

Company Registration Number 3508718
Charity Number 1070267

Community Impact Bucks

(A Company Limited by Guarantee)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

31 March 2022

Community Impact Bucks

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Community Impact Bucks

Trustees' Annual Report and Financial Statements for the year ended 31 March 2022

Trustees' Annual Report

The Trustees are pleased to present their annual report together with the financial statements of the Charity for the year ending 31 March 2022, which also incorporates the directors' report for the purposes of company law.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the second edition of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's Report

The financial year 2021/22 has been a very successful and intense year for the charity. Community Impact Bucks operates in three strategic pillars. The first one runs under the heading of VCSE support – providing advice and support to charities, enabling them to be more efficient, better funded, and properly organised. The second one is our role as the accredited Volunteer Centre for the county, including the Volunteer Matching Service, which provided immeasurable service during the pandemic and continues a strong run of form, lately focussing on helping volunteer-involving organisations rebuild their volunteer base to meet ever-growing demand for their services. Thirdly we have a set of direct services for the community. They are comprised of the Gardening and Befriending, Community Transport, Community Buildings, and the Handy Helper Scheme. This mix ensures that we are strengthening the overall charity sector in Buckinghamshire and surrounding areas and at the same time staying in touch with and being very much involved in the work on the front line of community challenges.

Success came in many forms:

- We have been able to reap the benefits of our internal transformation programme which concluded in 2021 and helped to achieve a healthy financial balance, but more importantly created an organisation which is maximising the impact of our talented and knowledgeable teams and makes us more flexible and agile
- We concluded the tender process and were awarded a new three-year VSCE Support Service contract with Buckinghamshire Council
- Since March 2022 we have been coordinating the community activity across the county connected to the Ukraine refugee situation

The entire charity sector faces enormous challenges going forward. Funding is hard to find, demand for services provided through voluntary work is increasing, there is inflationary pressure, and the landscape can change rapidly, as we have seen with the fallout of the Ukraine refugee challenge. Our organisation thrives on pressure and we will continue to focus our attention on where help is needed most and where we can make a difference.

We would like to extend particular thanks to our funders and donors, whose support for Community Impact Bucks provides exponential impact through the VCSEs and communities we support – for example, with 834 volunteers on our books, and 470 mobilised to volunteering roles around the county, delivering more than 10,000 volunteer hours in the year, your funding and donations have certainly had a major impact on communities across the counties.

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At the end of 2021, Mimi Harker stepped down from the role as chair of the board of trustees. Mimi has been instrumental in breathing new life into the organisation and guiding it through tough times. We are very grateful to her and are very happy that she continues to be involved with us through her ambassadorial role. Subsequently we rebalanced the board and had a fresh intake of trustees who bring new skills and experience to the board. We are welcoming them to the team and are looking forward to an exciting, busy and ultimately rewarding time ahead.

At the heart of any good organisation stand its people. Values, vision, and objectives mean nothing if we don't create and maintain a culture where everybody is committed to "walking the walk". I feel a great sense of pride for our brilliant team. What our marvellous volunteers, officers and staff under the inspirational leadership of our CEO Katie Higginson achieve is neither small nor inconsequential.

The success of this team is a testament to everybody's hard work, enthusiasm and commitment and I want to say a big "thank you" to everybody involved.



Michael Curth
Chair of Trustees, Community Impact Bucks

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Our Purpose and Activities

The Charity's Objects as set out in our governing document, the Memorandum and Articles of Association of Community Impact Bucks, are as follows:

"Promoting any charitable purpose for the benefit of the community in the County of Buckinghamshire and its adjacent areas and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness."

Our **vision** is for strong, vibrant communities, working together to make a positive contribution to people's lives across Buckinghamshire.

Our **mission** is to inspire voluntary and community action in Buckinghamshire, by supporting and enabling people and groups to get involved and make a difference.

Strategic goals for 2019 – 2022

- Empowering and enabling the voluntary, community and charity sectors in Buckinghamshire to be resilient and effective for their beneficiaries.
- Inspiring, promoting and developing voluntary and community action.
- Connecting the voluntary, community and charity sectors to lead and influence change.
- Being a strong charity that learns, shares and leads by example.

In broad terms, the charity's activities to meet its charitable objects fall into three key areas that provide public benefit:

- As the **Council for Voluntary Service for Buckinghamshire***, we support a thriving voluntary sector by providing information, advice and training to charities, voluntary & community groups and social enterprises, and bringing them together for peer support, collaboration and to ensure that they have a collective voice in strategic decision-making.
- As the **Volunteer Centre for Buckinghamshire***, we help local residents to find volunteering roles, and help local charities and volunteer-involving organisations to find volunteers and ensure good volunteering experiences, and work with a range of partners to support a thriving volunteering culture in the county.
- We help to build strong, resilient communities by working with them to identify their needs, the solutions they want to see, and helping them to make change happen. This can include Community Impact Bucks providing services directly if no other organisation is willing or able. As the **Rural Community Council for Buckinghamshire**, part of the ACRE Network, we have a particular focus on supporting rural communities.

*Please note, Milton Keynes is supported by our colleagues at Community Action: MK.

Our Trustees and staff work together to draw up our strategic plan, shape objectives for the year and plan activities to deliver those objectives. Trustees have regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria.

Community Impact Bucks is the parent company of our trading company, Community Impact Bucks (Trading) Limited, and until 3 May 2022 was the parent company of Healthwatch Bucks, an independent local

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organisation within a national network across England set up by the Government in 2013 to ensure that decision-makers and health and social care services put the experiences of people at the heart of their work.

Achievements and Performance

Empowering and enabling the voluntary, community and charity sectors in Buckinghamshire to be resilient and effective for their beneficiaries.

We provided a **comprehensive programme of advice, support and training to not-for-profit groups** across Buckinghamshire covering areas such as setting up and running an organisation, managing risk, safeguarding vulnerable people, seeking funding, and recruiting and managing volunteers. We secured a new three-year VCSE Support Service contract from Buckinghamshire Council which commenced on 1 August 2021, allowing us to revitalise and continue our support to the VCSE sector. Support sessions, workshops and network events took place primarily online or by phone.

Community Impact Bucks directly supported 338 organisations:

- 183 organisations received bespoke support on issues such as funding, governance, managing volunteers, pro bono legal advice
- 10 charity leaders from 8 organisations received pro bono Executive Coaching sessions
- 49 organisations benefited from Meet the Funder workshops with the National Lottery Community Fund, National Lottery Heritage Fund, Foyle Foundation and Rothschild Foundation.
- 19 organisations provided with intensive support to start up a new organisation, survive a crisis or resolve a series of complex issues
- VCSEs secured at least £188,077 from a range of funding/income sources after finding out about them from the Bucks Funding Search platform offered as part of the VCSE Support Service.

Community Impact Bucks achieved a significant success in securing a new 3-year contract from Buckinghamshire Council to deliver a VCSE Support Service. The new contract provided the opportunity to revitalise our service offer and brought a new focus by prioritising organisations under £100k income. Under the new contract we are offering support on a wider range of topics and introducing a new Healthcheck Tool allowing organisations to benchmark themselves against good practice in 6 core areas and develop an action plan to address any gaps.

Thank you so much for being there. At present, just keeping going is hard for small community groups like us – so many hurdles to overcome before we can continue our activities at all and then in such restricted. Your encouragement has given us a much needed 'shot in the arm'!

I just received notification that my application to the National Lottery community Fund was successful. Thank you so much for all the advice and information – this really helped pointing me in the right direction and connecting me to the relevant people.

Without this support we would very likely have permanently closed the centre.

Our specialist Community Buildings Service provided bespoke information and advice to community buildings such as village halls. These multi-use spaces at the heart of communities faced enormous challenges during lockdowns, with the loss of the hire income they relied on, and complex and frequently changing guidance on when and how to open safely. The level of support we provided increased dramatically during the pandemic, and while this dropped off somewhat in 2021-22, we continued to see high levels of engagement with the service.

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- 94 community buildings received access to comprehensive guidance through our community buildings service – the highest number of subscribers since the service began.
- 172 Community Buildings Enquiries from 70 Community Buildings Subscribers who were provided with bespoke advice and support.
- 9 community buildings received safeguarding training.
- 12 community buildings attended 5 Zoom networking sessions. Attendees had the opportunity to share information, ideas, and issues they face in the running of their buildings, and were supported by volunteer specialist village hall advisor

Inspiring, promoting and developing voluntary and community action

- 470 volunteers placed in roles with 49 organisations, enabled at least 11,865 hours of volunteering time, equivalent to £105,711 if these were paid roles at minimum wage*
- 521 new volunteers registered with the Volunteer Matching Service
- 5,558 volunteer hours given to Community Impact Bucks, equivalent to £49,522 if these were paid roles at minimum wage

*based on national minimum wage for over 25s and minimum time commitment for each role – the true value is likely to be much greater

Volunteering is the lifeblood of most charities, and we are no exception – we benefit enormously from **volunteers giving their time and skills to Community Impact Bucks.**

Volunteers helped us in a range of ways, including:

- 10 Trustees, who, as well as governing the Charity, have provided the Leadership Team with more hands-on support, including in organisation development, finance, HR, IT and fundraising.
- 7 volunteers enhancing and enabling our support for charities and voluntary organisations, performing a variety of roles including providing expert advice, coaching, research and data entry.
- 6 helping mobilise other volunteers to wherever they were needed in the county, through the Volunteer Matching Service
- 3 Community Transport volunteers helping people get to medical appointments and social activities: two crewing phone lines and connecting callers with transport options local to them, and one volunteer driver for our own Aylesbury scheme.
- 116 Gardening volunteers helped maintain vulnerable residents' gardens, including 12 volunteers providing comfort, connection, and community with friendly telephone calls to their gardening and wellbeing project clients, and 8 volunteers as part of our Inclusive Supported Volunteering Programme which enables those with mental health issues, communication difficulties or cognitive impairment to volunteer.
- 2 Handy Helper volunteers undertaking essential home maintenance tasks and safety checks.
- 2 Community Growing volunteers helping set up a community-led growing space in Micklefield (High Wycombe).

The **Buckinghamshire Volunteer Matching Service (VMS)** provides essential volunteering infrastructure for Buckinghamshire with a central bank of volunteers from across the county, with a breadth of volunteering preferences and skills. The service was launched at the start of the pandemic run by Community Impact Bucks in partnership with Buckinghamshire Council and The Clare Foundation (The Clare Foundation stepped back in November 2021 – we are very grateful for their support).

The VMS strategically coordinates registered volunteers, plugging the gaps of need across the county, enabling voluntary and statutory organisations to quickly source new volunteers and freeing them up to focus on service delivery.

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"Thank you very much, you have exceeded my expectations...I received a year's worth of suitable applicants in 4 weeks. Well done."

Volunteer-involving organisation

Volunteers have been key in supporting our communities' wellbeing and resilience, particularly our most vulnerable residents – from frontline roles such as vaccination site marshals, to longer term roles including tackling the ongoing emotional and psychological challenges the pandemic has brought.

Demand has grown continuously since June 2021. As restrictions have eased through the roadmap out of lockdown, services restarted and needed to rebuild their volunteer base after it was decimated by the pandemic. Organisations are experiencing higher demand for their services, but struggling to find enough volunteers, while finding the availability of their existing volunteer base is more volatile. Organisations who have never previously struggled for volunteers are turning to the VMS for help.

Continuous promotion and community engagement is required to maintain sufficient levels of volunteer recruitment to keep pace with demand from volunteer-involving organisations. Communications campaigns such as the '1000th volunteer matched' milestone promoted the service via social media and local media (radio, print, online and community magazines). We shone a spotlight on specific volunteer roles and Bucks towns/areas through targeted social media promotion and tailored articles for local media. And we leveraged our networks to reach a broad range of VCSEs and potential volunteers through engagement with Community Boards, Facebook groups, local radio, parish and town councils, and engaging with student volunteering teams.

As well as supporting VCSEs, the VMS builds the resilience of statutory services by providing expertise as well as a ready supply of volunteers. We have been continued to work closely with the CCG, Buckinghamshire Healthcare NHS Trust and Primary Care Networks and providing guidance on best practice and support with involving volunteers around GP Surgeries' "Winter Volunteers" pilot scheme.

"I've not been in a workplace for a while now and I felt a bit out of practice at first, but it has been good to embrace new challenges. I have expanded my computer skills. [...] It has given me a sense of achievement. I find it rewarding and interesting, and I enjoy talking to the patients. It's good fun, I'm building on my skills and experience, while being helpful and making a difference to the team."

Volunteer with a local GP surgery

From the outset, the service has been co-designed and delivered by a team of volunteers who match people to suitable roles. The VMS team is skilled in matching roles to the wide range of ages, backgrounds and skill sets and motivations of volunteers to find the best fit; the team introduce volunteers to a range of opportunities they may never otherwise have considered or learned about. By focusing on ensuring high quality volunteering opportunities, tailored to individual's skills and preferences, that provide a good volunteering experience, the VMS promotes a culture of volunteering in the county that aims to leave a lasting legacy.

"... when the Volunteer Matching Service rang and mentioned the kitchen role to me, it just ticked all my boxes."

Volunteer with a local charity

Through our **community services**, we help to build strong, resilient communities and directly help people – particularly older, vulnerable or socially isolated people – where we see an unmet need.

- 365 calls to the Community Transport Hub signposted to 73 local community transport groups across the county

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- 371 vulnerable residents were supported with 3,241 maintenance tasks around their homes.
- 443 Gardening Service visits for 107 households across Buckinghamshire
- 2 communities supported to develop Community Growing projects in Micklefield (High Wycombe) and Iwer.
- 275 residents in 10 communities attended Pub Lunch Clubs, providing 1,817 lunches and valuable social connections for older people at risk of being lonely and isolated, mostly in rural communities.
- 4 Community-led Housing Groups in Buckinghamshire and Milton Keynes receiving bespoke support to get set up, engage landowners, develop plans and connect with Registered Providers.
- 29 people from 18 communities received flood resilience training.

The **Community Transport Hub** helps vulnerable people access alternative transport, filling gaps in public transport provision. The Hub provides residents with information on local community transport providers, from Dial-a-Ride to community car schemes, minibus hire to wheelchair accessible taxis. It also provides specialist support and advice to community transport schemes.

Community Transport was significantly impacted by COVID-19: in 2020-21 calls to the Hub dropped as medical appointments were cancelled or passengers were nervous about trips, and the majority of volunteer-led schemes – often reliant on older volunteers who were advised by the government to shield at home – were suspended or repurposed to transport essential goods rather than people.

In 2021-22 the majority of schemes recovered and re-started, and we saw a 34% year-on-year increase in calls to the Hub. Over 75% of calls were to do with transport for health appointments (vaccinations, hospital, GP, physiotherapy or dentist). As many callers are socially isolated, the Hub provides some much-needed social contact - over 80% of the calls last longer than 5 minutes, with many lasting over 10 minutes.

Our **Gardening & Wellbeing** and **Handy Helpers** Services help vulnerable and isolated older people stay in their own homes for longer, by undertaking small repairs and maintenance which residents cannot do for themselves and improving wellbeing through social connections with our volunteers.

The **Handy Helpers** service provides internal and external maintenance, preventive measures and practical tasks in and around the homes of vulnerable and infirm people who are Buckinghamshire residents - those aged 65+ and infirm, or below 65 and living with a disability. 70% of clients live alone. The project takes place across 60 towns and villages throughout Buckinghamshire. The most requested activities are: removing and recycling/disposing of household items, moving furniture to make way for hospital beds/medical aids, decluttering, treating damp/mould and installing handrails, shelves and curtain poles.

The Gardening Service is provided free of charge to people aged 65+ and living with a long-term condition or recovering from illness/injury, and to people 65 or under and living with a disability. The Service was partially suspended during the lockdowns of the previous year, and social distancing measures led to a reduction in the number of volunteers engaged. With restrictions lifted, in 2021-22 the number of volunteers more than doubled on the previous year. 100% of clients reported improved wellbeing from the social interactions and ability to use their garden as a result of the service. 81% improved their mobility through being able to use their garden or supported to resume gardening. At the start of their engagement with the project, 96% of clients said they were socially isolated when they started accessing the project; by the end, 54% said they no longer felt socially isolated, and 31% said they felt less socially isolated. Among our support volunteers, all reported feeling less isolated, and all volunteers felt volunteering had a positive effect on their wellbeing. 85% increased their level of physical activity by gardening.

Community Impact Bucks is supporting two **Community Growing** projects, part of the Grow It, Cook It, Eat It initiative developed by Buckinghamshire Council. The two projects are community-led, with the support of

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our Expert Gardeners who guide and support local volunteer Community Champion Growers to develop and manage sites in locations across Buckinghamshire that have been identified as areas of deprivation.

The local community in Micklefield was really keen to participate in the Community Growing Project at Micklefield Library but felt overwhelmed by the amount of work needed to get the garden started. Community Impact Bucks brought in a group of 17 volunteers from a local company to spend half a day tidying the garden in preparation for planting. Since then, our Expert Gardener has been running a fortnightly afternoon growing club where local people can come and help maintain the growing space. 2 volunteers have supported the Expert Gardener to maintain the garden and growing space. The harvest is brought into the Library and is available for the community to take. A further site is in development in Iwer.

Our **Pub Lunch Clubs** continued to provide valuable social connections for older people at risk of being lonely and isolated, mostly in rural communities. Coming out of lockdown and the removal of Covid restrictions, we have seen a steady increase in attendance in the clubs that have relaunched, but for other clubs, some elderly residents are not yet confident in returning to venues. The infrastructure of the clubs has also been affected: some volunteer co-ordinators relinquished their role organising the clubs in their local community, and some venues have closed or changed management.

Through 2021-22 we gathered intelligence of the communities' views and explored the viability of relaunching the Pub Lunch Clubs, of which there were 35 pre-pandemic, and explored opportunities for new clubs to launch. Support was provided to 8 clubs to resume, and 2 new clubs were launched. 4 of those saw attendance 20% higher than average pre-covid numbers, showing real appetite for more social connection. 9 clubs are anticipated to launch or resume in 2022-203, including 4 new clubs.

We continued to support the **Community-Led Housing Hub** for the Thames Valley, a partnership with our fellow Rural Community Councils across the region, led by Community First Oxford. Collaborative Housing provides advice and support so people across the region can plan, fund and build their own homes or work in partnership to do so. Four Community-led Housing Groups in Buckinghamshire and Milton Keynes receiving bespoke support to get set up, engage landowners, develop plans and connect with Registered Providers.

We launched new activity in 2021-22 to **support communities' flood resilience**. Thanks to funding from Heart of Bucks, 7 training sessions were delivered for volunteers looking to develop their community's resilience to emergencies such as flooding, snow, other severe weather events or utilities failures.

29 attendees from 15 communities learnt about how to Identify risks, and prevention and mitigation; practical actions to take, before, during and after a flood; working with other partners in the emergency services, utilities and voluntary sectors; and how to create a community flood plan. They also learnt how to apply to the Heart of Bucks Flood Recovery and Awareness Fund.

Since early 2021, Community Impact Bucks has been supporting Buckinghamshire Council in developing the GRACE programme – Groundwater Resilience and Community Engagement. The Council successfully bid for UK Government funding to build resilience to groundwater flooding for communities, focusing particularly on 10 communities at risk in Buckinghamshire, Oxfordshire, Hertfordshire and West Berkshire.

Throughout the year, Community Impact Bucks supported **national campaigns to raise awareness and stimulate local interest in the voluntary, community and charity sector**. We used social media to generate a buzz about the sector, sharing stories about local people and the charities they support, and promoting useful information, toolkits and training for local groups.

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Connecting the voluntary, community and charity sectors to lead and influence change

Strong networks and collaboration have been critical to the pandemic response and recovery. Community Impact Bucks engaged regularly with local, regional and national partners, sharing intelligence, identifying gaps, and co-ordinating and collaborating on solutions:

- Buckinghamshire VCSE Partnership Board brings together key VCSEs and Buckinghamshire Council to share intelligence and co-ordinate on strategic issues
- BOB VCSE Health Alliance
- Thames Valley Local Resilience Forum's Volunteer Forum.
- South East local infrastructure partners via the VCS Emergencies Partnership
- National networks: NAVCA, ACRE, NCVO, VCS Emergencies Partnership

Our CEO represents the sector in key strategic forums where she is able to share insight and advocate for the sector, including LEP Skills Advisory Panel, and the Health and Wellbeing Board.

We now have a greater focus on bringing VCSEs together for networking, information-sharing and collaboration.

- 49 organisations attended our Volunteer Managers' Network meetings, which take place quarterly
- 38 organisations attended new Local Voluntary Sector Networks, an informal space where attendees can discuss local needs, share information and collaborate on the local issues that matter most.
- 27 organisations joined a Youth Work roundtable hosted by Community Impact Bucks on behalf of the Rothschild Foundation, where they learnt about the [National Youth Agency's](#) Youth Work Principles, which are central to the Rothschild Foundation's new Children and Young People Strategic Fund. Attendees learnt how the principles could be applied to their work, and shared insight, discussion and debate about challenges and opportunities in Buckinghamshire's youth sector.

This was one of the best and most informative seminars I have attended in decades. It was well presented, clear, concise, no waffle. The presenter knew the subject matter inside out. Thank you, very much appreciated.

In January 2020, Community Impact Bucks brought together a partnership of local infrastructure providers across Buckinghamshire, Oxfordshire and Berkshire West (BOB) to secure funding for a region-wide project as part of the NHS England VCSE Leadership Programme. The pandemic delayed the project, but since March 2021 it has made good progress, and July 2021 saw the launch of the **BOB VCSE Health Alliance**.

The Alliance brings together a collective of charities, voluntary and community groups and social enterprises from across the BOB region to enhance the role of the VCSE sector in the delivery of the transformation of health and wellbeing, and cement their role as a key strategic partner in an Integrated Care System (ICS). There are 78 formal members, with up to 100 individuals registering to join our quarterly meetings. Four subgroups were formed (Mental Health, Learning Disability & Autism, Ageing Well, Health Inequalities) and representatives appointed to the corresponding ICS working groups.

It has been challenging to engage with a health system in transition, however with the formation of the ICB as a legal entity on 1 July 2022 the next year provides a crucial opportunity to ensure the role and potential of the VCSE sector within a truly integrated system is recognised and nurtured.

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Being a strong charity that learns, shares and leads by example

Recognising that we cannot provide high quality support to deliver our mission without ensuring there is a strong organisation behind the delivery, we have made significant progress over the past 2 years to build in the structures and tools to ensure Community Impact Bucks continues to respond to our communities' changing needs and adapts to new opportunities and challenges, while making best use of our resources and developing ambitious services for the future.

In 2021-22 we worked to consolidate recent improvements in financial sustainability and secure income to sustain and organically grow our existing services. An increasing focus on multi-year funding and the continued implementation of the Full Cost Recovery model is bearing fruit as we have now eliminated the operational deficit. We made 18 funding applications with an 89% success rate.

We continued to develop our systems, policies and procedures and team capabilities, building project management disciplines and improving our internal and external monitoring, evaluation and reporting.

We have made improvements across all services to build our evidence base to better target and improve our services and identify new needs and opportunities.

In all areas we recognise there is a continuing need for internal improvements to strengthen our foundations and put us in a strong position to continue our organisation's development and success.

Plans for Future Periods

Community Impact Bucks is continuing its Transformation Programme to secure the long-term future of the Charity. Our successes to date, including securing a significant 3-year contract from Buckinghamshire Council to provide a VCSE Support Service, provide us with strong foundations from which to build.

Our aims in 2022-23 are to:

- Secure sustainable long-term funding for our activities
- Improve the efficiency and effectiveness of our operations
- Enhance the evidence base and analyse the effectiveness of our service offer
- Enhance brand identity and improve engagement

A core principle of our Transformation Programme is to be evidence-based, responding to and reflecting the needs of our beneficiaries, with their voices informing continuous learning and review of service delivery. Thanks to funding from the Rothschild Foundation, we are undertaking new research to better understand what existing data tells us about rural communities in Bucks, and to hear from rural residents about their experiences. This research will inform our own service development to support these rural communities, and also be shared to enable other services across all sectors to consider the needs of rural communities.

A significant new project for 2022-23 is the Buckinghamshire Ukraine Community Support Project, to support and develop the capacity, capabilities and connections to enable community action that meet the needs of Ukrainian refugees and enables them to thrive within Buckinghamshire's communities.

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It will do this through:

- Networking & support for charities, voluntary & community groups and social enterprises working to support Ukrainian refugees
- Information sharing through channels including social media, email newsletter and events
- Needs analysis, gap analysis, and facilitating solutions
- Enabling and empowering communities, and in particular Ukrainian residents, to develop and provide safe and high quality community activities to meet needs.

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Financial Review

Financial performance

Community Impact Bucks (the Charity) has taken advantage of regulations which do not require the presentation of consolidated financial information, so these accounts are solely for the Charity. Accounts for its subsidiaries Healthwatch Bucks Limited and Community Impact Bucks (trading) Limited are separately filed at Companies House.

The Charity has continued to operate effectively as the impact of the COVID-19 pandemic has gradually reduced. Our total income for the year increased to £617,073 (2021: £588,418). The new activities set up in the previous year designed to meet the needs of our beneficiaries during the pandemic, such as the Volunteer Matching Service, have continued to be funded. We have also secured a new three-year VCSE Support Service contract from Buckinghamshire Council which commenced on 1 August 2021.

Our expenditure continued to be tightly controlled during the year: we continued to see savings on costs related to our premises, travel and subsistence as a result of staff working from home during the pandemic. Our expenditure for the year was £610,688 (2021: £608,796 including redundancy costs of £40,351 incurred as a result of the staff reorganisation carried out as part of the Transformation Programme to allow the Charity to meet the needs of our beneficiaries more effectively in the future).

Our Statement of Financial Activities (SOFA) for the year shows a net surplus of funds of £4,178 (2021: deficit £20,247), which comes after several years of deficits.

To understand our accounts better, it is important to separate unrestricted from restricted funds and these are presented in separate columns in the SOFA.

Comparing the **restricted fund** shows an increase in funds of £9,367 (2021: increase of £9,217). Details are shown in note 20. In addition, restricted funds made a higher contribution towards overheads (see note below). During the course of the year, we again received substantial grants for activities taking place next financial year, which have been deferred.

Considering the **unrestricted fund**, there was an underlying net surplus of £10,099 (2021: underlying net expenditure of £77,880 after charging £40,351 of redundancy costs). We have utilised £13,081 of unrestricted funds to cover certain restricted activities where expenditure exceeded the agreed income. In 2021 it was agreed with funders that grants and other income totalling £48,284 could be reallocated to meet expenditure under unrestricted workstreams to support communities and individuals during the pandemic such as Chat for Good.

In the background, staff and trustees have worked to improve our funding model. Previously, we had identified that, whilst income covered the direct costs of delivering charitable objectives, governance and support costs were not totally funded, leading to an unsustainable deficit. In 2019-20 we introduced a Full Cost Recovery model for budgeting and grant applications, and the effect of this can be seen in note 8 where the contribution to support costs is shown at £100,619 (2021: £86,458).

The radical Transformation Programme driven by the Trustees in 2021 has ensured that we have the right roles and structures to enable Community Impact Bucks to provide the most effective services at the best cost. This reorganisation achieved a per annum cost saving of £50,917 and headcount reduction of 1.4 Full Time Equivalent. Since then, headcount has steadily increased in line with growth in income and activity. Having secured funding from Buckinghamshire Council for a new three-year VCSE Support service which

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commenced in August 2021, the Charity is now in a much more stable position to continue to operate effectively in the future.

Having taken account of changes to the value of investments, the net movement to unrestricted funds was net expenditure of £5,189 (2021: net expenditure £29,464 after redundancy costs).

Financial effect of significant events

The COVID-19 pandemic struck in March 2020 and continued to have a major impact on the Charity's work throughout the 2021-22 Financial Year. No government assistance was sought under the CJRS scheme and staff and volunteers continued to work effectively during the year. Income streams were retained, and the Charity did not suffer any negative financial effects apart from that on investments which were sold in the previous financial year.

Investment performance

The investment portfolio generated income of £999 (2021: £1,336) during the year.

The value of the investment portfolio is £47,547 (2021: £49,754) with the remaining investment being in government bonds which are holding steady. The other investments held previously were sold in March 2020 due to uncertainty about short term cash flows.

Investment policy and objectives

The investment policy was agreed by the trustees in July 2014 and was reviewed in the financial year ended March 2018. The charity seeks to make the best financial return within an acceptable level of risk for each category. A key objective was to adequately diversify both counterparties and investment vehicles. Currently all funds are held in Government Bonds. The Finance Committee monitors financial performance of these funds on a quarterly basis.

Reserves policy and review of the charity's reserves

The policy of Community Impact Bucks is to hold sufficient reserves to allow the Charity to deliver its commitments, allow for the development of the Charity and to cover the estimated costs of an orderly closure of the Charity. The reserves of Community Impact Bucks stand at £179,477 at 31 March 2022 (2021: £175,299) which are sufficient to cover the operating costs of the charity for approximately 3.5 months. Movements in reserves during the year are set out in notes 19 and 20.

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Structure, Governance and Management

Governing Document

Community Impact Bucks is a Registered Charity and a Company Limited by Guarantee. Under the guidance of the Chair and appointed Trustees, it is governed by the Memorandum and Articles dated 12 February 1998, as amended on 23 March 1998 and 18 February 2010.

Subsidiary organisations

The Charity has two wholly owned subsidiaries:

Community Impact Bucks (trading) Limited is a Private Limited Company (Company Number 07691394).

Healthwatch Bucks Limited is a Company Limited by Guarantee (Company Number 08426201). The achievements of our subsidiary company Healthwatch Bucks are detailed in their Annual Report 2021-22 which can be found on their website: www.healthwatchbucks.co.uk. On 4th May 2022, Healthwatch Bucks ceased to be a subsidiary of the company following the appointment of additional guarantor members.

How the Charity makes decisions

The full Board of Trustees meets six times a year and is responsible for administering the Charity. A Finance Committee, comprising the Treasurer and two other Trustees, meets quarterly to monitor and keep under review the financial position and other resources. Other subcommittees and working groups meet periodically as needed, including a Governance Committee, and a Funding Committee established in July 2022.

Operational decisions are delegated to the Chief Executive and the Leadership Team. Both the Finance Committee and the Chief Executive have delegated decision-making on financial matters up to a certain level, as set out by an authorisation scoring system.

Appointment, induction and training of Trustees

Trustees are initially appointed for a three-year term and may be reappointed for a second three-year term. Candidates are evaluated by a selection of Trustees and the CEO, who make recommendations to the Board for the appointment of those considered to bring appropriate skills and experience. Suitable candidates observe at least one Board Meeting before being co-opted onto the Board at a subsequent meeting and ratified at the Annual General Meeting.

New trustees receive a comprehensive induction into the Charity's key policies, strategy and business plan, accounts and budget, along with the Charity Governance Code and Charity Commission CC3 guidance 'The Essential Trustee'. Board training needs are reviewed regularly and suitable training undertaken individually or collectively.

Pay arrangements for key management personnel

A salary benchmarking exercise was undertaken as part of the recruitment of the new Chief Executive in 2018 to ensure the salary is in line with similar roles and responsibility-levels within the sector. Other Leadership Team roles were benchmarked as part of the restructure that took place in September 2020.

Community Impact Bucks

Trustees' Annual Report and Financial Statements for the year ended 31 March 2022

Relationships with third parties

Community Impact Bucks is a member of NAVCA, the national membership body for local voluntary sector support and development organisations in England, and ACRE, the national membership body for Rural Community Councils. It is accredited by NAVCA as the Volunteer Centre for Buckinghamshire.

Community Impact Bucks is a member of Cirican LLP, a rural consultancy partnership formed of ACRE Network members and associates. In 2019-20, the Charity made a loan of £5,000 to its subsidiary, Community Impact Bucks (trading) Limited. These funds were used to invest in Cirican LLP for furtherance of the benefit of the membership of the partnership. The Charity considers this investment as investment for future gain and will benefit from future income generated through the partnership.

The Charity collaborates with infrastructure organisations in neighbouring counties as part of the Collaborative Housing community-led housing hub, the VCS Emergencies Partnership, and the NHS England Improvement Programme. Within Buckinghamshire, we collaborate with charities and other bodies in a variety of ways including as part of the VCSE Partnership Board.

Reference and Administrative Details

Registered Charity number 1070267

Company Limited by Guarantee number 3508718

Registered Office and principal address: 6 Centre Parade, Place Farm Way, Monks Risborough, Bucks, HP27 9JS.

Independent Examiner

Saffery Champness LLP, St John's Court, Easton Street, High Wycombe HP11 1JX.

Bankers

Lloyds TSB Market Square, Aylesbury, Bucks HP20 1TD.

CCLA Investment Management Ltd (COIF), Senator House, 85 Queen Victoria Street, London EC4 4ET.

Epworth Investment, 9 Bonhill Street, London, EC2A 4PE.

Solicitors

Messrs Gabbitas Robins, The Old House, West Street, Marlow, Bucks SL7 2LX.

Trustees/Directors

M Curth (appointed 2 April 2020 - Chair from 24 November 2021)

M Harker OBE (resigned 24 November 2021) (Chair to 24 November 2021)

N A F Palmer (appointed 17 May 2016 - Treasurer & Vice-Chair)

K Satterford (appointed 2 April 2020 - Vice-Chair)

J Baker OBE (resigned 24 November 2021)

L Davies (appointed 20 September 2017)

C Heap (appointed 20 September 2016)

O Hughes (appointed 24 May 2022)

B Knighton (appointed 24 May 2022)

L O'Riordan (appointed 24 May 2022)

R Payne (appointed 24 May 2022)

D Pinkney (appointed 28 July 2021)

Community Impact Bucks

Trustees' Annual Report and Financial Statements for the year ended 31 March 2022

M Schindler (resigned 30 March 2022)

M Scott (appointed 24 May 2022)

C Sills (appointed 24 May 2022)

P Tichbon (appointed 2 April 2020)

Leadership Team

Chief Executive K Higginson

Head of VCSE & Community Development D Game

Head of Communications R Fisher

Head of Programme Management K Komolafe

Head of Finance & Operations D Quinn (appointed 1 March 2022)

Interim Head of Finance & Operations C Hurst (appointed 4 January 2022, contract ended 31 March 2022)

Head of Finance & Operations J Woodhouse (appointed 1 June 2021, resigned 31 December 2021)

Head of Finance & Operations J Mayungbe (appointed 5 January 2021, resigned 12 May 2021)

Community Impact Bucks

Trustees' Annual Report and Financial Statements for the year ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

The Trustees, who are also directors of the charitable company (for the purposes of company law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and the Financial Reporting Standard in the UK (FRS 102), the Charities SORP 2019.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period.

In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our independent examiner

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charity's independent examiner is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any information relevant for the independent examination and to establish that the independent examiner is aware of that information.

By order of the Board of Trustees



Nigel Palmer
Treasurer & Vice-Chair, Community Impact Bucks

Date: ~~[date]~~ 28 September 2022

Community Impact Bucks

Trustees' Annual Report and Financial Statements for the year ended 31 March 2022

Independent examiners' report to the trustees

I report to the trustees on my examination of the accounts of Community Impact Bucks for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Karen Bartlett FCA
Saffery Champness LLP
Chartered Accountants
St John's Court
Easton Street
High Wycombe
Buckinghamshire
HP11 1JX

Date: 11 October 2022

Community Impact Bucks

Statement of Financial Activities

For the year ended 31 March 2022

	Notes	Un-restricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Un-restricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
Income							
Donations and legacies	2	7,907	1,000	8,907	21,481	5,475	26,956
Charitable activities	3	257,365	349,802	607,167	263,878	296,248	560,126
Investments	5	999	-	999	1,336	-	1,336
Other							
Total Income		266,271	350,802	617,073	286,695	301,723	588,418
Expenditure on:							
Raising funds	6	-	-	-	13,294	-	13,294
Charitable activities	7	256,172	354,516	610,688	310,929	244,222	555,151
Total expenditure before staff redundancy costs		256,172	354,516	610,688	324,223	244,222	568,445
Staff redundancy costs	7	-	-	-	40,351	-	40,351
Total Expenditure		256,172	354,516	610,688	364,574	244,222	608,796
Net (expenditure)/income	9						
Before redundancy costs		10,099	(3,714)	6,385	(37,529)	57,501	19,972
After redundancy costs		10,099	(3,714)	6,385	(77,880)	57,501	(20,379)
Transfers between Funds		(13,081)	13,081	-	48,284	(48,284)	-
Other recognised gains/(losses)		-	-	-	-	-	-
Net (losses) /gains on investments	14	(2,207)	-	(2,207)	132	-	132
Net Movement in Funds		(5,189)	9,367	4,178	(29,464)	9,217	(20,247)
Trustees on 28 September 2022							
Reconciliation of Funds:							
Total funds brought forward		145,925	29,374	175,299	175,389	20,157	195,546
Total funds carried forward		140,736	38,741	179,477	145,925	29,374	175,299

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing operations.

The notes on pages 23 to 35 form part of these accounts.

Community Impact Bucks

Balance sheet

For the year ended 31 March 2022

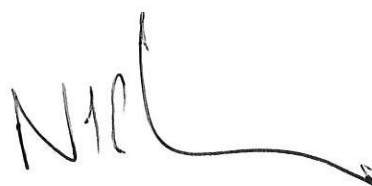
	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	13	1,368	-
Investments	14	47,547	49,754
Total Fixed Assets		48,915	49,754
Debtors	15	71,128	96,177
Cash at bank and in hand		229,729	240,378
Total Current Assets		300,857	336,555
Creditors: Amounts falling due within one year	16	170,295	209,468
Net Current Assets		130,562	127,087
Total Assets less Current Liabilities		179,477	176,841
Creditors: Amounts falling due after more than one year			
Provisions for liabilities	18	-	1,542
Total Net Assets		179,477	175,299
The Funds of the Charity			
Unrestricted (General and Designated)	19	140,736	145,925
Restricted	20	38,741	29,374
Total Charity Funds		179,477	175,299

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on 28 September 2022 and signed on their behalf by:



Michael Curth
Chairman



Nigel Palmer
Treasurer

Company Limited by Guarantee No. 3508718
Registered Charity No. 1070267

The notes on pages 23 to 35 form part of these accounts.

Community Impact Bucks

Statement of cashflows

For the year ended 31 March 2022

	Notes	2022 £	2021 £
Cash used in operating activities	24	(9,794)	49,373
Cash flows from investing activities			
Dividends, interest and rents from investments		999	1,336
Proceeds from the sale of equipment		384	
Proceeds from sale of investments		-	-
Purchases of property, plant & equipment		(2,238)	
<i>Net cash provided by (used in) investing activities</i>		(855)	1,336
Cash flows from financing activities			
<i>Net cash provided by (used in) financing activities</i>		-	-
Change in cash and cash equivalents in the reporting period		(10,649)	50,709
Cash and cash equivalents at the beginning of the reporting period		240,378	189,669
Cash and cash equivalents at the end of the reporting period		229,729	240,378

The notes on pages 23 to 35 form part of these accounts.

Community Impact Bucks

Accounting Policies

For the year ended 31 March 2022

Basis of preparation

The financial statements of Community Impact Bucks for the year ended 31 March 2022 are prepared in accordance with the Financial Reporting Standard in the UK (FRS 102), the Charities SORP 2015 ("FRS 102") and the Companies Act 2006.

Community Impact Bucks meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Preparation of the accounts on a going concern basis

The trustees are of the view that the measures taken to secure existing and new income streams, and the ongoing monitoring of costs means the charity is a going concern.

Income

Income, including income from revenue grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably

Donated Services and Facilities

Donated professional services and donated facilities are recognised as income when the charity has control of them, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP FRS 102 general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market: a corresponding amount is then recognised in expenditure in the period of receipt.

Grants receivable

Grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are grants, donations or other income which the grantor or donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Community Impact Bucks

Accounting Policies (continued)

For the year ended 31 March 2022

Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be reliably measured. Expenditure is classified under the following activity headings:

- Costs of raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes, including those support costs and costs relating to the governance of the charity.
- Other expenditure represents those items not falling into any other heading.

Allocation of Support Costs

Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's activities. These costs have been allocated between the cost of raising funds and expenditure on charitable activities.

Operating Leases

The charity classifies the lease of printing and telecommunication equipment as operating leases. Rental charges are charged on a straight-line basis over the term of the lease.

Tangible Fixed Assets

Individual assets costing £1,000 or more are capitalised at cost and depreciated over their estimated useful economic lives on a straight-line basis as follows:

Fixtures and fittings - over their estimated useful life or, if shorter, the remaining term of the lease

Computer and office equipment - 33% straight line

Investments

Investments in shares and common investment funds are stated at fair value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and In Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and Provisions

probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value, fair value or amortised cost using the effective interest method.

Pensions

A money purchase defined contribution pension scheme is operated by Aviva in accordance with the requirements of auto-enrolment. Employees joining the scheme contract directly with the company. The charity makes a matching contribution of up to 5% of salary to this pension scheme and acts as agent collecting and paying over employee contributions. The charity's contributions are allocated to unrestricted and restricted funds on the same basis as other employee related costs.

Community Impact Bucks

Notes to the financial statements

For the year ended 31 March 2022

1 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

2 Donations and Legacies

	Un-restricted 2022 £	Restricted 2022 £	Total 2022 £	Un-restricted 2021 £	Restricted 2021 £	Total 2021 £
Subscriptions	4,415	-	4,415	4,628	-	4,628
Sundry small donations from individuals	3,492	-	3,492	6,853	475	7,328
Donations from foundations		1,000	1,000	10,000	5,000	15,000
From Trading Company	-	-	-	-	-	-
	7,907	1,000	8,907	21,481	5,475	26,956

3 Income from charitable activities

	Un-restricted 2022 £	Restricted 2022 £	Total 2022 £	Un-restricted 2021 £	Restricted 2021 £	Total 2021 £
Grants from Government	40,000	-	40,000	39,032	-	39,032
Grants and contracts from local authorities, including parish councils	187,230	258,877	446,107	187,230	233,150	420,380
Grants from other sources	1,500	90,925	92,425	5,208	59,750	64,958
Total Grants	228,730	349,802	578,532	231,470	292,900	524,370
Fees from events and training	2,435	-	2,435	4,250	-	4,250
Fees from administrative services provided to others	26,000	-	26,000	26,000	-	26,000
Other fees from services provided	200	-	200	2,158	3,348	5,506
Sponsorship	-	-	-	-	-	-
	257,365	349,802	607,167	263,878	296,248	560,126

Included within income are the following government grants received in the year:

	2022 £	2021 £
DEFRA grant for delivering support to the rural community	40,000	39,000
BC grant for the provision of voluntary sector support and development services, in line with the charity's objectives	187,230	187,230
BC grant for the gardening befriending project	25,000	25,000
BC grant for a community growing and cookery project	6,747	-
BC grant for the pub lunch club project	20,000	20,000
BC grant for the volunteer matching service	46,396	63,212
BC - Community Transport Hub	44,508	42,955
BC - Groundwater Resilience and Community Engagement	5,015	-
Chiltern District Council for Countywide Handy Helpers	-	81,983

£15,603 has also been included within deferred income for the BC grant for the provision of voluntary sector support and development services (2021: £15,603 for the BC grant for the provision of voluntary sector support and development services).

Buckinghamshire Council has been abbreviated to BC

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

4 Wholly owned subsidiaries

The charity has two wholly owned subsidiaries, neither of which are consolidated in these accounts.

Healthwatch Bucks Limited is incorporated in the United Kingdom (company number 08426201) and operates the statutory healthwatch service under contract. In 2022 (and 2021), Community Impact Bucks provided (paid for) support services to Healthwatch Bucks under a Memorandum of Understanding.

On 4th May 2022, Healthwatch Bucks ceased to be a subsidiary of the company following the appointment of additional guarantor members.

Community Impact Bucks (Trading) Limited is incorporated in the United Kingdom (company number 07691394) and operates a number of trading activities that fall outside of the charity's purposes. The principal activity of the company in the year under review was that of running trading activities specifically in respect of operating a community oil buying scheme which was closed during the year. The company is a member of Cirican LLP, a commercial consultancy partnership led by ACRE, the purpose of which is to provide consultancy focused on rural issues.

	Healthwatch Bucks Ltd		Community Impact Bucks (Trading) Ltd	
	2022	2021	2022	2021
	£	£	£	£
Income	294,378	290,623	10	793
Cost of sales and administration costs	-	-	727	509
Provision of statutory Healthwatch services	294,381	290,631	-	-
Interest receivable	3	8	-	-
Taxation	-	-	54	73
Net Profit	-	-	(771)	211
Amount gift aided to the charity				
Retained in subsidiary	-	-	-	211
The assets and liabilities of the subsidiary were:				
Investments	-	-	3,000	3,000
Current assets	164,766	114,252	1,878	4,309
Current liabilities	164,766	114,252	5,513	7,173
Total net assets	-	-	(635)	136
Aggregate share capital and reserves	-	-	(635)	136

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

5 Investment Income

	Un-restricted 2022 £	Restricted 2022 £	Total 2022 £	Un-restricted 2021 £	Restricted 2021 £	Total 2021 £
Interest income	54	-	54	130	-	130
Investment income	945	-	945	1,206	-	1,206
Total income from investments	999	-	999	1,336	-	1,336

6 Analysis of expenditure on raising funds

	Un-restricted 2022 £	Restricted 2022 £	Total 2022 £	Un-restricted 2021 £	Restricted 2021 £	Total 2021 £
Salaries and wages	-	-	-	13,294	-	13,294
	-	-	-	13,294	-	13,294

7 Analysis of expenditure on charitable activities

	Un-restricted 2022 £	Restricted 2022 £	Total 2022 £	Un-restricted 2021 £	Restricted 2021 £	Total 2021 £
Salaries and wages	150,013	215,932	365,945	231,530	141,314	372,844
Other staff related expenses	354	4,172	4,526	841	2,327	3,168
Payments for services	-	-	-	240	-	240
Vehicle and equipment costs	725	18,631	19,356	-	2,343	2,343
Subscriptions to other organisations	-	-	-	5,244	-	5,244
Other project related costs	7,250	2,778	10,028	1,000	9,557	10,557
IT equipment, website development and other software costs	4,916	3,741	8,657	7,468	-	7,468
Conferences, events and training	-	-	-	106	-	106
Marketing and communication	65	383	448	-	-	-
Other costs	-	8,260	8,260	2,781	503	3,284
Governance and support costs (note 8)	92,849	100,619	193,468	61,720	88,178	149,898
	256,172	354,516	610,688	310,929	244,222	555,151
Staff redundancy costs	-	-	-	40,351	-	40,351
	256,172	354,516	610,688	351,280	244,222	595,502

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

8 Analysis of governance and support costs

From 1st March 2021, governance and support costs are allocated across activities on a total cost recovery basis. Previously, these costs were charged to the restricted funds for projects according to the criteria set at the time of applying for the appropriate grant; any remaining balance of support costs was then allocated to unrestricted funds.

	Un- restricted 2022 £	Restricted 2022 £	Total 2022 £	Un- restricted 2021 £	Restricted 2021 £	Total 2021 £
Salaries and wages	122,266	-	122,266	67,212	-	67,212
Recruitment	2,000	-	2,000	2,510	-	2,510
Staff and volunteer expenses	1,221	-	1,221	1,605	-	1,605
Rent, heat and light	13,452	-	13,452	14,813	-	14,813
Other premises costs	6,005	-	6,005	6,048	-	6,048
IT support, software and hardware	24,272	-	24,272	11,813	-	11,813
Telephone and communications	11,612	-	11,612	12,753	-	12,753
Other office costs	1,193	-	1,193	14,236	-	14,236
Insurance	4,923	-	4,923	5,486	1,720	7,206
Audit and other governance costs	6,524	-	6,524	11,703	-	11,703
Transfer to restricted funds	(100,619)	100,619	-	(86,458)	86,458	-
	92,849	100,619	193,468	61,720	88,178	149,898

9 Net (expenditure) / income for the year

	2022 £	2021 £
This is stated after charging:		
Audit fees and accountancy services	-	8,075
Independent Examiner's fees	5,000	-
Operating leases - equipment	4,300	-
Depreciation	870	-

10 Analysis of staff costs

	2022 £	2021 £
Salaries and wages	438,790	405,256
Social security costs	34,101	34,554
Pension costs	15,320	13,541
Staff redundancy costs	-	40,351
	488,211	493,701

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

11 Staff costs, trustee remuneration and expenses and the cost of key management personnel

No employees had employee benefits in excess of £60,000 (2021: nil).

The charity trustees were neither paid nor received any other benefits from employment with the charity or its subsidiaries in the year (2021: nil). No expenses were paid to trustees in the year (2021: nil).

The key management personnel of the charity comprise the trustees, the Chief Executive, the Head of VCSE and Community Development, the Head of Finance and Operations, the Head of Programme Management and the Head of Communications. The total employee benefits of the key management personnel of the charity were £176,307 (2021: £142,929).

The company has a pension scheme with Aviva in which employees may enrol if they wish. The company matches employees' contributions to a maximum of 5% of salary. 22 employees were part of the scheme during the financial year. The scheme is a defined contribution scheme and the contributions are charged to the Statement of Financial Activities. During the year a total of £15,546 (2021: £13,541) was paid as employer contributions. Pension costs are allocated to activities in proportion to the related staffing costs incurred.

12 Staff Numbers

The average monthly number of staff employed full time and part time by the charity during the financial year was as follows:

	2022	2021
Charitable	10.2	10.0
Administration	3.5	3.0
	13.7	13.0

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

13 Tangible fixed assets

	Fixtures and Fittings	Vehicles & machinery	Total
	£	£	£
Cost			
At 1 April 2021	-	4,565	4,565
Additions	2,238	-	2,238
Disposals	-	(4,565)	(4,565)
At 31 March 2022	2,238	-	2,238
Depreciation			
At 1 April 2021	-	4,565	4,565
Adjustment for disposals	-	(4,565)	(4,565)
Charge for the year	870	-	870
At 31 March 2022	870	-	870
Net book value			
31 March 2022	1,368	-	1,368
31 March 2021	-	-	-

14 Investments

	2022 £	2021 £
Investment in Common Investment Funds	47,447	49,654
Following agreement of a revised Investment Policy in July 2014 investment was made in three common investment funds to support the long-term work of the charity.		
	Year ended 31 March	
	2022 £	2021 £
Carrying value at beginning of year	49,654	49,522
Additions during the year at cost	-	-
Less: disposal proceeds during the year	-	-
Net (loss)/gain on revaluation	(2,207)	132
Carrying value (market value) at end of year	47,447	49,654
	2022 £	2021 £
Investment in Common Investment Funds	47,447	49,654
Investment in Community Impact Bucks (Trading) Limited	100	100
Health Watch Bucks Holding A/C		
Carrying value (market value) at end of year	47,547	49,754

Community Impact Bucks owns 100% of the ordinary shares of Community Impact Bucks (Trading) Limited which is registered in England and Wales.

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

15 Debtors

	2022 £	2021 £
Community Impact Bucks (Trading) Limited	5,513	7,174
Healthwatch Bucks Limited	22,057	14,817
Trade debtors	33,000	65,210
Prepayments and accrued income	10,558	8,976
Other debtors	-	-
	71,128	96,177

16 Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	8,617	4,860
Accrued expenses	6,464	25,070
VAT	30,852	23,892
Other creditors	18,054	41,331
Contract income received in advance (note 17)	106,308	114,314
	170,295	209,468

17 Deferred income analysis

	2022 £	2021 £
Infrastructure Contract - Buckinghamshire Council	15,603	15,603
NHS VCSE Leadership - Healthcare Oxford	33,296	57,500
Flood Resilience	2,279	5,000
Rothschild Foundation	50,000	-
Gardening Service - Postcode Society	5,000	-
Village Hall fees	130	-
Handy Helpers	-	21,211
Gardening Project - Buckinghamshire Council	-	12,500
Vale of Aylesbury Housing Trust	-	2,500
	106,308	114,314

Income received within the year and deferred refers to unrestricted fund projects/implementation that as of the year end had not completed.

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

18 Provision for Liabilities and Charges

	Balance at 1 April 2021	Increase /release of provision	Use of provision	Balance at 31 March 2022
	£	£	£	£
Retention for completed projects - Charity	1,542	(1,542)	-	-

This provision was established to manage potential liabilities, including return of funding that may arise within the 12-18 months following the completion of significant projects. Following a review, it has been decided that any such liabilities will be met from the charity's reserves.

19 Unrestricted Funds (General and Designated)

	Balance at 1 April 2021 £	Movement in resources			Balance at 31 March 2022 £
		Incoming £	Transfers £	Outgoing £	
Unrestricted reserves / General Fund	49,943	266,271	(7,231)	(256,172)	52,811
Business Development Reserve	31,035		(5,850)		25,185
IT and Equipment Reserve	5,644				5,644
Sustainability Reserve	59,649				59,649
Investment Revaluation Reserve	(346)			(2,207)	(2,553)
Total Designated Funds	95,982	-	(5,850)	(2,207)	87,925
Total Unrestricted Funds (General and Designated)	145,925	266,271	(13,081)	(258,379)	140,736

	Balance at 1 April 2020 £	Movement in resources			Balance at 31 March 2021 £
		Incoming £	Transfers £	Outgoing £	
Unrestricted reserves / General Fund	39,188	286,695	48,284	(324,223)	49,943
Business Development Reserve	31,035	-	-	-	31,035
IT and Equipment Reserve	5,644	-	-	-	5,644
Sustainability Reserve	100,000	-	-	(40,351)	59,649
Investment Revaluation Reserve	(478)	132	-		(346)
Total Designated Funds	136,201	132	-	(40,351)	95,982
Total Unrestricted Funds (General and Designated)	175,389	286,827	48,284	(364,574)	145,925

The Sustainability Reserve and the Unrestricted Reserves / General Fund are held to cover the estimated costs of an orderly closure of the charity in the event of a withdrawal of funding plus a margin to allow existing activities to continue. The trustees are conscious of the current difficult economic climate which may have a detrimental effect on their ability to secure alternative funding. As at 31 March 2022 the reserves policy of the charity indicated a minimum figure of £ 67,000 as being sufficient to arrange an orderly closure of the charity.

The IT and Equipment Reserve is set aside to provide for the replacement of IT resources. It is anticipated that this will be used to continue the move to cloud based IT over the next financial year. The Business Development reserve is set aside to fund the development of new income streams. It is anticipated that this fund will be utilised within the next two financial years.

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

20 Restricted Funds

	Transforming Local Infrastructure	Groundwork HS2	Health Impact Assessment	Covid 19 Support	Gardening	Lunch Clubs	Community Transport	Handy Helpers	Volunteer Matching Service	NHS VCSE Leadership programme	Communities & Projects	Flood resilience	Digital workshop for youth - Rothschild	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Total funds b/fwd 1 April 2020	6,353	2,137	-	-	501	-	1,280	9,886	-	-	-	-	-	20,157
Income - Charitable activities														
Grants from local authorities	-	-	-	-	25,000	20,000	42,955	81,983	63,212	-	-	-	-	233,150
Other grants & contributions	-	-	2,925	13,000	38,423	-	-	475	10,000	3,750	-	-	-	68,573
Total income	-	-	2,925	13,000	63,423	20,000	42,955	82,458	73,212	3,750	-	-	-	301,723
Expenditure on:														
Charitable activities	7,041	1,834	2,227	10,020	48,743	11,370	31,334	68,645	59,258	3,750	-	-	-	244,222
Net (expenditure)/income	(7,041)	(1,834)	698	2,980	14,680	8,630	11,621	13,813	13,954	-	-	-	-	57,501
Transfers from unrestricted funds	688	(303)	(698)	(2,980)	(10,181)	(8,630)	(12,041)	(14,139)	-	-	-	-	-	(48,284)
Net movement in funds	(6,353)	(2,137)	-	-	4,499	-	(420)	(326)	13,954	-	-	-	-	9,217
Total funds c/fwd 31 March 2021	-	-	-	-	5,000	-	860	9,560	13,954	-	-	-	-	29,374

Total funds b/fwd 1 April 2021	-	-	-	-	5,000	-	860	9,560	13,954	-	-	-	-	29,374
Income - Charitable activities														
Grants from local authorities	-	-	-	-	31,747	20,000	44,508	111,211	46,396	-	-	5,015	-	258,877
Other grants & contributions	-	-	-	-	37,499	-	-	-	-	49,204	1,000	2,722	1,500	91,925
Total income	-	-	-	-	69,246	20,000	44,508	111,211	46,396	49,204	1,000	7,737	1,500	350,802
Expenditure on:														
Charitable activities	-	-	-	-	71,380	30,443	37,223	112,507	45,554	47,754	1,000	6,802	1,853	354,516
Net (expenditure)/income	-	-	-	-	(2,134)	(10,443)	7,285	(1,296)	842	1,450	-	935	(353)	(3,714)
Transfers from unrestricted funds	-	-	-	-	2,134	10,443	-	-	-	-	-	151	353	13,081
Net movement in funds	-	-	-	-	-	-	7,285	(1,296)	842	1,450	-	1,086	-	9,367
Total funds c/fwd 31 March 2022	-	-	-	-	5,000	-	8,145	8,264	14,796	1,450	-	1,086	-	38,741

The balances carried forward on the Restricted Funds relate to funds held, including funding paid in advance, to deliver specific projects. Balances carried forward on these project funds will be spent in the next financial year. Transfers are where funds have been transferred between unrestricted projects by way of a contribution to a project.

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

21 Analysis of net assets between Restricted and Unrestricted Funds

	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Investments	100	47,447		47,547
Fixed assets	1,368			1,368
Debtors	71,128			71,128
Cash and bank	56,860	40,578	132,291	229,729
Creditors	(76,745)		(93,550)	(170,295)
Provision for liabilities	-			-
Balance at 31 March 2022	52,711	88,025	38,741	179,477

	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Investments	100	49,654	0	49,754
Fixed assets	-	-	-	-
Debtors	96,177	-	-	96,177
Cash and bank	45,965	46,328	148,085	240,378
Creditors	(90,757)	-	(118,711)	(209,468)
Provision for liabilities	(1,542)	-	-	(1,542)
Balance at 31 March 2021	49,943	95,982	29,374	175,299

22 Commitments under operating leases

The charity was committed to making the following payments under non-cancellable leases as follows:

	2022	2021
	£	£
Premises		
Premises lease expiring on 15 October 2022		
Due in one year	6,000	12,000
Due in two to five years	-	6,000
Total	6,000	18,000
Plant and Equipment		
Due in one year	4,293	4,278
Due in two to five years	-	4,771
Total	4,293	9,049

23 Related Party Transactions

For companies within the Community Impact Bucks group, the charity has taken advantage of the exemptions within FRS 102 relating to the disclosures of related party transactions within groups of companies.

Transactions with key management personnel of the charity and the group have been disclosed within note 11.

Community Impact Bucks

Notes to the financial statements (continued)

For the year ended 31 March 2022

24 Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net movement in funds	4,178	(20,247)
Depreciation charge	870	-
Proceeds from the sale of equipment	(384)	-
Interest income shown in investing activities	(999)	(1,336)
Net losses / (gains) on investments	2,207	(132)
Decrease / (increase) in debtors	25,049	(15,815)
Increase / (decrease) in creditors	(39,173)	86,895
Increase / (decrease) in provisions	(1,542)	8
Net cash used in operating activities	(9,794)	49,373

The net debt is made up entirely by the cash balance outlined in the Statement of Cash Flows, and all the movements in the year were cash flow changes.