

# SEAFORTH INFORMATION NETWORK GROUP

England & Wales · Charity number 1070596

## Details

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**Other names** (SING) SEAFORTH INFORMATION NETWORK GROUP, SING

**Status** Registered

**Legal form** Charitable company

**Company number** [03374122](#)

**Registered** 1998-07-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 75 Seaforth Road  
Liverpool  
L21 3TX

**Phone** 01512855031

**Email** [infosingplus@gmail.com](mailto:infosingplus@gmail.com)

**Website** [www.seaforth.org.uk](http://www.seaforth.org.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION, TO PRESERVE AND PROTECT THE GOOD HEALTH AND TO RELIEVE THE POVERTY OF RESIDENTS OF SEAFORTH BY THE PROVISION OF FREE AND CONFIDENTIAL INFORMATION ABOUT CHARITABLE, VOLUNTARY, HEALTH AND PUBLIC SERVICES, THE PROVISION OF RECREATIONAL FACILITIES AND THE DEVELOPMENT OF TRAINING AND LEARNING OPPORTUNITIES.

**Activities:** The Charity's objectives are to advance the education, to preserve and protect the good health and relieve the poverty of the residents of Seaforth by the provision of free and confidential information about charitable, voluntary, health and public services, the provision of recreational facilities and the development of training and learning opportunities.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** SEAFORTH
- Sefton

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£62,942	£63,611	-	-
2024-03-31	£44,484	£57,289	-	-
2023-03-31	£44,484	£57,289	-	-
2022-03-31	£41,177	£56,667	-	-
2021-03-31	£40,419	£44,712	-	-

## Trustees

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Name	Role	Appointed
Helen Tolmie		2019-05-31
Michelle Newton		2020-03-19
STEVEN ROBERT WEBSTER		

**SEAFORTH INFORMATION NETWORK GROUP**

England & Wales - Charity number 1070596

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# Accounts

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## **Seaforth Information Network Group**

### **Trustee's Annual Report**

#### **Achievements and Performance**

##### **SING Plus Centre**

We continue to develop projects at the centre to meet the needs of users and the wider community enabling us to meet their needs and increase centre usage. As a small organisation we continually need to source funding due to the increase in utility bills and other increased costs. We value the support of the local community, other groups and organisation such as the NHS, St John's ambulance, Equal Voice network, SCVS plus many more that have use the facilities throughout the year and hopefully will continue to support us.

##### **Information Shop**

The shop has continued to provide a useful resource to the local community. Local residents continue to access the shop for general enquiries and information. We have regular groups who meet such as the Knit n Natter group and who donate their garments to hospitals and other worthwhile causes. Other activities include providing local residents with a warm space to come meet new people and participate in a number of activities such as bingo, book exchange, art and craft and lots more. Further to this we provide ad-hoc drop in sessions where locals can drop in for a cuppa and a chat. We continue to work closely with SCVS who offer support plus other agencies. We continue to provide residents with useful up to date information and signpost them to agencies who can offer advice around benefits entitlements, health and well-being.

##### **Young People**

We have continued to provide a programme of services face-face, offering support and information if required. We opened the centre which allows us to provide a safe and friendly free environment. We continue to source funding to support the work we do and have been successful from SMBC plus other agencies. The young people look forward to coming into their own space meeting up regularly and doing various activities.

##### **Kids Kitchen**

Kids Kitchen provides activities and meals to children in receipt of free school meals support by Sefton MBC. The scheme runs throughout the holidays. The provision is based in the centre providing the children with a range of both physical and educational activities with the aim of reducing social isolation, inactivity and hunger during the holidays.

## **Seaforth Information Network Group**

### **Trustees Annual Report**

#### **The Input of volunteers**

Once again we take this opportunity to say thank you to the volunteers involved in the organisation for all the hard work they have put in over the year in ensuring the continued success of the organisation. Throughout the year the volunteers have fundraised, helped pick up food from Fare share Speke, and help with our older people projects. They help manage the shop and centre, giving staff the opportunity to fundraise and promote the organisation. Volunteers are given the opportunity to participate in training and develop new or upgrade existing skills.

#### **Financial Review**

As with any funded organisation we feel it is important to ensure that the organisation can be sustained in the long term, and the continuity of the level of services is maintained and risk is minimised. We have been fortunate to date with the success of funding applications and the ensuing grants. Given we have our reserves gives us the flexibility to develop our own projects without grant restraints but we appreciate that they will only carry on for so long. Therefore we still need and appreciate the grant aid that we receive, and would like to thank all those who have supported us SMBC, SCVS plus many more. This year continued to show problems with the global and local economy and we know that funding may be under severe pressure for organisations such as ours, and the buffer of unrestricted funds we have been able to build will hope will see us through difficult periods.

#### **Plans for Future Periods**

As an organisation we intend to continue to provide an affordable quality service to all local residents and young people. We will continue to ensure that we regularly review all policies and procedures ensuring our staff and volunteers are supported and continue to source funds to secure services/activities within the local area.

**SEAFORTH INFORMATION NETWORK GROUP**

England & Wales - Charity number 1070596

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#### **Plans for Future Periods**

As an organisation we intend to continue to provide an affordable quality service to all local residents and young people. We will continue to ensure that we regularly review all policies and procedures ensuring our staff and volunteers are supported and continue to source funds to secure services/activities within the local area.

**SEAFORTH INFORMATION NETWORK GROUP**

England & Wales - Charity number 1070596

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# Accounts

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**Company Number: 03374122**  
**Charity Number: 1070596**

**Seaforth Information Network Group**  
**(A Company Limited by Guarantee)**  
**Annual Report**  
**&**  
**Financial Statements**  
**For the year ended**  
**31 March 2022**

**Greater Merseyside Community Accountancy Service**  
**Sefton Council for Voluntary Service**  
**3rd Floor, Suite 3b**  
**Burlington House**  
**Crosby Road North**  
**Waterloo**  
**Liverpool**  
**L22 0LG**

# Seaforth Information Network Group Contents

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8	Independent Examiner's Report
9	Statement of Financial Activities
10	Balance Sheet
11-24	Notes to the Financial Statements

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2022

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The trustees, who are also Directors for the purposes of the Companies Act, present their annual report and financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

## Objectives and Activities

The Objects of the charity are to advance the education, to preserve and protect the good health and relieve the poverty of the residents of Seaforth by the provision of free and confidential information about charitable, voluntary, health and public services, the provision of recreational facilities and the development of training and learning opportunities.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

## Achievements and Performance

### SING Plus Centre

The centre has been closed for most of this year due to the pandemic. As restrictions lifted staff adjusted to meet the needs and demands of our users and wider community, enabling us to get back to operating in a pre pandemic way. We will continue to develop the centre based on the needs of local people and demand.

### Information Shop

The shop has continued to provide a useful resource to the local community. Local residents continue to access the shop for general enquiries and look through the information leaflets. We have secured funding to refurbish the shop and provided new activities. Now that restrictions have been lifted we will be resuming services such as the Knit n Natter group, and a drop in facility on a Wednesday. We also continue to work closely with Hugh Baird College, Tesco plus other agencies. Funding has been secured through PH Holt the CCG plus others to support the work we do. We hope to resume services fully such as ad-hoc sessions with relevant speakers/agencies that provide residents with useful up to date information around benefits entitlements, health and well-being.

### Young People

We have continued to provide a programme of services throughout the pandemic via internet, face-face offering support and information if required. We opened the centre when restrictions allowed providing a safe and friendly Covid free environment. We continue to source funding to support the work we do and have been successful from SMBC and Merseyside police and Burbo bank funding for homework classes.

# **Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2022**

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## **Kids Kitchen**

Kids Kitchen provides activities and meal to children in receipt of free school meals. The scheme runs through the school holidays. This has been delivered to the home and has been accessed by many individual children. The scheme has been well received by local families so much so that when funding came to an end we continued at our own cost and continue to look for funding sources.

## **Children and Young People**

We continue to provide a range of services to local children and young people. This includes providing a drop in facility after school, and supporting them in looking into projects of their own such as 'Our Space' funded through Merseyside police and Burbo bank. Staffs have supported the young people through the pandemic via face - face meetings and internet group chats.

## **The Input of volunteers**

Once again we take this opportunity to say thank you to the volunteers involved in the organisation for all the hard work they have put in over the year in ensuring the continued success of the organisation during the pandemic. Throughout the year the volunteers have fundraised, helped pick up and deliver food, PPE equipment, toiletries and so much more. Once restrictions are lifted they will help managed the shop and centre which gives staff the opportunity to fundraise and promote the organisation. Volunteers are given the opportunity to participate in training and develop new or upgrade existing skills.

## **Plans for Future Periods**

As an organisation we intend to continue to provide an affordable quality service to all local residents and young people. We will continue to ensure that we regularly review all policies and procedures ensuring our staff and volunteers are supported and continue to source funds to secure services/activities within the local area.

## **Financial Review**

As with any funded organisation we feel it is important to ensure that the organisation can be sustained in the long term, and the continuity of the level of services is maintained and risk is minimised. We have been fortunate to date with the success of funding applications and the ensuing grants. This has led to an increase in the level of our reserves giving us the flexibility to develop our own projects without grant restraints. However we still need and appreciate the grant aid that we receive, and would like to thank all those who have supported us. This year continued to show problems with the global economy and we know that funding may be under severe pressure for organisations such as ours, and the buffer of unrestricted funds we have been able to build will help see us through the difficult period.

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2022

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## Reference and administrative details

Charity number: 1070596  
Company number: 03374122  
Registered Office: 75 Seaforth Road, Seaforth, Merseyside L21 3TX

### Our advisors

Independent Examiner: Anthony Deegan MAAT, MICB Pm.dip  
Bankers: HSBC, 197 Stanley Road, Bootle, Liverpool, L20 3DX

### Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year-end were as follows:

#### Trustees

S.R. Webster  
M Newton  
H Tolmie

Company Secretary D Prout

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2022

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## Structure, Governance and Management

### Governing Document

Seaforth Information Network Group is a company limited by guarantee governed by its Memorandum and Articles of Association dated 28th September 2015. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 1 members (1 in 2021), each of whom agrees to contribute £x in the event of the charity winding up.

### Appointment of trustees

As set out in the Articles of Association the trustees are elected by members for the charitable company attending the Annual General Meeting. The longest serving one third of trustees retires each year and is able to offer themselves for re-election.

### Trustee induction and training

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction process they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

### Organisation

The board of trustees administers the charity. The Company Secretary manages the day to day operations of the charity.

### Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and any client or supplier is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

### Risk Management

The trustees have a risk management strategy which comprises:

- \* an annual review of the principal risks and uncertainties that the charity faces;
- \* the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- \* the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of clients, food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2022

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## Trustees' Responsibilities

The trustees, who are also the directors of Seaforth Information Network Group for the purpose of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application or resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the trustees are required to:

- 1) select suitable accounting policies and then apply them consistently;
- 2) observe the methods and principles on the Charities SORP;
- 3) make judgements and estimates that are reasonable and prudent;
- 4) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 5) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the board of trustees on 15th December 2022 and signed on their behalf.

Helen Tolmie  
Trustee



# **Independent Examiner's Report To the trustees of Seaforth Information Network Group For the year ended 31 March 2022**

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I report to the trustees on my examination of the accounts of the Seaforth Information Network Group for the year ended 31 March 2022.

## **Responsibilities and basis of report**

As the charity trustees of Seaforth Information Network Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Seaforth Information Network Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Seaforth Information Network Group as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) REgulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan MAAT, MICB Pm.dip  
Community Accountant  
Sefton Council for Voluntary Service  
Burlington House

15th December 2022

# Seaforth Information Network Group

## Statement of Financial Activities

(Incorporating Income & Expenditure Account)

### For the year ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income and endowments from:					
Donations and legacies	2	11,000	4,266	15,266	28,031
Charitable activities	3	25,900	-	25,900	12,281
Investments	4	11	-	11	107
<b>Total income</b>		<b>36,911</b>	<b>4,266</b>	<b>41,177</b>	<b>40,419</b>
Expenditure on:					
Charitable activities	5	52,401	4,266	56,667	44,712
<b>Total expenditure</b>		<b>52,401</b>	<b>4,266</b>	<b>56,667</b>	<b>44,712</b>
<b>Net expenditure</b>		<b>(15,490)</b>	<b>-</b>	<b>(15,490)</b>	<b>(4,293)</b>
Transfers between funds		(2,640)	2,640	-	-
Other recognised gains:					
<b>Net movement in funds</b>		<b>(18,130)</b>	<b>2,640</b>	<b>(15,490)</b>	<b>(4,293)</b>
Reconciliation of funds:					
Funds b/fwd		139,020	-	139,020	151,564
Funds c/fwd		120,890	2,640	123,530	139,020

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Balance Sheet

### As at 31 March 2022

Company Number: 03374122

	Note	2022 £	£	2021 £
<b>Fixed Assets</b>				
Tangible assets	9		1,701	2,519
<b>Current Assets</b>				
Debtors	10	2,194		2,347
Cash at bank and in hand	11	120,303		134,303
		122,497		136,650
<b>Creditors: Amounts falling due within one year</b>	12	668		149
<b>Net Current Assets</b>			121,829	136,501
<b>Total Net Assets</b>			123,530	139,020
<b>Funds of the charity</b>				
Designated Funds			1,702	2,519
General Fund			119,188	136,501
Total Unrestricted Funds	13		120,890	139,020
Restricted Funds	14		2,640	-
<b>Total Funds</b>			123,530	139,020

In approving these financial statements as directors of the company we hereby confirm the following:  
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts were approved by the board of directors on 15th December 2022.

Helen Tolmie, Director

*H. Tolmie*

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts

### For the year ended 31 March 2022

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#### 1 Accounting Policies

##### 1a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Seaforth Information Network Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency of Seaforth Information Network Group is the £ Sterling

##### 1b. Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

##### 1c. Preparation of the accounts on a going concern basis

The charity had a surplus on unrestricted funds and had adequate free reserves at 31 March 2021. The trustees consider the charity to be a going concern so the accounts have been prepared on a going concern basis.

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 1 Accounting Policies (cont.)

##### 1d. Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

##### 1e. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Charitable activities  
Youth Service  
Information Shop

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### 1f. Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charities programmes and activities. these costs have been allocated between cost of raising funds and expenditure on charitable activities. the bases on which support costs have been allocated are set out in note .

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 1 Accounting Policies (cont.)

##### 1g. Funds Accounting

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are donations which the donor has specified are to be used solely for particular areas of the charity's work or for specific projects being undertaken by the charity. Further details of restricted funds together with their purposes are set out in note 14.

##### 1h. Tangible fixed assets and depreciation

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset into its working condition for its intended use, dismantling and restoration costs and borrowing costs capitalised.

Plant and machinery and fixtures, fittings, tools, and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at the following annual rates in order to write each asset off over its anticipated useful economic life. A full year's depreciation charge is charged in the year of acquisition and no depreciation is charged in the year of disposal.

Motor vehicles	25% pa on a reducing balance basis
Fixtures and fittings	straight line basis over 4 years

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that economic benefits associated with the item will flow to the charitable company and the cost can be measured reliably.

Repairs, maintenance and minor inspection costs are expensed as incurred.

Tangible assets are derecognised on disposal or when no future economic benefits are expected. On disposal, the difference between the net disposal proceeds and the carrying amount is recognised in the Statement of Financial Activities.

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 1 Accounting Policies (cont.)

##### 1i. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 1j. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1k. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### 1l. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

##### 1m. Cash Flow Statement

The charity has taken advantage of Update Bulletin 1 to the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 2. Donations and Legacies

	2022 £	2021 £
Youth Grant	5,000	-
Grants and Donations	6,000	28,031
SCVS Community Champion Fund	2,500	-
SCVS Winter Access Grant	1,766	-
	<u>15,266</u>	<u>28,031</u>

#### 3. Charitable Activity Income

	2022 £	2021 £
Room hire	25,900	12,281
	<u>25,900</u>	<u>12,281</u>

Income from charitable activities has been applied to the following activities:

	2022 £	2021 £
Charitable activities	27,146	12,281
	<u>27,146</u>	<u>12,281</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 4. Investment Income

	2022 £	2021 £
Interest Receivable	11	107
	<u>11</u>	<u>107</u>

#### 5. Charitable Activities Expenditure

	Total 2021 £
Charitable activities	52,916
	<u>52,916</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 6. Staff Costs

	2022 £	2021 £
Wages and Salaries	25,969	25,564
	<u>25,969</u>	<u>25,564</u>

The average number of employees during the 2022 was:

	2022 Number	2021 Number
Centre	2	2
Information Shop	1	1
	<u>3</u>	<u>3</u>

The trustees received no remuneration during the year (2021: £nil).  
The trustees did not receive any expenses during the year (2021: £nil).

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 7. Key Management Personnel

The trustees consider that the key management personnel comprise the trustees and the Senior Management Team as follows:-

Trustees

S.R. Webster  
M Newton  
H Tolmie

Senior Management Team  
Dyllis Prout

	2022 £	2021 £
Total Remuneration	<u>18,556</u>	<u>18,309</u>

#### 8. Net Income for the year

Net income is stated after charging:

	2022 £	2021 £
Depreciation	<u>818</u>	<u>841</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

#### 9. Tangible Fixed Assets

	Motor Vehicles £	Fixtures & Equipment £	Total £
Cost / Valuation			
At 1 April 2021	27,487	2,994	30,481
At 31 March 2022	<u>27,487</u>	<u>2,994</u>	<u>30,481</u>
Depreciation			
At 1 April 2021	27,213	749	27,962
For the year	69	749	818
At 31 March 2022	<u>27,282</u>	<u>1,498</u>	<u>28,780</u>
Net Book Amounts			
At 31 March 2022	<u>205</u>	<u>1,496</u>	<u>1,701</u>
At 31 March 2021	<u>274</u>	<u>2,245</u>	<u>2,519</u>

#### 10. Debtors

	2022 £	2021 £
Amounts falling due within one year		
Trade debtors	845	1,247
Prepayments and accrued income	1,349	1,100
	<u>2,194</u>	<u>2,347</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 11. Cash at bank and in hand

	2022 £	2021 £
Cash at bank	120,223	134,263
Cash in hand	80	40
	<u>120,303</u>	<u>134,303</u>

#### 12. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	519	-
Accruals and deferred income	149	149
	<u>668</u>	<u>149</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

#### 13. Unrestricted Funds

	Balance brought forward 2020 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2021 £
<i>General Fund</i>	142,947	40,419	(44,712)	(2,153)	136,501
Designated Funds					
<i>Fixed Asset Fund</i>	366	-	-	2,153	2,519
<i>Total Funds (previous year)</i>	<u>143,313</u>	<u>40,419</u>	<u>(44,712)</u>	<u>-</u>	<u>139,020</u>
	Balance brought forward 2021 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2022 £
<i>General Fund</i>	136,501	36,911	(52,401)	(1,823)	119,188
Designated Funds					
<i>Fixed Asset Fund</i>	2,519	-	-	(817)	1,702
<i>Total Funds (current year)</i>	<u>139,020</u>	<u>36,911</u>	<u>(52,401)</u>	<u>(2,640)</u>	<u>120,890</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

#### 14. Restricted Funds

	Balance brought forward 2020	Income	Expenditure	Transfers between funds	Gains & lossess	Balance carried forward 2021
<i>Creche</i>	1,246	-	(1,246)	-	-	-
<i>Healthy Adults</i>	1,550	-	(1,550)	-	-	-
<i>Sefton CVS</i>	5,455	-	(5,455)	-	-	-
<b>Total Funds (previous year)</b>	<b>8,251</b>	<b>-</b>	<b>(8,251)</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Balance brought forward 2021 £	Income £	Expenditure £	Transfers between funds £	Gains & lossess £	Balance carried forward 2022 £
SCVS Community Champions Fund	-	2,500	(2,500)	-	-	-
SCVS Winter Warmer Grant	-	1,766	(1,766)	-	-	-
Police Crime Commissioners Fund	-	-	-	2,640	-	2,640
<b>Total Funds (current year)</b>	<b>-</b>	<b>4,266</b>	<b>(4,266)</b>	<b>2,640</b>	<b>-</b>	<b>2,640</b>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

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#### 15. Analysis of Net Assets

Previous year ended 31 March 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Fixed Assets	-	2,519	-	2,519
Current Assets	136,650	-	-	136,650
Current Liabilities	(152)	-	-	(152)
	<u>136,498</u>	<u>2,519</u>	<u>-</u>	<u>139,017</u>

Current year ended 31 March 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Totals Funds £
Fixed Assets	-	1,701	-	1,701
Current Assets	119,857	-	2,640	122,497
Current Liabilities	(668)	-	-	(668)
	<u>119,189</u>	<u>1,701</u>	<u>2,640</u>	<u>123,530</u>

The notes on pages 11 to 24 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2022

#### 16. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 31 March 2021.

	Unrestricted Fund £	Restricted Fund £	Total Funds £
<b>Income</b>			
Donations and legacies	28,031	-	28,031
Charitable activities	12,281	-	12,281
Investments	107	-	107
<b>Total income</b>	<u>40,419</u>	<u>-</u>	<u>40,419</u>
<b>Expenditure on</b>			
Charitable activities	44,712	8,251	44,712
	<u>44,712</u>	<u>8,251</u>	<u>44,712</u>
<b>Net income/(expenditure)</b>	<b>3,958</b>	<b>(8,251)</b>	<b>(4,293)</b>
<b>Other Recognised gains:</b>			
<b>Net movement in funds</b>	<u><b>3,958</b></u>	<u><b>(8,251)</b></u>	<u><b>(4,293)</b></u>

The notes on pages 11 to 24 form part of these financial statements

**SEAFORTH INFORMATION NETWORK GROUP**

England & Wales - Charity number 1070596

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# Accounts

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**Company Number: 03374122**  
**Charity Number: 1070596**

# **Seaforth Information Network Group**

(A Company Limited by Guarantee)

## **Annual Report & Financial Statements For the year ended 31 March 2021**

**Greater Merseyside Community Accountancy Service  
Sefton Council for Voluntary Service  
3rd Floor, Suite 3b  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L22 0LG**

# Seaforth Information Network Group Contents

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11	Balance Sheet
12-25	Notes to the Financial Statements

# **Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021**

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The trustees, who are also Directors for the purposes of the Companies Act, present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

## **Objectives and Activities**

The Objects of the charity are to advance the education, to preserve and protect the good health and relieve the poverty of the residents of Seaforth by the provision of free and confidential information about charitable, voluntary, health and public services, the provision of recreational facilities and the development of training and learning opportunities.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021

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## Achievements and Performance and Achievements

### **SING Plus Centre**

The centre has been closed for most of this year due to the pandemic. As restrictions changed staff adjusted to meet the needs and demands of our users and wider community.

We will continue to develop the centre based on the needs of local people and demand.

### **Information Shop**

The shop has continued to provide a useful resource to the local community. Local residents continue to access the shop for general enquiries and look through the information leaflets. We have secured funding to refurbish the shop and provided new activities. Now that restrictions have been lifted we will be resuming services such as the Knit n Natter group, and a drop in facility on a Wednesday, we also continue to work closely with Hugh Baird College, Tesco plus other agencies. Funding has been secured through PH Holt the CCG plus others to support the work we do. We hope to resume services fully such as ad-hoc sessions with relevant speakers/agencies that provide residents with useful up to date information around benefits entitlements, health and well-being.

### **Young People**

We have continued to provide a programme of services throughout the pandemic via internet, face-face offering support and information if required.

We opened the centre when restrictions allowed providing a safe and friendly Covid free environment. We continue to source funding to support the work we do and have been successful from SMBC and Merseyside police and Burbo bank funding for homework classes.

### **Kids Kitchen**

Kids Kitchen provides activities and meal to children in receipt of free school meals. The scheme runs through the school holidays. This has been delivered to the home and has been accessed by many individual children. The scheme has been well received by local families so much so that when funding came to an end we continued at our own cost and continue to look for funding sources.

### **Children and Young People**

We continue to provide a range of services to local children and young people. This includes providing a drop in facility after school, and supporting them in looking into projects of their own such as 'Our Space' funded through Merseyside police and Burbo bank. Staffs have supported the young people through the pandemic via face - face meetings and internet group chats.

### **The Input of volunteers**

Once again we take this opportunity to say thank you to the volunteers involved in the organisation for all the hard work they have put in over the year in ensuring the continued success of the organisation during the pandemic. Throughout the year the volunteers have fundraised, helped pick up and deliver food, PPE equipment, toiletries and so much more. Once restrictions are lifted they will help managed the shop and centre which gives staff the opportunity to fundraise and promote the organisation. Volunteers are given the opportunity to participate in training and develop new or upgrade existing skills.

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021

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## Plans for Future Periods

As an organisation we intend to continue to provide an affordable quality service to all local residents and young people. We will continue to ensure that we regularly review all policies and procedures ensuring our staff and volunteers are supported and continue to source funds to secure services/activities within the local area.

## Financial Review

As with any funded organisation we feel it is important to ensure that the organisation can be sustained in the long term, and the continuity of the level of services is maintained and risk is minimised. We have been fortunate to date with the success of funding applications and the ensuing grants. This has led to an increase in the level of our reserves giving us the flexibility to develop our own projects without grant restraints. However we still need and appreciate the grant aid that we receive, and would like to thank all those who have supported us. This year continued to show problems with the global economy and we know that funding may be under severe pressure for organisations such as ours, and the buffer of unrestricted funds we have been able to build will help see us through the difficult period.

## Reference and administrative details

<b>Charity number:</b>	1070596
<b>Company number:</b>	03374122
<b>Registered Office:</b>	75 Seaforth Road, Seaforth, Merseyside L21 3TX page 5

## Our advisors

Independent Examiner:	Anthony Deegan MAAT, MICB Pm.dip
Bankers:	HSBC, 197 Stanley Road, Bootle, Liverpool, L20 3DX

## Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year-end were as follows:

### Trustees

SR Webster	
H Tolmie	
Michelle Newton	Appointed 19th March 2020

<b>Company Secretary</b>	D Prout
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# **Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021**

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## **Structure, Governance and Management**

### **Governing Document**

Seaforth Information Network Group is a company limited by guarantee governed by its Memorandum and Articles of Association dated 28th September 2015. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 1 members (1 in 2020), each of whom agrees to contribute £x in the event of the charity winding up.

### **Appointment of trustees**

Seaforth Information Network Group

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021

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## Trustee induction and training

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction process they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

## Organisation

The board of trustees administers the charity. The Company Secretary manages the day to day operations of the charity.

## Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and any client or supplier is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

## Risk Management

The trustees have a risk management strategy which comprises:

- \* an annual review of the principal risks and uncertainties that the charity faces;
- \* the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- \* the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of clients, food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

# Seaforth Information Network Group Trustee's Annual Report For the year ended 31 March 2021

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## Trustees' Responsibilities

The trustees, who are also the directors of Seaforth Information Network Group for the purpose of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application or resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the trustees are required to:

- 1) select suitable accounting policies and then apply them consistently;
- 2) observe the methods and principles on the Charities SORP;
- 3) make judgements and estimates that are reasonable and prudent;
- 4) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 5) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the board of trustees on 12th November 2021 and signed on their behalf.

Helen Tolmie  
Trustee

# **Independent Examiner's Report To the trustees of Seaforth Information Network Group For the year ended 31 March 2021**

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I report to the trustees on my examination of the accounts of the Seaforth Information Network Group for the year ended 31 March 2021.

## **Responsibilities and basis of report**

As the charity trustees of Seaforth Information Network Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Seaforth Information Network Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Seaforth Information Network Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) REgulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan MAAT, MICB Pm.dip  
Community Accountant  
Sefton Council for Voluntary Service  
Burlington House

12th November 2021

**Seaforth Information Network Group**  
**Statement of Financial Activities**  
(Incorporating Income & Expenditure Account)  
**For the year ended 31 March 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Income and endowments from:</b>					
Donations and legacies	2	28,031	-	28,031	19,758
Charitable activities	3	12,281	-	12,281	24,419
Investments	4	107	-	107	360
Total income		40,419	-	40,419	44,537
<b>Expenditure on:</b>					
Charitable activities	5	36,461	8,251	44,712	55,270
Other	6	-	-	-	192
Total expenditure		36,461	8,251	44,712	55,462
<b>Net income/(expenditure)</b>		3,958	(8,251)	(4,293)	(10,925)
<b>Other recognised gains:</b>					
<b>Net movement in funds</b>		3,958	(8,251)	(4,293)	(10,925)
<b>Reconciliation of funds:</b>					
Funds b/fwd		143,313	8,251	151,564	162,489
Funds c/fwd		139,020	-	139,020	151,564

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

# Seaforth Information Network Group

## Balance Sheet

### As at 31 March 2021

Company Number: 03374122

	Note	2021 £	£	2020 £
<b>Fixed Assets</b>				
Tangible assets	10		2,519	366
<b>Current Assets</b>				
Debtors	11	2,347		7,195
Cash at bank and in hand	12	134,303		144,533
			136,650	151,728
<b>Creditors: Amounts falling due within one year</b>	13	150		530
<b>Net Current Assets</b>			136,500	151,198
<b>Total Net Assets</b>			139,019	151,564
<b>Funds of the charity</b>				
Designated Funds			2,519	366
General Fund			136,501	142,947
Total Unrestricted Funds	14		139,020	143,313
Restricted Funds	15		-	8,251
<b>Total Funds</b>			139,020	151,564

In approving these financial statements as directors of the company we hereby confirm the following:  
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

**The accounts were approved by the board of directors on 12th November 2021.**

Helen Tolmie, Director

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts

### For the year ended 31 March 2021

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#### **1 Accounting Policies**

##### **1a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Seaforth Information Network Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency of Seaforth Information Network Group is the £ Sterling

##### **1b. Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

##### **1c. Preparation of the accounts on a going concern basis**

The charity had a surplus on unrestricted funds and had adequate free reserves at 31 March 2021 The trustees consider the charity to be a going concern so the accounts have been prepared on a going concern basis.

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

---

#### 1 Accounting Policies (cont.)

##### 1d. Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

##### 1e. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Charitable activities  
Youth Service  
Information Shop

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### 1f. Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charities programmes and activities. these costs have been allocated between cost of raising funds and expenditure on charitable activities. the bases on which support costs have been allocated are set out in note .

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

---

#### 1 Accounting Policies (cont.)

##### 1g. Funds Accounting

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are donations which the donor has specified are to be used solely for particular areas of the charity's work or for specific projects being undertaken by the charity. Further details of restricted funds together with their purposes are set out in note 15.

##### 1h. Tangible fixed assets and depreciation

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset into its working condition for its intended use, dismantling and restoration costs and borrowing costs capitalised.

Plant and machinery and fixtures, fitting, tools, and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at the following annual rates in order to write each asset off over its anticipated useful economic life. A full year's depreciation charge is charged in the year of acquisition and no depreciation is charged in the year of disposal.

Motor vehicles	25% pa on a reducing balance basis
Fixtures and fittings	straight line basis over 4 years

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that economic benefits associated with the item will flow to the charitable company and the cost can be measured reliably.

Repairs, maintenance and minor inspection costs are expensed as incurred.

Tangible assets are derecognised on disposal or when no future economic benefits are expected. On disposal, the difference between the net disposal proceeds and the carrying amount is recognised in the Statement of Financial Activities.

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

---

#### **1 Accounting Policies (cont.)**

##### **1i. Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **1j. Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **1k. Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### **1l. Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

##### **1m. Cash Flow Statement**

The charity has taken advantage of Update Bulletin 1 to the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The notes on pages 12 to 25 form part of these financial statements

**Seaforth Information Network Group**  
**Notes to the Accounts (cont.)**  
**For the year ended 31 March 2021**

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**2. Donations and Legacies**

	<b>2021</b> £	<i>2020</i> £
Grants and Donations	28,031	19,758
	<u>28,031</u>	<u>19,758</u>

**3. Charitable Activity Income**

	<b>2021</b> £	<i>2020</i> £
Room hire	12,281	<i>24,419</i>
	<u>12,281</u>	<u><i>24,419</i></u>

Income from charitable activities has been applied to the following activities:

	<b>2021</b> £	<i>2020</i> £
Charitable activities	12,281	<i>24,419</i>
	<u>12,281</u>	<u><i>24,419</i></u>

**4. Investment Income**

	<b>2021</b> £	<i>2020</i> £
Interest Receivable	107	360
	<u>107</u>	<u>360</u>

The notes on pages 12 to 25 form part of these financial statements

**Seaforth Information Network Group**  
**Notes to the Accounts (cont.)**  
**For the year ended 31 March 2021**

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**5. Charitable Activities Expenditure**

	<b>Activities Undertaken Directly £</b>	<b>Total 2021 £</b>	<i>Total 2020 £</i>
Charitable activities	52,916	52,916	<i>57,462</i>
	<u>52,916</u>	<u>52,916</u>	<u><i>57,462</i></u>

**6. Other expenditure**

	<b>2021 £</b>	<i>2020 £</i>
Other administration expenses	-	<i>192</i>
	<u>-</u>	<u><i>192</i></u>

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 7. Staff Costs

	<b>2021</b>	<i>2020</i>
	£	£
Wages and Salaries	25,564	24,231
Social Security costs	-	246
	<u>25,564</u>	<u>24,477</u>

The average number of employees during the 2021 was:

	<b>2021</b>	<i>2020</i>
	<b>Number</b>	<i>Number</i>
Centre	2	2
Information Shop	1	1
	<u>3</u>	<u>3</u>

The trustees received no remuneration during the year (2020: £nil).  
 The trustees did not receive any expenses during the year (2020: £nil).

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 8. Key Management Personnel

The trustees consider that the key management personnel comprise the trustees and the Senior Management Team as follows:-

##### Trustees

SR Webster  
H Tolmie

##### Senior Management Team

Dyllis Prout

	<b>2021</b>	<i>2020</i>
	£	£
Total Remuneration	<u>18,309</u>	<u>17,750</u>

#### 9. Net Income for the year

Net income is stated after charging:

	<b>2021</b>	<i>2020</i>
	£	£
Depreciation	<u>841</u>	<u>122</u>

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 10. Tangible Fixed Assets

	Motor Vehicles £	Fixtures & Equipment £	Total £
<b>Cost / Valuation</b>			
At 1 April 2020	27,487	-	27,487
Additions	-	2,994	2,994
At 31 March 2021	<u>27,487</u>	<u>2,994</u>	<u>30,481</u>
<b>Depreciation</b>			
At 1 April 2020	27,121	-	27,121
For the year	92	749	841
At 31 March 2021	<u>27,213</u>	<u>749</u>	<u>27,962</u>
<b>Net Book Amounts</b>			
<b>At 31 March 2021</b>	<u>274</u>	<u>2,245</u>	<u>2,519</u>
<i>At 31 March 2020</i>	<u>366</u>	<u>-</u>	<u>366</u>

#### 11. Debtors

	2021 £	2020 £
Amounts falling due within one year		
Trade debtors	1,247	6,247
Prepayments and accrued income	1,100	948
	<u>2,347</u>	<u>7,195</u>

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 12. Cash at bank and in hand

	<b>2021</b>	<i>2020</i>
	£	£
Cash at bank	134,263	144,493
Cash in hand	40	40
	<u>134,303</u>	<u>144,533</u>

#### 13. Creditors: Amounts falling due within one year

	<b>2021</b>	<i>2020</i>
	£	£
Trade creditors	-	380
Accruals and deferred income	150	150
	<u>150</u>	<u>530</u>

The notes on pages 12 to 25 form part of these financial statements

**Seaforth Information Network Group**  
**Notes to the Accounts (cont.)**  
**For the year ended 31 March 2021**

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**14. Unrestricted Funds**

	<i>Balance brought forward 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers between funds £</i>	<i>Balance carried forward 2020 £</i>
<i>General Fund</i>	160,755	35,532	(53,462)	122	142,947
<i>Designated Funds</i>					
<i>Fixed Asset Fund</i>	488	-	-	(122)	366
<i>Total Funds (previous year)</i>	<u>161,243</u>	<u>35,532</u>	<u>(53,462)</u>	<u>-</u>	<u>143,313</u>

	<b>Balance brought forward 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance carried forward 2021 £</b>
General Fund	142,947	40,419	(44,712)	(2,153)	136,501
<b>Designated Funds</b>					
Fixed Asset Fund	366	-	-	2,153	2,519
Total Funds (current year)	<u>143,313</u>	<u>40,419</u>	<u>(44,712)</u>	<u>-</u>	<u>139,020</u>

The notes on pages 12 to 25 form part of these financial statements

**Seaforth Information Network Group**  
**Notes to the Accounts (cont.)**  
**For the year ended 31 March 2021**

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**15. Restricted Funds**

	<i>Balance brought forward 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers between funds</i>	<i>Gains &amp; losses</i>	<i>Balance carried forward 2020</i>
<i>Creche</i>	<i>1,246</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,246</i>
<i>Healthy Adults</i>	<i>-</i>	<i>1,550</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,550</i>
<i>Henby Trust</i>	<i>-</i>	<i>2,000</i>	<i>(2,000)</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Sefton CVS</i>	<i>-</i>	<i>5,455</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>5,455</i>
Total Funds (previous year)	<u><i>1,246</i></u>	<u><i>9,005</i></u>	<u><i>(2,000)</i></u>	<u><i>-</i></u>	<u><i>-</i></u>	<u><i>8,251</i></u>

	<b>Balance brought forward 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Gains &amp; losses £</b>	<b>Balance carried forward 2021 £</b>
Creche	1,246	-	(1,246)	-	-	-
Healthy Adults	1,550	-	(1,550)	-	-	-
Sefton CVS	5,455	-	(5,455)	-	-	-
Total Funds (current year)	<u>8,251</u>	<u>-</u>	<u>(8,251)</u>	<u>-</u>	<u>-</u>	<u>-</u>

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 16. Analysis of Net Assets

*Previous year ended 31 March 2020*

	<i>Unrestricted Funds £</i>	<i>Designated Funds £</i>	<i>Total Funds £</i>
Fixed Assets	-	366	366
Current Assets	143,476	-	151,728
Current Liabilities	(530)	-	(530)
	<u>142,946</u>	<u>366</u>	<u>151,564</u>

Current year ended 31 March 2021

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Totals Funds £</b>
Fixed Assets	-	2,519	2,519
Current Assets	136,650	-	136,650
Current Liabilities	(152)	-	(152)
	<u>136,498</u>	<u>2,519</u>	<u>139,017</u>

The notes on pages 12 to 25 form part of these financial statements

# Seaforth Information Network Group

## Notes to the Accounts (cont.)

### For the year ended 31 March 2021

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#### 17. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 31 March 2020.

	Unrestricted Fund £	Restricted Fund £	Total Funds £
<b>Income</b>			
Donations and legacies	10,753	9,005	19,758
Charitable activities	24,419	-	24,419
Investments	360	-	360
<b>Total income</b>	<b>35,532</b>	<b>9,005</b>	<b>44,537</b>
<b>Expenditure on</b>			
Raising funds	-	2,000	-
Charitable activities	53,270	-	55,270
Other	192	-	192
	<b>53,462</b>	<b>2,000</b>	<b>55,462</b>
<b>Net (expenditure)/income</b>	<b>(17,930)</b>	<b>7,005</b>	<b>(10,925)</b>
Other Recognised gains:			
<b>Net movement in funds</b>	<b>(17,930)</b>	<b>7,005</b>	<b>(10,925)</b>

The notes on pages 12 to 25 form part of these financial statements