

4th Morpeth Scout Group
Scout HQ Registration Number 10014593
Trustees' Annual Report
For the period 1 January to 31 December 2023

Charity Name 4th Morpeth Scout Group
Registered Charity No. 1070498
Charity Correspondent Chris Holt
4 High House Close
Morpeth
NE61 2BL

Charity Trustees

Beth Stuart-Cole	Chair		
Chris Holt	Claire Yates	Janet Young	Christine Cruden
Ellen Glynn	Liz Waterfield	Neil Fraser	Liam Walsh
John Myers	Roger Ashmore	Imogen Walsh	Tanya Walker

Structure, governance and management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted in to take on the responsibility) and parent's representation and meets 3 times a year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:-

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- ☐ enjoy what they are doing and have fun
- ☐ take part in activities indoors and outdoors
- ☐ learn by doing
- ☐ share in spiritual reflection
- ☐ take responsibility and make choices
- ☐ undertake new and challenging activities
- ☐ make and live by their Promise.

The Group offers a wide programme of development activities appropriate to each age group and based upon the programme set out by The Scout Association.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

The Group provided an excellent range of Scouting activities for all its members, despite Covid 19 restrictions.

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. This has been set at about £30,000

Total expenditure was £67,794 in 2023 this includes £10,1734 which were advance payments for an international camp taking place in July 2024.3,714 It also includes membership fees of £13,915 paid on to the District, County and National HQ.

Total income was £78,773 in 2023 It included Grants of £7,341 and £9,380 advance payments for an international camp taking place in July 2024

The group had £43,591 in cash funds at 31st December 2023. This is close to what we normally have of about £30,000 in reserves. However, it does include the £10,000 loan which has to be paid back in 2027.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Plans for future periods

To continue to offer an excellent Scouting programme to all our members.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Liam Walsh
Acting Chair
21st April 2024

Chris Holt
Treasurer

4th Morpeth Scout Group (Charity no. 1070498)

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-23	To	31-Dec-23
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Receipts and payments

	2023			2022
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	27,059	-	-	25,504
Donations		-	-	-
		-	-	-
Gift Aid	5,395	-	-	12,200
Other similar income		-	-	512
Sub total	32,454	-	-	38,216
Grants				
William Leech Foundation		4,740	-	2,667
Other grants	1,000	1,601		47,924
Sub total	1,000	6,341	-	50,591
Fundraising events (gross)				
Sponsored walk			-	1,203
Xmas Post	1,433	-	-	1,173
Hoodies		-	-	797
Other fundraising activities	763	786	-	1,673
Sub total	2,196	786	-	4,846
Camps etc				
Group Camp	5,928	-	-	7,615
Essex Jamboree Camp	16,227	-	-	10,210
Other	4,410	9,380	-	8,052
Sub total	26,565	9,380	-	25,877
Investment income				
Bank interest	51	-	-	21
5 Year Loan		-	-	10,000
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
Sub total	51	-	-	10,021
Total Gross Income	62,266	16,507	-	78,773
Asset and investment sales, etc.	-	-	-	-
Total receipts	62,266	16,507	-	78,773

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Receipts and Payments Account

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Receipts and payments

	2023			2022
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Membership subscriptions paid on (National/County/Area/District)	13,915	-	-	13,915
Youth programme and activities	5,524	-	-	5,524
Adult support and training	-	-	-	-
Lease and Rent Pegswood and HQ	1,105	-	-	1,105
Water and Sewerage	259	-	-	259
Electricity and Gas	2,193	-	-	2,193
Insurance	1,621	-	-	1,621
Repairs and Renewals	248	-	-	248
Materials and equipment	479	-	-	479
Subscription refunded	52	-	-	52
Camps expenditure	9,046	11,041	-	20,087
Essex Jamboree Camp	10,173	-	-	10,173
AGM and trustee expenses	207	-	-	207
Cleaning	882	-	-	882
BT Wifi & Zoom	391	-	-	391
Uniforms, Badges and Neckerchiefs	2,277	-	-	2,277
Sub total	48,372	11,041	-	59,413
Fundraising expenses				
Sponserd Walk & Rise NE		11	-	11
		-	-	-
HQ Extension costs	-	8,370	-	8,370
	-	-	-	-
Sub total	-	8,381	-	8,381
Total Gross Expenditure	48,372	19,422	-	67,794
Asset and investment	-	-	-	-
Total payments	48,372	19,422	-	67,794
Net of receipts/(payments)	13,894	- 2,915	-	10,979
Transfers between funds	-	-	-	-
Cash funds last year end	32,612	-	-	32,612
Cash funds this year end	43,591	- 2,915	-	43,591

4th Morpeth Scout Group (Charity no. 1070498)

Receipts and Payments Account

Year start date

Year end date

For the year from	1st Jan 2023	To	31-Dec-23
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Statement of assets and liabilities at the end of the year

	31st December 2023			31st Dec 2022
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	38,199	-	-	38,199
Bank deposit account	5,392	-	-	5,392
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	-	-	-	-
Total cash funds	43,591	-	-	43,591
(agree balances with receipts and payments a/c)	ok	agreement error	ok	ok
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	302,400	-	-	302,400
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	65,650	-	-	65,650
Other	-	-	-	-
Sub total	368,050	-	-	368,050
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan repayment due 2027	- 10,000	-	-	- 10,000
Other liabilities	-	11,629	-	11,629
Sub total	- 10,000	11,629	-	- 10,000
Total net assets	401,641	11,629	-	390,012
				346,437

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21st April 2024 and signed on their behalf by

Signature	Print Name
Liam Walsh	Liam Walsh Acting Chair
Chris Holt	Chris Holt Treasurer

Independent examiner's report to the trustees of 4th Morpeth Scout Group

I report to the trustees on my examination of the accounts of the 4th Morpeth Scout Group for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the 4th Morpeth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th Morpeth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th Morpeth Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Pringle
Address: 20 Queensway
Morpeth
NE61 2BG

Date:

2.1 May 2024