
Flander Community Centre

Charity No. 1070171

Report and Financial Statement For the year ended 30 September 2020

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Flander Community Centre

Trustees' Annual Report for the year ended 30 September 2020

The Trustees, of the Charity present their annual report and the financial statements for the year ended 30 September 2020. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102 – effective 1 January 2015), (Charities SORP – FRS 102).

Objectives and Activities for the Public Benefit

Flanders Community Centre's aims and objectives are to continue to provide services as set out above and to improve our regular services of our Activities List.

Flanders Community Centre remains a local community centre for the use of the inhabitants of East Ham with the aim to improving people's life conditions

The activities of the charity are divided into three main areas

1. To make available for hire rooms and associated facilities for any activity that people undertake for their own enjoyment or personal development outside work.
2. To promote (in partnership where possible) specific events and activities which meets a clear and identified social need.
3. To promote and support voluntary effort to achieve the above aims.

These are led by members of the Management Committee of the charity and cover:

- The obligations of Management Committee members
- The main documents which set out the operational framework for the charity.
- Resource and the current financial position as set out in the latest published accounts
- Future plans and objectives.

Achievements and performance in the year ended 30 September 2020:

Flanders Community Centre continues to strive despite the ever present threat of the London Borough of Newham Flanders Community Centre remains steadfast, committed and continues to defend ourselves against the local authority. Flanders Community Centre continues to advise / steer other community centres who have come under the threat of closure by the local authority. Our advice remains strong, clear and so far we have helped keep other community centres open.

During these times Flanders Community Centre continues to run our successful preschool group. This group remains very well attended bringing joy to the younger members of our community.

Flanders Community Centre also now offers thrice weekly Pensioner Groups still providing a safe, happy environment for our older generations.

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Trustees Report for the year ended 30 September 2020

Flander Community Centre now also run an Afternoon Tea Club and we enjoy inviting new members to this very popular weekly event.

Flander Community Centre continue to support the Tenants and Residents Association providing free of charge meeting space for this much appreciated group.

Flander Community Centre remains a happy and integral part of the community.

Flander Community Centre has agreed to separate the bank accounts for the limited company and a separate bank account for the charity. This is in response at the request of the Charity Commission.

Flanders Community Centre trustees have resigned but still offer their full support, services and expertise when called upon to do so.

Financial Review

The charity had Income for the year ended £55,044 and Expenditure £20,296.

Reserves Policy:

The charity aims to hold £5000.00 in reserve for contingencies such as redundancies and urgent repairs or in case of sudden withdrawal of funding.

Risk Assessment:

The Management Committee continues to keep under review the major risks to which the charity may be exposed.

Future plans

To defend ourselves through legal action against LBN.

To redevelop the existing site.

Structure, Governance and Management

Governing Document

The Flander Community Centre is a registered Charity and the Charity number is 1070171.

Recruitment and Appointment of Management Committee

The trustees for the purposes of charity law are known as members of the Management Committee.

Under the requirements of the members of the Management Committee must be appointed from members of the charity, although persons with a particular skill to contribute to the charity may be co-opted to attend and contribute to management committee meetings but shall not be entitled to vote.

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Trustees Report for the year ended 30 September 2020

Trustees Induction and Training

All new staff, volunteers and Management Committee members must go through an induction process at the start of their work with Flanders Community Centre. This process aims to familiarise them with the aims, objectives and structures of the organisation, as well as the policies and procedures which are likely to be of relevance to their work. Induction of new Management Committee members takes place during the new committee member's first month in post and is the responsibility of the Chair of the Management Committee. The induction process includes meetings with relevant management Committee and staff members and an introduction to Flanders Community Centre aims and objectives and key policies and procedures of the organisation.

The Management Committee meets approximately every three months, with day-to-day management delegated to a salaried Manager. In addition, individual members of the

Management Committee maintain regular contact with the Manager to supervise and assist when necessary in different areas of the charity's work.

External Risks:

Significant external risk of London Borough of Newham increasing our peppercorn rent from £1 per year to £23,000.00. The Management Committee has employed the services of a Solicitor to defend Flanders Community Centre for this purpose and Flanders Community Centre shall also employ a Valuation Surveyor, Building Surveyor and Builders to assess the premises. The London Borough of Newham who erected a building on a Flanders Community Centre demised land without apparent relevant permission to do so. Flanders Community Centre intend through legal action to reclaim this land.

Internal Risks:

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of service for all operational aspects of the charity. These procedures are kept under constant review by the Management Committee to ensure they continue to meet the needs of the charity.

Independent Examiner:

A resolution passed in the Annual General Meeting will be to appoint Glory Community Accounting Services to act as an Independent Examiner and it is approved by the Trustees.

Reference and Administrative Information

Trustees:

The trustees who served during the year ended 30 September 2020:

Mrs. Julia Mead (Chair)

Mr A Shanahan (Treasurer / Secretary)

Principal Office:

116 Napier Road
London E6 2SG

Bankers:

Barclays Bank PLC
Plaistow Branch
737 Barking Road
London E13 9PL

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Solicitors:

Thirsk Winton LLP
11 Mason's Arms Mews
Mayfair
London W1S 1NX

Surveyors:

Richard John Clarke
11 Masons Arms Mews
Mayfair
London W1S 1NX

Insurers:

Zurich Insurance
Zurich House
Ballsbridge Park
Dublin 4
Ireland

Independent Examiners:

Glory Community Accounting Services
318 Barking Road
London E13 8HL

Responsibilities of the Trustees

The Charity Trustees have responsibilities to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent ; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Law. Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:


.....
(Mrs Julia Mead – Chair)

Date 3-8-21

Independent Examiners' Report to the Members of Flander Community Centre, Charity No: 1070171

I report to the trustees on my examination of the accounts of the above Charity "Flanders Community Centre" for the year ended 30 September 2020, which are set on pages 6 to 10 and have been prepared on an accrual basis.

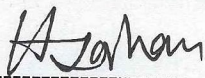
Responsibilities and basis of Report: As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act.

Independent Examiner's Statement:

I have completed my examination. I confirm that no materials matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were **not kept** in accordance with section 130 of the Charities Act; and
 - The accounts did not accord with the accounting records; or
 - The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports).....
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hasina Jahan (DFT, M Com, MAAT, MBA)
Glory Community Accounting Services
318 Barking Road
Plaistow
London
E13 8HL

Glory Community Accounting Services
318 Barking Road
Plaistow
London E13 8HL

Date: 03/08/21

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Statement of Financial Activities for the year ended 30 September 2020


	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<u>Income</u>					
Income from Charitable Activities	2	-	-	-	-
Income from other activities	3	55,044	-	55,044	52,395
Total Income		55,044	-	55,044	52,395
 <u>Expenditure</u>					
Expenditure on Charitable activities	4	20,296	-	20,296	24,394
Total Expenditure		20,296	-	20,296	24,394
Net Income / (Expenditure)		34,748	-	34,748	28,001
Total Funds brought forward		67,650	-	67,650	39,649
Total Funds carried forward		102,398	-	102,398	67,650

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Balance Sheet as at 30 September 2020

	Notes	2020 £	2019 £
Fixed Assets			
Tangible Assets		-	-
Total Fixed Assets		-	-
<u>Current Assets</u>			
Cash at Bank / in hand		114,665	79,203
Total Current Assets		114,665	79,203
<u>Current Liabilities</u>			
Creditors: falling due within one year	6	(12,267)	(11,553)
Net Current Assets		102,398	67,650
Total assets less current liabilities		102,398	67,650
Total Net Assets		102,398	67,650
The Funds of the Charity			
Unrestricted Funds		102,398	67,650
Restricted Funds		-	-
Total Charity Funds		102,398	67,650

Approved by the Management Committee and signed on its behalf by:

.......... (Mrs. Julia Mead - Chair)

Date 3/8/21

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Notes of the Financial Statement for the year ended 30 September 2020

1. Accounting Policies

(a) Basis of preparation and assessment of going concern:

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102- effective 1 January 2015) - (Charities SORP - FRS 102).

The Financial statements have been prepared under the historical cost or transaction value unless otherwise stated in the relevant accounting policy or note. The Organisation without further specified purpose and are available as general funds.

(b) Unrestricted Funds

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

(c) Restricted Funds

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor .

(d) Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

All income are generated from hall hire.

(e) Expenditure recognition

Expenditure are recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

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Notes of the Financial Statement for the year ended 30 September 2020

(f) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities.

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

(g) Charitable activities

The expenditure on charitable activities includes grants made, governance costs and of support costs as shown in note.

(h) Pensions

Employees of the charity are entitled to join a work place pension scheme which is funded by contributions from employee and employer or alternatively they may have opted to join the group money purchase defined contribution pension scheme.

(i) Fixed Assets :

All assets costing more than £200 are capitalised and valued at historical cost. Depreciation is charged from the year of acquisition on furniture and equipment on 25% straight-line basis over their estimated useful life of four years.

2. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Total	-	-	-	-

3. Income from other activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Hall hire	37,324	-	37,324	52,395
CJRS Grant	-	3,541	3,541	-
Other Income	14,179	-	14,179	-
Total	51,503	3,541	55,044	52,395

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Notes of the Financial Statement for the year ended 30 September 2020

4. Expenditure on Charitable activities	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Support and Governance Costs (Notes 5)	13,117		13,117	14,891
Rate	2,403	-	2,403	1,859
Telephone / Internet	191	-	191	1,318
Postage /Printing /Stationery /Photocopying	66	-	66	59
Repair & Maintenance	2,336	-	2,336	3,135
Policy /PRS / TV Licence	308	-	308	305
Insurance	-	-		250
Cleaning expenses	750	-	750	1,317
Travel expenses	507	-	507	784
Refreshment	445	-	445	138
Commission / Bank charges	68	-	68	121
Sundry expenses	104	-	104	64
Heat & Light	-	-		153
Total	20,296	-	20,296	24,394

5. Support and Governance Costs	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Staff costs	11,641	-	11,641	13,128
Accountancy fee	1,000	-	1,000	1,000
Payroll expenses	466	-	466	200
Professional / Legal fees	10	-	10	563
Total	13,117	-	13,117	14,891

6. Creditors & Accruals:	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Staff Salary	11,267	-	11,267	9,978
Accountancy fee	1,000	-	1,000	1,000
Payroll expenses	-	-	-	75
Professional fees	-	-	-	500
Total	12,267	-	12,267	11,553