



ROYAL NAVAL ASSOCIATION

BRANCH BALANCE SHEET AS AT 31 DECEMBER 2023

RNA BRANCH ...PLYMOUTH.....		RNA AREA ..4.....	
CHARITY NUMBER (If applicable) ...1070422.....		ANNUAL ACCOUNTS	
BRANCH FUNDS		£	
Balance B/Fwd. from 31 December 2022		106264.22	See box 2 in 2022 returns
Add: Difference of Income over Expenditure for Year (OR)		228365.14	See box 5
Deduct: Difference of Expenditure over Income for Year	(-)		See box 6
Balance C/Fwd at 31 December 2023	TOTAL	£334629.36	Box 1

LOCATION OF FUNDS		£	
Investments – Opening @ 1.1.23		92132.32	
Increase in value of Investments		880.15	
Decrease in Value of Investments		(80.04)	
Realisation of Investments		(92932.43)	
Balance in Deposit Account		330474.88	
Balance in Current Account		3925.37	
Cash in Hand, including Petty Cash - Slops 210.76 + 18.75		229.11	
Un-Presented Cheques (Cheques written out 2022, cleared on Bank Statement 2023)	(-)		
Box 2 should agree with Box 1		TOTAL	£334629.36
			Box 2

The Balance Sheet is a snapshot of the worth of the Branch at Financial Year End.

It shows what the Branch owns (Bank, Cash etc) and what it owes (e.g. a Loan)

The Income & Expenditure Statements shows the main items in and out of the Branch accounts during the year.

Accounts scrutiny (by a competent finance person)

I/We certify that:

- All Branch accounts and supporting records have been scrutinised and, as far as appears from my/our scrutiny of these, proper books of accounts have been maintained by the Branch.
- The above Balance Sheet and attached Income & Expenditure Account have been prepared from the books and records of the Branch, and according to the information and explanations given to me/us by Branch Officers, and in my/our opinion, these are in accordance therewith.

Signed.....

Date..... 05/04/2024

Print Name..... MARK JONES
JOHN T JONES & CO. LTD
CHARTERED TAX ADVISERS
TAVISTOCK PL19 0DG

RNA BRANCH...PLYMOUTH.....		
INCOME AND EXPENDITURE FOR YEAR ENDED 31 DECEMBER 2023		
INCOME	£	
Sale of RNA Slops / Merchandise	172.70	
Charitable Grants / Donations received	489.60	See box 7
Dividend Interest	880.15	
Other Branch Income for the Year as summarised below		
Legacy	241429.41	
Instant Savings Account Interest	1349.27	
Sale of Pasties – Area 4 Meeting	32.00	
Collections	808.93	
Sale of Poppy Wreath	28.00	
Area 4 Re-Union	1220.00	
Net Raffle Money	2427.03	
Income re Social Events	11715.20	
TOTAL INCOME	£260552.29	Box 3

EXPENDITURE	£	
Head Office – Annual Dues		
Life Membership Applications		
Certificate of Appreciation Applications – Special Awards	330.00	
Donations paid to Head Office	10000.00	
Head Office – Annual Dues	44.84	
Charitable Grants / Donation made	1270.00	See box 8
Cover for Branch Standard (£5.00 to C.O.)	16.28	
Public Liability Insurance	140.00	
Creditors		
Other Branch Expenditure for the Year as summarised below		
Social Events costs	16673.89	
Branch Expenses		
Area 4 Re-union	1410.00	
Meeting Expenses	1274.55	
Sundry Expenses	1005.59	
Subscriptions	22.00	
TOTAL EXPENDITURE	£32187.15	Box 4

Income over Expenditure	(OR)	Box 3–Box 4	£228365.14	Box 5
Expenditure over Income for Year		Box 4–Box 3	£	Box 6

RNA BRANCH..PLYMOUTH.....

ANALYSIS OF THE TOTAL OF CHARITABLE GRANT DONATIONS RECEIVED AND EXPENDITURE PAID

THE INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

	£	
INCOME (Grants or donations received)		
5P Jar donations	1.60	
Area 4 Meeting Donation	200.00	
J Rapkin	250.00	
J Whiteman – photo money	18.00	
Sundry donation	20.00	
TOTAL RECEIVED	£489.60	Box 7

EXPENDITURE (Grants or donations made by the Branch)	£	
Ford Park Cemetery Trust	120.00	
Dartmoor Prison Museum	50.00	
Plymouth Sea Cadets	1000.00	
Devonport Heritage Fund	100.00	
RNA Head Office	10000.00	
TOTAL PAID	£11270.00	Box 8

Name & Address of Branch Bank:
 Lloyds Bank
 8 Royal Parade
 PLYMOUTH
 Devon PL1 1HB

This form explains charitable activity during the year. This information is used in the report to the Charities Commission.

It is important that all donations are in accordance with the RNA's charitable objects.

All Branches should be individually registered with the Charity Commission if total annual income exceeds £5,000

If your Branch is currently a registered charity and your income from all sources is regularly less than £5,000, then you should de-register with the Charity Commission.

<https://forms.charitycommission.gov.uk/enquiry-form/>

Charity Commission Returns criteria Income:

Less than £10,000 – Annual update Report required (easy online form)

More than £10,000 – Annual Return required (complete form online & download accounts)

We certify that:

- The Balance Sheet and attached Income & Expenditure Account have been prepared from the books and records of the Branch; they are a true record of the Branch's financial activity during the year.
- If Income is less than £25,000 the accounts have been proved by a competent person who is not the Treasurer. Above £25,000 Charity Commission rules have been obeyed.

Chairman Sign.....

Print Name.....D MCCARTHY MBE

Date.....10.4.2024

Secretary Sign.....

Print Name.....S. YEOMAN

Date.....10.4.2024

Treasurer Sign.....

Print Name.....BELINDA O'HARA

Date.....10.4.2024

One copy to Central Office and one copy to Area Secretary.

Branches that own/lease Building or Land

Does your Branch own a Building	Yes	No	Who holds the Deeds

Does your Branch own Land	Yes	No	Who holds the Deeds

Does your Branch lease a Building	Yes	No	How much per year does this cost	How many years remaining on the Lease	Who holds the Lease
			£		

Does your Branch lease the Land	Yes	No	How much per year does this cost	How many years remaining on the Lease	Who holds the Lease
			£		

Is the Branch or Club responsible for maintenance of the Property/Land	Branch	Club

Who holds the Public Liability for the Insurance on your Property/Land	

What is the cost of Depreciation on the Land / Building	£

Does your Branch rent a room in a	Club	RBL Building	Pub	Other	How much per year does this cost

Branches that own/lease Building or Land – continued

Do you employ staff	Yes	No	Do you hold Employers Liability	Yes	No

2023 Annual Report of Plymouth Branch Trustees Report.

The Branch Membership stands at 240 Members and continues to operate for meetings and social gatherings from the WO's & SR's Mess HMS DRAKE, courtesy of the Mess President.

Sadly 9 Branch Members 'Crossed the Bar' in 2023 - *Shipmate Colin Roberts (Ex CPO RN)* - *Shipmate Doreen Watson. (Assoc Member)* - *Shipmate Michael Peakman (ex CPO RN)* - *Shipmate Joe Dolphin (ex CPO RN)* - *Shipmate Mike Gee (ex RM)* - *Shipmate Carmen Elbro (ex-WREN)* - *Shipmate Charles 'Chris' Jones (ex CPO RN)* - *Shipmate Jim Paterson (ex PO RN)*. ***May They Rest in Peace.***

The Branch Main Committee, (Trustees), conduct Branch affairs in accordance with our Supplemental Royal Charter Rules and Bye-Laws in conjunction with the Charity Commission directives in meeting our Royal Naval Association's Objects as outlined in Article 3 & 4. Over this past year the Branch has continued to support the Royal Navy providing Mentors for Part One Trainees at HMS RALEIGH. Further support is provided to the Royal Navy by the Branch in our participation by Branch Members and the Standard Bearer at the many Naval ceremonial events held across the City. We also, at the request of the Naval Base Funeral Officer, give support to grieving families at the funerals of Shipmates who died in Service.

Support of Naval Veterans and their families is at the heart of the Branch Committee's focus; much importance is attached to providing and the arranging of meetings and social events. In 2023, as well as the monthly meetings, we have visited museums, held several dinner dances, including our Annual Gala Dinner at which we hosted the City Lord Mayor and our own National President, we visited RNA Saltash for a quiz night, a skittle evening with scampi & chips in a village pub and a wonderful Mess Dinner aboard Admiral Lord Nelson's Flag Ship at the Battle of Trafalgar HMS VICTORY. Thanks to the Social Committee a fulsome calendar of events from Tot Night in the Mess to Armed Forces Day on Plymouth Hoe, giving Members a broad choice of things to be involved in, so helping to counter the possibility of loneliness and isolation and the issues that can bring with it.

The Welfare Officer is experienced and well placed to give Members help and advice often by sign posting and liaison with the appropriate professional services. We are supportive of Plymouth City's Armed Forces Covenant partnership, whose extensive range of services which includes employment/training to housing, health care and education. The Hon Sec promulgates services, events, advice and helplines via the monthly fact sheet including where to get a Veterans Full English Breakfast followed by soccer exercise at the 'Veterans walking football', to give one example!

Ceremonial. The Branch Standard Bearers supported by Branch Members have paraded our Standard on 52 occasions, nine of these were in support of the Families of Branch Members who had Crossed the Bar and fifteen occasions were at the request of Families whose departed had given service in Naval Services (Veterans). The Branch engaged appropriately with all military and civil parades and such occasions attaching particular importance to Memorial Services Perpetuating the Memory of Our Naval Forces who died in the service of their Country.

Fiscally the Branch finds itself in a much-improved state, as a generous legacy from a WWII Veteran tripled our balance sheet holdings. The lengthy wait for the windfall to materialise, provided ample time for Branch Trustees to study all aspects and possibilities in developing a prudent fiscal plan that would best benefit the charitable aims of the Branch for many years ahead. The Trustees, having closely studied both RNA and Charity Commissions Instruction & Guidance on investment, with the support and approval of the Membership, developed a Fiscal Plan meeting the criteria we set, whereby the bulk of the money would be invested for the long term at the lower risk level as was professionally advised, aiming to provide annual income to meet our charitable responsibilities. Five percent of the windfall was put aside for a one-off donation to RNA Central Office to benefit Members Nationally £10,000. and a further donation to the Plymouth Sea Cadets £1,000. Aside from that donations were made to - Branch Widows Christmas Box, Naval Dockyard Heritage Fund, Dartmoor Trafalgar Memorial/Museum and the Royal Navy Section Ford Park Cemetery Trust. The Trustees are mindful the Sum used to invest in the 'long term investment plan', is designated for the purpose of acquiring a property for the use of the Branch should the need arise.

The year 2023 leaves the Branch in a fiscally sound position currently and for the future. Membership is historically high though attendance is disappointing despite the Committee's efforts to entice and encourage regular participation. Other than that, the Branch has had a most successful year.



D McCarthy MBE
Chairman
RNA Plymouth
8th February 2024



S Yeoman
Hon Secretary
RNA Plymouth
8th February 2024