

**4th Morpeth Scout Group**  
**Scout HQ Registration Number 10014593**  
**Trustees' Annual Report**  
**For the period 1 January to 31 December 2022**

**Charity Name** 4th Morpeth Scout Group  
**Registered Charity No.** 1070498  
**Charity Correspondent** Chris Holt  
4 High House Close  
Morpeth  
NE61 2BL

**Charity Trustees**

Beth Stuart-Cole	Chair		
Chris Holt	Claire Yates	Janet Young	Christine Cruden
Ellen Glynn	Liz Waterfield	Neil Fraser	Liam Walsh
John Myers	Roger Ashmore	Imogen Walsh	Tanya Walker

**Structure, governance and management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted in to take on the responsibility) and parent's representation and meets 3 times a year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:-

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

## **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

## **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- ☐ enjoy what they are doing and have fun
- ☐ take part in activities indoors and outdoors
- ☐ learn by doing
- ☐ share in spiritual reflection
- ☐ take responsibility and make choices
- ☐ undertake new and challenging activities
- ☐ make and live by their Promise.

The Group offers a wide programme of development activities appropriate to each age group and based upon the programme set out by The Scout Association.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Achievements and Performance**

The Group provided an excellent range of Scouting activities for all its members, despite Covid 19 restrictions.

## **Financial Review**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. This has been set at about £30,000

Total expenditure was £193,293 in 2022 this includes £143,714 spent on building an extension to the existing premises. It also includes membership fees of £12,480 paid on to the District, County and National HQ.

Total income was £129,551 in 2022 It included Grants of £47,924 and a 5-year loan of £10,000 for the building of the extension, and a £2,667 Covid 19 grant.

The group had £32,612 in cash funds at 31<sup>st</sup> December 2022. This is close to what we normally have of about £30,000 in reserves. However, it does include the £10,000 loan which has to be paid back in 2027.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

## **Plans for future periods**

To continue to offer an excellent Scouting programme to all our members.

## **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Beth Stuart-Cole  
Chairman  
24<sup>th</sup> April 2023

Chris Holt  
Treasurer

# 4th Morpeth Scout Group (Charity no. 1070498)

## Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-22	To	31-Dec-22
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### Receipts and payments

	2022			2021
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Membership subscriptions	25,504	-	-	19,235
Donations		-	-	129
		-	-	-
Gift Aid	12,200	-	-	4,301
Other similar income	512	-	-	512
<b>Sub total</b>	<b>38,216</b>	<b>-</b>	<b>-</b>	<b>23,665</b>
<b>Grants</b>				
Covid 19 Grants	2,667	-	-	16,335
Other grants	1,849	46,075	-	3,694
<b>Sub total</b>	<b>4,516</b>	<b>46,075</b>	<b>-</b>	<b>20,029</b>
<b>Fundraising events (gross)</b>				
Sponsored walk		1,203	-	3,619
Xmas Post	1,173	-	-	887
Hoodies	797	-	-	1,571
Other fundraising activities	1,673	-	-	121
<b>Sub total</b>	<b>3,643</b>	<b>1,203</b>	<b>-</b>	<b>6,198</b>
<b>Camps etc</b>				
Group Camp	7,615	-	-	3,868
Kent Jamboree Camp	10,210	-	-	1,250
Other	8,052	-	-	2,100
<b>Sub total</b>	<b>25,877</b>	<b>-</b>	<b>-</b>	<b>7,218</b>
<b>Investment income</b>				
Bank interest	21	-	-	3
5 Year Loan		10,000	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
<b>Sub total</b>	<b>21</b>	<b>10,000</b>	<b>-</b>	<b>3</b>
<b>Total Gross Income</b>	<b>72,273</b>	<b>57,278</b>	<b>-</b>	<b>129,551</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>72,273</b>	<b>57,278</b>	<b>-</b>	<b>129,551</b>

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## Receipts and Payments Account

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### Receipts and payments

	2022			2021
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Membership subscriptions paid on (National/County/Area/District)	12,480	-	-	12,480
Youth programme and activities	2,078	-	-	2,078
Adult support and training	143	-	-	143
Lease and Rent Pegswood and HQ	1,330	-	-	1,330
Water and Sewerage	209	-	-	209
Electricity and Gas	2,097	-	-	2,097
Insurance	1,034	-	-	1,034
Repairs and Renewals	338	-	-	338
Materials and equipment	4,827	-	-	4,827
Subscription refunded		-	-	-
Camps expenditure	19,926	-	-	19,926
Uniforms, Badges and Neckerchiefs	2,634	-	-	2,634
AGM and trustee expenses	307	-	-	307
Cleaning	1,186	-	-	1,186
BT Wifi & Zoom	490	-	-	490
		-	-	-
<b>Sub total</b>	<b>49,079</b>	<b>-</b>	<b>-</b>	<b>49,079</b>
<b>Fundraising expenses</b>				
Sponserd Walk & Rise NE		500	-	500
Hoodies		-	-	-
HQ Extension costs	31,103	112,611	-	143,714
	-	-	-	-
<b>Sub total</b>	<b>31,103</b>	<b>113,111</b>	<b>-</b>	<b>144,214</b>
<b>Total Gross Expenditure</b>	<b>80,182</b>	<b>113,111</b>	<b>-</b>	<b>193,293</b>
<b>Asset and investment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>80,182</b>	<b>113,111</b>	<b>-</b>	<b>193,293</b>
<b>Net of receipts/(payments)</b>	<b>- 7,909</b>	<b>- 55,833</b>	<b>-</b>	<b>- 63,742</b>
Transfers between funds	-	-	-	-
Cash funds last year end	40,521	55,833	-	96,354
<b>Cash funds this year end</b>	<b>32,612</b>	<b>0</b>	<b>-</b>	<b>32,612</b>

# 4th Morpeth Scout Group (Charity no. 1070498)

## Receipts and Payments Account

Year start date

Year end date

For the year from	1st Jan 2022	To	31-Dec-22
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### Statement of assets and liabilities at the end of the year

	31st December 2022			31st Dec 2021	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
<b>Cash funds</b>					
Bank current account	27,271		-	27,271	41,021
Bank deposit account	5,341		-	5,341	45,333
Building society account	-	-	-	-	10,000
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
<b>Total cash funds</b>	<b>32,612</b>	<b>-</b>	<b>-</b>	<b>32,612</b>	<b>96,354</b>
(agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
<b>Other monetary assets</b>					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for</b>					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	270,000	-	-	270,000	170,000
Motor vehicles		-	-	-	-
Scouting equipment, furniture etc	53,825	-	-	53,825	37,500
Other	-	-	-	-	-
<b>Sub total</b>	<b>323,825</b>	<b>-</b>	<b>-</b>	<b>323,825</b>	<b>207,500</b>
<b>Liabilities</b>					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan repayment due 2027	10,000	-	-	10,000	-
Other liabilities	-	-	-	-	-
<b>Sub total</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>
<b>Total net assets</b>	<b>346,437</b>	<b>-</b>	<b>-</b>	<b>346,437</b>	<b>303,854</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th April and signed on their behalf by

Signature	Print Name
<b>Beth Stuart-Cole</b>	Beth Stuart-Cole Chair
<b>Chris Holt</b>	Chris Holt Treasurer

# Independent examiner's report to the trustees of 4<sup>th</sup> Morpeth Scout Group

I report to the trustees on my examination of the accounts of the 4<sup>th</sup> Morpeth Scout Group for the year ended 31<sup>st</sup> December 2022.

## Responsibilities and basis of report

As the charity trustees of the 4<sup>th</sup> Morpeth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4<sup>th</sup> Morpeth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4<sup>th</sup> Morpeth Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Simon Pringle*

Name: Simon Pringle  
Address: 20 Queensway  
Morpeth  
NE61 2BG

Date: 14/3/23