

4th Morpeth Scout Group
Scout HQ Registration Number 10014593
Trustees' Annual Report
For the period 1 January to 31 December 2021

Charity Name 4th Morpeth Scout Group
Registered Charity No. 1070498
Charity Correspondent Chris Holt
4 High House Close
Morpeth
NE61 2BL

Charity Trustees

Beth Stuart-Cole	Chair		
Chris Holt	Claire Yates	Janet Young	Christine Cruden
Ellen Glynn	Liz Waterfield	Neil Fraser	Liam Walsh
John Myers	Roger Ashmore	Imogen Walsh	Tanya Walker

Structure, governance and management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted in to take on the responsibility) and parent's representation and meets 3 times a year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for :-

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- ☐ enjoy what they are doing and have fun
- ☐ take part in activities indoors and outdoors
- ☐ learn by doing
- ☐ share in spiritual reflection
- ☐ take responsibility and make choices
- ☐ undertake new and challenging activities
- ☐ make and live by their Promise.

The Group offers a wide programme of development activities appropriate to each age group and based upon the programme set out by The Scout Association.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

The Group provided an excellent range of Scouting activities for all its members, despite Covid 19 restrictions.

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. In addition it is building up funds to allow for a future extension, as numbers continue to rise.

Total expenditure was £40,879 in 2021 and includes membership fees of £10,151 paid on to the District, County and National HQ

Total income was £57,113 in 2021 however this included a £16,335 Covid 19 grant.

The group had £96,354 in cash funds at 31st December 2021. Normally we would have about £30,000 in reserves, The additional £66,254 will be used toward the future extension to our building. The extension may start to be built in 2022

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Plans for future periods

To continue to offer an excellent Scouting programme to all our members.

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Beth Stuart-Cole
Chairman

Chris Holt
Treasurer

16th January 2022

4th Morpeth Scout Group (Charity no. 1070498)

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-21	To	31-Dec-21
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Receipts and payments

	2021			2020
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	19,234	-	-	19,234
Donations	54	75	-	129
		-	-	-
Gift Aid	4,301	-	-	4,301
Other similar income		-	-	-
Sub total	23,590	75	-	23,665
Grants				
Covid 19 Grants	16,335	-	-	16,335
Other grants	2,580	1,114	-	3,694
Sub total	18,915	1,114	-	20,029
Fundraising events (gross)				
Wall Run		3,619	-	3,619
Xmas Post	887	-	-	887
Hoodies	1,571	-	-	1,571
Other fundraising activities	121	-	-	121
Sub total	2,579	3,619	-	6,198
Camps etc				
Group Camp	3,868	-	-	3,868
Kent Jamboree Camp	1,250	-	-	1,250
Other	2,100	-	-	2,100
Sub total	7,218	-	-	7,218
Investment income				
Bank interest	4	-	-	4
Building Society interest	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Other investment income	-	-	-	-
Sub total	4	-	-	4
Total Gross Income	52,305	4,808	-	57,113
Asset and investment sales, etc.	-	-	-	-
Total receipts	52,305	4,808	-	57,113

4th Morpeth Scout Group (Charity no. 1070498)

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-21	To	31-Dec-21
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Receipts and payments

	2021			2020
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Membership subscriptions paid on (National/County/Area/District)	10,151	-	-	10,151
Youth programme and activities	2,454	-	-	2,454
Adult support and training	125	-	-	125
Lease and Rent Pegswood and HQ	1,480	-	-	1,480
Water and Sewerage	177	-	-	177
Electricity and Gas	1,064	-	-	1,064
Insurance	1,601	-	-	1,601
Repairs and Renewals	668	-	-	668
Materials and equipment	6,296	-	-	6,296
Subscription refunded	35	-	-	35
Contribution to camp costs	7,365	-	-	7,365
Uniforms, Badges and Neckerchiefs	1,963	-	-	1,963
AGM and trustee expenses	58	-	-	58
Cleaning	1,257	-	-	1,257
BT Wifi	322	-	-	322
Zoom	144	-	-	144
Sub total	35,158	-	-	35,158
Fundraising expenses				
Wall Run		137	-	137
Hoodies	2,354	-	-	2,354
HQ Extension costs	-	3,230	-	3,230
	-	-	-	-
Sub total	2,354	3,367	-	5,721
Total Gross Expenditure	37,512	3,367	-	40,879
Asset and investment	-	-	-	-
Total payments	37,512	3,367	-	40,879
Net of receipts/(payments)	14,793	1,441	-	16,235
Transfers between funds	-	-	-	-
Cash funds last year end	80,119	-	-	80,119
Cash funds this year end	94,912	1,441	-	96,354

4th Morpeth Scout Group (Charity no. 1070498)

Receipts and Payments Account

Year start date

Year end date

For the year from	1st Jan 2021	To	31-Jan-21
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Statement of assets and liabilities at the end of the year

	31st December 2001			31st Dec 2000	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	41,021	-	-	41,021	34,791
Bank deposit account	43,891	1,441	-	45,333	45,328
Building society account	10,000	-	-	10,000	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	94,912	1,441	-	96,354	80,119
(agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	170,000	-	-	170,000	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	37,500	-	-	37,500	-
Other	-	-	-	-	-
Sub total	207,500	-	-	207,500	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	302,412	1,441	-	303,854	80,119

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 16th January 2022 and signed on their behalf by

Signature	Print Name
Beth Stuart-Cole	Beth Stuart-Cole Chair
Chris Holt	Chris Holt Treasurer

Independent examiner's report to the trustees of 4th Morpeth Scout Group

I report to the trustees on my examination of the accounts of the 4th Morpeth Scout Group for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the 4th Morpeth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th Morpeth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th Morpeth Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Simon Pringle*

Name: Simon Pringle
Address: 20 Queensway
Morpeth
NE61 2BG

Date: 15/8/22