
NEW BARNET COMMUNITY ASSOCIATION

**FINANCIAL STATEMENTS AND TRUSTEES REPORTS
FOR THE YEAR ENDED 31ST MARCH 2021**

**COMPANY NUMBER: 3564623
CHARITY NUMBER: 1070455
COMPANY LIMITED BY GUARANTEE**

**New Barnet Community Association
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**New Barnet Community Association
Charity Information**

Organisation Name: New Barnet Community Association

Organisation Address: New Barnet Community Centre
48/50 Victoria Road
New Barnet
Hertfordshire
EN4 9PF

Company Number: 3564623

Charity Number: 1070455

Bankers: Barclays Bank Plc
Leicester
Leicestershire
LE87, 2BB

Independent Examiner: Community Barnet
SEIDs Hub,
Empire Way
Wembley
HA9 0RJ

**New Barnet Community Association
Trustees Report
For the Year ended 31st March 2021**

The Trustees are pleased to present their annual directors' report together with the consolidated financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Chairpersons report:

This year started when the pandemic had been declared at the end of March 2020. The work in the Community Centre came to a complete standstill except for home delivery of meals to members of the Victoria Luncheon Club. The reduced funding from Age UK Barnet in support of our work with older people continued into the pandemic but this funding ceased at the end of September 2020. We were pleased that some Covid 19 Response Funding from the Cabinet Office was approved to continue this work until the end of March 2021. All older people were contacted by phone each week during the pandemic and some received home delivered meals and were helped with a variety of other errands during the lockdowns. Sadly we lost some members with Covid.

Allsorts After School Club and Holiday Playscheme was closed from March – July 2020. After school club opened at the end of the summer term followed by a small summer playscheme both operating under strict Covid 19 guidelines. After school club was able to open in the autumn term with a brief playscheme in October but as Christmas approached and a new lockdown was declared the building was once again deserted. It re-opened under Covid restrictions in March 2021. During the closures the After School Club staff were furloughed and this saw us through some really worrying times. Most other using groups were closed during this year and did not resume until September 2021 so most hiring receipts were lost during this period.

'Back with friends' our club for young adults with disabilities was closed for most of the year as the majority of the members were very vulnerable and were advised to shield. When there were periods of lifted restrictions small groups met in the Centre's garden to help with grass cutting and other useful tidying jobs. A meal was shared and the face to face contact was really welcome while adhering to the Covid guidance.

The Trustees were pleased that Barnet Council supported the Centre with a Covid Response grant and a waiver for part of the rent due. We were also pleased to find a new Trustee Ross Chapman who agreed to join the Board in the 2021- 2022 year.

The year has been quite extraordinary and there is no clear end in sight but somehow we have navigated a path through so far. We thank everyone who has helped us in this journey. The Centre's future depends on your continuing support and involvement.

Lyn Forster

Chairperson

**New Barnet Community Association
Trustees Report
For the year ended 31st March 2021**

Our purposes and activities

New Barnet Community Association's objectives are set out in the company's memorandum and articles of association. These are summarised as follows:

To promote the benefit and improve the conditions of the inhabitants of the area known as New Barnet by associating the local authorities, voluntary organisations ... in a common effort to advance education and provide facilities.... for recreation and leisure time occupation'

In practice, these objectives are achieved by the charitable company running and managing a community centre providing a range of services for local people particularly the elderly, children, and young people, including those with disabilities. The Trustees have due regard to the Charity Commission's public benefit guidance (PE2) published by the Commission in the Charities Act 2011.

The Community Centre remains the hub of the Association's activities providing a base for services directly run by the Association. The All sorts Club provides a year-round service, which includes after school club and holiday play schemes for about 130 local children. The Victoria Luncheon Club offers hot meals on Fridays each week to older people together with social activities. Dial a Ride provides transport for those unable to travel independently. Informal advice and information are available to all members and users on a range of issues. The Young Adults group (19 +) has around 20 members and welcome young people with special needs for social activities and outings.

The Centre also provides accommodation at an affordable rate to local self-help groups such as Alcoholics Anonymous and MDF Bipolar Group. Other user groups include keep fit and karate classes, play work network meetings and trainings, mediation sessions, family celebrations and a Councilors' surgery. In all our activities the aim is to provide services that are inclusive, accessible, affordable, healthy, and fun. For most of the year these groups were either totally or partially suspended due to the pandemic.

Financial Review

This year the Association received significant grants from HMRC to retain staff in post during lockdown periods. Covid Response Fund grants were received to keep the building going during extended lockdowns. A waiver from Barnet Council was received to cover one quarter's rent due. With this support it has been possible to survive the year but not possible to accumulate a reserve.

Commissioned funds from Age UK ceased on 30th September 2020 but we received funding through the Covid-19 response fund to complete this work for the remaining part of the year.

Fees for services provided by the Association are kept under review. Children's playscheme fees were increased during this year but after school fees were not increased as parents provided snacks and drinks for their children instead.

Investment policy

The Trustees have a linked deposit account. The interest gained from this account is £1.

Reserves policy and going concern

The Trustees consider the project will continue to be a going concern.

**New Barnet Community Association
Trustees Report
For the year ended 31st March 2021**

Future Plans

The Community Centre lease renewal was delayed due to the pandemic. The local authority is assessing the value of the services provided which will be reflected in a rent review for the new lease.

Reference and Administrative details

Charity Number	1070455
Company Number	3564623 Registered Office
Community Centre	48-50 Victoria Road, New Barnet EN4 9PF

Advisers

Bankers:	Barclays Leicester, Leicestershire LE87 2BB
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Independent Examiner:	Community Barnet, SEIDS, Empire Way, Wembley HA9 0RJ
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Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Lyn Forster	Chairperson
Richard Dixon	Trustee

Management personnel: Barbara Howard
Centre Manager

**New Barnet Community Association
Trustees Report
For the year ended 31st March 2021**

Structure Governance and Management

New Barnet Community Association is a company limited by guarantee governed by its Memorandum and Articles of Association dated 14 May 1998. It is registered as a charity with the Charity Commission. Anyone over the age of 18 can become a member if they live or work in New Barnet or its environs. There are 159 families in membership, 22 young adult members, and 28 older members of the Association. In the event of the charity being wound up the Trustees each agree to contribute £10. The number of Trustees as at 31 March 2021 was 2.

Appointment of Trustees

As set out in the Articles of Association, all members are circulated with invitations to nominate trustees prior to the Annual General Meeting advising them of those who are retiring. Trustees can remain in post for three years and can offer themselves for re-election when their term of office comes to an end.

Trustee Induction

New Trustees will be provided with a briefing on the work of the Association, its history and the role and responsibilities of trustees in company and charity law. Trustees are encouraged to attend external trainings and events when relevant to their role.

Organisation

The board of trustees which can have up to 7 members administers the charity. The board normally meets three times a year. The Centre Manager is appointed by the trustees to manage the day to day operations of the charity.

Related parties and co-operation with other organisations

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, during the year 2020– 2021

The charity had a close relationship with Age UK Barnet being part of the provider group in Barnet Borough supporting older people with social, health and information services until funding to all providers ceased on 30th September 2020.

Pay Policy

Staff pay is reviewed regularly. Living wage increases were implemented in April 2020. The Trustees have selected NEST as the Pension Provider for the Association's employees from the renewed staging date 1 July 2019.

**New Barnet Community Association
Trustees Report
For the year ended 31st March 2021**

Risk Management

The Trustees actively review the major risks which the charity faces on a regular basis and believe where appropriate, systems and procedures have been established to mitigate the risks the charity faces.

Maintenance of tight financial controls and management of health and safety risks are the means by which risks are reduced. Renewal of certification for staff training and inspection of equipment has ensured that risks are kept at a low level.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of New Barnet Community Association for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires charity trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources for that period. In preparing the financial statements the trustees are required to: -


- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare that they have approved this report.

Full Name: Lyn Forster

Position: Chairperson

Signature: 

Date: 17/12/2021

**New Barnet Community Association
Independent Examiner's Report
For the year ended 31st March 2021**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signature: 

Name: Keisha Chidziva

Date: 17/12/2021

Professional Qualification: BSc Applied Accounting

Address: Community Barnet
SEIDS, Empire Way, Wembley, HA9 0RJ

**New Barnet Community Association
Statement of Financial Activities
For the year ended 31st March 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income from:					
Donations	2	-	-	-	
Charitable Activities	3	32,252	3,400	35,652	51,106
Other Trading Activities	4	650	-	650	4,432
Investments	5	1	-	1	5
Total Income		<u>32,903</u>	<u>3,400</u>	<u>36,303</u>	<u>55,542</u>
Expenditure on:					
Charitable Activities	6	<u>(32,993)</u>	<u>(3,400)</u>	<u>(36,393)</u>	<u>(55,558)</u>
Total Expenditure		<u>(32,993)</u>	<u>(3,400)</u>	<u>(36,393)</u>	<u>(55,558)</u>
Net Income and (Expenditure) before transfers		(91)	0	(91)	(16)
Transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income and (Expenditure)		(91)	0	(91)	(16)
Reconciliation of Funds					
Total Funds Brought Forward		<u>3,056</u>	<u>-</u>	<u>3,056</u>	<u>3,072</u>
Total Funds Carried Forward		<u>2,965</u>	<u>0</u>	<u>2,965</u>	<u>3,056</u>

**New Barnet Community Association
Balance Sheet
as at 31st March 2021**


	Notes	2021 £	2020 £
Current Assets			
Cash at Bank		10,005	6,818
Debtors	7	<u>422</u>	<u>567</u>
		10,427	7,385
 Creditors: Amounts falling due within one year	 8	 <u>(7,462)</u>	 <u>(4,329)</u>
		<u>2,965</u>	<u>3,056</u>
 Restricted Funds	 9	 -	 -
Unrestricted Funds	10	<u>2,965</u>	<u>3,056</u>
		<u>2,965</u>	<u>3,056</u>

The trustees declare that they have approved the accounts above.

The Trustees declare that they have approved this report.

Full Name: Lyn Forster

Position: Chairperson

Signature: 

Date: 17/12/2021

**New Barnet Community Association
Exemption of Audit**

Exemption from audit

For the year ending 31/03/2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

The Trustees declare that they have approved this report.

Full Name: Lyn Forster

Position: Chairperson

Signature: 

Date: 17/12/2021

New Barnet Community Association
Cash Flow Statement
For the year ended 31st March 2021

	Notes	Total Funds 2021 £	Total Funds 2020 £
Net Cash inflow/(outflow) from Operating Activities	7	3,186	864
Cash flow from investing activities:			
Interest		1	5
Net Cash provided by investing activities		1	5
Cash Flow from financing activities:		-	-
Change in cash and cash equivalents in the year		3,187	869
Cash and Cash Equivalent brought forward		6,818	5,949
Cash and Cash Equivalent carried forward		<u>10,005</u>	<u>6,818</u>

New Barnet Community Association
Notes to the Accounts
For the year ended 31st March 2021

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

New Barnet Community Association meets the definition of a public benefit entity under FRS 102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. After due consideration, it was concluded that no restatement of the comparatives was required.

The financial statements have been prepared on a going concern basis. In arriving at this conclusion, the trustees have considered any material uncertainties that may affect the charity's ability to continue as a going concern.

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants and Donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Donations represent voluntary amounts received during the year.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

New Barnet Community Association
Notes to the Accounts
For the year ended 31st March 2021

1. ACCOUNTING POLICIES (continued)

Trade Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Trade Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Fixed Assets

The charity does not own any fixed assets.

2. Donations

	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Donated Services	-	-	-

3. Charitable Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
All Sorts Club	8,350	-	8,350	27,226
Youth	-	-	-	451
Luncheon Club	1,384	-	1,384	2,815
Fundraising	-	-	-	2,000
Holiday Play Scheme	6,737	-	6,737	10,809
Other	-	-	-	105
Age UK Barnet	-	3,400	3,400	7,700
London Borough of Barnet	3,500	-	3,500	-
HMRC	8,881	-	8,881	-
National Lottery	3,400	-	3,400	-
	<u>32,252</u>	<u>3,400</u>	<u>35,652</u>	<u>51,106</u>

New Barnet Community Association
Notes to the Accounts
For the year ended 31st March 2021

4. Other Trading Activities

	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Lettings	650	650	4,432
	<u>650</u>	<u>650</u>	<u>4,432</u>

5. Investment Income

	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Bank Interest	1	1	5
	<u>1</u>	<u>1</u>	<u>5</u>

6. Expenditure on Charitable Activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Core Salaries	-	-	-	943
Youth Club salary and cost	54	-	54	1,479
Allsorts Club Salary	21,179	-	21,179	26,656
Lunch Club Salaries	2,584	3,400	5,984	4,521
Allsorts & Lunch Costs	309	-	309	9,762
Water Rates	197	-	197	475
Telephone	830	-	830	1,462
Fuel	1,622	-	1,622	2,087
Rent	3,125	-	3,125	3,125
Car Mileage	-	-	-	-
Maintenance and Cleaning	818	-	818	1,803
Insurance	664	-	664	1,285
Admin	827	-	827	1,127
Bank and Credit Card Charges	83	-	83	134
Accountancy Fees	700	-	700	700
	<u>32,993</u>	<u>3,400</u>	<u>36,393</u>	<u>55,558</u>

New Barnet Community Association
Notes to the Accounts
For the year ended 31st March 2021

7. Debtors

	2021 £	2020 £
Debtors	<u>422</u>	<u>567</u>

8. Creditors

	2021 £	2021 £
Accruals	<u>7,462</u>	<u>4,329</u>

9. Restricted Income Funds

	Balance at 1 April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 March 2021 £
Age UK	<u>-</u>	<u>3,400</u>	<u>(3,400)</u>	<u>-</u>	<u>-</u>

10. Unrestricted Income Funds

	Balance at 1 April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 March 2021 £
General Funds	<u>3,056</u>	<u>32,903</u>	<u>(32,993)</u>	<u>-</u>	<u>2,965</u>

11. Reconciliation of the Net Incoming / (Outgoing) Resources to Net Cash Inflow/(Outflow) from Operating Activities

	2021 £	2020 £
Net (outgoing)/Incoming resources	(91)	(16)
Depreciation Charges	0	0
Interest Received	(1)	(5)
(Increase)/ decrease in debtors	145	(567)
Increase/ (decrease) in creditors	3,133	1,452
Net cash inflow/ (outflow) from operating activities	<u>3,186</u>	<u>864</u>

**New Barnet Community Association
Notes to the Accounts
For the year ended 31st March 2021**

12. Employee Information

	2021	2020
	£	£
Total salaries	<u>27,217</u>	<u>32,265</u>

Employee Information

The average number of employees during the year, calculated on the basis of full-time equivalents was as follows:

2021	2020
<u>6</u>	<u>6</u>

The Trustees did not receive any remuneration in respect of their role as Trustees.