ramsden Heath Village Hall

The committee operates a Reserves Policy to ensure funds are in place to provide sufficient capital will be available for larger expenditure e.g. maintenance and improvements in the future.

Considerations when allocating / reviewing the funds:

- To provide a level of working capital that protects to continuity of the core function.
- To provide a level of funding for unexpected opportunities.
- To provide cover for risks such as expenditure or unexpected loss of income.

Pot	Description	Value
1	<b>Maintain and Replace Air-conditioning</b> The current air-conditioning system was replace early 2021. This is a provision for maintenance / repair.	£2,000
2	<b>Maintenance</b> Roof tiles and gullies: It has been advised that some minor work will need to be carried out, though at the moment it is cosmetic. Car Park: Including entrance gate Drains: Internal and external Boiler: <5 years old, but provision if major cost repair required. Decorating: We aim to have this done every 3 to 4 years.	£8,000
3	<b>Replacing equipment</b> Main hall chairs: Current chairs are old and starting to show wear, they will need replacing in the next couple of years. Kitchen equipment: Oven, Fridge-freezers etc.	£5,500
4	<b>Impact of loss of revenue due to Covid-19</b> Cover operating costs e.g. insurance, water, gas, electric, cleaning, rates, garden maintenance etc. Required if our income is impacted beyond 2022.	£5000
5	<b>Kitchen Extension</b> The function of the hall would benefit from extending the kitchen area, basically 'squaring-off' the hall. This would provide a larger kitchen and serving area for hirers.  It is noted that though the intension is to grow this pot over time, if there is a greater need / emergency, the committee will need to redirect funding.	£14,000
<b>Total Reserve Fund:</b>		<b>£34,500</b>

The Reserved Fund will be reviewed at committee meetings and any virement minuted.

**RAMSDEN HEATH VILLAGE HALL**

**LIST OF TRUSTEE'S & BANKERS**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

**Registered Charity Number 1070622**

**The Managing Trustees who served at any time during the year were as follows:**

<b><u>Trustee</u></b>	<b><u>Principal Officer Positions Held</u></b>	<b><u>Period of Service</u></b>
Mr Gary Panaghiston	Chairman	Whole Year
Mr Antony Shelton	Vice Chairman	Whole Year
Mrs Elaine Craven	Secretary	Whole Year
Mr C.Kenneth Maycey	Treasurer / Social Club Rep	Whole Year
Mrs Kerry Panaghiston	Letting Secretary / committee	Whole Year
Mrs Barbara Stanton	committee / Luncheon Club	Whole year
Mrs Angela James	committee	Whole Year
Mr David Knapp	committee	Whole year
Mrs Susan Walker	committee	Whole year
Mr Gerald Craven	committee	Whole Year
Mrs Victoria Clowes	Preschool Representative	Whole Year
Mr Robert Burgess	Parish Council Representative	Whole year

The Charity's Bankers are;  
Lloyds TSB Bank plc  
Barclays Bank

## **NOTES TO THE ACCOUNTS**

### **FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

#### **Accounting Policies**

##### **Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with the Charities (Accounts & Reports) Regulations 1995 and the Statement of Recommended Practice on Accounting by Charities.

Depreciation is not charged on the village hall building cost.

<b>4) Fixed Assets</b>				
		Leasehold Property *	Equipment	Total
<b>COST</b>	£		£	£
At 1st January 2022	295,300			295,300
Additions	0			0
Disposals	0			0
At 31st December 2022	295,300		0	295,300
<b>DEPRECIATION</b>				
At 1st January 2022	0			0
additional depn for catchup				
Charge for the year				0
Disposals	0			0
At 31st December 2022	0		0	0
<b>NET BOOK VALUE</b>				
31st December 2021	295,300		0	295,300
31st December 2022	295,300			295,300
* The charity's 99 year lease over the land on which the village hall stands is subject to a peppercorn rent, payable to its landlord, South Hanningfield Parish Council.				

**RAMSDEN HEATH VILLAGE HALL**

England & Wales - Charity number 1070622

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# Accounts

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# **RAMSDEN HEATH VILLAGE HALL**

## **REPORT & ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**



Registered Charity 1070622

# **RAMSDEN HEATH VILLAGE HALL**

## **Page index to the Report & Accounts For the year ending 31<sup>st</sup> December 2021**

<b><u>Page Number</u></b>	<b><u>Contents</u></b>
<b>1.</b>	<b>Page Index</b>
<b>2.</b>	<b>Statement of Financial activities</b>
<b>3.</b>	<b>Balance Sheet</b>
<b>4.</b>	<b>Independent examiner's report</b>
<b>5.</b>	<b>Trustees' Annual Report</b>
<b>6.</b>	<b>Reserves Policy</b>
<b>7.</b>	<b>List of trustees &amp; Bankers during the year</b>
<b>8.</b>	<b>Note to the accounts</b>

**RAMSDEN HEATH VILLAGE HALL STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2021**


<u>DESCRIPTION</u>	Note	Unrestricted Funds		Unrestricted Funds	
		Year Ended 31st December 2021		Year Ended 31st December 2020	
		£	£	£	£
<b><u>Incoming Resources</u></b>					
Hall Lettings		16,944.08		13,677.04	
Grants & Donations		18,711.05		19,434.79	
Grants & Donations Parish Council (Air Con)		5,000.00			
Fund Raising Income		0.00		320.00	
Interest		2.38		28.59	
Miscellaneous income		0.00		53.22	
Release Reserves for AIR Con unit		15,000.00		0.00	
<b><u>Total Incoming Resources</u></b>			<b>55,657.51</b>		<b>33,513.64</b>
<b><u>Resources Expended</u></b>					
<b>Direct Charitable Expenditure</b>					
Purchase Air Con unit		26,256.00		0.00	
Hall Operating Costs		11,695.41		10,348.22	
Repairs & Maintenance		8,557.13		9,575.40	
Accelerated depreciation of Hall Equipment		16,854.27		4,377.00	
Donations		0.00		50.00	
Miscellaneous Expenditure		1,168.61		1,242.00	
Increase reserves		7,000.00		7,000.00	
			<b>71,531.42</b>		<b>32,592.62</b>
<b>Fund Raising &amp; Publicity</b>					
Fund Raising Expenses				0.00	0.00
<b>Management &amp; Administration</b>					
Miscellaneous Admin. Expenditure					
Independent Examiner's Fees					
Legal & Professional Fees			0.00		0.00
<b><u>Total Resources Expended</u></b>			<b>71,531.42</b>		<b>32,592.62</b>
Net Incoming Resources		-15,873.91		921.02	
General Fund Brought Forward		324,526.70		323,533.49	
Reconciling item		-64.06		72.19	
Transferred To Designated Funds at 1st January 2021					
<b>General Fund Carried Forward at 31st December 2021</b>			<b>308,588.73</b>		<b>324,526.70</b>

**RAMSDEN HEATH VILLAGE HALL BALANCE SHEET AT 31 DECEMBER 2021**


		Year Ended 31st December 2021		Year Ended 31st December 2020	
		£	£	£	£
<b><u>Fixed Assets</u></b>	<u>Note</u>				
Tangible Assets Leasehold Property	1		295,300.00		295,300.00
Tangible Assets Equipment	1				16,854.27
<b><u>Current Assets</u></b>					
Cash at Bank		47,788.73		54,872.43	
			47,788.73		54,872.43
<b><u>Liabilities</u></b>					
Unpresented Cheques					
Creditors Hire Deposits		0.00		0.00	
			0.00		0.00
<b>Net Assets</b>			<b>343,088.73</b>		<b>367,026.70</b>
<b><u>Funds</u></b>					
<b>Unrestricted Funds</b>					
General Fund			308,588.73		324,526.70
No 1 Reserve Fund Air-Conditioning Replacment			2,000.00		17,000.00
No 2 Reserve Fund Maintainance			8,000.00		7,000.00
No 3 Reserve Fund Replacing Equipment			5,500.00		3,500.00
No 4 Reserve Fund Impact of loss of income Due to Covid-19			5,000.00		5,000.00
No 5 Reserve Fund Kitchen Extension			14,000.00		10,000.00
			<b>343,088.73</b>		<b>367,026.70</b>

The report and accounts were approved by the Managing Trustees on

G.Panaghiston  
Chairman

  
17/08/2022

C.K.Maycey  
Treasurer

  
17/08/22

# **Independent examiner's report to the trustees of "Ramsden Heath Village Hall"**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

Please note all Fixed Assets have been fully written down to the Income Statement

Name: Heath Aldridge FCCA  
Address: 54 Wentworth Road, Southend, Essex SS2 5LG  
Date: 17/08/2022



**RAMSDEN HEATH VILLAGE HALL**  
**TRUSTEE'S ANNUAL REPORT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**  
**REGISTERED CHARITY NUMBER 1070622**

- Address: Ramsden Heath Village Hall  
Dowsett Lane  
Ramsden Heath  
Billericay  
Essex CM11HX
- Holding Trustees: South Hanningfield Parish Council
- Managing Trustees: A list of the Managing Trustees who served at any time during the year is shown on page 6.
- Objects of the Charity: To provide or assist in the provision, in the interest of the social welfare, of a village hall for the use of the inhabitants of the parish of South Hanningfield in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- Review of Activities: The charity, (acting as the managing Trustees), maintains, lets and improves the hall for the benefit of the people of the Parish of South Hanningfield.
- During the year, income from lettings of the hall showed a slight decrease, Income continues to be expended on maintenance and decoration of the hall so that hirers continue to enjoy a pleasant environment in which to hold their activities.
- Reserves Policy on next page.**
- All sums are held in the account with Barclays Bank.  
All sums were transferred from the General Fund.
- All trustees' serve on an unpaid voluntary basis. The charity does not employ any staff. The Trustee's meet monthly to review the developments, finances and matters arising.

## Reserves Policy

### Ramsden Heath Village Hall

The committee operates a Reserves Policy to ensure funds are in place to provide sufficient capital will be available for larger expenditure e.g. maintenance and improvements in the future.

Considerations when allocating / reviewing the funds:

- To provide a level of working capital that protects to continuity of the core function.
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- To provide cover for risks such as expenditure or unexpected loss of income.

Pot	Description	Value
1	<b>Maintain and Replace Air-conditioning</b> The current air-conditioning system was replace early 2021. This is a provision for maintenance / repair.	£2,000
2	<b>Maintenance</b> Roof tiles and gullies: It has been advised that some minor work will need to be carried out, though at the moment it is cosmetic. Car Park: Including entrance gate Drains: Internal and external Boiler: <5 years old, but provision if major cost repair required. Decorating: We aim to have this done every 3 to 4 years.	£8,000
3	<b>Replacing equipment</b> Main hall chairs: Current chairs are old and starting to show wear, they will need replacing in the next couple of years. Kitchen equipment: Oven, Fridge-freezers etc.	£5,500
4	<b>Impact of loss of revenue due to Covid-19</b> Cover operating costs e.g. insurance, water, gas, electric, cleaning, rates, garden maintenance etc. Required if our income is impacted beyond 2020.	£5000
5	<b>Kitchen Extension</b> The function of the hall would benefit from extending the kitchen area, basically 'squaring-off' the hall. This would provide a larger kitchen and serving area for hirers.  It is noted that though the intension is to grow this pot over time, if there is a greater need / emergency, the committee will need to redirect funding.	£14,000
<b>Total Reserve Fund:</b>		<b>£34,500</b>

The Reserved Fund will be reviewed at committee meetings and any virement minuted.

**RAMSDEN HEATH VILLAGE HALL**  
**LIST OF TRUSTEE'S & BANKERS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

**Registered Charity Number 1070622**

**The Managing Trustees who served at any time during the year were as follows:**

<b><u>Trustee</u></b>	<b><u>Principal Officer Positions Held</u></b>	<b><u>Period of Service</u></b>
Mr Gary Panaghiston	Chairman	Whole Year
Mr Antony Shelton	Vice Chairman	Whole Year
Mrs Elaine Craven	Secretary	Whole Year
Mr C.Kenneth Maycey	Treasurer / Social Club Rep	Whole Year
Mrs Kerry Panaghiston	Letting Secretary / committee	Whole Year
Mrs Barbara Stanton	committee / Luncheon Club	Whole year
Mr Paul Morrish	committee	Whole Year
Mr David Knapp	committee	Whole year
Mrs Susan Walker	committee	Whole year
Mr Gerald Craven	committee	Whole Year
Mrs Victoria Clowes	Pre School Representative	Whole Year
Mr Robert Burgess	Parish Council Representative	Whole year

The Charity's Bankers are;  
Lloyds TSB Bank plc  
Barclays Bank

**RAMSDEN HEATH VILLAGE HALL**  
**NOTES TO THE ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

Accounting Policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Charities (Accounts & Reports) Regulations 1995 and the Statement of Recommended Practice on Accounting by Charities.

Depreciation is not charged on the village hall building cost.

1) **Fixed Assets**

	Leasehold Property *	Equipment	Total
<b>COST</b>	£	£	£
At 1st January 2021	295,300	73,588	368,888
Additions	0		0
Disposals	0		0
Asset Writedown		-73,588	
At 31st December 2021	295,300	0	295,300
 <b>DEPRECIATION</b>			
At 1st January 2021	0	56,734	56,734
Additional depn for full writedown			
Charge for the year		-56,734	-56,734
Disposals	0		0
At 31st December 2021	0	0	0
 <b>NET BOOK VALUE</b>			
31st December 2021	295,300	0	295,300
31st December 2020	295,300	16,854	312,154

\* The charity's 99 year lease over the land on which the village hall stands is subject to a peppercorn rent, payable to its landlord, South Hanningfield Parish Council.

**RAMSDEN HEATH VILLAGE HALL**

England & Wales - Charity number 1070622

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# Accounts

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**RAMSDEN HEATH VILLAGE HALL**  
**TRUSTEE'S ANNUAL REPORT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**  
**REGISTERED CHARITY NUMBER 1070622**

Address: Ramsden Heath Village Hall  
Dowsett Lane  
Ramsden Heath  
Billericay  
Essex CM111HX

Holding Trustees: South Hanningfield Parish Council

Managing Trustees A list of the Managing Trustees who served at any time during the year is shown on page 6.

Objects of the Charity: To provide or assist in the provision, in the interest of the social welfare, of a village hall for the use of the inhabitants of the parish of South Hanningfield in the county of Essex without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

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**Basis of independent examiner's report**

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have not been met

Name: Heath Aldridge FCCA  
Address: 54 Wentworth Road, Southend, Essex SS2 5LG  
Date: 24/03/2022

