

BE PREPARED - THE STORY OF SCOUTING MUSEUM TRUST

England & Wales · Charity number 1070181

Details

Status Registered

Legal form Other

Registered 1998-06-24

Register [View on the Charity Commission register](#)

Contact

Address The Story of Scouting & Guiding Museum Trust
Waddecar Scout Camp
Snape Raike Lane
Goosnargh
Preston
PR3 2EU

Phone 0199561971

Email info@littlegem.org.uk

Website www.littlegem.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY OF THE SCOUT AND GUIDE MOVEMENTS

Activities: To educate the public via our website and visitors to our Scout and Guide Museum on the history and development of the Scout and Guide Movements. To inspire our members that they are part of a World Movement with amazing history and a great future.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Environment/conservation/heritage
- **Who:** Children/young People, The General Public/mankind

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£28,216	£30,202	-	-
2023-12-31	£895,618	£21,896	£1,522,787	0
2022-12-31	£19,155	£13,904	-	-
2021-12-31	£44,938	£15,422	-	-
2020-12-31	£2,799	£8,785	-	-

Trustees

Name	Role	Appointed
David Jan Thornton	Chair	
Col Michael John Glover		2020-10-14
Colin Henk Knightley		2022-12-01
ELAINE MCGOUGAN		2017-10-18
Jack McGrath		2017-10-18
KEITH MARTIN JAMIESON		2015-10-29
Patricia Brandwood		2017-03-22
Peter John David Bird		2022-12-01

BE PREPARED - THE STORY OF SCOUTING MUSEUM TRUST

England & Wales - Charity number 1070181

Accounts



**Report of the Trustees and
Unaudited Financial Statements**

for the Year Ended 31 December 2024

Be Prepared - The Story of Scouting Museum Trust

incorporating

Be Prepared – The Story of Guiding

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

Be Prepared - The Story of Scouting Museum Trust

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Distribution

- The Scout Association;
- West Lancashire County Scout Council;
- Girlguiding UK;
- Girlguiding North West England;
- Trust Accountant;
- Museum Webmaster;
- Board of Museum Trustees;
- Museum Duty Curators;
- Investment Managers.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

The trustees present their annual reports with the financial statements of Be Prepared - The Story of Scouting Museum Trust for the year ended 31 December 2024. The trustees have adopted the provisions of "Accounting and Reporting by Charities: Statement of Recommended Practice" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ("FRS 102") (effective January 2022).

Objectives and Aims

The aim of Be Prepared - The Story of Scouting Museum Trust ("BPTSSMT") is to educate the public on the history and development of the Scout and Guide Movements. We achieve this in 2 ways, by visitors exploring our Scout and Guide Museum located in the grounds of Waddecarr Scout Campsite and by access to our website. Either a visit to our museum or a visit to our website are available to all members of the public and are therefore considered to be a public benefit under Section 4 of the Charities Act 2011.

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

OBJECTIVES AND ACTIVITIES

Chairman's Report

This is my twentieth report as Chair of the Trust and I am delighted to report that considerable progress has been made in 2024. Last year I mentioned that arrangements were being made for all of us to have the benefit of some hands-on training in the conservation and preservation of our artefacts and memorabilia. In May, all the Trustees and some of the Museum Volunteers, who are not Trustees, attended for a full day's workshop in the Museum led by Jenny Truran the Conservation Manager at Lancashire County Council's Museum Service in which we gained a great deal of knowledge and experience which we have been putting into effect.

We had four Trustees meetings during the year and on Saturday 21st September, we had a full day at Fulwood Barracks at the Lancashire Infantry Museum with thanks to Michael Glover one of our Trustees. The morning consisted of usual Trustee business but in the afternoon we held our own workshop to focus on key issues in more depth leading to more informed decisions. Topics included defining our purpose; collection audit and time line; future displays; possible future building work and marketing. This was very successful and we shall be using this format on a Saturday in September each year.

Our major project for the next four years is to complete the audit of all our artefacts held in the Museum and record them on the specifically designed software used by Museums up and down the Country which is called Modes Complete. Most of this painstaking work is looking through box files as well as cupboards, drawers and the likes which cannot be done on a Saturday when the Museum is open to the public. Therefore, every Tuesday a band of about 6 to 8 volunteers consisting of Trustees and Museum Volunteers spend the full day bringing to light artefacts, many of which have not previously been documented. Any artefact which does NOT have a Scouting or Guiding connection, is put on one side for future listing on on-line selling sites and the money raised used for the benefit of the Museum.

Going through systematically, has revealed that we have many duplicates of either books and/or badges which, in the first place are used as swops for items we haven't got and then sold to Scouts and Guides. Badges of all shapes and sizes, both metal and cloth, are a thriving business and 'Badger Meets' are held up and down the Country at least four times a year. We hosted one such gathering in the Museum in 2024 and we are now an active part of this group. One spin off, to being involved with the 'badger meets', is that we have been able to promote The Little Gem and the contacts we have made have been amazing. I want to thank Peter Bird and Phil Wheatley particularly for this initiative.

With the transformation of the Scout Association, our Scout County of West Lancs took this on board. As far as the Museum is concerned, we are now a Sub-Team and part of the new Waddecar Support Team. Together with the Crew volunteers and the Waddecar volunteers (duty wardens and activity leaders), the Sub-Team Leader of each sub team initially met monthly but now we are meeting quarterly. We each drew up a job description and shared it with the others. This has led to better communications about what each sub team does and has raised our profile.

I also want to thank Jack McGrath for his work as Secretary/Administrator who, not only as a Trustee and Museum Volunteer, also deals with the numerous enquiries that come in on info@littlegem.org.uk as well as inputting details of all artefacts onto our computer system. This is amongst the many other jobs he does not only every Tuesday but on other days when people want to visit the Museum. Thank you Jack from all of us.

Finally, I want to thank all my fellow Trustees each of whom has a specialist area of knowledge as well as the other Museum Volunteers who open the Museum on a Saturday and to the ever-increasing number who turn up on a Tuesday unearthing treasures that we didn't know we had. Thank you to you all. The Museum is going from strength to strength. This year we will be celebrating our 25th Anniversary and I will report next year on a number of interesting developments that we currently have in the pipeline!! I strongly recommend to you all to read our Secretary's report starting on the next page.

David Thornton,
Chair of Trustees

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

OBJECTIVES AND ACTIVITIES

Secretary's report

I am delighted to be able to report as the Secretary of the Trust some of our more notable and significant activities and events over the past year.

2024 has, once again, been a busy year for the Museum with our continual checking, and recording, of the artefacts collected by the late Michael Loomes over many years along with further donations which have been received. Our Trustees and Museum Volunteers have supervised the building when it has been open to visitors and up to closing on 21st December 2024 for Christmas and the New Year, we had received 2,423 visitors. We are grateful to all our Museum Volunteers for their continued support in ensuring the Little Gem has remained operational during this time.

David King continues to provide the cleaning of the Little Gem and we are also grateful for the help and support of members of the County Executive Committee, Waddecarr Management Committee, County Staff, members of the Waddecarr Service Crew and other volunteers who have continued to help the Trust to achieve its aims. The Friends of the Trust are also thanked for their annual contributions and we look forward to seeing as many as possible at our next Friends Open Day.

The following entries in the Visitors' Book represent a cross section of the comments made by some of the many visitors to the Little Gem during 2024. Scouting and Guiding visitors have come from as far afield as Korea, the USA and Singapore, as well as from Europe (Germany, Ireland, Norway, Georgia & the Netherlands). The UK has been well represented with visitors coming from Scotland, Wales, Isle of Man, Northern Ireland and many of the Counties of England, whilst Groups representing Scouts and Guides from within the West Lancashire Scout Districts boundaries have also been to visit the Museum.

- 'Great way to get an insight into Scouting history' – St Mary's Clitheroe
- 'Thank you so much for talking to us about our history' – 2nd Atherton Cub Scouts
- 'The Guides enjoyed learning and asking questions, thanks' – 1st Bispham Guides
- 'A great experience and interesting visit, thank you' – Rastrick St Matthew's Scout Group, Brighouse
- 'We had a great time, very nice Museum volunteers – HJB Wateregge, Almelo, Netherlands
- 'Amazing display' – 5th/22nd Clare Scouts, Ireland
- 'Not enough hours in the day to spend here, truly amazing, will be back' – Nic Reader – 38th Moulton Scouts (Northampton)
- 'Thank you so much for sharing the stories' – Tamari – Tbilisi, Georgia
- 'Always a fan of a Museum' – Newstead Rangers, Hucknall Guides & City of Notts Scouts
- 'Truly a Little Gem – the best collection in the world! Amazing team of dedicated volunteers' – Jim & Beccy Martin – Kent Scouts
- 'Superb Museum of Scouting and Guiding' – John Leeks – Hampshire Scouts Heritage
- 'Amazing Museum' – Jones Family – Stavanger, Norway

Significant events (in chronological order) in this, our twenty-fourth full year of operating the Little Gem include;

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

Secretary's report - continued

- 4-9 August 2024 - Visit to Waddecarr, by 400 participants per day, from the International Camp run by West Lancashire Scouts ("Red Rose 2024") where an average of 100 participants each day visited the Museum.

- 29 September 2024 – Friends of the Museum Open Day.

- 21 December 2024 – Visit by the Jones Family from Stavanger, Norway

- 21 December 2024 – Training session for Waddecarr Service Crew members

Throughout the year many donations, both of money and artefacts, have been received to enhance the Museum's collection. We still request that anyone with items they feel may be of use to the Collection contact us first and not just 'drop' them off. We can continue to be overwhelmed by the offer of items to be donated to the museum and going forwards we realise that we have to be selective in what we accept and the Trustees appreciate all the kind offers of items to be donated and we will endeavour to take what is practicable to tell as much as we can of The Story of Scouting and Guiding.

We are now gearing up for 2025 where, in July, we'll commence our 25th Year since the Little Gem, then known only as the Story of Scouting, first opened its doors to visitors. This took place just before over 1000 Scouts and Guides arrived to attend the Red Rose 2000 International Camp, which was held at Waddecarr.

Jack McGrath,
Secretary

ACHIEVEMENT AND PERFORMANCE

Investment performance

Following the passing of Michael Loomes some 2 years ago the trustees became aware that the charity would be receiving a substantial legacy from his estate and in the later part of 2023 over £850,000 was received from Michael's estate. The trustees sought professional advice as to how best to invest these funds to generate a return whilst at the same time protecting their value. A number of trustees met with several advisers and investment managers and following this the trustees have engaged with Close Brothers Asset Management ("CBAM") to manage the portfolio of investments. After much consideration the trustees deposited some £875,000 with CBAM in late 2023 to invest in such securities as they see fit in accordance with the charity's investment policy.

During 2024 these investments achieved a gain in value of £57,000 (2023: £38,000) and also generated dividend income of £9,000 (2023: £2,000) before investment managers fees.

The Trustees are satisfied with the overall performance of the portfolio.

Internal and external factors

There are many internal and external factors which will affect the future performance of the charity. The Trustees are well aware of these and meet regularly to discuss them and plan for possible outcomes that might adversely affect the performance of the investments or physical access to the museum for example.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

FINANCIAL REVIEW

Principal funding sources

During the year the charity generated overall income of some £28,000 (2023: £896,000). This largely comprised of donations and legacies £7,500 (2023: £886,700) and investment income of £18,000 (2023: £8,300).

In summary the core income streams and cost base of the charity's activities remain largely unchanged in most years, but the results for last year were dramatically influenced by the legacy and investment returns.

The notes to the financial statements provide a more detailed analysis of the incoming resources and expenditure.

Investment policy and objectives

The Trustees have the authority to invest funds in such stocks, shares, investments, property or bank deposits in the UK as they see fit and in accordance with the Governing document and Charities legislation. The Trustees consider social, environmental and ethical criteria when managing the funds of BPTSSMT. They would not wish to hold any investments or deposits that knowingly could be to the detriment of the charity generally, although they are mindful that one of their prime duties is a financial one.

The Trustees have agreed to pursue a policy of low to medium risk to protect the capital value of the investments and bank deposits held as investments. The Trustees appreciate that this will be unlikely to produce a substantial monetary return of income for the charity but do not wish to subject the capital available to the unpredictability of the markets.

At the year end the charity holds investments of £1,111,749 (2023: £1,068,221). This is split as £954,470 (2023: £912,641) in tradeable securities and cash held by the investment managers and £157,279 (2023: £155,580) cash held on medium term bank deposits. These investments are set-aside to generate income and long-term growth.

In addition the charity holds £79,452 (2023: £67,977) of cash readily available on current account to meet the day to day running needs of the charity.

The Trustees have engaged CBAM to act as investment managers who operate within guidelines agreed with the Trustees. The performance of the portfolio and the investment managers is reviewed against the investment objectives on a regular basis.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2024

FINANCIAL REVIEW

Reserves policy

Following the receipt of the significant legacy last year the charity has re-visited its' reserves policy and will do so again in the near future. This will be done in accordance with our future plans and spending budgets; more of which later. The charity's unrestricted funds are held in the General Fund as set out in the financial statements. Amounts in this fund are primarily tied-up in investments and bank deposits to generate income.

At the year end the unrestricted funds in the balance sheet are categorised as follows;

	2024 £	2023 £
Property, fixtures and equipment used in the museum	223,061	223,793
Heritage assets and items of historical influence	173,438	162,236
Amounts set aside in income generating assets, being the investment portfolio and bank deposit accounts	<u>1,111,749</u>	<u>1,068,221</u>
Assets "tied-up" in generating income and used in the museum	1,508,248	1,454,250
Balance of reserves available to cover general running costs	<u>77,532</u>	<u>68,537</u>
Unrestricted Funds	<u><u>1,585,780</u></u>	<u><u>1,522,787</u></u>

FUTURE PLANS

The Trustees are in the process of formulating both medium and long term future plans. They are mindful of the value of the legacy that has been left to the charity and are conscious of what Michael Loomes would have liked to see that the charity achieves going forwards. Without going into too much detail the trustees will look to;

- increase the access times of when the museum is open;
- better catalogue all of the heritage items the charity holds;
- greatly increase the content and narrative of the website;
- offer audio and visual presentation of the museum contents;
- invest in new interactive displays;
- upgrade IT platforms and display cabinets / equipment at the museum.

In doing this the trustees recognises that the charity will need to employ paid staffing resources which will be funded from the income generated by the investments. The trustees are also mindful that the above "can't be done overnight" and recognise some of these are more akin to medium rather than short term goals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

BPTSSMT is registered as a charity in England number 1070181, established by Trust in 1998 which has subsequently been amended / updated in both 2010 and 2012.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees for the year ended 31 December 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Board of Trustees meet regularly over the year to monitor and action the performance of the charity and to plan ahead. The day to day running of the museum is delegated to numerous trustees and other museum volunteers as time allows throughout the year. The trustees also acknowledge the assistance provided by West Lancashire County Scout Council ("WLCSC") in the operation of the Waddecar Scout Campsite where the museum is located.

Induction and training of new trustees

When recruiting, inducting and training new trustees, the charity follows the detailed procedures as set out in various Charity Commission publications so as to ensure the safeguarding of the charity's assets and reputation and to ensure best practice and also comply with the requirements of The Scout and Guide Associations.

Related parties

The charity's museum is located in the grounds of Waddecar Scout Campsite, which is owned and run by WLCSC, who charge the charity a nominal £1 per annum ground rent. Certain of the charity's trustees have at one time or another also been trustees of WLCSC.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1070181

Principal address

Little Gem
c/o Waddecar Scout Campsite
Snape Raike Lane, Goosnargh
Preston
Lancashire
PR3 2EU

Founder

Michael Loomes MBE, 1938 - 2022

Trustees

David Thornton
Jack McGrath
Pat Brandwood
Peter Bird
Mike Glover
Keith Jamieson
Colin Knightley
Elaine McGougan
Cheryl Sadler
Cerys Hanson-Jones

Chair
Secretary
Treasurer

resigned October 2024
appointed October 2024 and resigned February 2025

Report of the Trustees for the year ended 31 December 2024

Barrie Bevan
Phil Wheatley
Cyril Crossley
Marjorie Crossley
Holly Brookfield
Karen Bell
Carla Addison
Bernard McKibbin
Stephen Peters
Georgina Knightley

Peter Sturges

Webmaster

Website
Email enquiries

www.littlegem.org.uk
info@littlegem.org.uk

Close Brothers Asset Management
80 Mosley Street
Manchester
M2 3FX

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

Approved by order of the board of trustees on 9 April 2025 and signed on its behalf by:

Pat Tharta

DJ Thornton
Chair of Trustees

[Handwritten signature]

J McGrath
Secretary

Independent Examiner's Report to the Trustees of Be Prepared - The Story of Scouting Museum Trust

Independent examiner's report to the trustees of Be Prepared - The Story of Scouting Museum Trust

I report to the charity trustees on my examination of the accounts of Be Prepared - The Story of Scouting Museum Trust (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
DA Rogerson FCCA, BFP, ACA

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

9 April 2025

Be Prepared - The Story of Scouting Museum Trust

Statement of Financial Activities for the year ended 31 December 2024

		2024 Unrestricted funds £	2023 Unrestricted funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	7,468	886,619
Other trading activities	3	2,707	727
Investment income	4	18,041	8,272
Total		28,216	895,618
EXPENDITURE ON			
Raising funds	5	11,218	1,775
Charitable activities	6		
Museum general activities		18,984	20,121
Total		30,202	21,896
Net gains on investments		64,979	45,705
NET INCOME		62,993	919,427
RECONCILIATION OF FUNDS			
Total funds brought forward		1,522,787	603,360
TOTAL FUNDS CARRIED FORWARD		1,585,780	1,522,787

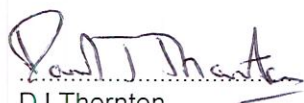
The notes form part of these financial statements

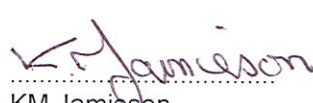
Be Prepared - The Story of Scouting Museum Trust

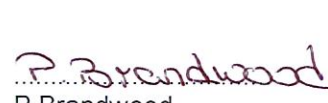
Balance Sheet 31 December 2024

		2024 Unrestricted Funds £	2023 Unrestricted funds £
FIXED ASSETS	Notes		
Tangible assets	10	223,061	223,793
Heritage assets	11	173,438	162,236
Investments	12	<u>954,470</u>	<u>912,641</u>
		1,350,969	1,298,670
CURRENT ASSETS			
Debtors	13	-	2,480
Cash at bank	14	<u>236,731</u>	<u>223,557</u>
		236,731	226,037
CREDITORS			
Amounts falling due within one year	15	<u>(1,920)</u>	<u>(1,920)</u>
NET CURRENT ASSETS		<u>234,811</u>	<u>224,117</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,585,780</u>	<u>1,522,787</u>
NET ASSETS		<u><u>1,585,780</u></u>	<u><u>1,522,787</u></u>
FUNDS	16		
Unrestricted funds		<u>1,585,780</u>	<u>1,522,787</u>
TOTAL FUNDS		<u><u>1,585,780</u></u>	<u><u>1,522,787</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 9 April 2025 and were signed on its behalf by:


DJ Thornton
Trustee


KM Jamieson
Trustee


P Brandwood
Trustee

The notes form part of these financial statements

Be Prepared - The Story of Scouting Museum Trust

Cash Flow Statement

for the year ended 31 December 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(15,909)</u>	<u>868,609</u>
Net cash (used in)/provided by operating activities		<u>(15,909)</u>	<u>868,609</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(2,906)	(5,831)
Purchase of heritage assets		(1,091)	(15)
Purchase of fixed asset investments		(337,512)	(950,278)
Sale of fixed asset investments		347,799	90,677
Movement in cash funds held by broker		4,752	(15,060)
Interest received		9,299	6,567
Dividends received		<u>8,742</u>	<u>1,705</u>
Net cash provided by/(used in) investing activities		<u>29,083</u>	<u>(872,235)</u>
Change in cash and cash equivalents in the reporting period			
		13,174	(3,626)
Cash and cash equivalents at the beginning of the reporting period			
		<u>223,557</u>	<u>227,183</u>
Cash and cash equivalents at the end of the reporting period			
		<u><u>236,731</u></u>	<u><u>223,557</u></u>

The notes form part of these financial statements

Be Prepared - The Story of Scouting Museum Trust

Notes to the Cash Flow Statement for the year ended 31 December 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)	62,993	919,427
Adjustments for:		
Depreciation charges	3,638	3,719
Gain on investments	(64,979)	(45,705)
Interest received	(9,299)	(6,567)
Dividends received	(8,742)	(1,705)
Donations in kind	(2,000)	-
Decrease/(increase) in debtors	2,480	(2,480)
Increase in creditors	-	1,920
Net cash (used in)/provided by operations	(15,909)	868,609

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/24 £	Cash flow £	At 31/12/24 £
Net cash			
Cash at bank	<u>223,557</u>	<u>13,174</u>	<u>236,731</u>
	<u>223,557</u>	<u>13,174</u>	<u>236,731</u>
Total	<u>223,557</u>	<u>13,174</u>	<u>236,731</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements

for the year ended 31 December 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

In preparing the financial statements, there are no material uncertainties about the Charity's ability to continue as a going concern and they are presented using the Pound Sterling (£) and the amounts in the financial statements have been rounded to the nearest £1.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 10% on reducing balance

No depreciation is provided on the charity's long leasehold buildings as the trustees consider that the lives of these assets are so long and residual values, based on prices prevailing at the time of acquisition, are sufficiently high that any depreciation would be immaterial. Provision is made in the statement of financial activities in the event of any permanent diminution in the value of the property.

Fixed asset investments

Listed investments are valued at their mid-market price as at the close of trading at the year-end date. Any gain or loss on revaluation at the end of the accounting period is taken to the Statement of Financial Activities.

Heritage assets

The charity holds and conserves a large number of artefacts and assets of historical and artistic interest relating to both the Scouting and Guiding movements. Heritage assets that have been acquired have been capitalised at their historic cost and are then subject to periodic revaluations. Assets which have been donated are included at their market value. The trustees will seek to establish the market value in the first instance by reference to the market prices of similar artifacts and will consider the same when conducting periodic revaluations. Should this price to be not practicable, for instance due to the unique nature of the artefact, then the trustees will seek assistance from a suitably qualified expert.

Taxation

The charity is exempt from tax on its charitable activities.

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued

for the year ended 31 December 2024

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument. Basic financial assets, which include debtors, prepayments and bank balances, are initially measured at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the asset is measured at the present value of the future receipts discounted at a market rate of interest. Basic financial liabilities, which include creditors and accruals are initially recognised at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the liability is measured at the present value of the future obligations discounted at a market rate of interest.

Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	2,289	283
Gift aid	120	132
Legacies	<u>5,059</u>	<u>886,204</u>
	<u>7,468</u>	<u>886,619</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Badge, book and other sales	1,572	214
Friends subscriptions	292	268
Sale of surplus donated and heritage items	843	208
Miscellaneous income	-	37
	<u>2,707</u>	<u>727</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

4. INVESTMENT INCOME

	2024	2023
	£	£
Dividends received	8,742	1,705
Bank interest	<u>9,299</u>	<u>6,567</u>
	<u>18,041</u>	<u>8,272</u>

5. RAISING FUNDS

Investment management costs

	2024	2023
	£	£
Portfolio management	<u>11,218</u>	<u>1,775</u>

6. CHARITABLE ACTIVITIES COSTS

	2024	2023
	£	£
Premises operating costs	2,531	2,898
Insurance	4,117	3,985
Repairs, maintenance and cleaning	2,140	2,861
IT, website and office costs	1,055	2,852
Professional fees	3,000	2,474
Other administration costs	2,503	1,332
Depreciation	<u>3,638</u>	<u>3,719</u>
	<u>18,984</u>	<u>20,121</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

During the year 2 trustees (2023: 2 trustees) were reimbursed for part of their expenses arising from attending meetings and carrying out other duties amounting to £64 (2023: £345).

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	886,619
Other trading activities	727
Investment income	<u>8,272</u>
Total	<u>895,618</u>
EXPENDITURE ON	
Raising funds	1,775
Charitable activities	
Museum general activities	<u>20,121</u>
Total	<u>21,896</u>
Net gains on investments	<u>45,705</u>
NET INCOME	919,427
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>603,360</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,522,787</u></u>

9. RECOGNISED REALISED AND UNREALISED GAINS OR LOSSES

The realised and unrealised gains or losses included in the financial statements are as follows;

	2024 £	2023 £
Realised gains / (losses)		
Heritage assets	-	-
Listed investments	<u>1,500</u>	<u>(2,041)</u>
	<u><u>1,500</u></u>	<u><u>(2,041)</u></u>
Unrealised gains / (losses)		
Heritage assets	8,111	7,725
Listed investments	<u>55,368</u>	<u>40,021</u>
	<u><u>63,479</u></u>	<u><u>47,746</u></u>
Total gains / (losses)	<u><u>64,979</u></u>	<u><u>45,705</u></u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

10. TANGIBLE FIXED ASSETS

	Long leasehold £	Fixtures and fittings £	Totals £
COST			
At 1 January 2024	190,320	37,192	227,512
Additions	-	2,906	2,906
At 31 December 2024	190,320	40,098	230,418
DEPRECIATION			
At 1 January 2024	-	3,719	3,719
Charge for year	-	3,638	3,638
At 31 December 2024	-	7,357	7,357
NET BOOK VALUE			
At 31 December 2024	190,320	32,741	223,061
At 31 December 2023	190,320	33,473	223,793

11. HERITAGE ASSETS

	Total £
MARKET VALUE	
At 1 January 2024	162,236
Additions	1,091
Donated items and grants	2,000
Appreciation and revaluations	8,111
At 31 December 2024	173,438
NET BOOK VALUE	
At 31 December 2024	173,438
At 31 December 2023	162,236

During the year the trustees have considered the market value of the heritage assets and the revaluation surplus for the year, included in the statement of financial activities, was £8,111 (2023: £7,725). The historic cost of heritage assets is £62,675 (2023: £59,584) and the aggregate of the cumulative revaluations included in heritage assets is £110,763 (2023: £102,652).

The current value of exhibits is based on what might be obtained at auction, given a sufficient period of marketing etc. and having also consideration inflation, as measured by the CPI index, on the assets held by the museum.

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

12. FIXED ASSET INVESTMENTS

	2024	2023
	£	£
Shares	944,162	897,581
Cash funds held by investment managers for future dealings	10,308	15,060
	<u>954,470</u>	<u>912,641</u>
		Listed investments and securities
		£
MARKET VALUE		
At 1 January 2024		897,581
Additions		337,512
Disposals		(346,299)
Aggregate realised and unrealised gains and (losses) on investments		<u>55,368</u>
At 31 December 2024		<u>944,162</u>
NET BOOK VALUE		
At 31 December 2024		<u>944,162</u>
At 31 December 2023		<u>897,581</u>
	2024	2023
	£	£
Cash funds held by investment managers for future dealings	<u>10,308</u>	<u>15,060</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other debtors	<u>-</u>	<u>2,480</u>

14. CASH AT BANK

	2024	2023
	Total funds	Total funds
	£	£
Bank current accounts	79,452	67,977
Bank deposit accounts	<u>157,279</u>	<u>155,580</u>
Total	<u>236,731</u>	<u>223,557</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other creditors	<u>1,920</u>	<u>1,920</u>

16. MOVEMENT IN FUNDS

	At 1/1/24	Net movement in funds	At 31/12/24
	£	£	£
Unrestricted funds			
General fund	1,522,787	62,993	1,585,780
TOTAL FUNDS	<u>1,522,787</u>	<u>62,993</u>	<u>1,585,780</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	28,216	(30,202)	64,979	62,993
TOTAL FUNDS	<u>28,216</u>	<u>(30,202)</u>	<u>64,979</u>	<u>62,993</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2024

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
Unrestricted funds			
General fund	603,360	919,427	1,522,787
TOTAL FUNDS	<u>603,360</u>	<u>919,427</u>	<u>1,522,787</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	895,618	(21,896)	45,705	919,427
TOTAL FUNDS	<u>895,618</u>	<u>(21,896)</u>	<u>45,705</u>	<u>919,427</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/23 £	Net movement in funds £	At 31/12/24 £
Unrestricted funds			
General fund	603,360	982,420	1,585,780
TOTAL FUNDS	<u>603,360</u>	<u>982,420</u>	<u>1,585,780</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	923,834	(52,098)	110,684	982,420
TOTAL FUNDS	<u>923,834</u>	<u>(52,098)</u>	<u>110,684</u>	<u>982,420</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued **for the year ended 31 December 2024**

17. RELATED PARTY DISCLOSURES

During the year the charity paid £2,476 (2023: £2,849) to WLCSC for premises costs for the running of the museum. The Little Gem museum is located within Waddecar Scout Campsite which is owned by WLCSC and the amounts paid were at a normal, commercial rate.

BE PREPARED - THE STORY OF SCOUTING MUSEUM TRUST

England & Wales - Charity number 1070181

Accounts



Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2023
for
Be Prepared - The Story of Scouting
Museum Trust
incorporating
Be Prepared – The Story of Guiding

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

Be Prepared - The Story of Scouting Museum Trust

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Notes to the Financial Statements	12 to 19

Distribution

- The Scout Association;
- West Lancashire County Scout Council;
- Girlguiding UK;
- Girlguiding North West England;
- Trust Accountant;
- Museum Webmaster;
- Board of Museum Trustees;
- Museum Duty Curators;
- Investment Managers.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees for the year ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The aim of Be Prepared - The Story of Scouting Museum Trust ("BPTSSMT") is to educate the public on the history and development of the Scout and Guide Movements. We achieve this in 2 ways, by visitors exploring our Scout and Guide Museum located in the grounds of Waddecarr Scout Campsite and by access to our website. Either a visit to our museum or a visit to our website are available to all members of the public and are therefore considered to be a public benefit under Section 4 of the Charities Act 2011.

Chairman's Report

This is my nineteenth report as Chair of the Trust and the year has been one of consolidation.

Our Secretary/Administrator, Jack McGrath, has so adequately summed up what has happened in 2023 in his Annual Report and on behalf of everyone, I want to pay tribute to him for his incredible work and efforts in taking on this role and for acting as Curator following the sudden death of Michael Loomes, our founding Trustee. Thank you, Jack.

I mentioned in my report last year what was planned for 16 April 2023 with regards to the burial of Michael's ashes, in a casket, just outside the main front door of the museum which he had requested in his will. I want to thank the Waddecarr Management Committee for facilitating and agreeing to this. At the same time, the various arrangements to provide a permanent recognition of Michael and his brother Ron's devoted service over many years took place. These plans came to fruition and Jack has referred to them in his "significant activities" report.

I want to pay tribute to all the Trustees who have worked so hard to ensure that we have moved forward. The Trustees and the other Duty Curators are to be congratulated on staffing the Little Gem every Saturday from April onwards when we were able to open and allow Scouts & Guides as well as members of the public to see our wonderful collection. Many of them have brought with them skills and knowledge which have been so beneficial.

At the beginning of last year, when we rediscovered and started to record electronically various artefacts and memorabilia, it became apparent that little attention has been given to conservation. We all had some limited knowledge so we invited Jenny Truran, the Lancashire County Council Museum Conservation Manager, to visit our Museum and prepare a report on what we must do to preserve our collection. As a result of her report, all the trustees and duty curators will attend a full day's workshop at the Museum on 28 May 2024 to enhance our skills.

One matter which the Trustees have addressed is the donation of artefacts to the museum. Having implemented a policy and procedure whereby, before we accept any item, a form will need to be filled in. A small group of Trustees will make the decision whether to accept the item or not having checked to see how many, if any, we already have. The museum had become inundated with donations just being brought up and deposited and we have become overwhelmed with artefacts and memorabilia due to removing everything from Michael's house and bringing it up to the Museum.

We have made considerable progress to identify and record electronically the many items in the museum but it is a massive job and we are hopeful that task will be completed this coming year.

*David Thornton,
Chair of Trustees*

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees for the year ended 31 December 2023

OBJECTIVES AND ACTIVITIES

Significant and Charitable activities

I am delighted to be able to report as the Secretary of the Trust some of our more notable and significant activities and events for the year.

The Museum, located at Waddecar Scout Campsite and known as "Little Gem", re-opened to visitors on 1 April 2023 following the Trustees decision to close at the end of October 2022. The decision to temporarily close the museum, over what is the quieter winter period, was not taken lightly and was done in order to allow us to continue the good work Michael Loomes was doing in thoroughly cataloguing all of the items we have in the Museum and it was felt that this would be best achieved with the museum closing and mitigating any distractions. The task of collating and cataloguing and ensuring we know where to find items is still ongoing and it is anticipated that this will take at least another year. Once again the Trustees, Duty Curators, and other friends who are helping to keep the Museum going and assisting in the very onerous task of the 'stock take' deserve a special mention. There have also been some minor changes to some of the displays and we hope to make further changes throughout 2024.

On Sunday 16 April 2023 the Annual Waddecar Thanksgiving Day was held in the Chapel at Waddecar which was followed by the internment of Michael Loomes' ashes just outside the main door of the Museum by the Rev Keith Fenton, a former Museum Trustee. The UK Chief Commissioner for Scouts (Carl Hankinson), a lifelong friend of Michael's, then uncovered a bench outside the Museum dedicated to Michael and his brother Ron followed by the unveiling of the permanent memorial to Michael in the foyer of the Museum which contains his MBE, Silver Wolf and Paul Harris Award from the Rotary Club and includes a resume of Michael's Scouting and Voluntary works within Lancashire.

Our Trustees and Duty Curators have supervised the building when it has been open to visitors and up to closing on 16 December 2023 for Christmas and the New Year, we had received 1,386 visitors. We are grateful to all our Duty Curators for their continued support in ensuring the Little Gem has remained operational during this time. David King has continued to help by providing the cleaning of the Little Gem and other support. We are also grateful for the help and support of members of the County Executive Committee, Waddecar Management Committee, County Staff, members of the Waddecar Service Crew and other volunteers who have continued to help the Trust to achieve its aims. The Friends of the Trust are also thanked for their annual contributions and we look forward to seeing as many as possible at our next Friends Open Day.

The following entries in the Visitors' Book represent a cross section of the comments made by some of the many enthusiastic visitors the Little Gem has welcomed in 2023. Visitors have come from as far afield as New Zealand and Germany as well as from places like London, Hampshire, Derbyshire, Yorkshire, Cambridgeshire, Manchester and Southport and locally by Groups from West Lancashire Scout Districts. In addition, visitors from Girlguiding have attended as well as several local Trefoil Guilds.

- 'Really, really cool, would definitely come again.' - Charlie Robins (Scout) - Greenmount Scouts
- 'Fantastic collection - Will Burnham - DC Alderley & Knutsford Scout District
- 'Intrigued, fascinating, interesting' - Hayden Charmer (Scout) - 1st Weaverham Sea Scouts
- 'Thank you so much for showing us around and it's a wonderful place - Schoop family from Germany.
- 'Thank you for an amazing Museum the Cubs enjoyed it' - Alexandria Edgar - CSL 6th Horwich cub Scout Pack
- 'Had a wonderful tour around this beautiful Museum, mind blowing' - Davidson Baptiste - 22nd Southgate Scouts
- 'A very good museum with very knowledgeable volunteers' - 3rd Swinton Brownies

Significant events (in chronological order) in this, our twenty-third full year of operating the Little Gem include;

- 16 April Waddecar Thanksgiving Day followed by the internment of Michaels' ashes at the Museum,
- 27 June Visit by Christine Schoop and family from Germany,
- 6 July Visit by Fund Raisers doing the Great Woggle JOGLE (1st Chandlersford Scout Group),
- 15 Aug Visit by Ann Duncan from New Zealand and Lancaster Trefoil Guild,
- 24 Sept Friend's Day followed by a Trustees Meeting.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2023

Significant and charitable activities - continued

As usual throughout the year there have been many donations, both of money and artefacts which will benefit the Museum in years to come. The Museum is still requesting that anyone with items they feel may be of use to the Collection to contact us first and not just 'drop' them off. At times we can continue to be overwhelmed by the offer of items to be donated to the museum and there are still many items that need to be catalogued checked over and going forwards we do realise that we may need to be selective in what we accept and keep. However, all the trustees do very much appreciate all the kind offers of items to be donated and we will endeavour to take what is practicable to tell as much as we can of The Story of Scouting.

*Jack McGrath,
Secretary*

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

ACHIEVEMENT AND PERFORMANCE

Investment performance

Following the passing of Michael Loomes the trustees became aware that the charity would be receiving a substantial legacy from his estate. During the early part of the year the trustees sought professional advice as to how best invest these funds to generate a return whilst at the same time protecting their value. A number of trustees both spoke to and met with several advisers and investment managers and following the receipt of the legacy in the second half of the year the trustees have engaged with Close Brothers Asset Management ("CBAM") to manage the portfolio of investments. After much consideration, the trustees have deposited some £875,000 with CBAM to invest in such securities as they see fit in accordance with the charity's investment policy.

Given the short time-frame from the date of the initial investment activity to the year end there has been little overall movement in the value of the portfolio in those months.

Internal and external factors

There are many internal and external factors which will affect the future performance of the charity. The Trustees are aware of these and meet regularly to discuss them and plan for possible outcomes that might adversely affect the performance of the investments or physical access to the museum for example.

FINANCIAL REVIEW

Principal funding sources

Following the passing of Michael Loomes in 2022 the charity was bequeathed a substantial part of his estate. The legal formalities of this were resolved during the year resulting in the charity receiving £886,000.

In the year, the charity generated income overall of some £896,000 which includes the above legacy compared to total income of some £19,000 in 2022.

In summary the core income streams and cost base of the charity's activities remain unchanged in most years, but the results for this year are dramatically influenced by the legacy and investment returns.

The notes to the financial statements provide a more detailed analysis of the incoming resources and expenditure.

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees for the year ended 31 December 2023

FINANCIAL REVIEW

Investment policy and objectives

The Trustees have the authority to invest funds in such stocks, shares, investments, property or bank deposits in the UK as they see fit and in accordance with the Governing document and Charities legislation. The Trustees consider social, environmental and ethical criteria when managing the funds of BPTSSMT. They would not wish to hold any investments or deposits that knowingly could be to the detriment of the charity, although they are mindful that one of their prime duties is a financial one.

The Trustees have agreed to pursue a policy of low to medium risk to protect the capital value of the investments and bank deposits held as investments. The Trustees appreciate that this will be unlikely to produce a substantial monetary return of income for the charity but do not wish to subject the capital available to the unpredictability of the markets.

At the year-end, the charity holds investments of some £1,068,000 (2022: £145,000). This is split as £913,000 (2022: £nil) in tradeable securities and £155,000 (2022: £145,000) cash held on medium term bank deposits.

In addition, the charity holds £68,000 (2022: £82,000) of cash readily available on current account to meet the day to day running needs of the charity.

The Trustees have engaged CBAM to act as investment managers who operate within guidelines agreed with the Trustees. The performance of the portfolio and the investment managers is reviewed against the investment objectives on a regular basis.

Reserves policy

Following the receipt of the significant legacy in the year the charity has re-visited its' reserves policy and will do so again in the near future. This will be done in accordance with our future plans and spending budgets; more of which later. The charity's unrestricted funds are held in the General Fund as set out in the financial statements. Amounts in this fund are primarily tied-up in investments and bank deposits to generate income.

At the year-end, the unrestricted funds in the balance sheet are categorised as follows;

	2023 £	2022 £
Property, fixtures and equipment used in the museum	223,793	221,681
Heritage assets and items of historical influence	162,236	154,496
Amounts set aside in income generating assets, being the investment portfolio and bank deposit accounts	<u>1,068,229</u>	<u>145,140</u>
Assets "tied-up" in generating income and used in the museum	1,454,258	521,317
Balance of other reserves available to cover general running costs	68,529	82,043
	<u>1,522,787</u>	<u>603,360</u>
Unrestricted Funds		

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees for the year ended 31 December 2023

FUTURE PLANS

The Trustees are in the process of formulating both medium and long term future plans. They are mindful of the value of the legacy that has been left to the charity and are conscious of what Michael Loomes would have liked to see that charity achieve going forwards. Without going into too much detail the trustees will look to;

- increase the access times of when the museum is open;
- better catalogue all of the heritage items the charity holds;
- greatly increase the content and narrative of the website;
- offer audio and visual presentation of the museum contents;
- invest in new IT systems and display cabinets / equipment at the museum.

In doing this the trustees recognise that the charity will need to employ paid staffing resources which will be funded from the income generated by the investments. The trustees are also mindful that the above "can't be done overnight" and recognise some of these are more akin to medium rather than short term goals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

BPTSSMT is registered as a charity in England number 1070181, established by Trust in 1998 which has subsequently been amended / updated in both 2010 and 2012.

Organisational structure

The Board of Trustees meet regularly over the year to monitor and action the performance of the charity and to plan ahead. The day to day running of the museum is delegated to numerous trustees and duty curators as time allows throughout the year. The trustees also acknowledge the assistance provided by West Lancashire County Scout Council ("WLCSC") in the operation of the Waddecarr Scout campsite where the museum is located.

Induction and training of new trustees

When recruiting, inducting and training new trustees, the charity follows the detailed procedures as set out in various Charity Commission publications so as to ensure the safeguarding of the charity's assets and reputation and to ensure best practice and also comply with the requirements of The Scout Association.

Related parties

The charity's museum is located in the grounds of Waddecarr Scout Campsite, which is owned and run by WLCSC, who charge the charity a nominal £1 per annum ground rent. Certain of the charity's trustees have at one time or another also been trustees of WLCSC.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1070181

Principal address

Little Gem
c/o Waddecarr Scout Campsite
Snape Raikes Lane, Goosnargh
Preston
Lancashire
PR3 2EU

Be Prepared - The Story of Scouting Museum Trust

Report of the Trustees

for the year ended 31 December 2023

Trustees

Founder

Michael Loomes MBE, 1938 - 2022

Trustees

David Thornton	- Chair
Jack McGrath	- Secretary
Pat Brandwood	- Treasurer
Peter Bird	
Mike Glover	
Keith Jamieson	
Colin Knightley	
Elaine McGougan	
Cheryl Sadler	

Duty Curators

Barrie Bevan
Phil Wheatley
Alan Shipway
Anne Shipway
Cyril Crossley
Marjorie Crossley

Other officials

Peter Sturgess	- Webmaster
----------------	-------------

Other details

Website	- www.littlegem.org.uk
Email enquiries	- info@littlegem.org.uk

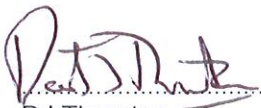
Independent Examiner

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

Investment managers

Close Brothers Asset Management
80 Mosley Street
Manchester
M2 3FX

Approved by order of the board of trustees on 27 March 2024 and signed on its behalf by:


.....
DJ Thornton
Chair of Trustees


.....
J McGrath
Secretary

Independent Examiner's Report to the Trustees of Be Prepared - The Story of Scouting Museum Trust

Independent examiner's report to the trustees of Be Prepared - The Story of Scouting Museum Trust

I report to the charity trustees on my examination of the accounts of Be Prepared - The Story of Scouting Museum Trust (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



DA Rogerson FCCA, BFP, ACA

McMillan & Co LLP
Chartered Accountants
28 Eaton Avenue
Matrix Office Park
Buckshaw Village
Chorley
Lancashire
PR7 7NA

27 March 2024

Be Prepared - The Story of Scouting Museum Trust

Statement of Financial Activities for the year ended 31 December 2023

		2023 Unrestricted Funds £	2022 Unrestricted Funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	886,619	14,151
Other trading activities	3	727	4,300
Investment income	4	<u>8,272</u>	<u>704</u>
Total		<u>895,618</u>	<u>19,155</u>
 EXPENDITURE ON			
Raising funds	5	1,775	-
Charitable activities	6		
Museum general activities		<u>20,121</u>	<u>12,891</u>
Total		<u>21,896</u>	<u>12,891</u>
 Net gains on investments		<u>45,705</u>	<u>7,384</u>
 NET INCOME		919,427	13,648
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>603,360</u>	<u>589,712</u>
 TOTAL FUNDS CARRIED FORWARD		<u><u>1,522,787</u></u>	<u><u>603,360</u></u>

The notes form part of these financial statements

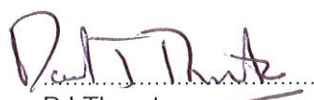
Be Prepared - The Story of Scouting Museum Trust

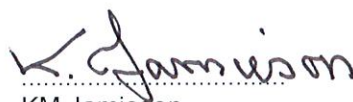
Balance Sheet

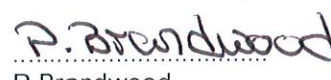
31 December 2023

	Notes	2023 Unrestricted Funds £	2022 Unrestricted Funds £
FIXED ASSETS			
Tangible assets	10	223,793	221,681
Heritage assets	11	162,236	154,496
Investments	12	<u>912,641</u>	<u>-</u>
		1,298,670	376,177
CURRENT ASSETS			
Debtors	13	2,480	-
Cash at bank and in hand		<u>223,557</u>	<u>227,183</u>
		226,037	227,183
CREDITORS			
Amounts falling due within one year	14	<u>(1,920)</u>	<u>-</u>
NET CURRENT ASSETS		<u>224,117</u>	<u>227,183</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,522,787</u>	<u>603,360</u>
NET ASSETS		<u>1,522,787</u>	<u>603,360</u>
FUNDS	15		
Unrestricted funds		<u>1,522,787</u>	<u>603,360</u>
TOTAL FUNDS		<u>1,522,787</u>	<u>603,360</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27 March 2024 and were signed on its behalf by:


DJ Thornton
Trustee


KM Jamieson
Trustee


P Brandwood
Trustee

The notes form part of these financial statements

Be Prepared - The Story of Scouting Museum Trust

Cash Flow Statement

for the year ended 31 December 2023

	Notes	2023 £	2022 £
Cash flows from operating activities.			
Cash generated from operations	1	<u>860,884</u>	<u>(1,824)</u>
Net cash provided by/ (used in) operating activities		<u>860,884</u>	<u>(1,824)</u>
Cash flows from investing activities.			
Purchase of tangible fixed assets		(5,831)	(969)
Purchase of heritage assets		(15)	(44)
Purchase of fixed asset investments		(965,338)	-
Sale of fixed asset investments		90,677	-
Sale of investment property		7,725	7,384
Interest received		6,567	704
Dividends received		<u>1,705</u>	<u>-</u>
Net cash (used in)/provided by investing activities		<u>(864,510)</u>	<u>7,075</u>
Change in cash and cash equivalents in the reporting period		<u>(3,626)</u>	<u>5,251</u>
Cash and cash equivalents at the beginning of the reporting period		<u>227,183</u>	<u>221,932</u>
Cash and cash equivalents at the end of the reporting period		<u><u>223,557</u></u>	<u><u>227,183</u></u>

The notes form part of these financial statements

Be Prepared - The Story of Scouting Museum Trust

Notes to the Cash Flow Statement for the year ended 31 December 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income for the reporting period (as per the Statement of Financial Activities)	919,427	13,648
Adjustments for:		
Depreciation charges	3,719	-
Gain on investments	(45,705)	(7,384)
Interest received	(6,567)	(704)
Dividends received	(1,705)	-
Heritage assets revaluations	(7,725)	(7,384)
Increase in debtors	(2,480)	-
Increase in creditors	1,920	-
Net cash provided by/ (used in) operations	<u>860,884</u>	<u>(1,824)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/23 £	Cash flow £	At 31/12/23 £
Net cash			
Cash at bank and in hand	<u>227,183</u>	<u>(3,626)</u>	<u>223,557</u>
	<u>227,183</u>	<u>(3,626)</u>	<u>223,557</u>
Total	<u>227,183</u>	<u>(3,626)</u>	<u>223,557</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements

for the year ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

In preparing the financial statements, there are no material uncertainties about the Charity's ability to continue as a going concern and they are presented using the Pound Sterling (£) and the amounts in the financial statements have been rounded to the nearest £1.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on reducing balance
-----------------------	---------------------------

No depreciation is provided on the charity's long leasehold buildings as the trustees consider that the lives of these assets are so long and residual values, based on prices prevailing at the time of acquisition, are sufficiently high that any depreciation would be immaterial. Provision is made in the statement of financial activities in the event of any permanent diminution in the value of the property.

Fixed asset investments

Listed investments are valued at their mid-market price as at the close of trading at the year-end date. Any gain or loss on revaluation at the end of the accounting period is taken to the Statement of Financial Activities.

Heritage assets

The charity holds and conserves a large number of artefacts and assets of historical and artistic interest relating to both the Scouting and Guiding movements. Heritage assets that have been acquired have been capitalised at their historic cost and are then subject to periodic revaluations. Assets which have been donated are included at their market value. The trustees will seek to establish the market value in the first instance by reference to the market prices of similar artifacts and will consider the same when conducting periodic revaluations. Should this price to be not practicable, for instance due to the unique nature of the artefact, then the trustees will seek assistance from a suitably qualified expert.

Taxation

The charity is exempt from tax on its charitable activities.

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

1. ACCOUNTING POLICIES - continued

Fund accounting.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument. Basic financial assets, which include debtors, prepayments and bank balances, are initially measured at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the asset is measured at the present value of the future receipts discounted at a market rate of interest. Basic financial liabilities, which include creditors and accruals are initially recognised at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the liability is measured at the present value of the future obligations discounted at a market rate of interest.

Realised gains and losses.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	283	315
Gift aid	132	-
Legacies	886,204	12,241
In memoriam donations	-	1,595
	<u>886,619</u>	<u>14,151</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Badge, book and other sales	214	225
Friends' subscriptions	268	291
Sale of surplus donated and heritage items	208	930
Central and local government support grants	-	2,667
Miscellaneous income	37	187
	<u>727</u>	<u>4,300</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

4. INVESTMENT INCOME

	2023	2022
	£	£
Dividends received	1,705	-
Bank interest	<u>6,567</u>	<u>704</u>
	<u>8,272</u>	<u>704</u>

5. RAISING FUNDS

Investment management costs

	2023	2022
	£	£
Portfolio management	<u>1,775</u>	<u>-</u>

6. CHARITABLE ACTIVITIES COSTS

	2023	2022
	£	£
Premises operating costs	2,898	5,319
Insurance	3,985	2,907
Repairs, maintenance and cleaning	2,861	1,857
IT, website and office costs	2,852	2,045
Professional fees	2,474	-
Other administration costs	1,332	763
Depreciation	<u>3,719</u>	<u>-</u>
	<u>20,121</u>	<u>12,891</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

During the year 2 trustees (2022: 2 trustees) were reimbursed for part of their expenses arising from attending meetings and carrying out other duties amounting to £345 (2022: £42).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	14,151
Other trading activities	4,300
Investment income	<u>704</u>
Total	<u>19,155</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

EXPENDITURE ON	
Charitable activities	
Museum general activities	12,891
Net gains on investments	<u>7,384</u>
NET INCOME	13,648
RECONCILIATION OF FUNDS	
Total funds brought forward	589,712
TOTAL FUNDS CARRIED FORWARD	<u><u>603,360</u></u>

9. RECOGNISED REALISED AND UNREALISED GAINS OR LOSSES

The realised and unrealised gains or losses included in the financial statements are as follows;

	2023 £	2022 £
Realised gains / (losses)		
Heritage assets	-	-
Listed investments	<u>(2,041)</u>	<u>-</u>
	<u><u>(2,041)</u></u>	<u><u>-</u></u>
Unrealised gains / (losses)		
Heritage assets	7,725	7,384
Listed investments	<u>40,021</u>	<u>-</u>
	<u><u>47,746</u></u>	<u><u>7,384</u></u>
Total gains / (losses)	<u><u>45,705</u></u>	<u><u>7,384</u></u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

10. TANGIBLE FIXED ASSETS

	Long leasehold £	Fixtures and fittings £	Totals £
COST			
At 1 January 2023	190,320	31,361	221,681
Additions	-	5,831	5,831
At 31 December 2023	190,320	37,192	227,512
DEPRECIATION			
Charge for year	-	3,719	3,719
NET BOOK VALUE			
At 31 December 2023	190,320	33,473	223,793
At 31 December 2022	190,320	31,361	221,681

11. HERITAGE ASSETS

	Total £
MARKET VALUE	
At 1 January 2023	154,496
Additions	15
Appreciation and revaluations	7,725
At 31 December 2023	162,236
NET BOOK VALUE	
At 31 December 2023	162,236
At 31 December 2022	154,496

During the year, the trustees have considered the market value of the heritage assets and the revaluation surplus for the year, included in the statement of financial activities, was £7,725 (2022: £7,384). The historic cost of heritage assets is £59,584 (2022: £59,569) and the aggregate of the cumulative revaluations included in heritage assets is £102,652 (2022: £94,927).

The current value of exhibits is based on what might be obtained at auction, given a sufficient period of marketing etc. and also having consideration for inflation, as measured by the CPI index, on the assets held by the museum.

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

12. FIXED ASSET INVESTMENTS

	2023	2022
	£	£
Shares	897,581	-
Cash funds held by investment managers for future dealings	<u>15,060</u>	<u>-</u>
	<u>912,641</u>	<u>-</u>

Additional information as follows:

	Listed investments and securities £
MARKET VALUE	
Additions	950,278
Disposals	(90,677)
Aggregate realised and unrealised gains and (losses) on investments	<u>37,980</u>
At 31 December 2023	<u>897,581</u>
NET BOOK VALUE	
At 31 December 2023	<u>897,581</u>
At 31 December 2022	<u>-</u>

Other assets classed as investments:

	2023	2022
	£	£
Cash funds held by investment managers for future dealings	<u>15,060</u>	<u>-</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	<u>2,480</u>	<u>-</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other creditors	<u>1,920</u>	<u>-</u>

15. MOVEMENT IN FUNDS

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
Unrestricted funds			
General fund	603,360	919,427	1,522,787
TOTAL FUNDS	<u>603,360</u>	<u>919,427</u>	<u>1,522,787</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	895,618	(21,896)	45,705	919,427
TOTAL FUNDS	<u>895,618</u>	<u>(21,896)</u>	<u>45,705</u>	<u>919,427</u>

Comparatives for movement in funds

	At 1/1/22 £	Net movement in funds £	At 31/12/22 £
Unrestricted funds			
General fund	589,712	13,648	603,360
TOTAL FUNDS	<u>589,712</u>	<u>13,648</u>	<u>603,360</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	19,155	(12,891)	7,384	13,648
TOTAL FUNDS	<u>19,155</u>	<u>(12,891)</u>	<u>7,384</u>	<u>13,648</u>

Be Prepared - The Story of Scouting Museum Trust

Notes to the Financial Statements - continued for the year ended 31 December 2023

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/22 £	Net movement in funds £	At 31/12/23 £
Unrestricted funds			
General fund	589,712	933,075	1,522,787
TOTAL FUNDS	<u>589,712</u>	<u>933,075</u>	<u>1,522,787</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	914,773	(34,787)	53,089	933,075
TOTAL FUNDS	<u>914,773</u>	<u>(34,787)</u>	<u>53,089</u>	<u>933,075</u>

16. RELATED PARTY DISCLOSURES

During the year, the charity paid £2,849 (2022: £5,319) to WLCSC for premises costs for the running of the museum. The Little Gem museum is located within Waddecarr Scout Campsite which is owned by WLCSC and the amounts paid were at a normal, commercial rate.

BE PREPARED - THE STORY OF SCOUTING MUSEUM TRUST

England & Wales - Charity number 1070181

Accounts

Be Prepared – The Story of Scouting Museum Trust (Registered Charity No: 1070181)

Annual Report and Accounts for the year ending 31st December 2021

Distribution (by email wherever possible)

The Guide Association
Chief Guide
The Scout Association
Chief Scout
County Commissioner
Deputy County Commissioners
County Chairman
Deputy County Chairman
County Secretary
Waddecar Management Committee Chairman
Waddecar Scout Activity Centre Manager
Independent Examiner
Webmaster
Duty Curators
Trustees

Trustees

Pat Brandwood
Rev Keith Fenton
Mike Glover
Keith Jamieson.
Michael Loomes
Elaine McGougan
Jack McGrath
Cheryl Sadler
David Thornton

Architect Roy Fisher M.B.E. 1921 - 2016

Founder Chairman Samuel George Lee 1939 - 2003

Independent Examiner Alyson Mahon

Webmaster Peter Sturgess

Duty Curators

Barrie Bevan
Peter Bird
Pat Brandwood
Keith Jamieson
Bill King
Colin Knightley
Michael Loomes
Elaine McGougan
Jack McGrath
Cheryl Sadler
David Thornton
Phil Wheatley

Be Prepared – The Story of Scouting Museum Trust

(Registered Charity No: 1070181)

incorporating

The Story of Guiding

Twenty-third Annual Report and Statement of Accounts for the year ending 31st December 2021

*To advance the education of the public
in the history of the Scout and Guide Movements*

Trustees: Pat Brandwood, Rev Keith Fenton, Mike Glover, Keith Jamieson, Michael Loomes, Elaine McGougan, Jack McGrath, Cheryl Sadler and David Thornton.

Chairman's Report:

This is the twenty-third annual report of the Trustees and my seventeenth as its chairman.

2021 can only be described as 'frustrating'. I said this in my 2020 report with the 'Little Gem' being only open for five months of the year. In 2021, we were not allowed to be open to the public for the first six months of the year. During this period either the Museum was totally closed or severe restrictions on numbers and other conditions were imposed due the continuing COVID pandemic.

The only benefit of this prolonged closure of the Museum was that essential maintenance was able to be done as well as filing and cataloguing of the various artefacts which we had gifted. Between 9th January and 6th June, Michael Loomes spent 17 days at Waddecar doing this maintenance plus internal and external checks as one condition on the insurance of the building requires that the 'Little Gem' be visited at least every week. On the weeks Michael was not able to attend, Andy Neville covered two times, Mick Brooks covered twice and both Keith Jamieson and Jack McGrath each covered once. Therefore, we fulfilled this requirement and I want to place on record my thanks to all these people who made the effort to attend Waddecar to inspect the 'Little Gem' inside and outside to ensure the safety and security of our wonderful building.

Our 'Friends Day' was able to go ahead on Sunday 6th June when the Open Day was held at the museum under strict COVID restrictions. 29 Friends and their guests attended and many acquaintances were renewed. This was followed on 29th June by a private visit of the Blackpool Palatine Rotary Club which was hosted by Michael Loomes and Keith Jamieson.

Finally on Saturday 3rd July, the Museum was open to the public but with restricted numbers and conditions. Groups were strongly advised to book their visit in advance so we had control of the numbers in the building at any one time. Our opening coincided with a County Presentation Awards Day at Waddecar for adult volunteers. Two of our own Trustees received awards – Michael Loomes his 60 (yes sixty) years Long Service Award and Jack McGrath his Silver Acorn Award. I am sure you would join with me in congratulating both of them – well done.

For the rest of year, the Museum was open to the public every Saturday and two duty curators were on duty. On 18th September, the 'Go Iceland' Contingent visited the Museum when Michael Loomes and myself were duty curators. Shortly afterwards one member tested positive for COVID so Michael and I each had a PCR test which thankfully, in both cases, proved negative.

Due to COVID, no progress has been made on getting nationally approved accreditation but with the end of COVID in sight (unless another strain of the virus is detected), we hope to be

able to report progress in 2022. Similarly, little progress has been made on computer imputing of our 10,000 plus records using '*Modes Complete*'. This year we are determined that nothing shall delay our progress.

However, work is actively undergoing on upgrading our museum website and hopefully in 2022 it will be launched and will bring us into the 21st century. Thanks are expressed to Jack McGrath who with the assistance of Pete Sturgess will be fulfilling this initiative.

Alongside this, we are being proactive in extending our appeal to a wider audience particularly younger people who are our future. With the assistance of Matt Hornby, the Assistant County Commissioner for Media, access has been gained to various social media platforms such as Twitter, Facebook, Instagram, Snapchat, Tok-tok and WhatsApp and we have advertised the Museum on the Scout Counties YouTube channel. Updated literature has been produced and again Jack McGrath has been the lead behind this initiative and with the contact of Pat Brandwood, our treasurer, advertising material consisting of excellent quality leaflets and cards were printed and will be widely circulated. They are available at Waddecar now and Pat plans to take them when she visits Guide venues. We are confident that this initiative will produce results.

Finally, I said last year that I would let you know in this year's report the people who were the recipients of the Silver Challenge Cup. In 2019, it was the turn of East Lancashire County Scouts who had selected two people to receive the Award but this had been delayed due to COVID. The information was not in the public arena but on 7th October, 2021, I attended St Thomas Church Hall at Helmshore and presented the Cup (and a small monetary award) to a surprised John and Jill Cooper who between them had 84 years of active service were and are strong advocates of international scouting providing hundreds of young people many opportunities and skills for life.

The recipient(s) of the 2020 Award are in the hands of the County Commissioner for West Lancashire and next year I will be able to tell you who they are.

I would like to thank my fellow Trustees for all their continued support and particularly those Duty Curators (which include many of the Trustees) for their forbearance and willingness to wait until COVID restrictions were lifted. I know that they had been anxious to resume being a duty curator on a Saturday keeping Michael company and learning so much from him. That leads me onto Michael Loomes himself. He is our driving force and although his report, which follows is shorter than usual because of COVID, makes extremely interesting reading. What many of you will not be aware of is how much work he has done from home working on the museum virtually full time. 'Normal service' was resumed in June 2021. Let us hope that a further COVID virus does not raise its' head and that the whole team can move forward in 2022.

As ever, we all say **THANK YOU Michael** once again for all that you have done much of it behind the scenes and what we know you will continue to do. Please now read his superb report which now follows.

David

David Thornton.

Chairman of the Trustees.

david.thornton@westlancsscouts.org.uk

Secretary/Curator's Report

This has been another challenging year for our Trust and its Trustees with the ongoing problems caused by COVID-19 and its restrictions. With better health but increased unsteadiness I have been as active as possible at Waddecar and home on the needs of the Trust. I am most grateful for the active help of our Trustees, Duty Curators and

other friends. I am also mindful of the additional roles taken on by our Trustees especially Keith who is also our Safety Officer. David, our Chair of Trustees, deserves a special mention for his leadership of the Trust.

We are also grateful for the help and support of members of the County Executive Committee, Waddecar Management Committee (aka 'Places'), County Staff, members of the Waddecar Service Crew and other volunteers who have helped the Trust to achieve its aims.

I had been allowed to visit the museum for *essential maintenance* but in 2021 it was changed from Tuesdays to Saturdays commencing on 9th January. Keith had been allowed to visit for his regular fire safety checks.

There was some light at the end of the tunnel when we were able to hold our *Friends' Day* on Sunday 6th June with our first full opening on Saturday 3rd July. Since then our Trustees and Duty Curators have looked after our visitors on Saturdays and five additional openings in 2021.

Since 5th August 2000 *Be Prepared – The Story of Scouting* at Waddecar Scout Activity Centre, the first purpose-built Scout Museum in the Country, has been open every Saturday except when matters beyond our control prevented it. This continued when *Be Prepared – The Story of Guiding* was added in 2006 as we continue to inspire young and not so young visitors on the development and influence of the Scout and Guide Movements.

The following entries in the Visitors' Book represent the comments of some of the many enthusiastic visitors the *Little Gem* has welcomed in 2021.

'Beautifully curated museum, really interesting both for the Leaders & the Kids, thank you.'

Caleb Carhill, 15th Fairfield, Liverpool'

'Have had a brilliant time looking at your wonderful collection. Thank you'

Caroline Bunce, 3rd Poulton Brownies. 3rd Poulton Guides.

'Great Place I was amazed.'

Terry Harrison, Palatine Rotary (Blackpool)

'A lot was learned by the Scouts. Thanks to Jack for showing us round'

Stewart Swan,
7th Blackpool

'Thank you for a brilliant visit.'

2nd Longridge Brownies

'A fantastic collection and great to learn about the story behind it all.'

Lily Ogden, 14th
Keighley (Haworth)

Throughout the year preparation has been going on in the best 'Be Prepared' tradition for our Computerization Project in 2021.

Significant events (in chronological order) in this, our twenty-first full year of operating the *Little Gem* include –

9th Jan First Saturday visit permitted from 09.00 to 13.00.

12th Feb Keith attended for Walker Fire Ltd to inspect, service and upgrade our extinguishers.

13th Apr Keith and Stewart Swan solved and rectified the major problem with the main security shutter saving considerable expense.

1st June Keith and Michael fitted our entrance hand sanitiser.

6th June *Friends' Day* attended by 29 *Friends* and their guests with Covid-19 precautions.

29th June Visit by Blackpool Palatine Rotary Club was hosted by Keith and Michael.

3rd July First full opening for Waddecar visitors including those attending two County presentations organised by Jack and Joan Swan. Jack received his Silver Acorn and Michael received his 60 Years Long Service Award. Afterwards the County Commissioner Craig Dewar-Willox with Carl Hankinson now UK Chief Commissioner visited the *Little Gem*.

15th July Visit by 1st Broughton Cub Scouts; 26 Cubs and 4 leaders hosted by Keith and Judith.

5th Aug Visit by 7th Blackpool Scouts, Stewart Swan, 3 leaders and 10 Scouts hosted by Jack.

18th Sept Iceland contingent visited; later one tested positive for COVID so David and Michael had to take COVID tests - fortunately they were both negative.

27th Nov Due to Storm *Arwen* blocking 3 routes with large trees Michael did not arrive until 10.00. Carl Hankinson, UK Chief Commissioner visited at 10.35 with some donated items.

18th Dec Mask wearing compulsory when Scouting indoors

Our Duty Curators have supervised the building when it has been open to visitors. The Trustees are most grateful to Barrie Bevan, Peter Bird, Pat Brandwood, Keith Jamieson, Bill King, Colin Knightley, Michael Loomes, Elaine McGougan, Jack McGrath, Cheryl Sadler, David Thornton and Phil Wheatley for their support. David King is much valued for providing cleaning and other support.

Denise Nelson has continued with her valued archive support with modes and preparation for our Computerization Project.

Donations of notable items had been received from Peter Bird, Peter Ford, Mary Guest, Colin Knightley, Ann Lloyd, Brian Long, Michael Loomes, Judith Rowntree, Graham Taylor and Phil Wheatley.

Many most welcome financial donations have been received to help the Trust's Funds. They include the following - Russell Catlow £136, Ruth Griffith DL £25, Rotary Club of Blackpool Palatine £50 and Michael Loomes £2,000. The Trust also received a legacy of £5,000 from the Estate of Bernice Harby. Bernice had been a member of our Friends' Group. Other valued financial contributions have been made in the Donations Box in the building. New items purchased have cost £43 but the value of donated items was £1,059.

There have been 12 requests for information during the year in addition to the countless ones from visitors. These are mainly by email and answering some of them has increased our knowledge.

The development initiated by the late Colin Ovenden in 2002 was the establishment of *The Friends of Be Prepared - The Story of Scouting*. *The Friends of Be Prepared - The*

Story of Guiding was introduced in 2010. This year we sadly lost Roy Masini and Steve Williamson. We currently have a total of 73 *Friends*.

In return for an annual subscription of £4 or more *Friends* receive a specially commissioned badge showing Roy Fisher's logo; an Annual Review and an invitation to a special *Friends' Day* when the building is only open to *Friends* and their guests. *The Trustees have now combined the groups as The Friends of Be Prepared – The Story of Scouting and Guiding.* New *Friends* can select which badge they prefer.

I take this opportunity to record my grateful thanks to my fellow Trustees and Duty Curators for the splendid commitment they have given for the benefit of the Trust. I should also like to record my personal thanks to the many other people referred to throughout this Annual Report who have contributed in many different ways to the objects of the Trust to advance the education of the public in the history of the Scout and Guide Movements.

Michael Loomes

61 Bryning Avenue, Bispham, Blackpool, Lancashire, FY2 9LZ.

michaelloomes@sturgessnet.co.uk

Treasurer's Report

(See attached Receipts and Payments Account)

The assets of the Trust are shown on the attached Statement of Assets. The Trustees place

on record their appreciation for the work undertaken again this year by Alyson Mahon, our Independent Examiner.

Pat Brandwood

Treasurer

The story of Scouting Museum Trust
REGISTERED CHARITY NO.
1070181

RECEIPTS AND PAYMENTS
ACCOUNT
YEAR ENDED 31ST DECEMBER
2021

<u>RECEIPTS</u>	2021	2020
<u>S</u>		
	£	
Donations	4,505	543
Gift Aid	186	589
	5,000	
Legacy Harby	0	0
	1,384	1,384
Bank Interest	4	4
	Skipton Furness BS	
	625	0
Badge Sales	110	0

Friends Subscriptions	379	283
	<u>32,7</u>	
Covid Grants	<u>50</u>	<u>0</u>
	<u>44,938</u>	<u>2,799</u>
<u>PAYMENTS</u>		
Fixtures & Fittings	0	190
Acquisitions	43	463
Display Materials & Stationery	51	19
Postage & Printing	243	85
Ground Rent	0	1
	2,63	3,25
Insurance	4	3
Electricity	0	386
Gas/Elec.	0	1,342
Maintenance & Cleaning	621	68
Rates	47	0
Miscellaneous Expenses	29	841
Treasurers Expenses	34	23
Repairs & Renewals	828	944
Clothing	0	0
		1,17
Computer Costs	892	1
Training	0	0
	10,0	
T/f to Skipton	00	0
	.	
	<u>15,422</u>	<u>8,786</u>
Net receipts over payments	29,516	-5,987
Cash Funds last year	198,359	198,359
Cash Funds this year	221,932	

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BE PREPARED - THE STORY OF SCOUTING MUSEUM TRUST

REGISTERED CHARITY NO. 1070181

STATEMENT OF ASSETS YEAR ENDED 31ST DECEMBER
2021

Cash Funds

	£
HSBC	76,897
Skipton BS	75,000
Furness BS A/c 619237902	10,918
Furness BS A/c 614768306	<u>59,117</u>
	<u>221,932</u>

Assets retained for Charities Own Use

	2021	2020
Current Value	190,320	190,320
Exhibits	139,301	131,941
5% appreciation	6,965	6,597
2020 Acquisitions	43	0
Donated Items 2019	0	0
Donated Items 2020	0	463
Donated Items 2021	<u>1,059</u>	<u>0</u>
	<u>147,368</u>	<u>139,001</u>
Furniture & Fittings	30,392	30,202
2019 Purchases		0
2020 Purchases		190
2021 Purchases	0	
	<u>30,392</u>	<u>30,392</u>

Note 1

The current value of exhibits is based on what might be obtained at auction and is subject to an annual re-evaluation of 5% or inflation for the year, whichever is the greater

