

**ST PETERS FURZE PLATT LITTLE FISHES PRESCHOOL**

**REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

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## **TRUSTEES ANNUAL REPORT**

*FOR THE YEAR ENDED 31 AUGUST 2022*

### **LEGAL & ADMINISTRATIVE**

Trading Name:	The charity trades under the abbreviation Little Fishes Preschool
Charity Number:	1070343
Principal Address:	Furze Platt War Memorial Hall, 75 Furze Platt Road, Maidenhead, Berkshire, SL6 7NG (at 31 August 2022)
Trading Address:	Furze Platt War Memorial Hall, 75 Furze Platt Road, Maidenhead, Berkshire, SL6 7NG

### **TABLE OF TRUSTEES:**

NAME	OFFICE	DATE APPOINTED (if during 2021/22)	DATE RESIGNED (if during 2021/22)
Hannah Redman	Chair		
Catherine Sweet	Chair (Outgoing)		14/09/2021
Rob Harris	Vice Chair		
Nicky Freemantle	Secretary (Incoming)	14/09/2021	
Fiona Lawrence	Secretary (Outgoing)		09/03/2022
Louise Axford	Treasurer (Outgoing)		
Tim Eldridge	Treasurer (Incoming)		
Rebecca Humphreys			
Lizzie Stone			
Emma Olorenshaw			
Justine Allen			31/03/2022
Anna Snelling			14/09/2021
Anna Browning			14/09/2021

### **GOVERNING DOCUMENT:**

The Charity is governed by the procedures laid down in its Constitution. This was initially adopted on 13 May 1998. Amendments have been made and approved by the Preschool Committee and Parochial Church Council, at the AGMs held on 5 May 2010 and 17 October 2017.

### **OBJECTIVES OF THE CHARITY:**

1. To enhance the development and education of children under statutory school age, primarily within the parish of Furze Platt.
2. To promote and encourage Christian and British Values.

### **STRUCTURE AND MANAGEMENT:**

The charity is run by a management committee of voluntary trustees who receive no remuneration or benefits for the work they undertake in managing the Preschool. The Trustees are mostly drawn from parents of children who attend or have attended the Preschool in the recent past.

## **REVIEW OF THE FINANCIAL AFFAIRS AND ACTIVITIES**

### **1. Overview:**

There was a surplus after fundraising of £27,954 compared to surplus of £5,382 in 2020/21. The increase is mainly due to RBWM funding for the Autumn 2022/23 term arriving early, as well as a big rise in RBWM funding due to much higher pupil numbers in 2021/22, particularly in the summer term.

### **2. Grants**

The Committee applied to multiple grants in 2021/22 and it was with great pleasure that a couple were successful and received during the financial year.

- RWBM generously granted £5,000 to provide resources and improve the setting for our 2-year olds.
- Lions club of Maidenhead generously granted £250 to improve reading equipment and resources.

### **3. Fundraising:**

Fundraising is an essential part of the Preschool's income and has served to reduce the final deficit by £4,552, which is £789 less than 2020/21. Parental contributions fell by £780 to £719, mainly due to a significant single donation in the previous year. There was no Gift Aid Claim in 2021/22 - this has been deferred until 2022/23. The two main fundraising events were the Christmas and Summer fairs, raising £813 and £1,044 respectively. Other notable events included the summer Scoot-a-thon (£277) and coffee and cake sales at the Harvest, Nativity and Easter services, raising a total of £221. Funds are used to supplement the Preschool's main direct costs including salaries, rent, and the purchase of new equipment and resources.

### **4. Direct Income:**

RBWM continue to provide most of the income to the Preschool based on predetermined Government funding rates. In addition to this funding, parents pay session fees for those children who are not eligible for funding due to their age or additional hours attended. The session fees payable by parents remained at £6.00 per hour, with each session lasting 3.75 hours. Four sessions a week enable all children to achieve their full 15-hour entitlement from the Government. Average pupil NOR (numbers on roll) for the year were 35 (26 in 2020/21) with 36 at start of Autumn term, gradually increasing to 42 at the end of Summer term.

### **5. Direct Costs:**

The total direct costs rose from £77,460 in 2020/21 to £95,600 in 2021/22. The Preschool's main costs are staff costs and rent. This year staff costs increased by £15,826, due to taking on an additional EYP to support the extra pupil numbers, as well as wage increases to align with the National Living Wage increase (around 6.6%). The rent cost was £11,369, compared to £8,775 last year due to last year including a period of reduced rent during the COVID pandemic.

### **6. New Equipment:**

The Preschool spent £2,012 during the year on play equipment for the children, compared to £2,105 in 2020/21. This included £1,137 spent on the book corner, funded by the Spoore Merry Rixman grant received in 2020/21 and the Lions Club of Maidenhead grant received this year. The Early Years Pupil Premium was used to provide multiple resources to enhance the provision for disadvantaged children, notably foam bricks for construction and cooker books and a blender.

### **7. Payments to Trustees:**

Justine Allen, as Preschool Manager, and Rebecca Humphreys, as Business Manager, have been paid for their employment. No further payments have been made to Trustees during the year.

### **8. Deposits:**

The Preschool returned all refundable deposits held upon a child's enrolment. After parental consent, some deposits were retained as a parental contribution (£175). Deposits held relating to children who had not yet started totalled £250.

### **9. Children's Entertainment:**

In Summer term, Zoolab visited the Preschool, enabling the children to interact with various animals, which cost £239. There was also a visit to Braywick nature reserve where the children could learn about and interact with nature, which cost £215, partly funded by parental contributions.

10. Accounting Policies:

The Accounts have been prepared under the historical cost convention, in accordance with: applicable accounting standards; the Statement of Recommended Practice, 'Accounting and Reporting by Charities', issued in March 2005; and the Charities Act 1993.

11. Employees:

There were 7 permanent members of staff employed from September to March and 6 permanent members of staff employed during the rest of the year.

## **THANKS**

Thank you as always to the whole of the staff team for all their hard work, dedication, and willingness to do whatever is needed to make Little Fishes the much-loved preschool that it is. This year has continued to be difficult with the additional challenges caused by the change in preschool manager and the team have gone above and beyond to ensure that the pupils could continue their journey at Little Fishes, with their wellbeing always being paramount.

A massive thanks to Justine Allen (Preschool Manager), Sarah Dean (Deputy Manager), and to Rebecca Humphreys (Business Manager), who have showed excellent resilience and commitment in running the Preschool.

We were ably supported throughout the year by the Early Years team from RBWM. We appreciate and thank you for your expertise, experience, and commitment.

Special thanks go to the Furze Platt Memorial Hall's warden, Stephen Cronbach, and his wife Hazel, for all their work in maintaining and refurbishing to provide the best venue for Little Fishes.

St Peter's Church has remained a close partner of the Preschool. Thanks to Children and Families Minister, Emma Olorenshaw, for her support and providing additional learning to the children. Thank you to Sandy Young in the church office for her assistance, and to the congregation of St Peter's who continue to support the Preschool.

A special thanks to Tim and Sarah Eldridge (parents), for their extremely generous donation of £260 over the 21/22 year to aid the Preschool in providing the best for the children.

Little Fishes would like to provide special thanks to the following organisations for their kindness and understanding in providing the Preschool with grants which were invaluable in covering costs this year:

- Lions Club of Maidenhead – Grant of £250
- Marsh Meadows Trust – Grant of £500
- GR.IT Consultancy – Donation of 2 laptops

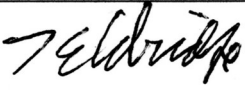
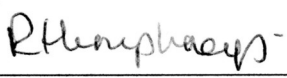
Final thanks go to the Committee, parents, and other community stakeholders for their constant support of the Preschool, be it organising or attending fundraising events or promoting the Preschool.

**INDEPENDENT EXAMINER**

The Preschool is required under the Charities Act of 1993 to have an Independent examination of its accounts. This year we owe thanks to Stephen Lawrence for his complimentary review of the financial statements.

**DECLARATION**

The Trustees have approved the report.

Signed: 	Signed: 
Name: TIM ELDRIDGE	Name: Rebecca Humphreys
Position: TREASURER	Position: Trustee
Date: 7/6/2023	Date: 7/6/2023

## **INDEPENDENT EXAMINER'S REPORT**

*TO THE TRUSTEES OF ST PETERS FURZE PLATT LITTLE FISHES PRESCHOOL*

I report on the Annual Accounts of The Trust for the financial year ended 31 August 2022, which are set out on pages 9 and 10.

### **RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES & EXAMINER**

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.


### **BASIS OF THE INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 41 of the act, and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

STEPHEN LAWRENCE FCCA  
Name:  Date: 07/06/2023  
Accountants: Address: 48 ALL SAINTS AVE  
MAIDENHEAD  
SL6 6NA



## STATEMENT OF FINANCIAL ACTIVITIES

<b>Financial Statement for the Year Ended 31 August 2022</b>					
<b>Income and Expenditure Account</b>					
		<b>Cash Accounting</b>		<b>Cash Accounting</b>	
		<b>1 Sep 21 to 31 Aug 22</b>		<b>1 Sep 20 to 31 Aug 21</b>	
		<b>FY 21/22</b>		<b>FY 20/21</b>	
		£	£	£	£
<b>Direct Income</b>					
RBWM funding		108,633.80		69,052.30	
Session Fees		6,754.69		6,059.00	
Deposits		200.00		200.00	
Grants	Note 4	5,750.00		5,000.00	
Bank Interest		3.16		9.21	
<b>Total Receipts</b>			<b>121,341.65</b>		<b>80,320.51</b>
<b>Direct Costs</b>					
Staff Costs		(78,050.12)		(56,588.58)	
Agency Worker Costs		-		(5,635.68)	
Rent		(11,368.50)		(8,775.00)	
Professional Services & Subscriptions		(702.00)		(703.83)	
Arts & Crafts, Cooking & Gardening		(217.22)		(84.33)	
School Equipment & Resources	Note 3	(2,012.47)		(2,105.36)	
Telephone & Internet		(447.54)		(425.41)	
Admin & Stationery		(246.38)		(122.08)	
IT Software & Consumables		(235.63)		(411.67)	
Marketing		(372.17)		(2,050.92)	
Recruitment		(1,494.60)		(142.00)	
Staff Training		(453.82)		-	
Staff Uniform		-		(415.25)	
<b>Total Direct Costs</b>			<b>(95,600.45)</b>		<b>(77,460.11)</b>
<b>Contribution of Fees to Overheads</b>			<b>25,741.20</b>		<b>2,860.40</b>
<b>Overheads</b>					
Refreshments, Consumables & Cleaning		(1,051.85)		(809.84)	
Childrens Entertainment, Trips & Gifts		(460.71)		(560.16)	
IT Hardware		(564.46)		(789.96)	
Staff & Committee Gifts, Outings		(313.00)		(659.49)	
Miscellaneous		-		-	
Petty Cash		-		-	
<b>Total Overheads</b>			<b>(2,390.02)</b>		<b>(2,819.45)</b>
<b>Surplus / (Deficit) before Fundraising</b>			<b>23,351.18</b>		<b>40.95</b>
<b>Fundraising</b>					
Fundraising Income		5,949.41		5,831.77	
Fundraising Expenditure		(1,947.07)		(490.54)	
<b>Total Net Fundraising</b>	Note 2		<b>4,002.34</b>		<b>5,341.23</b>
<b>Surplus / (Deficit) after Fundraising</b>			<b>27,353.52</b>		<b>5,382.18</b>
<b>Balance b/f</b>	Note 1	<b>60,629.41</b>		<b>55,247.23</b>	
<b>Balance c/f</b>		<b>87,982.93</b>		<b>60,629.41</b>	
			<b>27,353.52</b>		<b>5,382.18</b>

## NOTES TO THE INCOME AND EXPENDITURE ACCOUNT

Financial Statement for the Year Ended 31 August 2022				
Notes to the Income and Expenditure Account				
<b>Note 1: Cash &amp; Bank Balance</b>	1 Sep 21	31 Aug 22	Movement	
Barclays Current Account	28,901.14	56,251.50		
Barclays Savings Account	31,728.27	31,731.43		
<b>Total Balance Per Cashbook</b>	<b>60,629.41</b>	<b>87,982.93</b>	<b>27,353.52</b>	
<b>Note 2: Fundraising</b>	Income	Expenditure	Net	
Parental Contribution	768.50	-	768.50	
Gift Aid	-	-	-	
Scout-athon	306.40	(29.50)	276.90	
Summer Fair/Raffle/Auction	1,575.70	(532.04)	1,043.66	
Easter Egg Trail	56.71	-	56.71	
Bags 2 School	139.30	-	139.30	
Charitable Donation	-	-	-	
Easy Fundraising	158.44	-	158.44	
Christmas Fair/Raffle/Auction	1,602.64	(790.09)	812.55	
Smartie Tubes	97.51	(22.78)	74.73	
School Photograph	82.82	-	82.82	
Amazon Smile	53.15	-	53.15	
Pre-School Uniform & Bags	451.00	(278.50)	172.50	
Church Services (Harvest, Nativity, Easter)	285.30	(64.00)	221.30	
FP Hall Centenary	18.40	(15.16)	3.24	
T Towel	255.70	(204.00)	51.70	
Christmas Cards	33.80	-	33.80	
Craft Packs	-	-	-	
Ice Cream Sales	64.04	(11.00)	53.04	
<b>Total Net Fundraising</b>	<b>5,949.41</b>	<b>(1,947.07)</b>	<b>4,002.34</b>	
<b>Note 3: School Equipment &amp; Resources</b>	Expenditure			
Traffic light behaviour chart	6.99			
paper shredder	53.99			
changing mat	7.49			
CD Player	59.99			
Play dough	21.99			
Large rectangular mirror	55.64			
Foam bricks for construction	104.98			
Infinity Mirror & All about me mirror	43.03			
Darlene purchase of toys no longer needed	-25.00			
Playsand	18.20			
Sports day medals	13.99			
Core books	20.04			
Core books	81.09			
Rocket game	8.73			
fishing games	16.97			
Magnetic building blocks	£26.99			
Large ice ball maker	£7.99			
Fish Shaped Ice Cube Tray, Blue	10.4			
Penguin Ice Cube Tray	13.98			
Superhero satin capes	13.59			
Cookery books & Blender	61.98			
Wooden ice hammers	17.98			
Walking ropes x 2	32.96			
Worry monster toy	9.75			
Superhero lotto & books	23.17			
core books	10.92			
core books	3.57			
Indoor folding Den + delivery	356.83			
EY Small log seat set of 3	130.90			
EY Large log bolster x2	319.90			
EY Log seat pads set of 6	156.71			
EY Fern bean bags set of 2	134.76			
EY at one nature leaf carpet	191.98			
<b>Total School Equipment &amp; Resources</b>	<b>2,012.47</b>			
<b>Note 4: Grant Expenditure</b>	B/F	Utilised	Returned	Remaining
Berkshire Community Foundation	437.46	-		437.46
National Lottery Community Fund	214.36	-		214.36
Spoore Merry Rixman Foundation	3,300.02	1,179.36		2,120.66
Lion Club of M'head	250.00	250.00		-
<b>Total Grant Expenditure</b>	<b>4,201.84</b>	<b>1,429.36</b>	<b>-</b>	<b>2,772.48</b>