

4th Morpeth Scout Group
Scout HQ Registration Number 10014593
Trustees' Annual Report
For the period 1 January to 31 December 2020

Charity Name 4th Morpeth Scout Group
Registered Charity No. 1070498
Charity Correspondent Chris Holt
4 High House Close
Morpeth
NE61 2BL

Charity Trustees

Beth Stuart-Cole	Chairman		
Chris Holt	Claire Yates	Janet Young	Christine Cruden
Ellen Glynn	Sarah Wylie	Liz Waterfield	Neil Fraser
Liam Walsh	Sharon Watson	John Myers	Roger Ashmore
Imogen Walsh	Tanya Walker	Joanne Hancox	

Structure, governance and management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted in to take on the responsibility) and parent's representation and meets 3 times a year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for :-

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- ☐ enjoy what they are doing and have fun
- ☐ take part in activities indoors and outdoors
- ☐ learn by doing
- ☐ share in spiritual reflection
- ☐ take responsibility and make choices
- ☐ undertake new and challenging activities
- ☐ make and live by their Promise.

The Group offers a wide programme of development activities appropriate to each age group and based upon the programme set out by The Scout Association.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

The Group provided an excellent range of Scouting activities for all its members, despite Covid 19 restrictions.

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. In addition it is building up funds to allow for a future extension, as numbers continue to rise. The sum of £50,329 is currently allocated to this fund. The Group Executive Committee considers that the Group should normally hold around £12,000 to cover annual running costs, and aim for an extension building fund of £75,000 in the next few years. During 2020 the group received a Covid 19 grant of £11,334, also a grant for the future extension of £5,000 from the Sir James Knott Trust.

Total expenditure was £28,186 in 2020

Total income was £38,691 in 2020 however this included grants received that were not spent in 2020 and advance payments for future activities.

The group had £80,119 in cash funds at 31st December 2020

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Plans for future periods

To continue to offer an excellent Scouting programme to all our members.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Beth Stuart-Cole
Chairman

Chris Holt
Treasurer

18th April 2021

4th Morpeth Scout Group Charity No. 1070498

Receipts and Payments Account

	Year start date	Year end date
For the year from	01-Jan-20	31-Dec-20

Receipts and payments

	Unrestricted funds £	2020 Restricted funds £	Total funds £	2019 Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	17,412	-	17,412	21,332
Less: Membership subscriptions paid on (National/County/Area/District)	- 11,029	-	- 11,029	- 10,062
Net membership subscriptions retained	6,383	-	6,383	11,270
Donations	443		443	
District Cub Camp		-	-	2,010
Group Camp		-	-	6,775
Ireland 2019 / Chamboree 2018			-	8,452
Beaver Sleepover /Plus Ford camp in 2018		-	-	782
Scouts Winter Camp	195	-	195	2,105
Coasteering and Scout Expeditions			-	210
Scout Patrol Camp	30		30	1,470
Scout Expenses/Beaver Funday	50	-	50	197
Cubs Winter Camp in 2020	2,255	-	2,255	275
Cubs Trampoline		-	-	181
Scouts Zip Wire and Trips			-	1,341
Camps in 2020/2019 Advance Payment	9,085		9,085	4,950
Miscellaneous	598	-	598	168
Pantomine	252	-	252	191
Sub total	19,291	-	19,291	40,377
Grants				
NCC / Covid/Coop etc	11,334	-	11,334	10,223
Pegswood Parish Council	990	-	990	990
Sub total	12,324	-	12,324	11,213
Fundraising (gross)				
Sir James Knott Trust	5,000		5,000	
Swimathon	393		393	
Coffee Morning		-	-	116
Bag Pack		-	-	1,355
Fundraising	716		716	455
Badges	63		63	20
Christmas Post	822	-	822	1,327
			-	
Sub total	6,994	-	6,994	3,273
Bank Interest	82	-	82	153
Sub total	82	-	82	153
Total Gross Income	38,691	-	38,691	55,016
Asset and investment sales, etc.	-	-	-	-
Total receipts	38,691	-	38,691	55,016

4th Morpeth Scout Group Charity No. 1070498

Receipts and Payments Account

Year start date Year end date

For the year from	01-Jan-20	31-Dec-20
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Receipts and payments

	Unrestricted funds £	2020 Restricted funds £	Total funds £	2019 Total funds £
Payments				
Charitable Payments				
Youth programme - Beavers	347	-	347	680
Youth programme - Cubs	409	-	409	785
Youth Programme - Scouts / Covid costs	3,039	-	3,039	1,086
Patrol Camp / District Cub Camp	510		510	2,160
Group Camp			-	5,400
Beaver Sleepover /Plus Ford camp in 2018			-	722
Scouts Winter Camp	1,137		1,137	1,807
Camps in 2020/2019 Advance Payment			-	1,700
Scouts Zip Wire and Trips			-	1,449
Scout Patrol Camp 2019/OpTwilight 2018			-	1,367
Cubs Winter Camp	2,128		2,128	297
Cubs Trampoline / Bowling			-	359
Scouts Expeditions			-	177
Pantomine plus Cinema and Gangshow	297		297	222
Cancelled Camps/ Ireland 2019	11,395		11,395	6,238
On Line Scout Manager	354		354	264
Adult Training			-	111
Badges	1,560	-	1,560	2,563
Leader Uniforms	136		136	38
Equipment	965		965	4,947
Maintenance	373	-	373	466
Insurance	1,547	-	1,547	1,497
Water and Sewerage	242		242	337
BT WIFI	402		402	433
Electricity	910		910	1,073
Cleaning	1,391	-	1,391	1,275
Gas	94		94	77
AGM Expenses			-	129
Pegswood School / Store Charges	600		600	1,680
Miscellaneous	338	-	338	232
Donations World Jamboree			-	150
Sub total	28,174	-	28,174	39,721
Fundraising expenses				
Swimathon			-	
Coffee Morning		-	-	
Christmas Post		-	-	16
Bagpack 2019	12		12	
Scout Fundraising / Ceileidh			-	114
			-	
Sub total	12	-	12	130
Total Gross Expenditure	28,186	-	28,186	39,851

Total payments	28,186	-	28,186	39,851
Net of receipts/(payments)	10,505	-	10,505	15,165
Transfers between funds	-	-	-	-
Cash funds last year end	69,614	-	69,614	54,449
Cash funds this year end	80,119	-	80,119	69,614

Statement of assets and liabilities at the end of the year

	2020		2019	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	34,791	-	34,791	24,367
Bank Reward account	45,328	-	45,328	45,247
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	-	-	-	-
Total cash funds	80,119	-	80,119	69,614
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	160,000	-	160,000	160,000
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	35,000	-	35,000	35,000
Other	-	-	-	-
Sub total	195,000	-	195,000	195,000
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but cheques not cashed	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan from County Scouts	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18 April 2021 and signed on their behalf by

Signature	
Beth Stuart-Cole	Chairperson
Chris Holt	Treasurer

Independent examiner's report to the trustees of 4th Morpeth Scout Council

I report to the trustees on my examination of the accounts of the 4th Morpeth Scout Group for the year ended 31st December 2020

Responsibilities and basis of report

As the charity trustees of the 4th Morpeth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 4th Morpeth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

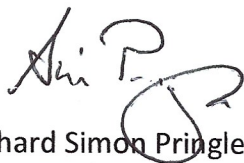
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 4th Morpeth Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Richard Simon Pringle

Qualification: A.C.I.B.

Address: 20 Queensway
Morpeth
NE61 2BG

Date: 22.7.21